



Glen Ellyn School District 41

A K-8 district serving parts of Carol Stream, Glendale Heights, Glen Ellyn, Lombard, Wheaton

Dr. Ann K. Riebock, Superintendent

MINUTES

GLEN ELLYN SCHOOL DISTRICT 41

BOARD OF EDUCATION REGULAR MEETING

NOVEMBER 14, 2011 - 7:30 PM

FOREST GLEN SCHOOL, 561 ELM STREET, GLEN ELLYN, IL

I. Call to Order

The Board of Education meeting was called to order at 7:33 p.m.

II. Pledge of Allegiance

Mr. Ellis led in the recital of the Pledge of Allegiance

III. Roll Call

Upon the roll being called, the following answered present: Smith, Kenwood, Vondrak, Howard, Black, Ellis and Nelson.

IV. Public Participation

Resident Jeff Cooper spoke briefly and provided the Board suggestions for the teachers' contract in anticipation of the upcoming negotiations.

V. Recognition

- A. School Board Member Day November 15, 2011: Superintendent Dr. Ann Riebock honored members of the District 41 School Board by reading the attached proclamation and presenting them with a small gift to recognize their commitment and offered thanks for their dedicated volunteer work.

(Attachment)

VI. Presentations, Reports and Initiative Updates

- A. PMA Financial Presentation: Michael Frances of PMA Financial Network provided an annual forecast of District 41 finances. Highlights of the presentation included an overview of the financial planning program process, how it will be used by the district (i.e. budget planning, trend analysis, setting fiscal policies, annual update and reassessment, scenario analysis), the data elements and an overview of the district's five-year financial outlook based on budget information, audited financials, as well as revenue and expenditure assumptions provided to PMA by district officials. This presentation allows the board to examine long-range financial projections for the district based on assumptions that are adjusted annually. PMA forecasts that the

district will remain in good financial shape with adequate reserves through 2017.
(Attachment)

- B. Forest Glen School Presentation: Mary Hornacek joined by members of her staff and the district elementary music teachers presented the PLC journey at Forest Glen and shared examples of how their PLC work has transformed the curriculum and instruction providing teachers at each grade level the time to work together to identify learning needs for students and create strategies for best meeting their needs.

The district music teachers spoke on how they use SIP mornings as their PLC time to develop essential outcomes, common assessments and have used the four essential questions (What is it you want students to know and be able to do? How will you know when they learn it? What will you do for those who get it and what will you do for those who don't?) During this time the four music teachers develop goals, assessments and yearly curriculum plans that are consistent across all four schools. They are also in the process of having conversations with the Hadley music staff looking for alignment between the elementary and junior high music curriculum.

- C. 2011 Tentative Tax Levy Presentation: Assistant Superintendent of Finance, Facilities and Operations, Bob Ciserella reviewed the timeline for the district's budget preparation and gave a presentation on the 2011 Tentative Tax Levy request. Highlights of the presentation included:

- A recap of past CPI rates and past levies.
- 10-year history of past tax extension amounts in all funds and 10-year tax rate history.
- An overview of the proposed 2011 tax levy. The District is requesting \$42,279,800, which represents a 3.69% increase over last year's extension. The District actually expects to receive an increase of 2.59% under the Property Tax Limitation Act. The increase is based on CPI of 1.5% and an estimate of new construction of \$15,000,000.

Education Fund	\$34,350,000
Operation & Maintenance Fund	\$2,750,000
Transportation Fund	\$1,050,000
Life Safety Fund	\$0
IMRF	\$550,000
Social Security	\$550,000
Special Education	\$300,000
Working Cash	\$1,000
Tort Immunity	\$1,000
Bond & Interest	\$2,727,800
Total Levy	\$42,279,800

Next Steps: The administration will ask the Board to approve its recommendation to establish the date and time of the Truth in Taxation Hearing as December 12, 2010, 7:15 p.m. at the Central Services Office, 793 North Main Street, Glen Ellyn, Illinois,

60137 and to authorize and direct the Secretary of the Board of Education to publish or cause to be published the attached notice of the public hearing in accordance with the Truth in Taxation Act on December 1, 2011, in the *Liberty Suburban Chicago Newspaper*. The tentative levy will be posted on the district website and will be placed on display at the Central Services Office.

(Attachment)

Following the presentation, Board discussion focused on capital projects, wise spending and fund balances. The Board asked for additional information of a comparison of last year's final budget with expenditures to the estimates included in next year's budget to discuss at the November 28, 2011 meeting.

VII. Action Items:

A. Consent Agenda: Mrs. Nelson asked if there were any items Board members would like removed from the consent agenda. Hearing none, *Ellis moved and Black seconded to approve the actions and recommendations of the consent agenda as presented and listed below. On a roll call vote answering "Aye": Smith, Kenwood, Vondrak, Howard, Black, Ellis, Nelson; answering "Nay": None. Motion carried.*

1. Human Resources

a) Personnel Report

- 1) Employment Recommendations
- 2) Resignations

2. Finance, Facilities & Operations

3. Other Matters

a) Board Meeting Minutes

- 1) October 24, 2011 Finance Committee of the Whole Meeting
- 2) October 24, 2011 Regular Meeting and Closed Session

B. Superintendent's Recommendations

1. Increase to Rate of Pay for Substitute Aides: At its October 24, 2011 Special meeting, the Board discussed the Administration's recommendation to change the rate of pay for substitute aides from \$9.50 per hour to \$80 per day effective immediately. In the interim and based on the Board's request, the Administration asked 28 districts for information about their fill-rate and received responses from only five. Many responded there was no data available and from those who did respond there were no clear patterns of fill rate.

Mrs. Howard moved and Mr. Vondrak seconded to approve the Increase to Rate of Pay for Substitute Aides as presented. On a roll call vote answering "Aye": Kenwood, Vondrak, Howard, Black, Ellis, Smith, Nelson; answering "Nay": None. Motion carried.

2. Resolution of Levy Intent: The administration recommended that the Board of Education adopt the attached resolution of intent to levy titled *Truth in Taxation Act Resolution*.

Mr. Vondrak moved and Mr. Black seconded to approve the Resolution of Levy Intent as presented. On a roll call vote answering "Aye": Vondrak, Howard, Black, Ellis, Smith, Kenwood, Nelson; answering "Nay": None. Motion carried.

3. Establish Date and Time for Truth in Taxation Hearing: The administration

recommended that the Board of Education establish the date and time of the Truth in Taxation Hearing as December 12, 2011, at 7:15 p.m. at the Central Services Office, 793 North Main Street, Glen Ellyn, Illinois, 60137. The administration also recommends that the Board of Education authorize and direct the Secretary of the Board of Education to publish or cause to be published the attached notice of the public hearing in accordance with the Truth in Taxation Act on December 1, 2011, in the *Liberty Suburban Chicago Newspaper*.

(Attachment)

Mr. Ellis moved and Mrs. Howard seconded to approve the Establish Date and Time for Truth in Taxation Hearing report as presented. On a roll call vote answering "Aye": Howard, Black, Ellis, Smith, Kenwood, Vondrak, Nelson; answering "Nay": None. Motion carried.

VIII. Superintendent's Report

Dr Riebock reported on the following:

- A. Enrollment Report – district enrollment has continued to remain stable (attachment)
- B. Glen Ellyn TIF: Dr. Riebock provided background information of the current TIF conversations underway with the Village of Glen Ellyn and the possible impact it would have on the district. She, along with other village government partners, will be participating in a Joint Review Board on November 17 and she will provide further details to the Board when available.
- C. Paperless Board Meetings: This will be the Board's last meeting using paper materials. Mike Wood will have laptops available at the November 28 meeting to accommodate Board members with electronic meeting materials.
- D. Foreign Language Site Visits: Dr. Riebock gave an update on the various Foreign Language site visits. These visits have provided district staff members, parents and board members an opportunity to see various programs first hand. The parent involvement and perspectives have been very positive.

IX. Board Reports

- A. IASB Resolutions Committee Report (attached): Board member Sam Black reviewed his recommendations regarding the IASB proposals to be voted on at the November 19, 2011 Resolutions Committee meeting as outlined on the attached. Mr. Black noted IASB recommendation #9 should be changed to yes and asked the Board for any feedback.

Mr. Kenwood asked about the impact of modifying the General Aid State Formula calculations. Dr. Riebock noted that currently GSA is based only on grade K -8 and Pre-K is funded through grants. Should Pre-K students be considered in the calculation there could be some benefit to some school districts; however, should Pre-K become a mandated program that money would not be enough for many districts to sustain a program thereby making it burdensome.

The Board concurred with Mr. Black's recommendations and thanked him for his review and reaffirmed his appointment as the District's IASB delegate representative during the upcoming Triple I Conference.

Mr. Black reported on his attendance at the Hadley PTA meeting where they discussed the spring musical and had a presentation by the Hadley Speech team.

Mrs. Howard reported on the following:
Churchill PTA meeting:

- Noteworthy discussion included the fall PTA schedule and the pressure to obtain volunteers for the various activities, the Hadley parking lot project, and a discussion about the possible funding of grade-level "in-house" field trips.

Learning Leadership Team (LLT):

- Math Common Core Update on Committee Work
- Other Common Core information:
 - PARCC (Assessment Consortium that Illinois is affiliated with) recently released their Content Frameworks.
 - Both the literacy and the math committees will be reviewing these documents and the implications for the scope and sequence of the curriculum.
- LLT members shared personal stories of how they are including the learner characteristics in their classrooms.
- Generated focus group questions regarding the implementation of the new English/Language Arts Common Core Standards. These will come back to LLT in December to finalize.

Mrs. Nelson reported on the following:

- Participation in a visit to Barrington District 220 with other District members as part of the Foreign Language site visits.
- LEND: Extended an invitation to other Board members to participate in the upcoming meetings. The next meeting is scheduled for Friday, December 16th

Mr. Vondrak: attended the Benjamin Franklin PTA meeting and the Hadley parking lot community meeting.

John Kenwood: Attended the Hadley parking lot community meeting and reported on his experiences in the Foreign Language site visit in West Chicago District 33.

X. Discussion Items

- A. 2012 Hadley Parking Lot and Storm Water Project: At its October 24, 2011 Special meeting the Board reviewed and considered additional options for the proposed Hadley Parking Lot and Storm Water Project. On Tuesday, November 8, 2011, the administration, with its professional partners, scheduled a community meeting to present and discuss the various Hadley parking lot options. Several neighbors attended and engaged in a question and answer session. Board discussion included the various options presented and the potential for improved safety and traffic control. The administration will recommend that the Board of Education approve its recommendation to go out to bid for the Hadley parking lot reconstruction option 5a, with underground storm water detention and Alternate C-1, at the November 28, 2011, meeting. Additionally, the administration will determine what additional cost would be involved to add option 15 with c-1 for a second bid.

(Attachment)

- B. Fiscal Philosophy Policy and Procedures, 4:20/4:20 AP: The recommended revisions outlined on the attached document have been review by both the Finance and Policy Committees. Members of the board were given an opportunity to contact Dr. Riebock with additional questions, concerns and/or revisions. Board members discussed further revision particularly related to fund balances and budgeting and agree the Finance committee should continue with revisions and when ready submit the draft to policy committee followed by the full board.

(Attachment)

- C. **Board Policy Revisions - First Reading:** Dr. Riebock reported that Section 8 policy review has been a joint effort on the part of Board members Erica Nelson, Sam Black and Dan Smith. Mr. Smith completed the initial review as a former member of the Policy Committee and Mr. Black completed the review with Mrs. Nelson this year. It was noted that overall there are very few changes or compliance issues. The recommended revisions for Policies 6:50 and 7:230 are related to compliance. The committee plans to begin addressing Section 4 for its next review.

Board members asked some clarifying questions. Dr. Riebock asked that any additional questions and/or comments be emailed to her and committee members Nelson and Black so that any possible revisions can be incorporated into the second reading to be presented to the Board on November 28.

(Attachment)

XI. Upcoming Meetings

- A. November 28, 2011 Regular Board Meeting, 7:30 p.m., Central Services Office
- B. December 12, 2011 Public Hearing on the 2011 Levy, 7:15 p.m., Central Services Office
- C. December 12, 2011 Board of Education Regular Meeting, 7:20 p.m. (or immediately following the Public Hearing), Central Services Office

XII. Other

There were no other matters to be discussed.

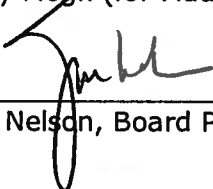
XIII. Public Participation


There were no members of the public present who wished to address the Board.

- XVI. Adjournment** *There being no further business, Kenwood moved and Black seconded to adjourn the Regular Meeting of the Board of Education at 10:53 p.m. Motion carried on a unanimous voice vote.*

Respectfully submitted,

Nancy Mogk (for Maureen Stecker, Recording Secretary)


Erica Nelson, Board President


Terra Costa Howard
Secretary, Board of Education

Minutes approved: November 28, 2011

November 15, 2011

Proclamation

In honor of School Board Members Day 2011

Whereas, Board of Education members are unpaid volunteers elected to sit in trust for their diverse communities to meet expectations and aspirations for the public education of their children; and

Whereas, Board of Education members are responsible for providing the leadership and vision that sets high standards and requires the effective operation of their school district; and

Whereas, decisions made by Board of Education members directly impact the quality of life in their community; and

Whereas, Board of Education members are entrusted with the guardianship and wise expenditure of scarce tax dollars and are responsible for maintaining and preserving the buildings, grounds, and educational quality of the district; and

Whereas, Board of Education members are unstinting donors of their time, generous with their talents and determined in pursuit of their goals; therefore be it

Proclaimed that in recognition of School Board Members Day on November 15, 2011, District 41 recognizes, honors and thanks our Board of Education members for devoting so much to the community and to the education of its children.



Dr. Ann K. Riebock, Superintendent

Our Vision: Ignite passion. Inspire excellence. Imagine possibilities.



GLEN ELLYN SCHOOL DISTRICT 41



Integrity. Commitment. Performance.™



Glen Ellyn School District 41

PMA Financial Planning Program
Presented by
Michael Frances | Senior Financial Advisor
PMA Financial Network, Inc.
November 14, 2011

Process

- What is the Financial Planning Program (FPP)?
 - A comprehensive, interactive planning process that can be dynamically updated to assist the District in making important financial decisions.

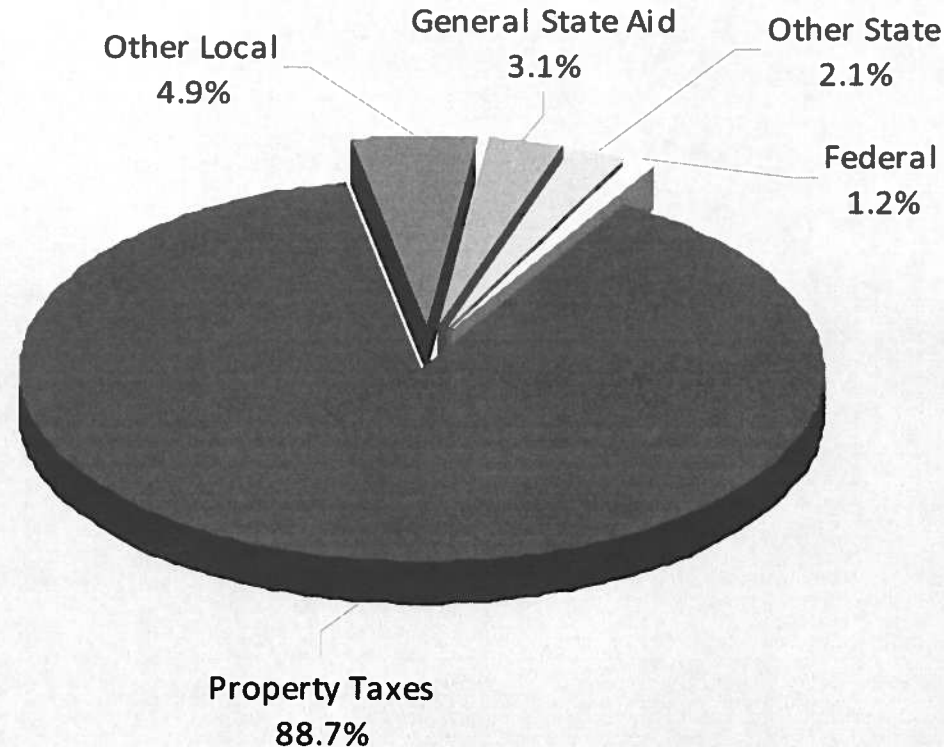
- How are we going to use the plan?
 - Budget Planning
 - Trend Analysis
 - Set Fiscal Policies
 - Annual Update and Reassessment
 - Scenario Analysis

Data Elements

- Annual Financial Reports (AFRs) for the past five years
- District's FY12 Budget - Base for financial projections
- Historical Tax Extension Reports
- History of Equalized Assessed Valuations / New Construction
- Current contract and scattergram for certified staff
- Current Salary & Benefits information
- Current student/staffing ratios

Operating Funds Revenue Budget – \$42,943,316

REVENUE BY SOURCE DETAIL - FY 2012

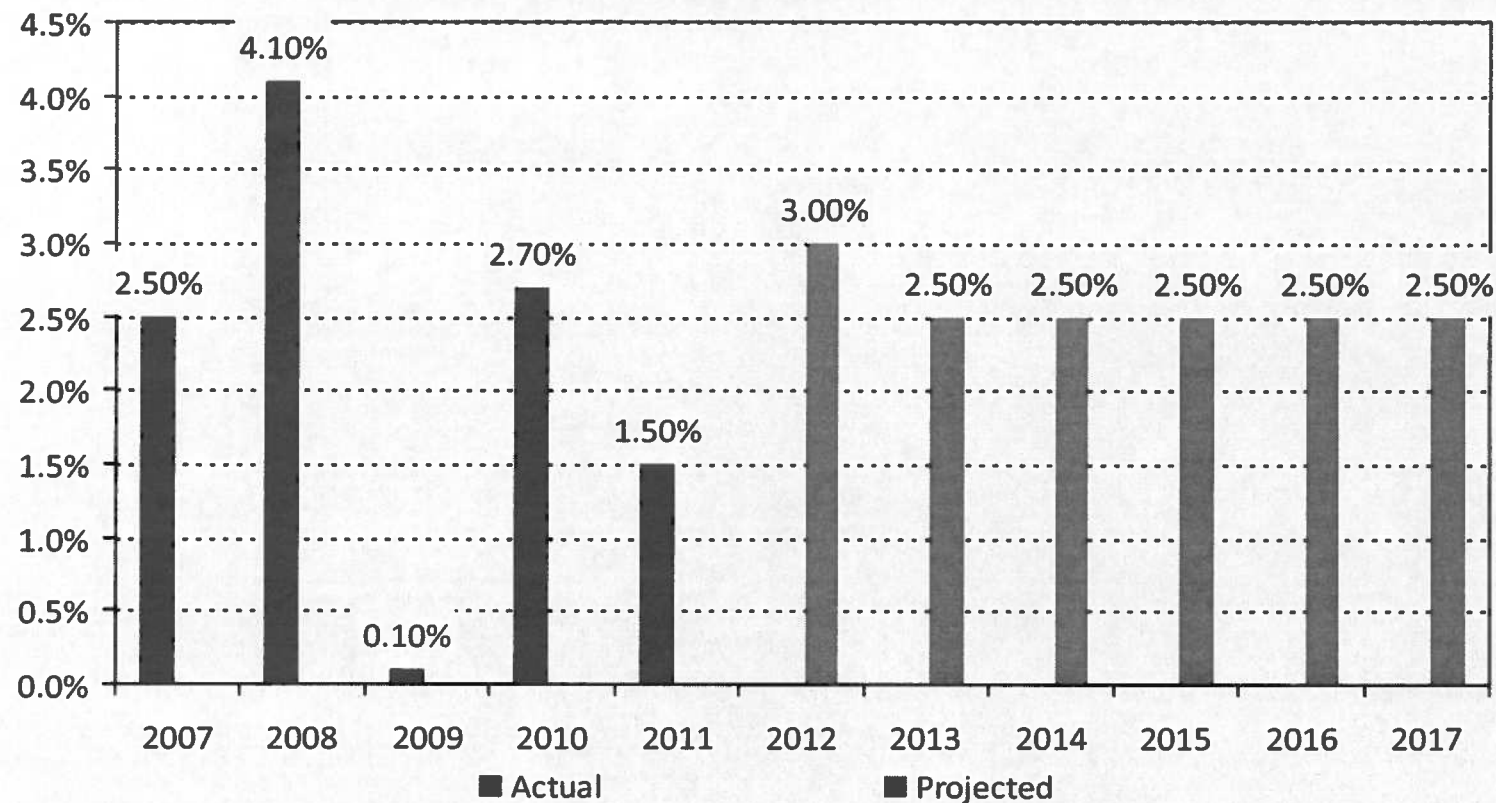


Operating Funds: Educational, Operations & Maintenance, Transportation, Illinois Municipal Retirement, Working Cash and Tort Funds

Data & Assumptions provided by District

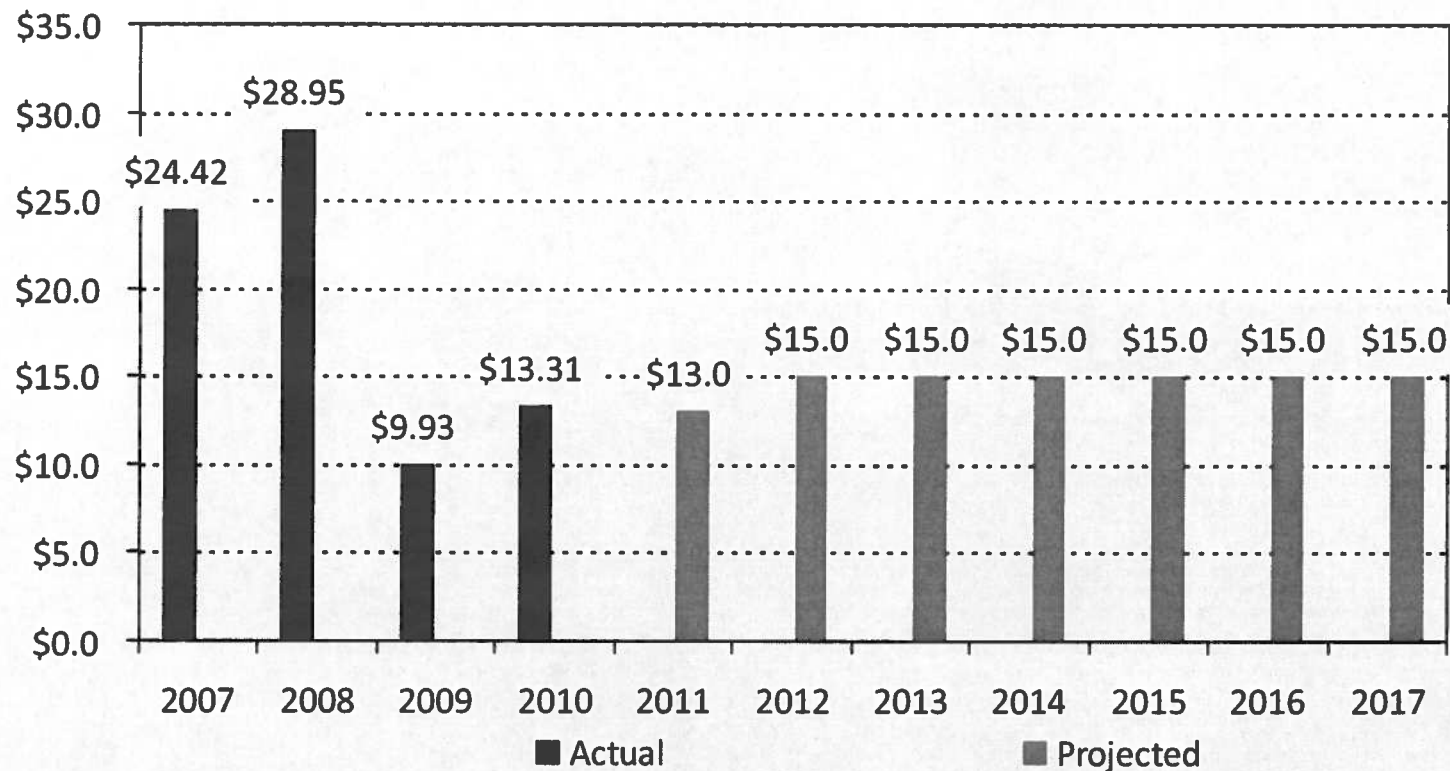
Revenue Assumptions – Property Taxes

Consumer Price Index (CPI) - Levy Years



Revenue Assumptions – Property Taxes

New Growth (In Millions)



Revenue – Sensitivity

- Tax Levy: 88.7% of Total Operating Revenue
 - CPI 1% Δ = +/- \$390,000
 - New Property: \$1 million Δ = +/- \$27,200

Revenue Assumptions – Other Local Revenue

- CPPRT:
 - Projected at current FY12 budget
- Investment Income:
 - 0.25% rate of return
- All other local revenues:
 - Projected at current FY12 budget

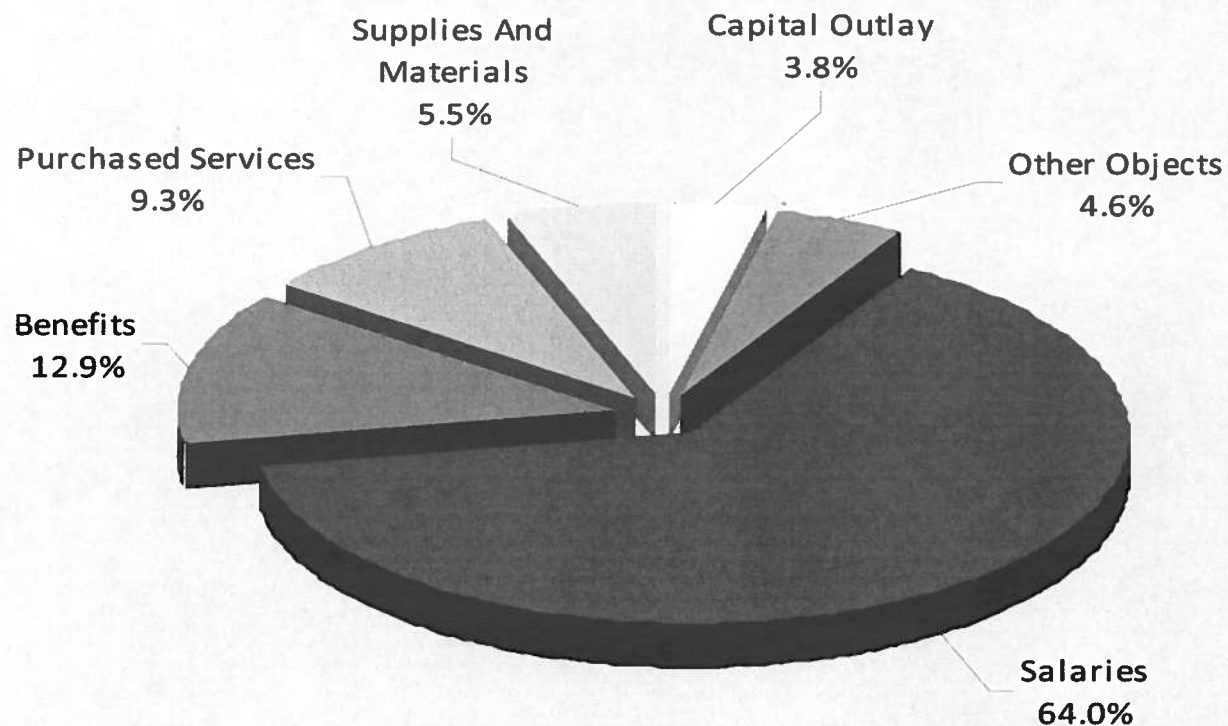
Revenue Assumptions – State & Federal

- State Revenue
 - General State Aid (GSA)
 - Projected at 95% of calculated allocation
 - Other State Grants
 - Projected at current FY12 budget
 - Transportation Reimbursement increased to \$325,000/year

- Federal Revenue
 - Projected at current FY12 budget

Operating Funds Expense Budget – \$42,419,232

FY 2012 EXPENDITURES BY OBJECT



Operating Funds: Educational, Operations & Maintenance, Transportation, Illinois Municipal Retirement, Working Cash and Tort Funds

Data & Assumptions provided by District

Expenditure Assumptions - Salaries

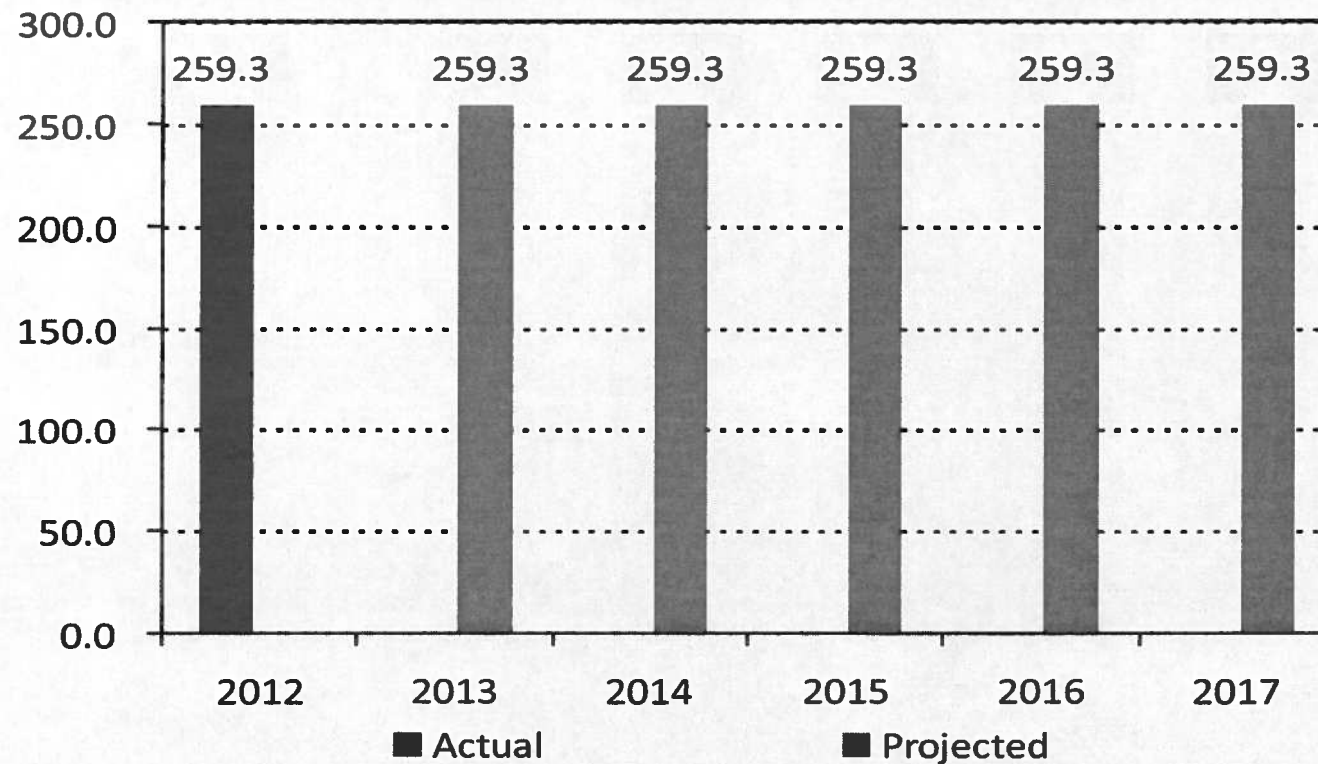
- Teachers
 - FY13-17: 3% base increase plus applicable step
- Educational Support Personnel
 - FY13-17: 4% annual increases
- Administrative Personnel
 - FY13-17: 3% annual increases

Expenditure Assumptions – All Other

- Health Insurance: 6% annual increases
- Dental Insurance: 5% annual increases
- Purchased Services
 - Projected at current FY12 budget in Ed and O&M Funds
 - 3% annual increases in Transportation Fund
- Supplies and Capital Outlay
 - Projected at current FY12 budget all funds
- Other Objects – Special Ed Tuition
 - 5% annual increases

Staffing Assumptions

CERTIFIED STAFF (FTE)



Excluding administration

Data & Assumptions provided by District

Additional Assumptions

- No legislative changes in school funding
- No change to PTELL (Tax Cap)
- Includes known and estimated retirements (17 over next four years), with new teachers brought in at the MA Lane Step 3 (\$53,964 for FY12)
- Current FY12 Budget is accurate base for projections

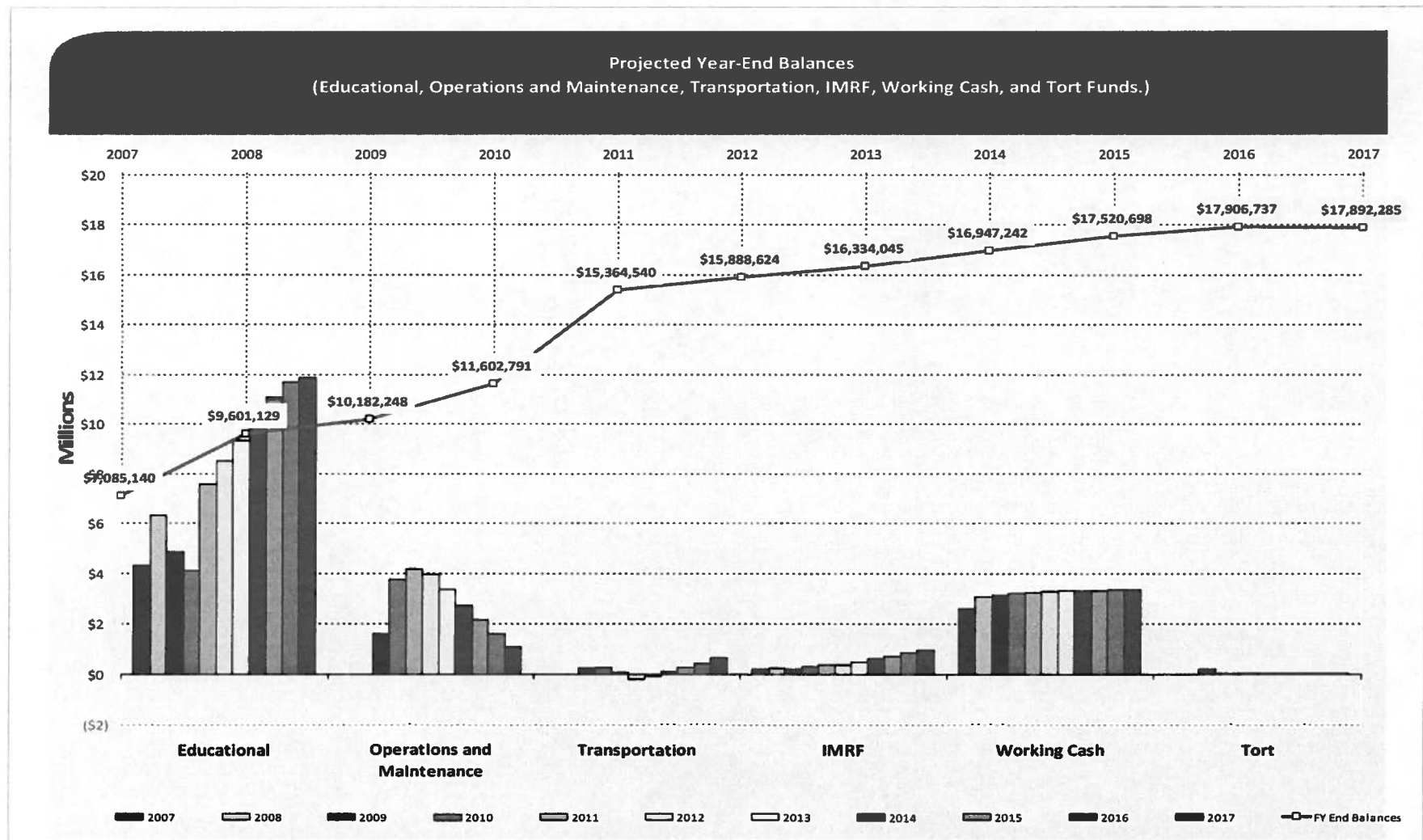
Projected Revenues vs. Expenditures - Aggregate

	BUDGET	REVENUE / EXPENDITURE PROJECTIONS									
	FY 2012	FY 2013	% chg	FY 2014	% chg	FY 2015	% chg	FY 2016	% chg	FY 2017	% chg
REVENUE											
Local	\$40,207,827	\$40,982,857	1.93%	\$42,637,501	4.04%	\$44,145,587	3.54%	\$45,698,530	3.52%	\$47,296,439	3.50%
State	\$2,233,399	\$2,482,941	11.17%	\$2,517,407	1.39%	\$2,582,159	2.57%	\$2,598,029	0.61%	\$2,612,502	0.56%
Federal	\$502,090	\$502,090	0.00%	\$502,090	0.00%	\$502,090	0.00%	\$502,090	0.00%	\$502,090	0.00%
Other	\$0	\$0		\$0		\$0		\$0		\$0	
TOTAL REVENUE	\$42,943,316	\$43,967,888	2.39%	\$45,656,997	3.84%	\$47,229,836	3.44%	\$48,798,650	3.32%	\$50,411,032	3.30%
EXPENDITURES											
Salary and Benefit Costs	\$32,586,541	\$33,557,361	2.98%	\$34,940,357	4.12%	\$36,408,402	4.20%	\$38,013,614	4.41%	\$39,868,680	4.88%
Other	\$9,832,691	\$9,965,106	1.35%	\$10,103,443	1.39%	\$10,247,977	1.43%	\$10,398,997	1.47%	\$10,556,804	1.52%
TOTAL EXPENDITURES	\$42,419,232	\$43,522,467	2.60%	\$45,043,800	3.50%	\$46,656,380	3.58%	\$48,412,611	3.76%	\$50,425,484	4.16%
SURPLUS / DEFICIT	\$524,084	\$445,421		\$613,197		\$573,456		\$386,039		(\$14,452)	
OTHER FINANCING SOURCES/USES											
Transfer Among Funds (Net)	\$0	\$0		\$0		\$0		\$0		\$0	
Sale of Bonds	\$0	\$0		\$0		\$0		\$0		\$0	
Other Financing Sources	\$0	\$0		\$0		\$0		\$0		\$0	
Other Financing Uses	\$0	\$0		\$0		\$0		\$0		\$0	
TOTAL OTHER FIN. SOURCES/USES	\$0	\$0		\$0		\$0		\$0		\$0	
SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES	\$524,084	\$445,421		\$613,197		\$573,456		\$386,039		(\$14,452)	
BEGINNING FUND BALANCE	\$15,364,540	\$15,888,624		\$16,334,045		\$16,947,242		\$17,520,698		\$17,906,737	
PROJECTED YEAR END BALANCE	\$15,888,624	\$16,334,045		\$16,947,242		\$17,520,698		\$17,906,737		\$17,892,285	
FUND BALANCE AS % OF REVENUES	37.00%	37.15%		37.12%		37.10%		36.70%		35.49%	

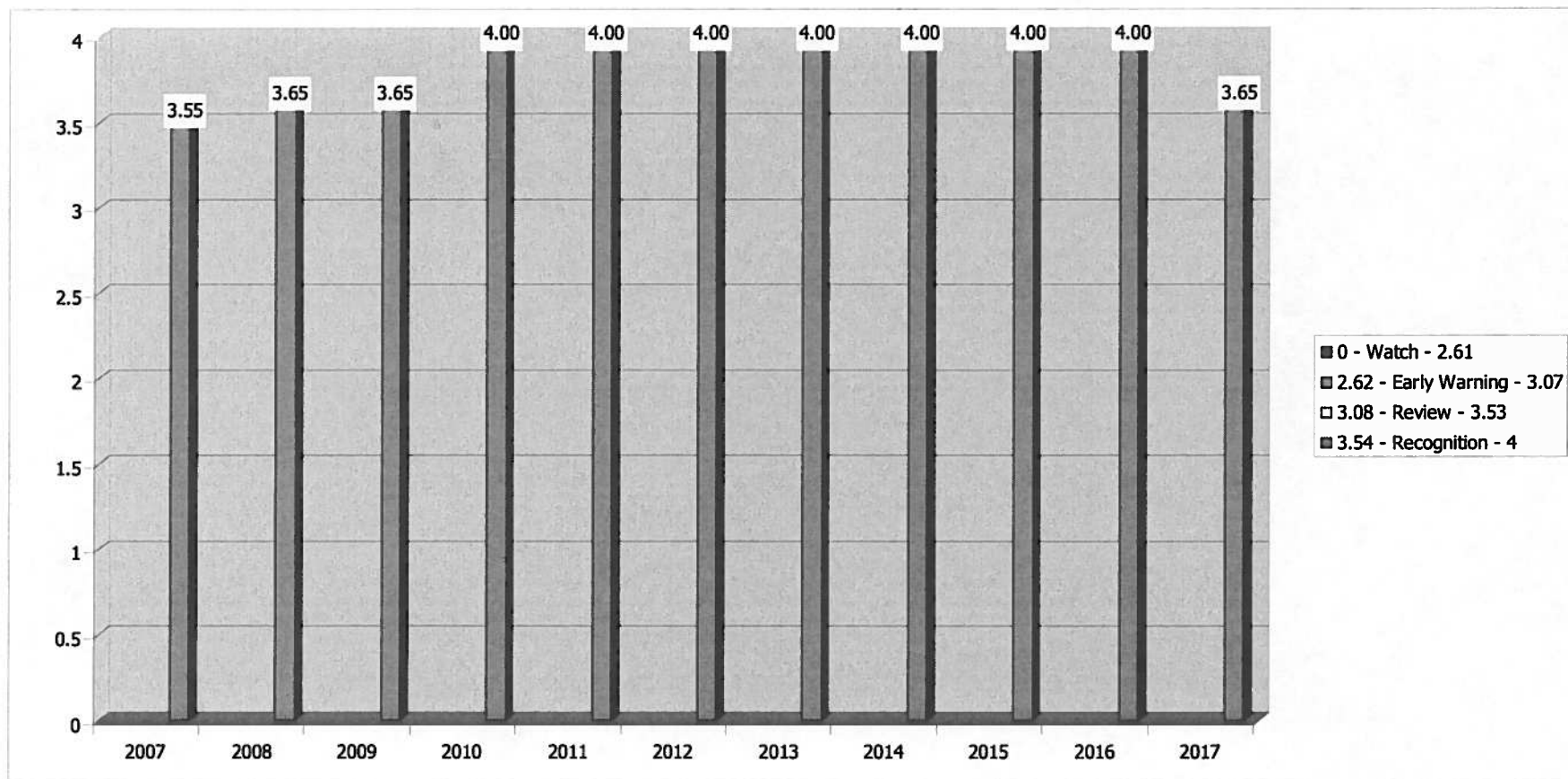
Operating Funds: Educational, Operations & Maintenance, Transportation, Illinois Municipal Retirement, Working Cash and Tort Funds

Data & Assumptions provided by District

Historical & Projected Aggregate Operating Funds



Financial Profile Score





The information contained herein is solely intended to suggest/discuss potentially applicable financing applications and is not intended to be a specific buy/sell recommendation, nor is it an official confirmation of terms. Any terms discussed herein are preliminary until confirmed in a definitive written agreement.

The analysis or information presented herein is based upon hypothetical projections and/or past performance that have certain limitations. No representation is made that it is accurate or complete or that any results indicated will be achieved. In no way is past performance indicative of future results. Changes to any prices, levels, or assumptions contained herein may have a material impact on results. Any estimates or assumptions contained herein represent our best judgment as of the date indicated and are subject to change without notice. Examples are merely representative and are not meant to be all-inclusive.

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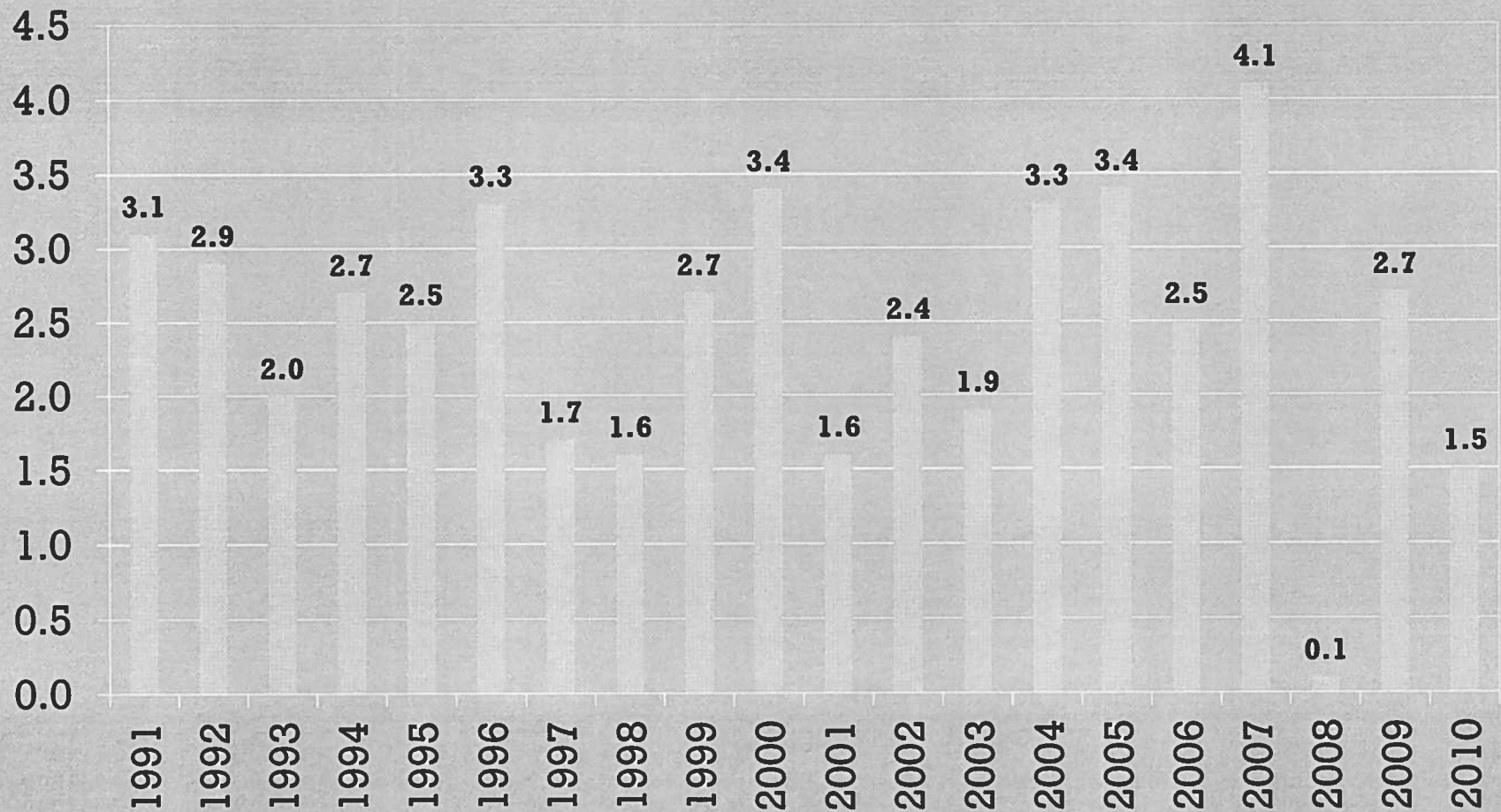
2011 Tentative Tax Levy

**Glen Ellyn School District 41
November 14, 2011**

Expected Increase

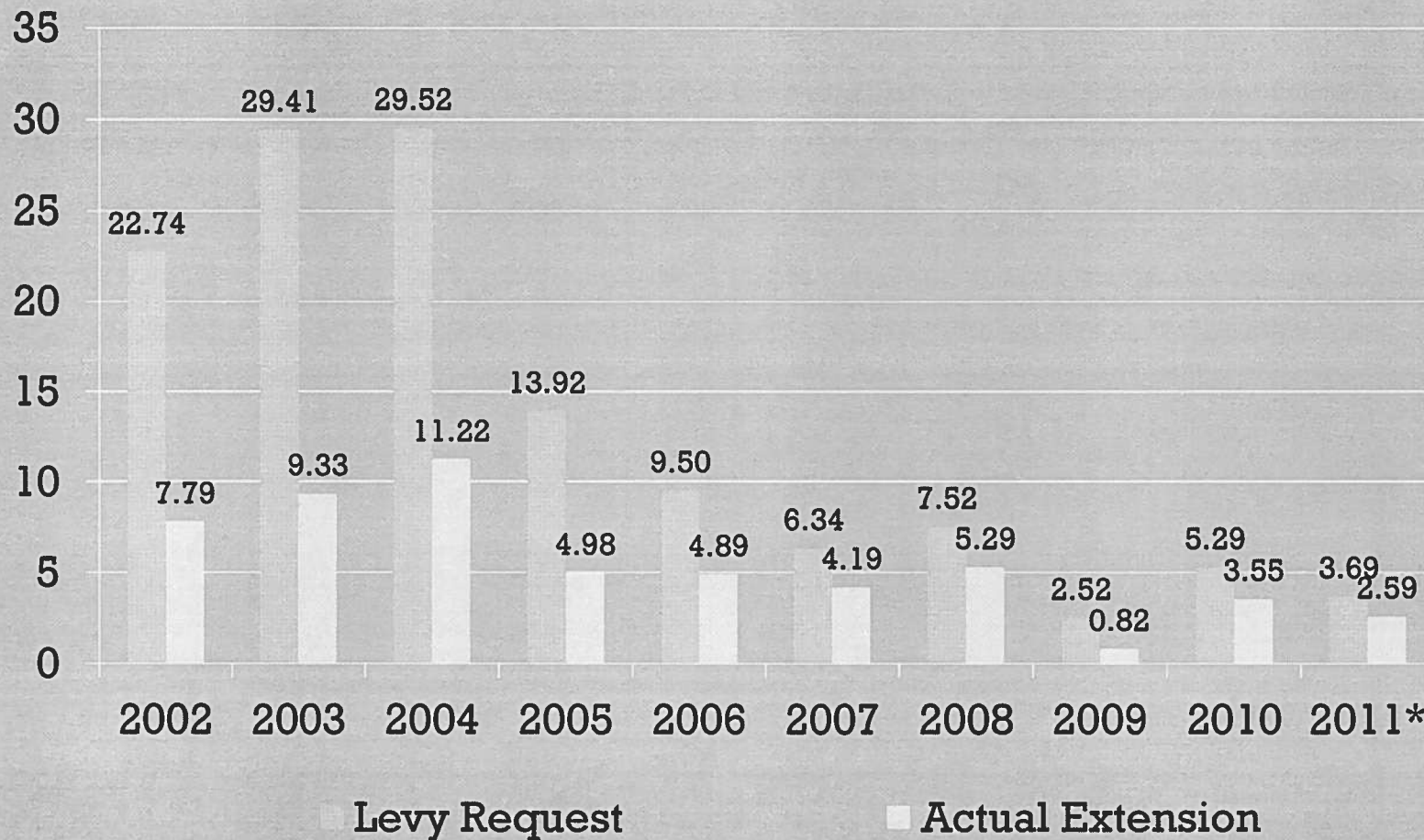
- ◎ The CPI for this tax levy is 1.5%.
- ◎ This levy request represents a 3.69% increase over last year's extension.
- ◎ This levy request allows the district to account for unforeseen circumstances that may affect final calculations.
- ◎ Based on the CPI, Estimated EAV and New Construction, we expect to see an overall increase of 2.59%.

CPI Rate History



History of Past Levies

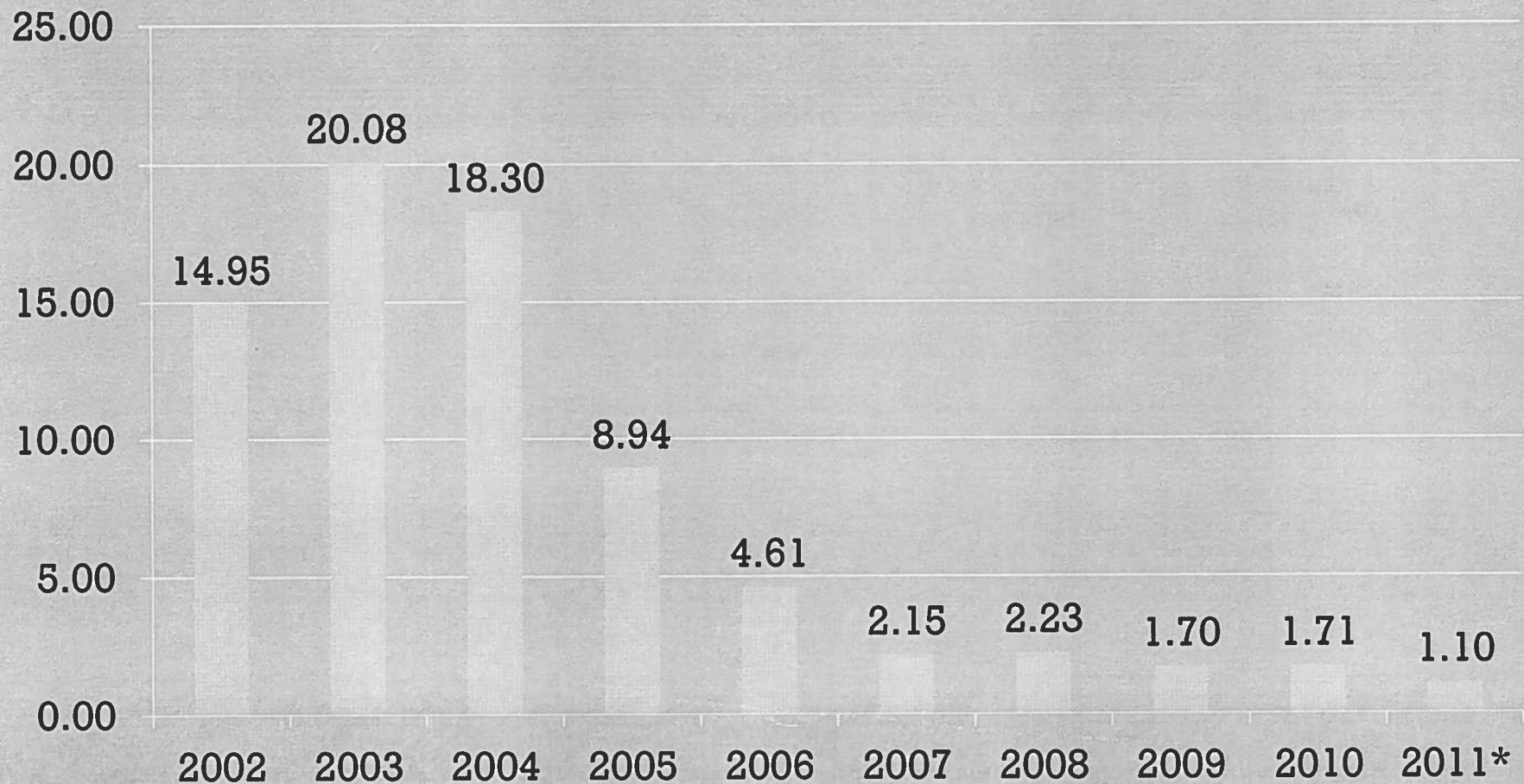
% Year-to-Year Change in Tax Levy Requests vs. Actual Received



* Estimated

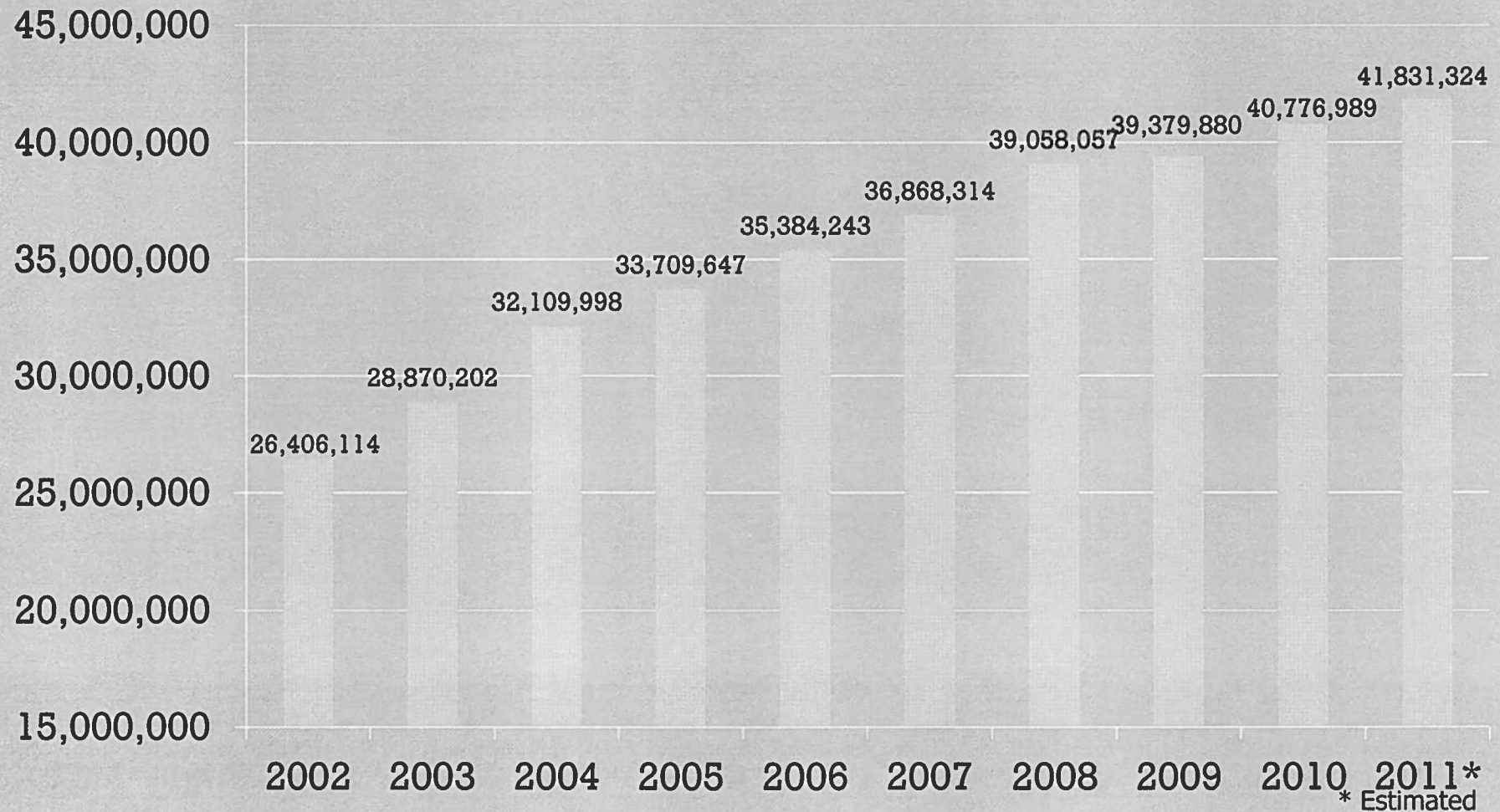
History of Past Levies

Difference of Levy Requests Compared to Actual Extensions

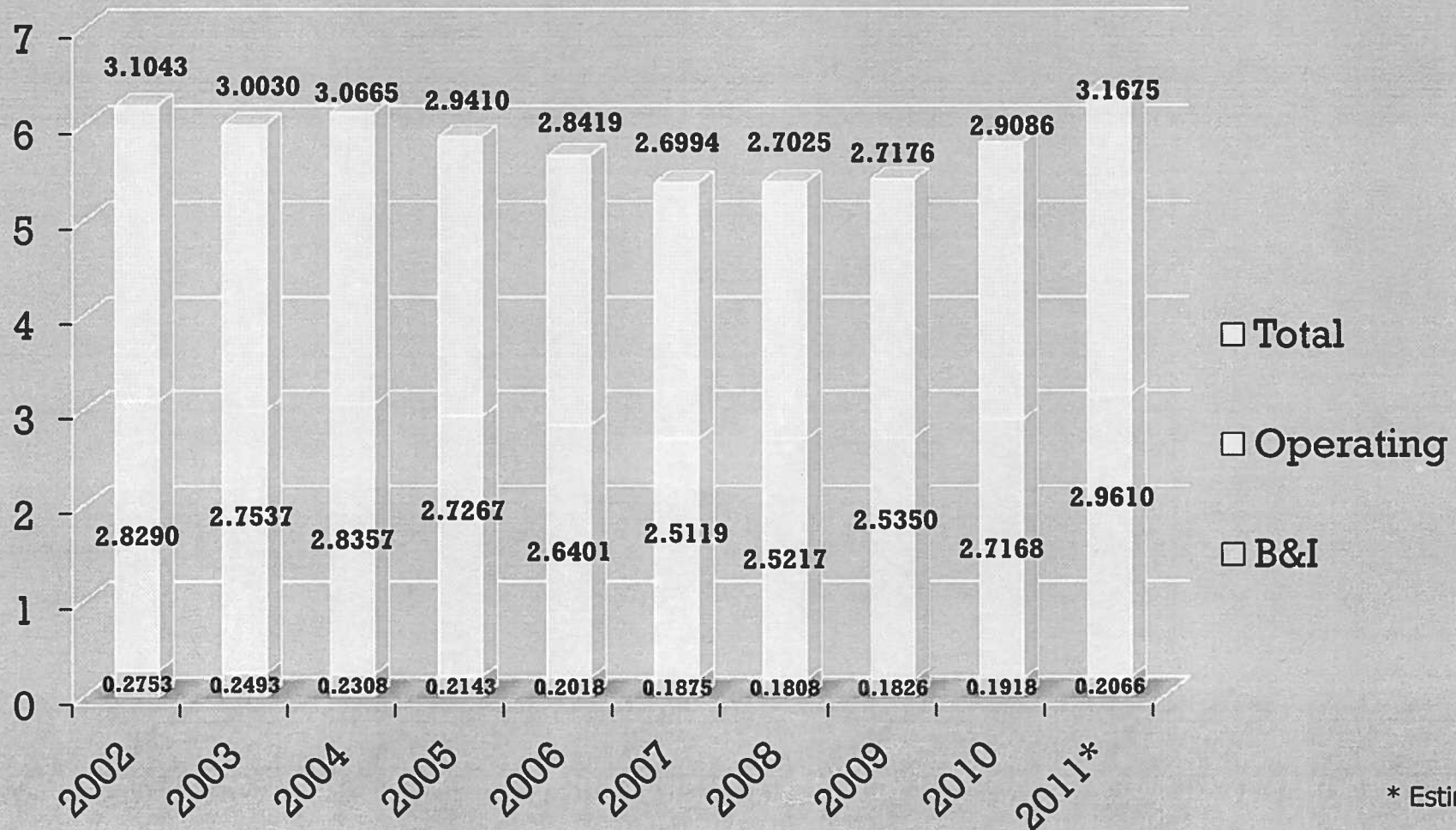


* Estimated

10-Year History of Past Tax Extension Amounts (All Funds)



10-Year Tax Rate History



2011 Tentative Levy

Education Fund	\$34,350,000
Operation & Maintenance Fund	\$2,750,000
Transportation Fund	\$1,050,000
Life Safety Fund	\$0
IMRF	\$550,000
Social Security	\$550,000
Special Education	\$300,000
Working Cash	\$1,000
Tort Immunity	\$1,000
Bond & Interest	\$2,727,800
Total Levy	\$42,279,800

Next Steps

- ◉ Notice of Proposed Tax Increase will be posted in the Liberty Suburban Chicago Newspaper on December 1, 2011
- ◉ The Board establishes the date of the Public Hearing on the Proposed Tax Increase as December 12, 2011, 7:15 PM
- ◉ Proposed Tax Increase is on display at CSO until the adoption in December

Glen Ellyn School District #41 Board Report

Date: November 14, 2011

Title: Personnel Report – Final

Contact: Laurie Campbell, Director of Human Resources

Long-Range Plan Focus: The recommendations contained in this Personnel Report support Goal #2, Development of Human Capital, of the Superintendent's Long-Range Plan.

Employment Recommendations:

Name	School	Position	Placement/Salary	Effective Date
Jessica Gray	Forest Glen	Instructional Aide	\$11.44 per hour/\$10,337.69	November 17, 2011
Heather Heskin	Hadley	7 th Grade Boys Basketball Coach	Group II, step 4/\$3,149.00	2011-2012 School term
Joann Kim	Franklin	Special Ed Aide	\$11.44 per hour/\$12,741.27	October 7, 2011
Anita Lawler	Hadley	Food Server (3 hours/day)	\$11.50 per hour/\$4,277.95	November 1, 2011
Christine Thiese	Hadley	Cheerleading	Group II, step 1/\$1,349.25 (prorated)	November 7, 2011

Resignations:

Name	School	Position	Effective Date
Christine Anderson	Hadley	Food Server	November 4, 2011
Heather Heskin	Hadley	7 th Grade Boys Basketball Assistant Coach	November 9, 2011
Ivette Ortiz-Rentas	Churchill	Bilingual Liaison	November 18, 2011

Recommendation:

It is recommended that the Board accept the actions included in this Personnel Report as presented.

TRUTH IN TAXATION ACT RESOLUTION

WHEREAS, the Board of Education of Glen Ellyn Public School District Number 41, DuPage County, Illinois, pursuant to the Truth in Taxation Act, is required to determine the amount of money, exclusive of debt service, public building commission leases and election costs, estimated to be necessary to be raised by taxation for the year 2011 and to give notice of and hold a public hearing.

NOW, THEREFORE, Be It Resolved by the Board of Education of Glen Ellyn Public School District Number 41, DuPage County, Illinois, as follows:

Section 1: That the Board hereby determines that the proposed aggregate levy, exclusive of debt service, public building commission leases and election costs, estimated to be necessary to be raised by taxation for the year 2011 upon the taxable property in the District is \$39,552,000.

Section 2: That the amount of property taxes, exclusive of debt service, public building commission leases and election costs, extended or abated on behalf of the District for the year 2010 was \$38,088,057.

Section 3: That the foregoing proposed estimated aggregate levy for the year 2011 represents an increase of 3.84% over the foregoing taxes extended or abated for the year 2010.

Section 4: That the Secretary of the Board is hereby authorized and directed to publish or cause to be published a notice of public hearing, substantially in the form below in accordance with the Truth in Taxation Act.

Section 5: This Resolution shall be in full force and effect upon its adoption.

NOTICE OF PROPOSED PROPERTY TAX INCREASE FOR GLEN ELLYN PUBLIC SCHOOL DISTRICT NUMBER 41

- I. A public hearing to approve a proposed property tax levy increase for School District Number 41, DuPage County, Illinois, for the year 2011 will be held on December 12, 2011, at 7:15 p.m. at the Central Services Office, 793 North Main St. Glen Ellyn, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Dr. Ann Riebock, Superintendent, or Robert J. Ciserella, Assistant Superintendent for FFO, Glen Ellyn Elementary School District Number 41, 793 North Main Street, Glen Ellyn, Illinois 60137, (630) 534-7220.

- II. The corporate and special purpose property taxes extended or abated for the year 2010 were \$38,088,057.

The proposed corporate and special purpose property taxes to be levied for the year 2011 are \$39,552,000. This represents a 3.84% increase over the previous year.

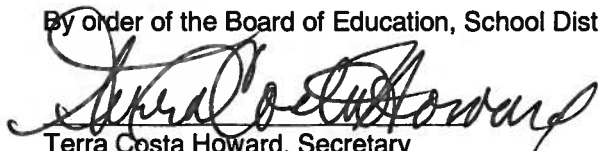
- III. The property taxes extended for debt service and public building commission leases for the year 2010 were \$2,688,932.

The estimated property taxes to be levied for debt service and public building commission leases for the year 2011 are \$2,727,800. This represents a 1.45% increase over the previous year.

- IV. The total property taxes extended or abated for the year 2010 were \$40,776,989.

The estimated total property taxes to be levied for the year 2011 are \$42,279,800. This represents a 3.69% increase over the previous year.

By Order of the Board of Education, School District 41, DuPage County, November 14, 2011:


Terra Costa Howard, Secretary
School District 41 Board of Education

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By order of the Board of Education, Elementary School
District 41, DuPage County:

Terra Costa Howard, Secretary

Glen Ellyn School District 41
Monthly Enrollment Report Summary
October 31, 2011

School	Grade	Total Enrollment	Enrollment/section						Self Contained Spec Ed
Abraham Lincoln	K	93	17	21	17	21	17		
	1	108	22	22	21	22	21		
	2	95	23	24	24	24			
	3	115	23	24	23	22	23		
	4	94	22	23	25	24			
	5	109	27	28	27	27			
Total Enrollment:		614							
September 30		615							

Benjamin Franklin	K	81	23	19	18	21			
	1	78	19	19	19	19			2
	2	91	23	22	23	23			
	3	108	20	21	21	22	22		2
	4	98	24	23	23	23			5
	5	131	25	25	26	26	24		5
Total Enrollment:		587							
September 30		586							

Churchill	K	120	25	17	21	18	21	18	
	1	84	22	21	22	19			
	2	115	21	22	17	22	22	11	
	3	117	21	19	14	21	21	21	
	4	91	11	19	21	20	20		
	5	67	23	22	22				
Total Enrollment:	PreK	40							
		634							
September 30		633							

Forest Glen	K	72	22	23	22				5
	1	78	19	18	19	19			3
	2	92	23	22	22	22			3
	3	82	20	21	21	20			
	4	81	27	28	26				
	5	104	25	27	27	25			
Total Enrollment:		591							
September 30		586							

Hadley			Enrollment/Team						
	6	396							7
	7	417							6
Total Enrollment	8	396							2
		1,209							
September 30		1,209							

PORTABLES 1-4 HOUSE 7TH AND 8TH GRADE MATH
PORTABLES 5-10 HOUSE 7th GRADE SOCIAL STUDIES

District Total Current 9/30/2011

EC/Pre-K	122	115	Special Education: Churchill: PreK Franklin: MIP Forest Glen: PreK/EC/PreK Tuition, MIP Hadley: MIP, GIP, ED (Emotional Disorders)
K	366	365	
1	348	348	
2	393	393	
3	422	421	
4	364	365	
5	411	412	
6	396	397	
7	417	418	Note: Shaded and bold numbers indicate children who are in mobile classrooms.
8	396	396	
Grand Total	3,635	3,630	

Glen Ellyn School District #41 Board Report

Date: November 14, 2011
Title: 2012 Hadley Parking Lot and Storm Water Project
Contact: Bob Ciserella – Assistant Superintendent Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long-Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

District administration created a capital projects timeline identifying potential capital projects through the year 2020. The list was compiled through the collaboration of building administrators and their custodial services, buildings and grounds personnel, Site Committee recommendations of the Master Facility Review Team, FGM Architects and other district personnel. The capital projects timeline incorporates the needs of each building including, but not limited to, roofing and parking lot assessments, painting and age and obsolescence schedules, heating, air conditioning and vehicle replacement. As the district begins planning for next fiscal year, all outstanding projects, including those recommended in the Site Committee reports, are reviewed and prioritized and may or may not be recommended for completion. In the event a particular project is not recommended for completion, it is then moved back to the master timeline for review in future years.

This year the administration is recommending complete replacement of the Hadley parking lot (Option 5a) located on the southwest corner of the Hadley site. The project is expected to include replacement of existing concrete sidewalks, curbing, driveways and parking areas at Hadley. These areas are severely cracked and have become serious safety hazards.

This year the district has an opportunity to coordinate work with the Village of Glen Ellyn. The village has announced plans to reconstruct Hawthorne Boulevard from Glenbard West High School on the east to Hadley Junior High School on the west. The project will include complete replacement of existing sewers, curb and gutters, sidewalks and roadway.

According to the district Director of Buildings & Grounds, the Hadley Junior High School parking lot underwent major reconstruction over twenty years ago and was updated with a geotech fabric and two inches of asphalt in 1997. The lot and driveways have deteriorated significantly and are in need of replacement. Village officials contacted the school district in early summer to discuss their construction project and the possibility of coordinating the village's construction project with the Hadley parking lot project, which is on the district's long-term capital projects plan.

The Hadley approach area and parking lot were reviewed by the Site Committee of the Master Facility Review Team. At that time, it was recommended that, when major renovations to the Hadley parking lot are scheduled, consideration should be given to removing the above-ground detention along Hawthorne and placing storm water below ground under the new parking lot. The removal of the above-ground detention area will address ongoing safety concerns, improve sightlines and provide for more efficient ingress and egress to the property.

The Hadley parking lot and storm water project permit application and review process requires coordination with various governmental agencies including the Village of Glen Ellyn, City of Wheaton and DuPage County. In addition, per the district's intergovernmental agreement with the village, a pre-project public hearing is required.

During preliminary meetings with the district's governmental partners, it was suggested that the district explore the possibility of moving bus traffic out of the Hadley parking lot to a bus drop off/pick up along Glencoe.

The Board of Education requested that the administration look at several different options when considering the reconstruction of the Hadley parking lot. The administration, with FGM Architect's and Eriksson Engineering, reviewed several options including review of the entry approach to the property, exit from the property, parking lot design and above and underground storm water detention. The estimated all inclusive costs of option 5a is \$893,000.

On Tuesday, November 8, 2011, the administration, with its professional partners, scheduled a community meeting to present and discuss the various Hadley parking lot options. Several neighbors attended and engaged in a question and answer session.

Additional Cost and Information:

Additional cost associated with this project would include Alternate C-1 – Bus drop off/pick up zone which can be used for 36 additional parking spaces when not needed for student pick up or drop off. The bus zone would be located along the east side of Glencoe and would cost approximately \$175,000. Also included in this report is Option 15 which maintains above-ground detention with increased parking spaces.

Recommendation:

This information is presented for discussion. The administration will recommend that the Board of Education approve the recommendation of the administration to go out to bid for the Hadley parking lot reconstruction option 5a, with underground storm water detention and Alternate C-1, at the November 28, 2011 meeting.

Operational Services

Fiscal Philosophy Administrative Procedures:

The Superintendent or his designee shall develop the district budget within the following guidelines:

1. The budget shall provide for the continued delivery of high quality educational programs aligned with long-range priorities.
2. The budget shall provide for educating students in safe and secure facilities, which are maintained and updated to best serve the learning needs of students.
3. The administration shall provide the Board of Education with a balanced budget except in two circumstances. 1) The district may run a deficit for one-time planned expenditures which may account for a specified fund balance reduction. In that case, a plan will be developed in conjunction with the Board Finance Committee with a rationale for the proposed expenditures. Such expenditures can include but are not limited to capital projects that require a higher than usual budget expenditure or land acquisition. 2) The other circumstance in which the district may run a deficit is if program funding from the state or federal government is lost. In that case, the district may run a deficit for one year in order to maintain those programs or services. A plan will be developed in conjunction with the Board Finance Committee as to the future of the program or services in question.
4. The district shall maintain staffing patterns that align with class size targets and state or federally mandated requirements.
5. The unreserved fund balance (Education, Tort, Working Cash, Operations and Maintenance and Transportation) shall be maintained at 33% of operating expenses in order to continue to provide the community with uninterrupted programs or services, to maintain the highest financial rating the state offers, and to maintain a high investment rating. Under no circumstances should the fund balance be maintained at less than 10% of the preceding year's operating expenditures without approval of the full Board and a written rationale for reducing the reserve below 10%.

If fund balances are reduced from the 33% of operating expenses:

- A budget plan will be implemented to annually increase the fund balance to the level of 33% of operating expenditures
- If a one-time expenditure is requested, requiring the use of the fund balances, a written rationale for the expenditure first must be presented to the Finance Committee

for review of the expenditure using an established criterion-based rubric, which includes a plan to restore the fund balance, and then to the full Board of Education for approval.

- If the unreserved fund balances can-not be maintained at the specified levels due to changes in anticipated revenues the administration shall provide the board with alternative operating recommendations.
- Early tax revenues received by the District prior to July 1 of the fiscal year for which they are intended shall not be expended until the new fiscal year commences.

If the fund balance exceeds 33% of operating funds:

- A plan for the excess reserves will be made based on Board approval of recommendations from the superintendent and the Finance Committee. Such plans may include but are not limited to the development of a facilities fund to help support future capital projects that relate to infrastructure maintenance or projects related to creating more sustainable learning environments in order to avoid the sale of bonds for said projects; a rebate of the excess reserve to tax payers in the supporting communities; a decision to maintain the reserves above the recommended level.

Reviewed: April 14, 2008

Adopted: April 28, 2008

Revisions Adopted:

**Glen Ellyn School District #41
Board Report**

Date: November 14, 2011
Title: Board Policy and Procedures Revisions-First Readings
Contact: Dr. Ann Riebock, Superintendent

Long-Range Plan Focus: NA

Discussion: The Board of Education Policy Committee examines the policy manual on a regular basis for policy and/or procedures revisions, updates and/or additions. The recommended revisions that follow represent Section VIII Board policies and/or procedures that have been reviewed by the Policy Committee as well as policies and/or procedures that have been updated as a result of changes in Illinois or Federal law that require revisions in order for the District to be compliant, or to reflect current policy and/or practices.

Policy #	Title	Comments
8:10	Public Relations	General updates made
8:20	Community Use of School Facilities	No changes recommended
8:20-AP	Administrative Procedure-Community Use of School Facilities	No changes recommended
8:20-AP2	Administrative Procedure-Facility Rental Category and Fee Schedule	Changed specific salary references to the more general time, time and a half or double time
8:20E	Exhibit-Facilities Usage Form	No changes made
8:25	Sponsorship & Distribution of School Materials	Specific changes made for clarity around organizational approval for distribution of materials
8:25-AP	Administrative Procedure-Sponsorship & Distribution of School Materials	Same as above
8:30	Visitors to and Conduct on School Property	No changes recommended
8:30-E1	Exhibit-Letter to Parents Re Visits to School by Child Sex Offender	No changes recommended
8:30-E2	Exhibit-Child Sex Offenders Request for Permission to Visit School Property	No changes recommended
8:40	Spectator Conduct and Sportsmanship	No changes recommended

8:50	Visitors to Schools	No changes recommended
8:60	Exclusive Bargaining Representative Agent	No changes recommended
8:70	Accommodating Individuals with Disabilities	Changes made in the complaint managers
8:80	Gifts to the District	No changes recommended
8:90	Parent Organizations	No changes recommended
8:95	Parent Involvement -Family Engagement	Substantive changes made to reflect ISBE guidelines
8:95AP	Administrative Procedure-Family Engagement	Language changes as well as additions of new activities we have incorporated
8:95-E1	Exhibit-Letter Notifying Parents of School Visitation Rights	No changes recommended
8:95-E2	Exhibit-Verification of School Visitation	No changes recommended
8:100	Relations with Other Organizations and Agencies	Additional organizations identified
8:110	Public Complaints	No changes recommended
8:200	Pets on School Property	No changes recommended
6:50	School Wellness	Changes made for compliance with Illinois regulations
7:230	Misconduct by Students with Disabilities	Changes made for compliance with updated regulations

Recommendation: The Administration recommends that the Board of Education review and suggest revisions as appropriate for the policies and procedures presented above. This information will be presented to the Board for a second reading and possible adoption at the November 28, 2011 Regular Board Meeting.