



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

**MINUTES
BOARD OF EDUCATION
FINANCE AND FACILITIES COMMITTEE MEETING**

**JUNE 9, 2014
6:00 p.m.
CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, IL 60137**

The meeting was called to order at 6:06 p.m.

Present: Committee members Drew Ellis and Patrick Escalante, Superintendent Dr. Paul Gordon, Assistant Superintendent Bob Ciserella, Board Member Dean Elger, committee member Joe Bochenski arrived at 6:25 p.m., Board Member Erica Nelson arrived at 6:25 p.m., Director of Communications Julie Worthen, Director of Technology Mike Wood, Jack Hayes of FQC and Recording Secretary Carolyn Gust.

Review and approval of minutes from the May 12, 2014, meeting: The minutes were reviewed and approved and will be posted to the district website.

Intergovernmental Agreement regarding Use and Maintenance of Spalding School Grounds by Glenbard Township High School District 87

For a number of years school districts 41 and 87 have had a written agreement whereby district 87 has been allowed use of district 41's Spalding property for athletic practices.

The proposed agreement will run for four years until June 30, 2017, and does not provide for rent payments. District 87 is responsible for having adequate insurance in place and providing for necessary routine maintenance. Given the uncertain status of the Spalding property and District 41's Master Facility Review currently underway, the administration has inserted an escape clause to this agreement. District 41 may exercise this clause without cause by providing written notice by February 1st in the year of termination.

This information will be presented to the Board of Education for discussion at the June 23, 2014, meeting and approval at the August 11, 2014, meeting.

Committee member Bochenski expressed concern that the property will not be properly maintained. Mr. Bochenski is concerned that as a result of improper maintenance, the property may flood and expose the district to the potential loss of acreage to wetlands as happened previously at Churchill School. Superintendent Gordon assured the committee that the district will monitor the maintenance of the site.

Hadley Jr. High Proposed Breakfast Program

The district currently has an intergovernmental agreement with Marquardt School District 15 entered into an intergovernmental agreement (IGA) for food service to all District 41 schools.

The administration believes that a breakfast program at Hadley Jr. High would benefit Hadley students. The program will be similar to the program currently offered at Churchill School, except designed for students at the junior high level. Breakfast will begin at 8:15 and close at 8:30. Students will have the option of a full hot or a la carte breakfast.

The current program is operating on a breakeven basis. Additional costs associated with adding the Hadley breakfast program are (1 person/2 hours per day = \$4,178.60). The food service program is funded at both levels: federal and state with the majority from federal sources. The proposed Hadley breakfast program will be a cost neutral program that will be reviewed annually to ensure that the program remains cost-neutral.

This information will be presented to the Board of Education for discussion at the board meeting later this evening and approval at the June 23, 2014, board meeting.

The committee requested from Mr. Ciserella the percentages of federal and state funding of the current food service program.

Abraham Lincoln Chiller Replacement

While preparing to switch over Abraham Lincoln's HVAC equipment from heating to cooling, it was discovered that the chiller unit was not operating correctly. Because the repair estimate is approximately \$58,000, \$16,000 more than to replace the unit, the administration feels that replacement of the unit is the best alternative.

The unit in question was installed in 1998 with a twenty-year life expectancy. There are two 20-ton compressor motors that make up the chiller unit. Currently, only the backup unit is supporting the air conditioning needs of the building. District staff has made preliminary repairs to ensure the backup unit continues to operate through the balance of the school year.

This information will be presented to the Board of Education for approval at the June 23, 2014, board meeting.

Committee member, Joe Bochenski, requested the maintenance reports on the chiller in question as well as whether or not the district had a maintenance schedule for all of its large equipment. Mr. Hayes, the district's construction manager, stated that maintenance reports are typically done semi-annually. Superintendent Gordon will present the committee with a list of equipment for which the district maintains such reports.

Construction Budget Update and Progress Report

Mr. Hayes presented an update of the construction project. Work is underway. At Churchill work has begun on the temporary access road so that trucks can access the site to bring in fill. At Franklin utility relocation work within the addition footprint is complete. Fill from this site will be taken to Churchill thereby saving the district approximately \$90,000. At Lincoln work on the demolition of the portables has begun to prepare for the relocation of the Newton Avenue portables. At Forest Glen the mobile relocation will happen over the next month.

The committee would like construction updates to continue over the summer and to post the updates to the district website. The committee requested that FQC include in their monthly updates the updated construction schedule.

Tentative 2014-2015 School District Budget

Discussion was had with regard to the 2014-2015 tentative budget with Mr. Ciserella responding to all outstanding questions from the June 9, 2014, committee meeting.

This information will be presented to the Board of Education for discussion and approval to post at the June 23, 2014, board meeting. The public hearing on the budget will be held at the August 11, 2014, board meeting.

Other

Mr. Bochenski requested that the administration note on board reports any changes from meeting to meeting.

Committee member Escalante reminded the committee that he would like to revisit the subject of student fees in September. Superintendent Gordon reminded the committee that the administration continues to monitor the state's actions regarding state funding and any impending changes to school funding.

Adjourn: The meeting adjourned at 7:25 p.m.

Respectfully Submitted,

Carolyn Gust
Recording Secretary