

Technology

Administrative Procedure - Student Use of Personal Technology

Examples of personal technology - Any device that is not owned or leased by the District or otherwise authorized for District use and: (1) transmits sounds, images, text, messages, videos, or electronic information, (2) electronically records, plays, or stores information, or (3) accesses the Internet, or private communication or information networks. This includes computers, tablets, smartphones, smartwatches, and other devices.

The use of technology as educational material in a curriculum-based program is not a necessity but a privilege, and a student does not have an absolute right to use the student's electronic device while at school. If applicable, use of technology as a study aid must be in accordance with applicable District policies, rules, and procedures. Using technology at all other times must be in accordance with established rules for cell phones and other electronic devices at school, as well as applicable District policies, rules and procedures.

For all grades

Personal technology will not be utilized during school hours, unless use is authorized by an approved Acceptable Use of Personal Technology Authorization. The school district is not responsible for personal technology devices in the event of loss, damage, or theft. The school will not store personal technology except as provided herein.

1. During school hours, personal technology must be powered off and put away out of sight unless use is authorized by an approved Acceptable Use of Personal Technology Authorization. If a student is carrying or using personal technology during the school day, in violation of District policies, procedures or rules:
 - a. At the teacher's discretion a verbal directive to turn off the device and put it away out of sight will be issued.
 - b. The device will be taken from the student, labeled, and given to the office staff.
 - c. Parents/guardians will be notified of the student's personal technology behavior.
 - d. An arrangement between the parent/guardian and school staff will be made to retrieve the device.
 - e. The device will not be released until a parent/guardian has had a conversation with a school administrator, teacher, or office staff.
 - f. If school staff are unable to reach the parent/guardian during school hours, the device will remain overnight in a secured area at the school.
2. After school, students may turn on and use their personal technology.
3. If the parent determines that a waiver for academic or medical purposes would be useful for the child, the parent must complete the waiver form 9:10-E2, 9:10-E2, Student Use of Personal Technology Waiver Request. The form must be signed by the parent, teacher, school principal, and other appropriate school personnel, as necessary. Parents may apply for a waiver at any point throughout the school year. A waiver must be reapplied for each school year.
4. Once the waiver has been signed by all necessary individuals, the student may use the student's personal technology under the guidance of the teacher during the class period in which the waiver was intended to be used.
5. Personal technology may not be used for creating, sending, sharing, viewing, receiving, or possessing indecent visual depictions or non-consensual dissemination of private sexual images as defined in State law, i.e., sexting. Possession is prohibited regardless of whether the depiction violates State law. Any personal technology may be searched upon reasonable suspicion of sexting or other violations of policy. Such search shall be limited in scope and shall extend only as is necessary to determine whether a violation has occurred based upon the reasonable suspicion. All sexting violations will require school administrators to follow student discipline policies in addition to contacting the police and reporting suspected child abuse or neglect when appropriate.
6. If usage of approved personal technology is deemed inappropriate, disciplinary action will be taken as outlined in 7:190, *Student Behavior* and may result in revoking the waiver.

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