



Glen Ellyn School District 41

Dr. Ann Riebock, Superintendent

**MINUTES - BOARD OF EDUCATION
FINANCE AND FACILITIES COMMITTEE MEETING
June 6, 2011 – 6:00 P.M.
Central Services Office**

Present: Drew Ellis, Dan Smith, Steve Vondrak, Erica Nelson arrived at 6:05 PM, Sam Black, Dr. Ann Riebock, Bob Ciserella, Julie Worthen, Mike Wood, Laurie Campbell, Carolyn Gust and Phyllis Hanna.

The meeting was called to order at 6:05 PM.

I. Review and approval of minutes from the May 16, 2011, meeting

The committee approved the minutes as presented and they will be posted to the website.

II. Telephone Service Recommendation

The administration presented the recommendation to switch the existing voice and security telephone lines from AT&T to CallOne for a projected savings of \$41,379.91 per year. This recommendation will be brought to the Board of Education for discussion and action on August 8, 2011, and August 22, 2011, respectively.

III. Capital Projects

The administration presented the internal reports used to assist in prioritizing capital project needs through 2025. This includes building and site improvements, building interior painting, parking lot replacement/refurbishments, roof replacements and equipment age and obsolescence schedules. Mr. Ciserella explained that the information contained in these reports originates from various sources including annual architectural and engineering studies of the roofs and parking lots, building staff requests, as well as the site-based Master Facility Plan Committees. Mr. Ciserella further noted that these reports are updated annually as projects are reviewed, completed or moved to another year based on need.

IV. Fund Balance

The administration presented a report reflecting the District 41 Projected Fund Balances for 2010-11. The committee agreed a full board discussion regarding the level of fund balance and use of fund balance is necessary and will be added to a future meeting agenda.

V. Other

None

VI. Adjourn

The meeting adjourned at 7:25 PM

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