



# Glen Ellyn School District 41

A K-8 district serving parts of Carol Stream, Glendale Heights, Glen Ellyn, Lombard and Wheaton

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Dr. Ann K. Riebock, Superintendent

## MINUTES

### GLEN ELLYN SCHOOL DISTRICT 41 BOARD OF EDUCATION REGULAR MEETING

AUGUST 27, 2012 - 7:30 PM

CENTRAL SERVICES OFFICES  
793 NORTH MAIN STREET  
GLEN ELLYN, ILLINOIS

#### **Call to Order**

The Board of Education meeting was called to order at 7:30 p.m.

#### **Pledge of Allegiance**

Vice President Drew Ellis led in the recital of the Pledge of Allegiance.

#### **Electronic Participation**

Board member Dan Smith was not able to attend the meeting in person due to an employment-related obligation. In accordance with District 41 policy, Mr. Smith notified the superintendent's office that he would not be physically present for the Board meeting, but would like to participate in the meeting by phone.

*Mr. Ellis moved and Mr. Black seconded to approve Mr. Smith's participation in the meeting by phone. On a roll call vote answering "Aye": Vondrak, Howard, Black, Ellis and Nelson; answering "Nay": None. Motion carried.*

#### **Roll Call**

Upon the roll being called, the following Board members answered present: Steven Vondrak, Dan Smith, Jr. (participated by phone), Terra Costa Howard, Sam Black, Drew Ellis and Erica Nelson. John Kenwood arrived at 8:02 p.m.

#### **Public Participation**

There was no public participation.

#### **Presentations, Reports and Initiatives**

- A. 2012 Satisfaction Survey Results Overview: Director of Communications and Grants Julie Worthen provided the Board with an overview of the 2012 Satisfaction Survey results. Mrs. Worthen reported in March, 2012, District 41 conducted satisfaction surveys for students, parents, staff and recent Hadley graduates. The administrative team began working with the data over the summer, and the data will be used throughout the year by the Teams for Excellence, including the Building Leadership Teams as they work with their School Improvement Plans. The Executive Summary provides an overview of the results and identifies strengths to build on and themes for improvement. Ms. Worthen thanked Gail Minkus for her contributions to the project and for her tenuous work with the interpretation of the data and also to the Tech Team for their support as

well. After three years of trend data, we ask how do we want to proceed? Per Julie the survey has provided more concrete data for what was formerly intuitive. To view the executive summary, [click here](#).

The board discussed the importance of the survey from an outreach and communication perspective. The principal E-blasts are an example of improvements that have been made as a result of conducting the survey.

### **Action Items**

A. Consent Agenda: Board President Erica Nelson asked if there were any items Board members would like removed from the consent agenda to be considered separately. Hearing none,

*Mr. Ellis moved and Mrs. Howard seconded to approve the reports and actions contained in the consent agenda as presented and included the following:*

1. *Human Resources*
  - a) *Personnel Report*
    - 1) *Employment Recommendations*
    - 2) *Resignations*
2. *Finance, Facilities & Operations*
  - a) *Treasurer's Report*
  - b) *Investment Schedule*
  - c) *Monthly Revenue/Expenditure Summary Report*
  - d) *Summary of Bills & Payroll*
  - e) *School District Payment Order*
  - f) *Vandalism/Damage Report*
  - g) *Disposal of Surplus Property*
  - h) *2012-2013 FOIA Report*
3. *Other Matters*
  - a) *Approval of Board Meeting Minutes*
    - 1) *August 13, 2012 Public Hearing and Regular Meeting*
    - 2) *August 13, 2012 Regular Meeting - Closed Session*
    - 3) *August 20, 2012 Special Meeting*

B. *Superintendent's Recommendations: There were no recommendations made.*

*On a roll call vote answering "Aye": Mr. Vondrak, Mrs. Howard, Mr. Black, Mr. Ellis, Mr. Smith, Mr. Kenwood and Mrs. Nelson; answering "Nay": None. Motion carried.*

### **Superintendent's Report**

Superintendent Dr. Ann Riebock reported on the following matters:

- A. Opening of School: The 2012-2013 school year started off very well on many levels. Dr. Riebock gave kudos to Director of Finance and Operations Phyllis Hanna and Food Service Director Sandy Voss for the successful launch of the hot lunch program at the elementary schools.
- B. Buildings and Grounds: The buildings are in good shape and look great. Dr. Riebock gave kudos to the Buildings and Grounds and Technology teams for completing the numerous projects necessary to have buildings ready for the start of school. Board member Terra Costa Howard noted that students, parents and staff were excited about the new color schemes in the buildings and further noted the high level of energy exhibited by staff at the opening breakfast on August 20.
- C. Institute Days: The four opening Institute Days went great. They were organized well and included many professional development opportunities. Dr. Riebock gave kudos to Assistant Superintendent

Karen Carlson and to Director of Human Resources Laurie Campbell and the Professional Development Team for their hard work in organizing the four days of programs.

### **Board Reports**

#### **A. Erica Nelson reported on the following:**

1. August 23, 2012 CIT Meeting: Highlights of the meeting included:
  - Creation of the agenda for the September 27 TFE summit which will focus on building knowledge of the Common Core, the Long Range Plan, 21<sup>st</sup> Century Learning and the Learner Characteristics
  - Karen Carlson provided an overview and update on the work of the Think Tank group.
  - The next CIT meeting is scheduled for September 20, 2012 and will be held in the LLC at Hadley.
2. District's 41 Annual Report: "Year in Review" and a look ahead was recently hand delivered to the District 41 community. The hand delivery vs. USPS mail was a positive improvement. Kudos Director of Communications and Grants Julie Worthen and to all involved.
3. Superintendent's Evaluation: Provided an update on the timeline and process as outlined in Board policies and procedures.

#### **B. Committee Reports:**

1. Finance and Facilities Committee: Finance Committee chair Drew Ellis reported on the Finance meeting preceding the Board meeting. The two topics discussed were the renewal of the FGM Professional Service Contract Evaluation; all vendors met or exceeded on the matrix; Dr. Riebock will share the results of the evaluation with the board in her weekly communication. Also discussed was a preliminary financial plan for Implementing Foreign Language in the Elementary Schools and Full Day Kindergarten. It was noted that the information shared was very preliminary...."a concept in the realm of probability." Think Tank Committee will present the first recommendation to the Continuous Improvement Team (CIT) sometime in October.
2. Finance Advisory Committee Report: Mr. Ellis reported on the August 16, 2012 meeting during which the Long Range Plan and basic district financial information such as the budget were shared. Also discussed was state financing and pension reform. Unfortunately some members could not attend so the Committee will likely add to its membership. The next meeting is scheduled for October 18, 2012.
3. Policy Committee: Mrs. Nelson noted that policy revisions were sent out and the Policy Committee will determine what section to focus on and resume its work.

### **Discussion Items**

- A. FGM Contract Renewal-Amendment 23-Professional Services Agreement: This amendment incorporates all of the anticipated work that will be required of FGM Architects during fiscal year 2013. Listed below is a summary of the project numbers, scope of anticipated work and method of costing.
  - **Project 12-1499.01: 2013 General Services:** Provide professional services as requested by the owner including, but not limited to, storm water or site drainage problem meetings as required by the city or county; meetings as required by the Regional Office of Education; assistance with long-range planning development scenarios; review of interior/exterior building modifications, painting plans and coordination of hazardous material remediation. Scope of work to be determined. Billed on a time and material basis.
  - **Project 12-1499.02: 2013 Master Planning:** Work with district staff to develop a building program for existing sites to meet the needs of a 21<sup>st</sup> century learner. Meet monthly throughout the fall to bring a formal recommendation to the Board of Education in the spring of 2013. Final scope of work to be determined. Approximate maximum cost \$78,000.

- **Project 12-1499.03: 2013 Project Programming:** Provide programming services for the remodeling of the Hadley Library Media Center and 2013 remodeling work at multiple sites. Final scope of work and associated cost to be determined as work progresses.
- **Project 12-1499.04: 2013 Hadley Library Media Center:** Provide architectural, engineering, construction document, bidding and contract administration services for the 2013 remodeling of the Hadley LMC. Final estimated fee to be determined on a percent of construction cost.
- **Project 12-1499.05: 2013 Remodeling Work at Multiple Sites:** Provide architectural, engineering, construction document, bidding and contract administration services for the 2013 remodeling at multiple sites. Scope of work has yet to be defined. Final estimated fee to be determined on a percent of construction cost.
- **Project 12-1499.06: 2013 Mobile Classroom Inspections:** Inspect all district portable classrooms and complete temporary occupancy permits. Billed as a lump-sum fee of \$4,500.
- **Project 12-1499.07: Roof Evaluation Updates:** Conduct visual inspection of all building roofs. Scope of work to include update to roof assessment plan. Billed as lump-sum fee of \$1,500.

FGM Hourly Rate Schedule and Education Client Fee Schedule are attached as Exhibits A and B. The administration has budgeted \$250,000 for architectural and engineering fees for the 2013 fiscal year.

Dan Smith noted that he would like more details for Project 12-1499.02: 2013 Master Planning. He would like to see more specific information on the deliverables related to the estimated \$78,000. Dr. Riebock said she will gather more specific information related to the scope of work for the next board meeting.

The Board anticipates that it will take action on this recommendation at its September 10, 2012 meeting.

(Attachments)

- B. Superintendent Search Firms: Board members discussed their notes and impressions from the search firm presentations given at the August 20th special meeting. The three firms presenting were Ray and Associates, Inc., School Exec Connect, and Hazard, Young, Attea and Associates. Each firm presented an overview of its process and timelines with estimated costs. The board discussed the similarities and differences of the processes presented by each of the firms as well as which firm best met the search criteria established by the board.

The criteria included:

- National search capability
- More experienced recruiters
- Cost to conduct the search
- Guidance on their philosophy of transparency
- Previous experience K-8
- Familiarity with District 41
- Recommendations around stakeholder and community process

The Board discussed the similarities and differences in each of the proposals. It was noted that while all the firms are all experienced in such searches it is important to hire a firm that will recruit aggressively, conduct a thorough background investigation, engage the community and to find candidates that are a good fit for District 41.

Following its discussion, the Board narrowed its selection to Hazard, Young, Attea and Associates and Ray and Associates, Inc., but noted it has interest in gathering further information from each of these firms prior to making a decision. This item will be placed on the September 10, 2012 meeting agenda for further Board discussion and action.

### **Upcoming Meetings**

- A. September 10, 2012 Regular Board Meeting, 7:30 p.m., Central Services Office (A reception for new staff will be held at 7:00 p.m. preceding the Board meeting.)
- B. September 24, 2012 Regular Board Meeting, 7:30 p.m., Central Services Office

### **Other**

There were no other matters discussed by the Board.

### **Public Participation**

There was no public participation.

### **Adjourn to Closed Session:**

*At 9:30 p.m. Mr. Black moved and Mr. Ellis seconded to adjourn to closed session to discuss the following matters:*

- *Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*
- *The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired.*
- *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.*

*On a roll call vote answering "Aye": Mrs. Howard, Mr. Black, Mr. Ellis, Mr. Smith, Mr. Kenwood, Mr. Vondrak and Mrs. Nelson; answering "Nay": None. Motion carried.*

### **Return to Open Session**

The Board returned to open session at 11:31 p.m.

### **Action Items**

A. Employment:

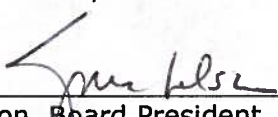
1. *Leave of Absence Agreement: Drew Ellis moved Steve Vondrak seconded to approve and adopt the Leave of Absence Agreement as presented. On a roll call vote answering "Aye": Mr. Black, Mr. Ellis, Mr. Smith, Mr. Kenwood, Mr. Vondrak, Mrs. Howard and Mrs. Nelson; answering "Nay": None. Motion carried.*
2. *Superintendent Search Firm Selection: The Board tabled action on the matter.*

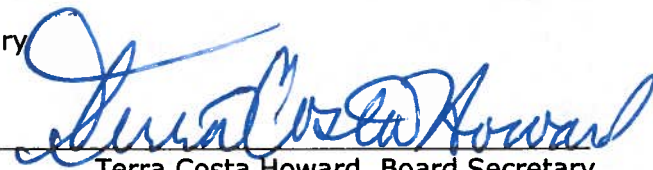
### **Adjournment**

*Mr. Black moved and Mr. Ellis seconded to adjourn the August 27, 2012 Regular meeting at 11:32 p.m. Motion carried on a unanimous voice vote.*

Respectfully submitted,

Maureen Stecker, Board Recording Secretary

  
Erica Nelson, Board President

  
Terra Costa Howard, Board Secretary

Minutes approved: September 10, 2012



August, 2012

# 2012 Satisfaction Survey Project executive summary

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## 2012 Survey Project goal

Gather data against which to measure improvement and to incorporate into planning processes and Board of Education decisions regarding school satisfaction and improvement.

## Key findings of the 2012 survey

Results are very similar to those of the 2011 surveys. There was little change in the major themes and generally stable results on most questions.

- **Staff does a good job:** Generally high satisfaction with teachers and support staff.
- **Schools are safe.** Generally high satisfaction with student safety.
- **Schools are well maintained.** Generally high satisfaction with maintenance and schools as good neighbors.
- **Work is satisfying:** High staff satisfaction with their work's importance and challenge, and the opportunities to learn and grow. This year's results showed some concerns around involvement in decision-making.
- **Excellence without exception:** Opinions on teaching and learning remain mixed, with parents and students ranking "challenging curriculum" among the areas of lowest satisfaction.
- **Address social-emotional environment:** This year's rankings on questions around respect, gossiping and bullying showed some movement but continue to raise concerns.
- **Manage facilities and finances well:** Satisfaction with space adequacy, portable classrooms and financial management continue to raise concerns.

The survey process was created to serve as a predecisional aid to the Board of Education in formulating final action to address satisfaction within district schools.

## Introduction

### Survey results set the stage for deeper inquiry

Satisfaction is the outcome of a complex relationship of factors which survey results begin to reveal. The survey results set the stage for deeper inquiry and fact finding by raising questions and promoting discussions. Survey results are limited by the questions that were asked, by the responses available to pick from and by the composition of the respondent groups. Results can be influenced by timing or proximity of events to the survey. The data do not provide quick answers, but used along with other sources of feedback help paint a picture of stakeholder satisfaction.

### Survey process

An open invitation was extended to stakeholders to take the anonymous, online survey. Staff and students were given time during the school day to take the survey. Parents, community members and 2011 Hadley graduates were invited and encouraged to participate. The survey was publicized via E-News, Triblocal.com, Glenellynpatch.com, and in Chamber of Commerce E-blasts.

The district conducted three student surveys: grades 4 and 5, Hadley, and alumni from the Hadley class of 2011. Students could answer "Yes," "No," or "Don't Know." The district conducted four adult surveys: Staff, Hadley Parents, Elementary Parents and Community Members. Adult respondents selected answers from a five-point scale, 1 being highly dissatisfied, and 5 being highly satisfied, or 1 being strongly disagree and 5 being strongly agree (to a positive statement). They could also select "Don't Know."

### About in-house survey data

The district chose to develop and conduct surveys in-house rather than contract with a professional opinion research consultant. This is because the board and administration felt that the ability to conduct surveys economically offset the limitations of using in-house surveys. Much of the value of a satisfaction survey process is in trend data that comes with repetition over time; however every survey repetition costs money when using professional polling services. Participants were not scientifically selected and do not constitute representative random samples. Respondents were on the honor system as far as belonging to the stakeholder group and taking the survey one time only.

### Notes on analysis

- As a general observation, satisfaction is higher the closer the relationship; staff satisfaction being the highest in most areas and community satisfaction being the lowest in most areas. Satisfaction levels are mostly moderate to high-moderate.
- The Likert Scale responses were converted to index scores, or mean scores, for easier analysis and comparisons. The data in the summary is rounded to one decimal place.
- Staff and student response rates are high enough to provide confidence in the quality of the data. The response rate of the parent surveys would be high enough to provide confidence; however, the makeup of the sample does not represent the makeup of the overall parent population.

## Introduction continued

- Responses to the alumni and community surveys were too few and unrepresentative to provide confidence in the data. These results have more in common with focus group data.
- The results are compared with the 2011 survey; however, two years of data does not constitute trend data. In general, there was little change among those items which ranked highest/lowest.
- Response rate was down for all stakeholder groups except students; we can speculate about why; perhaps survey fatigue and general lack of time contributed to this.

### About year-to-year comparisons

We need to be cautious about drawing conclusions from the year-to-year comparisons. We have two years of data and should have at least three years before we can begin to identify trends. Also, while the survey process and questions are the same as last year, the respondents have changed. For the parent, community and staff survey, we do not know how many of the respondents took the survey both years; for the student surveys, there is respondent turnover due to grade changes, students leaving and new students joining the district. With some exceptions, changes between 2011 and 2011 are small, and with only two years to compare we don't know if changes indicate the start of a trend or are an anomaly. Areas where we see a bigger year-to-year change may be fertile ground for exploration through focus groups, staff conversations and targeted surveys.

**Key system measures:** Results on most of the key system questions shown on pages 3 and 4 show little movement: overall satisfaction with the district, pride in the schools, overall satisfaction in the areas of finances, facilities, and stakeholder relations all are stable.

**Social-emotional data:** For the most part, year-to-year results on the system measures of social-emotional factors are also stable, although there were some noticeable changes on a few questions. This is interesting because two major social-emotional learning initiatives were launched in 2011-2012: PBIS and the "Culture of Care" bully-prevention work. Where scores improved, can we tie that to these programs? Where scores dipped, can we tie that to a heightened awareness of what constitutes appropriate behavior? Further inquiry may help us find those answers.

**Highs, lows and change:** This summary presents an overview of each stakeholder group by showing the highest scores and the lowest scores. It also reports the items on which there was the greatest decline and those of greatest improvement between 2011 and 2012. Overall, Hadley parent results have a wider range of scores and show more year-to-year movement than any other group.

## Introduction continued

### Response rates

|                              | 2011         | 2012      |
|------------------------------|--------------|-----------|
| Staff . . . . .              | 222 (77%)    | 279 (65%) |
| Hadley parents . . . . .     | 242 (23%)    | 252 (17%) |
| Elementary parents . . . . . | 389 (22%)    | 352 (19%) |
| Gr. 4-5 students . . . . .   | 702 (86%)    | 686 (88%) |
| Hadley students . . . . .    | 971 (80%)    | 972 (80%) |
| Community . . . . .          | 76 . . . . . | 61        |
| Alumni (freshmen) . . . . .  | 43 . . . . . | 14        |

### Next steps

The data will be used by the administration and the Teams for Excellence in context with other sources of stakeholder feedback to strengthen planning and continuous improvement processes. The Continuous Improvement Team will further review the results in light of the district scorecard, the administration will use them in its goal-setting process, and the Building Leadership Teams will use the data in their school improvement plan processes. The Board of Education may use this information as it prioritizes and plans for improvement. This Executive Summary will be communicated to internal and external stakeholders through a number of channels.

✓ Surveys measure opinions of the particular respondents at a given point in time

✓ Survey data do not provide answers, but are a starting point for further inquiry

✓ We have two years of data; three is the minimum needed to identify trends

✓ Respondents do not represent a scientifically random sample



## System-wide data: Below is big picture satisfaction information on a range of key questions.

|                               |      |      |                                      |      |      |                                   |      |      |
|-------------------------------|------|------|--------------------------------------|------|------|-----------------------------------|------|------|
| Satisfaction with District 41 | 2011 | 2012 | Satisfaction / stakeholder relations | 2011 | 2012 | Prepares children for the future  | 2011 | 2012 |
| Staff                         | 4.2  | 4.1  | Staff                                | 3.9  | 3.9  | Staff                             | 4.0  | 4.0  |
| Hadley parents                | 3.3  | 3.3  | Hadley parents                       | 3.1  | 3.3  | Hadley parents                    | 3.2  | 3.1  |
| Elementary parents            | 3.8  | 3.8  | Elementary parents                   | 3.6  | 3.7  | Elementary parents                | 3.7  | 3.8  |
| Community                     | 3.3  | 3.4  | Community                            | 3.2  | 2.9  | Community                         | 3.7  | 3.5  |
| Proud of District 41 schools  | 2011 | 2012 | Satisfaction / student safety        | 2011 | 2012 | D41 uses money and resources well | 2011 | 2012 |
| Staff                         | 4.4  | 4.3  | Staff                                | 4.4  | 4.5  | Staff                             | 3.7  | 3.6  |
| Hadley parents                | 3.3  | 3.3  | Hadley parents                       | 3.8  | 3.9  | Hadley parents                    | 2.9  | 3.2  |
| Elementary parents            | 3.8  | 3.8  | Elementary parents                   | 4.2  | 4.3  | Elementary parents                | 3.4  | 3.6  |
| Community                     | 3.3  | 3.6  | Community                            | 4.4  | 4.3  | Community                         | 3.1  | 2.9  |
| Gr. 4-5 students              | 78%  | 77%  | Gr. 4-5 students                     | 89%  | 87%  | Adequate space for students       | 2011 | 2012 |
| Gr. 6-8 students              | 45%  | 41%  | Gr. 6-8 students                     | 78%  | 75%  | Staff                             | 3.1  | 3.3  |
| Satisfaction / academics      | 2011 | 2012 | Provides challenging curriculum      | 2011 | 2012 | Hadley parents                    | 2.9  | 3.2  |
| Staff                         | 4.2  | 4.2  | Staff                                | 4.2  | 4.2  | Elementary parents                | 3.1  | 3.4  |
| Hadley parents                | 3.3  | 3.4  | Hadley parents                       | 3.3  | 3.3  | Community                         | 3.5  | 2.9  |
| Elementary parents            | 3.7  | 3.8  | Elementary parents                   | 3.7  | 3.7  | Satisfaction/Board                | 2011 | 2012 |
| Community                     | 3.5  | 3.8  | Community                            | 3.8  | 3.8  | Staff                             | 3.6  | 3.1  |
| Satisfaction / finances       | 2011 | 2012 | Gr. 4-5 students                     | 30%  | 29%  | Hadley parents                    | 3.2  | 3.2  |
| Staff                         | 3.9  | 3.9  | Gr. 6-8 students                     | 40%  | 38%  | Elementary parents                | 3.5  | 3.6  |
| Hadley parents                | 2.9  | 3.3  | Meets the needs of all students      | 2011 | 2012 | Community                         | 3.1  | 3.1  |
| Elementary parents            | 3.5  | 3.6  | Staff                                | 3.7  | 3.7  | Satisfaction /administration      | 2011 | 2012 |
| Community                     | 3.2  | 3.1  | Hadley parents                       | 3.2  | 3.1  | Staff                             | 3.8  | 3.7  |
| Satisfaction / facilities     | 2011 | 2012 | Elementary parents                   | 3.5  | 3.6  | Hadley parents                    | 3.1  | 3.0  |
| Staff                         | 3.7  | 3.7  | Community                            | 3.3  | 3.4  | Elementary parents                | 3.5  | 3.6  |
| Hadley parents                | 3.2  | 3.5  |                                      |      |      | Community                         | 3.0  | 2.8  |
| Elementary parents            | 3.5  | 3.6  |                                      |      |      |                                   |      |      |
| Community                     | 3.4  | 3.4  |                                      |      |      |                                   |      |      |

## System-wide data continued

|                                                |      |      |                                              |      |      |
|------------------------------------------------|------|------|----------------------------------------------|------|------|
| Satisfaction / principals                      | 2011 | 2012 | D41 provides a good value in education       | 2011 | 2012 |
| Staff . . . . .                                | 3.8  | 3.7  | Staff . . . . .                              | 4.3  | 4.3  |
| Hadley parents . . . . .                       | 3.1  | 2.9  | Hadley parents . . . . .                     | 3.0  | 3.2  |
| Elementary parents . . . . .                   | 3.7  | 3.8  | Elementary parents. . . . .                  | 3.7  | 3.8  |
| Community . . . . .                            | 3.4  | 3.1  | Community . . . . .                          | 3.5  | 3.2  |
| Satisfaction / teachers                        | 2011 | 2012 | Satisfaction / communicating with the public | 2011 | 2012 |
| Staff . . . . .                                | 4.5  | 4.5  | Staff . . . . .                              | 4.1  | 4.0  |
| Hadley parents . . . . .                       | 3.7  | 3.5  | Hadley parents. . . . .                      | 3.3  | 3.7  |
| Elementary parents . . . . .                   | 4.0  | 4.1  | Elementary parents. . . . .                  | 3.9  | 3.9  |
| Community . . . . .                            | 4.0  | 4.0  | Community . . . . .                          | 3.4  | 3.3  |
| Satisfaction / support staff                   | 2011 | 2012 | Would you recommend your school/D41?         | 2011 | 2012 |
| Staff . . . . .                                | 4.4  | 4.5  | Staff . . . . .                              | 4.3  | 4.3  |
| Hadley parents . . . . .                       | 3.6  | 3.5  | Hadley parents . . . . .                     | 3.4  | 3.3  |
| Elementary parents . . . . .                   | 4.1  | 4.2  | Elementary parents. . . . .                  | 3.9  | 3.9  |
| D41 makes good decisions on behalf of children | 2011 | 2012 | Community . . . . .                          | 3.4  | 3.6  |
| Staff . . . . .                                | 4.1  | 4.0  |                                              |      |      |
| Hadley parents . . . . .                       | 3.2  | 3.2  |                                              |      |      |
| Elementary parents . . . . .                   | 3.8  | 3.8  |                                              |      |      |
| Community . . . . .                            | 3.3  | 3.4  |                                              |      |      |

**NOTE:** Student questions were yes/no; the percentage of "yes" is reported; adult questions were on a Likert scale; mean results are reported.

## Social-emotional data:

Below is information related to the social-emotional climate of the schools.

|                                  |      |      |
|----------------------------------|------|------|
| Teach children to be respectful  | 2011 | 2012 |
| Staff                            | 3.7  | 3.9  |
| Hadley parents                   | 3.3  | 3.5  |
| Elementary parents               | 4.1  | 4.2  |
| Community                        | 3.7  | 3.7  |
| Keep children safe               | 2011 | 2012 |
| Staff                            | 4.4  | 4.4  |
| Hadley parents                   | 3.8  | 3.9  |
| Elementary parents               | 4.2  | 4.3  |
| Community                        | 4.3  | 4.3  |
| Gr. 4-5 students                 | 89%  | 87%  |
| Gr. 6-8 students                 | 78%  | 75%  |
| Child looks forward to school    | 2011 | 2012 |
| Staff                            | 4.3  | 4.2  |
| Hadley parents                   | 3.3  | 3.3  |
| Elementary parents               | 4.1  | 4.2  |
| Gr. 4-5 students                 | 67%  | 66%  |
| Gr. 6-8 students                 | 50%  | 50%  |
| Child looks forward to lunchtime | 2011 | 2012 |
| Gr. 4-5 students                 | 90%  | 92%  |
| Gr. 6-8 students                 | 90%  | 86%  |
| Teachers know child well         | 2011 | 2012 |
| Staff                            | 4.4  | 4.5  |
| Hadley parents                   | 3.3  | 3.5  |
| Elementary parents               | 4.2  | 4.2  |

|                                        |      |      |
|----------------------------------------|------|------|
| Other children treat me respectfully   | 2011 | 2012 |
| Gr. 4-5 students                       | 77%  | 77%  |
| Gr. 6-8 students                       | 74%  | 69%  |
| Children treat each other with respect | 2011 | 2012 |
| Staff                                  | 3.7  | 3.7  |
| Hadley parents                         | 3.1  | 3.0  |
| Elementary parents                     | 3.8  | 3.8  |
| Gr. 4-5 students                       | 31%  | 33%  |
| Gr. 6-8 students                       | 19%  | 21%  |
| Adults treat children with respect     | 2011 | 2012 |
| Gr. 4-5 students                       | 81%  | 77%  |
| Gr. 6-8 students                       | 52%  | 52%  |
| Most kids are friendly                 | 2011 | 2012 |
| Gr. 4-5 students                       | 81%  | 82%  |
| Gr. 6-8 students                       | 73%  | 68%  |
| I am treated fairly at school          | 2011 | 2012 |
| Gr. 4-5 students                       | 76%  | 77%  |
| Gr. 6-8 students                       | 72%  | 72%  |
| Conflicts resolved quickly, fairly     | 2011 | 2012 |
| Staff                                  | 3.7  | 3.7  |
| Hadley parents                         | 3.1  | 3.0  |
| Elementary parents                     | 3.7  | 3.8  |

|                                                 |      |      |
|-------------------------------------------------|------|------|
| Gossip not a problem among students             | 2011 | 2012 |
| Staff                                           | 3.0  | 3.1  |
| Hadley parents                                  | 2.8  | 2.3  |
| Elementary parents                              | 3.3  | 3.4  |
| Kids are too gossipy                            | 2011 | 2012 |
| Gr. 4-5 students                                | 34%  | 42%  |
| Gr. 6-8 students                                | 50%  | 57%  |
| Bullying not a problem among students           | 2011 | 2012 |
| Staff                                           | 3.0  | 3.2  |
| Hadley parents                                  | 2.8  | 2.6  |
| Elementary parents                              | 3.3  | 3.4  |
| Have you ever been bullied at school            | 2011 | 2012 |
| Gr. 4-5 students                                | 40%  | 42%  |
| Gr. 6-8 students                                | 39%  | 38%  |
| Are you ever worried about being bullied?       | 2011 | 2012 |
| Gr. 4-5 students                                | 29%  | 31%  |
| Gr. 6-8 students                                | 27%  | 26%  |
| Do you have at least one good friend at school? | 2011 | 2012 |
| Gr. 4-5 students                                | 97%  | 98%  |
| Gr. 6-8 students                                | 97%  | 97%  |

**DRAFT**

**NOTE:** Student questions were yes/no; the percentage of "yes" is reported; adult questions were on a Likert scale; mean results are reported.

## Staff survey

279 of 430 staff members took the survey, a 65% response rate.

Respondents were distributed pretty equally among schools. 66% of respondents were certified staff.

### Highest satisfaction

|                                                                        |     |
|------------------------------------------------------------------------|-----|
| I often do more than is expected of me . . . . .                       | 4.8 |
| I know my work is important . . . . .                                  | 4.7 |
| Satisfaction with teachers. . . . .                                    | 4.5 |
| Parents are welcome in my building . . . . .                           | 4.6 |
| I find my work challenging . . . . .                                   | 4.6 |
| Staff members respect confidentiality of student information . . . . . | 4.5 |
| Treat community members respectfully . . . . .                         | 4.5 |
| Satisfaction with support staff . . . . .                              | 4.5 |
| Keep children safe . . . . .                                           | 4.5 |
| Provide appropriate open-house opportunities. . . . .                  | 4.5 |
| I know what is expected of me at work . . . . .                        | 4.5 |
| Most teachers know their students well . . . . .                       | 4.5 |
| I'm prepared to manage my classroom effectively . . . . .              | 4.5 |
| I feel safe at work . . . . .                                          | 4.5 |

### Lowest satisfaction

|                                                                               |     |
|-------------------------------------------------------------------------------|-----|
| Gossip is not a problem among students at my school . . . . .                 | 3.1 |
| Bullying is not a problem at my school . . . . .                              | 3.2 |
| Provide adequate space for students . . . . .                                 | 3.3 |
| My opinions about school matter . . . . .                                     | 3.3 |
| Teaching science . . . . .                                                    | 3.3 |
| Use portable classrooms as an alternative to enlarging schools. . . . .       | 3.4 |
| Teaching social studies . . . . .                                             | 3.4 |
| Gossip among staff members is not a problem . . . . .                         | 3.6 |
| I have adequate opportunities to be involved in workplace decisions . . . . . | 3.6 |
| I know what is going on at my building and why . . . . .                      | 3.6 |
| Teaching citizenship . . . . .                                                | 3.6 |
| I feel that workplace stress is manageable . . . . .                          | 3.6 |
| The district uses money and resources well . . . . .                          | 3.6 |

**NOTE:** Student questions were yes/no; the percentage of "yes" is reported; adult questions were on a Likert scale; mean results are reported.



## Staff survey

### **Rankings showing the most change year-to-year**

|                                                                                                   | 2011          | 2012 |
|---------------------------------------------------------------------------------------------------|---------------|------|
| <i>Rankings showing the greatest improvement</i>                                                  |               |      |
| Children know what is expected . . . . .                                                          | 4.1 . . . . . | 4.3  |
| Teaching children to be respectful . . . . .                                                      | 3.7 . . . . . | 3.9  |
| Bullying is not a problem at my school: . . . . .                                                 | 3.0 . . . . . | 3.2  |
| <i>Rankings showing the greatest decline</i>                                                      |               |      |
| My opinions about school matter. . . . .                                                          | 3.6 . . . . . | 3.3  |
| Opportunities to learn appropriate technology skills . . . . .                                    | 4.5 . . . . . | 4.2  |
| If I have a question or concern about a workplace matter, I can usually get it resolved . . . . . | 4.1 . . . . . | 3.9  |
| Involve community members in decision making . . . . .                                            | 4.1 . . . . . | 3.9  |
| Consider diverse opinions . . . . .                                                               | 4.0 . . . . . | 3.8  |
| Building is headed in the right direction . . . . .                                               | 4.0 . . . . . | 3.8  |
| The rules for staff are fair . . . . .                                                            | 4.4 . . . . . | 4.2  |
| Teaching art . . . . .                                                                            | 4.4 . . . . . | 4.2  |

**NOTE:** Student questions were yes/no; the percentage of “yes” is reported; adult questions were on a Likert scale; mean results are reported.



## Hadley Parent survey:

252 Hadley parents responded. Assuming each respondent represented one family, this is a 17% response rate. Respondents were mostly white females.

### Highest satisfaction

|                                                                  |     |
|------------------------------------------------------------------|-----|
| My child knows what is expected at school. . . . .               | 4.1 |
| Schools are considerate neighbors. . . . .                       | 4.0 |
| School buildings/grounds are clean and well-maintained . . . . . | 4.0 |
| Keep children safe . . . . .                                     | 3.9 |
| School registration runs smoothly. . . . .                       | 3.9 |
| I know what school expects from me. . . . .                      | 3.8 |
| Communication with the public. . . . .                           | 3.7 |
| Equip schools with technology for learning . . . . .             | 3.7 |
| Teach children to use technology for learning . . . . .          | 3.7 |
| Community members treated respectfully . . . . .                 | 3.7 |
| Fitness and health. . . . .                                      | 3.7 |
| Maintain an informative Web site. . . . .                        | 3.7 |

### Lowest satisfaction

|                                                                      |     |
|----------------------------------------------------------------------|-----|
| Gossip is not a problem among students at my child's school. . . . . | 2.3 |
| Bullying is not a problem at my child's school. . . . .              | 2.6 |
| Satisfaction with principals . . . . .                               | 2.9 |
| Children treat each other with respect at school. . . . .            | 3.0 |
| Assign an appropriate level of homework. . . . .                     | 3.0 |
| Satisfaction with administration . . . . .                           | 3.0 |
| Teach children to be critical thinkers . . . . .                     | 3.0 |
| Conflicts resolved quickly and fairly. . . . .                       | 3.0 |
| Appropriate parent-teacher conferences. . . . .                      | 3.0 |
| Planning for the future . . . . .                                    | 3.0 |
| Preparing children for the future . . . . .                          | 3.1 |
| Meeting the learning needs of all children. . . . .                  | 3.1 |
| Preparing children for the next grade. . . . .                       | 3.1 |
| Helping me understand how to help my child . . . . .                 | 3.1 |

**NOTE:** Student questions were yes/no; the percentage of "yes" is reported; adult questions were on a Likert scale; mean results are reported.



## Hadley Parent survey

### **Rankings showing the most change year-to-year**

2011 2012

#### *Rankings showing the greatest improvement*

|                                                                             |               |     |
|-----------------------------------------------------------------------------|---------------|-----|
| School registration runs smoothly . . . . .                                 | 3.5 . . . . . | 3.9 |
| Communicate with the public . . . . .                                       | 3.3 . . . . . | 3.7 |
| Maintain an informative Web site . . . . .                                  | 3.3 . . . . . | 3.7 |
| Consider diverse opinions . . . . .                                         | 3.0 . . . . . | 3.4 |
| Opportunities for parents to be involved . . . . .                          | 3.2 . . . . . | 3.6 |
| Providing information about its finances . . . . .                          | 3.2 . . . . . | 3.6 |
| Appropriate open-house opportunities . . . . .                              | 3.0 . . . . . | 3.4 |
| Respond to questions from the community . . . . .                           | 3.1 . . . . . | 3.5 |
| Parents feel welcome at school . . . . .                                    | 3.1 . . . . . | 3.5 |
| Appropriate parent-teacher conferences . . . . .                            | 2.7 . . . . . | 3.0 |
| Satisfaction with finances . . . . .                                        | 2.9 . . . . . | 3.3 |
| I know what school expects from me . . . . .                                | 3.3 . . . . . | 3.8 |
| Buildings/grounds clean and well-maintained . . . . .                       | 3.5 . . . . . | 4.0 |
| My child knows what is expected at school . . . . .                         | 3.6 . . . . . | 4.1 |
| Schools are considerate neighbors . . . . .                                 | 3.4 . . . . . | 4.0 |
| Use of portable classrooms as an alternative to enlarging schools . . . . . | 2.9 . . . . . | 3.4 |

#### *Rankings showing the greatest decline*

|                                                                         |               |     |
|-------------------------------------------------------------------------|---------------|-----|
| Gossip is not a problem among students at my child's school . . . . .   | 2.8 . . . . . | 2.3 |
| Bullying is not a problem among students at my child's school . . . . . | 2.8 . . . . . | 2.6 |
| Teaching writing . . . . .                                              | 3.0 . . . . . | 2.8 |
| Satisfaction with principals . . . . .                                  | 3.1 . . . . . | 2.9 |

**NOTE:** Student questions were yes/no; the percentage of "yes" is reported; adult questions were on a Likert scale; mean results are reported.

## Elementary Parent survey:

389 elementary parents responded. Assuming each respondent represented one family, this is a 19% response rate. Respondents were mostly white females.

### Highest satisfaction

|                                                                  |     |
|------------------------------------------------------------------|-----|
| My child knows what is expected at school. . . . .               | 4.4 |
| Schools are considerate neighbors. . . . .                       | 4.3 |
| School registration runs smoothly. . . . .                       | 4.3 |
| Make parents feel welcome at school. . . . .                     | 4.2 |
| School buildings and grounds are clean, well-maintained. . . . . | 4.2 |
| Provide ample opportunities for parents to be involved . . . . . | 4.2 |
| The rules are fair at my child's school. . . . .                 | 4.2 |
| My child looks forward to going to school. . . . .               | 4.2 |
| My child's teachers know my child well. . . . .                  | 4.2 |
| Satisfaction with support staff. . . . .                         | 4.2 |
| Teach children to be respectful . . . . .                        | 4.2 |
| Keep children safe. . . . .                                      | 4.3 |

### Lowest satisfaction

|                                                                         |     |
|-------------------------------------------------------------------------|-----|
| Use portable classrooms as an alternative to enlarging schools. . . . . | 3.2 |
| Provide adequate space for students . . . . .                           | 3.4 |
| Gossip is not a problem among students at my child's school. . . . .    | 3.4 |
| Teaching Writing . . . . .                                              | 3.4 |
| Bullying is not a problem at my child's school. . . . .                 | 3.4 |
| Teaching Science . . . . .                                              | 3.5 |
| Teaching Social Studies . . . . .                                       | 3.5 |
| Plan for the future . . . . .                                           | 3.5 |
| Assign an appropriate level of homework . . . . .                       | 3.5 |

**NOTE:** Student questions were yes/no; the percentage of "yes" is reported; adult questions were on a Likert scale; mean results are reported.



## Elementary Parent survey

### **Rankings showing the most change year-to-year**

#### *Rankings showing the greatest improvement*

|                                                              | 2011          | 2012          |
|--------------------------------------------------------------|---------------|---------------|
| Satisfaction with support staff . . . . .                    | 4.1 . . . . . | 4.2 . . . . . |
| Meet the learning needs of all children . . . . .            | 3.5 . . . . . | 3.6 . . . . . |
| Gossip is not a problem among students at my school. . . . . | 3.3 . . . . . | 3.4 . . . . . |
| Conflicts resolved quickly and fairly . . . . .              | 3.7 . . . . . | 3.8 . . . . . |
| Provide information about its finances . . . . .             | 3.7 . . . . . | 3.8 . . . . . |
| Satisfaction with finances . . . . .                         | 3.5 . . . . . | 3.6 . . . . . |
| District 41 collaborates effectively . . . . .               | 3.7 . . . . . | 3.9 . . . . . |
| District 41 uses its money and resources well . . . . .      | 3.4 . . . . . | 3.6 . . . . . |
| Provide adequate space for students . . . . .                | 3.1 . . . . . | 3.4 . . . . . |

#### *Rankings showing the greatest decline*

|                                             |               |               |
|---------------------------------------------|---------------|---------------|
| Informative Web site . . . . .              | 4.1 . . . . . | 4.0 . . . . . |
| Respond promptly to community . . . . .     | 3.9 . . . . . | 3.8 . . . . . |
| School registration runs smoothly . . . . . | 4.4 . . . . . | 4.3 . . . . . |
| Teaching writing . . . . .                  | 3.5 . . . . . | 3.4 . . . . . |

**NOTE:** Student questions were yes/no; the percentage of “yes” is reported; adult questions were on a Likert scale; mean results are reported.



## Community survey:

This survey was for residents who do not have children in our schools at *this time*.  
61 community members took the survey.

### Highest satisfaction

|                                                      |     |
|------------------------------------------------------|-----|
| Children safe. . . . .                               | 4.3 |
| Schools/grounds clean and well-maintained . . . . .  | 4.2 |
| Schools are considerate neighbors . . . . .          | 4.1 |
| Equip schools with technology for learning . . . . . | 4.1 |
| Teach technology . . . . .                           | 4.0 |
| Teachers. . . . .                                    | 4.0 |
| Teach the basics . . . . .                           | 3.9 |
| Satisfaction with academics . . . . .                | 3.8 |
| Appropriate and challenging curriculum . . . . .     | 3.8 |
| Portable classrooms . . . . .                        | 3.8 |
| Teach children to be respectful . . . . .            | 3.7 |
| Proud of District 41 schools. . . . .                | 3.6 |
| Recommend District 41 schools. . . . .               | 3.6 |

### Lowest satisfaction

|                                                                                                      |     |
|------------------------------------------------------------------------------------------------------|-----|
| Satisfaction with administration . . . . .                                                           | 2.8 |
| Long-Range Plan. . . . .                                                                             | 2.9 |
| The district uses money and resources well . . . . .                                                 | 2.9 |
| Satisfaction with stakeholder relations . . . . .                                                    | 2.9 |
| Involve community members in decision making. . . . .                                                | 3.0 |
| Consider diverse opinions. . . . .                                                                   | 3.0 |
| Satisfaction with Board of Education . . . . .                                                       | 3.1 |
| Respond promptly to questions from<br>the community . . . . .                                        | 3.1 |
| Satisfaction with finances . . . . .                                                                 | 3.1 |
| Satisfaction with principals . . . . .                                                               | 3.1 |
| Information to the community about its finances . . . . .                                            | 3.2 |
| Good value in education . . . . .                                                                    | 3.2 |
| District 41 is involved in and is supportive<br>of civic organizations within the community. . . . . | 3.2 |
| Sound district management overall . . . . .                                                          | 3.2 |

**NOTE:** Student questions were yes/no; the percentage of "yes" is reported; adult questions were on a Likert scale; mean results are reported.



## Community survey

### **Rankings showing the most change year-to-year**

#### *Rankings showing the greatest improvement*

|                                                                          | 2011 | 2012 |
|--------------------------------------------------------------------------|------|------|
| Use portable classrooms as an alternative to enlarging schools . . . . . | 3.6  | 3.8  |
| I would recommend District 41 schools . . . . .                          | 3.4  | 3.6  |
| Satisfaction with academics . . . . .                                    | 3.5  | 3.8  |
| Proud of District 41 schools . . . . .                                   | 3.3  | 3.6  |

#### *Rankings showing the greatest decline*

|                                                                                                   |     |     |
|---------------------------------------------------------------------------------------------------|-----|-----|
| Respond promptly to questions from the community . . . . .                                        | 3.5 | 3.1 |
| Involve community members in decision making . . . . .                                            | 3.3 | 3.0 |
| Provide information to the community about its finances. . . . .                                  | 3.5 | 3.2 |
| Satisfaction with stakeholder relations . . . . .                                                 | 3.2 | 2.9 |
| Provide a good value in education . . . . .                                                       | 3.5 | 3.2 |
| Maintain an informative Web site . . . . .                                                        | 3.8 | 3.5 |
| District 41 is involved in and is supportive of civic organizations within the community. . . . . | 3.5 | 3.2 |

**NOTE:** Student questions were yes/no; the percentage of “yes” is reported; adult questions were on a Likert scale; mean results are reported.



**Hadley student survey:** 972, or 80%, of students responded, fairly well distributed among grade levels.

**Highest satisfaction**

|                                           |     |
|-------------------------------------------|-----|
| One good friend at school . . . . .       | 97% |
| I understand class rules . . . . .        | 92% |
| Social studies. . . . .                   | 87% |
| I look forward to lunch . . . . .         | 86% |
| I know what teachers expect. . . . .      | 82% |
| Math. . . . .                             | 82% |
| Science. . . . .                          | 81% |
| I can get help when need it. . . . .      | 81% |
| Work habits . . . . .                     | 79% |
| Building is clean/ready for day . . . . . | 78% |
| Exploratory/PE. . . . .                   | 78% |
| Happy with my progress . . . . .          | 78% |

**Lowest satisfaction**

|                                                  |     |
|--------------------------------------------------|-----|
| Children treat each other with respect . . . . . | 21% |
| Worry about being bullied . . . . .              | 26% |
| Ever been bullied . . . . .                      | 38% |
| Excited about what I am learning . . . . .       | 38% |
| Schoolwork is challenging . . . . .              | 38% |
| Proud of school . . . . .                        | 41% |
| Teachers inspire me to learn . . . . .           | 49% |
| I look forward to school. . . . .                | 50% |
| Adults treat kids respectfully . . . . .         | 52% |
| Kids are too gossipy . . . . .                   | 57% |
| I have an adult to go to for support . . . . .   | 64% |
| Learning technology skills . . . . .             | 64% |

**NOTE:** Student questions were yes/no; the percentage of “yes” is reported; adult questions were on a Likert scale; mean results are reported.



## Hadley student survey

### **Rankings showing the most change year-to-year**

2011 2012

#### *Rankings showing the greatest improvement*

|                                            |     |     |
|--------------------------------------------|-----|-----|
| Building clean/ready for day . . . . .     | 73% | 78% |
| Exploratory . . . . .                      | 73% | 78% |
| Satisfaction with outdoor spaces . . . . . | 58% | 70% |

#### *Rankings showing the greatest decline*

|                                     |     |     |
|-------------------------------------|-----|-----|
| Kids are respectful to me . . . . . | 74% | 69% |
| Kids are friendly . . . . .         | 73% | 68% |
| Kids are too gossipy* . . . . .     | 50% | 57% |
| Science . . . . .                   | 76% | 81% |
| Proud of school . . . . .           | 45% | 41% |
| I Look forward to lunch . . . . .   | 90% | 86% |
| Physical Education . . . . .        | 82% | 78% |

\* In the case of this question, an increase in percentage indicates a decline in satisfaction.

**NOTE:** Student questions were yes/no; the percentage of "yes" is reported; adult questions were on a Likert scale; mean results are reported.



## Elementary student survey:

686, or 88%, of students responded.

### Highest satisfaction

|                                            |     |
|--------------------------------------------|-----|
| I have one good friend at school . . . . . | 98% |
| I understand class rules . . . . .         | 97% |
| Look forward to lunchtime. . . . .         | 92% |
| Reading/writing/math/PE . . . . .          | 89% |
| I know what teacher expects. . . . .       | 88% |
| I feel safe at school . . . . .            | 87% |
| I can get help when need it. . . . .       | 87% |
| I am happy with my progress. . . . .       | 87% |
| Building clean/ready for day . . . . .     | 85% |
| Science. . . . .                           | 84% |
| Kids are friendly . . . . .                | 82% |

### Lowest satisfaction

|                                              |     |
|----------------------------------------------|-----|
| Schoolwork challenging . . . . .             | 29% |
| Worry about being bullied . . . . .          | 31% |
| Kids treat other kids respectfully . . . . . | 33% |
| Ever been bullied . . . . .                  | 41% |
| Kids are too gossipy . . . . .               | 41% |
| I am excited about learning . . . . .        | 58% |
| I look forward to school. . . . .            | 66% |
| I have space for books/supplies . . . . .    | 69% |
| Satisfied with clubs/activities . . . . .    | 71% |

**NOTE:** Student questions were yes/no; the percentage of “yes” is reported; adult questions were on a Likert scale; mean results are reported.



## Elementary student survey

### **Rankings showing the most change year-to-year**

|  | 2011 | 2012 |
|--|------|------|
|--|------|------|

#### *Rankings showing the greatest improvement*

|                                                |     |     |
|------------------------------------------------|-----|-----|
| I have space for books/supplies . . . . .      | 65% | 69% |
| I use computer lab/laptops regularly . . . . . | 60% | 70% |

#### *Rankings showing the greatest decline*

|                                                 |     |     |
|-------------------------------------------------|-----|-----|
| I am excited about learning . . . . .           | 65% | 58% |
| Kids are too gossipy* . . . . .                 | 34% | 42% |
| Teachers inspire learning . . . . .             | 84% | 78% |
| Satisfaction with clubs/activities . . . . .    | 75% | 71% |
| Adults treat kids respectfully . . . . .        | 81% | 77% |
| I can get materials I need in library . . . . . | 82% | 78% |
| Science . . . . .                               | 88% | 84% |

\* In the case of this question, an increase in percentage indicates a decline in satisfaction.

**NOTE:** Student questions were yes/no; the percentage of "yes" is reported; adult questions were on a Likert scale; mean results are reported.



## Alumni survey:

14 students from the Hadley class of 2011 took the 17-question survey about their experience in District 41 from elementary school through Hadley.

Preparation for high school is the sum of a student's educational experience up to eighth grade. The alumni survey was meant to find out how well freshmen thought District 41 as a whole prepared them for high school.

Of the respondents to the 17-question survey, all but one taking honors or AP courses (most of them are taking multiple of these), all but one were involved in extracurricular activities, and all plan to go to college.

This group of students was more satisfied with the social-emotional aspects of District 41 than with the academic aspects, and feels that the district could do a better job preparing them for high school, academically and by more attention to study skills and preparing them for the increased homework load of Glenbard West.

| <b>Overall experience in D41</b>              | <b>2011</b> | <b>2012</b> |
|-----------------------------------------------|-------------|-------------|
| Great                                         | 12%         | 14%         |
| Good                                          | 32%         | 36%         |
| OK                                            | 29%         | 36%         |
| Disappointing                                 | 26%         | 14%         |
| <b>Preparedness for entering high school</b>  |             |             |
| Well prepared                                 | 35%         | 29%         |
| Somewhat prepared                             | 29%         | 43%         |
| Not prepared                                  | 35%         | 29%         |
| <b>Time in D41 was helpful in</b>             |             |             |
| building friendships                          | 71%         | 64%         |
| <b>Time in D41 was helpful in learning to</b> |             |             |
| make good decisions                           | 70%         | 71%         |
| <b>Bullied at school while in D41</b>         |             |             |
|                                               | 32%         | 29%         |

## Conclusion

The 2012 Satisfaction Survey Project is part of the district's continuous improvement efforts and reflects its commitment to getting better together, and collecting data to know whether it has.

### How we have used the survey results

The district has a number of initiatives underway that directly relate to the challenges reflected by the survey. Over time, these initiative should improve stakeholder satisfaction. Examples of these are:

- The renewed long-range plan—with its focus on 21st century learning, financial stability, ambassadorship and communication—will have a positive impact on all areas of the district.
- The work of the district Think Tank will accelerate change, possibly causing greater swings in opinion before resulting in higher sustained levels of satisfaction.
- Alignment of the curriculum to the more rigorous New Common Core is well underway.
- The Culture of Care bully-prevention initiative and district-wide implementation of PBIS address a range of social-emotional factors and provide ways for students, teachers and parents to contribute to a healthy school environment.
- Facility improvements such as the Hadley Courtyard renovation, the

model classroom project and various capital improvements at all the schools demonstrate the value the district places on having appropriate facilities and its determination to optimize the limited space we have.

- Consistent and transparent financial processes have been in place for some time. The new Financial Advisory Committee and the district's work this spring with the Illinois Policy Institute's Transparency Project will help the district make sure its finances are sustainable and make its financial strengths more evident to the community.
- The district's work on its Positive Core (those attributes that define us when we're at our best) provides a powerful tool for the district to use in strengthening those things it does well. It provides a source of pride to stakeholders as we continue developing a positive culture that is focused on continuous improvement.

This Executive Summary will be used in context with other information to help the district and its Board of Education develop long- and short-term plans congruent with the district's Vision Statement, Learner Characteristics, Long-Range Plan and School Improvement Plans. In coordination with the Board's work on goals and planning, the administration, CIT and the BLTs will dig deeper into the data as part of their work over the course of the year.

# Glen Ellyn School District #41 Board Report

**Date:** August 27, 2012

**Title:** Personnel Report -- Final

**Contact:** Laurie Campbell, Director of Human Resources

**Long-Range Plan Focus:** The recommendations contained in this Personnel Report support Goal #2, Development of Human Capital, of the Superintendent's Long-Range Plan.

**Employment Recommendations:**

| Name                 | School      | Position                        | Placement/Salary    | Effective Date               |
|----------------------|-------------|---------------------------------|---------------------|------------------------------|
| Antonina Benigno     | Hadley      | Girls Assistant Softball Coach  | Group III, step 2** | 2012-2013 school term        |
| James Bourke         | Hadley      | RC Coach                        | Group II, step 4**  | 2012-2013 school term        |
| Nicole Cajindos      | Hadley      | Dance Club Sponsor              | Group III, step 1** | 2012-2013 school term        |
| John Fitchuk         | All Schools | FMLA Substitute                 | Substitute Pay Rate | August 20 - October 31, 2012 |
| Stephanie Geiselhart | Forest Glen | Kindergarten Teacher            | MA+15, step 10**    | 2012-2013 school term        |
| Melissa Guido        | Hadley      | Speech Team Coach               | Group IV, step 3**  | 2012-2013 school term        |
| Kelly Kardas         | Hadley      | Dance Club Sponsor              | Group III, step 1** | 2012-2013 school term        |
| Michael Murphy       | Lincoln     | Computer Lab Teacher (0.33 FTE) | BA+15, step 6**     | 2012-2013 school term        |
| Michael Murphy       | Lincoln     | Lunchroom Supervisor            | \$25.20 per day     | 2012-2013 school term        |
| Rachel Pattermann    | Churchill   | FMLA Substitute                 | Substitute Pay Rate | August 16, 2012              |

**\*\*Because we are still in the process of negotiating with the Glen Ellyn Education Association, exact salary information is not available yet. We do know the lane and step placement for our new staff and this is included in the report.**

**Resignations:**

| Name          | School    | Position        | Effective Date  |
|---------------|-----------|-----------------|-----------------|
| Rahsaan Quist | Hadley    | Special Ed Aide | August 17, 2012 |
| Amy Timperley | Churchill | Special Ed Aide | August 17, 2012 |

**Recommendation:** It is recommended that the Board accept the actions included in this Personnel Report as presented.

**Finance, Facilities  
and Operations  
Financial  
Attachments**

**Board Meeting  
August 27, 2012**

**Glen Ellyn School District 41**

**Period Ending:  
July 31, 2012**

***Draft Until Approved***

**Finance, Facilities, and Operations  
Consent Agenda Items**

**August 27, 2012**

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**Glen Ellyn School District 41**  
**Treasurer's Report**  
**July 2012**

| FUND                          | FUND<br>BALANCE<br>6/30/2012 | CASH BAL.<br>6/30/2012 | REVENUE                | EXPENDITURES           | INVESTMENTS<br>(Increase)<br>Decrease | LIABILITIES<br>(Increase)<br>Decrease | CASH BAL.<br>7/31/2012 | INVESTMENTS<br>AT COST  | CASH +<br>INVESTMENTS   | LIABILITIES -<br>RECEIVABLE<br>(YTD) | FUND<br>BALANCE<br>7/31/2012 |
|-------------------------------|------------------------------|------------------------|------------------------|------------------------|---------------------------------------|---------------------------------------|------------------------|-------------------------|-------------------------|--------------------------------------|------------------------------|
| Education                     | \$ 24,762,003.78             | \$ 2,180,271.52        | \$ 580,577.02          | \$ 1,344,517.68        | \$ (892,004.85)                       | \$ (498,500.52)                       | 1,080,833.92           | \$ 23,306,844.35        | \$ 24,387,478.27        | \$ 389,415.15                        | 23,998,063.15                |
| Self-Insurance                |                              |                        |                        |                        |                                       |                                       |                        |                         |                         |                                      |                              |
| Dental                        | 211,671.04                   | 211,671.04             | -                      | -                      | -                                     | -                                     | 211,671.04             | -                       | 211,671.04              | -                                    | 211,671.04                   |
| Operations and<br>Maintenance | 4,786,359.70                 | 766,655.50             | 39,156.77              | 834,076.16             | 60,843.23                             | (34,225.97)                           | 46,336.59              | 3,953,260.97            | 4,005,197.56            | 13,757.25                            | 3,991,440.31                 |
| Debt Service                  | 3,442,332.29                 | 822.59                 | -                      | 268,160.74             | 100,000.00                            | -                                     | 187,177.95             | 3,154,331.75            | 3,174,171.55            | -                                    | 3,174,171.55                 |
| Transportation                | 708,092.47                   | 117,711.31             | 14,927.26              | 10,153.52              | (14,924.26)                           | -                                     | 109,394.46             | 603,471.75              | 712,866.21              | -                                    | 712,866.21                   |
| Social Security               | 928,432.29                   | 20,907.50              | 7,818.36               | 366,466.42             | 349,096.64                            | (10,584.46)                           | 771.62                 | 579,376.16              | 580,147.78              | 10,363.55                            | 569,784.23                   |
| IMRF                          | -                            | -                      | 455,733.36             | 24,461.49              | (107,818.36)                          | (0.03)                                | 323,453.48             | 107,818.36              | 431,271.84              | -                                    | 431,271.84                   |
| Capital Projects              | 35,277.57                    | 77.70                  | -                      | -                      | -                                     | -                                     | 77.70                  | 35,199.87               | 35,277.57               | -                                    | 35,277.57                    |
| Working Cash                  | 3,280,696.68                 | 21.53                  | 18.75                  | -                      | (18.75)                               | -                                     | 21.53                  | 3,280,693.90            | 3,280,715.43            | -                                    | 3,280,715.43                 |
| Tort                          | 4,254.70                     | 73.48                  | 18.75                  | -                      | 18.75                                 | -                                     | 73.48                  | 4,199.97                | 4,273.45                | -                                    | 4,273.45                     |
| <b>Totals</b>                 | <b>\$ 38,159,120.49</b>      | <b>\$ 3,298,212.17</b> | <b>\$ 1,098,250.27</b> | <b>\$ 2,847,836.01</b> | <b>\$ (504,807.60)</b>                | <b>\$ (543,310.98)</b>                | <b>\$ 1,959,611.77</b> | <b>\$ 35,025,197.08</b> | <b>\$ 36,823,070.70</b> | <b>\$ 413,535.95</b>                 | <b>\$ 36,409,534.75</b>      |

**Glen Ellyn School District 41**  
**Investment Schedule**  
**July 2012**

| Identifier                                    | Certificate # | Issue Date | Maturity Date | #of Days | Amount               | Rate          | Interest         | Type |
|-----------------------------------------------|---------------|------------|---------------|----------|----------------------|---------------|------------------|------|
| <b>Education Fund</b>                         |               |            |               |          |                      |               |                  |      |
| PMA                                           | 164871-4      | 06/05/12   | 08/08/12      | 64       | 521,707.76           | 0.080%        | 73.19            | CD   |
| PMA                                           |               | 02/03/12   | 08/14/12      | 193      | 300,000.00           | 0.130%        | 215.13           | CD   |
| PMA                                           |               | 06/15/11   | 08/22/12      | 434      | 800,000.00           | 0.330%        | 3,210.59         | CD   |
| PMA                                           |               | 02/03/12   | 08/30/12      | 209      | 249,700.00           | 0.140%        | 205.61           | CD   |
| PMA                                           | 24369         | 06/03/11   | 09/04/12      | 459      | 248,153.05           | 0.801%        | 2,499.61         | CD   |
| PMA                                           |               | 04/11/12   | 09/13/12      | 155      | 249,800.00           | 0.150%        | 158.87           | CD   |
| PMA                                           |               | 06/05/12   | 09/19/12      | 106      | 233,756.03           | 0.090%        | 59.05            | CD   |
| PMA                                           |               | 06/05/12   | 09/27/12      | 114      | 126,264.49           | 0.100%        | 8.20             | CD   |
| PMA                                           |               | 06/19/12   | 10/03/12      | 106      | 3,376,364.49         | 0.080%        | 784.40           | CD   |
| PMA                                           |               | 06/19/12   | 11/01/12      | 135      | 1,676,364.49         | 0.090%        | 558.03           | CD   |
| PMA                                           |               | 06/19/12   | 11/29/12      | 163      | 113,864.49           | 0.100%        | 50.86            | CD   |
| PMA                                           |               | 06/19/12   | 12/21/12      | 185      | 25,612.17            | 0.250%        | 32.47            | CD   |
| PMA                                           |               | 04/11/12   | 04/11/13      | 365      | 500,000.00           | 0.150%        | 750.00           | CD   |
| PMA                                           |               | 04/11/12   | 04/29/13      | 383      | 998,200.00           | 0.150%        | 1,608.09         | CD   |
| PMA                                           |               | 04/11/12   | 05/14/13      | 365      | 498,100.00           | 0.330%        | 1,819.83         | CD   |
| PMA                                           |               | 06/01/12   | 05/14/13      | 347      | 2,176,364.49         | 0.200%        | 4,137.99         | CD   |
| PMA                                           |               | 06/01/12   | 05/30/13      | 363      | 6,576,364.49         | 0.200%        | 13,080.49        | CD   |
| PMA                                           |               | 06/20/12   | 06/20/13      | 365      | 24,484.47            | 0.450%        | 110.20           | CD   |
| PMA                                           |               | 06/21/12   | 06/20/13      | 364      | 2,941,964.49         | 0.210%        | 61,561.50        | CD   |
| PMA                                           |               | 06/05/12   | 06/21/13      | 381      | 273,603.09           | 0.050%        | 142.79           | CD   |
| IPTIP                                         |               |            |               |          | 174,474.36           |               |                  |      |
| ISDLAF                                        |               |            |               |          | 1,221,701.99         |               |                  |      |
| <b>Total Education Fund:</b>                  |               |            |               |          | <b>23,306,844.35</b> | <b>0.204%</b> | <b>91,066.90</b> |      |
| <b>Operations and Maintenance Fund</b>        |               |            |               |          |                      |               |                  |      |
| PMA                                           |               | 06/05/12   | 08/08/12      | 64       | 602,630.52           | 0.080%        | 84.53            | CD   |
| PMA                                           |               | 06/05/12   | 09/19/12      | 106      | 223,635.51           | 0.090%        | 58.45            | CD   |
| PMA                                           |               | 06/05/12   | 09/27/12      | 114      | 123,635.51           | 0.100%        | 38.61            | CD   |
| PMA                                           |               | 06/19/12   | 10/03/12      | 106      | 223,635.51           | 0.080%        | 51.92            | CD   |
| PMA                                           |               | 06/19/12   | 11/01/12      | 135      | 223,635.51           | 0.090%        | 74.44            | CD   |
| PMA                                           |               | 06/19/12   | 11/28/12      | 162      | 188,000.00           | 0.100%        | 83.44            | CD   |
| PMA                                           |               | 06/19/12   | 11/29/12      | 163      | 223,635.51           | 0.100%        | 99.86            | CD   |
| PMA                                           |               | 06/19/12   | 12/21/12      | 185      | 123,635.51           | 0.250%        | 156.65           | CD   |
| PMA                                           |               | 06/01/12   | 05/14/13      | 347      | 223,635.51           | 0.200%        | 425.30           | CD   |
| PMA                                           |               | 06/01/12   | 05/30/13      | 363      | 223,635.51           | 0.200%        | 444.99           | CD   |
| PMA                                           |               | 06/15/12   | 06/17/13      | 367      | 101,016.33           | 0.290%        | 294.05           | CD   |
| PMA                                           |               | 06/20/12   | 06/20/13      | 365      | 223,635.51           | 0.450%        | 1,006.34         | CD   |
| PMA                                           |               | 06/21/12   | 06/20/13      | 364      | 223,635.51           | 0.210%        | 468.05           | CD   |
| PMA                                           |               | 06/05/12   | 06/21/13      | 381      | 223,635.51           | 0.050%        | 116.73           | CD   |
| IPTIP                                         |               |            |               |          | 87,805.67            |               |                  |      |
| ISDLAF                                        |               |            |               |          | 713,817.84           |               |                  |      |
| <b>Total Operations and Maintenance Fund:</b> |               |            |               |          | <b>3,953,260.97</b>  | <b>0.164%</b> | <b>3,403.36</b>  |      |
| <b>Debt Service Fund</b>                      |               |            |               |          |                      |               |                  |      |
| PMA                                           |               | 06/19/12   | 11/28/12      | 162      | 812,000.00           | 0.010%        | 360.40           | CD   |
| PMA                                           |               | 06/15/12   | 06/17/13      | 367      | 2,277,660.77         | 0.290%        | 6,641.03         | CD   |
| IPTIP                                         |               |            |               |          | 164,670.98           |               |                  |      |
| ISDLAF                                        |               |            |               |          | (100,000.00)         |               |                  |      |
| <b>Total Debt Service Fund:</b>               |               |            |               |          | <b>3,154,331.75</b>  | <b>0.150%</b> | <b>7,001.43</b>  |      |

July 2012

| Identifier                             | Certificate # | Issue Date | Maturity Date | #of Days | Amount            | Rate          | Interest     | Type |
|----------------------------------------|---------------|------------|---------------|----------|-------------------|---------------|--------------|------|
| <b>Transportation Fund</b>             |               |            |               |          |                   |               |              |      |
| PMA                                    |               | 06/19/12   | 10/03/12      | 106      | 100,000.00        | 0.080%        | 23.21        | CD   |
| PMA                                    |               | 06/19/12   | 11/29/12      | 163      | 62,000.00         | 0.100%        | 27.68        | CD   |
| IPTIP                                  |               |            |               |          | -                 |               |              |      |
| ISDLAF                                 |               |            |               |          | 441,471.75        |               |              |      |
| <b>Total Transportation Fund:</b>      |               |            |               |          | <b>603,471.75</b> | <b>0.090%</b> | <b>50.89</b> |      |
| <b>Social Security Fund</b>            |               |            |               |          |                   |               |              |      |
| PMA                                    |               | 06/05/12   | 08/08/12      | 64       | 125,661.72        | 0.080%        | 17.62        | CD   |
| PMA                                    |               | 06/05/12   | 09/19/12      | 106      | 92,608.46         | 0.090%        | 26.25        | CD   |
| PMA                                    |               | 06/19/12   | 11/29/12      | 163      | 100,000.00        | 0.100%        | 44.66        | CD   |
| PMA                                    |               | 06/19/12   | 12/21/12      | 185      | 100,000.00        | 0.250%        | 126.71       | CD   |
| IPTIP                                  |               |            |               |          | 161,105.98        |               |              |      |
| ISDLAF                                 |               |            |               |          | -                 |               |              |      |
| <b>Total Social Security Fund:</b>     |               |            |               |          | <b>579,376.16</b> | <b>0.000%</b> | <b>-</b>     |      |
| <b>Municipal Retirement Fund</b>       |               |            |               |          |                   |               |              |      |
| IPTIP                                  |               |            |               |          | 100,000.00        |               |              |      |
| ISDLAF                                 |               |            |               |          | 7,818.36          |               |              |      |
| <b>Total Municipal Retirement Fund</b> |               |            |               |          | <b>107,818.36</b> |               | <b>-</b>     |      |

**July 2012**

| Identifier                                       | Certificate # | Issue Date | Maturity Date | #of Days | Amount               | Rate          | Interest        | Type |
|--------------------------------------------------|---------------|------------|---------------|----------|----------------------|---------------|-----------------|------|
| <b>Capital Improvements Fund</b>                 |               |            |               |          |                      |               |                 |      |
| PMA                                              |               | 06/15/12   | 06/17/13      | 367      | 35,199.87            | 0.290%        | 102.76          | CD   |
| IPTIP                                            |               |            |               |          | -                    |               |                 |      |
| ISDLAF                                           |               |            |               |          | -                    |               |                 |      |
| <b>Total Capital Improvements Fund:</b>          |               |            |               |          | <b>35,199.87</b>     | <b>0.290%</b> | <b>102.76</b>   |      |
| <b>Working Cash</b>                              |               |            |               |          |                      |               |                 |      |
| WBT                                              | 5010023212    | 01/29/12   | 01/29/13      | 366      | 1,200,000.00         | 0.350%        | 4,211.51        | CD   |
| PMA                                              |               | 06/15/12   | 06/17/13      | 367      | 1,075,523.03         | 0.290%        | 3,135.85        | CD   |
| WBT                                              |               | 09/20/11   |               |          | 1,000,000.00         |               | -               | MM   |
| IPTIP                                            |               |            |               |          | 4,742.30             |               |                 |      |
| ISDLAF                                           |               |            |               |          | 428.57               |               |                 |      |
| <b>Total Working Cash fund:</b>                  |               |            |               |          | <b>3,280,693.90</b>  | <b>0.320%</b> | <b>7,347.36</b> |      |
| <b>TORT Fund</b>                                 |               |            |               |          |                      |               |                 |      |
| IPTIP                                            |               |            |               |          | -                    |               |                 |      |
| ISDLAF                                           |               |            |               |          | 4,199.97             |               |                 |      |
| <b>Total Tort Fund:</b>                          |               |            |               |          | <b>4,199.97</b>      |               | <b>-</b>        |      |
| <b>Total Current Operating Funds Investments</b> |               |            |               |          | <b>35,025,197.08</b> |               |                 |      |

|                                      |                   |
|--------------------------------------|-------------------|
| <b>Total Investment Interest Due</b> | <b>108,921.81</b> |
|--------------------------------------|-------------------|

|                                      |                     |
|--------------------------------------|---------------------|
| <b>Average Portfolio Yield</b>       | <b>0.291%</b>       |
| <b>Account Balances</b>              |                     |
| <b>IPTIP Monthly Average Rate</b>    | <b>692,799.29</b>   |
| <b>ISDLAF Monthly Average Rates:</b> |                     |
| <b>Liquid Class</b>                  | <b>945,227.61</b>   |
| <b>Max Class</b>                     | <b>1,344,210.87</b> |
|                                      | <b>0.010%</b>       |
|                                      | <b>0.040%</b>       |

Note: CB in the "Identifier" column denotes Community Bank  
 GEBT in the "Identifier" column denotes Glen Ellyn Bank & Trust  
 MB in the "Identifier" column denotes MB Financial Bank  
 PMA in the "Identifier" column denotes PMA/ISDLAF  
 WBT in the "Identifier" column denotes Wheaton Bank & Trust

Note: CD in the "Type" column denotes Certificate of Deposit  
 CP in the "Type" column denotes Commercial Paper  
 TN in the "Type" column denotes Treasury Notes  
 FHLB in the "Type" column denotes Federal Home Loan Bank Note  
 FNMA in the "Type" column denotes Federal Natl Mortgage Assn Note  
 FHLMC in the "Type" column denotes Federal Home Loan Mortgage Corporation Note  
 MM in the "Type" column denotes Money Market Account



Glen Ellyn School District 41

Finance, Facilities & Operations

## **Monthly Revenue/Expenditure Summary Report Overview July 2012**

### **Revenues:**

Overall district revenues are .20% greater than last year during the same fiscal period. The transfer of funds for the establishment of separate accounts for social security and IMRF has caused this slight skewing.

### **Expenditures:**

Overall district expenditures are 2.59% greater than past year for the same fiscal period. The district has spent more for purchased services, supplies & materials, capital outlay and again the transfer of funds for the establishment of separate accounts for social security and IMRF.

**Glen Ellyn School District 41**  
**Monthly Revenue/Expenditure Summary Report**

**July 2012**

**Revenues**

| Function              | Category                 | MTD Received | YTD Received | Revenue Budget | To Be Received | YTD % Received | Prior Year % Rec'd |
|-----------------------|--------------------------|--------------|--------------|----------------|----------------|----------------|--------------------|
| 1100                  | Property Taxes           | 562,359.54   | 562,359.54   | 38,941,094.00  | 38,378,734.46  | 1.44%          | 0.65%              |
| 1200                  | Personal Property Taxes  | 183,346.58   | 183,346.58   | 927,530.00     | 744,183.42     | 19.77%         | 15.46%             |
| 1300                  | Tuition                  | -            | -            | 255,785.00     | 255,785.00     | 0.00%          | 0.00%              |
| 1400                  | Field Trip/Bus Fees      | 3.00         | 3.00         | 30,500.00      | 30,497.00      | 0.01%          | 0.00%              |
| 1500                  | Interest Earnings        | 2,197.55     | 2,197.55     | 160,500.00     | 158,302.45     | 1.37%          | 0.33%              |
| 1600                  | Food Services            | -            | -            | 199,150.00     | 199,150.00     | 0.00%          | 3.78%              |
| 1700                  | Student Fees             | 1,282.50     | 1,282.50     | 522,328.00     | 521,045.50     | 0.25%          | 13.74%             |
| 1900                  | Donations/Misc Revenue   | 373.00       | 373.00       | 141,400.00     | 141,027.00     | 0.26%          | 4.17%              |
| 3000                  | Unrestricted State Funds | -            | -            | 1,322,000.00   | 1,322,000.00   | 0.00%          | 0.00%              |
| 3100                  | Restricted State Funds   | 773.10       | 773.10       | 1,927,583.00   | 1,926,809.90   | 0.04%          | 50.75%             |
| 4000                  | Federal Funds            | -            | -            | 456,846.00     | 456,846.00     | 0.00%          | 16.06%             |
| 7000                  | Fund Transfers           | 347,915.00   | 347,915.00   | 268,000.00     | (79,915.00)    | 129.82%        | 0.00%              |
| Grand Total All Funds |                          | 1,098,250.27 | 1,098,250.27 | 45,152,716.00  | 44,054,465.73  | 2.43%          | 2.23%              |

**Expenditures**

| Object                | MTD Expended                | YTD Expended | YTD Encumbrances | Expenditure Budget | Budget Available | YTD % Expended | Prior Year % Exp'd |
|-----------------------|-----------------------------|--------------|------------------|--------------------|------------------|----------------|--------------------|
| 100                   | Salaries                    | 375,227.88   | 375,227.88       | 27,847,336.00      | 27,472,108.12    | 1.35%          | 1.55%              |
| 200                   | Benefits                    | 114,317.70   | 114,317.70       | 5,567,717.00       | 5,453,399.30     | 2.05%          | 1.69%              |
| 300                   | Purchased Services          | 1,181,843.99 | 1,181,843.99     | 4,968,443.00       | 3,747,298.01     | 23.79%         | 17.83%             |
| 400                   | Supplies/Materials          | 215,581.28   | 215,581.28       | 2,584,289.00       | 1,879,516.98     | 8.34%          | 2.32%              |
| 500                   | Capital Outlay              | 563,698.80   | 563,698.80       | 1,650,035.00       | 279,254.39       | 34.16%         | 14.08%             |
| 600                   | Dues & Fees                 | 9,064.18     | 9,064.18         | 75,741.00          | 66,283.82        | 11.97%         | 9.02%              |
| 600                   | Principal/Interest Payments | -            | -                | 2,727,802.00       | 2,538,902.00     | 0.00%          | 0.00%              |
| 600                   | Tuition                     | 40,187.18    | 40,187.18        | 1,675,000.00       | 1,634,812.82     | 2.40%          | 3.09%              |
| Fund Transfers        | 347,915.00                  | 347,915.00   | -                | 268,000.00         | (79,915.00)      | 129.82%        | 0.00%              |
| Grand Total All Funds | 2,847,836.01                | 2,847,836.01 | 1,524,866.55     | 47,364,363.00      | 42,991,660.44    | 6.01%          | 3.42%              |

**Glen Ellyn School District 41  
Summary of Bills and Payroll  
July, 2012**

| <b><u>FUND</u></b>       | <b><u>OTHER<br/>EXPENDITURES</u></b> | <b><u>GROSS<br/>PAYROLL</u></b> | <b><u>TOTAL<br/>EXPENDITURES</u></b> |
|--------------------------|--------------------------------------|---------------------------------|--------------------------------------|
| Education                | \$ 952,209.52                        | \$ 392,308.16                   | \$ 1,344,517.68                      |
| Self-Insurance Dental    | \$ -                                 | \$ -                            | \$ -                                 |
| Operations & Maintenance | \$ 834,076.16                        | \$ -                            | \$ 834,076.16                        |
| Debt Service             | \$ 268,160.74                        | \$ -                            | \$ 268,160.74                        |
| Transportation           | \$ 10,153.52                         | \$ -                            | \$ 10,153.52                         |
| Social Security          | \$ 366,466.42                        | \$ -                            | \$ 366,466.42                        |
| IMRF                     |                                      |                                 | \$ 24,461.49                         |
| Capital Projects         | \$ -                                 | \$ -                            | \$ -                                 |
| Working Cash             | \$ -                                 | \$ -                            | \$ -                                 |
| Tort                     | \$ -                                 | \$ -                            | \$ -                                 |
| <b>TOTAL</b>             | <b><u>\$ 2,431,066.36</u></b>        | <b><u>\$ 392,308.16</u></b>     | <b><u>\$ 2,847,836.01</u></b>        |



## Glen Ellyn School District 41

Robert J. Ciserella, Assistant Superintendent for Finance, Facilities & Operations

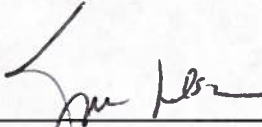
### School District Payment Order

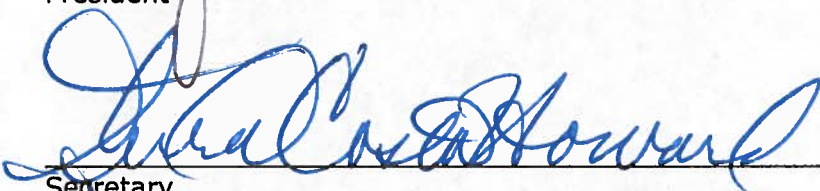
The Treasurer, Robert J. Ciserella, of Glen Ellyn School District 41 in DuPage County, shall pay to the order of the attached list of vendors the sum of \$2,112,536.09 for July Accounts Payable and Payroll Liability checks and the sum of \$1,636,550.98 for August interim Accounts Payable and Payroll Liability checks.

This order authorizes the Treasurer to pay Board-approved bills before the meeting minutes are officially approved.

By order of the School Board of Glen Ellyn District 41.

Order Date: August 27, 2012

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

| CHECK<br>NUMBER | VENDOR                              | CHECK<br>DATE | CHE<br>AMOUNT | TYP |
|-----------------|-------------------------------------|---------------|---------------|-----|
| 12935           | ADT                                 | 07/03/2012    | 3,361.40      | R   |
| 12936           | AT&T                                | 07/03/2012    | 43.21         | R   |
| 12937           | CLIC                                | 07/03/2012    | 273,709.00    | R   |
| 12938           | COMPASS LEARNING                    | 07/03/2012    | 75,336.90     | R   |
| 12939           | INTEGRYS ENERGY SERVICES INC        | 07/03/2012    | 30,318.47     | R   |
| 12940           | KAGAN & GAINES INC                  | 07/03/2012    | 666.00        | R   |
| 12941           | KONICA MINOLTA PREMIER FINANCE      | 07/03/2012    | 1,242.07      | R   |
| 12942           | NATL ASSN OF STUDENT COUNCILS       | 07/03/2012    | 125.00        | R   |
| 12943           | PADDOCK ENTERPRISES, E T            | 07/03/2012    | 1,475.00      | R   |
| 12944           | PUBLIC STORAGE                      | 07/03/2012    | 451.00        | R   |
| 12945           | WASTE MANAGEMENT WEST               | 07/03/2012    | 4,326.28      | R   |
| 12946           | AT&T                                | 07/10/2012    | 2,037.77      | R   |
| 12947           | AT&T INTERNET SERV                  | 07/10/2012    | 1,365.00      | R   |
| 12948           | BILL'S PAINTING                     | 07/10/2012    | 43,290.00     | R   |
| 12949           | CULLIGAN WATER CONDITIONING         | 07/10/2012    | 106.00        | R   |
| 12950           | EARTHWERKS LAND IMPROVEMENT & DEVEL | 07/10/2012    | 360,000.00    | R   |
| 12951           | ICE MOUNTAIN SPRING WATER           | 07/10/2012    | 21.98         | R   |
| 12952           | KONICA MINOLTA BUSINESS SOLUTIONS   | 07/10/2012    | 792.75        | R   |
| 12953           | NORTHERN ILLINOIS GAS               | 07/10/2012    | 915.77        | R   |
| 12954           | QUINLAN & FABISH MUSIC              | 07/10/2012    | 119.00        | R   |
| 12955           | US BANCORP EQUIPMENT FINANCE INC    | 07/10/2012    | 5,138.46      | R   |
| 12956           | VERIZON WIRELESS                    | 07/10/2012    | 1,015.95      | S   |
| 12957           | VILLAGE OF GLEN ELLYN               | 07/10/2012    | 4,139.64      | R   |
| 12958           | APLAC                               | 07/13/2012    | 40.47         | R   |
| 12959           | AFSCME                              | 07/13/2012    | 584.00        | R   |
| 12960           | FIDELITY INVESTMENTS                | 07/13/2012    | 6,122.65      | R   |
| 12961           | GREAT AMERICAN LIFE INS             | 07/13/2012    | 250.00        | R   |
| 12962           | LINCOLN INVESTMENT PLANNING         | 07/13/2012    | 1,200.00      | R   |
| 12963           | SDU                                 | 07/13/2012    | 300.00        | R   |
| 12964           | CERIDIAN BENEFITS SVCS              | 07/18/2012    | 320.67        | R   |
| 12965           | IASBO                               | 07/18/2012    | 820.00        | R   |
| 12966           | ILLINOIS ASSN OF SCHOOL ADM         | 07/18/2012    | 2,186.87      | R   |
| 12967           | MUZAK                               | 07/18/2012    | 28,270.97     | R   |
| 12968           | MYSTIC BLUE CRUISES                 | 07/18/2012    | 3,850.03      | R   |
| 12969           | A RELIABLE PRINTING                 | 07/24/2012    | 901.20        | R   |
| 12970           | ANDERSON PEST CONTROL               | 07/24/2012    | 276.00        | R   |
| 12971           | ARMBRUST PLUMBING INC               | 07/24/2012    | 6,541.40      | R   |
| 12972           | ASPEX SOLUTIONS                     | 07/24/2012    | 2,250.00      | R   |
| 12973           | AT&T                                | 07/24/2012    | 43.21         | R   |
| 12974           | CALL ONE                            | 07/24/2012    | 4,635.60      | R   |
| 12975           | CARE OF TREES                       | 07/24/2012    | 2,575.00      | R   |
| 12976           | CARLSON GLASS INC                   | 07/24/2012    | 549.00        | R   |
| 12977           | CHICAGO OFFICE TECHNOLOGY GROUP     | 07/24/2012    | 17,083.22     | R   |
| 12978           | COMMONWEALTH EDISON                 | 07/24/2012    | 99.07         | R   |
| 12979           | CONVERGINT TECHNOLOGIES             | 07/24/2012    | 950.00        | R   |
| 12980           | COONEY, FRANK CO INC                | 07/24/2012    | 1,723.20      | R   |
| 12981           | COUNTRYSIDE WELDING INC             | 07/24/2012    | 25.00         | R   |
| 12982           | CPI QUALIFIED PLAN CONSULTANTS INC  | 07/24/2012    | 51.25         | R   |
| 12983           | CROWTHER ROOF& SHEET METAL          | 07/24/2012    | 460.00        | R   |
| 12984           | DAILY HERALD                        | 07/24/2012    | 28.80         | R   |
| 12985           | DALLMAN, LUCILLE                    | 07/24/2012    | 29.21         | R   |
| 12986           | DAVY, KAREN                         | 07/24/2012    | 25.00         | R   |
| 12987           | DISCOVERY EDUCATION                 | 07/24/2012    | 7,585.00      | R   |
| 12988           | DOST VALUATION GROUP LTD            | 07/24/2012    | 793.60        | R   |
| 12989           | EZ BUILDING SERVICES INC            | 07/24/2012    | 3,450.00      | R   |
| 12990           | FEDERAL EXPRESS                     | 07/24/2012    | 70.89         | R   |

| CHECK<br>NUMBER | VENDOR                              | CHECK<br>DATE | CHE<br>AMOUNT | TYP |
|-----------------|-------------------------------------|---------------|---------------|-----|
| 12991           | FGM ARCHITECTS-ENGINEERS            | 07/24/2012    | 19,896.18     | R   |
| 12992           | FIFTH THIRD BANK                    | 07/24/2012    | 50.00         | R   |
| 12993           | FIGLIULO & SILVERMAN                | 07/24/2012    | 937.50        | R   |
| 12994           | FRANCZEK RADELET & ROSE             | 07/24/2012    | 11,496.16     | R   |
| 12995           | GIANT STEPS                         | 07/24/2012    | 29,066.70     | R   |
| 12996           | GLENBARD TWP HS DIST #87            | 07/24/2012    | 9,108.00      | R   |
| 12997           | GRAINGER INC, W W                   | 07/24/2012    | 1,014.00      | R   |
| 12998           | GUMDROP BOOKS                       | 07/24/2012    | 1,927.30      | R   |
| 12999           | HORIZON BEHAVIORAL SERVICES LLC     | 07/24/2012    | 6,955.00      | R   |
| 13000           | HOUGHTON MIFFLING RECEIVABLES CO LL | 07/24/2012    | 23,766.40     | R   |
| 13001           | ILLINOIS CENTRAL SCHOOL BUS         | 07/24/2012    | 1,045.52      | R   |
| 13002           | INNOVATIVE MODULAR SOLUTIONS        | 07/24/2012    | 138,250.00    | R   |
| 13003           | KEY GOVERNMENT FINANCE INC          | 07/24/2012    | 16,277.00     | R   |
| 13004           | LAND DESIGN & CONSTRUCTION          | 07/24/2012    | 9,338.00      | R   |
| 13005           | LITTLE FRIENDS INC                  | 07/24/2012    | 2,985.12      | R   |
| 13006           | MAIL N STUFF                        | 07/24/2012    | 149.18        | R   |
| 13007           | MAKE MUSIC INC                      | 07/24/2012    | 19,634.65     | R   |
| 13008           | MCGRAW-HILL COMPANIES               | 07/24/2012    | 9,000.00      | R   |
| 13009           | METRO PROFESSIONAL PRODUCTS         | 07/24/2012    | 3,649.66      | R   |
| 13010           | NORTHERN ILLINOIS GAS               | 07/24/2012    | 69.99         | R   |
| 13011           | OFFICE DEPOT                        | 07/24/2012    | 679.60        | R   |
| 13012           | PACHS II                            | 07/24/2012    | 1,035.55      | R   |
| 13013           | PALADIUM ENTERPRISES                | 07/24/2012    | 10,985.00     | R   |
| 13014           | PARTITION PROS                      | 07/24/2012    | 2,090.05      | R   |
| 13015           | PREMIER                             | 07/24/2012    | 12,715.40     | R   |
| 13016           | REV TRAK                            | 07/24/2012    | 90.79         | R   |
| 13017           | ROTARY CLUB OF GLEN ELLYN           | 07/24/2012    | 147.00        | R   |
| 13018           | SCHOLASTIC LIBRARY PUBLISHING       | 07/24/2012    | 1,140.00      | R   |
| 13019           | SEAL OF ILLINOIS                    | 07/24/2012    | 2,229.70      | R   |
| 13020           | SIMPLEX TIME RECORDER CO            | 07/24/2012    | 479.00        | R   |
| 13021           | SOARING EAGLE ACADEMY               | 07/24/2012    | 3,715.50      | R   |
| 13022           | SUBURBAN LIFE PUBLICATIONS          | 07/24/2012    | 89.88         | R   |
| 13023           | TEACHINGBOOKS.NETLLC                | 07/24/2012    | 500.00        | R   |
| 13024           | TIGERDIRECT.COM                     | 07/24/2012    | 492.03        | R   |
| 13025           | UNISOURCE GREAT LAKES               | 07/24/2012    | 569.00        | R   |
| 13026           | XEROX CORP                          | 07/24/2012    | 4,691.13      | R   |
| 13027           | XPEDITE SYSTEMS INC                 | 07/24/2012    | 129.16        | R   |
| 13028           | AFLAC                               | 07/31/2012    | 40.47         | R   |
| 13029           | AFSCME                              | 07/31/2012    | 584.00        | R   |
| 13030           | FIDELITY INVESTMENTS                | 07/31/2012    | 6,122.65      | R   |
| 13031           | GREAT AMERICAN LIFE INS             | 07/31/2012    | 250.00        | R   |
| 13032           | LINCOLN INVESTMENT PLANNING         | 07/31/2012    | 1,200.00      | R   |
| 13033           | SDU                                 | 07/31/2012    | 300.00        | R   |
| 13034           | ADVENTIST GLENOAKS TDS              | 07/31/2012    | 1,491.84      | R   |
| 13035           | ALARCON, LILI                       | 07/31/2012    | 100.00        | R   |
| 13036           | AMERICAN CAPITAL FINANCIAL SERVICES | 07/31/2012    | 295.00        | R   |
| 13037           | American Reading Company            | 07/31/2012    | 2,100.00      | R   |
| 13038           | ARTHUR J GALLAGHER                  | 07/31/2012    | 150.00        | R   |
| 13039           | ASSETWORKS INC                      | 07/31/2012    | 760.00        | R   |
| 13040           | BROOKES PUBLISHING                  | 07/31/2012    | 499.90        | R   |
| 13041           | C ACITELLI HEATING & PIPING         | 07/31/2012    | 2,520.49      | R   |
| 13042           | CARE OF TREES                       | 07/31/2012    | 3,725.00      | R   |
| 13043           | CARRILLO, ARELI                     | 07/31/2012    | 125.00        | R   |
| 13044           | DAVY, KAREN                         | 07/31/2012    | 156.25        | R   |
| 13045           | ENCYCLOPEDIA BRITANNICA             | 07/31/2012    | 468.00        | R   |
| 13046           | HEINEMANN                           | 07/31/2012    | 112.20        | R   |

| CHECK     |                               | CHECK      | CHE          |
|-----------|-------------------------------|------------|--------------|
| NUMBER    | VENDOR                        | DATE       | AMOUNT TYP   |
| 13047     | ICE MOUNTAIN SPRING WATER     | 07/31/2012 | 66.92 R      |
| 13048     | JOAN TRELAND & ASSOCIATES     | 07/31/2012 | 120.00 R     |
| 13049     | LEND                          | 07/31/2012 | 5,087.98 R   |
| 13050     | MCGRAW-HILL COMPANIES         | 07/31/2012 | 39,124.44 R  |
| 13051     | OFFICE DEPOT                  | 07/31/2012 | 17.99 R      |
| 13052     | SAM'S CLUB                    | 07/31/2012 | 164.53 R     |
| 13053     | SASED                         | 07/31/2012 | 698.32 R     |
| 13054     | SCHOOL SPECIALTY              | 07/31/2012 | 1,096.07 R   |
| 13055     | SECRETARY OF STATE INDEX DEPT | 07/31/2012 | 50.00 R      |
| 13056     | SIMPLEX TIME RECORDER CO      | 07/31/2012 | 958.00 R     |
| 13057     | SOUND INC                     | 07/31/2012 | 931.95 R     |
| 13058     | STAPLES ADVANTAGE             | 07/31/2012 | 324.35 R     |
| 13059     | SUBURBAN LIFE PUBLICATIONS    | 07/31/2012 | 89.08 R      |
| 13060     | TEAM REIL INC                 | 07/31/2012 | 2,500.00 R   |
| 13061     | UNITED RADIO COMMUNICATIONS   | 07/31/2012 | 915.00 R     |
| 13062     | US BANCORP                    | 07/31/2012 | 64,411.09 R  |
| 13063     | YRC FREIGHT                   | 07/31/2012 | 725.07 R     |
| 201200019 | AXA EQUITABLE LIFE INS CO     | 07/13/2012 | 7,688.00 W   |
| 201200020 | CERIDIAN BENEFITS SVCS        | 07/13/2012 | 2,950.15 W   |
| 201200021 | ILLINOIS DEPT OF REVENUE      | 07/13/2012 | 23,969.63 W  |
| 201200022 | INTERNAL REV SERVICE          | 07/13/2012 | 94,178.65 W  |
| 201200025 | V A L I C                     | 07/13/2012 | 725.00 W     |
| 201200025 | V A L I C                     | 07/13/2012 | -725.00 V    |
| 201200026 | AXA EQUITABLE LIFE INS CO     | 07/31/2012 | 7,838.00 W   |
| 201200027 | CERIDIAN BENEFITS SVCS        | 07/31/2012 | 2,950.15 W   |
| 201200028 | ILLINOIS DEPT OF REVENUE      | 07/16/2012 | 23,286.63 W  |
| 201200029 | INTERNAL REV SERVICE          | 07/16/2012 | 91,658.95 W  |
| 201200032 | V A L I C                     | 07/31/2012 | 675.00 W     |
| 201200047 | EDUCATIONAL BENEFIT COOP      | 07/03/2012 | 406,003.60 W |
| 201200050 | T H I S                       | 07/13/2012 | 1,491.41 W   |
| 201200051 | TEACHERS RETIREMENT SYSTEM    | 07/13/2012 | 10,512.39 W  |
| 201200079 | V A L I C                     | 07/13/2012 | 675.00 W     |
| 201200083 | EFLEX GROUP                   | 07/18/2012 | 442.98 W     |
| 201200090 | ILL MUNICIPAL RETIREMENT FUND | 07/13/2012 | 35,976.00 W  |
| 201200098 | T H I S                       | 07/31/2012 | 1,435.20 W   |
| 201200099 | TEACHERS RETIREMENT SYSTEM    | 07/31/2012 | 8,897.24 W   |
| 201200100 | RELIANCE STANDARD LIFE        | 07/30/2012 | 340.89 W     |
| 201200101 | UNUM LIFE INSURANCE           | 07/30/2012 | 2,801.52 W   |

Totals for checks 2,112,536.09

## FUND SUMMARY

| <u>FUND</u> | <u>DESCRIPTION</u>            | <u>BALANCE SHEET</u> | <u>REVENUE</u> | <u>EXPENSE</u> | <u>TOTAL</u> |
|-------------|-------------------------------|----------------------|----------------|----------------|--------------|
| 10          | Education Fund                | 688,854.13           | 0.00           | 572,953.62     | 1,261,807.75 |
| 20          | Operations & Maintenance Fund | 34,225.97            | 0.00           | 671,768.36     | 705,994.33   |
| 30          | 1997 Bond Issue Fund          | 0.00                 | 0.00           | 80,983.09      | 80,983.09    |
| 40          | Transportation Fund           | 0.00                 | 0.00           | 10,153.52      | 10,153.52    |
| 50          | IMRF/Social Security Fund     | 29,135.88            | 0.00           | 0.00           | 29,135.88    |
| 51          | Ill Municipal Retirement Fund | 24,461.52            | 0.00           | 0.00           | 24,461.52    |
| ***         | Fund Summary Totals ***       | 776,677.50           | 0.00           | 1,335,858.59   | 2,112,536.09 |

\*\*\*\*\* End of report \*\*\*\*\*

| CHECK<br>NUMBER | VENDOR                            | CHECK<br>DATE | CHE<br>AMOUNT | TYP |
|-----------------|-----------------------------------|---------------|---------------|-----|
| 13064           | ARTHUR J GALLAGHER                | 08/01/2012    | 60.00         | R   |
| 13065           | CHAPMAN & CUTLER                  | 08/01/2012    | 4,000.00      | R   |
| 13066           | INTEGRYS ENERGY SERVICES INC      | 08/01/2012    | 29,569.26     | R   |
| 13067           | PUBLIC STORAGE                    | 08/01/2012    | 451.00        | R   |
| 13068           | SECRETARY OF STATE INDEX DEPT     | 08/01/2012    | 20.00         | R   |
| 13069           | SPORTY'S CATERING                 | 08/01/2012    | 751.83        | R   |
| 13070           | MANTENO MIDDLE SCHOOL             | 08/03/2012    | 200.00        | R   |
| 13071           | MOGK, NANCY                       | 08/03/2012    | 29.28         | R   |
| 13072           | AT&T                              | 08/09/2012    | 2,009.59      | R   |
| 13073           | AT&T INTERNET SERV                | 08/09/2012    | 1,774.50      | R   |
| 13074           | CULLIGAN WATER CONDITIONING       | 08/09/2012    | 106.00        | R   |
| 13075           | ILLINOIS DEPT EMPLOY SECURTY      | 08/09/2012    | 383.50        | R   |
| 13076           | KONICA MINOLTA BUSINESS SOLUTIONS | 08/09/2012    | 792.75        | R   |
| 13077           | KONICA MINOLTA PREMIER FINANCE    | 08/09/2012    | 1,242.07      | R   |
| 13078           | US BANCORP EQUIPMENT FINANCE INC  | 08/09/2012    | 5,138.46      | R   |
| 13079           | VERIZON WIRELESS                  | 08/09/2012    | 903.29        | S   |
| 13080           | VILLAGE OF GLEN ELLYN             | 08/09/2012    | 1,635.84      | R   |
| 13081           | WASTE MANAGEMENT WEST             | 08/09/2012    | 3,449.55      | R   |
| 13082           | WHEATON PARK DISTRICT             | 08/09/2012    | 1,601.00      | R   |
| 13083           | AFLAC                             | 08/15/2012    | 40.47         | R   |
| 13084           | AFSCME                            | 08/15/2012    | 596.99        | R   |
| 13085           | FIDELITY INVESTMENTS              | 08/15/2012    | 6,264.81      | R   |
| 13086           | GREAT AMERICAN LIFE INS           | 08/15/2012    | 250.00        | R   |
| 13087           | LINCOLN INVESTMENT PLANNING       | 08/15/2012    | 1,200.00      | R   |
| 13088           | SDU                               | 08/15/2012    | 300.00        | R   |
| 13089           | JOHNSON, SCOTT                    | 08/15/2012    | 56.00         | S   |
| 13090           | JOHNSON, SCOTT                    | 08/15/2012    | 112.00        | S   |
| 13091           | KRUEGER, DAN                      | 08/15/2012    | 112.00        | S   |
| 13092           | KUTA, KATHERINE                   | 08/15/2012    | 1,000.00      | R   |
| 13093           | SULLIVAN, TONY                    | 08/15/2012    | 56.00         | S   |
| 13094           | SULLIVAN, TONY                    | 08/15/2012    | 56.00         | S   |
| 13095           | WILLIAMS, BOB                     | 08/15/2012    | 56.00         | S   |
| 13096           | BILL'S PAINTING                   | 08/15/2012    | 8,535.00      | R   |
| 13097           | ANDERSON, HANANO                  | 08/17/2012    | 1,500.00      | R   |
| 13098           | CERIDIAN BENEFITS SVCS            | 08/17/2012    | 320.67        | R   |
| 13099           | CISERELLA, BOB                    | 08/17/2012    | 84.00         | R   |
| 13100           | DOYLE, MARY                       | 08/17/2012    | 30.00         | R   |
| 13101           | ILLINOIS STATE POLICE             | 08/17/2012    | 31.50         | R   |
| 13102           | SWASBO                            | 08/17/2012    | 224.00        | R   |
| 13103           | TROYER, CHRISTY                   | 08/17/2012    | 250.00        | R   |
| 13104           | XPEDITE SYSTEMS INC               | 08/17/2012    | 100.00        | R   |
| 13105           | AAVEX TECH CORP                   | 08/21/2012    | 10,930.00     | R   |
| 13106           | ACP                               | 08/21/2012    | 691.15        | R   |
| 13107           | ADVENTIST GLENOAKS TDS            | 08/21/2012    | 2,964.01      | R   |
| 13108           | ANDERSON PEST CONTROL             | 08/21/2012    | 182.30        | R   |
| 13109           | ARMBRUST PLUMBING INC             | 08/21/2012    | 3,715.45      | R   |
| 13110           | BOOKSTORE LTD, THE                | 08/21/2012    | 1,231.45      | R   |
| 13111           | BRADFORD SYSTEMS CORP             | 08/21/2012    | 11,375.00     | R   |
| 13112           | BRITTON, HEATHER                  | 08/21/2012    | 322.50        | R   |
| 13113           | BROINOW, MADELYN                  | 08/21/2012    | 24.60         | R   |
| 13114           | C ACITELLI HEATING & PIPING       | 08/21/2012    | 300.00        | R   |
| 13115           | CALL ONE                          | 08/21/2012    | 4,392.64      | R   |
| 13116           | CARE OF TREES                     | 08/21/2012    | 6,270.00      | R   |
| 13117           | CARLSON GLASS INC                 | 08/21/2012    | 165.00        | R   |
| 13118           | CARRILLO, ARELI                   | 08/21/2012    | 425.00        | R   |
| 13119           | CENGAGE LEARNING                  | 08/21/2012    | 299.92        | R   |

| CHECK<br>NUMBER | VENDOR                                    | CHECK<br>DATE | CHE<br>AMOUNT | TYP |
|-----------------|-------------------------------------------|---------------|---------------|-----|
| 13120           | CENTER, THE                               | 08/21/2012    | 250.00        | R   |
| 13121           | CENTURY TILE                              | 08/21/2012    | 223.73        | R   |
| 13122           | CHICAGO OFFICE TECHNOLOGY GROUP           | 08/21/2012    | 708.00        | R   |
| 13123           | COMMONWEALTH EDISON                       | 08/21/2012    | 97.59         | R   |
| 13124           | CONCEPT WIRELESS COMMUNICATIONS INC       | 08/21/2012    | 211.00        | R   |
| 13125           | CONVERGINT TECHNOLOGIES                   | 08/21/2012    | 2,016.00      | R   |
| 13126           | COONEY, FRANK CO INC                      | 08/21/2012    | 170,231.64    | R   |
| 13127           | CPI QUALIFIED PLAN CONSULTANTS INC        | 08/21/2012    | 33.00         | R   |
| 13128           | CRUISE BOILER & REPAIR CO                 | 08/21/2012    | 20,872.00     | R   |
| 13129           | D & H DISTRIBUTING                        | 08/21/2012    | 9,996.00      | R   |
| 13130           | DAILY HERALD                              | 08/21/2012    | 28.80         | R   |
| 13131           | DAVY, KAREN                               | 08/21/2012    | 56.25         | R   |
| 13132           | DORIAN BUSINESS SYSTEMS INC               | 08/21/2012    | 300.00        | R   |
| 13133           | DUPAGE ROE                                | 08/21/2012    | 280.00        | R   |
| 13134           | EAI                                       | 08/21/2012    | 165.41        | R   |
| 13135           | EARTHWORKS LAND IMPROVEMENT & DEVELOPMENT | 08/21/2012    | 415,996.12    | R   |
| 13136           | EZ BUILDING SERVICES INC                  | 08/21/2012    | 1,690.00      | R   |
| 13137           | FGM ARCHITECTS-ENGINEERS                  | 08/21/2012    | 13,879.33     | R   |
| 13138           | FOX RIVER FOODS                           | 08/21/2012    | 10,505.88     | R   |
| 13139           | FOX VALLEY FIRE & SAFETY                  | 08/21/2012    | 2,478.75      | R   |
| 13140           | FRANCZEK RADELET & ROSE                   | 08/21/2012    | 10,581.44     | R   |
| 13141           | GENERAL BINDING CORP                      | 08/21/2012    | 255.13        | R   |
| 13142           | HEARTLAND BUSINESS SYSTEMS                | 08/21/2012    | 489.00        | R   |
| 13143           | HIGHSMITH CO INC                          | 08/21/2012    | 62.62         | R   |
| 13144           | ICE MOUNTAIN SPRING WATER                 | 08/21/2012    | 21.98         | R   |
| 13145           | IDENTITRONICS                             | 08/21/2012    | 1,207.18      | R   |
| 13146           | ILLINOIS CENTRAL SCHOOL BUS               | 08/21/2012    | 2,489.31      | R   |
| 13147           | INTERNATIONAL TEST & BALANCE INC          | 08/21/2012    | 6,500.00      | R   |
| 13148           | KUYPERS, LEAH                             | 08/21/2012    | 46.01         | R   |
| 13149           | LAMINATOR.COM                             | 08/21/2012    | 1,559.99      | R   |
| 13150           | LAZEL                                     | 08/21/2012    | 6,587.25      | R   |
| 13151           | LOWERY MCDONNELL                          | 08/21/2012    | 32.50         | R   |
| 13152           | LUSCOMBE MUSIC                            | 08/21/2012    | 209.70        | R   |
| 13153           | MACGILL & CO, WM V                        | 08/21/2012    | 290.01        | R   |
| 13154           | MACNEAL SCHOOL                            | 08/21/2012    | 6,437.76      | R   |
| 13155           | MAIL N STUFF                              | 08/21/2012    | 30.64         | R   |
| 13156           | MCCLUSKEY, KATHERINE                      | 08/21/2012    | 147.30        | R   |
| 13157           | MCDUGALL, MAUREEN                         | 08/21/2012    | 51.19         | R   |
| 13158           | MCGRAW-HILL COMPANIES                     | 08/21/2012    | 9,314.31      | R   |
| 13159           | MENARDS                                   | 08/21/2012    | 61.93         | R   |
| 13160           | METRO PROFESSIONAL PRODUCTS               | 08/21/2012    | 5,349.81      | R   |
| 13161           | MONDO PUBLISHING                          | 08/21/2012    | 264.96        | R   |
| 13162           | MULLENAX, KAREN                           | 08/21/2012    | 108.92        | R   |
| 13163           | MUSIC IS ELEMENTARY                       | 08/21/2012    | 575.32        | R   |
| 13164           | NORTHERN ILLINOIS GAS                     | 08/21/2012    | 784.47        | R   |
| 13165           | NORTHERN ILLINOIS GAS                     | 08/21/2012    | 98.28         | R   |
| 13166           | OFFICE DEPOT                              | 08/21/2012    | 1,618.87      | R   |
| 13167           | OTIS ELEVATOR INC                         | 08/21/2012    | 578.09        | R   |
| 13168           | PADDOCK ENTERPRISES, E T                  | 08/21/2012    | 695.00        | R   |
| 13169           | PATTEN POWER SYSTEMS                      | 08/21/2012    | 1,632.24      | R   |
| 13170           | PITNEY BOWES INC                          | 08/21/2012    | 319.98        | R   |
| 13171           | PREMIER                                   | 08/21/2012    | 1,267.00      | R   |
| 13172           | QUINLAN & FABISH MUSIC                    | 08/21/2012    | 373.00        | R   |
| 13173           | R & M SPECIALTIES                         | 08/21/2012    | 11,075.75     | R   |
| 13174           | REALLY GOOD STUFF INC                     | 08/21/2012    | 614.26        | R   |
| 13175           | RESOURCES FOR EDUCATORS INC               | 08/21/2012    | 229.00        | R   |

| CHECK<br>NUMBER | VENDOR                              | CHECK<br>DATE | CHE<br>AMOUNT | TYP |
|-----------------|-------------------------------------|---------------|---------------|-----|
| 13176           | ROSCOE CO                           | 08/21/2012    | 185.65        | R   |
| 13177           | SCHOOL HEALTH                       | 08/21/2012    | 160.65        | R   |
| 13178           | SCHOOL MESSENGER/RELIANCE COMMUNICA | 08/21/2012    | 7,272.00      | R   |
| 13179           | SCHOOL SPECIALTY                    | 08/21/2012    | 0.00          | C   |
| 13180           | SCHOOL SPECIALTY                    | 08/21/2012    | 4,113.52      | R   |
| 13181           | SEPTRAN INC                         | 08/21/2012    | 4,792.85      | R   |
| 13182           | SIMPLEX TIME RECORDER CO            | 08/21/2012    | 479.00        | R   |
| 13183           | SOARING EAGLE ACADEMY               | 08/21/2012    | 14,862.00     | R   |
| 13184           | STOUT, STACEY                       | 08/21/2012    | 189.81        | R   |
| 13185           | TEACHER DIRECT                      | 08/21/2012    | 92.92         | R   |
| 13186           | TEACHERS DISCOVERY                  | 08/21/2012    | 104.25        | R   |
| 13187           | TIGERDIRECT.COM                     | 08/21/2012    | 4,696.93      | R   |
| 13188           | TOMASZKIEWICZ, FRANK                | 08/21/2012    | 57.27         | R   |
| 13189           | UNISOURCE GREAT LAKES               | 08/21/2012    | 4,125.25      | R   |
| 13190           | VILLA PARK OFFICE EQUIP INC         | 08/21/2012    | 4,215.50      | R   |
| 13191           | WENGER CORP                         | 08/21/2012    | 3,260.00      | R   |
| 13192           | WESLEY'S UPHOLSTERY & FURNITURE REP | 08/21/2012    | 100.00        | R   |
| 13193           | WEST MUSIC CO                       | 08/21/2012    | 1,817.95      | R   |
| 13194           | XEROX CORP                          | 08/21/2012    | 0.00          | C   |
| 13195           | XEROX CORP                          | 08/21/2012    | 2,274.30      | R   |
| 201200033       | AXA EQUITABLE LIFE INS CO           | 08/15/2012    | 7,738.00      | W   |
| 201200034       | CERIDIAN BENEFITS SVCS              | 08/15/2012    | 2,866.80      | W   |
| 201200035       | ILLINOIS DEPT OF REVENUE            | 08/15/2012    | 23,696.50     | W   |
| 201200036       | INTERNAL REV SERVICE                | 08/15/2012    | 94,268.59     | W   |
| 201200039       | V A L I C                           | 08/15/2012    | 675.00        | W   |
| 201200102       | EDUCATIONAL BENEFIT COOP            | 08/01/2012    | 405,157.62    | W   |
| 201200103       | US BANK                             | 08/01/2012    | 188,900.00    | W   |
| 201200109       | T H I S                             | 08/15/2012    | 1,285.82      | W   |
| 201200110       | TEACHERS RETIREMENT SYSTEM          | 08/15/2012    | 7,970.82      | W   |
| 201200122       | EFLEX GROUP                         | 08/17/2012    | 442.98        | W   |
| 201200123       | REV TRAK                            | 08/17/2012    | 146.25        | W   |
| 201200124       | T H I S                             | 08/17/2012    | 7,283.29      | W   |
| 201200125       | UNUM LIFE INSURANCE                 | 08/17/2012    | 2,757.38      | W   |

Totals for checks 1,636,550.98

## FUND SUMMARY

| <u>FUND</u> | <u>DESCRIPTION</u>            | <u>BALANCE SHEET</u> | <u>REVENUE</u> | <u>EXPENSE</u> | <u>TOTAL</u> |
|-------------|-------------------------------|----------------------|----------------|----------------|--------------|
| 10          | Education Fund                | 540,008.02           | 280.00         | 163,272.94     | 703,560.96   |
| 20          | Operations & Maintenance Fund | 0.00                 | 0.00           | 721,426.41     | 721,426.41   |
| 30          | 1997 Bond Issue Fund          | 0.00                 | 0.00           | 188,900.00     | 188,900.00   |
| 40          | Transportation Fund           | 0.00                 | 0.00           | 7,282.16       | 7,282.16     |
| 50          | IMRF/Social Security Fund     | 15,381.45            | 0.00           | 0.00           | 15,381.45    |
| ***         | Fund Summary Totals ***       | 555,389.47           | 280.00         | 1,080,881.51   | 1,636,550.98 |

\*\*\*\*\* End of report \*\*\*\*\*

**July 2012  
Vandalism Report**

| <b>Date of Occurrence</b> | <b>Facility</b> | <b>Nature of Vandalism</b> | <b>Initial response</b>       | <b>Action Taken to Repair/Replace</b>    |
|---------------------------|-----------------|----------------------------|-------------------------------|------------------------------------------|
| 7/28/2012                 | Abraham Lincoln | Graffiti on desks          | Contacted Buildings & Grounds | Buildings & Grounds removed the graffiti |

## **Glen Ellyn School District #41 Board Report**

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**Date:** August 27, 2012

**Title:** Disposal of Surplus Property

**Contact:** Bob Ciserella – Assistant Superintendent Finance, Facilities & Operations

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**Long-Range Plan Focus:** This recommendation is not applicable to the Superintendent's Five-Year Plan. However, the Assistant Superintendent for FFO is responsible for reporting the disposition of surplus property.

**Discussion:**

See attached spreadsheet for listing of assets for disposal.

**Recommendation:**

The administration recommends approval of the resolution of disposal of surplus property.

**RESOLUTION FOR THE DISPOSAL  
OF SURPLUS PERSONAL PROPERTY**

WHEREAS, the Board of Education of Glen Ellyn School District 41, DuPage County, Illinois, declares that there is surplus personal property in the School District; and

WHEREAS, such property is described in the attached document; and

WHEREAS, this personal property is no longer needed for school purposes and/or is not functioning; and

NOW, THEREFORE, Be It Resolved, by the Board of Education, as follows:

1. That the Superintendent is hereby authorized to properly dispose of the property listed on the attachment.

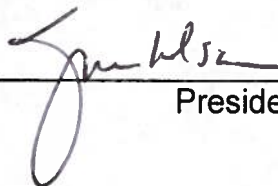
ADOPTED this 27<sup>th</sup> day of August, 2012, by roll call vote as follows:

YES VONDRAK, HOWARD, BLACK, ELLIS, SMITH, KENWOOD, NELSON

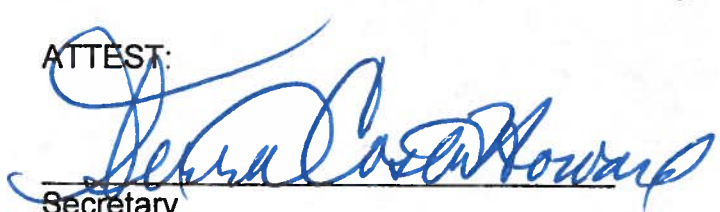
NO NONE

ABSENT NONE

Board of Education  
Glen Ellyn School District 41  
DuPage County, Illinois

  
\_\_\_\_\_  
President

ATTEST:

  
\_\_\_\_\_  
Secretary

**Surplus Property for Disposal**  
**July 2012**

Printed: 8/22/2012

| Asset # | Current Location | Originating School Site | Description (Make, Model, etc.) | Serial Number | Qty. | Working Order | Obsolete Y/N? | Disposal, Donation, or Sale |
|---------|------------------|-------------------------|---------------------------------|---------------|------|---------------|---------------|-----------------------------|
|         | Hadley LMC       | Hadley                  | Portable room divider           | N/A           | 1    | Y             | Y             | Disposal                    |
|         | Hadley LMC       | Hadley                  | Study Carol                     | N/A           | 1    | Y             | Y             | Disposal                    |

**Glen Ellyn District #41  
2012-2013 FOIA Report**

| <b>Reporting Period</b> | <b>Date Received</b> | <b>Date of Response</b> | <b>Request Summary</b>                                                                                                                                                                                                                                                                                                                                                    |
|-------------------------|----------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| July                    | 7/16/12              | 7/18/12                 | Mr. Bob Baier of the Sheet Metal Workers Local 265 requested: "...all bid records, bid announcements, work orders, invoices, receipts of payment, certified copies of payroll and names of contractor, sub-contractors or brokers on any locker demolition or new installation. On any property owned or leased by the (sic) your school district dating back 3 years..." |

# FGM ARCHITECTS

## **Amendment 23 to Professional Services Agreement Dated: May 16, 2005**

Between the Owner: Glen Ellyn School District 41  
793 N. Main Street  
Glen Ellyn, IL 60147

And the Architect: FGM Architects Inc.  
1211 West 22<sup>nd</sup> Street  
Oak Brook, IL 60523

Projects: 2012 and 2013 Work

FGM Project Numbers: Project 12-1499.01 2013 General Services  
Project 12-1499.02 2012-2013 Master Planning  
Project 12-1499.03 2013 Project Programming  
Project 12-1499.04 2013 Hadley Library Media Center  
Remodeling: Construction Document, Competitive  
Bidding Services and Contract Administration  
Services  
Project 12-1499.06 2013 Mobile Classroom Inspections  
Project 12-1499.07 2013 Roof Evaluation Updates

Date of Amendment: August 7, 2012

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### **1.1.2 Project Parameters:**

#### **1.1.2.1 Project Objective:**

#### **12-1499.01: 2013 General Services**

Provide architectural and engineering Basic Services as requested by the Owner. The Scope of Work has not been established. The Scope of Work could include, but is not limited to, the following:

- 1) Meetings with Village of Glen Ellyn, City of Wheaton and DuPage County officials to review storm water management requirements.
- 2) Review of site drainage problems and make recommendations regarding corrective measures.
- 3) Review of deteriorated structural building components and make recommendations regarding remediation (i.e. Hadley ComEd vault repairs).
- 4) Coordination of review sub-surface conditions below paving in preparation for paving replacement.

## FGM ARCHITECTS

- 5) Meetings with Regional Office of Education official(s) regarding permits.
- 6) Meetings with the Illinois State Board of Education to review code compliance issues.
- 7) Assistance with grant applications (i.e. Hadley addition)
- 8) Meetings with Village of Glen Ellyn to review right-of-way requirements associated with site modifications.
- 9) Providing mechanical evaluations of individual teaching areas and make recommendations to improve ventilation requirements.
- 10) Coordination of hazardous material remediation with separate consultants to the Owner.
- 11) Coordination of Called Inspection reports with a separate consultant to the Owner.
- 12) Review of site circulation and traffic patterns with the Owner and make recommendations for corrective measures.
- 13) Assistance with planning and programming of athletic fields.
- 14) Review of power and information technology infrastructure issues, and then make recommendations regarding corrective measures.
- 15) Review of basement/foundation leaks and assist the Owner with the development of corrective measures.
- 16) Assistance with long range facility planning efforts and update Opinion of Probable Cost data associated with the long range plan.
- 17) Assistance with sustainable design efforts.
- 18) Review of interior building modifications (classroom entries, restrooms, etc.) for compliance with the Americans with Disability Act and Illinois Accessibility Code requirements.
- 19) Review of exterior building components (stairs, handrails, ramps, etc.) and make recommendations for compliance with the Americans with Disability Act and Illinois Accessibility Code requirements.
- 20) Review of masonry/water infiltration problems and recommend corrective measures.
- 21) Create Tabular Submittals and other documents required for storm water management submittals.
- 22) Painting plans

### **Project 12-1499.02: 2012-2013 Master Planning:**

- 1) Work with District 41 to develop a new building program for each existing site that will reflect the new District 41 curriculum initiative.
- 2) Meet with the District 41 Administrative Committee on a weekly (approximate) basis from July 2012- November 2012 to review the master planning process.
- 3) Meet with the 2012-2013 Master Facility Planning Committee in August 2012. Develop building concepts (test fits) to reflect the programming discussions.
- 4) Meet with the 2012-2013 Master Facility Planning Committee in September

## FGM ARCHITECTS

2012. Update building concepts (test fits) to reflect the programming discussions.
- 5) Meet with the 2012-2013 Master Facility Planning Committee in October 2012. Update building concepts (test fits) to reflect the programming discussions.
  - 6) Work with the District 41 Administrative Committee in November 2012 to finalize information for Board of Education review.
  - 7) See attached Exhibit C for additional Scope of Work information.

### **Project 12-1499.03: 2013 Project Programming:**

Provide Evaluation and Planning Services for the 2013 Hadley Library Media Center Remodeling Work and the 2013 Remodeling Work at Multiple Sites. The Scope of Work associated with these projects will be established and budget information generated.

Possible Library Media Center Remodeling scope to review:

- 1) Structural assessment to review the roof/add clerestory glazing
- 2) Study possible mezzanine
- 3) Relocation of the existing fire wall/relocation of main library entry
- 4) Roof drainage/storm sewer modifications
- 5) Sanitary system review
- 6) Mechanical system review
- 7) Area separation review
- 8) Space planning to meet new curriculum
- 9) Electrical loading evaluation
- 10) Sequencing study- demolition/heavy work
- 11) ROE review/approval

### **Project 12-1499.04: 2013 Hadley Library Media Center Remodeling:**

Provide architectural and engineering Construction Document Services, Competitive Bidding Services and Contract Administration for 2013 Hadley Library Media Center Remodeling.

### **Project 12-1499.06: 2013 Mobile Classroom Inspections**

Review mobile classrooms at five (5) school sites and complete temporary occupancy forms.

### **Project 12-1499.07: Roof Evaluation Updates**

Conduct visual observations of all five (5) sites and the District Office, then update the roof assessment plan developed under Amendment 8, Project No. 05-0120.05.

# FGM ARCHITECTS

## 1.1.2.2 Physical Parameters:

Work to occur at the following sites:

### **12-1499.01: 2013 General Services**

Locations to be determined

### **Project 12-1499.02: 2012-2013 Master Planning**

Abraham Lincoln School  
Benjamin Franklin School  
District Office  
Churchill School  
Forest Glen School  
Hadley Junior High School  
Spalding Site

### **Project 12-1499.03: 2013 Project Programming:**

Locations to be determined

### **Project 12-1499.04: 2013 Hadley Library Media Center Remodeling -Construction Document, Competitive Bidding Services and Contract Administration Services:**

Hadley Junior High School

### **Project 12-1499.06: 2013 Mobile Classroom Inspections**

Abraham Lincoln School  
Benjamin Franklin School  
Churchill School  
Forest Glen School  
Hadley Junior High School

### **Project 12-1499.07: 2013 Roof Evaluation Updates**

Abraham Lincoln School  
Benjamin Franklin School  
District Office  
Churchill School  
Forest Glen School  
Hadley Junior High School

## FGM ARCHITECTS

### 1.1.2.5 The financial parameters are:

#### **Project 12-1499.04:**

No financial parameters established

### 1.1.2.6 Time Parameters:

#### **12-1499.01: 2013 General Services**

Work to occur as requested by the Owner

#### **Project 12-1499.02: 2012-2013 Master Planning:**

Work to occur from June 2012 through March 2013

#### **Project 12-1499.03: 2013 Project Programming:**

Work to occur from June 2012 through August 2012

#### **Project 12-1499.04: 2013 Hadley Library Media Center Remodeling: Construction Document, Competitive Bidding services and Contract Administration Services:**

Construction Documents to be assembled in October and November of 2012. Bidding to occur in December of 2012. Board approval to occur in January and February of 2013. Construction to begin in June of 2013 and be completed by December of 2013.

#### **Project 12-1499.06: 2013 Mobile Classroom Inspections**

Work to occur from March 2013 - June 2013

#### **Project 12-1499.07: 2013 Roof Evaluation Updates**

Work to occur from March 2013 - June 2013

### 1.1.2.7 The proposed procurement or delivery method for the projects:

Design/bid/build. A single construction contract for each project will be awarded by the Owner to a General Contractor

## FGM ARCHITECTS

### 1.1.2.8 Other parameters are:

- 1.1.2.8.1 The completion of Called Inspection Records required by the Regional Office of Education and the State Board of Education are not included in this agreement.
- 1.1.2.8.2 Destructive testing is not included in this scope of work. The Architect will coordinate all destructive testing with a separate contractor hired by the Owner.
- 1.1.2.8.3 Roof cores and/or material testing may be required to be performed by a third party material testing service. The Architect could develop a Request for Proposal for this work, an agreement between the Owner and the testing service would be developed and the Architect would assist the Owner and the material testing service with the material testing process.
- 1.1.2.8.4 Infra-red roof scans may be required to be performed by a third party material testing service. The Architect could develop a Request for Proposal for this work, an agreement between the Owner and the testing service would be developed and the Architect would assist the Owner and the material testing service with the material testing process.
- 1.1.2.8.5 Fire alarm inspections will be required for all mobile inspections. All fire alarm inspections will be coordinated by the Owner under a separate agreement between the Owner and the testing service.
- 1.1.2.8.6 Soil borings may be required to be performed by a third party service. The proposed Hadley parking area may be re-shaped and the water table may need to be verified. The Architect could develop a Request for Proposal for this work, an agreement between the Owner and the testing service would be developed and the Architect would assist the Owner and the material testing service with the material testing process.
- 1.1.2.8.7 Soils analysis will be required to be performed by a third party testing service. The soil must be tested for hazardous material. The Architect could develop a Request for Proposal for this work, an agreement between the Owner and the testing service would be developed and the Architect would assist the Owner and the material testing service with the material testing process.
- 1.1.2.8.8 Site survey updates will be required to be performed by a third party survey firm. The Architect could develop a Request for Proposal for this work and an agreement between the Owner and the surveyor would be developed.

### 1.1.3 Project Team:

- 1.1.3.3 The Consultants retained at the Owner's expense are:

## FGM ARCHITECTS

Site Survey work:

Webster, McGrath & Ahlberg, Ltd.  
207 S. Naperville Rd.  
Wheaton, IL 60187  
630.668.7603

Soil borings/material testing:

Testing Service Corporation  
457 E. Gundersen Drive  
Carol Stream, Illinois 60188-2492  
630. 653.3920

1.1.3.5 The Consultants retained at the Architect's expense are:

Structural Engineering:

DC Consulting Engineers, Inc.  
310 W. Lake Street  
Elmhurst, IL 6012

Mechanical, Plumbing and Electrical :

Amsco Engineering, Inc.  
5115 A Belmont  
Downers Grove, IL 60515

Civil Engineer:

Eriksson Engineering Associates, Ltd.  
145 Commerce Drive, Suite A  
Grayslake, IL 60030

1.5 Compensation:

**12-1499.01: 2013 General Services**

Services associated with General Services shall be billed on a time and material basis at hourly rates are noted in Exhibit A (attached). Additional engineering/consultant services will be billed in accordance with Article 1.5.3 of the original Professional Services Agreement dated May 16, 2005.

**Project 12-1499.02: 2012-2013 Master Planning**

Services associated with Master Planning shall be billed per meeting in accordance with the attached Exhibit C. Additional engineering/consultant services will be billed in accordance with Article 1.5.3 of the original Professional Services Agreement dated May 16, 2005.

# FGM ARCHITECTS

## **Project 12-1499.03: 2013 Project Programming**

Services associated with Project Programming shall be billed on a time and material basis at hourly rates are noted in Exhibit A (attached). Additional engineering/consultant services will be billed in accordance with Article 1.5.3 of the original Professional Services Agreement dated May 16, 2005.

## **Project 12-1499.04: 2013 Hadley Library Media Center Remodeling: Construction Document, Competitive Bidding Services and Contract Administration Services:**

Compensation for Construction Document Services, Competitive Bidding Services and Contract Administration shall be invoiced as a lump-sum fee based on a percent of construction costs in accordance with the attached Exhibit B.

The fee will be negotiated after the full Scope of Work and budget have been established.

Progress payments shall be based on the following phases:

|                                          |                         |
|------------------------------------------|-------------------------|
| Construction Document Phase:             | to be determined        |
| Bid Phase:                               | to be determined        |
| <u>Contract Administration Services:</u> | <u>to be determined</u> |
| Total Basic Compensation:                | to be determined        |

## **Project 12-1499.06: 2013 Mobile Classroom Inspections**

Compensation for Basic Services shall be billed as a lump sum fee of \$4,500. Reimbursable Expenses will be billed under Article 1.5.4 of the original Professional Services Agreement dated May 16, 2005.

## **Project 12-1499.07: Roof Evaluation Updates**

Compensation for Basic Services shall be billed as a lump sum fee of \$1,500. Reimbursable Expenses will be billed under Article 1.5.4 of the original Professional Services Agreement dated May 16, 2005.

## 2.8 Schedule of Services:

### 2.8.1.2

**Project 12-1499.04:** Construction Administration services shall be negotiated after the scope and duration of project(s) have been established.

# FGM ARCHITECTS

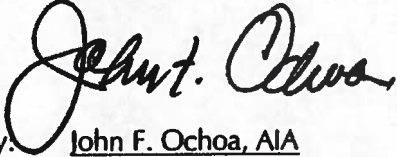
Owner

Glen Ellyn School District 41  
793 N. Main Street  
Glen Ellyn, IL 60147

By: Ann Riebock, Ed. D.  
Title: Superintendent

Architect

FGM Architects Inc.  
1211 West 22<sup>nd</sup> Street  
Oak Brook, IL 60523

  
By: John F. Ochoa, AIA  
Title: President

  
By: Ronald W. Richardson, AIA  
Title: Vice President

# FGM ARCHITECTS

## EXHIBIT A

### FGM Hourly Rate Schedule

Effective November 1, 2011\*

|                            |          |
|----------------------------|----------|
| Principal                  | \$205.00 |
| Arch IV                    | 170.00   |
| Arch III                   | 140.00   |
| Arch II                    | 105.00   |
| Arch I                     | 85.00    |
| Construction Administrator | 130.00   |
| Project Administrator III  | 95.00    |
| Project Administrator II   | 70.00    |
| Project Administrator I    | 60.00    |

*\*Rates are subject to adjustment each November 1<sup>st</sup>.*

# FGM ARCHITECTS

## Education Client Fee Schedule

## 2011 EXHIBIT B

### Life Safety Survey

Fee  
\$.08/square foot

### Facility Analysis

Fee  
\$.15/square foot

### Renovation/Addition/Life Safety:

| Lower Limit  | Upper Limit  | Fee                           |
|--------------|--------------|-------------------------------|
| \$0          | \$749,999    | Hourly or Negotiated Lump Sum |
| \$750,000    | \$999,999    | 9.50%                         |
| \$1,000,000  | \$1,499,999  | 9.25%                         |
| \$1,500,000  | \$1,999,999  | 9.00%                         |
| \$2,000,000  | \$4,999,999  | 8.75%                         |
| \$5,000,000  | \$9,999,999  | 8.50%                         |
| \$10,000,000 | \$14,999,999 | 8.25%                         |
| \$15,000,000 | \$19,999,999 | 8.00%                         |
| \$20,000,000 |              | 7.75%                         |

### New:

| Lower Limit  | Upper Limit  | Fee                           |
|--------------|--------------|-------------------------------|
| \$0          | \$749,999    | Hourly or Negotiated Lump Sum |
| \$750,000    | \$999,999    | 8.25%                         |
| \$1,000,000  | \$1,499,999  | 8.00%                         |
| \$1,500,000  | \$1,999,999  | 7.75%                         |
| \$2,000,000  | \$4,999,999  | 7.50%                         |
| \$5,000,000  | \$9,999,999  | 7.25%                         |
| \$10,000,000 | \$14,999,999 | 7.00%                         |
| \$15,000,000 | \$19,999,999 | 6.75%                         |
| \$20,000,000 |              | 6.50%                         |

Basis of Compensation for work: Percentage of the lowest qualified construction proposal including all pre-approved alternates (80% of fee for alternates not accepted and 100% of fee for those that are accepted) and any Owner approved change orders issued during construction (other than those caused by error on the part of FGM) including a cost of general conditions and costs of management or supervision of construction or installation provided by a separate construction manager or contractor plus a reasonable allowance for their overhead and profit. These schedules are for a single construction contract per site. For multiple contracts the fee shall be adjusted during negotiation.

Fees include "normal" site observation defined as "an average of one day per week for the duration of construction". Fees are inclusive of normal structural and mechanical, electrical, plumbing and fire protection engineering; and phone, fax, postage and other miscellaneous expenses. Fees are exclusive of code required inspections. Reimbursable expenses would include travel, delivery service, reproductions, and non-ordinary requests of the client including models, renderings, environmental consultants and other specialty consultants, etc.

## Exhibit C

|           |                                                    |                     |
|-----------|----------------------------------------------------|---------------------|
| Meeting 1 | Preparation and MFP Meeting 1 (August 2012)        | \$ 20,000.00        |
|           |                                                    |                     |
| Meeting 2 | Preparation and MFP Meeting 2 (September 2012)     | \$ 16,000.00        |
|           |                                                    |                     |
| Meeting 3 | Preparation and MFP Meeting 3 (October 2012)       | \$ 14,000.00        |
|           |                                                    |                     |
| Meeting 4 | Preparation and final presentation (December 2012) | \$ 28,000.00        |
|           |                                                    |                     |
|           |                                                    |                     |
|           | <b>Total fee for Basic Services</b>                | <b>\$ 78,000.00</b> |

|               |                                                                                                  |
|---------------|--------------------------------------------------------------------------------------------------|
| <b>Notes:</b> |                                                                                                  |
| 1             | No civil/storm water design included in Basic Services                                           |
| 2             | No estimation consultant included in Basic Services                                              |
| 3             | No tours included in Basic Services                                                              |
| 4             | General mechanical, electrical and plumbing review included in Basic Services                    |
| 5             | Facility Assessment not included in Basic Services                                               |
| 6             | General cost per square foot estimation, based on historical data, is included in Basic Services |
| 7             | No Village or City presentations/meetings included in Basic Services                             |