



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

**POLICY COMMITTEE MEETING
MINUTES**

July 1, 2015 – 9:00 AM

**CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, ILLINOIS**

Call to Order

The meeting was called to order at 9:12 am. Present Board members Stephanie Clark and Dean Elger; Superintendent Dr. Paul Gordon; Recording Secretary Nancy Mogk.

Approve Minutes

The February 20, 2015 Policy Committee Meeting minutes were reviewed and approved.

Establish meeting calendar for 2015-2016

The committee discussed setting regular meetings during the course of the year and will review their calendars at the next meeting on July 31, 2015.

Policies for review

The Committee reviewed draft policies recommended for update by IASB PRESS and the administration. These recommendations will be reviewed by the committee members and staff and comments will be returned to Mrs. Mogk to prepare for review at the next meeting.

	POLICY #	TITLE	Notes
PRESS	3:40	Superintendent	Policy and footnotes updated due to statutory and rules reference.
PRESS	3:50	Administrative Personnel other Than the Superintendent	Policy, Legal References, and footnotes are updated to clarify that the policy applies to building principals; to replace certified with licensed; and to update statutory and

We make a difference. We embrace change together. We are a true team of professionals. We build the future.

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			rule references.
PRESS	3:60	Administrative Responsibility of the Building Principal	Policy, Legal References, and footnotes are updated to clarify that the policy's scope is limited to duties and to make other nonsubstantive updates.
PRESS	4:45	Operational-Insufficient Fund Checks and Debit Recovery	The policy and the footnotes are updated to reflect the current unavailability of an intergovernmental agreement from the Office of the Illinois Comptroller.
PRESS	5:40	GPersonnel-Communicable and Chronic Infectious Disease	The policy, footnotes and Legal References are updated.
PRESS	5:120	GPersonnel-Ethics	Policy, Legal References, and footnotes are updated to enhance clarity and remove references to a repealed statute.
PRESS	5:180	GPersonnel-Temporary Illinois or Incapacity	The policy is unchanged. In response to feedback, an option for boards that applies the policy to both teachers and other licensed employees and educational support personnel is added.
PRESS	5:270	ESP-Employment at Will	Procedure is updated to delete certificated and for efficiency reasons.
PRESS	5:290	ESP-Termination & Suspension	Policy, Legal References, and footnotes are updated to delete unnecessary paraphrasing of the law and to add a reference to an important Ill. appellate decision.
PRESS	5:330	ESP-Sick Vacation Holiday Leaves	The policy, Legal References, and footnotes are updated in response to 105 ILCS 5/13-2.5, amended by P.A. 98-691
PRESS	6:15	Instruction-School Accountability	Policy, Legal References, and footnotes are updated in response to legislation and ISBE action.
PRESS	6:15-AP,	Administrative Procedure - School	Delete- no longer required

		Choice and Supplemental Educational Services	
ADMIN	6:250-AP	Administrative Procedure-Securing and Screening Volunteers	Add language to align with new district visitor screening process
ADMIN	6:250-E	Exhibit – Volunteer Information Form and Waiver of Liability	Update language to align with new district visitor screening process
ADMIN	7:30 AP	Administrative Procedure – for Exception to School Attendance Area Policy	Remove reasons related district programs for students with education, physical or environment needs, leaving those recommendations to the Student Services team. Update Process
ADMIN	7:30E	Exhibit – Application for Exception to School Attendance Area Policy	Remove reasons related district programs for students with education, physical or environment needs, leaving those recommendations to the Student Services team. Update Process
ADMIN	7:340AP1-E1	Exhibit – Notice to Parents and Students of Their Rights Concerning a Student’s Record	Updated to align with rewritten 7:340 AP1-E2
ADMIN	7:340 AP1 E2	Release of Student Directory Information	Rewritten
ADMIN	7:340 E2	Exhibit – Using a Photograph or Videotape of a Student	Delete – content written into 7:340 AP1 E2- Release of Student Directory Information
ADMIN	7:340 E3	Release of Student Information (PTA Directory Permissions and Release of Student Names to the Press	Delete – content written into 7:340 AP1 E2- Release of Student Directory Information
ADMIN	8:30	Visitors to and Conduct on School Property	Add language to align with new district visitor screening process
ADMIN	8:50	Visitors to the School	Delete – duplicate content of 8:30 Visitors to and Conduct on School Property

District Financial Contribution to non-school sponsored competitions/activities policy

The committee discussed developing a policy to address sponsoring non-school competitions and activities. The committee also discussed creating a process to address these needs through a club (supplemental pay stipend) or through a PTA sponsored club and agree to further discuss and develop policy outlining these parameters. Dr. Gordon will seek out

feedback from PTA council and Human Resources on both of these suggestions and will report back to the committee in July.

Next Steps

- Final redline recommendations will be reviewed in anticipation of presenting to the full Board at the first meeting in August.
- The committee will begin a review of Section VII-Students in the early fall.

Adjourn meeting

The meeting adjourned at 11:55 am