

**Glen Ellyn School District 41**

Dr. Ann K. Riebock, Superintendent

MINUTES

**BOARD OF EDUCATION SPECIAL MEETING
SEPTEMBER 7, 2011
CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, ILLINOIS**

Call to Order

The Board of Education Special meeting was called to order at 5:31 p.m.

Roll Call

Upon the roll being called, the following members answered present: Drew Ellis, John Kenwood, Steve Vondrak, Dan Smith, Terra Howard and Erica Nelson. Sam Black joined the meeting at 5:36 p.m.

Public Participation

There were no members of the public present who wished to address the Board.

BoardBook Demonstration

The Board participated in an on-line training session for BoardBook with a representative from IASB. BoardBook is an electronic board packet preparation tool offered by the Illinois Association of School Boards (IASB). BoardBook is a web-based software application that streamlines the preparation, distribution and publishing of agenda packets, posting materials on the district website and conducting paperless meetings. The annual cost of the district is \$2,000.

Board discussion focused on the logistics of transitioning to paperless meetings including their options regarding the technology that will be needed (i.e. personal or district-owned property). It was the consensus of the Board to pursue the piloting of BoardBook as soon as possible.

Discussion Items

- A. Meeting Norms: The Board reviewed its meeting norms which were established at its last retreat workshop in June 2011:
- Open and honest with one another
 - Active listening
 - Watch your personal air time
 - Probe
 - Respectful
 - Explain acronyms
 - Encourage all voices
 - Support the group's decision
 - Stay time-focused

Board members agreed to add the following norms:

- Add time keeper
- No sidebar conversations

B. Board Goal Setting: The Board discussed its goals which were established earlier in the year for the purpose of identifying outcomes and developing specific action steps.

Goal #1: By the spring 2012, the Board will determine its facilities strategy for constructing a new school.

Goal #2: Develop and enact a community engagement plan which will include several specific actions during the 2011-2012 school year.

Goal #3: Maintain a fiscal philosophy to help guide the Board's financial priorities that are annually reviewed for alignment with state guidelines and district priorities.

Dr. Riebock will prepare a summary of the goals discussion including timelines for the identified outcomes/actions for the Board's consideration.

C. Negotiating Team Composition

The Board reviewed community member Jeff Cooper's request to be a member of the District's negotiations team. It was the consensus of the Board not to honor Mr. Cooper's request to participate in the District's negotiations. Mrs. Nelson will contact Mr. Cooper in advance of the September 12 Board meeting to advise him of the Board's decision and will communicate the outcome of her conversation with Mr. Cooper to Superintendent Dr. Ann Riebock.

Adjourn to Closed Session

At 8:21 p.m. Mr. Kenwood moved and Mr. Ellis seconded to adjourn to closed session to discuss:

- *Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*
- *The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired.*

On a roll call vote answering "Aye": Black, Ellis, Smith, Kenwood, Vondrak, Howard and Nelson; answering "Nay": None. Motion carried.

Return to Open Session

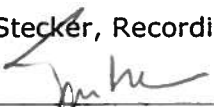
The Board returned to open session at 9:23 p.m.


Adjournment

Mr. Kenwood moved and Mr. Ellis seconded to adjourn the September 7, 2011 special meeting at 9:23 p.m. Motion carried on a unanimous voice vote.

Respectfully submitted,

Maureen Stecker, Recording Secretary


Erica Nelson, Board President


Terra Costa Howard
Secretary, Board of Education