



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

**MINUTES
BOARD OF EDUCATION
FINANCE AND FACILITIES COMMITTEE MEETING**

**APRIL 14, 2014
6:30 p.m.
CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, IL 60137**

The meeting was called to order at 6:31 p.m.

Present: Committee members Joe Bochenski, Drew Ellis and Patrick Escalante, Superintendent Dr. Paul Gordon, Assistant Superintendent Bob Ciserella, Director of HR Laurie Campbell, Director of Technology Mike Wood, Director of Communications Julie Worthen, Jack Hayes of FQC, and Recording Secretary Carolyn Gust.

Review and approval of minutes from the March 24, 2014, meeting: The minutes were reviewed and approved and will be posted to the district website.

2015 Medical/Dental Insurance Renewal

Glen Ellyn School District 41 joined the Educational Benefits Cooperative (EBC) effective July 1, 2010. The EBC is an entity created under Illinois state law, which allows school districts to join together for the purpose of purchasing insurance. District 41's final renewal rate for HMO is a 1% decrease for each of the HMO plans. The final renewal rate for PPO will be a 0.67% decrease and there will be no increase or decrease to dental rates.

2014-2015 Copier Paper Bid Results

The administration issued a call to bid for copier paper - Hammermill or comparable brand, 20 pound, white, 8 ½" x 11" - for use in all copiers, printers and fax machines in the district for the 2014-2015 school year. The Call to Bid was advertised on March 13, 2014, for an opening on March 27, 2014. Four vendors requested bid documents and three vendors submitted a bid. Unisource was the low bidder at \$27.45 per case and has been the district's copier paper supplier for several years.

This information will be presented to the Board of Education for discussion at the April 28, 2014, and action at the May 12, 2014, meetings respectively.

2014 Mobile Classroom Relocations Bid Award Recommendation – Bid Packet 2

On March 14, 2014, bids were returned to the district. FQC reviewed the bid submissions and created a recommendation for the work. The canopy cost is still at issue. Mr. Bochenski feels that expending the money to construct temporary canopies is not fiscally sound. The committee agrees and would like FQC to look for alternative solution. Mr. Hayes from FQC offered a reasonable solution of installation of temporary scaffolding similar to what is used when construction is underway and pedestrians are present. FQC will continue to seek out a solution to present to the committee in the near future.

Bids were received for the demolition, preparation and relocation of existing portables at Lincoln and Forest Glen School and only demolition of existing walkways and canopies at Franklin school. FQC's recommendation totals \$256,866 for all proposed work and is within the projected budget that has been presented to the Board of Education.

This information will be presented to the Board of Education for discussion at the April 28, 2014, and action at the May 12, 2014, meetings respectively.

2014 Miscellaneous Trades Bid Award Recommendation – Bid Packet 3

On March 27, 2014 bid packages were returned to the district and FQC by various trade contractors for the proposed projects including casework, resinous flooring and window shades at Lincoln and Franklin Schools.

FGM Architects had to clarify the bid documents after they were created and distributed to bidders. Mr. Ellis would like to know what the cost was for them to do this re-clarification. Mr. Ciserella will obtain this information and report back to the committee.

The value of the proposed bid recommendations totals \$95,562 and is within the projected budget that has been presented to the Board of Education.

This information will be presented to the Board of Education for discussion at the April 28, 2014, and action at the May 12, 2014, meetings respectively.

Other: The next committee meeting will begin at 6:00 p.m. as the amended budget for 2013/2014 and the tentative budget for 2014/2015 will be on the agenda. Mr. Bochenski reiterated to Mr. Wood that the committee would like an overview of the entire technology plan for the district which gives the committee a more comprehensive look at technology department plans for the future and how everything ties in together.

Adjourn: The meeting adjourned at 7:10 p.m.

Respectfully Submitted,

Carolyn Gust
Recording Secretary