

Glen School District #41 - Student Fee Payment Plan

I am requesting the opportunity to pay the fees due for the student listed below using the optional payment plan. I understand that I must complete a form for each student that I am requesting this accommodation for.

Student Name: _____

Home Address: _____

School Attending: _____ Grade: _____

Guardian Name: _____

Contact #: _____ E-Mail: _____

Fees Due:

School Fees:	\$ _____
Other:	_____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Due:	\$ _____

All student fee installment plans must be completed by March 1 of each school year. Complete the option that fits your needs. **1st payment must be attached to this form.** For additional information, contact the registrar, Sandi Hanson at 630-534-7529 or shanson@d41.org.

7 Month Installment Plan (from start of Plan to March 1) Total due divided by 7 months _____

Day of the month payment will be made _____

5 Month Installment Plan (from start of Plan to January 1) Total due divided by 5 months _____

Day of the month payment will be made _____

2 Payment Installment Plan (payable in August and January) Total due divided by 2 _____

Day of the month payment will be made _____

I agree to pay the outstanding fees using the payment plan as indicated above and that failure to make payment could limit my ability to request this option in the future.

Parent/Guardian Signature

Date

District Representative Signature/Title

Date

Please submit this form to:
Sandi Hanson, Registrar
Glen Ellyn School District 41
793 N. Main St., Glen Ellyn, IL 60137

A copy of the approved Payment Plan form will be returned to you for your records.