



Glen Ellyn School District 41

A K-8 district serving parts of Carol Stream, Glendale Heights, Glen Ellyn, Lombard and Wheaton

Dr. Ann K. Riebock, Superintendent

MINUTES

GLEN ELLYN SCHOOL DISTRICT 41

BOARD OF EDUCATION REGULAR MEETING

APRIL 23, 2012 - 7:30 PM

CENTRAL SERVICES OFFICES, 793 NORTH MAIN STREET, GLEN ELLYN, ILLINOIS

Call to Order

The Board of Education Meeting was called to order at 7:37 p.m.

Electronic Participation

Board members Terra Costa Howard and John Kenwood were not able to attend the meeting in person due to illnesses. In accordance with District 41 policy, Mrs. Howard and Mr. Kenwood notified the superintendent's office they would not be physically present for the Board meeting, but would like to participate in the meeting by phone.

Dan Smith moved and Steve Vondrak seconded to approve the participation of Terra Howard and John Kenwood by phone in the April 23, 2012 Board of Education meeting. On a roll call vote answering "Aye": Vondrak, Ellis, Smith and Nelson; answering "Nay": None. Motion carried.

Pledge of Allegiance

Vice President Drew Ellis led in the recital of the Pledge of Allegiance.

Roll Call

Upon the roll being called, the following answered present: John Kenwood, Steve Vondrak, Dan Smith, Jr., Terra Costa Howard, Drew Ellis and Erica Nelson. Sam Black was absent.

Public Participation

There was no public participation.

Presentations, Reports and Initiatives

There were no presentations given.

Action Items

- A. Consent Agenda: Mrs. Nelson asked if there were any items board members would like pulled from the consent agenda to be considered separately. Hearing none,

Drew Ellis moved and Dan Smith seconded to approve the reports and actions contained in the consent agenda as presented including:

1. *Human Resources*
 - a) *Personnel Report (Attachment)*
 - 1) *Employment Recommendations*
 - 2) *Leaves of Absence*
 - 3) *Resignations*
 - b) *Resolution Authorizing the Dismissal of Educational Support Personnel (Attachment)*
2. *Finance, Facilities & Operations (Attachment)*
 - a) *Treasurer's Report*
 - b) *Investment Schedule*
 - c) *Monthly Revenue/Expenditure Summary Report*
 - d) *Summary of Bills & Payroll*
 - e) *School District Payment Order*
 - f) *Vandalism/Damage Report*
 - g) *Disposal of Surplus Property*
 - h) *2011-2012 FOIA Report*
 - i) *School Maintenance Project Grant*
3. *Other Matters*
 - a) *Approval of Board Meeting Minutes*
 - 1) *April 9, 2012 Regular Meeting*
 - 2) *April 9, 2012 Regular Meeting - Closed Session*
 - 3) *April 16, 2012 Special Meeting*
 - 4) *April 16, 2012 Special Meeting - Closed Session*

On a roll call vote answering "Aye": Vondrak, Howard, Ellis, Smith, Kenwood and Nelson; answering "Nay": None. Motion carried

B. Superintendent's Recommendations: The board considered the following recommendations which were discussed at the April 9, 2012 meeting:

1. **2012-2013 Copy Paper Bid Results:** The administration's recommendation for contracting with Unisource for copy paper needs for the 2012-2013 school year. The low bid of four, Unisource will provide delivery of 1,824 cases at \$28.45 per case for a total of \$51,892.80.

John Kenwood moved and Drew Ellis seconded to approve the administration's recommendation as presented. On a roll call vote answering "Aye": Howard, Ellis, Smith, Kenwood, Vondrak and Nelson; answering "Nay": None. Motion carried.

2. **SmartMusic Subscription for Band/Orchestra Program:** The administration's recommendation to purchase student subscriptions for the 2012-2013 school year of SmartMusic at an annual cost of \$19,635 based on the following specifications for a projected 700 students.

SmartMusic yearly student subscription - \$27.00 per student
SmartMusic yearly teacher subscription - \$150 per teacher
Instrumental Microphone for teacher - \$14.96 (one time purchase)

John Kenwood moved and Drew Ellis seconded to approve the administration's recommendation as presented. On a roll call vote answering "Aye": Ellis, Smith, Kenwood, Vondrak, Howard and Nelson; answering "Nay": None. Motion carried.

Superintendent's Report

Superintendent Dr. Ann Riebock elected to forgo her report due to the large agenda and number of discussion items.

Board Reports

- A. Board Committee Reports: There were none given.
- B. Terra Howard reported on the following:
1. April 5, 2011 Learning Leadership Team meeting including:
 - An RtI overview provided by Stacy Onak
 - Small group work to identify ways in which students could assess/self-assess the Learner Characteristics.
 - A preview of the recommendation for Spanish Curriculum Textbooks for the 2012-2013 school year
 2. Abraham Lincoln PTA activities including Annual Student Talent Night, April 13; the Senior Tea, April 20; Fun Fair, April 21; and Olympic Day, May 31 (last day of the year). Mrs. Howard noted that Lincoln's PTA is very supportive of the board's work.
 3. Benjamin Franklin PTA activities including Shamrock Soiree, March 10 (evening fundraiser which was very successful); High Interest Day, May 4; 5th grade celebration, May 25 and the election of officers.
- C. Erica Nelson reported on the following:
1. PTA District 36 Annual Meeting and Awards meeting, April 10, Benjamin Franklin (attended on Sam Black's behalf). Awards given to Kristen Massey, Lincoln President, received Rookie of the Year; Ben Franklin received first place for technology implementation; Holiday Sharing received the Community Outreach Award.
 2. Mrs. Nelson also attended PTA Executive Council on April 23 which included the election of the Executive Board: Jodi Baltimore, president; Shana Farris, vice president; Jennifer Malec, secretary and Deborah du Vair, Treasurer.
 3. CIT meeting on April 19
- D. Dan Smith reported on his attendance at Lincoln's Fun Fair and working the tic-tac-toe booth. Mr. Smith noted that the event was shortened and worked out very well.

Discussion Items

The Board discussed the following matters:

- A. School Board Policy Revisions-First Reading:
1. Section II - School Board - 2:150 - Committees: Superintendent Dr. Ann Riebock noted that the recommended revision to this policy reflects a small but relevant language change regarding the board president's authority to appoint board members to committees.
 2. Section IV - Operations - All policies: Dr. Riebock reported that all of section four has been reviewed with various modifications and deletions throughout. Some of the more complex policies and/or procedures such as investment and fiscal philosophy have been reviewed over the past few years and required no changes.
 3. Section VII - Students - 7:20 Harassment of Student Prohibited: This update is required by law prior to being filed with the state via the Regional Office of Education.

Mrs. Nelson thanked Co-committee member Sam Black and staff involved in the policy review and asked that any further comments be forwarded to her, Sam or Ann so they can be included in the second reading draft that will be presented at the May 14, 2012 Board meeting.

- B. Hadley Junior High School Yearbook Printing Recommendation: The administration is recommending acceptance of the low bid from Jostens Publishing for the Hadley yearbook. The cost of \$12.80 per is a flow through cost meaning the actual cost of the yearbook is passed along to those who purchase it. The board expects to take action on this matter at its May 14, 2012 meeting.

The board discussed the idea of placing this item on the consent agenda and possibly identifying others which can be placed on the consent agenda after an initial discussion by the board. It was the consensus of the board to place this item on the May 14 consent agenda.

- C. 2012 Furniture Bid Results (Attachment): The administration is recommending approval of furniture purchases as a part of the district's age and obsolescence plan to refresh and replace aging furnishings including the flat-top classroom desks at Hadley as well as equipping 24 more elementary classrooms (8 per building) with 21st century furniture.

A school furniture bid was published on March 8, 2012. Fourteen bid packets were released to vendors and three packets were submitted. The bid stipulated that the award could be split by manufacturer. A summary of the bid results is attached.

The typical elementary classroom will include:

- 25 student desks and chairs – 21st century model classroom
- 1 teacher desks, chairs, file cabinets and planner activity tables
- 8 Hokki rockers
- 8 beanbag chairs
- 1 computer table and chairs

The low bid for the 21st century classroom furniture is \$196,332.50; the low bid for the Hadley desks, chairs and miscellaneous bookcases and shelving is \$33,508.57. The administration is recommending board approval of the purchase of furniture from multiple vendors in the amount of \$229,841.07. The board expects to take action on the matter at its May 14, 2012 meeting.

- D. 2012 Summer Painting Projects: The administration is recommending summer painting projects at Churchill, Benjamin Franklin and Forest Glen schools. A plan has been developed for each school that will provide unique characteristics and align with the 21st century classroom concept. On March 8, 2012, the district solicited bids for its 2012 summer painting projects. A public bid opening was held on the due date of March 23, 2012. Six vendors participated and submitted bids. Below is a summary of bid results:

Contractor	Franklin	Churchill	Forest Glen	Total
Bill's Painting	\$85,580	\$50,700	\$43,800	\$180,080
G.P. Maintenance				\$240,000
LeCuyer				\$229,690
Bocone Painting		\$80,000	\$78,000	\$158,000
McGinnins Painting	\$72,644	\$73,692	\$59,868	\$206,204
Nedrow Decorating				\$419,000

The administration is recommending the acceptance of the low bid of \$180,080.00 from Bill's Painting to repaint Benjamin Franklin, Forest Glen and Churchill schools. The board expects to take action on the matter at its May 14, 2012 meeting.

- E. Final Phase of Smart Board Rollout (Attachment): The administration is recommending the completion of the Smart Board rollout for the remaining classrooms in the district. Proposals were received from two vendors, Chicago Office Technology Group and United Visual. These companies are part of the MAP-E program which is a buying group with other DuPage school districts that allows discounted pricing on Smart technology. A summary of the proposals is attached.

The annual cost for the lease will be \$23,890.76 with a total cost at the end of the lease of \$119,453.80. Installation will cost \$13,125.00. The board expects to take action on the matter at its May 14, 2012 meeting.

- F. Food Services POS Acquisition (Attachment): The district is moving toward full implementation of the National School Lunch Program (NSLP) for 2012-2013 with the roll out of a hot lunch program at each elementary school. As a part of this roll-out the purchase of a Point of Service (POS) system is required. The district currently uses NutriKids by LunchByte Systems for the Hadley POS System. While this system can expand to include the 4 additional sites it cannot fully integrate with the Skyward Student Database system.

The district specifically reviewed two systems, Skyward and Meal Time with first year acquisition costs of \$27,643 and \$21,903 respectively. The administration feels that the Skyward system best meets the needs of the district and interfaces seamlessly with the district's Skyward student data system. Therefore, the administration is recommending the purchase of the Skyward System in the amount of \$27,643. Additional costs associated with this recommendation will be for future annual support projected to be \$3,997.00 per year beginning in 2012-13. This support fee is expected to increase annually by 3.8%. The administration does not expect to incur additional hardware costs as existing inventory will be repositioned.

The board expects to take action on the matter at its May 14, 2013 meeting.

- G. Elementary School Computer Refresh: The administration is recommending the purchase of 245 desktops and monitors and 550 laptops from Tiger Direct through American Capital Leasing with a five-year dollar buyout lease; the annual cost will be \$40,520.33 with a total cost by the end of the five-year lease of \$202,601.67. This recommendation is phase two of creating a 1:1 access of technology for all students and is a part of the long-range technology plan and follows a similar recommendation made last year for Hadley. The administration is recommending purchasing the laptops through American Capital Leasing with a three-year fair market value lease; the annual cost will be \$25,736.64 with a total cost at the end of the lease of \$377,209.91. Additionally, the administration is recommending the purchase of twenty-seven storage carts from Tiger Direct through Heartland Business Solutions for \$32,076.54.

The board discussed the large expense and wondered if there is a more efficient model (i.e. pool laptops together in a check out system rather than dedicated to individual classrooms). Mr. Wood explained that this proposal allows the district enough flexibility to accommodate either model which may differ from grade level to grade level, school to school. The lab model does not necessarily work in all situations. Mr. Wood further explained that this model will also mirror the 21st classroom pilots. Mrs. Carlson added that this model will work well with the new Compass Learning Odyssey program as well and noted the extensive research that is required with Common Core.

The board expects to take action on the matter at its May 14, 2012 meeting.

- H. iPad Rollout for Exploratory and Elementary Schools: The administration is recommending the purchase of 120 iPads from Apple through American Capital with a three-year fair market value lease. The annual cost of the lease will be \$21,544.00 with a total cost at the end of the lease of \$64,632.00 Through a combination of utilizing existing iPads at each of the schools and a purchase of 120 iPads which will accommodate specific purchases for Hadley music, exploratory, and elementary PE, there will be an allocation of 10 iPads for each grade level in the elementary schools.

The board expects to take action on the matter at its May 14, 2012 meeting.

Upcoming Meetings

- A. May 14, 2012 Regular Board Meeting, 7:30 p.m., Central Services Office
- B. May 29, 2012 Regular Board Meeting, 7:30 p.m., Central Services Office

Other

There were no other matters discussed by the Board.

Public Participation

At 8:36 p.m., Drew Ellis moved and John Kenwood seconded to adjourn to closed session to discuss the following matters:

- *Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*
- *The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired.*
- *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.*

On a roll call vote answering "Aye": Ellis, Smith, Kenwood, Vondrak, Howard and Nelson; answering "Nay": None. Motion carried.

Return to Open Session

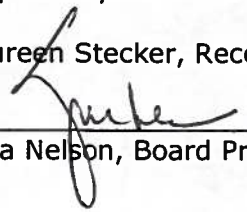
The board returned to open session at 9:52 p.m.


Adjournment

There being no further business, Mr. Kenwood moved and Mr. Ellis seconded to adjourn the April 23, 2012 Board of Education Regular meeting at 9:52 p.m. Motion carried on a unanimous voice vote.

Respectfully submitted,

Maureen Stecker, Recording Secretary


Erica Nelson, Board President


Terra Costa Howard
Secretary, Board of Education

Minutes approved: May 14, 2012

Glen Ellyn School District #41 Board Report

Date: April 23, 2012

Title: Personnel Report – Final

Contact: Laurie Campbell, Director of Human Resources

Long-Range Plan Focus: The recommendations contained in this Personnel Report support Goal #2, Development of Human Capital, of the Superintendent's Long-Range Plan.

Employment Recommendations:

Name	School	Position	Placement/Salary	Effective Date
Dr. Richard Carlson	Lincoln	Principal Substitute	Administrative Substitute Rate	April 23, 2012 through end of school term
Whitney Crouch	Hadley	Summer Tech Camp	\$29.06 per hour	June 12-15, 2012
Erin Jimenez	Forest Glen	Bilingual Aide	\$11.44 per hour/\$1,887.25	April 30, 2012
Rahsaan Quist	Hadley	Wildcat Workshop	\$27.70 per hour	April 10, 2012
Lynnea Urbanowicz	Hadley	Summer Tech Camp	\$29.06 per hour	June 12-15, 2012
Christine Zurawski	Hadley	FMLA Substitute	Substitute Pay Rate	May 2, 2012 through end of school term

Leaves of Absence:

Discussion: Section 8.7 of the collective bargaining agreement with the teachers' association (GEEA) addresses unpaid leaves of absence. In the case of an unpaid leave of absence, the Board has three options: the leave can be granted with a) a guarantee of re-employment; or b) re-employment may be contingent upon the availability of vacant positions; or c) the employee, at his/her request, will be considered for placement in any vacant position for which he/she qualifies to the district's satisfaction.

Name	School	Position	Type of Leave	Duration of Leave
Christine Graves	Hadley	Language Arts Teacher	Leave of Absence – option c) the employee, at his/her request, will be considered for placement in any vacant position for which he/she qualifies to the district's satisfaction.	2012-2013 School Term

Resignations:

Name	School	Position	Effective Date
Chelsea Gray	Hadley	Special Education Teacher	End of the 2011-2012 school term

Recommendation: It is recommended that the Board accept the actions included in this Personnel Report as presented.

RESOLUTION AUTHORIZING DISMISSAL OF EDUCATIONAL SUPPORT PERSONNEL

WHEREAS, the Board of Education has received reports and recommendations from the administration concerning the number and particular types of educational support personnel needed to be employed for the next school term;

WHEREAS, such reports and recommendations indicate that the number and particular types of educational support personnel should be reduced effective at the close of the 2011-2012 school term;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Glen Ellyn School District No. 41, DuPage County, Illinois, as follows:

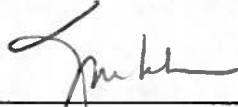
1. The Board hereby determines that certain educational support personnel shall be honorably dismissed from the categories of positions as set forth in the attached Exhibit 1, effective at the close of the 2011-2012 school term.
2. The President and Secretary of the Board are hereby authorized and directed to serve, by regular mail and certified mail or personal service with receipt, on the educational support personnel listed on Exhibit 1, a notice of honorable dismissal substantially in the form of the attached Exhibit 2.
3. This Resolution shall be in full force and effect upon its adoption.

ADOPTED this 23rd day of April, 2012 by roll call vote as follows:

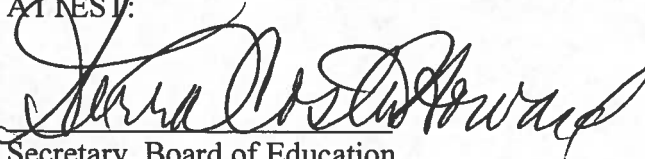
AYE: VONDRACK, HOWARD, ELLIS, SMITH, KENWOOD, NELSON

NAY: NONE

ABSENT: BLACK



President, Board of Education

ATTEST:


Secretary, Board of Education

EXHIBIT 1

Educational Support Personnel to be released at the close of the 2011-2012 school term

<u>Employee</u>	<u>Category of Position</u>
Jessica Gray	Instructional Aide
Erin Jimenez	Bilingual Aide
Joann Kim	Special Education Aide
Jennifer Kissane	Special Education Aide
Cho Pyone (0.50 FTE)	Bilingual Liaison
Amy Spayth (0.5 FTE)	Reading Assistant
Robert Temple	Special Education Aide

**Finance, Facilities, and Operations
Consent Agenda Items**

April 23, 2012

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- (f) Vandalism/Damage Report
- (g) Disposal of Surplus Property
- (h) 2011-2012 FOIA Report
- (i) School Maintenance Project Grant

Glen Ellyn School District 41
Treasurer's Report
March 2012

FUND	FUND BALANCE 2/29/2012	CASH BAL. 2/29/2012	REVENUE	EXPENDITURES	INVESTMENTS (Increase) Decrease	LIABILITIES (Increase) Decrease	CASH BAL. 3/31/2012	INVESTMENTS AT COST	CASH + INVESTMENTS	LIABILITIES - RECEIVABLE (YTD)	FUND BALANCE 3/31/2012
Education	\$21,991,129.24	\$ 874,771.47	\$443,271.94	\$ 3,289,191.59	\$ 2,974,768.88	\$ 7,751.18	1,011,371.88	\$17,634,984.61	\$18,646,356.49	\$ (498,853.10)	19,145,209.59
Self-Insurance Dental	211,671.04	211,671.04	-	-	-	-	211,671.04	-	211,671.04	-	211,671.04
Operations and Maintenance	4,127,376.46	8,447.50	955.59	195,954.25	299,044.41	-	112,493.25	3,819,884.55	3,932,377.80		3,932,377.80
Debt Service	3,441,080.61	0.54	2,136.48	925.00	(211.48)	-	1,000.54	3,441,291.55	3,442,292.09	-	3,442,292.09
Transportation	400,082.74	158.35	6,772.59	90,475.07	83,992.41	-	448.28	315,931.98	316,380.26	-	316,380.26
Municipal Retirement/ Social Security	809,392.29	185.07	10.16	99,052.99	98,989.84	(24.27)	107.81	710,268.12	710,375.93	26.47	710,349.46
S&C Life Safety	-	-	-	-	-	-	-	-	-	-	-
Capital Projects	35,277.57	3,677.70	-	-	-	-	3,677.70	31,599.87	35,277.57	-	35,277.57
Working Cash	3,279,981.73	21,421.53	0.01	-	-	(0.01)	21,421.53	3,258,560.21	3,279,981.74	-	3,279,981.74
Tort	3,625.77	73.48	0.01	-	-	(0.01)	73.48	3,552.30	3,625.78	-	3,625.78
Totals	\$34,299,617.45	\$1,120,406.68	\$453,146.78	\$ 3,675,598.90	\$ 3,456,584.06	\$ 7,726.89	\$1,362,265.51	\$29,216,073.19	\$30,578,338.70	\$ (498,826.63)	\$31,077,165.30

Glen Ellyn School District 41
Investment Schedule
March 2012

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
Education Fund								
PMA	165180	06/17/11	04/04/12	292	2,800,000.00	0.201%	4,505.25	CD
PMA	165163	06/17/11	05/03/12	321	1,300,000.00	0.221%	2,525.39	CD
PMA	164118-23	06/01/11	05/30/12	364	1,495,800.00	0.252%	3,758.22	CD
PMA		02/03/12	06/01/12	119	249,800.00	0.150%	122.21	CD
PMA	164655	06/09/11	06/07/12	364	4,500,000.00	0.300%	13,463.02	CD
PMA	24395	06/08/11	06/08/12	366	248,121.04	0.551%	1,370.89	CD
PMA	164959	06/16/11	06/12/12	362	2,400,000.00	0.250%	7,180.28	CD
PMA	167984	09/15/11	06/14/12	273	120,000.00	0.140%	125.66	CD
PMA	164875-6	06/15/11	06/28/12	379	391,300.00	0.250%	1,023.20	CD
PMA	24382	06/08/11	07/09/12	397	248,538.23	0.300%	810.98	CD
PMA		02/03/12	07/12/12	160	1,100,000.00	0.100%	483.32	CD
PMA		02/03/12	07/30/12	178	499,600.00	0.110%	269.17	CD
PMA		02/03/12	08/14/12	193	300,000.00	0.130%	215.13	CD
PMA	164871-4	06/15/11	08/22/12	434	800,000.00	0.330%	3,210.59	CD
PMA		02/03/12	08/30/12	209	249,700.00	0.140%	205.61	CD
PMA	24369	06/03/11	09/04/12	459	248,153.05	0.801%	2,499.61	CD
IPTIP					636,538.94			
ISDLAF					47,433.35			
Total Education Fund:					17,634,984.61	0.264%	41,768.53	
Operations and Maintenance Fund								
PMA	165180	06/17/11	04/04/12	292	1,000,000.00	0.201%	1,609.37	CD
PMA	165163	06/17/11	05/03/12	321	1,000,000.00	0.221%	1,942.74	CD
PMA	164113-7	06/01/11	06/28/12	393	1,100,000.00	0.456%	4,338.56	
IPTIP	IPTIP				187,805.67			
ISDLAF	ISDLAF				532,078.88			
Total Operations and Maintenance Fund:					3,819,884.55	0.293%	7,890.67	
Debt Service Fund								
IPTIP					164,670.98			
ISDLAF					3,276,620.57			
Total Debt Service Fund:					3,441,291.55	#DIV/0!	-	
Transportation Fund								
IPTIP					-			
ISDLAF					315,931.98			
Total Transportation Fund:					315,931.98	0.000%	-	
Municipal Retirement/Social Security Fund								
PMA	167984	09/15/11	06/14/12	273	180,000.00	0.140%	188.48	CD
IPTIP					161,105.98			
ISDLAF					369,162.14			
Total Municipal Retirement/Social Security Fund:					710,268.12	0.000%	-	

Capital Improvements Fund								
IPTIP					-			
ISDLAF					31,599.87			
Total Capital Improvements Fund:					31,599.87	0.000%	-	
Working Cash								
WBT	5010023212	01/29/12	01/29/13	366	1,200,000.00	0.350%	4,211.51	CD
WBT		09/20/11			1,000,000.00		-	MM
IPTIP					4,742.30			
ISDLAF					1,053,817.91			
Total Working Cash fund:					3,258,560.21	0.350%	4,211.51	
TORT Fund								
IPTIP					-			
ISDLAF					3,552.30			
Total Tort Fund:					3,552.30		-	
Total Current Operating Funds Investments					29,216,073.19			
Total Investment Interest Due							53,870.71	
Average Portfolio Yield						0.379%		
Account Balances								
IPTIP Monthly Average Rate					1,154,863.87	0.067%		
ISDLAF Monthly Average Rates:								
Liquid Class					435,701.58	0.001%		
Max Class					5,194,495.42	0.004%		
Note:	CB in the "Identifier" column denotes Community Bank GEBT in the "Identifier" column denotes Glen Ellyn Bank & Trust MB in the "Identifier" column denotes MB Financial Bank PMA in the "Identifier" column denotes PMA/ISDLAF WBT in the "Identifier" column denotes Wheaton Bank & Trust							
Note:	CD in the "Type" column denotes Certificate of Deposit CP in the "Type" column denotes Commercial Paper TN in the "Type" column denotes Treasury Notes FHLB in the "Type" column denotes Federal Home Loan Bank Note FNMA in the "Type" column denotes Federal Natl Mortgage Assn Note FHLMC in the "Type" column denotes Federal Home Loan Mortgage Corporation Note MM in the "Type" column denotes Money Market Account							



Glen Ellyn School District 41

Finance, Facilities & Operations

Monthly Revenue/Expenditure Summary Report Overview March 2012

Overview

When reviewing the attached Monthly Revenue/Expenditure Summary Report year to year comparisons must take into account the recent unbudgeted transfer of \$2,727,800 from the Education and Operations & Maintenance Fund to the Debt Service. Year to date revenues and expenditures are lower than budgeted and will be taken into consideration in the following written analysis.

Revenues

Overall district revenues are approximately 2.26% less than last year for the same fiscal period. To date, the district has received \$1,009,007.52 in General State Aid for the current fiscal year. The state has made it a priority to continue to make GSA payments in a timely manner. However, Restricted State Funds continues to be an area of concern. During the month of March \$57,890.00 was received from the state. To date the district has received \$1,749,564.64 in Restricted State Funds. Of this amount the funds received during the months of July and August, \$688,760.53 will be accrued to the 2011 fiscal year. The remainder \$1,060,804.11, will be recognized in the current 2012 fiscal year. These funds represent reimbursement for categorical expenditures including special education, TBE/TPI, and transportation.

The revenue areas that are lagging from a year ago include receipts for personal property taxes and federal programs.

Please keep in mind that District 41 maintains its operating books on a cash basis and recognizes its revenues and expenditures when received.

Expenditures

Expenditures are greater than last year's amount by .24% for the same fiscal period.

Scorecard Summary

The administration has reviewed the criteria established during the Scorecard development process and feels significant progress has been made in aligning budgeted and actual financial results. However, the administration continues to be concerned with the timeliness and lack of state financing and the resulting effect on the district's financial condition.

Glen Ellyn School District 41, 793 N. Main St., Glen Ellyn, IL 60137

Phone 630.790.6400 Fax 630.790.1867 www.d41.org

Glen Ellyn School District 41
Monthly Revenue/Expenditure Summary Report

March 2012

Revenues

Function	Category	MTD Received	YTD Received		Revenue Budget	To Be Received	YTD % Received	Prior Year % Rec'd
1100	Property Taxes	382.64	20,661,354.23		40,784,246.00	20,122,891.77	50.66%	52.53%
1200	Personal Property Taxes	38,652.21	602,167.41		870,000.00	267,832.59	69.21%	84.80%
1300	Tuition	160,550.77	175,700.77		255,785.00	80,084.23	68.69%	113.29%
1400	Field Trip/Bus Fees	6,765.00	11,791.00		25,500.00	13,709.00	46.24%	6.50%
1500	Interest Earnings	5,516.09	70,300.50		218,250.00	147,949.50	32.21%	58.05%
1600	Food Services	19,139.60	157,668.42		109,450.00	(48,218.42)	144.06%	65.45%
1700	Student Fees	4,825.51	364,595.65		522,328.00	157,732.35	69.80%	89.34%
1900	Donations/Misc Revenue	25.00	152,604.54		141,400.00	(11,204.54)	107.92%	42.23%
3000	Unrestricted State Funds	126,125.94	1,009,007.52		1,322,000.00	312,992.48	76.32%	94.89%
3100	Restricted State Funds	57,890.00	1,749,564.64		911,399.00	(838,165.64)	191.96%	102.25%
4000	Federal Funds	33,274.02	390,652.46		502,090.00	111,437.54	77.81%	103.68%
7000	Fund Transfers	-	2,908,382.65		275,448.00	(2,632,934.65)	1055.87%	0.00%
Grand Total All Funds		453,146.78	28,253,789.79	-	45,937,896.00	17,684,106.21	61.50%	58.03%

Expenditures

Object		MTD Expended	YTD Expended	YTD Encumbrances	Expenditure Budget	Budget Available	YTD % Expended	Prior Year % Exp'd
100	Salaries	2,263,174.55	16,957,247.97	-	27,131,288.00	10,174,040.03	62.50%	61.76%
200	Benefits	482,901.36	3,551,362.39		5,455,253.00	1,903,890.61	65.10%	61.03%
300	Purchased Services	331,099.24	3,228,017.12	93,193.76	3,934,466.00	613,255.12	82.04%	76.97%
400	Supplies/Materials	234,537.64	1,494,813.34	188,638.22	2,346,855.00	663,403.44	63.69%	59.94%
500	Capital Outlay	26,044.08	975,788.73	96,258.91	1,596,486.00	524,438.36	61.12%	67.07%
600	Dues & Fees	3,330.86	53,914.08	820.50	62,223.00	7,488.42	86.65%	69.37%
600	Principal/Interest Payments	-	2,661,565.50	-	2,952,010.00	290,444.50	90.16%	100.38%
600	Tuition	234,511.17	1,177,388.12	-	1,604,511.00	427,122.88	73.38%	94.50%
	Fund Transfers	-	2,908,382.65	-	275,000.00	(2,633,382.65)	1057.59%	0.00%
Grand Total All Funds		3,575,598.90	33,008,479.90	378,911.39	45,358,092.00	11,970,700.71	72.77%	66.72%

Glen Ellyn School District 41
Summary of Bills and Payroll
March, 2012

<u>FUND</u>	<u>OTHER EXPENDITURES</u>	<u>GROSS PAYROLL</u>	<u>TOTAL EXPENDITURES</u>
Education	\$924,202.04	\$2,364,989.55	\$3,289,191.59
Self-Insurance Dental	\$0.00	0.00	0.00
Operations & Maintenance	\$195,954.25	0.00	195,954.25
Debt Service	\$925.00	0.00	925.00
Transportation	\$90,475.07	0.00	90,475.07
Municipal Retirement/Social Security	\$99,052.99	0.00	99,052.99
Capital Projects	\$0.00	0.00	0.00
Working Cash	\$0.00	0.00	0.00
Tort	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL	<u><u>\$1,310,609.35</u></u>	<u><u>\$2,364,989.55</u></u>	<u><u>\$3,675,598.90</u></u>



Glen Ellyn School District 41

Robert J. Ciserella, Assistant Superintendent for Finance, Facilities & Operations

School District Payment Order

The Treasurer, Robert J. Ciserella, of Glen Ellyn School District 41 in DuPage County, shall pay to the order of the attached list of vendors the sum of \$1,644,009.12 for March Accounts Payable and Payroll Liability checks and the sum of \$1,264,943.18 for April Interim Accounts Payable and Payroll Liability checks.

This order authorizes the Treasurer to pay Board-approved bills before the meeting minutes are officially approved.

By order of the School Board of Glen Ellyn District 41.

Order Date: April 23, 2012

President

Secretary

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
11649	EZ BUILDING SERVICES INC	03/19/2012	-270.00	V
12099	ILLINOIS ENVIRONMENTAL PROTECTION A	03/07/2012	250.00	R
12099	ILLINOIS ENVIRONMENTAL PROTECTION A	03/09/2012	-250.00	V
12100	ABBOTT, CHRISTOPHER	03/08/2012	326.83	R
12101	AT&T	03/08/2012	2,046.06	R
12102	AT&T INTERNET SERV	03/08/2012	1,365.00	R
12103	ATKINS, NORM	03/08/2012	60.00	R
12104	BOURKE, JAMES	03/08/2012	295.94	R
12105	BRITTON, HEATHER	03/08/2012	390.00	R
12106	COLLEGE OF DUPAGE ARTS CENTER	03/08/2012	321.00	R
12107	CULLIGAN WATER CONDITIONING	03/08/2012	106.00	R
12108	DAILY HERALD	03/08/2012	28.80	R
12109	DI SALVO, JOE	03/08/2012	60.00	R
12110	GONZALEZ, MARY	03/08/2012	93.75	R
12111	IASBO	03/08/2012	160.00	R
12112	KONICA MINOLTA BUSINESS SOLUTIONS	03/08/2012	792.75	R
12113	NCSM MEMBER & CONFERENCE SERVICES	03/08/2012	210.00	R
12114	RBS ACTIVEWEAR	03/08/2012	202.32	R
12115	TIGERDIRECT.COM	03/08/2012	4,409.20	R
12116	UNIVERSAL TAXI DISPATCH	03/08/2012	1,562.00	R
12117	VILLAGE OF GLEN ELLYN	03/08/2012	3,202.32	R
12118	VERIZON WIRELESS	03/09/2012	3,510.06	R
12119	AFLAC	03/15/2012	86.46	R
12120	AFSCME	03/15/2012	1,746.03	R
12121	FIDELITY INVESTMENTS	03/15/2012	8,309.85	R
12121	FIDELITY INVESTMENTS	03/12/2012	-8,309.85	V
12122	GLEN ELLYN EDUCATION ASSN	03/15/2012	10,335.88	R
12123	GLEN STEARNS CHAPTER 13 TRUSTEE	03/15/2012	407.50	R
12124	GREAT AMERICAN LIFE INS	03/15/2012	530.00	R
12125	LINCOLN INVESTMENT PLANNING	03/15/2012	2,820.00	R
12126	SDU	03/15/2012	840.00	R
12127	SHARON R. KNOBBE, LTD.	03/15/2012	41.18	R
12128	FIDELITY INVESTMENTS	03/15/2012	8,334.16	R
12129	COLLEGE OF DUPAGE ARTS CENTER	03/19/2012	402.00	R
12130	ICE MOUNTAIN SPRING WATER	03/19/2012	101.59	R
12131	IL ASCD - RICHARD CASH	03/19/2012	1,389.00	R
12132	ILLINOIS PBIS NETWORK	03/19/2012	540.00	R
12133	NORTHERN ILLINOIS GAS	03/19/2012	3,537.85	R
12134	NORTHERN ILLINOIS GAS	03/19/2012	788.50	R
12135	ROGAN SHOES	03/19/2012	551.85	R
12136	SOCIAL THINKING	03/19/2012	315.00	R
12137	VANGUARD ENERGY SERVICES LLC	03/19/2012	17,956.09	R
12138	ADVENTIST GLENOAKS TDS	03/22/2012	1,018.75	R
12139	AIRBORNE ATHLETICS	03/22/2012	3,487.00	R
12140	ALDRICH, KRISTINE	03/22/2012	89.76	R
12141	AMERICAN TAXI DISPATCH	03/22/2012	26.00	R
12142	AMLINGS	03/22/2012	196.99	R
12143	ANDERSON PEST CONTROL	03/22/2012	276.00	R
12144	APPLE COMPUTER	03/22/2012	150.00	R
12145	AT&T LONG DISTANCE	03/22/2012	38.14	R
12146	ATKINS, NORM	03/22/2012	60.00	R
12147	BENCHMARK EDUCATION CO	03/22/2012	471.90	R
12148	BMO MASTERCARD	03/22/2012	0.00	C
12149	BMO MASTERCARD	03/22/2012	0.00	C
12150	BMO MASTERCARD	03/22/2012	0.00	C
12151	BMO MASTERCARD	03/22/2012	0.00	C

CHECK NUMBER	VENDOR	CHECK DATE	CHE	
			AMOUNT	TYP
12152	BMO MASTERCARD	03/22/2012	0.00	C
12153	BMO MASTERCARD	03/22/2012	0.00	C
12154	BMO MASTERCARD	03/22/2012	0.00	C
12155	BMO MASTERCARD	03/22/2012	25,129.81	R
12156	BOUND TO STAY BOUND BOOKS	03/22/2012	101.82	R
12157	BR SPORTS LTD	03/22/2012	6,780.00	R
12158	CALL ONE	03/22/2012	9,284.17	R
12159	CASSANDRA STRINGS	03/22/2012	420.18	R
12160	CENTER FOR APPLIED LINGUISTICS	03/22/2012	29,022.50	R
12161	CHICAGO OFFICE TECHNOLOGY GROUP	03/22/2012	5,065.76	R
12162	CITADEL INFORMATION MGMT	03/22/2012	594.00	R
12163	CLEGG, ELOISE L	03/22/2012	159.46	R
12164	COLOR PORTRAITS INC	03/22/2012	9.50	R
12165	COMM CONSL SCHL DIST #93	03/22/2012	119,844.25	R
12166	COMMONWEALTH EDISON	03/22/2012	107.91	R
12167	COMPASS LEARNING	03/22/2012	75,336.90	R
12168	CONCEPT WIRELESS COMMUNICATIONS INC	03/22/2012	105.00	R
12169	CONNECTIONS DAY SCHOOL SOUTH CAMPUS	03/22/2012	3,946.00	R
12170	CROWN CENTER, ROBERT	03/22/2012	700.00	R
12171	CROWTHER ROOF & SHEET METAL	03/22/2012	4,325.00	R
12172	DEMCO	03/22/2012	148.81	R
12173	DI SALVO, JOE	03/22/2012	60.00	R
12174	DICK POND ATHLETICS	03/22/2012	820.50	R
12175	DIST #44, BD OF ED	03/22/2012	6,132.50	R
12176	DIVERSIFIED OFFICE CLEANING SERV IN	03/22/2012	889.00	R
12177	DONATO, ANTONIO	03/22/2012	460.00	R
12178	DUPAGE ROE	03/22/2012	605.00	R
12179	DUPAGE SECURITY SOLUTIONS INC	03/22/2012	181.50	R
12180	EZ BUILDING SERVICES INC	03/22/2012	270.00	R
12181	FGM ARCHITECTS-ENGINEERS	03/22/2012	24,455.61	R
12182	FOLLETT LIBRARY RESOURCES	03/22/2012	3,834.53	R
12183	FOLLETT SOFTWARE COMPANY	03/22/2012	7,067.70	R
12184	FRANCZEK RADELET & ROSE	03/22/2012	11,909.51	R
12185	GEISELHART, STEPHANIE	03/22/2012	99.88	R
12186	GIANT STEPS	03/22/2012	18,709.60	R
12187	GLEN ELLYN CHAMBER COMMERCE	03/22/2012	66.00	R
12188	GLEN ELLYN HISTORICAL SOCIETY	03/22/2012	81.00	R
12189	GLENOAKS THERAPEUTIC DAY SCHL	03/22/2012	4,197.70	R
12190	GRIEGER, KAREN	03/22/2012	77.67	R
12191	HART ERECTORS	03/22/2012	500.00	R
12192	HEINEMANN	03/22/2012	687.50	R
12193	HOUGHTON MIFFLIN GREAT SOURCE	03/22/2012	347.13	R
12194	IDENTITRONICS	03/22/2012	81.37	R
12195	ILLINOIS CENTRAL SCHOOL BUS	03/22/2012	78,549.57	R
12196	JOAN TRELAND & ASSOCIATES	03/22/2012	600.00	R
12197	KINASTHETICS INC	03/22/2012	3,264.75	R
12198	LITE CONSTRUCTION	03/22/2012	19,641.79	R
12199	LOCKWOOD DAIRY	03/22/2012	2,204.20	R
12200	LUCKY LOCATORS	03/22/2012	370.00	R
12201	LUNDGREN, KAREN	03/22/2012	209.98	R
12202	LUSCOMBE MUSIC	03/22/2012	142.99	R
12203	MACGILL & CO, WM V	03/22/2012	628.99	R
12204	MACNEAL SCHOOL	03/22/2012	1,160.70	R
12205	MAIL N STUFF	03/22/2012	965.35	R
12206	MARQUARDT SCHOOL DISTRICT 15	03/22/2012	41,158.21	R
12207	MCCLUSKEY, CHARLIE	03/22/2012	473.97	R

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
12208	MEDIA INCORPORATED	03/22/2012	55.00	R
12209	METRO PROFESSIONAL PRODUCTS	03/22/2012	8,002.01	R
12210	MUYA, DADIRI	03/22/2012	87.50	R
12211	NASCO	03/22/2012	91.60	R
12212	NEW HOPE ACADEMY	03/22/2012	3,156.56	R
12213	NUTOYS LEISURE PRODUCTS	03/22/2012	6,656.00	R
12214	OFFICE DEPOT	03/22/2012	0.00	C
12215	OFFICE DEPOT	03/22/2012	1,630.74	R
12216	OLIVE GROVE LANDSCAPING INC	03/22/2012	900.00	R
12217	PALADIUM ENTERPRISES	03/22/2012	14,485.00	R
12218	PALOS SPORTS INC	03/22/2012	410.05	R
12219	PATTEN INDUSTRIES #774539	03/22/2012	1,169.00	R
12220	PEPPER, J W & SONS	03/22/2012	468.49	R
12221	PEPPERS, PAT	03/22/2012	60.00	R
12222	PERRY'S MUSIC CHORDBUDDY	03/22/2012	229.64	R
12223	PITNEY BOWES	03/22/2012	1,848.00	R
12224	PJ'S CAMERA & PHOTO SERVICE	03/22/2012	42.04	R
12225	POSTMASTER	03/22/2012	190.00	R
12226	PYONE, CHO	03/22/2012	1,150.00	R
12227	QUINLAN & FABISH MUSIC	03/22/2012	5,548.93	R
12228	RADON DETECTION SPECIALISTS INC	03/22/2012	10,736.00	R
12229	REALLY GOOD STUFF INC	03/22/2012	967.47	R
12230	RESOURCES FOR READING	03/22/2012	15.45	R
12231	ROSCOE CO	03/22/2012	556.95	R
12232	ROTARY CLUB OF GLEN ELLYN	03/22/2012	147.00	R
12233	ROUDEBUSH NELSON, AMANDA	03/22/2012	100.00	R
12234	SAM SCHWARTZ ENGINEERING PLLC	03/22/2012	300.00	R
12235	SCHOOL LIBRARY JOURNAL	03/22/2012	88.99	R
12236	SCHOOL SPECIALTY	03/22/2012	0.00	C
12237	SCHOOL SPECIALTY	03/22/2012	0.00	C
12238	SCHOOL SPECIALTY	03/22/2012	0.00	C
12239	SCHOOL SPECIALTY	03/22/2012	7,148.67	R
12240	SEAL OF ILLINOIS	03/22/2012	2,229.70	R
12241	SIMPLEX TIME RECORDER CO	03/22/2012	311.00	R
12242	SOARING EAGLE ACADEMY	03/22/2012	14,862.00	R
12243	SPINOSA, VINCE	03/22/2012	120.00	R
12244	STAPLES ADVANTAGE	03/22/2012	841.13	R
12245	SUBURBAN LIFE PUBLICATIONS	03/22/2012	618.33	R
12246	THERAPY SHOPPE	03/22/2012	133.67	R
12247	TIGERDIRECT.COM	03/22/2012	3,244.74	R
12248	TIME FOR KIDS	03/22/2012	1,974.00	R
12249	TOMASZKIEWICZ, FRANK	03/22/2012	342.92	R
12250	UNISOURCE GREAT LAKES	03/22/2012	5,428.00	R
12251	UNIVERSAL TAXI DISPATCH	03/22/2012	2,705.00	R
12252	VILLAGE OF GLEN ELLYN	03/22/2012	58.00	R
12253	WITTLER, CHERYL	03/22/2012	60.00	R
12254	WRITEGUY, LLC	03/22/2012	4,572.41	R
12255	XEROX CORP	03/22/2012	0.00	C
12256	XEROX CORP	03/22/2012	2,122.68	R
12257	XPEDITE SYSTEMS INC	03/22/2012	100.00	R
12258	AFLAC	03/30/2012	86.46	R
12259	AFSCME	03/30/2012	1,746.03	R
12260	FIDELITY INVESTMENTS	03/30/2012	8,234.16	R
12261	GLEN ELLYN EDUCATION ASSN	03/30/2012	10,327.95	R
12262	GLEN STEARNS CHAPTER 13 TRUSTEE	03/30/2012	407.50	R
12263	GREAT AMERICAN LIFE INS	03/30/2012	530.00	R

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
12264	LINCOLN INVESTMENT PLANNING	03/30/2012	2,820.00	R
12265	SDU	03/30/2012	978.09	R
12266	SHARON R. KNOBBE, LTD.	03/30/2012	41.18	R
12267	ALARCON, LILI	03/29/2012	50.00	R
12268	ANSI INC OF IL	03/29/2012	40.00	R
12269	BEYOND PLAY LLC	03/29/2012	151.34	R
12270	C ACITELLI HEATING & PIPING	03/29/2012	4,316.00	R
12271	CALLOWAY HOUSE INC	03/29/2012	99.86	R
12272	CONCEPT 3	03/29/2012	1,505.00	R
12273	DAVY, KAREN	03/29/2012	200.00	R
12274	DIST #16, QUEEN BEE SCL	03/29/2012	48,723.77	R
12275	DP SYSTEMS INC	03/29/2012	2,154.84	R
12276	FOLLETT LIBRARY RESOURCES	03/29/2012	1,386.80	R
12277	FRANCZEK RADELET & ROSE	03/29/2012	12,600.50	R
12278	GLENBARD WEST HIGH SCHOOL	03/29/2012	175.00	R
12279	HEINEMANN	03/29/2012	4,434.16	R
12280	HOUGHTON MIFFLING RECEIVABLES CO LL	03/29/2012	719.46	R
12281	ILLINOIS GRADE SCHL MUSIC ASSN	03/29/2012	520.00	R
12282	LITTLE FRIENDS INC	03/29/2012	4,726.44	R
12283	MACGILL & CO, WM V	03/29/2012	238.30	R
12284	METRO PROFESSIONAL PRODUCTS	03/29/2012	1,170.46	R
12285	NASCO	03/29/2012	12.72	R
12286	OFFICE DEPOT	03/29/2012	711.63	R
12287	REALLY GOOD STUFF INC	03/29/2012	80.93	R
12288	ROSCOE CO	03/29/2012	185.65	R
12289	SCHOOL SPECIALTY	03/29/2012	1,116.24	R
12290	SIMPLEX TIME RECORDER CO	03/29/2012	2,952.19	R
12291	SOARING EAGLE ACADEMY	03/29/2012	12,632.70	R
12292	SOLUTION TREE	03/29/2012	0.00	C
12293	SOLUTION TREE	03/29/2012	0.00	C
12294	SOLUTION TREE	03/29/2012	7,308.00	R
12295	STAPLES ADVANTAGE	03/29/2012	1,078.17	R
12296	STECKER, MAUREEN	03/29/2012	113.33	R
12297	TRANSLATION SMART	03/29/2012	1,293.87	R
201100285	T H I S	03/08/2012	7,533.29	W
201100287	US BANK	03/08/2012	925.00	W
201100288	AXA EQUITABLE LIFE INS CO	03/15/2012	17,518.17	W
201100289	CERIDIAN BENEFITS SVCS	03/15/2012	5,109.98	W
201100291	ILLINOIS DEPT OF REVENUE	03/15/2012	49,441.41	W
201100292	INTERNAL REV SERVICE	03/15/2012	185,146.31	W
201100293	T H I S	03/15/2012	15,546.25	W
201100294	TEACHERS RETIREMENT SYSTEM	03/15/2012	102,070.25	W
201100295	V A L I C	03/15/2012	4,990.33	W
201100305	REV TRAK	03/13/2012	128.97	W
201100308	UNUM LIFE INSURANCE	03/20/2012	2,917.74	W
201100309	AXA EQUITABLE LIFE INS CO	03/30/2012	17,468.17	W
201100310	CERIDIAN BENEFITS SVCS	03/30/2012	5,297.54	W
201100311	ILL MUNICIPAL RETIREMENT FUND	03/15/2012	62,713.70	W
201100312	ILLINOIS DEPT OF REVENUE	03/15/2012	46,651.26	W
201100313	INTERNAL REV SERVICE	03/15/2012	174,468.62	W
201100314	T H I S	03/15/2012	14,698.67	W
201100315	TEACHERS RETIREMENT SYSTEM	03/15/2012	96,643.71	W
201100316	V A L I C	03/30/2012	4,990.33	W
201100332	AXA EQUITABLE LIFE INS CO	03/30/2012	200.00	W
201100341	RELiance STANDARD LIFE	03/29/2012	321.09	W

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
Totals for checks			1,644,009.12	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	757,452.85	0.00	541,226.52	1,298,679.37
20	Operations & Maintenance Fund	0.00	0.00	154,876.42	154,876.42
30	1997 Bond Issue Fund	0.00	0.00	925.00	925.00
40	Transportation Fund	0.00	0.00	90,475.07	90,475.07
50	IMRF/Social Security Fund	99,053.26	0.00	0.00	99,053.26
***	Fund Summary Totals ***	856,506.11	0.00	787,503.01	1,644,009.12

***** End of report *****

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
12065	SASED-ILLINOIS PBIS NETWORK	04/09/2012	-300.00	V
12298	AMRHEIN, JILL	04/04/2012	135.57	R
12299	AT&T	04/04/2012	49.02	R
12300	BRITTON, HEATHER	04/04/2012	540.00	R
12301	CPI QUALIFIED PLAN CONSULTANTS INC	04/04/2012	51.25	R
12302	ICE MOUNTAIN SPRING WATER	04/04/2012	708.53	R
12303	INTEGRYS ENERGY SERVICES INC	04/04/2012	32,858.36	R
12304	KONICA MINOLTA PREMIER FINANCE	04/04/2012	1,242.07	R
12305	MARQUARDT SCHOOL DISTRICT 15	04/04/2012	30,611.39	R
12306	PEPPERS, PAT	04/04/2012	60.00	R
12307	PFISTER, JANIS	04/04/2012	100.00	R
12308	PUBLIC STORAGE	04/04/2012	415.00	R
12309	SAM'S CLUB	04/04/2012	732.82	R
12310	AFLAC	04/13/2012	86.46	R
12311	AFSCME	04/13/2012	1,711.75	R
12312	FIDELITY INVESTMENTS	04/13/2012	8,234.16	R
12313	GLEN ELLYN EDUCATION ASSN	04/13/2012	138.59	R
12314	GLEN STEARNS CHAPTER 13 TRUSTEE	04/13/2012	407.50	R
12315	GREAT AMERICAN LIFE INS	04/13/2012	530.00	R
12316	LINCOLN INVESTMENT PLANNING	04/13/2012	2,820.00	R
12317	SDU	04/13/2012	978.09	R
12318	SHARON R. KNOBBE, LTD.	04/13/2012	41.18	R
12319	ASSOCIATED PROPERTY COUNSELORS LTD	04/09/2012	1,500.00	R
12320	AT&T	04/09/2012	2,046.06	R
12321	DAILY HERALD	04/09/2012	24.80	R
12322	SASED-ILLINOIS PBIS NETWORK	04/09/2012	270.00	R
12323	UNIVERSAL TAXI DISPATCH	04/09/2012	2,730.00	R
12324	US BANCORP EQUIPMENT FINANCE INC	04/09/2012	5,138.46	R
12325	VILLAGE OF GLEN ELLYN	04/09/2012	3,459.12	R
12326	WASTE MANAGEMENT WEST	04/09/2012	2,816.28	R
12327	WEILAND, JANET	04/09/2012	65.47	R
12328	A RELIABLE PRINTING	04/17/2012	617.88	R
12329	ANDERSON PEST CONTROL	04/17/2012	276.00	R
12330	ASCD	04/17/2012	52.90	R
12331	ATHLETIC EQUIPMENT SOURCE	04/17/2012	902.00	R
12332	BEVERAGE TOWN	04/17/2012	141.00	R
12333	BOUND TO STAY BOUND BOOKS	04/17/2012	2,358.22	R
12334	BUIKEMAS ACE HARDWARE	04/17/2012	59.96	R
12335	C ACITELLI HEATING & PIPING	04/17/2012	5,135.11	R
12336	CAROLINA BIOLOGICAL SUPPLY	04/17/2012	777.45	R
12337	CDW GOVERNMENT	04/17/2012	636.64	R
12338	CERIDIAN BENEFITS SVCS	04/17/2012	442.83	R
12339	CHALKBOARD	04/17/2012	58.86	R
12340	CHICAGO OFFICE TECHNOLOGY GROUP	04/17/2012	633.22	R
12341	CHILDSWORK/CHILDSPLAY	04/17/2012	61.90	R
12342	COMM CONS DIST #89	04/17/2012	242,191.00	R
12343	CONNECTIONS DAY SCHOOL SOUTH CAMPUS	04/17/2012	3,354.10	R
12344	COOP ASSN FOR SPEC EDUC	04/17/2012	31,225.80	R
12345	CORRECT ELECTRIC	04/17/2012	625.85	R
12346	CRYSTAL PRODUCTIONS	04/17/2012	99.80	R
12347	DEMCO	04/17/2012	189.43	R
12348	DIVERSIFIED OFFICE CLEANING SERV IN	04/17/2012	1,524.00	R
12349	DUPAGE FEDERATION ON HUMAN SERVICES	04/17/2012	575.00	R
12350	DUPAGE SECURITY SOLUTIONS INC	04/17/2012	983.64	R
12351	FAST SIGNS	04/17/2012	1,261.12	R
12352	FEDERAL EXPRESS	04/17/2012	29.21	R

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
12353	FGM ARCHITECTS-ENGINEERS	04/17/2012	3,377.50	R
12354	FLINN SCIENTIFIC INC	04/17/2012	313.20	R
12355	FOLLETT LIBRARY RESOURCES	04/17/2012	6,505.25	R
12356	GIANT STEPS	04/17/2012	6,682.00	R
12357	GLEN ELLYN CHAMBER COMMERCE	04/17/2012	50.00	R
12358	GLENOAKS THERAPEUTIC DAY SCHL	04/17/2012	2,830.70	R
12359	GOPHER SPORT	04/17/2012	1,158.30	R
12360	HEARTLAND BUSINESS SYSTEMS	04/17/2012	221.00	R
12361	HEINEMANN	04/17/2012	6,149.87	R
12362	HEWLETT PACKARD	04/17/2012	0.00	C
12363	HEWLETT PACKARD	04/17/2012	0.00	C
12364	HEWLETT PACKARD	04/17/2012	4,401.46	R
12365	INSECT LORE	04/17/2012	385.20	R
12366	KANE, ANNIE	04/17/2012	662.48	R
12367	LAKESHORE LEARNING MATERIALS	04/17/2012	266.42	R
12368	MACGILL & CO, WM V	04/17/2012	295.79	R
12369	MACNEAL SCHOOL	04/17/2012	3,869.00	R
12370	MAIL N STUFF	04/17/2012	397.85	R
12371	METRO PROFESSIONAL PRODUCTS	04/17/2012	816.28	R
12372	MIDWEST PRINCIPALS' CENTER	04/17/2012	400.00	R
12373	MONTGOMERY, BARBIE	04/17/2012	20.98	R
12374	MORTON ARBORETUM	04/17/2012	645.00	R
12375	NARDELLA, MICHELE	04/17/2012	23.18	R
12376	NCS PEARSON	04/17/2012	544.95	R
12377	NEW HOPE ACADEMY	04/17/2012	3,527.92	R
12378	OFFICE DEPOT	04/17/2012	446.51	R
12379	ORIENTAL TRADING CO	04/17/2012	216.25	R
12380	PFISTER, JANIS	04/17/2012	118.12	R
12381	PYONE, CHO	04/17/2012	858.75	R
12382	QUINLAN & FABISH MUSIC	04/17/2012	51.18	R
12383	RICOH	04/17/2012	112.25	R
12384	ROSCOE CO	04/17/2012	371.30	R
12385	SCHOLASTIC INC	04/17/2012	102.19	R
12386	SCHOLASTIC LIBRARY PUBLISHING	04/17/2012	503.49	R
12387	SCHOOL SPECIALTY	04/17/2012	1,133.76	R
12388	SELSOR'S PUMPING SERV	04/17/2012	350.00	R
12389	SEPTRAN INC	04/17/2012	46,682.79	R
12390	SKY CENTERS INC	04/17/2012	100.00	R
12391	SOCIETY FOR HUMAN RESOURCE MGMT	04/17/2012	165.00	R
12392	SUBURBAN LIFE PUBLICATIONS	04/17/2012	69.31	R
12393	TEM INC	04/17/2012	400.00	R
12394	TIGERDIRECT.COM	04/17/2012	127.03	R
12395	UNISOURCE GREAT LAKES	04/17/2012	4,838.00	R
12396	UNITED STATES POSTAL SERVICE	04/17/2012	190.00	R
12397	VERIZON WIRELESS	04/17/2012	1,126.20	S
12398	VILLA PARK ELECTRIC SUPPLY	04/17/2012	179.65	R
12399	WCEPS	04/17/2012	13.14	R
12400	XEROX CORP	04/17/2012	4,482.29	R
12401	XPEDITE SYSTEMS INC	04/17/2012	100.00	R
12402	YOUNG'S APPLIANCES	04/17/2012	449.00	R
12403	YWCA METROPOLITAN CHICAGO	04/17/2012	7,048.50	R
201100342	EDUCATIONAL BENEFIT COOP	04/04/2012	395,273.39	W
201100343	EFLEX GROUP	04/04/2012	442.98	W
201100344	T H I S	04/04/2012	7,533.29	W
201100345	AXA EQUITABLE LIFE INS CO	04/13/2012	17,668.17	W
201100346	CERIDIAN BENEFITS SVCS	04/13/2012	5,297.54	W

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
201100348	ILLINOIS DEPT OF REVENUE	03/30/2012	45,586.95	W
201100349	INTERNAL REV SERVICE	03/30/2012	171,046.70	W
201100350	T H I S	04/13/2012	14,362.80	W
201100351	TEACHERS RETIREMENT SYSTEM	04/13/2012	94,426.81	W
201100352	V A L I C	04/13/2012	4,990.33	W
201100353	REV TRAK	04/17/2012	120.33	W

Totals for checks 1,264,943.18

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	737,695.91	0.00	396,772.34	1,134,468.25
20	Operations & Maintenance Fund	0.00	0.00	54,714.80	54,714.80
40	Transportation Fund	0.00	0.00	49,412.79	49,412.79
50	IMRF/Social Security Fund	26,347.34	0.00	0.00	26,347.34
***	Fund Summary Totals ***	764,043.25	0.00	500,899.93	1,264,943.18

***** End of report *****

**March 2012
Vandalism Report**

Date of Occurrence	Facility	Nature of Vandalism	Initial response	Action Taken to Repair/Replace
Spring break	Churchill School	Profanity, racial slurs and inappropriate drawings on door #22.	Filed police report. The police report number is 10886	District buildings and grounds staff removed graffiti from door.

**RESOLUTION FOR THE DISPOSAL
OF SURPLUS PERSONAL PROPERTY**

WHEREAS, the Board of Education of Glen Ellyn School District 41, DuPage County, Illinois, declares that there is surplus personal property in the School District; and

WHEREAS, such property is described in the attached document; and

WHEREAS, this personal property is no longer needed for school purposes and/or is not functioning; and

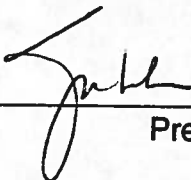
NOW, THEREFORE, Be It Resolved, by the Board of Education, as follows:

1. That the Superintendent is hereby authorized to properly dispose of the property listed on the attachment.

ADOPTED this 23rd day of April, 2012, by roll call vote as follows:

YES VONDRAK, HOWARD, ELLIS, SMITH, KENWOOD, NELSON
NO NONE
ABSENT BLACK

Board of Education, Glen Ellyn School
District, DuPage County, Illinois



President

ATTEST:



Secretary

Assets for Disposal March 2012

Printed: 4/17/2012

Asset #	Current Location	Originating School Site	Description (Make, Model, etc.)	Serial Number	Qty.	Working Order	Obsolete Y/N?	Disposal, Donation, or Sale
003231	CSO Storeroom	HA	HP DC7100 Computer	2UA525097B	1	NO	NO	Disposal
005498	CSO Storeroom	CH	HP 6730B Laptop	CNU8103COW	1	NO	NO	Disposal
003542	CSO Storeroom	HA	HP 6730B Laptop	CNU8333D4Y	1	NO	YES	Disposal
004993	CSO Storeroom	CSO	Compaq NX7300 Laptop	CNU7300X9M	1	NO	YES	Disposal
002965	CSO Storeroom	AL	Compaq 6710B Laptop	CNU8250KMF	1	NO	YES	Disposal
	CSO Storeroom	CSO	Compaq NX7400 Laptop	CNU8413HZ7	1	NO	YES	Disposal
002861	CSO Storeroom	BF	Compaq 6730B Laptop	CNU84264LN	1	NO	YES	Disposal
004922	CSO Storeroom	CSO	Compaq 6730B Laptop	CNU9090VVM	1	NO	YES	Disposal
003527	CSO Storeroom	HA	Compaq 6730B Laptop	CNU83210S0	1	NO	YES	Disposal
	CSO Storeroom	CSO	Epson EMP 83 Projector	KM3F83B562L	1	NO	NO	Disposal
	CSO Storeroom	HA	Epson EMP 83 Projector	KM3F053984L	1	NO	NO	Disposal
	CSO Storeroom	CH	Epson EMP 83 Projector	KM3F943884L	1	NO	NO	Disposal
003395	CSO Storeroom	CH	HP DX5150 Computer	2UA72211KZ	1	NO	NO	Disposal
004469	CSO Storeroom	BF	HP DX5150 Computer	2UA8251FLB	1	NO	NO	Disposal
001388	HA Tech Office	HA	HP DC7100 Computer	2UA5250971	1	NO	NO	Disposal
001313	HA Tech Office	HA	HP DC7100 Computer	2UA52703TR	1	NO	NO	Disposal
001408	HA Tech Office	HA	HP DC7100 Computer	2UA52703VR	1	NO	NO	Disposal
005481	HA Tech Office	HA	Compaq V2000 Laptop	CNF6120MHF	1	NO	YES	Disposal
004973	HA Tech Office	HA	Compaq V2000 Laptop	CNF617018W	1	NO	YES	Disposal
004267	HA Tech Office	HA	Compaq V2000 Laptop	CNF6281JWF	1	NO	YES	Disposal
005205	HA Tech Office	HA	Compaq V2000 Laptop	CNF5282HON	1	NO	YES	Disposal
005473	HA Tech Office	HA	Compaq V2000 Laptop	CNF5281K10	1	NO	YES	Disposal
005203	HA Tech Office	HA	Compaq V2000 Laptop	CNF5281JXY	1	NO	YES	Disposal
006026	HA Tech Office	HA	Compaq V2000 Laptop	CNF5281K2P	1	NO	YES	Disposal
003082	HA Tech Office	HA	Compaq V2000 Laptop	CNF5281K06	1	NO	YES	Disposal
005201	HA Tech Office	HA	Compaq V2000 Laptop	CNF5280RWQ	1	NO	YES	Disposal
005208	HA Tech Office	HA	Compaq V2000 Laptop	CNF5281KJX	1	NO	YES	Disposal
005200	HA Tech Office	HA	Compaq V2000 Laptop	CNF5321R1P	1	NO	YES	Disposal
004307	HA Tech Office	HA	Compaq V2000 Laptop	CNF6190FF3	1	NO	YES	Disposal
	HA Tech Office	HA	HP L1740 Monitor	CNK5220GNL	1	NO	NO	Disposal
	HA Tech Office	HA	HP L1740 Monitor	CNK5220GNG	1	NO	NO	Disposal
	HA Tech Office	HA	Sharp XA605 VCR	610711259	1	NO	YES	Disposal
	HA Tech Office	HA	Alpha Smart Writer	ALF2000-0199-11844	1	NO	YES	Disposal
	HA Tech Office	HA	Texas Instruments View Screen	I0496A 04001463	1	NO	YES	Disposal
	HA Tech Office	HA	T4 Writer	T4-0001486	1	NO	YES	Disposal
	HA Tech Office	HA	Samsung 970B Monitor	B119HCHY301239F	1	NO	YES	Disposal

Glen Ellyn District #41
2011-2012 FOIA Report

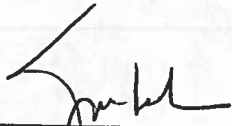
Reporting Period	Date Received	Date of Response	Request Summary
June			None Received
July	7/28/11	8/9/11	Mr. Pete DiCianni requested: "Invoices for School Dist. 41 for Handbook (both English & Spanish), Annual Report, Border Paper-Stationery Shell in 2 sizes. These projects are specifically requested by the Village of Glen Ellyn's bid request that involved your intergovernmental rfq..."
August			None Received
September	9/13/2011	9/23/2011 - Request denied	The Thomas B. Fordham Institute requested the following records. 1. The number of special education students attending out-of-district placements, including special education collaborative programs. 2. The total number of Full Time Equivalent (FTE) special education teachers in the district, and the number who spend most of their day in in-district substantially separate classrooms. 3. The total number of Full Time Equivalent (FTE) special education paraprofessionals in the district, and the number who spend most of their day in in-district substantially separate programs. 4. The number of students served in in-district substantially separate programs. 5. The number of Full Time Equivalent (FTE) staff from all funding sources who are employed in the district as occupational therapists, speech and language therapists, and physical therapists or therapist assistants. Please list each type of therapist separately. 6. The dollars budgeted, if any, for subcontracted occupational therapists, speech and language therapists, and physical therapists (and therapist assistants) for the 2010-2011 school year. Please list each type of therapist separately.
October	10/27/2011	Request withdrawn by requestor	Mr. Kurt Buchholz requested: "...the following information regarding the Building Leadership Team at Abraham Lincoln School: 1) Minutes of all BLT meetings during the 2008-2009/2009-2010/2010-2011 school years. 2) Membership of BLT during those same years specifying the at large community members.2008-2009/2009-2010/2010-2011 school years. 3) The 2011-2012 meeting schedule 4) Selection process for community members. Specifying the process in dealing with new volunteers versus number of slots available."
November	11/16/2011	Request withdrawn by requestor	Mr. Ratnam Pandravada requested: "...detailed information on rules and procedures for getting into the gifted program instruction at both Lincoln and Hadley schools...and how many students are in the gifted program by subject at both these schools."
December			None Received

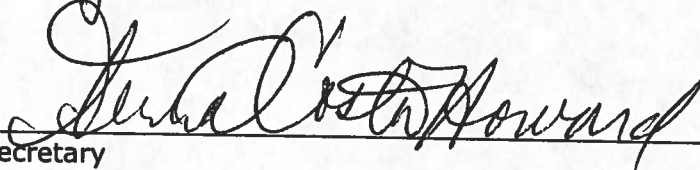
Reporting Period	Date Received	Date of Response	Request Summary
January	1/19/2012	1/20/2012	Mr. John Ruckstaetter requested: "copies of most recent month electric bill for all D41 schools and admin building copy of contract, if any, with an electric supply company"
	1/30/2012	2/1/2012	Mr. Matt Armstrong requested: "Board and administrative policies and procedures related to the use of school facilities by community organizations; building rental fee schedule; building rental application forms and/or procedures; rental group categories or classifications and details of any criteria used to determine which groups and organizations, if any, are granted a waiver of fees."
February	2/21/2012	2/21/2012	Mr. Andrew Schroedter requested: 1) The number of half-pints of milk the district ordered during the 2010 - 2011 school year. Please provide a breakdown of different flavors, if applicable, i.e. 1,000 half-pints of skim, 5,000 of chocolate, etc. 2) The amount the district paid on a per half-pint basis in February 2012. Please breakdown by type i.e. 25 cents for chocolate, 23 cents for skim, etc. 3) The price each student pays for milk. 4) The company that provides the milk: Is it part of a larger food service contract? Or does the district have a separate milk contract?
March			None Received

**Board of Education of Glen Ellyn School District 41
Building Maintenance Project Authorization**

The Board of Education of Glen Ellyn School District 41 hereby authorizes the roof replacement project at Lincoln Elementary School, 380 Greenfield Avenue, Glen Ellyn, Illinois, 60137. The project will take place as part of the district's 2013 summer capital projects and is being authorized as part of the School Maintenance Grant applied for by the district from the Illinois State Board of Education. If said grant is not received by the district, this authorization may be withdrawn by the Board of Education at its discretion.

Date: April 23, 2012



President

Secretary

SCHOOL MAINTENANCE PROJECT GRANT

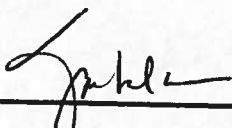
FY 12 Application Cycle

District Certification

Glen Ellyn SD 41
RCDT #: 19022041002
TIN #: 366004503

By submitting this form, I certify that the local board of education or other school governing authority has authorized the school maintenance project during a duly convened meeting, and has reserved local funds to meet the local match requirement. In addition, the signature below certifies that he or she has read, understood and will comply with all of the provisions of the following certifications and assurances.

☒ Certifications and Assurances and Standard Terms of the Grant



Signature of President of Board of Education

President, Board of Education 4-23-12

Title (type or print)

Date

Erica Nelson

Name of Board President (type or print)

A copy of this form signed by the President of the Board of Education, and the "Vendor Federal TIN" MUST be received at ISBE before your application can be approved. No application will be approved without a hard copy of these two signed documents on file at ISBE. Please print out, sign and mail to:

Illinois State Board of Education
Attn: Jenny Clinton
School Business Services Division
100 North First Street, N-330
Springfield, Illinois 62777-0001

makemusic

Order Form

Please complete this order
with credit card number,
check or purchase order hard
copy
and send via e-mail, mail or fax
to:

Scott Pintens
MakeMusic, Inc.
7615 Golden Triangle Drive, Suite A
Eden Prairie, MN 55344-3848
spintens@makemusic.com

Order Form Date: 4/5/2012

Fax: 952-818-3957

Phone: 952-797-6071

Notes: Pricing valid per Chris Boyer's
approval.

Discount

20% Discount

Customer No.

BILLING ADDRESS

Contact: Jim Depalo and Karen Carlson

School: Glen Ellyn School District 41

Organization:

Address: 793 North Main Street

Address (line

2):

City: Glen Ellyn

State: IL

Zip: 60137

Phone:

Email: jdepalo@d41.org

SHIPPING ADDRESS

Contact: Jim Depalo and Karen Carlson

School: Glen Ellyn School District 41

Organization:

Address: 793 North Main Street

Address (line

2):

City: Glen Ellyn

State: IL

Zip: 60137

Phone:

Email: jdepalo@d41.org

TYPE	QTY	Offer Price	TOTAL
SmartMusic Student Subscription	700	27.00	18900.00
SmartMusic Teacher Subscription	6	105.00	630.00
Instrumental Microphone	6	14.96	89.76
Sub-Total			\$19,619.76
Shipping & Handling			\$14.95
Tax			\$0.0
Grand Total			\$19,634.71

PAYMENT

Purchase Order ☐

Check/Money
Order ☐

Visa/MC/AmEx/Disc. ☐

Name on Card:

Exp:

Credit Card #:

CVV2:

Prices above are valid for 30 days from date of quote. If your organization is Tax Exempt, please include a copy of your Tax Exempt Certificate with your order.

50

**Glen Ellyn School District #41
Board Report**

Date: April 23, 2012

Title: Board Policy and Procedures Revisions-First Readings

Contact: Dr. Ann Riebock, Superintendent

Long-Range Plan Focus: NA

Discussion: The Board of Education Policy Committee examines the policy manual on a regular basis for policy and/or procedures revisions, updates and/or additions. The recommended revisions that follow represent Section IV Board Policies and Procedures that have been reviewed by the Policy Committee as well as policies and/or procedures that have been updated as a result of changes in Illinois or Federal law that require revisions in order for the District to be compliant, or to reflect current policy and/or practices.

Policy #/Title		Comments
2:150	Committees	Language change to reflect the board president's authority
4:10	Fiscal and Business Management	Language updated to reflect current practice.
4:10AP	Administrative Procedure: Timeline for Development and Approval of Budget and Levy	Language updated to reflect current practice.
4:20	Fiscal Philosophy	No change.
4:20AP	Administrative Procedure: Fiscal Philosophy	No change.
4:30	Revenue and Investments	No change.
4:40	Incurring Debt	No change.
4:45	Insufficient Fund Checks	No change.
4:45AP	Administrative Procedure: Insufficient Fund Checks	Language updated to reflect current practice
4:46	Declined Credit Card Payments	Deleted; currently using an outside vendor.
4:46	AP Declined Credit Card Payments	Deleted; currently using an outside vendor.
4:50	Payment Procedures	Language updated to reflect current practice.
4:50-E	School District Payment Order	No change.
4:55	Use of Credit and Procurement Cards	No change.
4:55AP1	Administrative Procedure: Procurement Cards	Language updated to reflect current practice.

(formerly 4:60AP2)		
4:60	Purchases	No changes.
4:60AP	Administrative Procedure: Purchases	Language updated to reflect current practice
4:60-AP2	Procurement Cards	Deleted; now 4:55AP1
4:70	Resource Conservation	No change.
4:70AP	Administrative Procedure: Resource Conservation	No change.
4:80	Accounting and Audits	No change.
4:90	Student Activity Fund Management	No change.
4:90AP	Administrative Procedure: Student Activity Fund Management	No change.
4:100	Insurance Management	No change.
4:110	Transportation	No change.
4:110AP1	Administrative Procedure: School Bus Post Accident Checklist	Updated to comply with Illinois School Code.
4:110AP2	Administrative Procedure: Space Available Ridership	No change.
4:110AP3	Administrative Procedure: Pre-Trip and Post Trip Inspection and Erratic Driving Reports	No change.
4:120	Food Services	No change.
4:120AP	Administrative Procedure: Food Services	Language updated to reflect current practice.
4:130	Free and Reduced-Price Food Services	No change.
4:135AP	Administrative Procedure: Fee Schedule	No change.
4:140	Waiver of Student Fees	Language updated to reflect current practice.
4:140AP	Fines, Fees, and Charges — Waiver of Student Fees	Deleted; current practice is incorporated in 4:140 policy.
4:140	E1 Application for Fee Waiver	Deleted; no longer applicable.
4:140	E2 Response to Fee Waiver Application	Deleted; no longer applicable.
4:140	E3 Appeal of Denial of Fee Waiver	Deleted; no longer applicable.
4:140	E4 Response to Appeal Fee Waiver Denial	Deleted; no longer applicable.
4:150	Facility Management and Expansion -Building Programs	Rewritten to comply with Illinois School Code
4:160	Hazardous and Infectious Materials	No change.
4:160AP1	Administrative Procedure: Hazardous and Infectious Materials	Language updated to reflect current practice.
4:160AP2	Administrative Procedure: Health and Safety Concerns Raised by Staff/Faculty and/or Students	No change.
4:170	Operational Services	No change.
4:170AP1	Administrative Procedure: Comprehensive Safety and Crisis Program	Deleted; no longer applicable. Plans are updated and kept at the building level.
4:170AP1	Administrative Procedure: Child Sex Offender and Murderer Community Notification Law	Number change only.

4:170AP2	Administrative Procedure: School Bus Safety Rules	Number change only.
4:170AP3	Administrative Procedure: Emergency Preparedness Response to Homeland Security Codes	Language updated to reflect current practice.
4:170AP4	Administrative Procedure – Unsafe School Choice Option	No change.
4:170AP5	Administrative Procedure: Plan for Responding to Medical Emergency at a Physical Fitness Facility	Updated AED locations and trained AED users.
4:170AP5-E1	Exhibit: School Staff AED Notification Letter	No change.
4:170AP5-E2	Exhibit: Automatic External Defibrillator Incident Report	No change.
4:170E2	Exhibit: Instructions for Filing a Student Accident Claim	Language updated to reflect current practice.
4:170E3	Exhibit: Memo to Staff re: Contacts by Media about a Crisis	Deleted; no longer current practice.
4:170E3	Exhibit: Emergency Medical Information Form for Students with Special Needs or Medical Conditions Who Ride School Buses	Number change only.
4:170E4	Exhibit: Letter to Parents Regarding School Safety	Deleted; no longer current practice.
4:170E4	Exhibit: Annual School Safety Review	Updated to reflect current practice.
4:210	Provisos for Use of Working Cash Fund	No change.
7:20	Harassment of Students Prohibited	Updated as required by law prior to being filed with the ROE.

Recommendation: The Administration recommends that the Board of Education approve and adopt the recommended revisions as presented above.

21st Century Classroom Furniture Bid Results

Estimated Qty	Manufacturer/Model #	Item Description	Vendors			
			Frank Cooney Company	Villa Park Office Equipment	Lowery McDonnell	Lowest Bidder Cost
24	SAFECO #9423GR	Wood adjustable literature organizer, 24 compartment, 39 1/4"w x 11 3/4"d x 16 1/4" h	\$71.80		\$80.47	\$1,723.20
480	HON SmartLink LD-M3A	SmartLink Student Desk; Top: natural maple laminate or white (lt gray); Adjustable from 22" - 32"h; Integrated pencil holders; 30" leg clearance	\$95.75		\$127.83	\$45,960.00
600	HON LDA-15	Mesh Book Box	\$17.00		\$19.07	\$10,200.00
600	HON CLA-65	Backpack Hook	\$3.00		\$3.34	\$1,800.00
24	HON ComforTask H5901	Chair - ComforTask Teacher Task Chair 28 3/4"d x 23"w x 38 1/4"h Upholstered seat & back: manufacturer's standard Color: Black	\$76.45	\$80.19	\$85.80	\$1,834.80
300	Vanerum Stelter Airley	Chair - Student chair; c-frame, 13" Shell: TBD Base: TBD	\$84.20		\$65.34	\$19,602.00
300	Vanerum Stelter Airley	Chair - Student chair; c-frame, 15" Shell: TBD Base: TBD	\$84.20		\$65.34	\$19,602.00
48	V/S Hokki	Chair - Hokki Rocker 13" seat height Color: TBD	\$68.00		NO BID	\$3,264.00
96	V/S Hokki	Chair - Hokki Rocker 15" seat height Color: TBD	\$68.00		NO BID	\$6,528.00
96	V/S #31505	PantMove-LuPo Armless Computer Chair - seat ht adjustable 14" to 18" Seat w/grip hole; aluminum 5-star foot, gas springs w/plastic cover; casters for VCT floors Color: TBD	\$157.30		NO BID	\$15,100.80
48	Fatboy Point	Bean Bag - 14"h x 20"d Color: TBD	\$74.50		\$87.56	\$3,576.00
48	Fatboy Junior	Bean Bag - 40" x 50" Color: TBD	\$129.60		\$152.92	\$6,220.80
24	Smith System #26233	Acrobat Peninsula Instructor Desk (R hand) - 36"d x 60"w x 29"h Top: Fusion Maple Edge & Powder Coat Champagne	\$414.85		\$430.64	\$9,956.40
24	Smith System 19173	Box/Box/File Pedestal Color: Champagne	\$152.60		\$158.42	\$3,662.40
12	Smith System 19172	File/File Pedestal Color: Champagne	\$154.05		\$159.90	\$1,848.60
24	Smith System Cascade 3053	Mega-cabinet Tote Tray Storage 42 4/5"w x 19"d x 42 3/8"h Open w/24, 3" SW totes on casters Color: TBD	\$600.10		\$622.90	\$14,402.40
24	Smith System 25800	Planner Activity Table - 24"d x 36"w x 24-34"h Color: Fusion Maple Edge & Powder Coat Champagne (Teacher Return table)	\$173.40		\$180.00	\$4,161.60
58	Smith System 25820	Planner Activity Table - 24"d x 60"w x 24-34"h Color: Fusion Maple Edge & Powder Coat Champagne	\$218.75		\$227.09	\$12,687.50
60	Smith System 01377	FlexStation two-person desk 24"d x 60"w x 22-30"h w/two under-mount mesh book box per table Color: Maple Edge & Powder Coat Champagne	\$236.70		\$295.76	\$14,202.00
210	Capitol Seating #439	Student desk: solid plastic 29 1/2"h, chrome frame w/nylon glides Color: sand	\$54.35		\$52.82	
210	Capitol Seating #537	Student chair: solid plastic 17 1/2" h, chrome frame w/nylon glides Color: sand	\$60.45		Bid as alternate \$53.18	\$11,092.20
12	Artco Bell D10A	Discover stackable chair, shell size A, seat height 18" Color: graphite	\$23.25		Bid as alternate	\$11,167.80
					NO BID - see alternate	\$279.00

21st Century Classroom Furniture Bid Results

Estimated Qty	Manufacturer/Model #	Item Description	Vendors			Lowest Bidder Cost
			Frank Cooney Company	Villa Park Office Equipment	Lowery McDonnell	
20	Artco Bell D10A	Discover Stackable Chair, shell size A, seat height 18" Color: ruby red	\$23.25		NO BID - see alternate	\$465.00
20	Artco Bell D10A	Discover Stackable Chair, shell size A, seat height 18" Color: onyx	\$23.25		NO BID - see alternate	\$465.00
4	HON S30ABC	Bookcase 30" (2 shelves, metal) Color: Putty	\$66.70	\$76.14	\$51.13	\$204.52
3	HON S72ABC	Bookcase 71" (5 shelves, metal) Color: Putty	\$137.35	\$156.74	\$167.70	\$412.05
3	Artco Bell 1275	Activity table - kidney shaped Color: Bannister Oak	\$138.00		\$183.40	
		NOTA standard music posture chair 19" w/tablet arm (Wenger#0331010)			Bid as alternate	\$414.00
70	Wenger 0330000	Color: Black	\$86.10		\$164.79	\$6,027.00
40	Wenger 0330000	NOTA standard music posture chair 19" w/out tablet arm Color: Black	\$74.55		\$76.90	\$2,982.00
					Total lowest bidder	\$229,841.07

United Visual

Model	Qty	Cost	Ext Cost
SmartBoard SB680	1	\$1,199.00	\$1,199.00
Smart CAT5 to USB Extender	1	\$90.00	\$90.00
Pro AV Mount	1	\$110.00	\$110.00
50' CAT 5 Cable	1	\$15.00	\$15.00
Liberty 2 Gang Wall Plate	1	\$55.00	\$55.00
Misc Hardware	1	\$35.00	\$35.00

Total Hardware \$1,504.00

Total Hardware Cost for 75 Rooms \$112,800.00

Total Investment After 5 Yr Lease \$117,312.00

Labor to Install	1	\$300.00	\$300.00
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Per Room Labor \$300.00

Total Labor Cost for 75 Rooms \$22,500.00

Per Room Cost \$1,804.00

Hardware & Install Cost for 75 Rooms \$135,300.00

Overall Cost Hardware Install and Lease \$139,812.00

Chicago Office Technology Group

Model	Qty	Cost	Ext Cost
SmartBoard SB680	1	\$1,199.00	\$1,199.00
Smart CAT5 to USB Extender	1	\$89.00	\$89.00
Pro AV Mount	1	\$118.00	\$118.00
50' CAT 5 Cable	1	\$10.00	\$10.00
VGA 3.5 Audio w/RJ45	1	\$36.00	\$36.00
Snap in Blanks	3	\$0.50	\$1.50
Dual Gang Box	1	\$11.00	\$11.00
Wire Mold	1	\$15.00	\$15.00

Total Hardware \$1,479.50

Total Hardware Cost for 75 Rooms \$110,962.50

Total Investment After 5 Yr Lease \$119,453.80

Labor to Install	1	\$175.00	\$175.00
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Per Room Labor \$175.00

Total Labor Cost for 75 Rooms \$13,125.00

Per Room Cost \$1,654.50

Hardware & Install Cost for 75 Rooms \$124,087.50

Overall Cost Hardware Install and Lease \$132,578.80



YOUR SCHOOL MANAGEMENT SYSTEM PROPOSAL

Glen Ellyn, Illinois

The following pricing for software and services is provided specifically for your district. If you would like information on a product or service not included below, please contact your Account Executive.

5 Buildings: Abraham Lincoln Elementary, Benjamin Franklin Elementary, Churchill Elementary, Forest Glen Elementary, W M Hadley Junior High

Student Management Suite Software	One-Time Investment	Services	Annual License Fee	Total
Food Service	\$ 12,967.00	\$ 8,700.00	\$ 3,851.00	\$ 25,518.00
Food Service Balances & Other ID Conversion ¹	-	1,500.00	-	1,500.00
Project Management	-	625.00	-	625.00
Subtotal Student Management Suite Software:	\$ 12,967.00	\$ 10,825.00	\$ 3,851.00	\$ 27,643.00
Total Student Management Suite Solution: ²				\$ 27,643.00

Five Year Investment Estimate

First Year	\$ 27,643.00
Second Year	3,997.00
Third Year	4,149.00
Fourth Year	4,307.00
Fifth Year	4,471.00
Estimated Five Year Investment	\$ 44,567.00

This 5-year cost projection is based on an estimated annual increase of 3.8%. This is only an estimate.

Pricing Footnotes

¹ Data Mapping: Skyward data migrations do not include a data mapping deliverable (documentation on field association between previous system and Skyward tables / fields). If your district is interested in Skyward providing detailed data mapping documentation, please contact your Account Executive for a proposal on Data Mapping deliverable options.

² Pre-printed forms for report cards can only be printed using supported laser printers. Dot-matrix printers are not supported. Skyward software requires client access to run Microsoft products Excel and Word.

One (1) license of Crystal Reports 2011 must be purchased from Skyward to use Crystal within Skyward's Custom Reports option.

Skyward requires an SSL (Secure Socket Layer) certificate to run any web-based applications.

Skyward's IT Services can provide you more information including cost and installation of an SSL certificate for your district.

Software Installation and Training

Software Training Includes:	Classroom and On-Site Software Training			
	Max. Number of People Attending	Total Class Days at Skyward	Class Breakdown	On-Site Days
Food Service	10	-	-	2
Food Service - all buildings	7 food service lines	-	-	4
Total Student Management Suite Training Days:		0		6

Training Footnotes

Skyward On-Site Training Policy. A maximum of 10 people may attend each on-site day unless otherwise noted in the training grid. Should more people attend the training over the numbers stated, the school district will be charged an additional \$200 for each person.

Web training allows Skyward to remotely present, discuss, and review our product directly with you. This application utilizes the Internet and is conducted live between your staff (at their own workstation) and a Skyward service representative without the need for them to travel to your location. This provides you with a lower cost of training and/or implementation along with greater flexibility of your installation timeline.



Custom Forms (Checks, W-2's, etc.) and Peripherals

Neico is the exclusively recommended supplier of preprinted, blank laser, pressure seal (blank and preprinted) checks and MICR toner cartridges. To request free samples or to place your order, visit www.skywardforms.com or contact your customer service representative, Andy Thompson, at 1-800-266-4669.

School Technology Associates, Inc. has worked with Skyward for over 18 years and offers a complete line of hardware, software, service, and support for peripheral equipment needed to run Skyward's Food Service, Fixed Assets, and TrueTime software. All items have been completely tested by Skyward and are in use by other Skyward customers nationwide.

Dan Hoeri, President
School Technology Associates, Inc.
15134W Pierce Lane
Stone Lake, WI 54876
(612) 860-8960 - Cell Phone

Your one-stop source for your Skyward needs.
(877) 436-4657 - Toll Free Order Line
(877) 466-7157 - Toll Free Fax Line
www.k12sta.com

Third Party Financing Options

Skyward is committed to providing you with cost effective options to budget for your School Management System. Many of our clients have a favorable history working with Providence Capital Network (www.ProvidenceCN.com). Their roots extend back over 30 years providing lease financing to the education market. They are members of many state ASBO organizations including WASBO and IASBO and frequently present at industry conferences as recognized experts.

Lease financing is a popular method to pay for software projects by spreading the initial cost over a multi-year period and it generally does not require voter approval. It can also be very cost effective given the strong credit ratings of most school districts.

Benefits of Lease Financing

- Simple process: apply with a one page application
- Easy to budget: evenly spread the cost over 3 years or more
- Experienced: more than 100 schools have benefited
- Affordable rates: competitive pricing for monthly and annual payments

Next Step

- Call 800-680-0560 to evaluate if lease financing is best suited for your district.

8.14.09

Annual License Fee Information

Your Annual License Fees include:

- Two (2) product updates yearly
- User Group directed state reports ¹
- Unlimited 800 customer service software support
- Localized training sessions
- Quarterly corporate newsletter

¹ For a complete list of our all supported state reports, please visit <http://www.skyward.com/StateReports> and choose your state.

Terms and Conditions

- See attached Terms and Conditions page for further information.
The Terms and Conditions page must be executed by an authorized District representative.



TERMS AND CONDITIONS

All proposals are valid for 30 days from date of proposal.

This information is distributed exclusively by Skyward, Inc. It is to be used by the Glen Ellyn School District 41 administrative staff only. Any copying or distributing of this proposal, or any part of the proposal, to sources outside the Glen Ellyn School District 41 is prohibited without written consent, which shall not unreasonably be withheld, of Skyward, Inc.

Software

Classroom Training: Skyward classroom training shown in this proposal is calculated on the basis that up to 3 people may attend each class (with initial software purchase). Classroom training is to be provided at the Skyward Branch Office. Skyward reserves the right to cancel due to low enrollment. Additional training may be purchased at the then current price (currently \$275) per person, per class day.

On-site Training: On-site training is based on the school district having training facilities available. Additional on-site training may be purchased at the then current rate (currently \$1,460 per day). Up to 10 people, per instructor, may attend the on-site training. One day of training consists of 8 hours on-site.

Skyward on-site training policy: A maximum of 10 people may attend each on-site day unless otherwise noted in the training grid. Should more people attend the training over the numbers stated, the school district will be charged an additional \$200 for each person.

Cancellation of Training Days: The customer must cancel 24 hours in advance of scheduled training. If the training is not cancelled according to this policy, the district will be billed for the scheduled classroom or on-site training.

Expiration of Training Days: The customer may utilize Classroom and On-Site training days, included with the purchase of Skyward software, for a period of up to twelve (12) months. The twelve-month period will commence upon implementation of each respective software module. Training days not utilized within the twelve-month period will expire and are non-refundable.

Skyward software systems will be installed by Customer Service Representatives. Schools running on an existing network installed by any other than Skyward must have their technical support person at the site to provide any assistance during the software loading. If no one is available, Skyward will bill the district at the then current rate.

Skyward PaC software only supports printers with drivers written by Microsoft[™]. Third party drivers, other than Microsoft[™], may not be supported. Skyward software uses Microsoft Word and Excel for exports and form letters within the software. It is the school District's responsibility to have a licensed copy for each user that will use these features.

Data Mapping: Skyward data migrations do not include a data mapping deliverable (documentation on field association between previous system and Skyward tables / fields). If your district is interested in Skyward providing detailed data mapping documentation, please contact your Account Executive for a proposal on Data Mapping deliverable options.

Third Party Software and Hardware

Third party software and hardware proposals are for informational purposes only. Third party software and hardware prices should be verified by Customer prior to ordering software and hardware.

This proposal is being presented without a Technology Analysis from our Networking Engineers. Data gathered for this proposal was provided by your school district to Skyward. Any additional required services or hardware will be billed at our normal rates. To ensure accuracy we recommend a Skyward Technology Analysis be initiated prior to ordering.

In the event Skyward provides any third party software and/or hardware as part of this Agreement (i.e. Skyward procures, assembles, delivers and/or installs such software and hardware, or provides training), Customer agrees that it shall benefit by and be bound by any and all warranties, warranty limitations, license agreements, and any other rights and obligations provided by the third party software and/or hardware supplier to the purchasers and users of its products, whether provided in written or electronic format. Skyward will provide additional information on the manufacturers coverage and options upon request.

Skyward does not provide any warranties for third party software and hardware.

Payment Terms:

1. **Skyward One-Time Investment Fee:**
30% Non-refundable payment due upon execution of Software Agreement, Terms and Conditions or Acceptance of Proposal.
70% Payment, non-refundable one year after the installation of the software, is due upon installation of software onto Customer's system or access to Skyward data through ASP.
2. **Scheduling of Installation**
Installation of purchased software must occur within 12 months of the date Skyward receives PO. Payments made to Skyward (30% of One-Time) for uninstalled software will be converted to Technical Support Hours after this time. Purchases subsequent to this conversion will be quoted at the then-current price.
3. **Professional Services**
 - a. **Installation and Training Services** - Payment for all training and installation services due upon installation of any Skyward programs onto Customer's system.
 - b. **Project Management/Consultative Services** - Payment due upon execution of Software Agreement and/or Terms and Conditions.
 - c. **Technical Support Hours** - Technical Support Hours must be used within 24 months of purchase. Unused hours will be cancelled and are not refundable. Payment due upon execution of Software Agreement and/or Terms and Conditions.
 - d. **Data Migration Fees** - Payment for all data migration services due upon installation of any Skyward programs onto Customer's system.
 - e. **Hardware Implementation** - Payment due upon completion of hardware installation.
4. **Annual License Fees**
All Skyward Software Annual License Fees will be prorated from date of installation of software onto Customer's system or access to Skyward data through ASP, through June 30 of the current fiscal year. Subsequent years will be billed on a June 30 fiscal year basis at the then current rate and are due July 1.

Third Party Annual License Fees along with Skyward will be billed at a full year rate upon installation with subsequent years billed on an annual basis from the installation date.

In the event that your district would prefer the following Skyward Software Annual License Fee payment selection, please initial the area below:

☐ All Skyward Software Annual License Fees will be billed in full for the current fiscal year. The portion of the ALF paid before the installation date will be automatically converted into Technical Support Hours. Subsequent years Annual License Fees will be billed on June 30 fiscal year basis at the current rate and are due July 1. Customers choosing to use a leasing or finance company must choose this option.

5. **Third Party Software and Hardware** - Payment due upon delivery

7.13.11

Customer agrees to the terms and conditions listed above and set forth in the Proposal(s).

Customer Signature

Printed Name

Date