



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

MINUTES

GLEN ELLYN SCHOOL DISTRICT 41

BOARD OF EDUCATION REGULAR MEETING

SEPTEMBER 9, 2013 - 7:30 PM

**CENTRAL SERVICES OFFICES
793 NORTH MAIN STREET
GLEN ELLYN, ILLINOIS**

(An informal reception for new district staff preceded the Board meeting from 7-7:30 p.m.)

Call to Order

The meeting was called to order at 7:30 p.m.

Pledge of Allegiance

Vice President John Kenwood led in the recital of the Pledge of Allegiance.

Roll Call

Upon the roll being called, the following members answered present: Patrick Escalante, John Kenwood, Dean Elger, Joseph Bochenski, Erica Nelson, Drew Ellis, Sam Black.

Recognition

Director of Human Resources, Laurie Campbell introduced staff members new to District 41 for the 2013-2014 school year. Superintendent Dr. Paul Gordon welcomed the group and said how pleased he was to have such incredibly talented people join the District 41 family.

Presentations, Reports and Initiatives

FLES (Foreign Language at the Elementary Schools) and Dual Language Update: Bilingual/ELL Director Katie McCluskey, presented an update of the District's new elementary Spanish and the new Dual Language programs. Foreign Language at Elementary School (FLES) started this year at first grade, with 30 minutes daily. Students are now learning basics, such as colors, days and numbers, that will connect to the thematic units they'll be learning later in their regular class. Dual Language is an option available at Churchill that started this year in kindergarten; native Spanish and native English speakers in the same classroom pursue the regular curriculum while learning both languages. The Dual Language English students come from all four elementary attendance areas. Both of these programs will roll up a grade each year.

Public Participation

Board president Sam Black reminded audience members of the parameters for public participation and asked if there was anyone present who wished to address the Board.

- Resident Jeff Cooper thanked Dr. Gordon for the opportunity to meet with him recently and noted comments made previously by Board members and staff regarding the amount of staff time being spent on FOIA requests. Mr. Cooper also asked Board President Sam Black for answers to questions he had previously raised about financial matters, specifically related to district spending for conference travel and the funding source for the addition of one administrator to allow full-time assistant principals.
- Parent David Rojas expressed concern about the amount of instructional time lost to class transitions. He also questioned the safety of the portable classrooms; stating that he has health concerns for his children who have allergies and asthma; and, asking about the District's long-term plans for eliminating the portables

Action Items

- A. Consent Agenda: Board President Sam Black asked if there were any items board members would like removed from the consent agenda to be considered separately. Hearing none,

Board members Drew Ellis moved and Dean Elger seconded to approve the reports and recommendations contained in the consent agenda which included the following:

1. *Human Resources*
 - a. *Personnel Report (Attachment)*
 - b. *Employment Recommendations.*
 - c. *Leaves of Absence*
 - d. *Resignations*
2. *Finance, Facilities & Operations*
3. *Other Matters*
 - a. *Approval of Board Meeting Minutes*
 1. *August 26, 2013 Regular Board Meeting*
 2. *August 26, 2013 Board of Education Regular Meeting-Closed Session*
 3. *September 3, 2013 Special Meeting*
 4. *September 3, 2013 Special Meeting-Closed Session*
 - b. *Application for Recognition of Schools*
 - c. *Semi-annual Review of Closed Session Minutes*
 - d. *Destruction of Closed Session Audio Recordings*

On a roll call vote answering "Aye": Kenwood, Elger, Bochenski, Nelson, Ellis, Escalante and Black; answering "Nay": None. Motion carried.

- B. Superintendent's Recommendations: There were no additional recommendations for board action.

Superintendent's Report

Superintendent Dr. Paul Gordon reported on the following matters:

- A. Master Facilities Plan Update: Dr. Gordon shared information around concepts for elementary additions that would reduce reliance on portables and could be paid for using approximately \$8-\$10 million in fund balances. Dr. Gordon noted that his proposal changes the plan to add more flexible classrooms that could be shared and used for presentations and projects related to STEAM or other subjects. Dr. Gordon further noted that the administration is examining alternative funding options for these additions,

specifically, bond options that would be essentially a loan that the district repays out of its regular budget with no impact on taxes. In the long-term, said Dr. Gordon, a new school and other renovations would still be needed to address the space and infrastructure needs remaining at the elementary schools and at Hadley Junior High. In connection with long-term planning, Dr. Gordon mentioned the idea of a future magnet school, an option that had come up in earlier Board discussions and could alleviate overcrowding and provide more educational options for families without having to change school attendance areas. The proposal and funding information will be presented to the Finance Committee and to the Board for discussion on Sept. 23, 2013 with further discussion likely to follow; the administration anticipates requesting permission to go out for bid in late October or early November. Dr. Gordon characterized these plans as phase 1 of a 3-phase long-term plan, and noted that the completion of these additions would reduce reliance on portables and decrease the needs that would have to be addressed by a future referendum.

Board members shared their insights and perspectives on the 3-phase proposal; noted the challenges and acknowledged that the plan will need to be carefully vetted. The Board noted that this is an elementary, not a K-8 solution to eliminating the portables and emphasized the importance of science and having parallel conversations with Hadley.

- B. Enrollment: The sixth day enrollment was distributed. Dr. Gordon explained that the report format has been modified in order to better communicate the class size numbers for Level 3 STEAM and Literacy. Student receiving specialized instruction have been removed from the overall class numbers because they are often pulled out of classroom for specialized instruction. Mr. Escalante asked for enrollment trend data for the past 7 years or so.
- C. Assistant principal funding: Dr. Gordon provided clarification on how the District funded the addition of one administrator position when transitioning from halftime to fulltime assistant principals at the elementary schools this year. Dr. Gordon said that he believes that the District did accomplish the intended outcome the Board was seeking to be cost-neutral to the overall budget and that the change meant adding only one position, since one administrator position was eliminated at the Central Services Office. The added position was paid for by transferring money from a personnel fund that covers staff additions needed due to class size changes or student needs. The Board affirmed that this funding approach met its intention.
- D. Meeting with community member: Dr. Gordon reported that he recently met with community member Jeff Cooper to discuss Mr. Cooper's past public statements and provided clarification on a number of items including the funding for the assistant principal position and staff conference travel expenditures.

Board Reports

- A. Board Committee Reports
 - 1. Finance and Facilities Committee Meeting: Chairman Drew Ellis reported on the Finance Committee's discussion during its meeting held earlier which included: Amendment to the Glenbard Area Appeal, FGM Contract Renewal; Title I Funding; Special Education Costs for programs outside of the District.
 - 2. Policy Committee: Mr. Black advised that the Policy Committee will convene this week.
- B. Other
 - 1. Team 21: Mrs. Nelson provided a brief report and noted that discussion at the most recent meeting was focused on the recommendations that will be made to the Continuous Improvement Team (CIT) around the issue of time in the school day.

Good conversations around the difference between a work day and student day.
Small group will compile a recommendation to CIT on September 19, 2013.

Discussion Items

A. Resolution to Transfer Funds from the Education Fund to the Debt Service Fund: The Board discussed the Administration's recommendation to approve the transfer of funds from the Education Fund to the Debt Service Fund to pay for operating leases for security cameras, desktop computers, SMART Boards, computer switching equipment and wireless network update equipment. The amount to be transferred from the Education Fund to the Debt is not to exceed \$318,000. The Board is expected to take action on the matter on or before its October 15, 2013 Regular meeting.

Upcoming Meetings

- A. September 18, 2013 Special Joint Meeting of the Boards of Education of School Districts 15, 16, 41, 44, 87, 89 and 93, 6 p.m., Marquardt School District #15
- B. September 23, 2013 Board of Education Regular Meeting, 7:00 p.m., Central Services Office

Other

There were no other matters considered by the Board.

Public Participation

Amy Watroba and Stephanie Clark thanked Dr. Gordon for considering parent and community feedback on the elementary innovation labs and said that the change Dr. Gordon is proposing is a better solution because it addresses space and curricular issues; noting that the current space deficiencies are interfering with delivering the new curriculum.

Adjourn to Closed Session

- *At 9:08 p.m., Board members John Kenwood moved and Drew Ellis seconded to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. On a roll call vote answering "Aye": Escalante, Nelson, Elger, Ellis, Bochenski, Kenwood, and Black. Answering "Nay": None. Motion carried.*

Return to Open Session

The Board returned to open session at 9:28 p.m.

Adjournment

The regular meeting was adjourned at 9:28 p.m.

Respectfully submitted,

Maureen Stecker, Board Recording Secretary



Sam Black, Board President



Dean Elger, Board Secretary

Minutes approved: September 23, 2013

Glen Ellyn School District #41 Board Report

Date: September 9, 2013
Title: Personnel Report -Final
Contact: Laurie Campbell, Director of Human Resources

Long-Range Plan Focus: The recommendations contained in this Personnel Report support Goal #2, Development of Human Capital, of the Superintendent's Long-Range Plan.

Employment Recommendations: The Hadley Cross Country Team is a no-cut fall sport. It is currently staffed with three coaches. This fall we have over 105 students participating. In order to provide appropriate supervision of the students, the Supplemental Pay Committee is recommending one additional coach for this year only.

Name	School	Position	Placement/Salary	Effective Date
Amy Naples	Churchill	Reading Assistant	\$14.62 per hour/ \$19,079.02	September 4, 2013
Zochil Mairena	Forest Glen	Special Ed Aide	\$11.90 per hour/\$14,547.68	September 19, 2013
Bao Tran Ngo	Churchill	ELL/Bilingual Aide	\$11.90 per hour/ \$15,083.23	September 11,2013
Elizabeth Lee	Hadley	Cross Country Coach	Group III, step 1/\$750.00 (prorated based on start date)	September 10, 2013

Leaves of Absence:

Discussion: Section 8.7 of the collective bargaining agreement with the teachers' association (GEEA) addresses unpaid leaves of absence. In the case of an unpaid leave of absence, the Board has three options: the leave can be granted with a) a guarantee of re-employment; or b) re-employment may be contingent upon the availability of vacant positions; or c) the employee, at his/her request, will be considered for placement in any vacant position for which he/she qualifies to the district's satisfaction.

Name	School	Position	Type of Leave	Duration of Leave
Molly Williamson	Hadley	Science Teacher	Leave of Absence - option c) the employee, at his/her request, will be considered for placement in any vacant position for which he/she qualifies to the district's satisfaction.	October 4, 2013 - end of the school year

Resignations:

Name	School	Position	Effective Date
Sue Burdett	Lincoln	Playground/Lunchroom Supervisor	August 30,2013
Christine Thiese	Hadley	Cheer Coach	August 29,2013
Jessica Lustyk	Hadley	Special Ed Aide	September 6,2013

Recommendation: It is recommended that the Board accept the actions included in this Personnel Report as presented.

Note: Shaded/bold section numbers represent instruction held in portables

Abraham Lincoln

											AEC	Total	08/29/12
Level 1/Kdg	22	22	22	22								88	
Level 1/G1	23	23	23	22								91	
Level 2/G2	20	20	20	19	19							98	
Level 2/G3	21	22	24	21	22							110	
Level 3 /G4/Sci	20	28	20	23									
Level 3/G4/Math	20	23	20	23							5	91	
Level 3 /G5/Sci	25	26	27	26									
Level 3/G5/Math	25	23	27	21							8	104	
Level 3 Lit	27	22	25	23	25	25	26	22					
Total Students at Abraham Lincoln												582	592

Benjamin Franklin

											SC SpEd*	AEC	Total	08/29/12
Level 1/Kdg	22	23	22								4		71	
Level 1/G1	24	22	24	23							2		95	
Level 2/G2	22	22	22	23							6		95	
Level 2/G3	21	18	21	19							6		85	
Level 3 /G4/Sci	26	29	27	29										
Level 3/G4/Math	25	19	27	24							1	15	111	
Level 3 /G5/Sci	28	26	29	27										
Level 3/G5/Math	19	26	18	27							4	21	115	
Level 3 Lit	27	28	28	27	28	28	27	28						
Total Students at Benjamin Franklin													572	566

* Unduplicated count

Churchill

											AEC	Total	08/29/12
Pre K (Bilingual)	14	16										30	
Level 1/Kdg	22	21	20	22	20							105	
Level 1/G1	22	22	22	23	21							110	
Level 2/G2	17	18	19	19	21	16						110	
Level 2/G3	21	20	23	16								80	
Level 3 /G4/Sci	25	21	22	21	22								
Level 3/G4/Math	16	16	21	18	25						15	111	
Level 3 /G5/Sci	19	21	20	22	22								
Level 3/G5/Math	19	18	17	22	18						10	104	
Level 3 Lit	20	23	22	22	21	20	21	22	22	22			
Total Students at Churchill												650	659

Bilingual and Dual Lang sections in italics

Forest Glen

											AEC	Total	08/29/12
EC Self Contained	13											13	
EC Structured	4											4	
EC Blended	17	19	19	17								72	
Level 1/Kdg	20	22	18									60	
Level 1/G1	20	21	18	20								79	
Level 2/G2	16	17	17	17								67	
Level 2/G3	24	21	23	20								88	
Level 3 /G4/Sci	24	24	23	24									
Level 3/G4/Math	24	17	23	16							15	95	
Level 3 /G5/Sci	29	30	28										
Level 3/G5/Math	23	24	28								12	87	
Level 3 Lit	26	26	27	25	26	25	27						
Total Students at Forest Glen												565	564

Hadley Jr. High		SC SpEd*	Total	08/29/12
Gr 6	372	7	379	
Gr 7	405	10	415	
Gr 8	392	15	407	
Total Students at Hadley Jr High			1201	1233

Portables are used for 7/8 Math & Social Studies

* Unduplicated count

District Totals	Current	5/30/13	08/29/12
PreK/EC	119	135	102
Level 1/Kdg	324	362	366
Level 1/G1	375	381	380
Level 2/G2	370	359	349
Level 2/G3	363	402	401
Level 3 /G4	408	403	411
Level 3/ G5	410	380	374
Gr 6	379	417	414
Gr 7	415	398	400
Gr 8	407	415	419
Grand Total	3570	3652	3616

Glen Ellyn School District 41
Board of Education Regular Meeting
September 9, 2013
Semi-Annual Review of Closed Session Minutes

Superintendent's Recommendation:

Semi-Annual Review of Closed Session Minutes, February 2013 through July 2013: That the need for confidentiality still exists as to all of the following closed session minutes or recordings or portions thereof: February 11, 2013 Regular Meeting; February 25, 2013 Regular Meeting; March 11, 2013 Regular Meeting; April 1, 2013 Special Meeting; April 8, 2013 Regular Meeting; April 22, 2013 Special Meeting; April 29, 2013 Regular Meeting; May 13, 2013 Regular Meeting; May 28, 2013 Regular Meeting; June 10, 2013 Regular Meeting; June 24, 2013 Regular Meeting; July 17, 2013 Special Meeting

Glen Ellyn School District 41
Board of Education Regular Meeting
September 9, 2013
Destruction of Closed Meeting Audio Recordings

Superintendent's Recommendation:

Destruction of Closed Meeting Audio Recordings, The Board approve for destruction, the following audio recordings of closed session minutes that are at least 18 months old and for which approved minutes of the closed meeting already exist: September 7, 2011 Special Meeting; September 12, 2011 Regular Meeting; October 24, 2011 Regular Meeting; November 28, 2011 Regular Meeting; December 12, 2011 Regular Meeting; January 9, 2012 Regular Meeting; January 18, 2012 Special Meeting; January 23, 2012 Regular Meeting; February 13, 2012 Regular Meeting

**RESOLUTION TRANSFERRING MONEY
FROM THE EDUCATION FUND TO THE DEBT SERVICE FUND**

WHEREAS, Part 100 of the Illinois Administrative Code, including without limitation 23 Ill. Adm. Code 100.50, and the Illinois Program Accounting Manual (the "IPAM"), requires Illinois school districts to document the funding of, accounting for, and expenditures from the Debt Service Fund; and

WHEREAS, the Board of Education desires to remain in compliance with generally accepted accounting principles and the requirements set forth in the IPAM; and

WHEREAS, the Board of Education previously authorized and directed the School Treasurer to establish a Debt Service Fund in order to remain in compliance with generally accepted accounting principles and those requirements set forth in the IPAM; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to direct the School Treasurer to transfer certain funds dedicated to capitalized lease payments from the Education Fund to the Debt Service Fund in order to provide moneys with which to meet those expenses, which are properly made from the Debt Service Fund pursuant to IPAM;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Glen Ellyn School District No. 41, DuPage, Illinois, as follows:

Section 1. The Board of Education hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does hereby incorporate them into this Resolution by reference.

Section 2. The School Treasurer of the School District is hereby directed to transfer \$318,000 from the Education Fund to the Debt Service Fund, such transfer to be made effective October 15, 2013.

Section 3. This Resolution shall be in force and effect upon its adoption.

AYES: _____

NAYS: _____

ABSENT: _____

Dated this 23rd day of September, 2013.

President, Board of Education

ATTEST:

Secretary, Board of Education