

Instruction

APPLICATION TO CONDUCT EDUCATIONAL RESEARCH

All proposals for educationally-related research to be conducted within the District must be submitted in writing to the Superintendent or designee. Research by District staff as well as outside agencies and shall apply to projects involving the gathering of data at any District school, opinion polls, personal interviews, or other efforts requiring access to confidential student or staff information. Research by District students shall not be governed by this policy. The District will base its decision whether to approve the study on information provided in this application. The researcher shall provide all requested information on this form. If more space is needed to answer any items, please attach additional sheets.

Name of Researcher:		Date:			
Title:		Office Phone:			
Mailing Address:		FAX Number:			
		Home Phone:			
Title of Study:					
Purpose of Study:					
Please describe the ways in which Glen Ellyn District 41 would directly benefit from your study:					
Is this study legally mandated?					
If so, by what agency or authority? (<i>be specific</i>)					
Approximate dates of data collection: (dates) From: _____ To: _____					
Expected completion date of final report:					
Which of the following schools (students or staff) will be involved in the proposed study, if approved? <input type="checkbox"/> Abraham Lincoln <input type="checkbox"/> Benjamin Franklin <input type="checkbox"/> Churchill <input type="checkbox"/> Forest Glen <input type="checkbox"/> Hadley Jr. High					
Please indicate the number of participants and the approximate amount of time which would be required of each participant:					
	Students (by grade)	Teachers (by grade)	Principals	Parents	Other (specify)
Number of Participants					
Time per Participant					
Describe the specific procedure to be used to select participants:					

