



Glen Ellyn School District 41 Board of Education Norms

1. When possible, contact the superintendent with agenda questions prior to the meeting (Monday morning of the board meeting) to respect staff time that will be necessary to have the information available that evening; Additional questions may still be presented during the board meeting as necessary.
2. Board President role to facilitate, not control the meeting, by monitoring the discussion based on the norms and checking with the board to invite any new comments or to be ready to move on to the next item.
3. Be mindful of the other board work to be accomplished at the regular meeting.
4. Have an effective discussion being aware of time while inviting new comments from board members.
5. One person speaks at a time; don't interrupt.
6. State your position concisely and summarize.
7. Listen and be open to others point of view/their advocacy on an issue.
8. Withhold judgment.
9. Give freely of your experience; be conscious of allowing other board members to express their opinion.
10. Respect each other's point of view and ask questions to clarify understanding.
11. Presume positive intention of other opinions.
12. If a board member agrees on a subject, state that without repeating the entire discussion.
13. Avoid debate that loops the same point between individuals.