



793 North Main Street, Glen Ellyn, IL 60137

School Wellness Exemption Request Form

Glen Ellyn District 41 is committed to providing a learning environment that supports and promotes wellness, good nutrition, and an active lifestyle. In accordance with Board policy and administrative procedure [6:50 AP](#), any special events where food may be served DURING the school day, in which parents/guardians are not present, require exemption request. The exemption request form must be completed and approved by the building principal 14 days prior to the event. All foods served at the event are recommended to meet the [USDA Smart Snacks in School Guidelines](#) with allergen safe options in adherence to [7:285 AP](#).

Date and Time of the Event: _____

Building & Activity Location of the Event: _____

List and describe the foods being served :

Name of the person responsible for notifying parents indicating food will be served (attach a copy):

Name of the person responsible for the proper cleaning protocol following the event:

Name of the person submitting the Request:

Name	Contact Information	Date
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Date Received by Principal Office: _____

Nurse Review/Notes:

Nurse Signature/Date

Principals Signature/Date
