



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

**MINUTES
BOARD OF EDUCATION
FINANCE AND FACILITIES COMMITTEE MEETING**

**MARCH 24, 2014
6:30 p.m.
CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, IL 60137**

The meeting was called to order at 6:30 p.m.

Present: Committee members Joe Bochenski and Patrick Escalante, Superintendent Dr. Paul Gordon, Assistant Superintendent Bob Ciserella, Director of Technology Mike Wood, Director of Communications Julie Worthen and Recording Secretary Carolyn Gust.

Review and approval of minutes from the March 10, 2014, meeting: The minutes were reviewed and approved and will be posted to the district website.

Hadley Student Device Refresh: The three-year, fair market value lease for 650 HP netbooks used currently by students at Hadley Jr. High will expire July 2014. The netbooks will be returned to the leasing company, American Capital Leasing, at the expiration of the lease. In anticipation of this refresh, the administration began researching replacement devices for student use and is recommending Chromebooks as replacements.

District administration would like to move toward a more web-based organization by migrating to Google mail, or gmail, which will save on server costs. There is a \$30 licensing fee to Google per device which ties the gmail accounts to our existing domain. There is an approximate cost of \$4,000 annually to archive our e-mail, but even with these costs, the district will still save money.

The plan is to assign each student a Chromebook rather than assigning the device to a desk. At this time, students will not take the devices home. Ideally a student entering 6th grade will be assigned a new Chromebook which will be theirs for the remainder of their middle school years. Upon student graduation, the three-year lease will expire and the device will be returned to the leasing company.

This information will be presented to the Board of Education for discussion on April 14, 2014, and approval on April 28, 2014.

Document Camera Rollout: The district currently has document cameras at all schools that were purchased over the course of the last five years. There is an uneven distribution of document cameras district-wide as they were purchased through various methods such as PEP grants or curriculum adoptions. Teachers find the document cameras an invaluable resource which enables them to present materials to an entire class "in the moment" without the need to digitize printed resources. The document cameras integrate with the projector and Smart Board already in the classrooms and are easy to use, connecting to the teacher's computer via USB cable. Administration surveyed the building principals to get a

count of how many document cameras will be needed and the total is 82. This recommendation will provide for greater equity of distribution across the district and provide a needed tool our teachers have been asking for over the last several years.

The cameras will be purchased out of budgeted building funds for this year. The total cost is \$26,158.

This information will be presented to the Board of Education for discussion on April 14, 2014, and approval on April 28, 2014.

2014 Summer Classroom Equipment Recommendation: Mr. Ciserella presented the 21st century proposed classroom equipment purchase. The cost for the proposed purchase is already built in to the 2014/2015 budget.

This information will be presented to the Board of Education for discussion on April 14, 2014, and approval on April 28, 2014.

Other: Mr. Bochenski inquired regarding a check written to College Nannies. Mrs. Worthen explained that the cost is part of Title I required after-school tutoring fees.

Mr. Bochenski stated that he would like to see the district use local Glen Ellyn businesses when possible for P-card purchases, i.e. gas purchases.

The committee requested that Mr. Wood create a technology plan which presents an overview of the different technology pieces and how they fit into the overall technology plan.

Adjourn: The meeting adjourned at 7:17 p.m.

Respectfully Submitted,

Carolyn Gust
Recording Secretary