

General Personnel

Court Duty

The District will deduct any fees that an employee receives for court duties, less mileage and meal expenses, from the employee's compensation, or make arrangements for the employee to endorse the fee check to the District.

An employee should give at least 5 days' prior notice of pending court duty to the District.

Witness Duty

The District will pay full salary during the time a licensed employee is absent due to a subpoena to serve as a witness in a trial or have a deposition taken in any school-related matter pending in court.

Jury Duty

The District will pay full salary during the time a licensed employee is absent due to jury duty

LEGAL REF.: 105 ILCS 5/10-20.7.
 708 ILCS 305/4.1, Jury Act

Reviewed: May 17, 2004, August 2, 2010, November 5, 2018, June 20, 2022
Adopted: August 23, 2004
Revisions Adopted: November 19, 2018, July 6, 2022