



via

11-21

## Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

### MINUTES

#### GLEN ELLYN SCHOOL DISTRICT 41 BOARD OF EDUCATION REGULAR MEETING

MAY 16, 2011  
7:30 PM

CENTRAL SERVICES OFFICE  
793 NORTH MAIN STREET  
GLEN ELLYN, ILLINOIS

#### Call to Order

The Board of Education Regular meeting was called to order at 7:38 p.m.

#### Pledge of Allegiance

Board Vice President Drew Ellis led in the recital of the Pledge of Allegiance.

#### Roll Call

Upon the roll being called, the following members answered present: Sam Black, Drew Ellis, Dan Smith, Steve Vondrak, Terra Howard and Erica Nelson. Mr. Kenwood was absent.

#### Public Participation

There were no members of the public present who wished to address the Board.

#### Presentations, Reports and Initiative Updates

A. 2010-2011 Initiatives Update: Superintendent Dr. Ann Riebock provided an annual overview via PowerPoint presentation of this year's work related to the Long Range Plan. Below are highlights of accomplishments in the three main goal areas: academic Achievement, finances and facilities, and stakeholder relations.

- Becoming a standards-based district has been a big undertaking and the district is working to align the curriculum to the national Common Core academic standards for reading and math that were adopted by Illinois in June. Alignment to the previous Illinois standards has been a long-time effort of the district, and the literacy committee will work through the summer to make sure the curriculum is updated to the Common Core for the start of the 2011-2012 school year. Math is scheduled for implementation for the 2012-2013 school year. The new state tests aligned to the Common Core are expected to launch in 2014-2015.
- The district continues to focus on bully-prevention, and will use bully-prevention grant funds to accelerate its work in this area.
- Financial stability and transparency in the current economic times is a key focus of the district. District 41 has sustained its healthy financial position and has reduced its expenditures through good planning and sound business decisions.
- Master facilities' planning is moving forward. Although there are currently no plans to add space, the district is moving toward a 21st century learning environment as opportunities

arise. Some examples of this include the Hadley courtyard renovation, the model classroom project and repainting Lincoln's interior in a color scheme designed to support and enhance learning (the other schools are to be repainted over the next several years.)

- A technology refresh at Hadley will increase students' daily access to technology and put more emphasis on portable devices rather than desktop computers. Smart Board, touch screen and other technologies are being introduced gradually. Eventually, the district would like to reduce its "server footprint" by migrating to Web-based software where appropriate.
- The district continues to focus on recruiting and retaining the very best employees, and improving the diversity of its workforce to become more reflective of the student body. Providing timely, targeted and meaningful professional development continues to be important, especially given the dramatic changes in the field of education and in how teachers are expected to do their jobs, as well as the changes and opportunities technology is bringing to the learning process. The Professional Development Team creates annual plans for differentiated learning for all staff.
- Parent Involvement Committee efforts have been very successful and the district has stressed outreach to parents who may experience barriers to becoming involved with their child's education, for example parents who do not speak English well, or who have transportation needs.

Discussion and/or comments following the presentation included:

- Preliminary survey data indicates a stronger response from parents; lower response from community and alumni
- The next program review will likely be an evaluation of the Hadley New Horizons (HNH) implementation and a review of the Gifted Services program.
- Emphasis on communicating to internal and external constituents the model classroom, the collection of data on TLT?
- Kudos to Julie Worthen on the transition to grant work

### **Action Items**

- A. Consent Agenda: Mrs. Nelson asked if there were any items Board members would like removed from the Consent Agenda to be considered separately. Hearing no requests,

*Mr. Ellis moved and Mrs. Howard seconded to approve the actions and recommendations of the Consent Agenda as presented and listed below. On a roll call vote answering "Aye: Smith, Vondrak, Howard, Black, Ellis and Nelson; answering "Nay": None. Motion carried.*

1. Human Resources
  - (a) Personnel Report (Attachment)
    - Employment Recommendations
    - Internal Transfers
2. Finance Facilities and Operations (Attachment)
  - (a) Treasurer's Report
  - (b) Investment Schedule
  - (c) Monthly Revenue/Expenditure Summary Report
  - (d) Summary of Bills & Payroll
  - (e) School District Payment Order
  - (f) Vandalism/Damage Report
  - (g) Disposal of Surplus Property
  - (h) 2010-2011 FOIA Report

### 3. Other Matters

- (a) Board Meeting Minutes: May 2, 2011 Regular Meeting
- (b) Board Policy #4:30, Investments 2<sup>nd</sup> Reading & Adoption (Attachment)
- (c) CASE Board Meeting Action Items (Attachment)

### B. Superintendent's Recommendations

There were no additional recommendations for Board action.

### **Superintendent's Report**

Superintendent Dr. Ann Riebock thanked staff members for their contributions in preparing for the Board meeting during her vacation absence and gave kudos to staff for handling communications earlier in the day regarding potentially dangerous events that occurred in the community.

### **Board Reports**

- Mrs. Howard attended the Learning Leadership Team Meeting. Topics of discussion included a review of the PE and Foreign Language planning grant PDSA's; a review of 2010-2011 accomplishments; identifying opportunities for 2011-12. The group also reviewed and discussed the P21 framework (21<sup>st</sup> Century Learning) as it relates to the learner characteristics and work with the Common Core.
- Mr. Ellis attended Hadley PTA's final meeting of the year. Among the topics discussed were the planned changes for the Hadley Courtyard.
- Mr. Vondrak attended Hadley Jazz Band concert and said that it was very entertaining and the students did a great job.
- Mr. Vondrak and Mrs. Howard attended the parent education series at Glenbard West and applauded the presentation given by the guest speaker, Dr. Joanne Deak which was centered on social/emotional characteristics.
- Sam Black attended Hadley String Orchestra Concert at Glenbard West and gave kudos to the students and director, Georgia Alemis for a great performance.
- Erica Nelson reported on the recent passing of two retired D41 teachers, Dorothy Lowe (Churchill) and Marilyn Matheson (Churchill). Mrs. Nelson also reported on the new venue for Triple I Conference Registration and received consensus from the Board on continuing its past practice.

### **Discussion Items**

Board Committee/Liaison Representatives: Based on feedback from Board members and their interest, Board President Erica Nelson presented the following Board liaison/committee assignments:

- Continuous Improvement Team (CIT) Erica Nelson
- Learning Leadership Team (LLT): Terra Costa Howard
- Finance and Facilities committee: Drew Ellis, chairman; Steve Vondrak; Dan Smith, Jr.
- Policy Committee: Erica Nelson, Sam Black
- Supplemental Pay committee: Erica Nelson or possibly Dan Smith, Jr.
- Partnership for Educational Progress (PEP): Drew Ellis
- Legislative Network of DuPage (LEND): Erica Nelson
- Illinois Association of School Boards (IASB) delegate: Sam Black

Mrs. Nelson reported that Mr. Kenwood is not interested in serving on a committee at this time.

Dr. Riebock noted that while weekly meetings with the Board president will continue, at this meeting dates and times have not been confirmed. Dr. Riebock said that attendance by other board members is appreciated and encouraged.

### **Upcoming Meetings**

- June 6, 2011 Board of Education Regular Meeting 7:30 p.m., Central Services Offices

- June 20, 2011 Board of Education Regular Meeting, 7:30 p.m., Central Services Office (Erica will be absent, so Drew Ellis will facilitate the meeting.)

### **Other**

There were no other matters discussed by the Board.

### **Public Participation**

There were no members of the public present who wished to address the Board

### **Adjourn to Closed Session**

*At 8:35 p.m. Mr. Ellis moved and Mr. Vondrak seconded to adjourn to closed session to discuss:*

- *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.*
- *Student disciplinary cases.*
- *Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes.*

*On a roll call vote answering "Aye": Vondrak, Howard, Black, Ellis, Smith and Nelson; answering "Nay": None. Motion carried.*

### **Return to Open Session**

The Board returned to Open Session at 10:52 p.m.


### **Adjournment**

*Mr. Ellis moved and Mr. Smith seconded to adjourn the May 16, 2011 Board of Education at 10:53 p.m. Motion carried on a unanimous voice vote.*

Respectfully submitted,

Maureen Stecker, Recording Secretary

  
Erica Nelson, Board President

  
Terra Costa Howard  
Secretary, Board of Education

Minutes approved: June 6, 2011



## Glen Ellyn School District #41 Board Report

**Date:** May 16, 2011

**Title:** Personnel Report – Final

**Contact:** Laurie Campbell, Director of Human Resources

**Long-Range Plan Focus:** The recommendations contained in this Personnel Report support Goal #2, Development of Human Capital, of the Superintendent's Long-Range Plan.

**Employment Recommendations:**

Name	School	Position	Placement/Salary	Effective Date
John Geatros	All Schools	Temporary Summer Custodian	\$8.82 per hour	June 13-July 8, 2011
Christopher Gotham	All Schools	Temporary Summer Custodian	\$8.82 per hour	May 16, 2011
Gregory Hildner	All Schools	Temporary Summer Custodian	\$8.82 per hour	May 16, 2011
Patricia Ristau	Hadley	FMLA Substitute	Substitute Pay Rate	May 4, 2011 through end of school term
Lynnea Urbanowicz	Churchill	2 <sup>nd</sup> Grade Teacher	BA, step 2/\$46,445.00	2011-2012 school term

**Internal Transfers:**

Name	School/Position	to	School/Position	Effective Date
Janet DiSilvestro	Hadley/Modified Instructional Program Teacher		Hadley/ENL and Health Teacher	2011-2012 school term
Sarah Konfirst	Lincoln/Special Education Aide		Lincoln/Library Aide	Approx. May 23, 2011

**Recommendation:**

It is recommended that the Board accept the actions included in this Personnel Report as presented.

**Finance, Facilities, and Operations  
Consent Agenda Items**

**May 16, 2011**

**Table of Contents**

- (a) Treasurer's Report
- (b) Investment Schedule
- (c) Monthly Revenue/Expenditure Summary Report
- (d) Summary of Bills and Payroll
- (e) School District Payment Order for period April 2, 2011 – May 13, 2011
- (f) Vandalism/Damage Report
- (g) Disposal of Surplus Property
- (h) 2010-2011 FOIA Report

Glen Ellyn School District 41  
Monthly Treasurer's Report

April 2011											
FUND	FUND BALANCE 3/31/2011	CASH BAL. 3/31/2011	REVENUE	EXPENDITURES	INVESTMENTS (Increase) Decrease	LIABILITIES (Increase) Decrease	CASH BAL. 4/30/2011	INVESTMENTS AT COST	CASH + INVESTMENTS	LIABILITIES - RECEIVABLE (YTD)	FUND BALANCE 4/30/2011
Education	17,785,424.43	\$ 895,236.80	\$ 441,484.66	\$ 2,878,054.22	\$ 1,883,063.64	\$ 19,872.69	361,603.57	\$ 14,582,466.63	\$ 14,944,070.20	\$ (404,784.67)	15,348,854.87
Self-Insurance Dental	98,028.03	98,028.03	26,216.74	23,546.94	-	-	100,697.83	-	100,697.83	-	100,697.83
Operations and Maintenance	4,812,467.50	32.77	4,981.13	142,118.52	137,187.87	-	83.25	4,675,246.86	4,675,330.11		4,675,330.11
Debt Service	693,369.89	11.73	38.94	-	(38.94)	-	11.73	693,397.10	693,408.83	-	693,408.83
Transportation	365,107.15	128.58	383.25	254,670.82	254,973.67	-	814.68	110,004.90	110,819.58	-	110,819.58
Municipal Retirement/Social Security	630,410.78	28.37	408.39	90,333.34	90,091.61	-	195.03	540,290.03	540,485.06	(0.77)	540,485.83
S&C Life Safety	-	-	-	-	-	-	-	-	-	-	-
Capital Projects	136,015.52	51.36	2.28	-	(2.28)	-	51.36	135,966.44	136,017.80	-	136,017.80
Working Cash	3,247,889.56	44.60	28.15	-	(28.15)	-	44.60	3,247,873.11	3,247,917.71	-	3,247,917.71
Tort	2,224.94	73.48	0.14	-	(0.14)	-	73.48	2,151.60	2,225.08	-	2,225.08
Totals	\$ 27,770,937.80	\$ 993,635.72	\$ 473,543.68	\$ 3,388,723.84	\$ 2,365,247.28	\$ 19,872.69	\$ 463,575.53	\$ 23,987,396.67	\$ 24,450,972.20	\$ (404,785.44)	\$ 24,855,757.64



**Glen Ellyn School District 41  
Investment Schedule**

**April 2011**

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
<b>Education Fund</b>								
P407	150622-32	06/02/10	05/12/11	344	2,600,000.00	0.510%	12,652.14	CD
P408	150621	06/02/10	05/31/11	363	1,010,000.00	0.543%	5,455.36	CD
P409	150620	06/02/10	06/02/11	365	1,926,000.00	0.543%	10,460.83	CD
P419	158466-473	11/30/10	06/14/11	196	1,197,098.00	0.150%	990.58	CD
P410	151451-4	06/15/10	06/15/11	365	2,000,000.00	0.500%	10,018.76	CD
P420	158460-65	11/30/10	06/29/11	211	700,000.00	0.180%	752.17	CD
P412	155216-20	09/01/10	09/01/11	365	2,000,000.00	0.310%	7,723.91	CD
P413	155214-5	09/01/10	09/14/11	378	1,000,000.00	0.310%	3,309.80	CD
P411	150619	06/02/10	09/15/11	470	1,197,000.00	0.621%	9,538.82	CD
IPTIP					943,021.18			
ISDLAF					9,347.45			
<b>Total Education Fund:</b>					<b>14,582,466.63</b>	<b>0.407%</b>	<b>60,902.37</b>	
<b>Operations and Maintenance Fund</b>								
P408	150621	06/02/10	05/31/11	363	300,000.00	0.543%	1,620.58	CD
P413	155214-5	09/01/10	09/14/11	378	400,000.00	0.310%	1,323.83	CD
P411	150619	06/02/10	09/15/11	470	45,000.00	0.621%	242.06	CD
IPTIP					637,805.67			
ISDLAF					3,292,441.19			
<b>Total Operations and Maintenance Fund:</b>					<b>4,675,246.86</b>	<b>0.427%</b>	<b>3,186.47</b>	
<b>Debt Service Fund</b>								
P411	150619	06/02/10	09/15/11	470	56,000.00	0.621%	302.48	CD
IPTIP					164,670.98			
ISDLAF					472,726.12			
<b>Total Debt Service Fund:</b>					<b>693,397.10</b>	<b>0.621%</b>	<b>302.48</b>	
<b>Transportation Fund</b>								
IPTIP					-			
ISDLAF					110,004.90			
<b>Total Transportation Fund:</b>					<b>110,004.90</b>	<b>0.000%</b>	<b>-</b>	
<b>Municipal Retirement/Social Security Fund</b>								
P408	150621	06/02/10	05/31/11	363	90,000.00	0.543%	486.25	CD
P409	150620	06/02/10	06/02/11	365	74,000.00	0.543%	407.92	CD
IPTIP					155,575.98			
ISDLAF					220,714.05			
<b>Total Municipal Retirement/Social Security Fund:</b>					<b>540,290.03</b>	<b>0.543%</b>	<b>894.17</b>	
<b>Capital Improvements Fund</b>								
G405	50016574	09/20/10	09/20/11	365	100,000.00	1.850%	1,850.00	CD
IPTIP					1,321.17			
ISDLAF					34,645.27			
<b>Total Capital Improvements Fund:</b>					<b>135,966.44</b>	<b>1.850%</b>	<b>1,850.00</b>	
<b>Working Cash</b>								
P411	150619	09/15/10	06/02/11	470	702,000.00	0.621%	5,594.20	CD
G405	50016574	09/20/10	09/20/11	365	900,000.00	1.850%	16,650.00	CD
G386	50016574	01/29/11	01/29/12	365	1,213,145.53	0.680%	8,249.39	CD
IPTIP					4,742.30			
ISDLAF					427,985.28			
<b>Total Working Cash fund:</b>					<b>3,247,873.11</b>	<b>1.050%</b>	<b>30,493.59</b>	

Glen Ellyn School District 41  
Investment Schedule

**April 2011**

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
<b>TORT Fund</b>								
	IPTIP				-			
	ISDLAF				2,151.60			
<b>Total Tort Fund:</b>					<b>2,151.60</b>		<b>-</b>	
<b>Total Current Operating Funds Investments</b>					<b>23,987,396.67</b>			

<b>Total Investment Interest Due</b>	<b>97,629.08</b>
--------------------------------------	------------------

<b>Average Portfolio Yield</b>		<b>0.56%</b>
<b>Account Balances</b>		
<b>IPTIP Monthly Average Rate</b>	<b>1,907,137.28</b>	<b>0.025%</b>
<b>ISDLAF Monthly Average Rates:</b>		
<b>Liquid Class</b>	<b>4,569,859.02</b>	<b>0.020%</b>
<b>Max Class</b>	<b>156.84</b>	<b>0.050%</b>

Note: C in the "Identifier" column denotes Community Bank  
G in the "Identifier" column denotes Glen Ellyn Bank & Trust  
M in the "Identifier" column denotes MB Financial Bank  
P in the "Identifier" column denotes PMA/ISDLAF

Note: CD in the "Type" column denotes Certificate of Deposit  
CP in the "Type" column denotes Commercial Paper  
TN in the "Type" column denotes Treasury Notes  
FHLB in the "Type" column denotes Federal Home Loan Bank Note  
FNMA in the "Type" column denotes Federal Natl Mortgage Assn Note  
FHLMC in the "Type" column denotes Federal Home Loan Mortgage Corporation Note



## **Glen Ellyn School District 41**

Finance, Facilities & Operations

### **Monthly Revenue/Expenditure Summary Report Overview April 2011**

#### **Revenues**

Overall district revenues are approximately 2.20% greater than last year for the same fiscal period. Year to date, Corporate Personal Property Taxes, CPPRT, and state funding are substantially greater than the same period of last year.

#### **Expenditures**

Expenditures are greater than last year's amount by 1.40% for the same fiscal period. Increases in purchased services and capital outlay are the primary reasons, but are not expected to increase greater than their budgeted amounts.

#### **Scorecard Summary**

The administration has reviewed the criteria established during the Scorecard development process and feels significant progress has been made in aligning budgeted and actual financial results. However, the administration continues to be concerned with the lack of state financing and the resulting effect on the district's financial condition.



**Glen Ellyn District 41**  
**Monthly Revenue/Expenditure Summary Report**

**April 2011**

**Revenues**

Function	Category	MTD Received	YTD Received		Revenue Budget	To Be Received	YTD % Received	Prior Year % Rec'd
1100	Property Taxes	116.87	20,689,743.09		39,387,238.00	18,697,494.91	52.53%	53.98%
1200	Personal Property Taxes	201,624.72	939,409.97		870,000.00	(69,409.97)	107.98%	61.37%
1300	Tuition	9,650.00	272,208.00		231,750.00	(40,458.00)	117.46%	109.34%
1400	Field Trip/Bus Fees	356.92	2,015.04		25,500.00	23,484.96	7.90%	91.80%
1500	Interest Earnings	13,255.47	155,924.33		245,750.00	89,825.67	63.45%	48.43%
1600	Food Services	10,250.65	142,845.45		202,600.00	59,754.55	70.51%	77.92%
1700	Student Fees	8,521.57	386,417.48		423,000.00	36,582.52	91.35%	96.28%
1900	Donations/Misc Revenue	7,114.08	86,385.44		187,700.00	101,314.56	46.02%	112.47%
3000	Unrestricted State Funds	120,240.96	1,082,168.64		1,013,720.00	(68,448.64)	106.75%	66.48%
3100	Restricted State Funds	5,508.00	1,955,529.78		1,907,159.00	(48,370.78)	102.54%	65.20%
4000	Federal Funds	70,687.70	1,055,588.22		949,943.00	(105,645.22)	111.12%	122.07%
7000	Fund Transfers	-	116,272.24		116,273.00	0.76	100.00%	0.00%
<b>Grand Total All Funds</b>		<b>447,326.94</b>	<b>26,884,507.68</b>	<b>-</b>	<b>45,560,633.00</b>	<b>18,676,125.32</b>	<b>59.01%</b>	<b>56.81%</b>

**Expenditures**

Object		MTD Expended	YTD Expended	YTD Encumbrances	Expenditure Budget	Budget Available	YTD % Expended	Prior Year % Exp'd
100	Salaries	2,188,117.58	18,412,661.08	-	26,271,451.00	7,858,789.92	70.09%	69.67%
200	Benefits	443,043.23	3,773,378.57	17,126.58	5,456,672.00	1,666,166.85	69.15%	73.39%
300	Purchased Services	390,775.44	3,436,893.67	140,666.95	3,957,744.00	380,183.38	86.84%	79.72%
400	Supplies/Materials	212,251.13	1,574,772.04	109,768.23	2,273,279.00	588,738.73	69.27%	69.11%
500	Capital Outlay	22,652.52	1,378,302.67	69,052.64	2,021,177.00	573,821.69	68.19%	61.69%
600	Dues & Fees	2,438.38	48,897.35		66,970.00	18,072.65	73.01%	88.30%
600	Principal/Interest Payments	-	2,619,500.00		2,609,500.00	(10,000.00)	100.38%	100.00%
600	Tuition	105,898.62	1,598,492.35	20,154.34	1,579,511.00	(39,135.69)	101.20%	85.21%
	Fund Transfers	-	116,272.24		116,273.00	0.76	100.00%	0.00%
<b>Grand Total All Funds</b>		<b>3,365,176.90</b>	<b>32,959,169.97</b>	<b>356,768.74</b>	<b>44,352,577.00</b>	<b>11,036,638.29</b>	<b>74.31%</b>	<b>72.91%</b>

**Glen Ellyn School District 41**  
**Monthly Summary of Bills and Payroll**

**April, 2011**

<u>FUND</u>	<u>OTHER EXPENDITURES</u>	<u>GROSS PAYROLL</u>	<u>TOTAL EXPENDITURES</u>
Education	\$690,163.64	\$2,187,890.58	\$2,878,054.22
Self-Insurance Dental	\$23,546.94	0.00	23,546.94
Operations & Maintenance	\$142,118.52	0.00	142,118.52
Debt Service	\$0.00	0.00	0.00
Transportation	\$254,670.82	0.00	254,670.82
Municipal Retirement/Social Security	\$90,333.34	0.00	90,333.34
Capital Projects	\$0.00	0.00	0.00
Working Cash	\$0.00	0.00	0.00
Tort	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL</b>	<b><u><u>\$1,200,833.26</u></u></b>	<b><u><u>\$2,187,890.58</u></u></b>	<b><u><u>\$3,388,723.84</u></u></b>



## Glen Ellyn School District 41

Robert J. Ciserella, Assistant Superintendent for Finance, Facilities & Operations

### School District Payment Order

The Treasurer, Robert J. Ciserella, of Glen Ellyn School District 41 in DuPage County, shall pay to the order of the attached list of vendors the sum of \$1,495,830.05 for April Accounts Payable and Payroll Liability checks and \$928,194.04 for May Interim Account Payable and checks.

This order authorizes the Treasurer to pay Board-approved bills before the meeting minutes are officially approved.

By order of the School Board of Glen Ellyn District 41.

Order Date: May 16, 2011

President

Secretary

A handwritten signature in cursive script, likely belonging to the President of the School Board.

A handwritten signature in cursive script, likely belonging to the Secretary of the School Board.

CHECK		CHECK	CHE
NUMBER	VENDOR	DATE	AMOUNT TYP
9116	VAZQUEZ, JENNIFER	04/04/2011	-180.92 V
9532	AFLAC	04/11/2011	86.46 R
9533	AFSCME	04/11/2011	1,733.22 R
9534	AMERIPRISE FINANCIAL	04/11/2011	250.00 R
9535	DUPAGE CREDIT UNION	04/11/2011	2,075.00 R
9536	FIDELITY INVESTMENTS	04/11/2011	6,080.80 R
9537	GLEN STEARNS CHAPTER 13 TRUSTEE	04/11/2011	407.50 R
9538	GREAT AMERICAN LIFE INS	04/11/2011	1,280.00 R
9539	ILLINOIS EDUCATION ASSOCIATION	04/11/2011	53.42 R
9540	JAY K LEVY & ASSOCIATES	04/11/2011	69.23 R
9541	LINCOLN INVESTMENT PLANNING	04/11/2011	1,720.00 R
9542	SDU	04/11/2011	300.00 R
9543	SHARON R. KNOBBE, LTD.	04/11/2011	41.18 R
9544	ADT	04/20/2011	2,979.40 R
9545	ALARCON, LILI	04/20/2011	375.00 R
9546	ALPHA BET SOUP PRODUCTIONS	04/20/2011	286.88 R
9547	AT&T	04/20/2011	1,616.30 R
9548	AT&T	04/20/2011	7,559.26 R
9549	AT&T INTERNET SERV	04/20/2011	1,050.00 R
9550	AT&T LONG DISTANCE	04/20/2011	335.75 R
9551	BARKER, BRENT	04/20/2011	42.33 R
9552	BARRETT, KIMBERLY	04/20/2011	246.62 R
9553	BLUE CROSS/BLUE SHIELD	04/20/2011	23,546.94 R
9554	BOURKE, JAMES	04/20/2011	4,425.87 R
9555	BRITTON, HEATHER	04/20/2011	1,036.74 R
9556	BUIKEMAS ACE HARDWARE	04/20/2011	120.66 R
9557	CISERELLA, BOB	04/20/2011	129.00 R
9558	COMMONWEALTH EDISON	04/20/2011	119.61 R
9559	CULLIGAN WATER CONDITIONING	04/20/2011	106.00 R
9560	DIALED ACTION SPORTS TEAM	04/20/2011	499.75 R
9561	DIXON, SCOTT	04/20/2011	29.20 R
9562	GUST, CAROLYN	04/20/2011	21.75 R
9563	KOCHERT, AMY	04/20/2011	30.00 R
9564	KONICA MINOLTA BUSINESS SYSTEMS	04/20/2011	4,951.52 R
9565	LOFGREN, TOM	04/20/2011	261.23 R
9566	MADDOCK, RUTH	04/20/2011	30.00 R
9567	MANAGEMENT INFORMATION GROUP	04/20/2011	11,745.89 R
9568	MB FINANCIAL BANK	04/20/2011	600.00 R
9569	MCCLUSKEY, CHARLIE	04/20/2011	276.61 R
9570	MERIDELL ACHIEVEMENT CENTER	04/20/2011	14,725.00 R
9571	MINKUS, GAIL	04/20/2011	2,070.00 R
9572	MYSTIC BLUE CRUISES	04/20/2011	12,034.71 R
9573	NORTHERN ILLINOIS GAS	04/20/2011	2,905.26 R
9574	NORTHERN ILLINOIS GAS	04/20/2011	997.98 R
9575	PURCHASE POWER	04/20/2011	205.03 R
9576	PYONE, CHO	04/20/2011	326.25 R
9577	RICOH	04/20/2011	530.20 R
9578	T H I S	04/20/2011	8,451.93 R
9579	VANGUARD ENERGY SERVICES LLC	04/20/2011	16,766.60 R
9580	VAZQUEZ, JENNIFER	04/20/2011	180.92 R
9581	VERIZON WIRELESS	04/20/2011	1,871.37 R
9582	VILLAGE OF GLEN ELLYN	04/20/2011	2,730.07 R
9583	VILLAGE OF GLEN ELLYN	04/20/2011	58.00 R
9584	WASTE MANAGEMENT WEST	04/20/2011	2,707.70 R
9585	AFLAC	04/29/2011	86.46 R
9586	AFSCME	04/29/2011	1,733.22 R

CHECK NUMBER	CHECK VENDOR	CHECK DATE	CHE AMOUNT	CHE TYP
9643	HUE COUNTS	04/29/2011	101.00	R
9644	ID WHOLESALER	04/29/2011	109.00	R
9645	ILLINOIS PBIS NETWORK	04/29/2011	510.00	R
9646	INSTRUMENTALIST CO, THE	04/29/2011	171.00	R
9647	INTEGRYS ENERGY SERVICES INC	04/29/2011	27,412.82	R
9648	KAGAN & GAINES INC	04/29/2011	573.64	R
9649	KRANZ	04/29/2011	189.68	R
9650	LAIDLAW TRANSIT	04/29/2011	202,144.86	R
9651	LAKESHORE LEARNING MATERIALS	04/29/2011	65.95	R
9652	LINCOLNSHIRE PRINTING INC	04/29/2011	108.51	R
9653	LINGUISYSTEMS INC	04/29/2011	209.80	R
9654	LITTLE FRIENDS INC	04/29/2011	4,653.72	R
9655	LOCKWOOD DAIRY	04/29/2011	2,164.50	R
9656	MACGILL & CO, WM V	04/29/2011	355.04	R
9657	MAIL N STUFF	04/29/2011	635.74	R
9658	MARCO PRODUCTS INC	04/29/2011	76.90	R
9659	MAYER JOHNSON CO	04/29/2011	48.97	R
9660	MC MASTER-CARR SUPPLY CO	04/29/2011	118.63	R
9661	METRO PROFESSIONAL PRODUCTS	04/29/2011	7,124.92	R
9662	MULTI-HEALTH SYSTEMS INC	04/29/2011	115.00	R
9663	NATIONAL-LOUIS UNIV	04/29/2011	650.00	R
9664	NEW HOPE ACADEMY	04/29/2011	11,783.07	R
9665	NORTH SHORE UNIFORM	04/29/2011	1,554.73	R
9666	NORTHERN ILLINOIS UNIVERSITY	04/29/2011	480.00	R
9667	NWEA	04/29/2011	44,502.50	R
9668	OFFICE DEPOT	04/29/2011	1,780.46	R
9669	OLIVE GROVE LANDSCAPING INC	04/29/2011	7,540.00	R
9670	OMNI CHEER	04/29/2011	340.26	R
9671	PADDOCK ENTERPRISES, E T	04/29/2011	3,060.00	R
9672	PALADIUM ENTERPRISES	04/29/2011	1,355.00	R
9673	PALOS SPORTS INC	04/29/2011	939.01	R
9674	PEARSON ASSESSMENTS	04/29/2011	128.80	R
9675	PEPPER, J W & SONS	04/29/2011	43.99	R
9676	PITSCO	04/29/2011	27.00	R
9677	POSITIVE PROMOTIONS	04/29/2011	522.11	R
9678	PROFESSIONAL PAVING & CONCRETE	04/29/2011	400.00	R
9679	PSYCHOLOGICAL ASSESSRESRCE	04/29/2011	209.00	R
9680	RANDALL INDUSTRIES	04/29/2011	228.00	R
9681	REALLY GOOD STUFF INC	04/29/2011	79.85	R
9682	ROSCOE CO	04/29/2011	712.51	R
9683	ROYAL PUBLISHING	04/29/2011	140.00	R
9684	SASED-ILLINOIS PBIS NETWORK	04/29/2011	340.00	R
9685	SEPTRAN INC	04/29/2011	48,781.96	R
9686	SIGN IDENTITY	04/29/2011	38.95	R
9687	SIMS RECYCLING	04/29/2011	373.25	R
9688	SOARING EAGLE ACADEMY	04/29/2011	14,448.74	R
9689	SOLUTION TREE	04/29/2011	1,218.00	R
9690	SOUND INC	04/29/2011	523.00	R
9691	SPEECH CORNER	04/29/2011	125.84	R
9692	SPORT COURT MIDWEST	04/29/2011	65.00	R
9693	STAPLES ADVANTAGE	04/29/2011	105.29	R
9694	SUBURBAN LIFE PUBLICATIONS	04/29/2011	771.25	R
9695	SUPER DUPER SCHOOL CO	04/29/2011	189.30	R
9696	SUPERSTARS SPORTS PHOTOGRAPHY	04/29/2011	104.00	R
9697	THE BLIND SPOT	04/29/2011	761.66	R
9698	BMO MASTERCARD	04/29/2011	0.00	C

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
9699	BMO MASTERCARD	04/29/2011	0.00	C
9700	BMO MASTERCARD	04/29/2011	0.00	C
9701	BMO MASTERCARD	04/29/2011	0.00	C
9702	BMO MASTERCARD	04/29/2011	0.00	C
9703	BMO MASTERCARD	04/29/2011	0.00	C
9704	BMO MASTERCARD	04/29/2011	0.00	C
9705	BMO MASTERCARD	04/29/2011	22,003.92	R
201000324	AXA EQUITABLE LIFE INS CO	04/15/2011	14,260.25	W
201000325	CERIDIAN BENEFITS SVCS	04/15/2011	6,612.58	W
201000327	ILLINOIS DEPT OF REVENUE	04/15/2011	44,731.88	W
201000328	INTERNAL REV SERVICE	04/15/2011	166,904.41	W
201000329	T H I S	04/15/2011	14,118.89	W
201000330	TEACHERS RETIREMENT SYSTEM	04/15/2011	91,948.58	W
201000331	V A L I C	04/15/2011	6,474.65	W
201000332	EFLEX GROUP	04/18/2011	436.32	W
201000333	EFLEX GROUP	04/18/2011	70.00	W
201000334	UNUM LIFE INSURANCE	04/19/2011	2,228.14	W
201000335	RELIANCE STANDARD LIFE	04/19/2011	312.50	W
201000336	BENJAMIN FRANKLIN SCHOOL	04/25/2011	155.00	W
201000337	AXA EQUITABLE LIFE INS CO	04/29/2011	14,160.25	W
201000338	CERIDIAN BENEFITS SVCS	04/29/2011	6,612.58	W
201000339	ILL MUNICIPAL RETIREMENT FUND	04/29/2011	57,285.08	W
201000340	ILLINOIS DEPT OF REVENUE	04/29/2011	44,443.87	W
201000341	INTERNAL REV SERVICE	04/29/2011	165,990.49	W
201000342	T H I S	04/29/2011	14,005.36	W
201000343	TEACHERS RETIREMENT SYSTEM	04/29/2011	91,214.56	W
201000344	V A L I C	04/29/2011	7,674.65	W

Totals for checks 1,495,830.05



## FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	687,711.80	60.00	331,619.66	1,019,391.46
11	Self-Insured Medical/Dental Fu	0.00	0.00	23,546.94	23,546.94
20	Operations & Maintenance Fund	0.00	0.00	107,743.49	107,743.49
40	Transportation Fund	0.00	0.00	254,814.82	254,814.82
50	IMRF/Social Security Fund	90,333.34	0.00	0.00	90,333.34
***	Fund Summary Totals ***	778,045.14	60.00	717,724.91	1,495,830.05

\*\*\*\*\* End of report \*\*\*\*\*

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
8366	SMITH, DANA	05/02/2011	-250.00	V
9706	BANC OF AMERICA LEASING	05/02/2011	5,615.47	R
9707	COMMONWEALTH EDISON	05/02/2011	33.36	R
9708	PUBLIC STORAGE	05/02/2011	487.00	R
9709	DUPAGE COUNTY CLERK	05/04/2011	180.00	R
9710	AFLAC	05/10/2011	86.46	R
9711	AFSCME	05/10/2011	1,733.22	R
9712	AMERIPRISE FINANCIAL	05/10/2011	250.00	R
9713	DUPAGE CREDIT UNION	05/10/2011	2,075.00	R
9714	FIDELITY INVESTMENTS	05/10/2011	7,080.80	R
9715	GLEN STEARNS CHAPTER 13 TRUSTEE	05/10/2011	407.50	R
9716	GREAT AMERICAN LIFE INS	05/10/2011	1,280.00	R
9717	ILLINOIS EDUCATION ASSOCIATION	05/10/2011	53.42	R
9718	LINCOLN INVESTMENT PLANNING	05/10/2011	1,720.00	R
9719	SDU	05/10/2011	300.00	R
9720	SHARON R. KNOBBE, LTD.	05/10/2011	41.18	R
9721	ALARCON, LILI	05/10/2011	62.50	R
9722	ANDERSON PEST CONTROL	05/10/2011	276.00	R
9723	ARNOLD, CANDICE	05/10/2011	14.36	R
9724	AT&T	05/10/2011	1,607.43	R
9725	AT&T	05/10/2011	1,477.03	R
9726	BENIK CORP	05/10/2011	108.48	R
9727	BLUE CROSS/BLUE SHIELD	05/10/2011	22,476.75	R
9728	BRIDGES FOR LANGUAGE, TRNG & STAFFI	05/10/2011	116.40	R
9729	BRITTON, HEATHER	05/10/2011	569.50	R
9730	BROOKFIELD ZOO	05/10/2011	24.00	R
9731	BRUESCH, JANET	05/10/2011	35.14	R
9732	BURKE, JEFFREY	05/10/2011	645.80	R
9733	CARE OF TREES	05/10/2011	1,550.00	R
9734	CENTURY TILE	05/10/2011	266.97	R
9735	CHMELIK, JEANNE	05/10/2011	384.82	R
9736	COCA COLA	05/10/2011	213.20	R
9737	CONVERGIENT TECHNOLOGIES	05/10/2011	1,375.00	R
9738	CORRECT ELECTRIC	05/10/2011	1,510.00	R
9739	CPI QUALIFIED PLAN CONSULTANTS INC	05/10/2011	43.50	R
9740	DAILY HERALD	05/10/2011	42.65	R
9741	DIVERSIFIED OFFICE CLEANING SERV IN	05/10/2011	5,080.00	R
9742	DUPAGE SECURITY SOLUTIONS INC	05/10/2011	541.95	R
9743	FEDERAL EXPRESS	05/10/2011	56.91	R
9744	FGM ARCHITECTS-ENGINEERS	05/10/2011	2,554.76	R
9745	FOLLETT LIBRARY RESOURCES	05/10/2011	1,521.74	R
9746	GLEN ELLYN DIST#41 PETTY CASH	05/10/2011	71.94	R
9747	HAUNTED TRAILS	05/10/2011	1,200.00	R
9748	HEARTLAND BUSINESS SYSTEMS	05/10/2011	130.00	R
9749	HEINEMANN	05/10/2011	169.00	R
9750	HOUGHTON MIFFLIN RECEIVABLES CO LLC	05/10/2011	0.00	C
9751	HOUGHTON MIFFLIN RECEIVABLES CO LLC	05/10/2011	4,604.33	R
9752	ICE MOUNTAIN SPRING WATER	05/10/2011	1,059.46	R
9753	ILL DIR EMPLOY SEC	05/10/2011	10,045.00	R
9754	ILLINOIS ASSN OF SCH BOARDS	05/10/2011	92.50	R
9755	KHATTAB, FALASTIN	05/10/2011	25.00	R
9756	KIDS DISCOVER	05/10/2011	405.90	R
9757	KONICA MINOLTA BUSINESS SYSTEMS	05/10/2011	160.00	R
9758	KONICA MINOLTA PREMIER FINANCE	05/10/2011	1,242.07	R
9759	LAIDLAW TRANSIT	05/10/2011	1,199.40	R
9760	LITTLE FRIENDS INC	05/10/2011	5,429.34	R

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT TYP
9761	LOCKWOOD DAIRY	05/10/2011	2,812.90 R
9762	LOGISOFT	05/10/2011	9,768.00 R
9763	MAIL N STUFF	05/10/2011	33.75 R
9764	METRO PROFESSIONAL PRODUCTS	05/10/2011	5,795.33 R
9765	MIDWEST PRINCIPALS' CENTER	05/10/2011	2,190.00 R
9766	MINKUS, GAIL	05/10/2011	990.00 R
9767	NATIONAL-LOUIS UNIV	05/10/2011	635.00 R
9768	NATIONAL PUMP & COMPRESSOR	05/10/2011	926.64 R
9769	NATIONAL ENGRAVERS	05/10/2011	570.00 R
9770	OFFICE DEPOT	05/10/2011	880.26 R
9771	PARTITION PROS	05/10/2011	2,696.00 R
9772	PYONE, CHO	05/10/2011	575.00 R
9773	ROSCOE CO	05/10/2011	353.86 R
9774	ROTARY CLUB OF GLEN ELLYN	05/10/2011	147.00 R
9775	SAM'S CLUB	05/10/2011	308.89 R
9776	SCHOLASTIC INC	05/10/2011	28,579.13 R
9777	SCHOOL COUNSELOR RESOURCES	05/10/2011	92.83 R
9778	SCHOOL SPECIALTY	05/10/2011	0.00 C
9779	SCHOOL SPECIALTY	05/10/2011	0.00 C
9780	SCHOOL SPECIALTY	05/10/2011	0.00 C
9781	SCHOOL SPECIALTY	05/10/2011	0.00 C
9782	SCHOOL SPECIALTY	05/10/2011	0.00 C
9783	SCHOOL SPECIALTY	05/10/2011	0.00 C
9784	SCHOOL SPECIALTY	05/10/2011	7,682.08 R
9785	SCHUETT, JEAN	05/10/2011	1,201.88 R
9786	SCI TECH MUSEUM	05/10/2011	440.00 R
9787	SOARING EAGLE ACADEMY	05/10/2011	15,969.66 R
9788	SRA/MCGRAW HILL	05/10/2011	122.87 R
9789	THAPA, BHIM	05/10/2011	37.50 R
9790	THUMBALL BY ANSWERS	05/10/2011	190.10 R
9791	TIGERDIRECT.COM	05/10/2011	0.00 C
9792	TIGERDIRECT.COM	05/10/2011	9,359.97 R
9793	TOMASZKIEWICZ, FRANK	05/10/2011	50.59 R
9794	TROPHIES BY GEORGE	05/10/2011	284.00 R
9795	UNISOURCE GREAT LAKES	05/10/2011	5,031.00 R
9796	VILLA PARK ELECTRIC SUPPLY	05/10/2011	423.33 R
9797	VILLA PARK OFFICE EQUIP INC	05/10/2011	1,430.00 R
9798	VILLAGE OF GLEN ELLYN	05/10/2011	8,680.48 R
9799	VISCOM GROUP	05/10/2011	448.95 R
9800	WASTE MANAGEMENT WEST	05/10/2011	2,537.70 R
9801	WEST MUSIC CO	05/10/2011	34.95 R
9802	WESTERN PSYCHOLOGICAL SERVICES	05/10/2011	352.00 R
9803	WILLOWBROOK WILDLIFE FDN	05/10/2011	250.00 R
9804	WORKBOOK PUBLISHING INC	05/10/2011	56.05 R
9805	XPEDITE SYSTEMS INC	05/10/2011	100.93 R
9806	YOUTHLIGHT INC	05/10/2011	50.75 R
201000353	T H I S	05/02/2011	8,056.39 W
201000354	EDUCATIONAL BENEFIT COOP	05/02/2011	352,384.53 W
201000355	EFLEX GROUP	05/05/2011	436.32 W
201000357	AXA EQUITABLE LIFE INS CO	05/13/2011	14,787.75 W
201000358	CERIDIAN BENEFITS SVCS	05/13/2011	6,612.58 W
201000360	ILLINOIS DEPT OF REVENUE	05/13/2011	47,344.74 W
201000361	INTERNAL REV SERVICE	05/13/2011	176,631.41 W
201000362	T H I S	05/13/2011	15,000.74 W
201000363	TEACHERS RETIREMENT SYSTEM	05/13/2011	97,693.31 W
201000364	V A L I C	05/13/2011	7,674.65 W

CHECK	CHECK	CHE
NUMBER	DATE	AMOUNT TYP

Totals for checks	928,194.04
-------------------	------------

## FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	707,222.82	0.00	131,377.85	838,600.67
11	Self-Insured Medical/Dental Fu	0.00	0.00	22,476.75	22,476.75
20	Operations & Maintenance Fund	0.00	0.00	39,333.23	39,333.23
40	Transportation Fund	0.00	0.00	1,199.40	1,199.40
50	IMRF/Social Security Fund	26,583.99	0.00	0.00	26,583.99
***	Fund Summary Totals ***	733,806.81	0.00	194,387.23	928,194.04

\*\*\*\*\* End of report \*\*\*\*\*

**April 2011  
Vandalism Report**

<b>Date of Occurrence</b>	<b>Facility</b>	<b>Nature of Vandalism</b>	<b>Initial response</b>	<b>Action Taken to Repair/Replace</b>
		Nothing to Report		



**RESOLUTION FOR THE DISPOSAL  
OF SURPLUS PERSONAL PROPERTY**

WHEREAS, the Board of Education of Glen Ellyn School District 41, DuPage County, Illinois, declares that there is surplus personal property in the School District; and

WHEREAS, such property is described in the attached document; and

WHEREAS, this personal property is no longer needed for school purposes and/or is not functioning; and

NOW, THEREFORE, Be It Resolved, by the Board of Education, as follows:

1. That the Superintendent is hereby authorized to properly dispose of the property listed on the attachment.

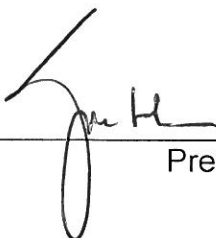
ADOPTED this 16<sup>th</sup> day of May, 2011, by roll call vote as follows:

YES SMITH, VONDRAK, HOWARD, BLACK, ELLIS, NELSON

NO NONE

ABSENT KENWOOD

Board of Education, Glen Ellyn School  
District, DuPage County, Illinois

  
\_\_\_\_\_  
President

ATTEST:

  
\_\_\_\_\_  
Secretary

**Assets for Disposal**  
**April 2011**

Printed: 5/10/2011

Asset #	Current Location	Originating School Site	Description (Make, Model, etc.)	Serial Number	Qty.	Working Order	Obsolete Y/N?	Disposal, Donation, or Sale
	CSO Storeroom	CSO	Acer AL1912 Monitor	ETL2302022504018CCED48	1	N	N	Disposal
	CSO Storeroom	CSO	Compaq V2000	CNF5281KXV	1	N	Y	Disposal
004974	CSO Storeroom	AL	Compaq V2000	CNF5281K3X	1	N	Y	Disposal
001465	CSO Storeroom	CH	Compaq V2000	CNF5281KSJ	1	Y	Y	Disposal
004309	CSO Storeroom	FG	Compaq V2000	CNF6190F9Q	1	N	Y	Disposal
005922	CSO Storeroom	HA	Compaq 9010	CNF4490B55	1	N	Y	Disposal

**Glen Ellyn District #41  
2010-2011 FOIA Report**

Reporting Period	Date Received	Date of Response	Request Summary
June			None Received
July	7/8/2010	7/13/2010	Illinois Central School Bus requested the following: "1. Copies of all detailed transportation invoices from May 2010, both regular education and special education. 2. Copies of your last bid form from your current vendor. 3. Copies of your current transportation contract. 4. Copies of any extension of your contract."
	07/22/10	08/11/10	Champion Energy Services requested the following: "Glen Ellyn School District 41's electric utility bills for accounts 0299119038, 0471113103, 0845141013, 2289079038, 6409604008, 7079221003, 7163213006, 7163214003, 7585480009, & 8171145009 for the months of May 2010, June 2010, and July 2010. I am requesting copies of both the Ameren bill for electricity supply and the ComEd bill for electric delivery along with a copy of the contract which was awarded to Ameren & the IEC for your 2010 power supply."
August	8/16/2010	8/16/2010	Champion Energy Services requested the following: "Based upon my original FOIA request (attached) I'd still like to get copies of your July 2010 bills which would have been billed to you in August."
September	09/03/10	09/08/10	Illinois Paper & Copier Co. requested the following: Current copier and/or printer lease and maintenance contracts.
	09/10/10	9/13/2010 Agreed extension of time; and 9/30/2010 Partial answer; Fully complied 10/4/10	Marie Newman requested via e-mail the following with reference to Board Highlights for Sept. 7, 2010, Satisfaction Survey results: ...the open response aggregates. ...various board member's reactions...
	09/14/10	10/07/10	Champion Energy Services requested the following: "Per my earlier request. I'm interested in reviewing the district's electricity bills for July 2010."
	09/27/10	10/07/10	Champion Energy Services requested the following: "Glen Ellyn School District 41's electric utility bills for accounts 0299119038, 0471113103, 0845141013, 2289079038, 6409604008, 7079221003, 7163213006, 7163214003, 7585480009, & 8171145009 for the month of August 2010. I am requesting copies of both the Ameren bill for electricity supply and the ComEd bill for electric delivery along with a copy of the contract which was awarded to Ameren & the IEC for your 2010 power supply."
October	10/26/2010	10/28/2010	Bob Buck from Neopost requested the following: "1. A copy of the original purchase order or warrant issued to purchase, lease or rent the mail equipment from the school district to Vendor Pitney Bowes. Or 2. A copy of the vendor agreement issued to purchase, lease or rent the mail equipment from the vendor Pitney Bowes to the school district."

**Glen Ellyn District #41  
2010-2011 FOIA Report**

Reporting Period	Date Received	Date of Response	Request Summary
November	11/30/10	12/06/10	<p>Scott O'Connell of Downers Grove requested:</p> <p>REQUEST No. 1: "This F.O.I.A. request is for all legal opinions – labeled "Formal", "Informal", "Memorandum" or some other title – issued by the ISBE since 1963 that mention either the tax levy (Section 17-2.11) and/or the bond proceeds (Section 17-2.11a) of the fire prevention and safety statute(s). The requested opinions may address the usage of "surplus life safety monies" in general that have accumulated as the result of either the "Nickel Levy" (17-2.11(j)) of a Bond Issuance (17-2.11(r)). Or, the requested opinions may address the issue of what is or is not a "violation". Or, the opinion(s) may discuss whether or not the levy and/or bond authority may be used for asbestos removal via the Tort Fund."</p> <p>REQUEST No. 2: "In addition, this F.O.I.A. request is for all legal opinions - labeled "Formal", "Informal", "Memorandum" or some other title - issued by the ISBE since 1963 that address the issue of whether a school district can substitute a new "violation" for an existing "violation" that had already been approved by the ISBE and ordered repaired by ROE. In other words, does the District need to complete the first set of "violations" in their entirety or can they unilaterally decide not to repair one or more of the "violations" and substitute a "newly" approved violation in its place? The issue is can bonds be sold or taxes levied for a list of identified projects be used for other projects that are substituted for the original projects with the intent being the original projects will not be completed or will be completed after the "newly" approved violations are repaired?"</p> <p>REQUEST No. 3: "In addition, this F.O.I.A. request is for all legal opinions - labeled "Formal", "Informal", "Memorandum" or some other title - issued by the ISBE since 1963 that address the issue of whether or not all of the code violation repairs need to be "accomplished and paid for in full" before any new projects can be undertaken with the original tax proceeds (levy and/or bonds). The issue is can taxes raised and/or bonds sold for a list of identified projects be used for other projects before all of the original projects have been accomplished and paid for in full?"</p> <p>REQUEST No. 4: And finally, this F.O.I.A. request is for all legal opinions - labeled "Formal", "Informal", "Memorandum" or some other title - issued by the ISBE since 1963 that address the issue of whether or not the District has the authority to levy and/or issue bonds under either Section 17-2.11 or Section 17-2.11a at an amount equal to the "estimate" for the repair instead of the "actual" contracted amount when the estimated cost to effectuate the repairs is greater than the actual cost contained within a board-approved contract. The issue is when taxes are levied and/or bonds sold for a list of identified projects, must the District utilize a known, actual contracted cost when levying taxes or issuing bonds instead of the prior estimate when the estimate is greater than the known contracted cost? For example, if after 1) both the ROE and ISBE have reviewed the reasonableness of the "estimates" of the licensed architect/engineer (ISBE Forms 35-48 and 35-76) per statutory direction (Section 17-2.11), 2) both the ROE and ISBE have approved the "estimates" as being reasonable and 3) both the ROE and ISBE have approved the use of Fire Prevention and Safety funding in repairing the violations, the Board of Education approves an actual contract for the "violation" project at a cost less than the "estimate", does the Board of Education have the statutory authority to levy taxes and/or issue bonds in an amount that exceeds the "actual" known contracted cost for the project knowing full well that there will be a surplus of idle funds remaining when the project(s) is completed?"</p>
December	12/20/2010	12/20/2010	<p>Mr. Jason Goorman of Education Action Group requested: "...a copy of the current collective bargaining contract for educators in your school district."</p>
January 2011			None Received

**Glen Ellyn District #41  
2010-2011 FOIA Report**

Reporting Period	Date Received	Date of Response	Request Summary
February 2011	2/24/2011	3/4/2011	Mr. Mark Colosimo of Suburban Life Publications requested: "...copies of the district budget and other documents that detail the amount of district dollars spent on the publication of public notices in 2010. ...for the same period used above, I request that you please provide me with any records that document the number of unique visitors to websites maintained by the district."
March 2011	3/15/2011	3/15/2011	Mr. Alexander W. Demos of Glen Ellyn requested: "Current copy of the teachers(sic) contract"
April	4/11/2011	5/5/2011	Mr. Jim Vodak of Fountain Hills, AZ, requested: "...natural gas utility bills, including monthly usage and monthly invoices from supplier and/or utility, for Glen Ellyn SD 41 from 2008 to present."
	4/15/2011	4/27/2011	Mr. Bernard Morgano of Xerox requested: "...the proposal and contract from the low bidder (COTG) from the recent Copier RFP."
	4/21/2011	4/27/2011	Mr. Bob Baier of Sheet Metal Workers' Local 265 requested: "...a list of scheduled summer school work for 2011 and names and contact information of contractors and/or sub contractors that have been awarded and/or assigned work to be performed at any location owned, rented or leased by your taxing body, which include the following scope. HVAC (heating, air conditioning, ventilation), exhaust systems. HVAC maintenance work and/or maintenance agreements. Architectural metals or roofing, used for weatherproofing and/or ornamental purposes. Gutters and/or downspouts New installation and/or replacement of lockers. New installation and/or replacement of toilet partitions. Kitchen renovations."

---

## **Operational Services**

### **Revenue and Investments**

#### **Revenue**

The Superintendent or designee is responsible for making all claims for property tax revenue, State Aid, special State funds for specific programs, federal funds, and categorical grants.

#### **Investments**

The School District's Assistant Superintendent for Finance, Facilities and Operations shall serve as the District's Chief Investment Officer.

#### **I. Governing Authority**

##### Legality

The investment program shall be operated in conformance with federal, state, and other legal requirements, including the Illinois Public Funds Investment Act, 30 ILCS 235/0/01 et seq.

#### **II. Scope**

This policy applies to the investment of all funds. Proceeds from certain bond issues, as well as separate foundation or endowment assets, may be covered by a separate policy, where applicable.

##### 1. Pooling of Funds

Except for cash in certain restricted and special funds, District 41 will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

#### **III. General Objectives**

The primary objectives, in priority order, of investment activities shall be safety, liquidity and yield

##### 1. Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.



a. Credit Risk

District 41 will minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer, by:

- Limiting investments to the types of securities listed in Section VII of this Investment Policy.
- Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which District 41 will do business in accordance with Section V
- Diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

b. Interest Rate Risk

District 41 will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio in accordance with this policy (See Section VIII).

2. Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). Alternatively, a portion of the portfolio may be placed in money market mutual funds or local government investment pools which offer same-day liquidity for short-term funds.

3. Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal.

- A security swap would improve the quality, yield, or target duration in the portfolio.
- Liquidity needs of the portfolio require that the security be sold.

#### 4. Local Consideration

Where possible, funds may be invested for the betterment of the local economy or that of local entities within the State. The Treasurer (hereinafter referred to as investment officer) may accept a proposal from an eligible institution which provides for a reduced rate of interest provided that such institution documents the use of deposited funds for community development projects.

### IV. Standards of Care

#### 1. Prudence

The standard of prudence to be used by investment officials shall be the “prudent Person” standard and shall be applied in the context of managing an overall portfolio.

The “prudent person” standard states that, “Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.”

#### 2. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individuals with whom business is conducted on behalf of District 41.

#### 3. Delegation of Authority

Authority to manage the investment program is granted to the investment officer. Responsibility for the operation of the investment program is hereby delegated to the investment officer, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, and collateral/depository agreements. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

## **V. Authorized Financial Institutions, Depositories, and Broker/Dealers**

### **1. Authorized Financial Institutions, Depositories, and Broker/Dealers**

A list will be maintained of financial institutions and depositories authorized to provide investment services. In addition, a list will be maintained of approved security broker/dealers selected by creditworthiness (e.g., a minimum capital requirement of \$10,000,000 and at least five years of operation). These may include “primary” dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following as appropriate:

- Audited financial statements demonstrating compliance with state and federal capital adequacy guidelines.
- Proof of National Association of Securities Dealers (NASD) certification (not applicable to Certificate of Deposit counterparties).
- Proof of state registration
- Completed broker/dealer questionnaire (not applicable to Certificate of Deposit counterparties).
- Certification of having read and understood and agreeing to comply with District 41’s investment policy.
- Evidence of adequate insurance coverage.

An annual review of the financial condition and registration of all qualified financial institutions and broker/dealers will be conducted by the investment officer.

### **2. Minority and Community Financial Institutions**

From time to time, the investment officer may choose to invest in instruments offered by minority and community financial institutions. In such situations, a waiver to certain parts of the criteria under Paragraph 1 may be granted. All terms and relationships will be fully disclosed prior to purchase and will be reported to the appropriate entity on a consistent basis and should be consistent with state or local law. These types of investment purchases should be approved by the Board of Education.

## **VI. Safekeeping and Custody**

### **1. Delivery vs. Payment**

All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

### **2. Safekeeping**

Securities will be held by an independent third-party custodian selected by the entity as evidenced by safekeeping receipts in the District 41 name. The safekeeping institution shall annually provide a copy of their most recent report on internal controls (State of Auditing Standards No. 70, or SAS 70).

### 3. Internal Controls

The investment officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of District 41 are protected from loss, theft or misuse. Details of the internal controls system shall be documented in an investment procedures manual and shall be reviewed and updated annually. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

The investment officer shall establish a system of internal controls, which shall be documented in writing. The internal controls shall be reviewed with the independent auditor. The controls shall be designed to prevent the loss of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of District 41.

## VII. Suitable and Authorized Investments

### 1. Investment Instrument

District 41 may invest its funds only in those instruments listed below:

- Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued by the United States of America, its agencies and allowable instrumentalities;
- Interest bearing savings accounts, interest bearing certificates of deposit or interest bearing time deposits, or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act;
- Certificates of deposit with federally insured institutions that are collateralized or insured at levels acceptable to District 41 in excess of the ~~\$100,000~~ \$250,000 provided by the Federal Deposit Insurance Corporation coverage limit;
- Collateralized repurchase agreements which conform to the requirements stated in paragraph 2(g) or 2(h) of the Act;
- Commercial paper meeting all the following requirements:
  - a) The corporation must be organized in the United States.
  - b) The corporation's assets must exceed \$500,000,000.
  - c) The obligations at the time of purchase must be rated within the two highest classifications by at least two of the four standard rating services (Standard and Poor's, Duff and Phelps, Moody's, and Fitch Investors Service).
  - d) The obligations cannot have a maturity longer than 180 days.
  - e) Not more than 33% of the total investment fund can be invested in commercial paper at any time.
  - f) The total investment in any one corporation cannot exceed 10% of the corporation's outstanding obligations.

- g) The total investment in any one corporation cannot be more than \$20 million.
- The Illinois Public Treasurer's Investment Pool; and
- The Illinois School District Liquid Asset Fund.
- Investments may be made only in those savings banks or savings and loan associations, the shares, or investment certificates of which are insured by the Federal Deposit Insurance Corporation.
- Investment products that are considered as derivatives are specifically excluded from approved investments.

## 2. Collateralization

Where allowed by state law and in accordance with the Governor's Finance Officers' Association (GFOA) Recommended Practices on the Collateralization of Public Deposits, full collateralization will be required on all demand deposit accounts, including checking accounts and non-negotiable certificates of deposit.

## 3. Repurchase Agreements

Repurchase agreements shall be consistent with GFOA Recommended practices on Repurchase Agreements.

# VIII. Investment Parameters

## 1. Diversification

The investments shall be diversified by:

- Limiting investments to avoid over-concentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities),
- Limiting investment in securities that have higher credit risks,
- Investing in securities with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meeting ongoing obligations.

For cash management funds:

- Liquidity shall be assured through practices ensuring that the next disbursement date and payroll date are covered through maturing investments or marketable U.S. Treasury bills.
- Positions in securities having potential default risk (e.g., commercial paper) shall be limited in size so that in case of default, the portfolio's annual investment income will exceed a loss on a single issuer's securities.
- Risks of market price volatility shall be controlled through maturity diversification such that aggregate price losses on instruments with maturities exceeding one year shall not be greater than coupon interest and investment income received from the balance of the portfolio.
- The investment officer shall establish strategies and guidelines for the percentage of the total portfolio that may be invested in securities other than repurchase agreements, treasury bills or collateralized certificates of deposit.



## 2. Maximum Maturities

To the extent possible, District 41 shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, District 41 will not directly invest in securities maturing more than five (5) years from the date of purchase or in accordance with state and local statutes and ordinances. District 41 shall adopt weighted average maturity limitations (which often range from 90 days to 3 years), consistent with the investment objectives.

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five (5) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of funds. The intent to invest in securities with longer maturities shall be disclosed in writing to the Board of Education.

Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as local government investment pools, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

## 3. Competitive Bids

The investment officer or his/her designee shall obtain competitive bids from at least two brokers or financial institutions on all purchases of investment instruments purchased on the secondary market.

# IX. Reporting

## 1. Methods

The investment officer shall prepare an investment report at least monthly, including a management summary that provides an analysis of the status of the current investment portfolio and the individual transactions executed over the last month. This management summary will be prepared in a manner which will allow District 41 to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the Superintendent and to the Board of Education. The report will include the following:

- Listing of individual securities held at the end of the reporting period.
- Realized and unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year duration that are not intended to be held until maturity (in accordance with Governmental Accounting Standards Board (GASB) requirements).
- Notification of change in investment practice when appropriate

# X. Policy Considerations

## 1. Exemption

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

## 2. Amendments

This policy shall be reviewed on an annual basis in the fall of each year by the Finance & Facilities Committee.

## **XI. Approval of Investment Policy**

The investment policy shall be formally approved and adopted by the District 41 Board of Education following review and recommendation by the Finance and Facilities Committee.

LEGAL REF.: 30 ILCS 235/1 et seq.  
105 ILCS 5/8-7, 5/17-1, and 5/17-11.  
CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:10 (Fiscal and Business Management)

| Reviewed: February 28, 2005; January 18, 2011  
Adopted: March 21, 2005  
Revisions Adopted: April 16, 2007

## **May 13, 2011 / C.A.S.E. Board Meeting Action Items**

- Approval of April/May Accounts Payable
- Approval of Estimated April and May Payrolls

### **Accounts Payable:**

April 15, 2011 Payroll:	512,934.75
April 29, 2011 Payroll:	513,435.42
May 13, 2011 Payroll:	550,000.00
June 1, 2011 Payroll:	550,000.00
June 3, 2011 Payroll:	2,300,000.00

Total    \$4,426,370.17

- Treasurer's Report for March and April

### **Personnel**

- Resignation of Alex Mateo, 1:1 Glenbard Aide, effective April 29, 2011.
- Resignation of Jan Gillespie, Self-Contained Teacher at Stratford Middle School, District 93, effective June 3, 2011.
- Resignation of Justin Kerwin, Job Coach at Glenbard North, District 87, effective June 3, 2011.
- Employment of Mariana Proske, School Psychologist assigned to Glenbard East, at a salary of MA Step 2, \$51,671.00, for the 2011-2012 school year. This position is necessary in order to fill a vacancy.
- Employment of Rachel Latz, Vision Itinerant and O & M Specialist, at a salary of MA, Step 1, \$49,889.00, for the 2011-2012 school year. This position is necessary in order to fill a vacancy.
- Employment of Kerry Dornfeld, Occupational Therapist, at a salary of MA Step 1, \$45,300.00, for the 2011-2012 school year. This position is necessary in order to fill a vacancy.

### **Other Action Items**

- Approval of Draft III C.A.S.E. Budget FY2011/2012
  - a. The administration recommends that the Board approve the 2011-2012 C.A.S.E. Budget.
  - b. The Administration recommends that the District 41 Board and the District 16 Board be asked to take action at the June Board Meeting to authorize putting the C.A.S.E. Budget on display in District 41, District 16 and at C.A.S.E. as soon as possible.
  - c. The administration recommends that they ask the District 16 Board be asked to conduct the budget hearing on the C.A.S.E. Budget at least thirty (30) days after it has been put on display, and adopt the budget prior to September 1, 2011.
- Approval of Renewal of Infinitec Membership
- Approval of EBC Insurance Rates



#### **Item IV-A Consent Agenda**

- **Approval of Minutes of April 7, 2011 Regular and Closed Session**
- **Treasurer's Report March & April**
- **Approval of April and May Accounts Payable**
- **Approval of April Payroll and Estimated Payrolls for May and June.**

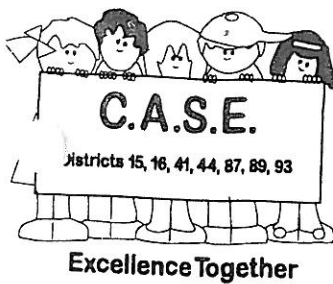
April 15 Payroll:	\$512,934.75
April 29 Payroll:	\$513,435.42
May 13 Payroll:	\$550,000.00
June 1 Payroll:	\$550,000.00
June 3 Payroll:	\$2,300,000.00

**Total \$4,426,370.17**

- **Personnel**
  - Resignation of Alex Mateo, 1:1 Glenbard Aide, effective April 29, 2011.
  - Resignation of Jan Gillespie, Self-Contained Teacher at Stratford Middle School, District 93, effective June 3, 2011.
  - Resignation of Justin Kerwin, Job Coach at Glenbard North, District 87, effective June 3, 2011.
  - Employment of Mariana Proske, School Psychologist assigned to Glenbard East, at a salary of MA Step 2, \$51,671.00, for the 2011-2012 school year. This position is necessary in order to fill a vacancy.
  - Employment of Rachel Latz, Vision Itinerant and O & M Specialist, at a salary of MA, Step 1, \$49,889.00, for the 2011-2012 school year. This position is necessary in order to fill a vacancy.
  - Employment of Kerry Dornfeld, Occupational Therapist, at a salary of MA Step 1, \$45,300.00, for the 2011-2012 school year. This position is necessary in order to fill a vacancy.

**RECOMMENDATION:**      **The administration recommends approval of the consent agenda.**

**MOTION:**      **Move to approve the consent agenda consisting of approval of minutes of the April 7, 2011 Regular and Closed Session; the Treasurer's Report for March and April ; April and May Accounts Payable and Payrolls; the resignation of Alex Mateo, Jan Gillespie and Justin Kerwin; employment of Mariana Proske, Rachel Latz, and Kerry Dornfeld.**



# COOPERATIVE ASSOCIATION for SPECIAL EDUCATION

22W600 Butterfield Road  
Glen Ellyn IL 60137-6957

Voice or TTY (630) 942-5600  
FAX (630) 942-5601

Jim T. Nelson  
Executive Director

## Board Meeting Minutes Thursday, April 7, 2011

The April business meeting of the Cooperative Association for Special Education Executive Board was held on Thursday, April 17, 2010 at C.A.S.E. The meeting was called to order at 11:13 a.m. and the following roll call was taken:

District #16 – Ms. Victoria Tabbert, Superintendent  
District #41 – Dr. Ann Riebock, Superintendent Arrived 11:16 a.m.  
District #44 – Dr. James Blanche, Superintendent Absent  
District #87 – Dr. Michael Meissen, Superintendent  
District #93 – Dr. William Shields, Superintendent  
District #89 – Dr. John Perdue, Superintendent and Chairperson

### OTHERS PRESENT/VISITORS

Jim T. Nelson, C.A.S.E. Executive Director  
Tammy Prentiss, C.A.S.E.  
Diane Pisowicz, C.A.S.E.  
Deborah Marszalik, C.A.S.E.  
Deb Wallenberg, C.A.S.E. Education Association  
Alexander Mateo, C.A.S.E.

### CONSENT AGENDA

Dr. May moved and Dr. Meissen seconded a motion to approve the consent agenda consisting of the following:

- Approval of Minutes of March 18, 2011 Regular and Closed Sessions;
- Approval of March & April Accounts Payable and Payrolls;
- Approval of Estimated April Payrolls;
- Employment of Joseph Williams, Principal, Glenwood, at a salary of \$110,000 and a \$1,000 travel stipend. This position is necessary due to a retirement.

**Discussion:** Mr. Williams comes to C.A.S.E. with a wealth of expertise.

Roll Call: Ms. Tabbert, Yes  
Dr. Meissen, Yes  
Dr. Shields, Yes  
Dr. Perdue, Yes

MOTION CARRIED

### OTHER ACTION ITEMS

**REVISED FY 2010/11 CALENDAR:** Dr. May moved and Ms. Tabbert seconded a motion to approve the revised FY2010/11 Calendar.

**Discussion:** Three emergency days on the FY 2010/11 calendar were removed.

Roll Call: Dr. Riebock, Yes  
Dr. Meissen, Yes  
Dr. Shields, Yes  
Ms. Tabbert, Yes  
Dr. Perdue, Yes

MOTION CARRIED

**FY 2011-12 C.A.S.E. CALENDAR:** Dr. Riebock moved and Ms. Tabbert seconded a motion to adopt the FY 2011/12 10 Month Calendar.

**Discussion:** None

Roll Call: Dr. Meissen, Yes  
Dr. Shields, Yes  
Ms. Tabbert, Yes  
Dr. Riebock, Yes  
Dr. Perdue, Yes

MOTION CARRIED

**ONE YEAR EXTENSION OF TENACIOUS CLEANING CONTRACT:** Dr. May moved and Ms. Tabbert seconded a motion to approve a resolution for the approval of the one-year extension of Tenacious Cleaning Contract.

**Discussion:** Mr. Nelson stated Tenacious Cleaning does an excellent job at Glenwood. There would not be a cost increase for 2011/12.

Roll Call: Dr. Meissen, Yes  
Dr. Shields, Yes  
Ms. Tabbert, Yes  
Dr. Riebock, Yes  
Dr. Perdue, Yes

MOTION CARRIED

**2010/2011 NEEDS ASSESSMENT AND RECOMMENDATIONS:** Dr. May moved and Ms. Tabbert seconded a motion to accept the 2010/2011 Needs Assessment and Recommendations.

**Discussion:** Each Superintendant received their district information. Tammy Prentiss gave a brief explanation of the packet. District Administrator's would receive packet's on Friday, April 8. This is used for staff development and IDEA Grants.

Roll Call:      Dr. Shields, Yes  
                     Ms. Tabbert, Yes  
                     Dr. Riebock, Yes  
                     Dr. Meissen, Yes  
                     Dr. Perdue, Yes

MOTION CARRIED

### **ITEMS FOR INFORMATION, DISCUSSION AND/OR FUTURE BOARD APPROVAL**

Mr. Nelson reported that Glenwood's school-wide goal of using appropriate language to express frustration was a success and ended with a school wide PBIS celebration. Everyone enjoyed nachos, and the elementary students enjoyed roller skating while the high school students enjoyed a game of "bags."

Congratulations to the Glenwood Middle School pro league players. They brought home third place in the Division III basketball tournament.

Mr. Nelson stated "a job well done" to the Glenwood High school basketball team. They brought back a first place trophy in the Division I pro league basketball tournament.

Glenwood students and staff have partnered with the American Heart Association to host the first "Hoops for Hearts" for the high school students and "Jump for Hearts" for the elementary students. All students will be creating their own website to keep track of their donations and goals during the month of April. The students will be learning about healthy hearts during their physical education class during this promotion.

The "Smile Squad" is coming to Glenwood. This is a program through the DuPage County Health Department that gives free dental exams, fluoride treatments, cleaning, and dental sealants to students in need. The "Smile Squad" is scheduled for April 21 and parental consent is required. Many from our Glenwood family are excited and pleased to participate in this program.

On March 31, 2011, Tim Imler, ISBE Division Administrator for Funding and Disbursement Services Division sent the reimbursement calculations for Orphanage students, Private Facilities Tuition, and Excess Costs. Excess cost was reimbursed at 8.1% for the 2009/2010 school year.

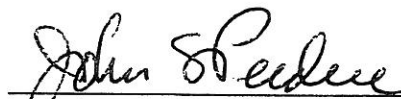
COOPERATIVE ASSOCIATION  
FOR  
SPECIAL EDUCATION

Glen Ellyn, Illinois

C.A.S.E.

CHECK REGISTER AND PAYROLLS  
FOR APRIL 2011

Reviewed and approved,



Residing Chairperson  
C.A.S.E. Board of Directors

4-7-2011  
Date

## **PAYROLL SUMMARY**

<b>MARCH 25, 2011</b>	<b>511,856.29</b>
-----------------------	-------------------

**PROJECTED**

<b>APRIL 15, 2011</b>	<b>550,000.00</b>
-----------------------	-------------------

<b>APRIL 29, 2011</b>	<b>550,000.00</b>
-----------------------	-------------------

<b>TOTAL</b>	<b>1,611,856.29</b>
--------------	---------------------

# APR Check Register

Printed: 4/4/2011 11:49 AM  
CASE

Page 1 of 1

Vendor #	Vendor Name	Batch #	Check Date	Check #	To
3334	Il Dept Revenue	106	03/15/2011	105	
	*** Voided Check(s) ***		03/15/2011	107	21,407.9
50205	Internal Revenue Service	106	03/15/2011	106	0.0
12037	Teachers Health Insurance Security	107	03/15/2011	108	85,925.2
08060	Teachers Retirement System	107	03/15/2011	109	5,893.3
03334	Il Dept Revenue	108	03/25/2011	110	38,297.5
	*** Voided Check(s) ***		03/25/2011	112	21,160.2
50205	Internal Revenue Service	108	03/25/2011	111	0.0
12037	Teachers Health Insurance Security	109	03/25/2011	113	84,116.81
08060	Teachers Retirement System	109	03/25/2011	114	5,898.27
03370	Illinois Municipal Retirement Fund	100	03/30/2011	115	38,398.95
651563	August, Ashley	9082	12/17/2010	119392	56,496.74
13775	IAASE	9077	12/15/2010	119547	(129.00)
50703	ComEd	9077	01/14/2011	119621	(175.00)
650926	McGowan, Renee	9076	02/18/2011	119858	(252.99)
650354	Barrett, Joyce	9082	03/18/2011	119966	(175.41)
650286	Maupin, Sherri	9087	03/18/2011	120049	(303.51)
650219	Munshi, Nanda	9088	03/18/2011	120061	(96.34)
00222	American Express	99	03/15/2011	120114	(1,000.00)
14027	AT & T	99	03/15/2011	120115	29.99
50004	CASE Education Association Dues	99	03/15/2011	120116	261.06
50703	ComEd	99	03/15/2011	120117	4,312.40
651369	CPI Qualified Plan Consultants, Inc.	99	03/15/2011	120118	514.43
651577	DE LAGE LANDEN	99	03/15/2011	120119	12.00
12671	District #89	99	03/15/2011	120120	751.00
12678	DuPage Credit Union	99	03/15/2011	120121	2,881.33
12658	Globalcom Inc.	99	03/15/2011	120122	3,575.00
126442	Health Ed	99	03/15/2011	120123	980.57
50496	Illinois NCPERS	99	03/15/2011	120124	179.00
650867	Illinois Student Assistance Commission	99	03/15/2011	120125	56.00
					349.16
651289	Marilyn O. Marshall	99	03/15/2011	120126	
650926	McGowan, Renee	99	03/15/2011	120127	262.50
651300	MG Trust Co. LLC	99	03/15/2011	120128	175.41
650751	Nelson, Leah	99	03/15/2011	120129	13,666.96
14716	Nurczyk, Joan	99	03/15/2011	120130	60.38
651325	Oakton Community College	99	03/15/2011	120131	431.16
651174	Pisowicz, Katherine	99	03/15/2011	120132	185.00
16461	Purchase Power	99	03/15/2011	120133	90.10
50086	State Disbursement Unit	99	03/15/2011	120134	86.85
651197	Total Broker Benefits	99	03/15/2011	120135	1,107.24
50181	United Parcel Service	99	03/15/2011	120136	1,999.93
14803	Arnold, Penelope	97	03/23/2011	120137	97.43
651563	August, Ashley	97	03/23/2011	120138	330.00
650354	Barrett, Joyce	97	03/23/2011	120139	129.00
50004	CASE Education Association Dues	97	03/23/2011	120140	145.66
09278	DuPage Credit Union	97	03/23/2011	120141	4,312.40
50496	Illinois NCPERS	97	03/23/2011	120142	3,575.00
650867	Illinois Student Assistance Commission	97	03/23/2011	120143	56.00
					349.16
16245	Jenner, Connie	97	03/23/2011	120144	
16459	Lakeshore Learning	97	03/23/2011	120145	315.00
16459	Marilyn O. Marshall	97	03/23/2011	120146	281.27
16459	MG Trust Co. LLC	97	03/23/2011	120147	262.50
50744	NICOR	97	03/23/2011	120148	13,666.96
12122	Pisowicz, Diane	97	03/23/2011	120149	301.39
50275	Raimondi, Anna M	97	03/23/2011	120150	427.81
					558.54

Specialized Data Systems, Inc.

D:\TS\case\SDSv8\Finance\Swf\_AP08.RPT



Vendor #	Vendor Name	Batch #	Check Date	Check #	To
590	SLJ Properties, L.L.C.	97	03/23/2011	120151	
50086	State Disbursement Unit	97	03/23/2011	120152	5,500.00
651197	Total Broker Benefits	97	03/23/2011	120153	1,107.20
650286	Maupin, Sherri	96	03/28/2011	120154	1,999.90
650219	Munshi, Nanda	95	03/29/2011	120155	16.50
14027	AT & T	94	03/30/2011	120156	1,000.00
650247	Educational Benefit Cooperative	94	03/30/2011	120157	735.30
651480	Hinckley Springs	94	03/30/2011	120158	164,164.30
651542	Kozin, Nicholas	94	03/30/2011	120159	15.18
651630	NIU School Psychology Student Organization	94	03/30/2011	120160	300.00
650484	Purchase Advantage Card				495.00
50303	Regional Office of Education	94	03/30/2011	120161	
650598	Reliance Standard	94	03/30/2011	120162	48.52
651179	Total Broker Benefits	94	03/30/2011	120163	375.00
50181	United Parcel Service	94	03/30/2011	120164	1,984.36
16075	Verizon Wireless	94	03/30/2011	120165	307.75
651595	5-Minute Kids	94	03/30/2011	120166	1.75
651170	Active Math, Inc.	40711	04/07/2011	120167	318.60
651361	Adventist GlenOaks TDS	40711	04/07/2011	120168	645.00
651589	Amazon	40711	04/07/2011	120169	195.00
651563	August, Ashley	40711	04/07/2011	120170	155.00
651055	Belich, Karen	40711	04/07/2011	120171	3,142.78
13677	Benik Corporation	40711	04/07/2011	120172	435.73
650187	Bennett, Lesa	40711	04/07/2011	120173	185.75
15038	Bertels, Elizabeth	40711	04/07/2011	120174	118.25
5	Beyond Play	40711	04/07/2011	120175	51.70
1122	Bilinguists Kelley B.Laesch	40711	04/07/2011	120176	601.13
	M.A.CCC-SLP/L	40711	04/07/2011	120177	167.55
12739	Bureau of Education & Research	40711	04/07/2011	120178	400.00
650836	Cannon-Janettas, Karen	40711	04/07/2011	120179	
651014	CareerStaff Unlimited-Elgin	40711	04/07/2011	120180	215.00
12226	CDW Government, Inc.	40711	04/07/2011	120181	315.00
13076	Colley, Diane	40711	04/07/2011	120182	6,120.00
650830	Communication Clubhouse, Inc.	40711	04/07/2011	120183	451.23
651307	Coran Jill	40711	04/07/2011	120184	122.15
651610	CORE Fulfillment	40711	04/07/2011	120185	4,864.50
651600	Creative Therapy Store	40711	04/07/2011	120186	118.79
13466	District #15	40711	04/07/2011	120187	351.73
12266	District #16	40711	04/07/2011	120188	147.00
13077	District #41	40711	04/07/2011	120189	19,938.46
12480	District #44	40711	04/07/2011	120190	7,274.58
12452	District #87-Glenbard High Schools	40711	04/07/2011	120191	8,668.35
12671	District #89	40711	04/07/2011	120192	5,066.71
13081	District #93	40711	04/07/2011	120193	13,918.35
50562	DuPage County Treasurer	40711	04/07/2011	120194	10,676.26
651625	Educational Resource Services Inc.	40711	04/07/2011	120195	8,341.61
651558	Globalcom Inc.	40711	04/07/2011	120196	300.00
50244	Gopher	40711	04/07/2011	120197	1,254.00
15704	Granrath, Christine	40711	04/07/2011	120198	477.92
651447	Guilford Press	40711	04/07/2011	120199	138.79
651608	Harris Communications	40711	04/07/2011	120200	56.67
12377	Haugh, Sandra M	40711	04/07/2011	120201	47.46
	Hawthorne Ed Ser Inc	40711	04/07/2011	120202	66.85
363	Hellmer, Anne	40711	04/07/2011	120203	150.00
651609	HOPE Foundation	40711	04/07/2011	120204	1,084.45
650473	HWT Workshops	40711	04/07/2011	120205	7.75
					961.20
					230.00

Vendor #	Vendor Name	Batch #	Check Date	Check #	To
51617	Innovate Learning Concepts	40711	04/07/2011	120206	
50041	Janelle Publication	40711	04/07/2011	120207	306.9
651628	Kelly, Mary	40711	04/07/2011	120208	114.4
651165	Kidd Maureen	40711	04/07/2011	120209	475.0
12192	Koresch, Vicki	40711	04/07/2011	120210	11.5
651332	LADSE	40711	04/07/2011	120211	222.6
650759	Learning Resources	40711	04/07/2011	120212	3,280.0
650709	Liebenow, Cathy	40711	04/07/2011	120213	135.9
650291	Lightspeed Technologies, Inc.	40711	04/07/2011	120214	420.0
651350	LinguiSystems Inc.	40711	04/07/2011	120215	803.9
50509	Lorman Education Services	40711	04/07/2011	120216	669.2
13617	LRP Publications	40711	04/07/2011	120217	106.9
13492	Mack, Tracy	40711	04/07/2011	120218	954.9
651607	Marky Sparky Inc.	40711	04/07/2011	120219	77.31
13061	Mayer-Johnson LLC	40711	04/07/2011	120220	175.56
650577	McGraw-Hill Companies	40711	04/07/2011	120221	174.93
651380	MHS Incorporated	40711	04/07/2011	120222	4,372.11
651134	National Association of School Psychologist	40711	04/07/2011	120223	343.44
	*** Voided Check(s) ***		04/07/2011	120225	290.00
05526	National School Products	40711	04/07/2011	120224	0.00
	*** Voided Check(s) ***		04/07/2011	120227	361.56
50045	NCS Pearson Inc.	40711	04/07/2011	120226	0.00
50701	Nelson, James	40711	04/07/2011	120228	1,933.10
15652	Office Depot	40711	04/07/2011	120229	50.00
6513	Oxford Press University	40711	04/07/2011	120230	460.56
6513	Palos Sports Inc	40711	04/07/2011	120231	532.10
6513	PCI Education	40711	04/07/2011	120232	463.68
6513	Phonak, LLC	40711	04/07/2011	120233	390.94
12190	Polinski, Lisa	40711	04/07/2011	120234	3,288.67
16247	PRO-ED	40711	04/07/2011	120235	117.61
50375	Pyramid Educational Consultants, Inc.	40711	04/07/2011	120236	535.70
06857	Quill Corp	40711	04/07/2011	120237	395.00
50303	Regional Office of Education	40711	04/07/2011	120238	735.68
50115	Research Press	40711	04/07/2011	120239	75.00
16488	Riverside Publishing	40711	04/07/2011	120240	275.94
650289	ROE Professional Services	40711	04/07/2011	120241	151.80
651614	Rule the School	40711	04/07/2011	120242	75.00
651626	Rush NeuroBehavioral Center	40711	04/07/2011	120243	84.98
50497	Sams Club	40711	04/07/2011	120244	250.00
	*** Voided Check(s) ***		04/07/2011	120246	92.98
15451	School Specialty Inc.	40711	04/07/2011	120245	0.00
12958	Schweppe	40711	04/07/2011	120247	862.86
651588	Senase, Judith	40711	04/07/2011	120248	243.99
650518	SOS Technologies	40711	04/07/2011	120249	400.00
651354	Speech Corner	40711	04/07/2011	120250	48.80
650937	Suburban Life Publications	40711	04/07/2011	120251	89.91
651276	Super Duper Publications	40711	04/07/2011	120252	36.36
651009	Tenacious Cleaning Service, Inc.	40711	04/07/2011	120253	1,162.55
651064	The Guidance Group, Inc	40711	04/07/2011	120254	7,310.00
651207	The Medi-Kid Co	40711	04/07/2011	120255	231.31
651229	The Prairie Clinic	40711	04/07/2011	120256	78.00
651229	Think Social Publishing, Inc.	40711	04/07/2011	120257	580.00
651229	Timothy Wahlberg	40711	04/07/2011	120258	256.90
651229	Trantowski, Mary	40711	04/07/2011	120259	500.00
650614	UCP Infinitic	40711	04/07/2011	120260	65.48
					8,363.34

# Check Register

Printed: 4/4/2011 11:49 AM  
CASE

Page 4 of 0

Vendor #	Vendor Name	Batch #	Check Date	Check #	To
1633	Wahlberg, Timothy	40711	04/07/2011	120261	500.0
2353	Wallenberg, Debra K	40711	04/07/2011	120262	262.7
50718	Waste Management	40711	04/07/2011	120263	80.3
09108	Western Psy Ser Pub	40711	04/07/2011	120264	259.6
<b>Report Total</b>					<b>\$732,607.9</b>

## **PAYROLL SUMMARY**

<b>APRIL 15, 2011</b>	<b>512,934.75</b>
<b>APRIL 29, 2011</b>	<b>513,435.42</b>

### **PROJECTED**

<b>MAY 13, 2011</b>	<b>550,000.00</b>
<b>JUNE 1, 2011</b>	<b>550,000.00</b>
<b>JUNE 3, 2011</b>	<b>2,300,000.00</b>

<b>TOTAL</b>	<b>4,426,370.17</b>
--------------	---------------------

# A/P Check Register

Printed: 5/4/2011 11:11 AM

CASE

Vendor #	Vendor Name	Batch #	Check Date	Check #	Tota
34	Il Dept Revenue	101	04/15/2011	100	21,225.58
	*** Voided Check(s) ***		04/15/2011	102	0.00
50205	Internal Revenue Service	101	04/15/2011	101	84,576.04
12037	Teachers Health Insurance Security	102	04/15/2011	103	5,908.73
08060	Teachers Retirement System	102	04/15/2011	104	38,397.51
03334	Il Dept Revenue	103	04/29/2011	105	21,190.77
	*** Voided Check(s) ***		04/29/2011	107	0.00
50205	Internal Revenue Service	103	04/29/2011	106	84,509.26
12037	Teachers Health Insurance Security	105	04/29/2011	108	5,893.43
08060	Teachers Retirement System	105	04/29/2011	109	38,298.47
03370	Illinois Municipal Retirement Fund	100	04/29/2011	110	37,287.79
13077	District #41	9101	08/17/2010	118739	(4,585.64)
15880	Childswork/Childsplay	9104	10/22/2010	119038	(12.69)
650581	Oticon Inc	9104	12/17/2010	119485	(1,388.00)
651633	Wahlberg, Timothy	9104	04/07/2011	120261	(500.00)
00222	American Express	98	04/15/2011	120265	33.76
14803	Arnold, Penelope	98	04/15/2011	120266	110.00
14027	AT & T	98	04/15/2011	120267	257.54
50004	CASE Education Association Dues	98	04/15/2011	120268	4,312.40
50703	ComEd	98	04/15/2011	120269	298.31
651369	CPI Qualified Plan Consultants, Inc.	98	04/15/2011	120270	12.00
12671	District #89	98	04/15/2011	120271	2,881.33
09278	DuPage Credit Union	98	04/15/2011	120272	3,575.00
651558	Globalcom Inc.	98	04/15/2011	120273	498.54
650672	HAVE Dreams	98	04/15/2011	120274	90.00
650672	Illinois NCPERS	98	04/15/2011	120275	56.00
650672	Illinois Student Assistance Commission	98	04/15/2011	120276	349.16
651289	Marilyn O. Marshall	98	04/15/2011	120277	262.50
651634	McDaniel, Lisa	98	04/15/2011	120278	220.00
651300	MG Trust Co. LLC	98	04/15/2011	120279	13,666.96
14716	Nurczyk, Joan	98	04/15/2011	120280	125.76
13717	Peceniak, Georgia J	98	04/15/2011	120281	225.00
12122	Pisowicz, Diane	98	04/15/2011	120282	93.77
16461	Purchase Power	98	04/15/2011	120283	107.99
50303	Regional Office of Education	98	04/15/2011	120284	525.00
650196	Sertoma Speech & Hearing Center	98	04/15/2011	120285	6,695.00
50590	SLJ Properties, L.L.C.	98	04/15/2011	120286	2,750.00
50086	State Disbursement Unit	98	04/15/2011	120287	1,107.24
651197	Total Broker Benefits	98	04/15/2011	120288	1,999.93
50181	United Parcel Service	98	04/15/2011	120289	128.81
650581	Oticon Inc	90	04/14/2011	120290	1,388.00
651064	The Guidance Group, Inc	90	04/14/2011	120291	12.69
13077	District #41	91	04/14/2011	120292	3,665.58
651636	KENS QUICK PRINT, INC.	92	04/14/2011	120293	1,020.40
651630	NIU School Psychology Student Organization	92	04/14/2011	120294	110.00
50303	Regional Office of Education	92	04/14/2011	120295	75.00
650937	Suburban Life Publications	92	04/14/2011	120296	155.29
651179	Total Broker Benefits	92	04/14/2011	120297	302.65
14803	Arnold, Penelope	99	04/29/2011	120298	330.00
14027	AT & T	99	04/29/2011	120299	735.32
50004	CASE Education Association Dues	99	04/29/2011	120300	4,312.40
651577	DE LAGE LANDEN	99	04/29/2011	120301	803.00
12480	District #44	99	04/29/2011	120302	135,984.11
12452	District #87-Glenbard High Schools	99	04/29/2011	120303	9,475.75
12671	District #89	99	04/29/2011	120304	505.32

**A/P Check Register**Printed: 5/4/2011 11:11 AM  
CASE

Page 2 of 2

Vendor #	Vendor Name	Batch #	Check Date	Check #	Total
278	DuPage Credit Union	99	04/29/2011	120305	
651298	DuPage ROE	99	04/29/2011	120306	3,575.00
650247	Educational Benefit Cooperative	99	04/29/2011	120307	175.00
50496	Illinois NCPERS	99	04/29/2011	120308	164,175.62
650867	Illinois Student Assistance Commission	99	04/29/2011	120309	56.00
16227	Jenner, Constance				349.16
651289	Marilyn O. Marshall	99	04/29/2011	120310	150.00
651300	MG Trust Co. LLC	99	04/29/2011	120311	262.50
50744	NICOR	99	04/29/2011	120312	13,766.96
651072	Prentiss, Tammy	99	04/29/2011	120313	101.38
650484	Purchase Advantage Card	99	04/29/2011	120314	38.42
16461	Purchase Power	99	04/29/2011	120315	28.51
650598	Reliance Standard	99	04/29/2011	120316	165.00
50086	State Disbursement Unit	99	04/29/2011	120317	1,981.51
651197	Total Broker Benefits	99	04/29/2011	120318	1,107.24
16075	Verizon Wireless	99	04/29/2011	120319	1,999.93
50718	Waste Management	99	04/29/2011	120320	311.83
				120321	80.32
<b>Report Total</b>					<b>\$718,383.14</b>

# A/P Check Register

Printed: 5/10/2011 5:59 PM  
CASE

Vendor #	Vendor Name	Batch #	Check Date	Check #	Tota
1640	Il Dept of Human Services	90	05/06/2011	120322	
0222	American Express	91	05/06/2011	120323	576.98
651558	Globalcom Inc.	91	05/06/2011	120324	487.66
12122	Pisowicz, Diane	91	05/06/2011	120325	976.29
50158	Really Good Stuff	91	05/06/2011	120326	190.94
50497	Sams Club	91	05/06/2011	120327	19.99
651627	4 imprint Inc.	51311	05/13/2011	120461	419.97
651615	AAIDD Publications	51311	05/13/2011	120462	624.61
650494	Aavex Technology Corporation	51311	05/13/2011	120463	105.00
50237	Advanced Telecommunications of Illinois, Inc.	51311	05/13/2011	120464	14,848.17
651361	Adventist GlenOaks TDS	51311	05/13/2011	120465	75.00
651589	Amazon	51311	05/13/2011	120466	2,695.50
13218	Amendt, Margaret	51311	05/13/2011	120467	149.26
50206	Attainment Company	51311	05/13/2011	120468	85.17
651013	Avila, Etta	51311	05/13/2011	120469	166.95
651646	Bakalis, Christianna	51311	05/13/2011	120470	218.08
650229	Baudville, Inc.	51311	05/13/2011	120471	122.03
50055	Bauer, Laura	51311	05/13/2011	120472	446.60
15038	Bertels, Elizabeth	51311	05/13/2011	120473	182.74
*** Voided Check(s) ***					1,063.58
			05/13/2011	120475	0.00
50765	Beyond Play	51311	05/13/2011	120474	751.66
50122	Bilinguists Kelley B.Laesch	51311	05/13/2011	120476	400.00
	M.A.CCC-SLP/L				
650474	Briscoe, Eric	51311	05/13/2011	120477	267.25
12739	Bureau of Education & Research	51311	05/13/2011	120478	554.00
47	Burns, Michelle	51311	05/13/2011	120479	205.02
650550	Calloway House Inc.	51311	05/13/2011	120480	153.86
651014	CareerStaff Unlimited-Elgin	51311	05/13/2011	120481	7,668.00
13070	Carter, Nancy	51311	05/13/2011	120482	354.04
12226	CDW Government, Inc.	51311	05/13/2011	120483	155.32
13076	Colley, Diane	51311	05/13/2011	120484	108.94
650830	Communication Clubhouse, Inc.	51311	05/13/2011	120485	12,420.00
00054	Constructive Playthings/Us Toys Co	51311	05/13/2011	120486	310.42
651307	Coran Jill	51311	05/13/2011	120487	26.24
12348	Costello, Paula	51311	05/13/2011	120488	264.41
50390	Cotter, Linda	51311	05/13/2011	120489	230.27
651567	Crowe, Claudia	51311	05/13/2011	120490	77.79
50253	Discount School Supply	51311	05/13/2011	120491	905.03
13466	District #15	51311	05/13/2011	120492	535.00
12266	District #16	51311	05/13/2011	120493	11,232.65
13077	District #41	51311	05/13/2011	120494	250.00
50192	Domanico Psychological Services	51311	05/13/2011	120495	750.00
50077	Don Johnston Inc.	51311	05/13/2011	120496	838.24
650462	DuPage County Health Dept.	51311	05/13/2011	120497	3,365.24
651538	DuPage Regional Office of Education	51311	05/13/2011	120498	1,200.00
*** Voided Check(s) ***					0.00
			05/13/2011	120500	
651631	EPS/School Spec. Intervention	51311	05/13/2011	120499	1,068.40
650870	Fair, Deborah	51311	05/13/2011	120501	2,550.00
650674	Gagen, Kelly	51311	05/13/2011	120502	115.06
651585	Giant Leaps by Flaghouse	51311	05/13/2011	120503	1,489.10
50558	Gifford, Linda	51311	05/13/2011	120504	79.82
65101	Good, Jill	51311	05/13/2011	120505	254.88
15704	Graham, Kara	51311	05/13/2011	120506	204.77
15704	Granrath, Christine	51311	05/13/2011	120507	82.00
651647	Greenberg, Grace	51311	05/13/2011	120508	225.00
651024	Hanson, Rebecca	51311	05/13/2011	120509	594.57



Vendor #	Vendor Name	Batch #	Check Date	Check #	Total
50672	HAVE Dreams	51311	05/13/2011	120510	
50174	Heino, Linda	51311	05/13/2011	120511	90.00
50707	Hillock, Hope	51311	05/13/2011	120512	175.66
12361	Hollowed, Barbara	51311	05/13/2011	120513	326.40
14258	Hubbell, Linnea	51311	05/13/2011	120514	139.18
651637	IASB Publications	51311	05/13/2011	120515	128.14
50270	Jedrzejek, Linda	51311	05/13/2011	120516	21.95
13285	Kafkes, Anastasia	51311	05/13/2011	120517	4,096.00
12433	Kaplan Companies	51311	05/13/2011	120518	69.16
650284	Kelly, Leslie	51311	05/13/2011	120519	581.32
651648	Khattab, Falastin	51311	05/13/2011	120520	186.25
651165	Kidd Maureen	51311	05/13/2011	120521	75.00
651570	King, Peggy	51311	05/13/2011	120522	65.32
50453	Knowles-Porn, Terra	51311	05/13/2011	120523	916.13
12192	Koresch, Vicki	51311	05/13/2011	120524	287.18
650666	LaDuca, Katie	51311	05/13/2011	120525	130.34
*** Voided Check(s) ***					80.63
			05/13/2011	120527	0.00
16459	Lakeshore Learning	51311	05/13/2011	120526	1,217.49
650446	Lauer, Jill	51311	05/13/2011	120528	294.74
12182	Layer, Barbara A	51311	05/13/2011	120529	356.81
651605	Learning A-Z	51311	05/13/2011	120530	109.15
650709	Liebenow, Cathy	51311	05/13/2011	120531	630.00
650291	Lightspeed Technologies, Inc.	51311	05/13/2011	120532	803.65
651350	LinguiSystems Inc.	51311	05/13/2011	120533	741.45
650902	Little Friends Center for Autism	51311	05/13/2011	120534	210.00
50068	Marshall, Jill	51311	05/13/2011	120535	175.00
86	Maupin, Sherri	51311	05/13/2011	120536	364.51
12184	May, Mary F	51311	05/13/2011	120537	603.34
13061	Mayer-Johnson LLC	51311	05/13/2011	120538	1,395.00
650366	McCarthy, Tara	51311	05/13/2011	120539	183.60
50066	McCoy, Denise	51311	05/13/2011	120540	176.26
*** Voided Check(s) ***					0.00
			05/13/2011	120542	0.00
650577	McGraw-Hill Companies	51311	05/13/2011	120541	13,321.84
50801	McReynolds, Jill	51311	05/13/2011	120543	148.16
651380	MHS Incorporated	51311	05/13/2011	120544	421.00
651240	Mina, Robin	51311	05/13/2011	120545	537.90
50785	Modzelewski, Beth	51311	05/13/2011	120546	9.00
651649	Morrissey, Crysta	51311	05/13/2011	120547	1,421.75
14670	National Pen CoMPANY	51311	05/13/2011	120548	68.90
50871	National Professional Resources	51311	05/13/2011	120549	2,441.65
*** Voided Check(s) ***					0.00
			05/13/2011	120551	0.00
50045	NCS Pearson Inc.	51311	05/13/2011	120550	7,685.27
651325	Oakton Community College	51311	05/13/2011	120552	905.00
12188	Oates, Deborah	51311	05/13/2011	120553	146.36
651573	Parker, Suzanne	51311	05/13/2011	120554	36.00
651283	Pelaez, Sara	51311	05/13/2011	120555	60.00
13451	Phillips Flowers And Gifts	51311	05/13/2011	120556	102.90
50552	Phonak, LLC	51311	05/13/2011	120557	3,108.06
12190	Polinski, Lisa	51311	05/13/2011	120558	357.52
16247	PRO-ED	51311	05/13/2011	120559	41.80
16495	Provancal, Laurie	51311	05/13/2011	120560	345.98
651073	Pugsley, Eileen	51311	05/13/2011	120561	20.91
C	Quill Corp	51311	05/13/2011	120562	1,363.34
651359	Ramirez, Julie	51311	05/13/2011	120563	50.00
50158	Really Good Stuff	51311	05/13/2011	120564	19.94
50115	Research Press	51311	05/13/2011	120565	153.51

CASE

Vendor #	Vendor Name	Batch #	Check Date	Check #	Total
0869	RFB&D	51311	05/13/2011	120566	35.00
16488	Riverside Publishing	51311	05/13/2011	120567	2,996.40
50764	Ruge, Jane	51311	05/13/2011	120568	54.76
650654	SASED-IL PBIS Network	51311	05/13/2011	120569	85.00
13104	Scharinger, Michelle L	51311	05/13/2011	120570	99.56
15540	School Health	51311	05/13/2011	120571	277.02
15451	School Specialty Inc.	51311	05/13/2011	120572	171.88
650776	Segatti, Julie	51311	05/13/2011	120573	100.34
650196	Sertoma Speech & Hearing Center	51311	05/13/2011	120574	6,695.00
651023	Sharkey, Tricia	51311	05/13/2011	120575	105.53
50866	Sledz, Kathy	51311	05/13/2011	120576	369.24
14815	Smith, Melinda	51311	05/13/2011	120577	276.53
651354	Speech Corner	51311	05/13/2011	120578	104.80
16203	Sraga Hauser LLC	51311	05/13/2011	120579	2,710.50
651260	Sticken, Eric	51311	05/13/2011	120580	520.40
650720	Summit Professional Education	51311	05/13/2011	120581	318.00
*** Voided Check(s) ***			05/13/2011	120583	0.00
651276	Super Duper Publications	51311	05/13/2011	120582	889.35
651009	Tenacious Cleaning Service, Inc.	51311	05/13/2011	120584	7,335.00
651375	TEXTOL Systems Inc.	51311	05/13/2011	120585	72.21
50802	The Comprehensive Group	51311	05/13/2011	120586	18,700.50
651210	The Ink Well	51311	05/13/2011	120587	203.30
651199	The Master Teacher	51311	05/13/2011	120588	2,930.41
651629	The Prairie Clinic	51311	05/13/2011	120589	220.00
651400	Think Social Publishing, Inc.	51311	05/13/2011	120590	2,056.25
15039	Trantowski, Mary	51311	05/13/2011	120591	64.62
15014	UCP Infnitec	51311	05/13/2011	120592	2,878.18
50456	Von de Bur, Maureen	51311	05/13/2011	120593	245.51
650772	Weinbrenner, Laura K	51311	05/13/2011	120594	65.00
13751	Westone	51311	05/13/2011	120595	65.40
14959	Wilson Language Training Copr	51311	05/13/2011	120596	244.20
651638	Woodbine House	51311	05/13/2011	120597	22.13
50046	Youthlight, Inc	51311	05/13/2011	120598	48.85
Report Total					<u>\$171,498.82</u>

**Cooperative Association for Special Education**  
Treasurer's Report for the month of March 2011  
Cash, Investment and Book Balances

**Book Balance:**

General Fund Balance - SDS	\$	1,833,231.14
----------------------------	----	--------------

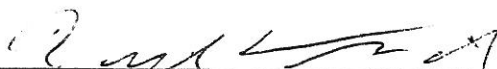
ISDLAF Liquid Accounts	\$	576,304.07
------------------------	----	------------

**Investment Balance:**

ISDLAF Max Account	\$	1,256,577.07
--------------------	----	--------------

Petty Cash	\$	350.00
------------	----	--------

Total Funds	\$	1,833,231.14
-------------	----	--------------

  
\_\_\_\_\_  
Signature of Treasurer

# Cooperative Association for Special Education

Treasurer's Report for the month of April 2011

Cash, Investment and Book Balances

## Book Balance:

General Fund Balance - SDS	\$	3,371,099.19
----------------------------	----	--------------

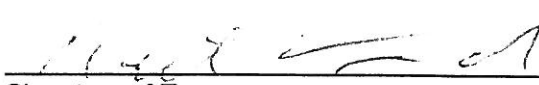
ISDLAF Liquid Accounts	\$	2,114,125.62
------------------------	----	--------------

## Investment Balance:

ISDLAF Max Account	\$	1,256,623.57
--------------------	----	--------------

Petty Cash	\$	350.00
------------	----	--------

Total Funds	\$	3,371,099.19
-------------	----	--------------

  
\_\_\_\_\_  
Signature of Treasurer

Alexander Mateo  
1140 Blue Heron Way  
Roselle, IL 60172  
(630) 276-6742  
alexcmateo@gmail.com

RECEIVED  
APR 18 2011

Monday, April 18, 2011

Jim Nelson  
Executive Director of Special Education  
C.A.S.E.  
22W600 Butterfield Road  
Glen Ellyn, IL 60137-6957

Dear Mr. Nelson:

I am writing to announce my resignation from C.A.S.E. and Glenbard South High School, effective at the end of two weeks (Friday, April 29).

This was not an easy decision to make. I have gained valuable experience working as a 1:1 aide at Glenbard South High School. While it is unfortunate that I had to transfer within the school, I am very grateful to you and Mr. Tacchi for helping me in my transition since arriving at the school. I have enjoyed being a part of the excellent team at C.A.S.E.

Thank you for providing me the opportunity to grow and for the trust you have placed in me.

I wish you and the cooperative all the best.

Sincerely,



Alexander Mateo

May 3, 2011

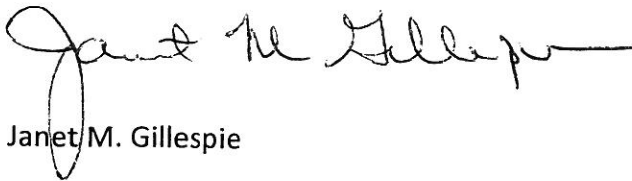
RECEIVED  
MAY 0 11

BY: \_\_\_\_\_

Dear Jim,

Please accept this letter as my official notice that I will not be returning for the 2011-2012 school year. I have truly enjoyed my time at CASE and will be happy to work with whoever is hired as my replacement.

Best regards,

A handwritten signature in cursive script, reading "Janet M. Gillespie". The signature is written in dark ink and is positioned above the printed name.

Janet M. Gillespie

## Deborah Marszalik

---

**From:** Justin Kerwin [Justin\_Kerwin@glenbard.org]  
**Sent:** Wednesday, May 04, 2011 1:34 PM  
**To:** Deborah Marszalik  
**Subject:** GLENBARD NORTH JOB COACH RESIGNATION

Good Afternoon,

I was recently approved for a Full-Time Social Studies position at Glenbard North High School next year. I'm incredibly excited about the opportunity to teach in a classroom and have therefore accepted the position. I would like to notify the CASE offices of my resignation from the Job Coach position at Glenbard North effective at the end of my current contract.

It has been a very rewarding job and I have learned much about high school students, students with disabilities and teaching in general. I enjoyed the position so much that I decided to go back to school in order to become a special educator.

Thank you for my employment with C.A.S.E. and I look forward to continuing to work with C.A.S.E. employees as an employee of District #87.

Sincerely,  
Justin

Justin Kerwin  
Job Coach  
Assistant Varsity Football  
Glenbard North High School  
(630) 681-3380  
[justinkerwin@glenbard.org](mailto:justinkerwin@glenbard.org)

### CONFIDENTIALITY NOTICE & ABUSE REPORTING:

This message and any attachments are confidential and may be protected by state and/or federal law.

If you are not the named recipient of this message, you are hereby notified that any disclosure, copying, distribution or use of this message or any attachment is prohibited. If you have received this message in error, please notify the sender immediately by replying to the sender and delete this copy from your system. Thank you for your cooperation. If you would like to report an inappropriate message that was sent to you or if you do not wish to receive additional messages from a sender please send a request to [email@glenbard.org](mailto:email@glenbard.org)

Be Green Keep It On Screen - Do Not Print This Message



Cooperative Association for Special Education  
22W600 Butterfield Rd., Glen Ellyn IL 60137-3957

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT (hereinafter the "Agreement") is made on the date hereinafter set forth by and between the Board of Directors (hereinafter the "Board") of the Cooperative Association for Special Education (hereinafter "CASE"), DuPage County, Illinois, and **Kerry Dornfeld**, hereinafter called the "Employee") residing at **3418 N. Bosworth, Chicago, IL 60657**, subject to ratification by the Board of Education of the Administrative District, solely in its capacity as Administrative District and legal and fiscal agent for CASE.

WITNESSETH:

1. EMPLOYMENT

- A. CASE hereby employs the Employee as a **Occupational Therapist**. The Employee's employment shall be governed by all of the provisions of this Agreement and the Collective Bargaining Agreement between CASE and the CASE Education Association.
- B. CASE shall pay to the Employee a salary of **MA Step 1\*** commencing on August 22, 2011 and terminating on the 31st day of May, 2012, in equal installments twice each month for a period of \_\_\_\_ months (24 pay periods = 12 months and 20 pay periods = 10 months). The Employee's salary will be recalculated annually based upon the Collective Bargaining Agreement then in effect.
- C. This Agreement shall continue from school year to school year unless the Employee provides CASE with written notice by February 1 of his/her resignation for the following school year or the Employee is dismissed by CASE with such notice as may be required by law.

2. EMPLOYEE QUALIFICATIONS AND DUTIES

- A. The Employee holds a valid teaching certificate issued by the Illinois State Teacher Certification Board, such license issued by the Department of Professional Regulation as may be required to provide the particular service, and in the case of an Orientation and Mobility, a certificate issued by the Association for Education and Rehabilitation of the Blind and Visually Impaired, which certificate, is properly registered and qualifies him/her for the position. The Employee shall be provided with a copy of the job description for his/her position specifying the required certification or license by the time that this Agreement is signed.
- B. The Employee agrees to devote his/her best efforts to fulfill the duties and responsibilities of his/her assignment.

\*\$45,399.00

Cooperative Association for Special Education  
22W600 Butterfield Rd., Glen Ellyn IL 60137-3957

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT (hereinafter the "Agreement") is made on the date hereinafter set forth by and between the Board of Directors (hereinafter the "Board") of the Cooperative Association for Special Education (hereinafter "CASE"), DuPage County, Illinois, and Rachel Latz, hereinafter called the "Employee") residing at 720 North Street, Essex, IL 60935, subject to ratification by the Board of Education of the Administrative District, solely in its capacity as Administrative District and legal and fiscal agent for CASE.

WITNESSETH:

1. EMPLOYMENT

- A. CASE hereby employs the Employee as a Vision Itinerant & O & M Specialist. The Employee's employment shall be governed by all of the provisions of this Agreement and the Collective Bargaining Agreement between CASE and the CASE Education Association.
- B. CASE shall pay to the Employee a salary of MA Step 1\* commencing on August 22, 2011 and terminating on the 31st day of May, 2012, in equal installments twice each month for a period of \_\_\_\_ months (24 pay periods = 12 months and 20 pay periods = 10 months). The Employee's salary will be recalculated annually based upon the Collective Bargaining Agreement then in effect.
- C. This Agreement shall continue from school year to school year unless the Employee provides CASE with written notice by February 1 of his/her resignation for the following school year or the Employee is dismissed by CASE with such notice as may be required by law.

2. EMPLOYEE QUALIFICATIONS AND DUTIES

- A. The Employee holds a valid teaching certificate issued by the Illinois State Teacher Certification Board, such license issued by the Department of Professional Regulation as may be required to provide the particular service, and in the case of an Orientation and Mobility, a certificate issued by the Association for Education and Rehabilitation of the Blind and Visually Impaired, which certificate, is properly registered and qualifies him/her for the position. The Employee shall be provided with a copy of the job description for his/her position specifying the required certification or license by the time that this Agreement is signed.
- B. The Employee agrees to devote his/her best efforts to fulfill the duties and responsibilities of his/her assignment.

\*\$49,889.00

**Item IV-B-1 – Draft III FY 2011-2012 C.A.S.E. Budget**

The FY 2011-2012 C.A.S.E. Final Budget was prepared based upon the assumptions previously approved by the Board.

See attached.

**RECOMMENDATION 1a:** The administration recommends acceptance of the FY 2011-2012 C.A.S.E. Budget.

**MOTION:** Move to accept the FY 2011-2012 C.A.S.E. Budget.

---

**RECOMMENDATION 1b:** Ask the District 16 and District 41 Boards to authorize the C.A.S.E. Budget to go on display in District 16 and District 41, and at C.A.S.E. as soon as possible after their next Board Meetings.

**MOTION 1b:** Ask District 16 and District 41 to take action at their next Board Meetings to put the C.A.S.E. Budget on display as soon as possible after their next Board Meetings.

---

**RECOMMENDATION 1c:** Ask the District 16 Board to conduct the budget hearing on the C.A.S.E. Budget at least thirty days after it has been put on display and adopt the budget prior to September 1, 2011.

**MOTION 1c:** Ask District 16 to conduct the budget hearing on the C.A.S.E. Budget at least thirty days after it has been put on display and adopt the budget prior to September 1, 2011.

**FY 12 changes:**

Total budget FY11	22,006,267.00	
Budget FY12 Draft 3		21,133,215.00
Difference		873,052.00
Budget DECREASE FY11 to FY12	873,052.00	4%

**Draft 3 Adjustments:**

Adjusted for actual Medical and Dental rates for FY12  
Add 1 FTE Transition Specialist for D87  
Add .8 FTE Occupational Therapist  
Add GIP class supplies for 2 additional classrooms  
Add Glenwood computers and Smart Boards  
Less 1 FTE Contractual Occupational Therapist  
Less 1.4 FTE Speech  
Less 1 Program Assistant D87

DPisowicz 5/11

# Budget Draft 3

Printed: 5/10/2011 2:30 PM  
CASE

Page 1 of 8

## Direct Service 100

Account Number	Description	Current Budget	Next Year Budget
100	Salaries	245,000.00	246,000.00
200	Employee Benefits	141,720.00	143,370.00
300	Purchased Services	10,600.00	10,000.00
400	Supplies And Materials	0.00	0.00
1201	Program Asst/Health Aide	397,320.00	399,370.00
100	Salaries	0.00	70,000.00
200	Employee Benefits	0.00	12,590.00
300	Purchased Services	0.00	300.00
400	Supplies And Materials	0.00	0.00
500	Capital Outlay	0.00	0.00
1202	Transition Specialist	0.00	82,890.00
200	Employee Benefits	0.00	0.00
1207	Hearing Itinerant	0.00	0.00
200	Employee Benefits	0.00	0.00
300	Purchased Services	17,320.00	26,570.00
400	Supplies And Materials	265,213.00	267,220.00
500	Capital Outlay	74,271.00	56,530.00
700	Paid To Districts	0.00	0.00
1210	Assistive Technology	356,804.00	350,320.00
100	Salaries	360,000.00	427,000.00
200	Employee Benefits	57,280.00	68,850.00
300	Purchased Services	1,600.00	2,300.00
400	Supplies And Materials	10,000.00	22,000.00
1212	BD Teacher	428,880.00	520,150.00
100	Salaries	595,000.00	575,000.00
200	Employee Benefits	80,570.00	80,630.00
300	Purchased Services	8,500.00	9,000.00
400	Supplies And Materials	3,000.00	5,000.00
500	Capital Outlay	2,000.00	2,000.00
1216	Adaptive PE	689,070.00	671,630.00
100	Salaries	124,000.00	150,000.00
200	Employee Benefits	58,350.00	82,190.00
300	Purchased Services	3,200.00	3,500.00
1400	Job Coach	185,550.00	235,690.00
100	Salaries	183,500.00	199,000.00
200	Employee Benefits	13,000.00	13,000.00
300	Purchased Services	36,600.00	32,600.00
400	Supplies And Materials	5,500.00	6,000.00
1600	Extended School Year	238,600.00	250,600.00
100	Salaries	15,000.00	15,000.00
200	Employee Benefits	3,100.00	3,100.00
300	Purchased Services	3,000.00	3,000.00
1900	After School Program	21,100.00	21,100.00
1000	Instruction	\$2,317,324.00	2,531,750.00
100	Salaries	1,451,000.00	1,515,000.00
200	Employee Benefits	189,500.00	189,000.00
300	Purchased Services	15,210.00	15,210.00
400	Supplies And Materials	26,700.00	26,740.00



# Budget Draft 3

Printed: 5/10/2011 2:30 PM

SE

**Direct Service 100**

Account Number	Description	Current Budget	Next Year Budget
2113	Social Work Services	1,682,410.00	1,745,950.00
100	Salaries	57,000.00	33,000.00
200	Employee Benefits	9,330.00	8,320.00
300	Purchased Services	500.00	500.00
2119	Directions Program D87	66,830.00	41,820.00
100	Salaries	1,554,300.00	1,666,000.00
200	Employee Benefits	481,680.00	496,300.00
300	Purchased Services	225,200.00	125,200.00
400	Supplies And Materials	33,000.00	25,000.00
500	Capital Outlay	15,000.00	15,000.00
700	Paid To Districts	0.00	0.00
2131	OT/PT Services	2,309,180.00	2,327,500.00
100	Salaries	1,450,000.00	1,420,000.00
200	Employee Benefits	208,650.00	223,150.00
300	Purchased Services	45,910.00	65,310.00
400	Supplies And Materials	44,100.00	44,120.00
500	Capital Outlay	0.00	0.00
2140	Psychological Services	1,748,660.00	1,752,580.00
100	Salaries	1,574,600.00	1,530,500.00
200	Employee Benefits	202,440.00	209,210.00
300	Purchased Services	117,400.00	119,810.00
400	Supplies And Materials	30,320.00	30,320.00
500	Capital Outlay	30,000.00	30,000.00
700	Paid To Districts	0.00	0.00
2152	Speech Pathology Service	1,954,760.00	1,919,840.00
100	Salaries	314,000.00	286,000.00
200	Employee Benefits	52,140.00	53,120.00
300	Purchased Services	433,746.00	440,330.00
400	Supplies And Materials	65,400.00	66,350.00
500	Capital Outlay	0.00	0.00
600	Other Objects	7,700.00	7,700.00
2210	Improvement Of Instruction	872,986.00	853,500.00
100	Salaries	252,885.00	297,650.00
200	Employee Benefits	78,940.00	78,810.00
300	Purchased Services	5,990.00	7,990.00
400	Supplies And Materials	0.00	0.00
2322	Office Of Coordinator	337,815.00	384,450.00
300	Purchased Services	58,600.00	58,600.00
400	Supplies And Materials	20,000.00	5,000.00
2610	Central & Computer Serv	78,600.00	63,600.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	0.00
2900	Other Support Services	0.00	0.00
2000	Support Services	\$9,051,241.00	9,089,240.00
300	Purchased Services	0.00	0.00
2900	Other Support Services	0.00	0.00
200	Employee Benefits	0.00	0.00

# Budget Draft 3

Printed: 5/10/2011 2:30 PM  
SE

Page 3 of 8

## Direct Service 100

Account Number	Description	Current Budget	Next Year Budget
300	Purchased Services	500.00	2,000.00
400	Supplies And Materials	4,200.00	4,310.00
3100	Community Services	4,700.00	6,310.00
3000	Community Services	\$4,700.00	6,310.00
300	Purchased Services	0.00	0.00
4100	Pymnt Othr Gov Unit-In St	0.00	0.00
300	Purchased Services	19,000.00	0.00
700	Paid To Districts	0.00	0.00
4120	Payments Sp Ed Programs	19,000.00	0.00
200	Employee Benefits	1,600,000.00	2,300,000.00
4180	On Behalf Payment	1,600,000.00	2,300,000.00
400	Supplies And Materials	1,821,850.00	0.00
600	Other Objects	165,000.00	165,000.00
700	Paid To Districts	0.00	300,000.00
4320	Payments Sp Ed Transfers	1,986,850.00	465,000.00
4000	Paid To Other Districts	\$3,605,850.00	2,765,000.00
100	Direct Service	14,979,115.00	14,392,300.00

# Budget Draft 3

Printed: 5/10/2011 2:30 PM  
SE

Page 4 of 8

## Adm Serv 200

Account Number	Description	Current Budget	Next Year Budget
200	Employee Benefits	0.00	0.00
1199	Insurance Disbursement	0.00	0.00
1000	Instruction	\$0.00	0.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	0.00
300	Purchased Services	300.00	0.00
2210	Improvement Of Instruction	300.00	0.00
100	Salaries	138,000.00	140,760.00
200	Employee Benefits	77,190.00	58,720.00
300	Purchased Services	32,800.00	32,800.00
400	Supplies And Materials	0.00	0.00
500	Capital Outlay	0.00	0.00
2321	Office Of Director	247,990.00	232,280.00
100	Salaries	206,640.00	173,910.00
200	Employee Benefits	48,360.00	35,810.00
300	Purchased Services	4,000.00	4,340.00
400	Supplies And Materials	4,530.00	4,530.00
500	Capital Outlay	2,000.00	2,000.00
600	Other Objects	2,600.00	2,600.00
2322	Office Of Coordinator	268,130.00	223,190.00
100	Salaries	146,000.00	181,500.00
200	Employee Benefits	53,340.00	50,540.00
300	Purchased Services	207,900.00	158,630.00
400	Supplies And Materials	25,000.00	25,000.00
500	Capital Outlay	50,000.00	54,000.00
700	Paid To Districts	0.00	0.00
2510	Business Office	482,240.00	469,670.00
300	Purchased Services	0.00	0.00
500	Capital Outlay	0.00	0.00
2530	Facilities Acquisition	0.00	0.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	0.00
300	Purchased Services	78,300.00	58,500.00
400	Supplies And Materials	10,000.00	5,000.00
500	Capital Outlay	0.00	0.00
2542	Building Oper & Maint	88,300.00	63,500.00
2000	Support Services	\$1,086,960.00	988,640.00
200	Adm Serv	1,086,960.00	988,640.00



# Budget Draft 3

Printed: 5/10/2011 2:30 PM  
SE

CIS 400

Account Number	Description	Current Budget	Next Year Budget
100	Salaries	195,000.00	162,900.00
200	Employee Benefits	33,030.00	34,040.00
300	Purchased Services	6,760.00	7,900.00
400	Supplies And Materials	2,100.00	2,000.00
500	Capital Outlay	0.00	0.00
1204	PH Itinerant	236,890.00	206,840.00
100	Salaries	663,020.00	702,000.00
200	Employee Benefits	103,210.00	116,750.00
300	Purchased Services	29,500.00	29,500.00
400	Supplies And Materials	10,000.00	10,000.00
500	Capital Outlay	1,000.00	1,000.00
1206	Vision Itinerant	806,730.00	859,250.00
100	Salaries	920,000.00	955,000.00
200	Employee Benefits	147,920.00	146,320.00
300	Purchased Services	49,000.00	49,200.00
400	Supplies And Materials	70,000.00	50,000.00
500	Capital Outlay	70,000.00	70,000.00
700	Paid To Districts	0.00	0.00
1207	Hearing Itinerant	1,256,920.00	1,270,520.00
100	Salaries	167,000.00	103,000.00
200	Employee Benefits	50,620.00	30,090.00
300	Purchased Services	31,800.00	26,800.00
400	Supplies And Materials	0.00	0.00
500	Capital Outlay	0.00	0.00
1208	Interpreter/Signer	249,420.00	159,890.00
100	Salaries	183,000.00	148,000.00
200	Employee Benefits	51,060.00	38,150.00
300	Purchased Services	5,000.00	5,000.00
400	Supplies And Materials	2,000.00	2,000.00
500	Capital Outlay	0.00	0.00
1218	O & M Itinerant	241,060.00	193,150.00
1000	Instruction	\$2,791,020.00	2,689,650.00
300	Purchased Services	100,000.00	100,000.00
400	Supplies And Materials	1,000.00	1,000.00
500	Capital Outlay	0.00	0.00
2152	Speech Pathology Service	101,000.00	101,000.00
100	Salaries	0.00	0.00
200	Employee Benefits	6,000.00	6,000.00
300	Purchased Services	13,000.00	13,000.00
400	Supplies And Materials	1,000.00	1,000.00
500	Capital Outlay	10,000.00	10,000.00
2210	Improvement Of Instruction	30,000.00	30,000.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	0.00
300	Purchased Services	0.00	0.00
2321	Office Of Director	0.00	0.00
100	Salaries	159,000.00	159,540.00
200	Employee Benefits	36,030.00	36,890.00

# Budget Draft 3

Printed: 5/10/2011 2:30 PM  
SE

CIS 400

Account Number	Description	Current Budget	Next Year Budget
300	Purchased Services	600.00	2,640.00
2322	Office Of Coordinator	195,630.00	199,070.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	0.00
300	Purchased Services	71,000.00	63,000.00
400	Supplies And Materials	6,000.00	6,000.00
500	Capital Outlay	10,000.00	10,000.00
2510	Business Office	87,000.00	79,000.00
300	Purchased Services	93,000.00	92,800.00
2542	Building Oper & Maint	93,000.00	92,800.00
2000	Support Services	\$506,630.00	501,870.00
400	CIS	3,297,650.00	3,191,520.00

# Budget Draft 3

Printed: 5/10/2011 2:30 PM

SE

GW 500

Account Number	Description	Current Budget	Next Year Budget
100	Salaries	1,081,360.00	1,010,000.00
200	Employee Benefits	296,800.00	279,300.00
300	Purchased Services	18,000.00	55,700.00
400	Supplies And Materials	46,500.00	46,500.00
500	Capital Outlay	10,000.00	18,000.00
600	Other Objects	0.00	0.00
700	Paid To Districts	0.00	0.00
1212	BD Teacher	1,452,660.00	1,409,500.00
100	Salaries	56,500.00	47,000.00
200	Employee Benefits	8,280.00	9,545.00
300	Purchased Services	350.00	350.00
400	Supplies And Materials	5,300.00	5,300.00
500	Capital Outlay	0.00	0.00
1219	Physical Education BD	70,430.00	62,195.00
1000	Instruction	\$1,523,090.00	1,471,695.00
100	Salaries	168,500.00	196,500.00
200	Employee Benefits	28,200.00	35,040.00
300	Purchased Services	800.00	800.00
400	Supplies And Materials	3,000.00	3,000.00
500	Capital Outlay	0.00	0.00
2113	Social Work Services	200,500.00	235,340.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	0.00
2131	OT/PT Services	0.00	0.00
100	Salaries	25,000.00	17,500.00
200	Employee Benefits	14,620.00	15,670.00
300	Purchased Services	9,500.00	32,480.00
400	Supplies And Materials	1,050.00	1,000.00
500	Capital Outlay	0.00	0.00
2134	Nurse Services	50,170.00	66,650.00
100	Salaries	60,500.00	40,500.00
200	Employee Benefits	8,180.00	1,940.00
300	Purchased Services	800.00	500.00
400	Supplies And Materials	1,600.00	1,600.00
2140	Psychological Services	71,080.00	44,540.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	0.00
400	Supplies And Materials	0.00	0.00
2152	Speech Pathology Service	0.00	0.00
100	Salaries	14,000.00	16,000.00
200	Employee Benefits	3,460.00	3,510.00
300	Purchased Services	7,500.00	7,500.00
400	Supplies And Materials	2,000.00	2,000.00
600	Other Objects	2,000.00	2,000.00
2210	Improvement Of Instruction	28,960.00	31,010.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	0.00
300	Purchased Services	0.00	0.00

# Budget Draft 3

Printed: 5/10/2011 2:30 PM

Page 8 of 8

SE

GW 500

Account Number	Description	Current Budget	Next Year Budget
2321	Office Of Director	0.00	0.00
100	Salaries	58,000.00	58,000.00
200	Employee Benefits	27,896.00	24,610.00
300	Purchased Services	600.00	640.00
2322	Office Of Coordinator	86,496.00	83,250.00
100	Salaries	187,000.00	182,000.00
200	Employee Benefits	20,650.00	29,620.00
300	Purchased Services	3,300.00	3,350.00
600	Other Objects	0.00	0.00
2410	Office Of Principal Serv	210,950.00	214,970.00
300	Purchased Services	13,300.00	13,300.00
400	Supplies And Materials	6,000.00	6,000.00
500	Capital Outlay	46,000.00	20,000.00
2510	Business Office	65,300.00	39,300.00
300	Purchased Services	50,000.00	0.00
2530	Facilities Acquisition	50,000.00	0.00
300	Purchased Services	315,990.00	329,000.00
400	Supplies And Materials	10,000.00	5,000.00
500	Capital Outlay	0.00	0.00
700	Paid To Districts	0.00	0.00
2542	Building Oper & Maint	325,990.00	334,000.00
400	Supplies And Materials	0.00	0.00
2559	Other Pupil Transp Serv	0.00	0.00
2000	Support Services	\$1,089,446.00	1,049,060.00
300	Purchased Services	30,000.00	30,000.00
4100	Pymnt Othr Gov Unit-In St	30,000.00	30,000.00
300	Purchased Services	0.00	10,000.00
4120	Payments Sp Ed Programs	0.00	10,000.00
4000	Paid To Other Districts	\$30,000.00	40,000.00
500	GW	2,642,536.00	2,560,755.00
Report Total:		\$22,006,261.00	\$21,133,215.00

**Cooperative Association for Special Education**  
**2011-2012**  
**Expenditure Distribution by Services**

	FY 11 Budget	Draft 3 FY 12 Tentative Budget
Direct Services	11,396,271	11,627,300
On Behalf Payment	1,600,000	2,300,000
Medicaid	165,000	165,000
ARRA IDEA Flow Thru	1,587,890	300,000
ARRA Preschool Flow Thru	233,960	0
Administrative Services	1,086,960	988,640
Low Incidence	3,297,650	3,191,520
Glenwood	2,638,536	2,560,755
 Total Expenditures	 22,006,267	 21,133,215

**Cooperative Association for Special Education**

**FY2012 Budget Draft 3**

**Revenue Recap**

Revenue Source	FY 11	FY 12
	Current Budget	Tentative Budget
<hr/>		
Local		
Direct Services	6,350,895	6,205,870
Tuition	4,014,290	3,877,248
Extended School Year	238,600	250,600
Earnings on Investments	10,000	10,000
Rental-Modular Classroom	0	0
Textbooks	5,000	5,000
Pupil Athletic Activities	500	500
Services Provided other Districts		
CASE-Administration	128,000	128,000
Diagnostic Services	60,000	60,000
Private Source	2,100	2,100
Miscellaneous	1,500	1,500
State		
Personnel Reimbursement	1,546,796	1,502,928
On Behalf Payment	1,600,000	2,300,000
Federal		
ARRA IDEA Flow Thru	1,587,890	300,000
ARRA Preschool Flow Thru	233,960	0
IDEA	5,886,641	6,148,190
Preschool	172,095	176,280
Medicaid	168,000	165,000
	<hr/>	
Interest/Medicaid Fund Balance	500,000	n/a
(for Glenwood Renovation)		
Total Revenue	\$22,506,267	\$21,133,215

**Item IV-B-2 – Renewal of Infinitec Membership for July 1, 2011 – June 30, 2012**

During the past school year, Infinitec has augmented our special education programming in numerous ways. We have rented a variety of communication devices for students. We have had CASE staff attend various Infinitec workshops.

CASE and member districts purchased Assistive Technology and software through the Infinitec group But netting a savings of 25-40%

CASE employees completed the ISBE commonly required trainings through the Infinitec classroom. Staff received CPDUs for watching the videos and completing the online quiz

In response to CASE's request, Infinitec will launch additional online trainings including Food Allergies and Diabetes Care.

Infinitec launched a series of webinars. CASE and District employees received professional development through viewing the webinars after school. Infinitec is responding to district requests to provide staff development in a cost effective manner.

Based on feedback from the linkage meetings, the needs assessment and Administrative Team, Infinitec continues to provide CASE and member districts with a service that is cutting edge.

**RECOMMENDATION:** The administration recommends continuing membership in Infinitec.

**MOTION:** Move to renew membership in the Infinitec Assistive Technology Coalition for 2011-2012.



# Infinitec

infinite potential through assistive technology

RECEIVED  
RECEIVED  
APR 01 2011  
APR 08 2011

To: **Infinitec Assistive Technology Coalition Superintendents and Directors**

From: Paul Dulle, President and CEO, and  
Peggy Childs, Executive Vice-President

Date: March 31, 2011

Re: **Assistive Technology Coalition Membership FY12**

It has been a privilege to work with your school staff and students during the FY11 school year through the Infinitec Assistive Technology (AT) Coalitions. Together, we've been able to improve online services, increase equipment resources, provide technical assistance, and offer state-of-the-art training programs that benefit all students.

We look forward to serving your staff and students during the FY12 school year and thank you for your continued commitment to providing quality assistive technology and educational resources to enhance the lives of your students.

We invite you to renew your participation in the Infinitec Assistive Technology Coalition for FY12. The forms needed for the renewal process are enclosed:

- **Membership Renewal Notice – FY12**
- **District Information Form**

By 4/29/11, please return your agency's signed Membership Renewal Notice along with your completed District Information Form. They can be mailed or faxed to:

Peggy Childs  
UCP-Infinitec  
7550 W. 183<sup>rd</sup> Street  
Tinley Park, IL 60477  
(708) 444-4204 (fax)

Membership billing will be issued during July 2011. If you are interested in paying your participation fee before July 1, 2011, please let Peggy know when you return your Membership Renewal Form.

If you have any questions, please call 708-444-8460 ext. 228 (Peggy) or ext. 240 (Dave). Or email [pchilds@ucpnet.org](mailto:pchilds@ucpnet.org).

We are grateful for the opportunity to serve you and your districts. Enclosed is also a flyer highlighting the services and resources that are available to you as AT Coalition members.



## District Information Form

Please list information for each district served by your agency.

This is helpful to ensure UCP knows which districts are eligible to participate in coalition activities. Secondly, the numbers of districts and schools are helpful for pursuing grants, etc.

Please complete and attach District Information Form to Membership Renewal and fax to **708-444-4204** by **April 16, 2011**. Or mail to:  
P. Childs - UCP/Infinitec - 7550 W. 183rd St. - Tinley Park, IL 60477

[illegible]



**Infinitec Assistive Technology Center**  
7550 W. 183<sup>rd</sup> Street ♦ Tinley Park, IL 60477  
708-444-8460 ext. 240 ♦ 708-444-4204 (fax)

**Membership Renewal Notice**  
**Infinitec Assistive Technology Coalition**  
**2011-2012**

**On behalf of our Agency: \_\_\_\_\_, this notice is submitted to confirm our renewal for participation in the Infinitec Assistive Technology Coalition for FY 2012 (July 1, 2011 through June 30, 2012).**

**We understand and agree to participation fees as outlined below and explained in Attachments I and II.**

**AT Coalition Fees**

- The annual membership fee is equal to the amount of 55 cents times each child enrolled in each agency's local school district(s). This count will be based on the previous Fall's annual local district enrollment count form filed with the ISBE. The minimum fee assessed will be \$1500. ( Exemption: if you are a continuing member entity who paid less than \$1500 for FY11, your FY 12 fee will continue to be based on only the 55 cent student formula)
- Membership fees will be used primarily to fund the equipment program, training, online services, development and provision of resources, and the cost of administration of the coalition.
- Collaboration/Training is provided as requested via fee for service. Fees are listed in Attachment I. *If your agency would like to reserve collaboration/training days, please complete Attachment I and fax with this signed renewal sheet.*
- Equipment rental fee one-twentieth (5%) of the replacement cost of the item borrowed per month and graduated fees beyond 3 months. Designated rental credit will be applied towards purchase. Please refer to Attachment II.

\_\_\_\_\_  
**Signature/Position**

\_\_\_\_\_  
**Date**

**Please enter your agency name, sign, and attach "District Information."**  
(To reserve collaboration/training days, complete and add Attachment I)

***Fax by April 16, 2011 to***

**708.444.4204**

Or mail to:

P. Childs ☞ UCP/Infinitec ☞ 7550 W. 183rd St. ☞ Tinley Park, IL 60477

Questions? 708.444.8460 ext. 240 (Dave) or ext. 228 (Peggy)

**Item IV-B-3 – EBC Insurance Rate Increases FY 2011/2012**

The EBC Board approved, at their April 20<sup>th</sup> meeting, a 13% HMO increase and an average 6.6% PPO increase to members for 2011/2012. In addition, to bring the C.A.S.E. PPO health plan into compliance with new healthcare reform rules, several exclusions and annual limits (adult preventative, well child) have to be removed. This policy change will increase the total PPO premium to a 7.75% change.

Several other annual limits which involved dollar amounts were allowed to be converted to “visit” limits. This was done with no increase to premium.

Since the HMO increase was greater than the 11% limit in the current agreement the upper 2% was split with the members at the bargaining unit.

A 0% increase was approved for the dental plan.

**RECOMMENDATION:** The administration recommends approval of EBC Rate Increases FY 2011/2012.

**MOTION:** Move to approve the EBC Rate Increases FY 2011/2012.