



## Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

### MINUTES

#### GLEN ELLYN SCHOOL DISTRICT 41 BOARD OF EDUCATION REGULAR MEETING

OCTOBER 11, 2011  
7:30 P.M.  
ABRAHAM LINCOLN SCHOOL  
  
380 GREENFIELD AVENUE  
GLEN ELLYN, ILLINOIS

#### **Call to Order**

Board President Erica Nelson called the Board of Education Regular Meeting to order at 7:30 p.m.

#### **Pledge of Allegiance**

Vice President Drew Ellis led in the recital of the Pledge of Allegiance.

#### **Roll Call**

Upon the roll being called the following members answered present: Drew Ellis, John Kenwood, Steve Vondrak, Dan Smith, Jr., Terra Costa Howard, Sam Black and Erica Nelson.

#### **Public Participation**

There were no members of the public present who wished to address the Board.

#### **Presentations, Reports and Initiative Updates**

Abraham Lincoln School Presentation: Principal Shannon Cross and a team of Abraham Lincoln teachers presented an overview presentation of the school's work focused on becoming a Professional Learning Community (PLC). The overview included a PowerPoint presentation highlighting how teachers use data to work collaboratively toward common goals that are focused on student learning. Ms. Cross noted that the restructuring of the elementary school day two years ago has allowed consistent times for grade level teachers to meet as a team and use data to develop instructional strategies that are focused on helping all students to learn.

#### **Action Items**

- A. Consent Agenda: Mrs. Nelson asked if there were any items Board members would like removed from the consent agenda. Hearing none,

*Mr. Ellis moved and Mr. Black seconded to approve the actions and recommendations of the consent agenda as presented and listed below. On a roll call vote answering "Aye": Smith, Kenwood, Vondrak, Howard, Black, Ellis and Nelson; answering "Nay": None. Motion carried.*

1. Human Resources

(a) Personnel Report (Attachment)

- Employment Recommendations
- Internal Transfers
- Resignation
- Resignation and Retirement
- Dismissal

2. Other Matters

(a) Board Meeting Minutes

- September 7, 2011 Special Meeting and Closed Session
- September 12, 2011 Regular Meeting and Closed Session

B. Superintendent's Recommendations: The Board took action on the following matters that were discussed at the September 12, 2011 Regular Board meeting.

1. FGM Contract Renewal-Amendment 22 (Attachment): The Administration recommended that the Board approve the renewal of the attached professional services agreement with FGM Architects.

*Mrs. Howard moved and Mr. Vondrak seconded to approve the Administration's recommendation as presented. On a roll call vote answering "Aye": Kenwood, Vondrak, Howard, Black, Ellis, Smith and Nelson; answering "Nay": None. Motion carried.*

2. Hadley Auditorium Sound System Replacement : The Administration recommended that the Board approve the district going out to bid for the replacement of the existing sound system in the Hadley Jr. High auditorium at an approximate cost of \$44,000. Dr. Riebock thanked Mr. Smith for his earlier questions which resulted in providing additional information and clarification regarding the recommendation. Mr. Smith asked for a disaggregated list of bid items and related costs. Dr. Riebock said that information will be available once the district has the actual bid documents.

*Mr. Kenwood moved and Mr. Ellis seconded to approve the Administration's recommendation as presented. On a roll call vote answering "Aye": Vondrak, Howard, Black, Ellis, Smith, Kenwood and Nelson; answering "Nay": None. Motion carried.*

### **Superintendent's Report**

Superintendent Dr. Ann Riebock reported on the following matters:

- A. Enrollment: Enrollment remains stable and noted that the district is experiencing a slight decrease in its enrollment changes in the community. The district has arranged with Dr. John Kasarda to update its enrollment projects. Dr. Kasarda last did this work for the district in 2007. The Board noted that an additional nine children are enrolled at Churchill and asked if the district must offer choice by law.
- B. Churchill first-grade teacher Whitney Crouch received recognition and a surprise visit last week from Office Max, which delivered a new office chair and school supplies valued at \$1000. Ms. Crouch was nominated for "A Day Made Better" by a parent, and was one of 1500 teachers nationwide to be so honored. Teachers are selected for the program by their passion for teaching, innovation in the classroom, and dedication to the profession and the success of their students.

### **Board Reports**

- Mr. Vondrak attended Franklin's PTA meeting. The group discussed Churchill's school improvement status and the matter of "Choice." Mr. Vondrak said that the discussion was positive and exhibited a show of support for Churchill school.

- Mr. Ellis attended Abraham Lincoln's PTA meeting. It was a good meeting and Principal Shannon Cross gave a wonderful presentation.
- Mr. Black attended Hadley's PTA meeting. Topics of discussion included Churchill "Choice", and the Hadley Courtyard renovation.
- Mrs. Nelson reported on the following matters:
  - D41 Policy Committee meeting: Mrs. Nelson welcomed Sam Black as a Policy Committee member and noted Mr. Black's contributions during his first meeting on September 22, 2011. Mrs. Nelson also thanked former committee member Dan Smith for his past contributions and for helping to bridge the membership transition. At the next meeting on October 25, 2011 the Committee will focus on Section VIII as well as compliance-related policy matters.
  - IASB Fall Dinner meeting: Mrs. Nelson, Sam Black, Drew Ellis and Superintendent Dr. Ann Riebock attended the October 4, 2011 meeting. The topic was Senate Bill 7 (SB7) and Education Reform in Illinois, specifically the proposed changes in the RIF process, teacher evaluation, collective bargaining agreements and implications of these reform efforts. Mr. Ellis noted that Mrs. Nelson was recognized for reaching level 2 of her professional development.
  - Board Goals: Mrs. Nelson referenced one of three goals the board identified at its September 7, 2011 workshop (Goal #3 -Maintain a fiscal philosophy to help guide the board's financial priorities that are annually reviewed for alignment with state guidelines and district priorities) and noted that it was a desire of the Board to create a position statement or policy related to the District's fund balance. Mrs. Nelson further noted that Dr. Riebock and Mr. Ciserella have been gathering comparative data from benchmark districts and are in the process of developing a draft document for the Board's consideration. Relative to Goal #2, develop and enact a community engagement plan which will include several specific actions during the 2011-2012 school year. Dan Smith agreed to work with Mrs. Nelson on developing a list of activities as quickly as possible.
- Mr. Black acknowledged his responsibility as IASB delegate to Triple I conference and will prepare the resolution responses for the Board's review.

### **Discussion Items**

- A. iPad Pilot Rollout: The Board discussed the Administration's recommendation to pilot iPad tablets as part of the District's long range technology plan. As part of this pilot, the administration recommends purchasing 140 iPads to augment those already in place and to ensure that each school has 30, or enough for each student in a classroom to use one. Teachers would sign up to use these shared resources as needed. In addition, five tablets would be assigned to the two 21<sup>st</sup> century model classrooms at each elementary school. The cost to purchase the iPads from Apple is approximately \$538 per unit for a total cost of \$75,320.

Storage carts will be required to secure and charge the iPads. Apple offers a storage cart at a cost of \$2,599.95 which also syncs the iPads with a laptop for app distribution. The administration is further recommending the purchase of five HP laptop storage carts, one for each school, at a cost of \$1,200 each for a total of \$6,000.

This matter will be placed on the October 24, 2011 agenda for Board action.

Discussion included the rationale for designating iPads for the 21<sup>st</sup> Century classroom project, the evaluation of use of the new technology, and the wireless capacity. Mr. Wood noted that evaluation of applications and technology use will be conducted over the next three years.

- B. Elementary Schools Social Studies Netbook Rollouts: The board discussed the administration's recommendation to purchase of 175 netbooks; 135 of which would go to elementary teachers who opted for online social studies curriculum (as opposed to textbooks); 40 netbooks would be assigned to the two 21<sup>st</sup> Century classrooms at each of the elementary schools.

The administration is recommending the purchase of 175 netbooks from Heartland Business Systems through a fair market value three-year lease with American Capital at an annual cost of \$26,685, or a total annual cost of \$80,055. The extended 3-year warranty for the netbooks will be \$13,300.

Eight storage carts to secure and charge the netbooks will also be necessary. The cost of the cart is \$1,200 for a total cost of \$9,600.

This matter is will be placed on the October 24 meeting agenda for Board action.

Mr. Wood noted that because the iPads and other tablets are not designed for our network (i.e. shared drives and other resources) the netbooks will still provide the district with the functionality that it currently requires and help to bridge the gap to full utilization of the tablet products. The board asked that Mr. Wood's clarification be included in the Board Report for the October 24<sup>th</sup> meeting. Mr. Wood further noted that this purchase is not subject to the bid process because it is a technology purchase. Generally these purchases are made from the same vendor and the district gets state pricing which is typically a cost savings from bid pricing.

### **Upcoming Meetings**

- A. October 24, 2011 Special Meeting-Finance Committee of the Whole, 6 pm, Central Services Office
- B. October 24, 2011 Regular Meeting, 7:30 p.m., Central Services Office
- C. November 14, 2011 Regular Meeting, 7:30 p.m., Forest Glen School

### **Other**

Finance Committee Report: Mr. Smith reported on the following items discussed during the Finance Committee meeting that preceded the Board meeting.

- A. Hadley Parking Lot and Storm water Project: The Committee reviewed various options of the proposed project, narrowed the number of options and discussed a timeline for gathering feedback from residents. The Board will further review the recommendations at its special meeting on October 24, 2011.
- B. Summer Capital Projects and District-led projects
- C. District Financial Advisory Group: The Committee fleshed out the description of the process. Mr. Ellis will work with Dr. Riebock and Mr. Ciserella to develop the criteria and makeup of the group.

### **Public Participation**

Abraham Lincoln teacher Mr. Klingberg asked if there would be training for teachers associated with the netbooks and iPads and if there would be any opportunity for staff members or parents to purchase these items through the district.

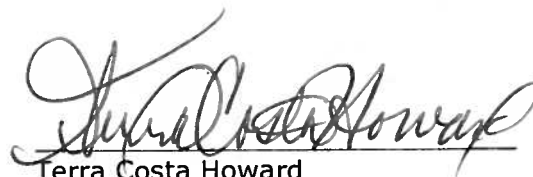
### **Adjournment**

*There being no further business, Mr. Ellis moved and Mrs. Howard seconded to adjourn the regular meeting at 9:00 p.m. Motion carried on a unanimous voice vote.*

Respectfully submitted,

Maureen Stecker, Recording Secretary

Erica Nelson, Board President

  
Terra Costa Howard  
Secretary, Board of Education

Minutes approved: October 24, 2011

# Glen Ellyn School District #41 Board Report

**Date:** October 11, 2011

**Title:** Personnel Report – Final

**Contact:** Laurie Campbell, Director of Human Resources

**Long-Range Plan Focus:** The recommendations contained in this Personnel Report support Goal #2, Development of Human Capital, of the Superintendent's Long-Range Plan.

**Employment Recommendations:**

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Placement/Salary</b>	<b>Effective Date</b>
Deirdra Bown	Churchill	FMLA Substitute	Substitute Pay Rate	October 4, 2011–January 17, 2012
Nicole Cajindos	Hadley	Wildcat Workshop	\$27.70 per hour	2011-2012 school term
Joyce Carey	Lincoln	FMLA Substitute	Substitute Pay Rate	November 18–December 9, 2011 (full days)
Joyce Carey	Lincoln	Long Term Substitute	Substitute Pay Rate	December 12–21, 2011 (half days)
Dr. Richard Carlson	Hadley	Assistant Principal Substitute	Administrative Substitute Rate	January 19–February 29, 2012
Tyler Carmichael	Hadley	Wildcat Workshop	\$27.70 per hour	September 21–November 23, 2011
Joe Domabyl	Hadley	Wildcat Workshop	\$27.70 per hour	2011-2012 school term
Terry Finnerty	Hadley	Wildcat Workshop	\$27.70 per hour	2011-2012 school term
John Geatros	Hadley	Night Custodian	\$11.77 per hour/\$18,737.73	2011-2012 school term
Kelly Kardas	Hadley	Wildcat Workshop	\$27.70 per hour	September 20, 2011
Michelle Kasper	Hadley	Wildcat Workshop	\$27.70 per hour	2011-2012 school term
Jennifer Kissane	Lincoln	Special Ed Aide	\$11.44 per hour/\$12,568.23	2011-2012 school term
Victoria Klopff	Hadley	Assistant Girls Basketball Coach	Group III, step 1/\$1,462.00	October 12, 2011
Karla Montes De Oca	Hadley	Wildcat Workshop	\$27.70 per hour	2011-2012 school term
Sharon Motel	Forest Glen	FMLA Substitute	Substitute Pay Rate	2011-2012 school term
Marci Myers	Hadley	FMLA Substitute	Substitute Pay Rate	November 16, 2011 – February 13, 2012
Jamie Nielsen	Hadley	Girls Basketball Coach	Group II, step 1/\$1,799.99	November 28, 2011-March 2, 2012
Micheline Stern	Franklin	Special Ed Aide (0.5 FTE)	\$11.44 per hour/\$6,755.91	2011-2012 school term
Christine Thiese	Hadley	Wildcat Workshop	\$27.70 per hour	September 26, 2011
Maria Vichio	Hadley	Wildcat Workshop	\$27.70 per hour	2011-2012 school term

**Internal Transfers:**

<b>Name</b>	<b>School/Position</b>	<b>to</b>	<b>School/Position</b>	<b>Effective Date</b>
Kathleen Brennan	Lincoln/Special Ed Aide		Lincoln/Reading Assistant	September 26, 2011

**Resignations:**

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Effective Date</b>
Don Brown	Hadley	Assistant Boys Basketball Coach	September 27, 2011
Heidi Hann	Hadley	MathCounts Team Sponsor	September 19, 2011
Elizabeth Hopkins	Hadley	Intramural Supervisor	September 14, 2011
Brian Leadaman	Hadley	Assistant Wrestling Coach	September 26, 2011
Emmah Welsh	Hadley	Cheerleading	September 26, 2011

**Resignation and Retirement:**

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Effective Date</b>
Jean Sheley	Lincoln	Reading Assistant	September 14, 2011

**Dismissals:**

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Effective Date</b>
Annie Anderson	Hadley	Food Server	October 11, 2011
Hanano Anderson	Forest Glen	Instructional Aide	October 11, 2011

**Recommendation:**

It is recommended that the Board accept the actions included in this Personnel Report as presented.

# FGM ARCHITECTS

## **Amendment 22** to Professional Services Agreement Dated: May 16, 2005

Between the Owner: Glen Ellyn School District 41  
793 N. Main Street  
Glen Ellyn, IL 60147

And the Architect: FGM Architects Inc.  
1211 West 22<sup>nd</sup> Street  
Oak Brook, IL 60523

Project: 2011 and 2012 Work

FGM Project Number: Project 11-1323.01- 2012 Hadley Junior High School Site  
Improvements  
Project 11-1323.02- 2012 Work at Multiple Sites  
Project 11-1323.03- General Services  
Project 11-1323.04- Mobile Classroom Inspections  
Project 11-1323.05-Roof Evaluation Updates  
Project 11-1323.06-Masonry Evaluation

Date of Amendment: August 16, 2011

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### 1.1.2 Project Parameters:

#### 1.1.2.1 Project Objective:

##### **Project 11-1323.01-2012 Hadley Junior High School Site Improvements:**

Provide architectural and engineering Construction Document services, Competitive Bidding services and Contract Administration for 2012 Hadley Junior High Site Improvements. A Tabular Submittal based on DuPage County storm water requirements will also be developed. Design Development documents to be generated under Project 11-1323.03. See attached Exhibit C for a diagrammatic Scope of Work.

##### **Project 11-1323.02- Design Services, Construction Procurement Services and Contract Administration Services:**

Provide architectural and engineering Design Services, Competitive Bidding services and Contract Administration for 2012 Work at Multiple Sites. The Scope of Work has not been established.

**Project 11-1323.03-General Services:**

Provide architectural and engineering Basic Services as requested by the Owner. The Scope of Work has not been established. The Scope of Work could include, but is not limited to, the following:

- 1) Meetings with Village of Glen Ellyn, City of Wheaton and DuPage County officials to review storm water management requirements.
- 2) Review of site drainage problems and make recommendations regarding corrective measures.
- 3) Review of deteriorated structural building components and make recommendations regarding remediation (i.e. Hadley Com Ed vault repairs).
- 4) Coordination of review sub-surface conditions below paving in preparation for paving replacement.
- 5) Meetings with Regional Office of Education official(s) regarding permits.
- 6) Meetings with the Illinois State Board of Education to review code compliance issues.
- 7) Assistance with grant applications (i.e. Hadley addition)
- 8) Meetings with Village of Glen Ellyn to review right-of-way requirements associated with site modifications.
- 9) Providing mechanical evaluations of individual teaching areas and make recommendations to improve ventilation requirements.
- 10) Coordination of hazardous material remediation with separate consultants to the Owner.
- 11) Coordination of Called Inspection reports with a separate consultant to the Owner.
- 12) Review of site circulation and traffic patterns with the Owner and make recommendations for corrective measures.
- 13) Assistance with planning and programming of athletic fields.



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- 14) Review of power and information technology infrastructure issues then make recommendations regarding corrective measures.
- 15) Review of basement/foundation leaks and assist the Owner with the development of corrective measures.
- 16) Assistance with long range facility planning efforts and update Opinion of Probable Cost data associated with the long range plan.
- 17) Assistance with sustainable design efforts.
- 18) Review of interior building modifications (classroom entries, restrooms, etc.) for compliance with the Americans with Disability Act and Illinois Accessibility Code requirements.
- 19) Review of exterior building components (stairs, handrails, ramps, etc.) and make recommendations for compliance with the Americans with Disability Act and Illinois Accessibility Code requirements.
- 20) Review of masonry/water infiltration problems and recommend corrective measures.
- 21) Create Tabular Submittals and other documents required for storm water management submittals.

### **Project 11-1323.04- Mobile Classroom Inspections**

Review mobile classrooms at five (5) school sites and complete temporary occupancy forms.

### **Project 11-1323.05-Roof Evaluation Updates**

Conduct visual observations of all five (5) sites and the district office, then update the roof assessment plan developed under Amendment 8, Project No. 05-0120.05.

### **Project 11-1323.06-Masonry Evaluation**

Conduct visual observations of all five (5) sites and the district office, then develop a masonry assessment report with corrective measures. The Scope of Work shall be completed in three (3) phases as follows:

Phase 1:

Architect to review existing exterior masonry conditions at each site and

## FGM ARCHITECTS

document the conditions. The Phase 1 study includes a review of record drawings of the original building and subsequent additions. Develop a report that summarizes the findings of the Phase 1 review and determine which problems, if any, will need further testing and study.

### Phase 2:

If required, provide further in-depth study of Phase 1 items that need additional investigation. The Phase 2 in-depth study will identify the problem(s), cause(s) of the problem(s) and recommendations for correction of the problem(s). A budget for the corrective work (for Phase 1 items not requiring further study and for Phase 2 items) will be provided.

Destructive testing and investigation may be required. The Architect will develop a Scope of Work which will be completed by a third party contractor or mason.

### Phase 3:

Architect to proceed with design drawings based on Phase 1 and Phase 2 information.

#### 1.1.2.2 Physical Parameters:

Work to occur at the following sites:

##### **Project 11-1323.01- 2012 Hadley Junior High School Site Improvements:**

Hadley Junior High School

##### **Project 11-1323.02- Design Services, Construction Procurement Services and Contract Administration Services:**

Locations to be determined

##### **Project 11-1323.03-General Services:**

Abraham Lincoln School  
Benjamin Franklin School  
District Office  
Churchill School  
Forest Glen School  
Hadley Junior High School  
Spalding Site

**Project 11-1323.04- Mobile Classroom Inspections**

Abraham Lincoln School  
Benjamin Franklin School  
Churchill School  
Forest Glen School  
Hadley Junior High School

**Project 11-1323.05-Roof Evaluation Updates**

Abraham Lincoln School  
Benjamin Franklin School  
District Office  
Churchill School  
Forest Glen School  
Hadley Junior High School

**Project 11-1323.06-Masonry Evaluation**

Abraham Lincoln School  
Benjamin Franklin School  
District Office  
Churchill School  
Forest Glen School  
Hadley Junior High School

**1.1.2.5** The financial parameters are:

**Project 11-1323.01: 2012 Hadley Junior High School Site Improvements:**

- a. Overall budget, including the Architects compensation: Unknown at this time
- b. Overall budget, excluding the Architects compensation: Unknown at this time

**Project 11-1323.02 through 11-1323.06:**

No financial parameters established

**1.1.2.6** Time Parameters:

**Project 11-1323.01:** Construction Documents to be assembled in September, October, and November of 2011. Bidding to occur in November and December of 2011. Board approval to occur in January and February of 2012. Construction to begin in June of 2012 and be completed by September 2012.

**Project 11-1323.02:** Construction Documents to be assembled in October, November and December 2011. Bidding to occur in December 2011 and January 2012. Board approval to occur in February 2012. Construction to begin in June of 2012 and be completed by September 2012.

**Project 11-1323.03 :** Work to occur as requested by the Owner

**Project 11-1323.04:** Work to occur in March 2012

**Project 11-1323.05:** Work to occur in September and October 2011

**Project 11-1323.06:** Work to occur in August and September of 2011

- 1.1.2.7 The proposed procurement or delivery method for the projects:
- Design/bid/build. A single construction contract will be awarded by the Owner to a General Contractor
- 1.1.2.8 Other parameters are:
- 1.1.2.8.1 The completion of Called Inspection Records required by the Regional Office of Education and the State Board of Education are not included in this agreement.
- 1.1.2.8.2 Destructive testing is not included in this scope of work. The Architect will coordinate all destructive testing with a separate contractor hired by the Owner.
- 1.1.2.8.3 Roof cores and/or material testing may be required to be performed by a third party material testing service. The Architect could develop a Request for Proposal for this work, an agreement between the Owner and the testing service would be developed and the Architect would assist the Owner and the material testing service with the material testing process.
- 1.1.2.8.4 Infra-red roof scans may be required to be performed by a third party material testing service. The Architect could develop a Request for Proposal for this work, an agreement between the Owner and the testing service would be developed and the Architect would assist the Owner and the material testing service with the material testing process.
- 1.1.2.8.5 Fire alarm inspections will be required for all mobile inspections. All fire alarm inspections will be coordinated by the Owner under a separate agreement between the Owner and the testing service.

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1.1.2.8.6 Soil borings may be required to be performed by a third party service. The proposed Hadley parking area may be re-shaped and the water table may need to be verified. The Architect could develop a Request for Proposal for this work, an agreement between the Owner and the testing service would be developed and the Architect would assist the Owner and the material testing service with the material testing process.

1.1.2.8.7 Soils analysis will be required to be performed by a third party testing service. The soil must be tested for hazardous material. The Architect could develop a Request for Proposal for this work, an agreement between the Owner and the testing service would be developed and the Architect would assist the Owner and the material testing service with the material testing process.

1.1.2.8.8 Site survey updates will be required to be performed by a third party survey firm. The Architect could develop a Request for Proposal for this work and an agreement between the Owner and the surveyor would be developed.

### 1.1.3 Project Team:

1.1.3.3 The Consultants retained at the Owner's expense are:

Site Survey work:

Webster, McGrath & Ahlberg, Ltd.  
207 S. Naperville Rd.  
Wheaton, IL 60187  
630.668.7603

Soil borings/material testing:

Testing Service Corporation  
457 E. Gundersen Drive  
Carol Stream, Illinois 60188-2492  
630. 653.3920

1.1.3.5 The Consultants retained at the Architect's expense are:

Structural Engineering:

DC Consulting Engineers, Inc.  
310 W. Lake Street  
Elmhurst, IL 60126

Mechanical, Plumbing and Electrical :

Amsco Engineering, Inc.  
5115 A Belmont  
Downers Grove, IL 60515

# FGM ARCHITECTS

## Civil Engineer:

Eriksson Engineering Associates, Ltd.  
145 Commerce Drive, Suite A  
Grayslake, IL 60030

1.5

## Compensation:

### **Project 11-1323.01- 2012 Hadley Junior High School Site Improvements:**

Compensation for Construction Document services, Competitive Bidding services and Contract Administration shall be a fixed fee of \$81,000.

Progress payments for Basic Services shall total the following percentages:

Construction Document Phase:	forty nine percent (49%)
Bid Phase:	ten percent (10%)
<u>Contract Administration Services:</u>	<u>forty one percent (41%)</u>
Total Basic Compensation:	one hundred percent (100%)

### **Project 11-1323.02- Design Services, Construction Procurement Services and Contract Administration Services**

Compensation for Design Services, Construction Procurement Services and Contract Administration Services shall be based on a percent of construction costs in accordance with the attached Exhibit B.

The fee will be adjusted to reflect the actual construction cost when the project is bid.

Progress payments for Basic Services shall total the following percentages:

Schematic Design:	fifteen percent (15%)
Design Development:	twenty percent (20%)
Construction Document Phase:	forty percent (40%)
Bid Phase:	five percent (5%)
<u>Contract Administration Services:</u>	<u>twenty percent (20%)</u>
Total Basic Compensation:	one hundred percent (100%)

**Project 11-1323.03-General Services:**

Compensation for General Services shall be billed on a time and material basis in accordance with Article 1.5.3 and Article 1.5.4 of the original Professional Services Agreement dated May 16, 2005 and in accordance with the attached Exhibit A.

**Project 11-1323.04- Mobile Classroom Inspections**

Compensation for Basic Services shall be billed as a lump-sum fee of \$4,500. Reimbursable Expenses will be billed under Article 1.5.4 of the original Professional Services Agreement dated May 16, 2005.

**Project 11-1323.05-Roof Evaluation Updates**

Compensation for Basic Services shall be billed as a lump-sum fee of \$1,500. Reimbursable Expenses will be billed under Article 1.5.4 of the original Professional Services Agreement dated May 16, 2005.

**Project 11-1323.06-Masonry Evaluation**

Compensation for Phase 1 shall be billed as a lump-sum fee of \$22,000. Both Phase 2 and Phase 3, if needed, shall be billed on a time and material basis in accordance with Article 1.5.3 and Article 1.5.4 of the original Professional Services Agreement dated May 16, 2005 and in accordance with the attached Exhibit A. Reimbursable Expenses will be billed under Article 1.5.4 of the original Professional Services Agreement dated May 16, 2005.

2.8 Schedule of Services:

2.8.1.2

**Project 11-1323.01: 2012 Hadley Junior High School Site Improvements:**

Construction Administration services provided by the Architect for this project shall include one (1) site visit per month for the month in May 2012 and two (2) visits per month for the months of June, July and August 2012

**Project 11-1323.02** - Construction Administration services shall be determined based on scope and duration of project(s).

# FGM ARCHITECTS

## Owner

Glen Ellyn School District 41  
793 N. Main Street  
Glen Ellyn, IL 60147



By: Ann Riebock, Ed. D.  
Title: Superintendent

## Architect

FGM Architects Inc.  
1211 West 22<sup>nd</sup> Street  
Oak Brook, IL 60523



By: James G. Woods, AIA  
Title: Executive Vice President



By: Ronald W. Richardson, AIA  
Title: Vice President



## Exhibit A

### FGM ARCHITECTS

#### FGM Hourly Rate Schedule

Effective November 1, 2010\*

Principal	\$205.00
Arch IV	165.00
Arch III	135.00
Arch II	100.00
Arch I	85.00
Construction Administrator	130.00
Project Administrator III	90.00
Project Administrator II	70.00
Project Administrator I	60.00

*\*Rates are subject to adjustment each November 1<sup>st</sup>.*

## Exhibit B

### FGM ARCHITECTS Education Client Fee Schedule

**2010**

#### Life Safety Survey

Fee  
\$.08/square foot

#### Facility Analysis

Fee  
\$.15/square foot

#### Renovation/Addition/Life Safety:

Lower Limit	Upper Limit	Fee
\$0	\$749,999	Hourly or Negotiated Lump Sum
\$750,000	\$999,999	9.50%
\$1,000,000	\$1,499,999	9.25%
\$1,500,000	\$1,999,999	9.00%
\$2,000,000	\$4,999,999	8.75%
\$5,000,000	\$9,999,999	8.50%
\$10,000,000	\$14,999,999	8.25%
\$15,000,000	\$19,999,999	8.00%
\$20,000,000		7.75%

#### New:

Lower Limit	Upper Limit	Fee
\$0	\$749,999	Hourly or Negotiated Lump Sum
\$750,000	\$999,999	8.25%
\$1,000,000	\$1,499,999	8.00%
\$1,500,000	\$1,999,999	7.75%
\$2,000,000	\$4,999,999	7.50%
\$5,000,000	\$9,999,999	7.25%
\$10,000,000	\$14,999,999	7.00%
\$15,000,000	\$19,999,999	6.75%
\$20,000,000		6.50%

Basis of Compensation for work: Percentage of the lowest qualified construction proposal including all pre-approved alternates (80% of fee for alternates not accepted and 100% of fee for those that are accepted) and any Owner approved change orders issued during construction (other than those caused by error on the part of FGM) including a cost of general conditions and costs of management or supervision of construction or installation provided by a separate construction manager or contractor plus a reasonable allowance for their overhead and profit. These schedules are for a single construction contract per site. For multiple contracts the fee shall be adjusted during negotiation.

Fees include "normal" site observation defined as "an average of one day per week for the duration of construction". Fees are inclusive of normal structural and mechanical, electrical, plumbing and fire protection engineering; and phone, fax, postage and other miscellaneous expenses. Fees are exclusive of code required inspections. Reimbursable expenses would include travel, delivery service, reproductions, and non-ordinary requests of the client including models, renderings, environmental consultants and other specialty consultants, etc.

Glen Ellyn School District 41  
Monthly Enrollment Report Summary  
September 30, 2011

School	Grade	Total Enrollment	Enrollment/section						Self Contained Spec Ed
Abraham Lincoln	K	92	18	21	17	21	15		
	1	109	22	22	21	22	22		
	2	94	22	24	24	24			
	3	116	23	24	23	23	23		
	4	94	22	23	25	24			
	5	110	27	28	28	27			
Total Enrollment:		615							
August 31		611							

Benjamin Franklin	K	81	23	19	18	21			
	1	78	19	19	19	19			2
	2	91	23	22	23	23			
	3	107	19	20	21	22	22		3
	4	98	24	23	23	23			5
	5	131	25	25	26	26	24		5
Total Enrollment:		586							
August 31		584							

Churchill	K	120	25	17	21	18	21	18	
	1	84	22	21	22	19			
	2	116	22	22	18	22	22	10	
	3	117	21	19	14	21	21	21	
	4	92	11	20	20	21	20		
	5	66	22	22	22				
PreK		38							
Total Enrollment:		633							
August 31		624							

Forest Glen	K	71	21	23	22				5
	1	78	19	19	19	18			3
	2	91	22	22	22	22			3
	3	82	20	21	21	20			
	4	81	26	28	27				
	5	106	26	27	27	26			
PreK/EC		77							
Total Enrollment:		586							
August 31		581							

Hadley			Enrollment/Team						
	6	397							7
	7	418							6
Total Enrollment	8	396							2
		1,211							
August 31		1,210							

**PORTABLES 1-4 HOUSE 7TH AND 8TH GRADE MATH**  
**PORTABLES 5-10 HOUSE 7th GRADE SOCIAL STUDIES**

District Total	Current	8/31/2011
EC/Pre-K	115	112
K	364	365
1	349	345
2	392	392
3	422	419
4	365	359
5	413	408
6	397	393
7	418	420
8	396	397
Grand Total	3,631	3,610

Special Education:  
Churchill: PreK  
Franklin: MIP  
Forest Glen: PreK/EC/PreK Tuition, MIP  
Hadley: MIP, GIP, ED (Emotional Disorders)

Note: Shaded and bold numbers indicate children who are in mobile classrooms.