



11-19

Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

AGENDA

GLEN ELLYN SCHOOL DISTRICT 41 BOARD OF EDUCATION REGULAR MEETING

APRIL 18, 2011
7:30 PM

CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, ILLINOIS

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Public Participation**
- V. Adjourn to Closed Session**
- VI. Presentations, Reports and Initiative Updates**
 - A. Smart Board Demonstration
- VII. Action Items**
 - A. Consent Agenda
 - 1. Human Resources
 - (a) Personnel Report Handout
 - Employment Recommendations
 - Internal Transfers
 - Resignations
 - (b) Continued Employment and Dismissal of Educational Support Personnel Handout
 - (c) Resolution Authorizing the Dismissal/Reduction in Hours of Educational Support Personnel Handout
 - 2. Finance Facilities and Operations Attachment 1
 - (a) Treasurer's Report
 - (b) Investment Schedule
 - (c) Monthly Revenue/Expenditure Summary Report
 - (d) Summary of Bills & Payroll
 - (e) School District Payment Order
 - (f) Vandalism/Damage Report
 - (g) Disposal of Surplus Property
 - (h) 2010-2011 FOIA Report

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3. Other Matters
 - (a) Board Meeting Minutes: April 4, 2011 Regular Meeting;
April 11, 2011 Special Meeting and Closed Session Attachment 2
 - (b) CASE Board Meeting Action Items Attachment 3
 - (c) 2010-2011 Final School Calendar Attachment 4

- B. Superintendent's Recommendations
 1. 2011-2012 Copier Paper Bid Results Attachment 5
 2. Smart Board Rollout Attachment 6
 3. Intergovernmental Agreement with Marquardt
School District 15 Food Services Attachment 7

VIII. Superintendent's Report

IX. Board Reports

X. Discussion Items

- A. Copy Machine RFP Results Attachment 8
- B. Transportation Bid Results Attachment 9
- C. Hadley Computer Refresh Attachment 10
- D. Employee Dental Benefit Program Attachment 11
- E. Jostens Publication Agreement Renewal-Hadley Yearbook 2011-12 Attachment 12
- F. Hadley Courtyard Project Bid Results Attachment 13

XI. Upcoming Meetings

- May 2, 2011 Board of Education Regular Meeting & Re-organizational Meeting,
7:30 p.m., Central Services Offices
- May 16, 2011 Board of Education Regular Meeting, 7:30 p.m., Central Services Office

XII. Other

XIII. Public Participation

XIV. Adjourn to Closed Session

XV. Return to Open Session

XVI. Possible Action Item: Employment Matter

XVII. Adjournment

**Finance, Facilities
and Operations
Financial
Attachments**

**Board Meeting
April 18, 2011**

Glen Ellyn School District 41

**Period Ending:
March 31, 2011**

Draft Until Approved

**Finance, Facilities, and Operations
Consent Agenda Items**

April 18, 2011

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- (a) Treasurer's Report
- (b) Investment Schedule
- (c) Monthly Revenue/Expenditure Summary Report
- (d) Summary of Bills and Payroll
- (e) School District Payment Order for period March 15, 2011 – April 1, 2011
- (f) Vandalism/Damage Report
- (g) Disposal of Surplus Property
- (h) 2010-2011 FOIA Report

Glen Ellyn School District 41
Monthly Treasurer's Report

"DRAFT UNTIL APPROVED"

March 2011											
FUND	FUND BALANCE 2/28/2011	CASH BAL. 2/28/2011	REVENUE	EXPENDITURES	INVESTMENTS (Increase) Decrease	LIABILITIES (Increase) Decrease	CASH BAL. 3/31/2011	INVESTMENTS AT COST	CASH + INVESTMENTS	LIABILITIES - RECEIVABLE (YTD)	FUND BALANCE 3/31/2011
Education	20,132,728.17	\$ 513,312.32	\$ 636,260.60	\$ 2,983,564.34	\$ 2,713,963.95	\$ 15,264.27	895,236.80	\$ 16,465,530.27	\$ 17,360,767.07	\$ (424,657.36)	17,785,424.43
Self-Insurance Dental	95,122.94	95,122.94	26,145.86	23,240.77	-	-	98,028.03	-	98,028.03	-	98,028.03
Operations and Maintenance	5,013,541.07	6,505.63	1,258.04	202,331.61	194,600.71	-	32.77	4,812,434.73	4,812,467.50		4,812,467.50
Debt Service	694,639.55	511.73	30.34	1,300.00	769.66	-	11.73	693,358.16	693,369.89	-	693,369.89
Transportation	405,672.42	719.81	112,816.24	153,381.51	39,974.04	-	128.58	364,978.57	365,107.15	-	365,107.15
Municipal Retirement/Social Security	723,972.34	608.65	20.10	93,581.66	92,979.90	1.38	28.37	630,381.64	630,410.01	(0.77)	630,410.78
S&C Life Safety	-	-	-	-	-	-	-	-	-	-	-
Capital Projects	136,013.29	51.36	2.23	-	(2.23)	-	51.36	135,964.16	136,015.52	-	136,015.52
Working Cash	3,247,862.13	44.60	27.43	-	(27.43)	-	44.60	3,247,844.96	3,247,889.56	-	3,247,889.56
Tort	2,224.80	73.48	0.14	-	-	(0.14)	73.48	2,151.46	2,224.94	-	2,224.94
Totals	\$ 30,451,776.71	\$ 616,950.52	\$ 776,560.98	\$ 3,457,399.89	\$ 3,042,258.60	\$ 15,265.51	\$ 993,635.72	\$ 26,352,643.95	\$ 27,346,279.67	\$ (424,658.13)	\$ 27,770,937.80

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Attachment 1(a)

Glen Ellyn School District 41
Investment Schedule

March 2011

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
Education Fund								
P405	151455-6	06/15/10	04/14/11	303	893,000.00	0.310%	6,392.17	CD
P418	158474	11/30/10	04/14/11	135	200,000.00	0.120%	90.74	CD
P406	150633-8	06/02/10	04/28/11	330	999,500.00	0.480%	4,345.51	CD
P407	150622-32	06/02/10	05/12/11	344	2,600,000.00	0.510%	12,652.14	CD
P408	150621	06/02/10	05/31/11	363	1,010,000.00	0.543%	5,455.36	CD
P409	150620	06/02/10	06/02/11	365	1,926,000.00	0.543%	10,460.83	CD
P419	158466-473	11/30/10	06/14/11	196	1,197,098.00	0.150%	990.58	CD
P410	151451-4	06/15/10	06/15/11	365	2,000,000.00	0.500%	10,018.76	CD
P420	158460-65	11/30/10	06/29/11	211	700,000.00	0.180%	752.17	CD
P412	155216-20	09/01/10	09/01/11	365	2,000,000.00	0.310%	7,723.91	CD
P413	155214-5	09/01/10	09/14/11	378	1,000,000.00	0.310%	3,309.80	CD
P411	150619	06/02/10	09/15/11	470	1,197,000.00	0.621%	9,538.82	CD
IPTIP					741,328.27			
ISDLAF					1,604.00			
Total Education Fund:					16,465,530.27	0.381%	71,730.79	
Operations and Maintenance Fund								
P405	151455-6	06/15/10	04/14/11	303	1,607,000.00	0.310%	194.79	CD
P406	150633-8	06/02/10	04/28/11	330	301,200.00	0.480%	1,304.32	CD
P408	150621	06/02/10	05/31/11	363	300,000.00	0.543%	1,620.58	CD
P413	155214-5	09/01/10	09/14/11	378	400,000.00	0.310%	1,323.83	CD
P411	150619	06/02/10	09/15/11	470	45,000.00	0.621%	242.06	CD
IPTIP					637,805.67			
ISDLAF					1,521,429.06			
Total Operations and Maintenance Fund:					4,812,434.73	0.444%	4,685.58	
Debt Service Fund								
P411	150619	06/02/10	09/15/11	470	56,000.00	0.621%	302.48	CD
IPTIP					164,670.98			
ISDLAF					472,687.18			
Total Debt Service Fund:					693,358.16	0.621%	302.48	
Transportation Fund								
IPTIP					-			
ISDLAF					364,978.57			
Total Transportation Fund:					364,978.57	0.000%	-	
Municipal Retirement/Social Security Fund								
P406	150633-8	06/02/10	04/28/11	330	90,000.00	0.480%	391.48	CD
P408	150621	06/02/10	05/31/11	363	90,000.00	0.543%	486.25	CD
P409	150620	06/02/10	06/02/11	365	74,000.00	0.543%	407.92	CD
IPTIP					155,575.98			
ISDLAF					220,805.66			
Total Municipal Retirement/Social Security Fund:					630,381.64	0.522%	1,285.65	
Capital Improvements Fund								
G405	50016574	09/20/10	09/20/11	365	100,000.00	1.850%	1,850.00	CD
IPTIP					1,321.17			
ISDLAF					34,642.99			
Total Capital Improvements Fund:					135,964.16	1.850%	1,850.00	
Working Cash								
P411	150619	09/15/10	06/02/11	470	702,000.00	0.621%	5,594.20	CD

Glen Ellyn School District 41
Investment Schedule

March 2011

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
G405	50016574	09/20/10	09/20/11	365	900,000.00	1.850%	16,650.00	CD
G386	50016574	01/29/11	01/29/12	365	1,213,145.53	0.680%	8,249.39	CD
IPTIP					4,742.30			
ISDLAF					427,957.13			
Total Working Cash fund:					3,247,844.96	1.050%	30,493.59	
TORT Fund								
IPTIP								
ISDLAF								
Total Tort Fund:					2,151.46			
Total Current Operating Funds Investments					26,352,643.95			

Total Investment Interest Due	110,348.09
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Average Portfolio Yield		0.51%
Account Balances		
IPTIP Monthly Average Rate	1,705,444.37	0.075%
ISDLAF Monthly Average Rates:		
Liquid Class	901,919.78	0.020%
Max Class	2,144,336.27	0.080%

Note: C in the "Identifier" column denotes Community Bank
 G in the "Identifier" column denotes Glen Ellyn Bank & Trust
 M in the "Identifier" column denotes MB Financial Bank
 P in the "Identifier" column denotes PMA/ISDLAF

Note: CD in the "Type" column denotes Certificate of Deposit
 CP in the "Type" column denotes Commercial Paper
 TN in the "Type" column denotes Treasury Notes
 FHLB in the "Type" column denotes Federal Home Loan Bank Note
 FNMA in the "Type" column denotes Federal Natl Mortgage Assn Note
 FHLMC in the "Type" column denotes Federal Home Loan Mortgage Corporation Note

**Glen Ellyn School District 41**

Finance, Facilities & Operations

**Monthly Revenue/Expenditure Summary Report Overview
March 2011****Revenues**

Overall district revenues are approximately 2.23% greater than last year for the same fiscal period. Year to date, Corporate Personal Property Taxes, CPPRT, and state funding are substantially greater than the same period of last year.

Expenditures

Expenditures are greater than last year's amount by 1.55% for the same fiscal period. Increases in purchased services and capital outlay are the primary reasons, but are not expected to increase greater than their budgeted amounts.

Scorecard Summary

The administration has reviewed the criteria established during the Scorecard development process and feels significant progress has been made in aligning budgeted and actual financial results. However, the administration continues to be concerned with the lack of state financing and the resulting effect on the district's financial condition.

Glen Ellyn School District 41, 793 N. Main St., Glen Ellyn, IL 60137

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**Glen Ellyn District 41
Monthly Revenue/Expenditure Summary Report**

March 2011

Revenues

Function	Category	MTD Received	YTD Received		Revenue Budget	To Be Received	YTD % Received	Prior Year % Rec'd
1100	Property Taxes	-	20,689,626.21		39,387,238.00	18,697,611.79	52.53%	53.98%
1200	Personal Property Taxes	55,572.91	737,785.25		870,000.00	132,214.75	84.80%	46.94%
1300	Tuition	500.00	262,558.00		231,750.00	(30,808.00)	113.29%	109.34%
1400	Field Trip/Bus Fees	532.87	1,658.12		25,500.00	23,841.88	6.50%	52.78%
1500	Interest Earnings	2,384.93	142,668.86		245,750.00	103,081.14	58.05%	41.94%
1600	Food Services	16,271.82	132,594.80		202,600.00	70,005.20	65.45%	70.86%
1700	Student Fees	17,975.60	377,895.91		423,000.00	45,104.09	89.34%	88.69%
1900	Donations/Misc Revenue	751.50	79,271.36		187,700.00	108,428.64	42.23%	105.12%
3000	Unrestricted State Funds	120,240.96	961,927.68		1,013,720.00	51,792.32	94.89%	56.99%
3100	Restricted State Funds	453,388.94	1,950,021.78		1,907,159.00	(42,862.78)	102.25%	65.15%
4000	Federal Funds	82,795.59	984,900.53		949,943.00	(34,957.53)	103.68%	112.03%
7000	Fund Transfers	-	116,272.24		116,273.00	0.76	100.00%	0.00%
Grand Total All Funds		750,415.12	26,437,180.74	-	45,560,633.00	19,123,452.26	58.03%	55.80%

Expenditures

Object		MTD Expended	YTD Expended	YTD Encumbrances	Expenditure Budget	Budget Available	YTD % Expended	Prior Year % Exp'd
100	Salaries	2,277,824.57	16,224,543.50	-	26,271,451.00	10,046,907.50	61.76%	61.42%
200	Benefits	464,189.91	3,330,335.34	17,126.58	5,456,672.00	2,109,210.08	61.03%	64.97%
300	Purchased Services	355,049.51	3,046,118.23	99,338.34	3,957,744.00	812,287.43	76.97%	70.11%
400	Supplies/Materials	190,568.21	1,362,520.91	159,551.44	2,273,279.00	751,206.65	59.94%	59.01%
500	Capital Outlay	25,480.89	1,355,650.15	52,453.00	2,021,177.00	613,073.85	67.07%	61.24%
600	Dues & Fees	3,570.84	46,458.97	45.00	66,970.00	20,466.03	69.37%	82.52%
600	Principal/Interest Payments	-	2,619,500.00		2,609,500.00	(10,000.00)	100.38%	100.00%
600	Tuition	117,475.19	1,492,593.73	68,945.02	1,579,511.00	17,972.25	94.50%	74.42%
	Fund Transfers	-	116,272.24		116,273.00	0.76	100.00%	0.00%
Grand Total All Funds		3,434,159.12	29,593,993.07	397,459.38	44,352,577.00	14,361,124.55	66.72%	65.17%

**Glen Ellyn School District 41
Monthly Summary of Bills and Payroll**

March, 2011

<u>FUND</u>	<u>OTHER EXPENDITURES</u>	<u>GROSS PAYROLL</u>	<u>TOTAL EXPENDITURES</u>
Education	\$705,223.62	\$2,278,340.72	\$2,983,564.34
Self-Insurance Dental	\$23,240.77	0.00	23,240.77
Operations & Maintenance	\$202,331.61	0.00	202,331.61
Debt Service	\$1,300.00	0.00	1,300.00
Transportation	\$153,381.51	0.00	153,381.51
Municipal Retirement/Social Security	\$93,581.66	0.00	93,581.66
Capital Projects	\$0.00	0.00	0.00
Working Cash	\$0.00	0.00	0.00
Tort	\$0.00	0.00	0.00
TOTAL	<u>\$1,179,059.17</u>	<u>\$2,278,340.72</u>	<u>\$3,457,399.89</u>



Glen Ellyn School District 41

Robert J. Ciserella, Assistant Superintendent for Finance, Facilities & Operations

School District Payment Order

The Treasurer, Robert J. Ciserella, of Glen Ellyn School District 41 in DuPage County, shall pay to the order of the attached list of vendors the sum of \$1,130,569.92 for March Accounts Payable and Payroll Liability checks and \$401,235.86 for April Interim Account Payable and checks.

This order authorizes the Treasurer to pay Board-approved bills before the meeting minutes are officially approved.

By order of the School Board of Glen Ellyn District 41.

Order Date: April 18, 2011

President

Secretary

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
8853	SCHOLASTIC EDUCATION	03/17/2011	-2,452.50	V
9267	AFLAC	03/15/2011	86.46	R
9268	AFSCME	03/15/2011	1,690.00	R
9269	AMERIPRISE FINANCIAL	03/15/2011	250.00	R
9270	DUPAGE CREDIT UNION	03/15/2011	2,075.00	R
9271	FIDELITY INVESTMENTS	03/15/2011	5,666.17	R
9272	GLEN ELLYN EDUCATION ASSN	03/15/2011	9,856.84	R
9273	GLEN STEARNS CHAPTER 13 TRUSTEE	03/15/2011	407.50	R
9274	GREAT AMERICAN LIFE INS	03/15/2011	1,330.00	R
9275	JAY K LEVY & ASSOCIATES	03/15/2011	69.23	R
9276	LINCOLN INVESTMENT PLANNING	03/15/2011	1,720.00	R
9277	SDU	03/15/2011	300.00	R
9278	SHARON R. KNOBBE, LTD.	03/15/2011	41.18	R
9379	AFLAC	03/31/2011	86.46	R
9380	AFSCME	03/31/2011	1,711.13	R
9381	AMERIPRISE FINANCIAL	03/31/2011	250.00	R
9382	DUPAGE CREDIT UNION	03/31/2011	2,075.00	R
9383	FIDELITY INVESTMENTS	03/31/2011	5,880.80	R
9384	GLEN ELLYN EDUCATION ASSN	03/31/2011	9,528.32	R
9385	GLEN STEARNS CHAPTER 13 TRUSTEE	03/31/2011	407.50	R
9386	GREAT AMERICAN LIFE INS	03/31/2011	1,330.00	R
9386	GREAT AMERICAN LIFE INS	03/29/2011	-1,330.00	V
9387	ILLINOIS EDUCATION ASSOCIATION	03/31/2011	320.52	R
9388	JAY K LEVY & ASSOCIATES	03/31/2011	69.23	R
9389	LINCOLN INVESTMENT PLANNING	03/31/2011	1,720.00	R
9390	SDU	03/31/2011	300.00	R
9391	SHARON R. KNOBBE, LTD.	03/31/2011	41.18	R
9392	GREAT AMERICAN LIFE INS	03/31/2011	1,280.00	R
9393	ALARCON, LILI	03/30/2011	500.00	R
9394	ALL AMERICAN FLAG COMPANY	03/30/2011	452.00	R
9395	AMLINGS	03/30/2011	50.95	R
9396	ARMBRUST PLUMBING INC	03/30/2011	450.04	R
9397	AT&T	03/30/2011	8,885.93	R
9398	AT&T INTERNET SERV	03/30/2011	1,050.00	R
9399	AT&T LONG DISTANCE	03/30/2011	64.74	R
9400	ATOMIC LEARNING	03/30/2011	450.00	R
9401	BMO MASTERCARD	03/30/2011	0.00	C
9402	BMO MASTERCARD	03/30/2011	0.00	C
9403	BMO MASTERCARD	03/30/2011	0.00	C
9404	BMO MASTERCARD	03/30/2011	0.00	C
9405	BMO MASTERCARD	03/30/2011	0.00	C
9406	BMO MASTERCARD	03/30/2011	0.00	C
9407	BMO MASTERCARD	03/30/2011	0.00	C
9408	BMO MASTERCARD	03/30/2011	16,340.44	R
9409	BOUND TO STAY BOUND BOOKS	03/30/2011	1,555.55	R
9410	BR SPORTS LTD	03/30/2011	6,822.00	R
9411	BRITTON, HEATHER	03/30/2011	480.00	R
9412	BROAD REACH BOOKS	03/30/2011	384.12	R
9413	BRODART CO	03/30/2011	621.05	R
9414	BUREAU OF EDUC & RESEARCH	03/30/2011	199.00	R
9415	CARROT-TOP INDUSTRIES	03/30/2011	227.88	R
9416	CENTER FOR APPLIED LINGUISTICS	03/30/2011	8,900.00	R
9417	CHALKBOARD	03/30/2011	45.93	R
9418	COMM CONSL SCHL DIST #93	03/30/2011	42,649.64	R
9419	COMMONWEALTH EDISON	03/30/2011	122.78	R
9420	CONCEPT 3	03/30/2011	6,982.49	R

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
9421	CONCEPT COMMERCIAL COMMUN INC	03/30/2011	202.50	R
9422	CONSERV FS	03/30/2011	1,639.08	R
9423	CONSORTIUM FOR EDUCTL CHANGE	03/30/2011	1,430.00	R
9424	COONEY, FRANK CO INC	03/30/2011	2,418.50	R
9425	CORRECT ELECTRIC	03/30/2011	3,300.00	R
9426	CORWIN PRESS INC	03/30/2011	122.47	R
9427	CPI QUALIFIED PLAN CONSULTANTS INC	03/30/2011	43.50	R
9428	CRISIS PREVENTION INST INC	03/30/2011	100.00	R
9429	DEMCO	03/30/2011	264.95	R
9430	DIVERSIFIED OFFICE CLEANING SERV IN	03/30/2011	1,397.00	R
9431	DIXON, SCOTT	03/30/2011	17.95	R
9432	DP SYSTEMS INC	03/30/2011	1,525.49	R
9433	DUPAGE COUNTY HEALTH DEPT	03/30/2011	1,034.50	R
9434	DUPAGE SECURITY SOLUTIONS INC	03/30/2011	1,197.00	R
9435	ERIKSSON ENGINEERING ASSOC INC	03/30/2011	1,681.66	R
9436	EVERLAST CLIMBING INDUSTRIES	03/30/2011	4,714.00	R
9437	EXPANDING EXPRESSION	03/30/2011	296.00	R
9438	FGM ARCHITECTS-ENGINEERS	03/30/2011	781.00	R
9439	FOLLETT EDUCATIONAL SERV	03/30/2011	1,190.57	R
9440	FOLLETT LIBRARY RESOURCES	03/30/2011	2,951.88	R
9441	FOLLETT SOFTWARE COMPANY	03/30/2011	5,742.70	R
9442	FOX VALLEY FIRE & SAFETY	03/30/2011	83.60	R
9443	FRANCZEK RADELET & ROSE	03/30/2011	4,260.10	R
9444	FREE SPIRIT PUBLISHING CO	03/30/2011	53.89	R
9445	FUTURA PRINTING	03/30/2011	962.40	R
9446	GATEHOUSE MEDIA	03/30/2011	20.00	R
9447	GIANT STEPS	03/30/2011	14,178.36	R
9448	GIDCUMB DE FRANG, BRIANNE	03/30/2011	59.40	R
9449	GLENBARD TWP HS DIST #87	03/30/2011	120.00	R
9450	GLENOAKS THERAPEUTIC DAY SCHL	03/30/2011	310.00	R
9451	GONZALEZ, MARY	03/30/2011	112.50	R
9452	GUIDANCE GROUP	03/30/2011	98.84	R
9453	HEINEMANN	03/30/2011	696.30	R
9454	HEINEMANN	03/30/2011	855.94	R
9455	HELLER, JUDY	03/30/2011	24.04	R
9456	ICE MOUNTAIN SPRING WATER	03/30/2011	615.03	R
9457	ILLINOIS GRADE SCHL MUSIC ASSN	03/30/2011	464.00	R
9458	ILLINOIS STATE POLICE	03/30/2011	500.00	R
9459	J & R CYCLE & SKI	03/30/2011	299.95	R
9460	KINASTHETICS INC	03/30/2011	3,373.75	R
9461	KONICA MINOLTA PREMIER FINANCE	03/30/2011	1,242.07	R
9462	LAIDLAW TRANSIT	03/30/2011	1,994.96	R
9463	LAKESHORE LEARNING MATERIALS	03/30/2011	108.94	R
9464	LIBRARY STORE	03/30/2011	254.54	R
9465	MACGILL & CO, WM V	03/30/2011	307.48	R
9466	MCCCLUSKEY, CHARLIE	03/30/2011	473.97	R
9467	MERIDELL ACHIEVEMENT CENTER	03/30/2011	13,850.00	R
9468	METRO PROFESSIONAL PRODUCTS	03/30/2011	4,964.09	R
9469	MINKUS, GAIL	03/30/2011	1,530.00	R
9470	MUSIC & ARTS CENTER	03/30/2011	80.00	R
9471	NASCO	03/30/2011	566.87	R
9472	NCS PEARSON	03/30/2011	1,356.32	R
9473	NEW HOPE ACADEMY	03/30/2011	767.66	R
9474	NORTHERN ILLINOIS GAS	03/30/2011	757.11	R
9475	ODOM, JULIE	03/30/2011	158.95	R
9476	OFFICE DEPOT	03/30/2011	1,106.65	R

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
9477	OFFICE MAX	03/30/2011	10.43	R
9478	ORTIZ, JULIO MR	03/30/2011	59.40	R
9479	PALOS SPORTS INC	03/30/2011	16.19	R
9480	PEPPERS, PAT	03/30/2011	25.00	R
9481	PRIMARY CONCEPTS	03/30/2011	105.39	R
9482	PYONE, CHO	03/30/2011	387.50	R
9483	QUINLAN & FABISH MUSIC	03/30/2011	1,727.00	R
9484	REALLY GOOD STUFF INC	03/30/2011	293.95	R
9485	ROSCOE CO	03/30/2011	346.02	R
9486	RWAMBARAMZOBEB, MARIE CLARE	03/30/2011	25.00	R
9487	SAFARI VIDEO NETWORK	03/30/2011	467.88	R
9488	SAFIEN, GRACE	03/30/2011	25.00	R
9489	SCARIANO, HIMES & PETRARCA	03/30/2011	693.00	R
9490	SCHOLASTIC INC	03/30/2011	2,452.50	R
9491	SCHOOL SPECIALTY	03/30/2011	0.00	C
9492	SCHOOL SPECIALTY	03/30/2011	0.00	C
9493	SCHOOL SPECIALTY	03/30/2011	0.00	C
9494	SCHOOL SPECIALTY	03/30/2011	0.00	C
9495	SCHOOL SPECIALTY	03/30/2011	0.00	C
9496	SCHOOL SPECIALTY	03/30/2011	4,617.39	R
9497	SEPTRAN INC	03/30/2011	53,872.66	R
9498	SIMS RECYCLING	03/30/2011	60.50	R
9499	SKYWARD INC	03/30/2011	19,042.54	R
9500	SLATER, STACY	03/30/2011	100.58	R
9501	SMARTERVILLE EDUCATIONAL	03/30/2011	995.00	R
9502	SRA/MCGRAW HILL	03/30/2011	13,157.42	R
9503	STAPLES ADVANTAGE	03/30/2011	46.52	R
9504	SUPER DUPER SCHOOL CO	03/30/2011	97.85	R
9505	TEACHER DIRECT	03/30/2011	176.38	R
9506	TECH DEPOT	03/30/2011	27.64	R
9507	THINK SOCIAL PUBLISHING	03/30/2011	252.00	R
9508	TIGERDIRECT.COM	03/30/2011	3,806.81	R
9509	TODAY'S CLASSROOM	03/30/2011	296.74	R
9510	VANGUARD ENERGY SERVICES LLC	03/30/2011	19,977.27	R
9511	VERIZON WIRELESS	03/30/2011	145.83	R
9512	VILLA PARK ELECTRIC SUPPLY	03/30/2011	111.00	R
9513	VILLA PARK OFFICE EQUIP INC	03/30/2011	467.50	R
9514	VILLAGE OF GLEN ELLYN	03/30/2011	14.50	R
9515	WILSON LANGUAGE TRAINING CORP	03/30/2011	614.90	R
9516	WITTLER, CHERYL	03/30/2011	245.00	R
9517	XPEDITE SYSTEMS INC	03/30/2011	1,471.10	R
201000301	AXA EQUITABLE LIFE INS CO	03/15/2011	13,502.37	W
201000302	CERIDIAN BENEFITS SVCS	03/15/2011	6,612.58	W
201000304	ILLINOIS DEPT OF REVENUE	02/15/2011	47,835.24	W
201000305	INTERNAL REV SERVICE	02/15/2011	177,287.55	W
201000306	T H I S	02/15/2011	15,096.27	W
201000307	TEACHERS RETIREMENT SYSTEM	02/15/2011	98,313.05	W
201000308	V A L I C	03/15/2011	6,474.65	W
201000309	RELIANCE STANDARD LIFE	03/21/2011	312.50	W
201000310	UNUM LIFE INSURANCE	03/21/2011	2,228.14	W
201000311	AXA EQUITABLE LIFE INS CO	03/31/2011	13,517.37	W
201000312	CERIDIAN BENEFITS SVCS	03/31/2011	6,612.58	W
201000313	ILL MUNICIPAL RETIREMENT FUND	03/31/2011	58,730.38	W
201000314	ILLINOIS DEPT OF REVENUE	03/31/2011	45,216.42	W
201000315	INTERNAL REV SERVICE	03/31/2011	168,555.70	W
201000316	T H I S	03/31/2011	14,238.77	W

CHECK		CHECK	CHE	
NUMBER	VENDOR	DATE	AMOUNT	TYP
201000317	TEACHERS RETIREMENT SYSTEM	03/31/2011	92,727.29	W
201000318	V A L I C	03/31/2011	6,474.65	W
Totals for checks			1,130,569.92	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	727,653.55	59.40	180,487.86	908,200.81
20	Operations & Maintenance Fund	0.00	0.00	73,257.01	73,257.01
40	Transportation Fund	0.00	0.00	55,867.62	55,867.62
50	IMRF/Social Security Fund	93,244.48	0.00	0.00	93,244.48
*** Fund Summary Totals ***		820,898.03	59.40	309,612.49	1,130,569.92

***** End of report *****

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
9518	AMEREN ENERGY MARKETING	04/01/2011	33,793.50	R
9519	BANC OF AMERICA LEASING	04/01/2011	5,615.47	R
9520	CERIDIAN BENEFITS SVCS	04/01/2011	442.83	R
9521	CHICAGO TRIBUNE	04/01/2011	26.00	R
9522	DUPAGE COUNTY CLERK	04/01/2011	10.00	R
9523	EDUCATIONAL BENEFIT COOP	04/01/2011	353,445.03	R
9524	GLEN ELLYN HISTORICAL SOCIETY	04/01/2011	35.00	R
9525	GRAINGER INC, W W	04/01/2011	105.35	R
9526	PITNEY BOWES	04/01/2011	1,848.00	R
9527	PUBLIC STORAGE	04/01/2011	477.00	R
9528	RICOH	04/01/2011	530.20	R
9529	SAM'S CLUB	04/01/2011	722.86	R
9530	UNITED STATES POSTAL SERVICE	04/01/2011	185.00	R
9531	PURCHASE POWER	04/01/2011	3,999.62	R
Totals for checks			401,235.86	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	353,887.86	0.00	12,972.15	366,860.01
20	Operations & Maintenance Fund	0.00	0.00	34,375.85	34,375.85
***	Fund Summary Totals ***	353,887.86	0.00	47,348.00	401,235.86

***** End of report *****

**March 2011
Vandalism Report**

Date of Occurrence	Facility	Nature of Vandalism	Initial response	Action Taken to Repair/Replace
		Nothing to Report		

**Glen Ellyn School District #41
Board Report**

Date: April 18, 2011

Title: Disposal of Surplus Property

Contact: Bob Ciserella – Assistant Superintendent Finance, Facilities & Operations

Long-Range Plan Focus: This recommendation is not applicable to the Superintendent's Five-Year Plan. However, the Assistant Superintendent for FFO is responsible for reporting the disposition of surplus property.

Discussion:

See attached spreadsheet for listing of assets for disposal.

Recommendation:

The administration recommends approval of the resolution of disposal of surplus property.

RESOLUTION FOR THE DISPOSAL OF SURPLUS PERSONAL PROPERTY

WHEREAS, the Board of Education of Glen Ellyn School District 41, DuPage County, Illinois, declares that there is surplus personal property in the School District; and

WHEREAS, such property is described in the attached document; and

WHEREAS, this personal property is no longer needed for school purposes and/or is not functioning; and

NOW, THEREFORE, Be It Resolved, by the Board of Education, as follows:

- 1. That the Superintendent is hereby authorized to properly dispose of the property listed on the attachment.

ADOPTED this 18th day of April, 2011, by roll call vote as follows:

YES _____

NO _____

ABSENT _____

Board of Education, Glen Ellyn School District, DuPage County, Illinois

President

ATTEST:

Secretary

Assets for Disposal
March 2011

Asset Tag	Current Location	Originating School Site	Model	Serial Number	Qty.	Working Order	Obsolete Y/N?	Disposal, Donation, or Sale
	LLC	FG	Compaq 7550 Monitor	MY250WC349	1	Y	Y	Disposal
002042	LLC	FG	EVO 510 PC	V305KN8ZA213	1	Y	Y	Disposal
	LLC	FG	Compaq 7550 Monitor	MY250WB543	1	Y	Y	Disposal
2246	MDF	FG	EVO 500 PC	U210JYFZB275	1	Y	Y	Disposal
001103	Cust Off	FG	EVO 500 PC	U211JYFZB557	1	Y	Y	Disposal
	Cust Off	FG	Compaq M720 Monitor	149CL26UA716	1	Y	Y	Disposal
2235	Teach Lounge	FG	EVO 500 PC	U210JYFZB318	1	Y	Y	Disposal
	Teach Lounge	FG	Compaq M720 Monitor	149CL26UA361	1	Y	Y	Disposal
003010	136B	FG	Compaq NX 9010	USD33300FN	1	Y	Y	Disposal
003024	136B	FG	Compaq NX 9010	2UA422P177	1	Y	Y	Disposal
003004	136B	FG	Compaq NX 9010	USD33300FS	1	Y	Y	Disposal
003037	136B	FG	Compaq NX 9010	2UA422P179	1	Y	Y	Disposal
	MDF	FG	HP 7550 Monitor	CNC4060FPV	1	Y	Y	Disposal
	MDF	FG	Compaq M720 Monitor	149CL26UA351	1	Y	Y	Disposal
2279	MDF	FG	EVO 500 PC	U210JYFZB273	1	Y	Y	Disposal
2277	MDF	FG	EVO 500 PC	U210JYFZB262	1	Y	Y	Disposal
	MDF	FG	Compaq M720 Monitor	149CL26UA360	1	Y	Y	Disposal
002153	MDF	FG	EVO 510 PC	V305KN8ZA102	1	Y	Y	Disposal
	MDF	FG	HP 7550 Monitor	MY307WA479	1	Y	Y	Disposal
	MDF	FG	Compaq M720 Monitor	149CL26UA058	1	Y	Y	Disposal
	MDF	FG	Compaq M720 Monitor	149CL26UA775	1	Y	Y	Disposal
002001	MDF	FG	EVO 510 PC	6X27JYFZL158	1	Y	Y	Disposal
002107	MDF	FG	EVO 510 PC	V305KN8ZA094	1	Y	Y	Disposal
001064	MDF	FG	EVO 500 PC	U211JYFZA133	1	Y	Y	Disposal
005034	MDF	FG	EVO 530 PC	USW41404M4	1	Y	Y	Disposal
001053	MDF	FG	EVO 500 PC	U211JYFZA141	1	Y	Y	Disposal
	MDF	FG	HP 7550 Monitor	MY250WC396	1	Y	Y	Disposal
	MDF	FG	HP 1740 Monitor	CNK52208ND	1	Y	Y	Disposal
	MDF	FG	HP 1740 Monitor	CNK52207F3	1	Y	Y	Disposal
	MDF	FG	HP 1740 Monitor	CNK52207F8	1	Y	Y	Disposal
	MDF	FG	Sharp Xa-705 VCR	005727850	1	Y	Y	Disposal
002412	111	CH	EVO 530 PC	USW41404KP	1	Y	Y	Disposal
	111	CH	Compaq 7550 Monitor	CNC4050ZDH	1	Y	Y	Disposal
005941	LLC	CH	EVO 530 PC	USV42001TK	1	Y	Y	Disposal
	LLC	CH	Compaq M720 Monitor	149CL26UA371	1	Y	Y	Disposal
001147	LLC	CH	EVO 500 PC	U211JYFZA115	1	Y	Y	Disposal
	LLC	CH	Compaq M720 Monitor	149CL26UA381	1	Y	Y	Disposal
001007	LLC	CH	EVO 500 PC	U211JYFZA167	1	Y	Y	Disposal
	LLC	CH	Compaq M720 Monitor	149CL26UA611	1	Y	Y	Disposal
001163	LLC	CH	EVO 500 PC	U211JYFZA117	1	Y	Y	Disposal
	LLC	CH	Compaq 7550 Monitor	MY250WC370	1	Y	Y	Disposal
004095	209	CH	EVO 530 PC	USW41404KL	1	Y	Y	Disposal
	209	CH	HP 7550 Monitor	CNG41101YS	1	Y	Y	Disposal
	MDF	CH	Compaq M720 Monitor	149CL26UA391	1	Y	Y	Disposal
	MDF	CH	Compaq M720 Monitor	149CL26UA689	1	Y	Y	Disposal
	MDF	CH	Compaq M720 Monitor	149CL26UA389	1	Y	Y	Disposal
	MDF	CH	Compaq M720 Monitor	149CL26UA385	1	Y	Y	Disposal
	MDF	CH	Cinevision DVD VCR	5042000001291	1	Y	Y	Disposal
	MDF	CH	HP 7550 Monitor	MY250WC437	1	Y	Y	Disposal
	MDF	CH	HP 7550 Monitor	CNC40510L7	1	Y	Y	Disposal
	MDF	CH	Compaq M720 Monitor	149CL26UA677	1	Y	Y	Disposal
2293	MDF	CH	EVO 500 PC	U211JYFZA053	1	Y	Y	Disposal
001028	MDF	CH	EVO 500 PC	U211JYFZA174	1	Y	Y	Disposal
001004	MDF	CH	EVO 500 PC	U211JYFZA158	1	Y	Y	Disposal
1996	MDF	CH	Toshiba TLP 711 Projector	63698001	1	Y	Y	Disposal
001009	MDF	CH	EVO 500 PC	U211JYFZA119	1	Y	Y	Disposal
001027	MDF	CH	EVO 500 PC	U211JYFZA100	1	Y	Y	Disposal
2289	MDF	CH	EVO 500 PC	U211JYFZA061	1	Y	Y	Disposal
002515	MDF	CH	EVO 530 PC	USW41402YD	1	Y	Y	Disposal
2253	151	AL	EVO 500 PC	U210JYFZB292	1	Y	Y	Disposal
	151	AL	HP 7550 Monitor	CNC4060F8H	1	Y	Y	Disposal
004022	151	AL	EVO 500 PC	U211JYFZA159	1	Y	Y	Disposal
	151	AL	HP 7550 Monitor	MY250WC360	1	Y	Y	Disposal
001083	LLC	AL	EVO 500 PC	U211JYFZA130	1	Y	Y	Disposal
001071	LLC	AL	EVO 500 PC	U211JYFZA082	1	Y	Y	Disposal

Assets for Disposal
March 2011

	LLC	AL	Compaq M720 Monitor	149CL26UA636	1	Y	Y	Disposal
001046	157	AL	EVO 500 PC	U211JYFZA091	1	Y	Y	Disposal
	157	AL	Compaq M720 Monitor	149CL26UA773	1	Y	Y	Disposal
001125	Cust Off	AL	EVO 500 PC	U211JYFZA064	1	Y	Y	Disposal
	Cust Off	AL	Compaq M720 Monitor	149CL26UA459	1	Y	Y	Disposal
001084	106	AL	EVO 500 PC	U211JYFZA126	1	Y	Y	Disposal
2243	MDF	AL	EVO 500 PC	U210JYFZB295	1	Y	Y	Disposal
001057	MDF	AL	EVO 500 PC	U211JYFZA144	1	Y	Y	Disposal
001074	MDF	AL	EVO 500 PC	U211JYFZA084	1	Y	Y	Disposal
2268	MDF	AL	EVO 500 PC	U210JYFZB269	1	Y	Y	Disposal
001049	MDF	AL	EVO 500 PC	U211JYFZA089	1	Y	Y	Disposal
004029	MDF	AL	EVO 530 PC	USW41404KQ	1	Y	Y	Disposal
	MDF	AL	Compaq M720 Monitor	149CL26UA604	1	Y	Y	Disposal
	MDF	AL	Compaq M720 Monitor	149CL26UA680	1	Y	Y	Disposal
	MDF	AL	HP 7550 Monitor	MY250WB613	1	Y	Y	Disposal
	MDF	AL	Viewsonic Q71 Monitor	7DA023700369	1	Y	Y	Disposal
	MDF	AL	Compaq M720 Monitor	149CL26UA040	1	Y	Y	Disposal
	MDF	AL	HP 7550 Monitor	227CR26HB909	1	Y	Y	Disposal
	MDF	AL	HP 7550 Monitor	MY250WB501	1	Y	Y	Disposal
	MDF	AL	Sharp Xa-705 VCR	005727740	1	Y	Y	Disposal
	MDF	AL	HP 1740 Monitor	CND6110659	1	Y	Y	Disposal
005017	LLC	BF	EVO 530 PC	USW41404M6	1	Y	Y	Disposal
	LLC	BF	HP 7550 Monitor	CNC40709WY	1	Y	Y	Disposal
001047	120	BF	EVO 500 PC	U211JYFZA090	1	Y	Y	Disposal
	120	BF	Compaq M720 Monitor	149CL26UA497	1	Y	Y	Disposal
001120	217	BF	EVO 500 PC	U211JYFZA068	1	Y	Y	Disposal
	217	BF	HP 7550 Monitor	CNC4060F83	1	Y	Y	Disposal
	MDF	BF	Compaq M720 Monitor	147CL26UA252	1	Y	Y	Disposal
	MDF	BF	Compaq M720 Monitor	149CL26UA390	1	Y	Y	Disposal
	MDF	BF	HP 7550 Monitor	CNC40709LM	1	Y	Y	Disposal
	MDF	BF	HP 1740 Monitor	CNK5220GP5	1	Y	Y	Disposal
001119	MDF	BF	EVO 500 PC	U211JYFZA150	1	Y	Y	Disposal
004026	MDF	BF	EVO 530 PC	USW41404LY	1	Y	Y	Disposal
	LLC	BF	Compaq M720 Monitor	147CL26UA445	1	Y	Y	Disposal
	LLC	BF	Compaq M720 Monitor	147CL26UA258	1	Y	Y	Disposal
	LLC	BF	Compaq M720 Monitor	205CL26UA601	1	Y	Y	Disposal
	LLC	BF	Compaq M720 Monitor	147CL26UA420	1	Y	Y	Disposal
	LLC	BF	HP 7550 Monitor	CNC4060FB3	1	Y	Y	Disposal
2247	301	HA	EVO 500 PC	U210JYFZB271	1	Y	Y	Disposal
	301	HA	HP 7550 Monitor	MY250WC287	1	Y	Y	Disposal
001093	301	HA	EVO 500 PC	U210JYFZB552	1	Y	Y	Disposal
	301	HA	Compaq M720 Monitor	149CL26UA832	1	Y	Y	Disposal
001122	301	HA	EVO 500 PC	U210JYFZB157	1	Y	Y	Disposal
	301	HA	Compaq M720 Monitor	149CL26UA830	1	Y	Y	Disposal
	303	HA	Compaq S710 Monitor	031CG43HI615	1	Y	Y	Disposal
001095	309	HA	EVO 500 PC	U210JYFZB544	1	Y	Y	Disposal
	309	HA	HP 7550 Monitor	MY250WB823	1	Y	Y	Disposal
001108	311	HA	EVO 500 PC	U211JYFZB186	1	Y	Y	Disposal
	311	HA	HP 7550 Monitor	CNC4060FP7	1	Y	Y	Disposal
2251	311	HA	EVO 500 PC	U210JYFZB296	1	Y	Y	Disposal
	311	HA	Compaq M720 Monitor	149CL26UA541	1	Y	Y	Disposal
001026	313	HA	EVO 500 PC	U211JYFZA179	1	Y	Y	Disposal
	313	HA	Compaq M720 Monitor	149CL26UA104	1	Y	Y	Disposal
001105	313	HA	EVO 500 PC	U211JYFZA148	1	Y	Y	Disposal
	313	HA	HP 7550 Monitor	MY250WC281	1	Y	Y	Disposal
001018	315	HA	EVO 500 PC	U211JYFZA173	1	Y	Y	Disposal
	315	HA	HP 7550 Monitor	MY250WC277	1	Y	Y	Disposal
001008	319	HA	EVO 500 PC	U211JYFZA175	1	Y	Y	Disposal
	319	HA	HP 7550 Monitor	CNC4060FQ1	1	Y	Y	Disposal
001089	319	HA	EVO 500 PC	U211JYFZB551	1	Y	Y	Disposal
	319	HA	Compaq M720 Monitor	206CL26UA205	1	Y	Y	Disposal
001098	319	HA	EVO 500 PC	U211JYFZB548	1	Y	Y	Disposal
	319	HA	Compaq M720 Monitor	147CL26UA231	1	Y	Y	Disposal
001012	314	HA	EVO 500 PC	U211JYFZA097	1	Y	Y	Disposal
	314	HA	HP 7550 Monitor	MY250WB249	1	Y	Y	Disposal
001036	312	HA	EVO 500 PC	U211JYFZA109	1	Y	Y	Disposal
	312	HA	HP 7550 Monitor	MY250WC291	1	Y	Y	Disposal

Assets for Disposal
March 2011

001100	304	HA	EVO 500 PC	U211JYFZB561	1	Y	Y	Disposal
	304	HA	HP 7550 Monitor	MY250WC273	1	Y	Y	Disposal
2290	300	HA	EVO 500 PC	U211JYFZA165	1	Y	Y	Disposal
	300	HA	HP 7550 Monitor	MY250WB625	1	Y	Y	Disposal
001014	300	HA	EVO 500 PC	U211JYFZA108	1	Y	Y	Disposal
	300	HA	Compaq M720 Monitor	149CL26UA348	1	Y	Y	Disposal
	300	HA	Compaq M720 Monitor	149CL26UA907	1	Y	Y	Disposal
2226	120	HA	EVO 500 PC	U210JYFZB310	1	Y	Y	Disposal
	120	HA	Compaq M720 Monitor	149CL26UA909	1	Y	Y	Disposal
001121	120	HA	EVO 500 PC	U211JYFZA149	1	Y	Y	Disposal
	120	HA	Compaq M720 Monitor	147CL26UA036	1	Y	Y	Disposal
001091	120	HA	EVO 500 PC	U211JYFZB553	1	Y	Y	Disposal
	120	HA	Compaq M720 Monitor	150CL26UA150	1	Y	Y	Disposal
2261	129	HA	EVO 500 PC	U210JYFZB263	1	Y	Y	Disposal
	129	HA	HP 7550 Monitor	CNC4060FPW	1	Y	Y	Disposal
	129	HA	EVO 500 PC	U211JYFZA171	1	Y	Y	Disposal
	129	HA	HP 7550 Monitor	CNC4060FMJ	1	Y	Y	Disposal
001118	131	HA	EVO 500 PC	U211JYFZA215	1	Y	Y	Disposal
	131	HA	Compaq M720 Monitor	147CL26UA218	1	Y	Y	Disposal
001050	131	HA	EVO 500 PC	U211JYFZA092	1	Y	Y	Disposal
	131	HA	Compaq M720 Monitor	149CL26UA471	1	Y	Y	Disposal
001080	131	HA	EVO 500 PC	U211JYFZA066	1	Y	Y	Disposal
	131	HA	Compaq M720 Monitor	149CL26UA456	1	Y	Y	Disposal
001101	139	HA	EVO 500 PC	U211JYFZB550	1	Y	Y	Disposal
	139	HA	HP 7550 Monitor	CNC4060F82	1	Y	Y	Disposal
001114	139	HA	EVO 500 PC	U211JYFZA185	1	Y	Y	Disposal
	139	HA	Compaq M720 Monitor	149CL26UA352	1	Y	Y	Disposal
001109	139	HA	EVO 500 PC	U211JYFZA071	1	Y	Y	Disposal
	139	HA	Compaq M720 Monitor	149CL26UA621	1	Y	Y	Disposal
001148	141	HA	EVO 500 PC	U211JYFZA102	1	Y	Y	Disposal
	141	HA	HP 7550 Monitor	MY250WC391	1	Y	Y	Disposal
001081	141	HA	EVO 500 PC	U211JYFZA083	1	Y	Y	Disposal
	141	HA	Compaq M720 Monitor	149CL26UA327	1	Y	Y	Disposal
001002	138	HA	EVO 500 PC	U213JYFZA836	1	Y	Y	Disposal
	138	HA	Compaq M720 Monitor	149CL26UA725	1	Y	Y	Disposal
001135	138	HA	EVO 500 PC	U211JYFZA067	1	Y	Y	Disposal
	138	HA	HP 7550 Monitor	CNC4050ZFC	1	Y	Y	Disposal
2285	134	HA	EVO 500 PC	U211JYFZA150	1	Y	Y	Disposal
	134	HA	HP 7550 Monitor	MY250WC132	1	Y	Y	Disposal
001145	134	HA	EVO 500 PC	U211JYFZA170	1	Y	Y	Disposal
	134	HA	HP 7550 Monitor	229CR26HB317	1	Y	Y	Disposal
001116	132	HA	EVO 500 PC	U211JYFZA070	1	Y	Y	Disposal
	132	HA	Compaq M720 Monitor	149CL26UA103	1	Y	Y	Disposal
001025	132	HA	EVO 500 PC	U211JYFZA178	1	Y	Y	Disposal
	132	HA	Compaq M720 Monitor	147CL26UA271	1	Y	Y	Disposal
	130	HA	EVO 500 PC	U211JYFZA101	1	Y	Y	Disposal
	130	HA	HP 7550 Monitor	CNC4060FPL	1	Y	Y	Disposal
001146	130	HA	EVO 500 PC	U211JYFZA104	1	Y	Y	Disposal
	130	HA	HP 7500 Monitor	MY330WB028	1	Y	Y	Disposal
004198	149	HA	EVO 500 PC	U211JYFZA121	1	Y	Y	Disposal
	149	HA	Compaq M720 Monitor	147CL26UA225	1	Y	Y	Disposal
	150	HA	Compaq M720 Monitor	149CL26UA357	1	Y	Y	Disposal
2240	P1	HA	EVO 500 PC	U210JYFZB104	1	Y	Y	Disposal
	P1	HA	HP 7550 Monitor	MY250WC428	1	Y	Y	Disposal
001142	P2	HA	EVO 500 PC	U211JYFZA060	1	Y	Y	Disposal
	P2	HA	HP 7550 Monitor	CNG41101YM	1	Y	Y	Disposal
2275	P2	HA	EVO 500 PC	U211JYFZA060	1	Y	Y	Disposal
	P2	HA	HP 7550 Monitor	MY250WC274	1	Y	Y	Disposal
001051	P5	HA	EVO 500 PC	U211JYFZA142	1	Y	Y	Disposal
	P5	HA	Compaq M720 Monitor	149CL26UA465	1	Y	Y	Disposal
001086	P8	HA	EVO 500 PC	U211JYFZA093	1	Y	Y	Disposal
	P8	HA	Compaq M720 Monitor	149CL26UA758	1	Y	Y	Disposal
001082	P8	HA	EVO 500 PC	U211JYFZA076	1	Y	Y	Disposal
	P8	HA	Compaq M720 Monitor	149CL26UA910	1	Y	Y	Disposal
	P10	HA	EVO 500 PC	U211JYFZA163	1	Y	Y	Disposal
	P10	HA	Compaq M720 Monitor	149CL26UA612	1	Y	Y	Disposal
005406	P10	HA	EVO 500 PC	U211JYFZA110	1	Y	Y	Disposal

Assets for Disposal
March 2011

	P10	HA	Compaq M720 Monitor	149CL26UA468	1	Y	Y	Disposal
001129	P10	HA	EVO 500 PC	U211JYFZB549	1	Y	Y	Disposal
	P10	HA	Compaq M720 Monitor	149CL26UA573	1	Y	Y	Disposal
001110	P10	HA	EVO 500 PC	U210JYFZB267	1	Y	Y	Disposal
	P10	HA	HP 7550 Monitor	CNC40510MK	1	Y	Y	Disposal
2242	201	HA	EVO 500 PC	U210JYFZB302	1	Y	Y	Disposal
	201	HA	Compaq M720 Monitor	149CL26UA653	1	Y	Y	Disposal
2229	201	HA	EVO 500 PC	U210JYFZB316	1	Y	Y	Disposal
	201	HA	Compaq M720 Monitor	149CL26UA903	1	Y	Y	Disposal
2258	201	HA	EVO 500 PC	U210JYFZB274	1	Y	Y	Disposal
	201	HA	Compaq M720 Monitor	149CL26UA426	1	Y	Y	Disposal
2222	201	HA	EVO 500 PC	X212JYFZA289	1	Y	Y	Disposal
	201	HA	Compaq M720 Monitor	149CL26UA682	1	Y	Y	Disposal
2270	207	HA	EVO 500 PC	U210JYFZB283	1	Y	Y	Disposal
	207	HA	Compaq M720 Monitor	147CL26UA274	1	Y	Y	Disposal
001113	209	HA	EVO 500 PC	U210JYFZB253	1	Y	Y	Disposal
	209	HA	Compaq M720 Monitor	147CL26UA259	1	Y	Y	Disposal
001131	200	HA	EVO 500 PC	U211JYFZA147	1	Y	Y	Disposal
	200	HA	Compaq M720 Monitor	149CL26UA416	1	Y	Y	Disposal
001130	200	HA	EVO 500 PC	U211JYFZA187	1	Y	Y	Disposal
	200	HA	Compaq M720 Monitor	147CL26UA277	1	Y	Y	Disposal
001132	200	HA	EVO 500 PC	U211JYFZA156	1	Y	Y	Disposal
	10	HA	HP 7550 Monitor	CNC4060FP2	1	Y	Y	Disposal
	10	HA	HP 7550 Monitor	MY250WB260	1	Y	Y	Disposal
	MDF	HA	HP 7550 Monitor	MY250WC332	1	Y	Y	Disposal
	MDF	HA	HP 7550 Monitor	MY250WC294	1	Y	Y	Disposal
	MDF	HA	Compaq M720 Monitor	149CL26UA330	1	Y	Y	Disposal
	MDF	HA	Compaq M720 Monitor	147CL26UA280	1	Y	Y	Disposal
	MDF	HA	Compaq M720 Monitor	149CL26UA752	1	Y	Y	Disposal
	MDF	HA	HP 7500 Monitor	MY330WB145	1	Y	Y	Disposal
	MDF	HA	HP 7550 Monitor	CNC4060FNX	1	Y	Y	Disposal
	MDF	HA	Compaq M720 Monitor	149CL26UA742	1	Y	Y	Disposal
2234	MDF	HA	EVO 500 PC	U210JYFZB309	1	Y	Y	Disposal
001127	MDF	HA	EVO 500 PC	U211JYFZA157	1	Y	Y	Disposal
2276	MDF	HA	EVO 500 PC	U210JYFZB258	1	Y	Y	Disposal
004001	MDF	HA	EVO 530 PC	USW33106HC	1	Y	Y	Disposal
004028	MDF	HA	EVO 530 PC	USW41404KX	1	Y	Y	Disposal
001001	MDF	HA	EVO 500 PC	U211JYFZA052	1	Y	Y	Disposal
002070	MDF	HA	EVO 510 PC	V305KN8ZA235	1	Y	Y	Disposal
001052	MDF	HA	EVO 500 PC	U211JYFZA094	1	Y	Y	Disposal
2223	MDF	HA	EVO 500 PC	X212JYFZA281	1	Y	Y	Disposal
001133	MDF	HA	EVO 500 PC	U211JYFZA072	1	Y	Y	Disposal
2223	MDF	HA	EVO 500 PC	X212JYFZA281	1	Y	Y	Disposal
2254	MDF	HA	EVO 500 PC	U210JYFZB276	1	Y	Y	Disposal
2259	168	HA	EVO 500 PC	U210JYFZB272	1	Y	Y	Disposal
001126	168	HA	EVO 500 PC	U211JYFZA154	1	Y	Y	Disposal
	168	HA	Compaq M720 Monitor	149CL26UA345	1	Y	Y	Disposal
001029	168	HA	EVO 500 PC	U210JYFZB260	1	Y	Y	Disposal
	168	HA	Compaq M720 Monitor	149CL26UA382	1	Y	Y	Disposal
2232	168	HA	EVO 500 PC	U210JYFZB301	1	Y	Y	Disposal
	168	HA	Compaq M720 Monitor	149CL26UA683	1	Y	Y	Disposal
001011	168	HA	EVO 500 PC	U211JYFZA105	1	Y	Y	Disposal
	168	HA	Compaq M720 Monitor	149CL26UA368	1	Y	Y	Disposal
	168	HA	Compaq M720 Monitor	147CL28UA212	1	Y	Y	Disposal
2257	170	HA	EVO 500 PC	U210JYFZB281	1	Y	Y	Disposal
	170	HA	Compaq M720 Monitor	149CL26UA771	1	Y	Y	Disposal
001090	170	HA	EVO 500 PC	U211JYFZB558	1	Y	Y	Disposal
	170	HA	Compaq M720 Monitor	149CL26UA620	1	Y	Y	Disposal
	CSO	AL	NEC VT580 Projector	6102336FE	1	N	N	Disposal
116	FG office	FG	Royal Elec typewriter	44101126	1	Y	Y	Disposal

**Glen Ellyn District #41
2010-2011 FOIA Report**

Reporting Period	Date Received	Date of Response	Request Summary
June			None Received
July	7/8/2010	7/13/2010	Illinois Central School Bus requested the following: "1. Copies of all detailed transportation invoices from May 2010, both regular education and special education. 2. Copies of your last bid form from your current vendor. 3. Copies of your current transportation contract. 4. Copies of any extension of your contract."
	07/22/10	08/11/10	Champion Energy Services requested the following: "Glen Ellyn School District 41's electric utility bills for accounts 0299119038, 0471113103, 0845141013, 2289079038, 6409604008, 7079221003, 7163213006, 7163214003, 7585480009, & 8171145009 for the months of May 2010, June 2010, and July 2010. I am requesting copies of both the Ameren bill for electricity supply and the ComEd bill for electric delivery along with a copy of the contract which was awarded to Ameren & the IEC for your 2010 power supply."
August	8/16/2010	8/16/2010	Champion Energy Services requested the following: "Based upon my original FOIA request (attached) I'd still like to get copies of your July 2010 bills which would have been billed to you in August."
September	09/03/10	09/08/10	Illinois Paper & Copier Co. requested the following: Current copier and/or printer lease and maintenance contracts.
	09/10/10	9/13/2010 Agreed extension of time; and 9/30/2010 Partial answer; Fully complied 10/4/10	Marie Newman requested via e-mail the following with reference to Board Highlights for Sept. 7, 2010, Satisfaction Survey results: ...the open response aggregates. ...various board member's reactions...
	09/14/10	10/07/10	Champion Energy Services requested the following: "Per my earlier request. I'm interested in reviewing the district's electricity bills for July 2010."
	09/27/10	10/07/10	Champion Energy Services requested the following: "Glen Ellyn School District 41's electric utility bills for accounts 0299119038, 0471113103, 0845141013, 2289079038, 6409604008, 7079221003, 7163213006, 7163214003, 7585480009, & 8171145009 for the month of August 2010. I am requesting copies of both the Ameren bill for electricity supply and the ComEd bill for electric delivery along with a copy of the contract which was awarded to Ameren & the IEC for your 2010 power supply."
October	10/26/2010	10/28/2010	Bob Buck from Neopost requested the following: "1. A copy of the original purchase order or warrant issued to purchase, lease or rent the mail equipment from the school district to Vendor Pitney Bowes. Or 2. A copy of the vendor agreement issued to purchase, lease or rent the mail equipment from the vendor Pitney Bowes to the school district."

**Glen Ellyn District #41
2010-2011 FOIA Report**

Reporting Period	Date Received	Date of Response	Request Summary
November	11/30/10	12/06/10	<p>Scott O'Connell of Downers Grove requested:</p> <p>REQUEST No. 1: "This F.O.I.A. request is for all legal opinions – labeled "Formal", "Informal", "Memorandum" or some other title – issued by the ISBE since 1963 that mention either the tax levy (Section 17-2.11) and/or the bond proceeds (Section 17-2.11a) of the fire prevention and safety statute(s). The requested opinions may address the usage of "surplus life safety monies" in general that have accumulated as the result of either the "Nickel Levy" (17-2.11(j)) of a Bond Issuance (17-2.11(r)). Or, the requested opinions may address the issue of what is or is not a "violation". Or, the opinion(s) may discuss whether or not the levy and/or bond authority may be used for asbestos removal via the Tort Fund."</p> <p>REQUEST No. 2: "In addition, this F.O.I.A. request is for all legal opinions - labeled "Formal", "Informal", "Memorandum" or some other title - issued by the ISBE since 1963 that address the issue of whether a school district can substitute a new "violation" for an existing "violation" that had already been approved by the ISBE and ordered repaired by ROE. In other words, does the District need to complete the first set of "violations" in their entirety or can they unilaterally decide not to repair one or more of the "violations" and substitute a "newly" approved violation in its place? The issue is can bonds be sold or taxes levied for a list of identified projects be used for other projects that are substituted for the original projects with the intent being the original projects will not be completed or will be completed after the "newly" approved violations are repaired?"</p> <p>REQUEST No. 3: "In addition, this F.O.I.A. request is for all legal opinions - labeled "Formal", "Informal", "Memorandum" or some other title - issued by the ISBE since 1963 that address the issue of whether or not all of the code violation repairs need to be "accomplished and paid for in full" before any new projects can be undertaken with the original tax proceeds (levy and/or bonds). The issue is can taxes raised and/or bonds sold for a list of identified projects be used for other projects before all of the original projects have been accomplished and paid for in full?"</p> <p>REQUEST No. 4: And finally, this F.O.I.A. request is for all legal opinions - labeled Formal", "Informal", "Memorandum" or some other title - issued by the ISBE since 1963 that address the issue of whether or not the District has the authority to levy and/or issue bonds under either Section 17-2.11 or Section 17-2.11a at an amount equal to the "estimate" for the repair instead of the "actual" contracted amount when the estimated cost to effectuate the repairs is greater than the actual cost contained within a board-approved contract. The issue is when taxes are levied and/or bonds sold for a list of identified projects, must the District utilize a known, actual contracted cost when levying taxes or issuing bonds instead of the prior estimate when the estimate is greater than the known contracted cost? For example, if after 1) both the ROE and ISBE have reviewed the reasonableness of the "estimates" of the licensed architect/engineer (ISBE Forms 35-48 and 35-76) per statutory direction (Section 17-2.11), 2) both the ROE and ISBE have approved the "estimates" as being reasonable and 3) both the ROE and ISBE have approved the use of Fire Prevention and Safety funding in repairing the violations, the Board of Education approves an actual contract for the "violation" project at a cost less than the "estimate", does the Board of Education have the statutory authority to levy taxes and/or issue bonds in an amount that exceeds the "actual" known contracted cost for the project knowing full well that there will be a surplus of idle funds remaining when the project(s) is completed?"</p>
December	12/20/2010	12/20/2010	<p>Mr. Jason Goorman of Education Action Group requested: "...a copy of the current collective bargaining contract for educators in your school district."</p>
January 2011			None Received

**Glen Ellyn District #41
2010-2011 FOIA Report**

Reporting Period	Date Received	Date of Response	Request Summary
February 2011	2/24/2011	3/4/2011	Mr. Mark Colosimo of Suburban Life Publications requested: "...copies of the district budget and other documents that detail the amount of district dollars spent on the publication of public notices in 2010. ...for the same period used above, I request that you please provide me with any records that document the number of unique visitors to websites maintained by the district."
March 2011	3/15/2011	3/15/2011	Mr. Alexander W. Demos of Glen Ellyn requested: "Current copy of the teachers(sic) contract"
April			None Received



Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

MINUTES

**GLEN ELLYN SCHOOL DISTRICT 41
BOARD OF EDUCATION REGULAR MEETING**

**APRIL 4, 2011
7:30 PM**

**FOREST GLEN SCHOOL
561 ELM STREET
GLEN ELLYN, ILLINOIS**

Call to Order

The Board of Education Regular meeting was called to order at 7:30 p.m.

Pledge of Allegiance

Board member John Kenwood led in the recital of the Pledge of Allegiance.

Roll Call

Upon the roll being called, the following members answered present: Drew Ellis, Erica Nelson, John Kenwood, Dan Smith, Bob Solak and Steve Vondrak. Terra Howard arrived at 7:38 p.m.

Public Participation

There were no members of the public present who wished to address the Board.

Presentations, Reports and Initiative Updates

Forest Glen School Presentation: Principal Mary Hornacek and guest presenter Steve Ritter provide the Board with an overview of the team-building process that Forest Glen has undertaken this school year. Forest Glen began working with the Team Clock Institute in September 2010 in order to take its teamwork skills to a deeper level. Mr. Ritter explained that the process starts by establishing baseline data around four dimensions of teamwork: empower healthy team norms, values and goals; engage trust and accountability among teammates; empower innovative teaching methods; facilitate nimble adaptation to change.

Mr. Ritter noted that following a baseline assessment of its strengths and vulnerabilities, the Forest Glen team committed to a series of actions intended to maximize team effectiveness. Approximately four months later, the Forest Glen team showed statistically significant improvement in each of the four categories, particularly in responding to and managing change.

Next Steps: Forest Glen will continue its Team Clock work next school year with a goal of strengthening productive relationships with District leadership.

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Action Items

- A. Consent Agenda: Mr. Vondrak asked if there were any items Board members would like removed from the Consent Agenda to be considered separately. Hearing no requests,

Mr. Ellis moved and Mr. Kenwood seconded to approve the actions and recommendations of the Consent Agenda as presented and listed below. On a roll call vote answering "Aye": Solak, Ellis, Smith, Kenwood, Nelson, Howard and Vondrak; answering "Nay": None. Motion carried.

1. Human Resources
 - (a) Personnel Report (Attachment)
 - Employment Recommendations
 - Internal Transfers
 - Resignations
 2. Other Matters
 - (a) Board Meeting Minutes: March 21, 2011 Regular Meeting and Closed Session
- B. Superintendent's Recommendations: There were no additional items recommended for Board action.

Superintendent's Report

Dr. Riebock reported on the following items:

- A. Enrollment Report: Enrollment through March 25, 2011 is 3,621. A copy of the report is attached.

(Attachment)

- B. LEND update: Governor Quinn wants to arbitrarily eliminate regional offices of education and consolidate school districts without a local voice. There is very little support for this effort and LEND will not support proposals which do not afford local school districts participation in the study and analysis of consolidation. Other reform work well underway includes the Illinois Education Association (IEA) and state on the educational reform package regarding teacher tenure, performance and evaluation and conversations about pension reform. Finally, state budget matters are still unknown and don't expect any new information until the end of May.

Board Reports

- Board member Erica Nelson provided an update on Policy Committee. The Policy Committee will begin to review Section 8, Community Relations.

Discussion Items

- A. 2011-12 Copier Paper Bid Results (Attachment). The Board discussed the Administration's recommendation to accept the low bid from Unisource which quoted \$29.50 per case of white, 20 lb. letter size paper for a total of \$53,808.

The District issued a call to bid for Hammermill, or comparable brand of copier paper, 20 pound, white, 8 ½" x 11" - for use in all copiers, printers and fax machines in the District for the 2011-2012 school year. The Call to Bid was advertised on February 24, 2011, for an opening on March 10, 2011. Below is a breakdown of 2011/2012 vendor bids:

Vendor	Brand	Cases	Cost per case	Total
Midland Paper	Hammermill	1824	\$35.00	\$63,840.00 -1% \$63,201.60
Midland Paper	A-Plus	1824	\$29.89	\$54,519.36 -1% \$53,974.17
Unisource	Econosource	1824	\$29.50	\$53,808.00

Currently, Unisource Worldwide, Inc. is the District's vendor with a cost of \$29.25/case for Econosource brand.

At its April 18, 2011 Regular meeting, the Board will take action on the Administration's recommendation to approve the copier paper bid from Unisource in the amount of \$29.50 per case. Based on delivery of 1824 cases spread out over 12 months, the total cost will be \$53,808. This pricing will be effective for the 2011-2012 fiscal year (July 2011 - June 2012).

Dr. Riebock noted that this bid is completed annually and has been previously reviewed by the Finance Committee. Board discussion included programs and/or plans that are in place for recycle programs.

- B. Smart Board Rollout (Attachment). The Board discussed the Administration's recommendation to approve the purchase of Smart Board hardware, materials and installation from Chicago Office Technology Group as outlined below. Dr. Riebock noted that this recommendation follows the recommendation made by Mike Wood during his presentation on March 7, 2011 and is part of the District's long-range technology plan and has been reviewed and discussed previously by the Finance Committee.

United Visual	Qty	Cost	Ext. Cost
Smart SB680 Board	72	\$1,199.00	\$86,328.00
Smart Cat 5 to USB	72	\$90.00	\$6,480.00
Pro AV SB3-680 Mount	72	\$110.00	\$7,920.00
50' Cat 5 Cable	72	\$15.00	\$1,080.00
2 Gang Wall Plate	72	\$55.00	\$3,960.00
Misc Hardware	72	\$35.00	\$2,520.00
Total Hardware		\$1,504.00	\$108,288.00

United Visual - continued

Installation Labor	72	\$346.00	\$24,912.00
Gang Box Install	72	\$49.50	\$3,564.00
Projector Move	72	\$49.50	\$3,564.00
Add Wire Mold	72	\$24.00	\$1,728.00
2 Gang Box w/Wire Mold	72	\$46.00	\$3,312.00
Additional Wire Mold	72	\$16.00	\$1,152.00
Total Labor		\$531.00	\$38,232.00
Total Labor & Materials		\$2,035.00	\$146,520.00

COTG	Qty	Cost	Ext. Cost
Smart SB680 Board	72	\$1,199.00	\$86,328.00
Smart Cat 5 to USB	72	\$89.00	\$6,408.00
Pro AV SB3-680 Mount	72	\$118.00	\$8,496.00
50' Cat 5 Cable	72	\$10.00	\$720.00
2 Gang Wall Plate	72	\$36.00	\$2,592.00
Additional Wire Mold	72	\$15.00	\$1,080.00
Misc Hardware	216	\$0.50	\$108.00
2 Gang Box w/Wire Mold	72	\$11.00	\$792.00
Total Hardware		\$1,478.50	\$106,524.00
Installation Labor	72	\$175.00	\$12,600.00
Total Labor		\$175.00	\$12,600.00
Total Labor & Materials		\$1,653.50	\$119,124.00

Board discussion included the merits of leasing as opposed to purchasing the equipment outright. Mr. Smith said that he would prefer to see this as a single, one-time payment rather than a lease and felt that it would produce significant savings. Mr. Wood explained that the lease option affords the district more budget flexibility and a greater capacity to manage the costs of emerging technology as the district moves forward. The

At the April 18, 2011 Board meeting, the Administration will recommend Board approval of the purchase of Smart Board hardware, materials and installation from Chicago Office Technology Group. The administration further recommends acquiring the hardware and materials with a five- year dollar buyout lease through American Capital. Labor costs will be paid at the satisfactory completion of work with a single payment from 2011/12 budgeted dollars in the amount of \$12,600. The total cost of hardware and materials is \$106,524. The annual payment for hardware and materials with a five-year dollar buyout will be \$23,130.58.

- C. Intergovernmental Agreement with Marquardt School District 15 for Food Service: The Board discussed the Administration's proposal to change its current student food service with Aramark. The District has been working with District 15 for the past several months on establishing an intergovernmental agreement around food service which would allow

it to join the National School Lunch Program (NSLP). District 15 has an in-house food service program which currently provides food services for Districts 15 and 16. District 15 has the capacity to provide food services for an additional district the size of District 41. Through participation in this agreement the District would receive additional reimbursement for its lunch program, provide hot lunches for our elementary schools and allow it to serve both free and reduced lunches for families in need. A three-year commitment to this proposal is reflected in the two intergovernmental agreements attached. The first agreement covers the 2011-2012 school year and includes only Hadley. In the second and third year, a second intergovernmental agreement will be utilized which includes all our elementary buildings. This new approach to providing an expanded lunch program for students will save the district money overall, beginning with about a \$30,000 savings in the first year of the agreement. If approved, Marquardt District 15 would manage the NSLP program and be responsible for food preparation at the Hadley cafeteria next year. Dr. Riebock noted that the district is excited about this new partnership and the opportunity it will provide to students while reducing overall food services costs and that it has nothing to do with dissatisfaction with Aramark.

Board discussion included how the lunches would be prepared, the logistics of serving hot lunches to elementary students and staffing requirements. The Board asked for the cost projections beyond 2011-2012 for all three years of the agreement.

The Board is expected to take action on this matter at its next regular meeting on April 18, 2011.

(Attachments)

Upcoming Meetings

- April 11, 2011 Board of Education Special Meeting, 6:00 p.m., Central Services Office
- April 18, 2011 Board of Education Regular Meeting, 7:30 p.m., Central Services Office
- May 2, 2011 Board of Education Regular Meeting and Reorganizational Meeting, 7:30 p.m., Central Services Office

Other

There was no other business discussed by the Board.

Public Participation

There were no members of the public present who wished to address the Board.

Adjournment

There being no further business, Mrs. Howard moved and Mr. Ellis seconded to adjourn the Regular Meeting of the Board of Education at 8:45 p.m. Motion carried on a unanimous voice vote.

Respectfully submitted,

Maureen Stecker, Recording Secretary

Steve Vondrak, Board President

Erica Nelson
Secretary, Board of Education

Minutes approved: April 18, 2011



11-17

Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

MINUTES

GLEN ELLYN SCHOOL DISTRICT 41 BOARD OF EDUCATION

**SPECIAL MEETING
APRIL 11, 2011**

**CENTRAL SERVICES OFFICE
793 N. MAIN STREET
GLEN ELLYN, ILLINOIS**

Welcome and Call to Order

President Steve Vondrak called the Special Meeting of the Glen Ellyn School District 41 to order at 6:11 p.m. Superintendent Dr. Ann Riebock welcomed meeting attendees which included Spalding residents Mr. and Mrs. McGowan as well as newly elected Board member Sam Black. Dr. Riebock extended her congratulations to Mr. Black as well as incumbents Steve Vondrak, Erica Nelson and John Kenwood.

Pledge of Allegiance

Vice President Bob Solak led in the recital of the Pledge of Allegiance.

Roll Call

Upon the roll being called, the following members answered present: Drew Ellis, John Kenwood, Erica Nelson, Dan Smith, Terra Howard, Bob Solak and Steve Vondrak. Mr. Kenwood arrived at 6:31 p.m.

Public Participation

There were no members of the public present who wished to address the Board.

Master Facility Plan (MFP): Next Steps

- A. Review of previous meeting /Comments: Dr. Riebock provided the Board and members of the audience a brief summary of the March 14, 2011 master facility meeting which focused on determining whether to pursue the purchase of a larger parcel of land as well further discussion about building a facility on the Spalding site.
- B. Review of Land Acquisition Strategy: It was agreed by the Board to request a proposal for services from Mr. Allen Kracower of Allen L. Kracower and Associates, Inc., Urban Planners and Real Estate Consultants regarding the Board's interest in searching for a larger parcel of land upon which to build a new school. The estimated cost of such a search is \$5,000.

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- C. Discussion of Demographic Study Refresh: The Board discussed and agreed that a refresh of the demographic study was needed since it has been five years since the last and we have updated census data as well as changed economic conditions. Dr. Riebock will make contact with Dr. John Kasarda for a proposal for an updated study.
- D. Discussion of Master Facility Plan Next Steps: The Board talked about what possible timeline might be established for the construction of a building and a referendum, but determined that until more information is developed regarding any possible land purchase it is impossible to set other dates for decision-making.

Adjourn to Closed Session

At 8:02 p.m. Mrs. Howard moved and Mrs. Ellis seconded to adjourn to Closed Session to discuss:

- *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.*
- *Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).*

On a roll call vote answering "Aye": Solak, Ellis, Smith, Kenwood, Nelson, Howard and Vondrak; answering "Nay": None. Motion carried.

Return to Open Session

The Board returned to open session at 9:18 p.m.

Adjournment

Mr. Kenwood moved and Mr. Ellis seconded to adjourn the Special Meeting of the Board of Education at 9:19 p.m. Motion carried on a unanimous voice vote.

Respectfully submitted,

Maureen Stecker, Recording Secretary

Steve Vondrak
President, Board of Education

Erica Nelson
Secretary, Board of Education

Minutes approved: April 18, 2011

April 7, 2011 C.A.S.E. Board Meeting Action Items

- Approval of March and April Accounts Payable and Payrolls
- Approval of Estimated April Payrolls
 - Accounts Payable: \$511,856.29
 - April 15 Payroll: \$550,000.00
 - April 29 Payroll: \$550,000.00
 - Total \$1,611,856.29
- Employment of Joseph Williams, Principal at Glenwood, at a salary of \$110,000 and a \$1,000 travel stipend. This position is necessary due to a retirement.
- Approval of the Revised FY 2010-11 C.A.S.E. Calendar
- Adoption of the FY 2011-12 C.A.S.E. Calendar
- Approval of the One-Year Tenacious Cleaning Service Contract
- Approval of 2010-2011 Needs Assessment and Recommendations
- Resolutions Authorizing Honorable Dismissal and Non-Renewal of Contracts Educational Support Personnel

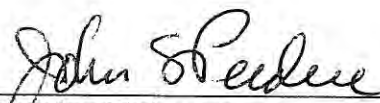
COOPERATIVE ASSOCIATION
FOR
SPECIAL EDUCATION

Glen Ellyn, Illinois

C.A.S.E.

CHECK REGISTER AND PAYROLLS
FOR APRIL 2011

Reviewed and approved,



Residing Chairperson
C.A.S.E. Board of Directors

4-7-2011

Date

PAYROLL SUMMARY

MARCH 25, 2011	511,856.29
PROJECTED	
APRIL 15, 2011	550,000.00
APRIL 29, 2011	550,000.00
TOTAL	1,611,856.29

A/P Check Register

Printed: 4/4/2011 11:49 AM
CASE

Vendor #	Vendor Name	Batch #	Check Date	Check #	Tota
J3334	Il Dept Revenue	106	03/15/2011	105	
	*** Voided Check(s) ***				
50205	Internal Revenue Service		03/15/2011	107	21,407.94
12037	Teachers Health Insurance Security	106	03/15/2011	106	0.00
08060	Teachers Retirement System	107	03/15/2011	108	85,925.28
03334	Il Dept Revenue	107	03/15/2011	109	5,893.30
	*** Voided Check(s) ***	108	03/25/2011	110	38,297.53
			03/25/2011	112	21,160.24
50205	Internal Revenue Service	108	03/25/2011	111	0.00
12037	Teachers Health Insurance Security	109	03/25/2011	113	84,116.81
08060	Teachers Retirement System	109	03/25/2011	114	5,898.27
03370	Illinois Municipal Retirement Fund	100	03/30/2011	115	38,398.95
651563	August, Ashley	9082	12/17/2010	119392	56,496.74
13775	IAASE	9077	12/15/2010	119547	(129.00)
50703	ComEd	9077	01/14/2011	119621	(175.00)
650926	McGowan, Renee	9076	02/18/2011	119858	(252.99)
650354	Barrett, Joyce	9082	03/18/2011	119966	(175.41)
650286	Maupin, Sherri	9087	03/18/2011	120049	(303.51)
650219	Munshi, Nanda	9088	03/18/2011	120061	(96.34)
00222	American Express	99	03/15/2011	120114	(1,000.00)
14027	AT & T	99	03/15/2011	120115	29.99
50004	CASE Education Association Dues	99	03/15/2011	120116	261.06
50703	ComEd	99	03/15/2011	120117	4,312.40
651369	CPI Qualified Plan Consultants, Inc.	99	03/15/2011	120118	514.43
651577	DE LAGE LANDEN	99	03/15/2011	120119	12.00
12671	District #89	99	03/15/2011	120120	751.00
09278	DuPage Credit Union	99	03/15/2011	120121	2,881.33
11558	Globalcom Inc.	99	03/15/2011	120122	3,575.00
10442	Health Ed	99	03/15/2011	120123	980.57
50496	Illinois NCPERS	99	03/15/2011	120124	179.00
650867	Illinois Student Assistance Commission	99	03/15/2011	120125	56.00
					349.16
651289	Marilyn O. Marshall	99	03/15/2011	120126	
650926	McGowan, Renee	99	03/15/2011	120127	262.50
651300	MG Trust Co. LLC	99	03/15/2011	120128	175.41
650751	Nelson, Leah	99	03/15/2011	120129	13,666.96
14716	Nurczyk, Joan	99	03/15/2011	120130	60.38
651325	Oakton Community College	99	03/15/2011	120131	431.16
651174	Pisowicz, Katherine	99	03/15/2011	120132	185.00
16461	Purchase Power	99	03/15/2011	120133	90.10
50086	State Disbursement Unit	99	03/15/2011	120134	86.85
651197	Total Broker Benefits	99	03/15/2011	120135	1,107.24
50181	United Parcel Service	99	03/15/2011	120136	1,999.93
14803	Arnold, Penelope	97	03/23/2011	120137	97.43
651563	August, Ashley	97	03/23/2011	120138	330.00
650354	Barrett, Joyce	97	03/23/2011	120139	129.00
50004	CASE Education Association Dues	97	03/23/2011	120140	145.66
09278	DuPage Credit Union	97	03/23/2011	120141	4,312.40
50496	Illinois NCPERS	97	03/23/2011	120142	3,575.00
650867	Illinois Student Assistance Commission	97	03/23/2011	120143	56.00
					349.16
16245	Jenner, Connie	97	03/23/2011	120144	
16459	Lakeshore Learning	97	03/23/2011	120145	315.00
1289	Marilyn O. Marshall	97	03/23/2011	120146	281.27
300	MG Trust Co. LLC	97	03/23/2011	120147	262.50
50744	NICOR	97	03/23/2011	120148	13,666.96
12122	Pisowicz, Diane	97	03/23/2011	120149	301.39
50275	Raimondi, Anna M	97	03/23/2011	120150	427.81
					558.54

A/P Check Register

Vendor #	Vendor Name	Batch #	Check Date	Check #	Tota
30590	SLJ Properties, L.L.C.				
50086	State Disbursement Unit	97	03/23/2011	120151	
651197	Total Broker Benefits	97	03/23/2011	120152	5,500.00
650286	Maupin, Sherri	97	03/23/2011	120153	1,107.24
650219	Munshi, Nanda	96	03/28/2011	120154	1,999.93
14027	AT & T	95	03/29/2011	120155	16.52
650247	Educational Benefit Cooperative	94	03/30/2011	120156	1,000.00
651480	Hinckley Springs	94	03/30/2011	120157	735.32
651542	Kozin, Nicholas	94	03/30/2011	120158	164,164.30
651630	NIU School Psychology Student Organization	94	03/30/2011	120159	15.18
				120160	300.00
650484	Purchase Advantage Card				495.00
50303	Regional Office of Education	94	03/30/2011	120161	
650598	Reliance Standard	94	03/30/2011	120162	48.52
651179	Total Broker Benefits	94	03/30/2011	120163	375.00
50181	United Parcel Service	94	03/30/2011	120164	1,984.36
16075	Verizon Wireless	94	03/30/2011	120165	307.75
651595	5-Minute Kids	94	03/30/2011	120166	1.75
651170	Active Math, Inc.	40711	04/07/2011	120167	318.60
651361	Adventist GlenOaks TDS	40711	04/07/2011	120168	645.00
651589	Amazon	40711	04/07/2011	120169	195.00
651563	August, Ashley	40711	04/07/2011	120170	155.00
651055	Belich, Karen	40711	04/07/2011	120171	3,142.78
13677	Benik Corporation	40711	04/07/2011	120172	435.73
650187	Bennett, Lesa	40711	04/07/2011	120173	185.75
15038	Bertels, Elizabeth	40711	04/07/2011	120174	118.25
50765	Beyond Play	40711	04/07/2011	120175	51.70
1122	Bilinguists Kelley B.Laesch	40711	04/07/2011	120176	601.13
	M.A.CCC-SLP/L	40711	04/07/2011	120177	167.55
12739	Bureau of Education & Research	40711	04/07/2011	120178	400.00
650836	Cannon-Janettas, Karen	40711	04/07/2011	120179	215.00
651014	CareerStaff Unlimited-Elgin	40711	04/07/2011	120180	315.00
12226	CDW Government, Inc.	40711	04/07/2011	120181	6,120.00
13076	Colley, Diane	40711	04/07/2011	120182	451.23
650830	Communication Clubhouse, Inc.	40711	04/07/2011	120183	122.15
651307	Coran Jill	40711	04/07/2011	120184	4,864.50
651610	CORE Fulfillment	40711	04/07/2011	120185	118.79
651600	Creative Therapy Store	40711	04/07/2011	120186	351.73
13466	District #15	40711	04/07/2011	120187	147.00
12266	District #16	40711	04/07/2011	120188	19,938.46
13077	District #41	40711	04/07/2011	120189	7,274.58
12480	District #44	40711	04/07/2011	120190	8,668.35
12452	District #87-Glenbard High Schools	40711	04/07/2011	120191	5,066.71
12671	District #89	40711	04/07/2011	120192	13,918.35
13081	District #93	40711	04/07/2011	120193	10,676.26
50562	DuPage County Treasurer	40711	04/07/2011	120194	8,341.61
651625	Educational Resource Services Inc.	40711	04/07/2011	120195	300.00
651558	Globalcom Inc.	40711	04/07/2011	120196	1,254.00
50244	Gopher	40711	04/07/2011	120197	477.92
15704	Granrath, Christine	40711	04/07/2011	120198	138.79
651447	Guilford Press	40711	04/07/2011	120199	56.67
651608	Harris Communications	40711	04/07/2011	120200	47.46
12317	Haugh, Sandra M	40711	04/07/2011	120201	66.85
12940	Hawthorne Ed Ser Inc	40711	04/07/2011	120202	150.00
963	Hellmer, Anne	40711	04/07/2011	120203	1,084.45
651609	HOPE Foundation	40711	04/07/2011	120204	7.75
650473	HWT Workshops	40711	04/07/2011	120205	961.20
					230.00

A/P Check Register

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Vendor #	Vendor Name	Batch #	Check Date	Check #	Tota
351617	Innovate Learning Concepts	40711	04/07/2011	120206	
50041	Janelle Publication	40711	04/07/2011	120207	306.90
651628	Kelly, Mary	40711	04/07/2011	120208	114.40
651165	Kidd Maureen	40711	04/07/2011	120209	475.00
12192	Koresch, Vicki	40711	04/07/2011	120210	11.58
651332	LADSE	40711	04/07/2011	120211	222.69
650759	Learning Resources	40711	04/07/2011	120212	3,280.00
650709	Liebenow, Cathy	40711	04/07/2011	120213	135.94
650291	Lightspeed Technologies, Inc.	40711	04/07/2011	120214	420.00
651350	LinguiSystems Inc.	40711	04/07/2011	120215	803.99
50509	Lorman Education Services	40711	04/07/2011	120216	669.20
13617	LRP Publications	40711	04/07/2011	120217	106.95
13492	Mack, Tracy	40711	04/07/2011	120218	954.95
651607	Marky Sparky Inc.	40711	04/07/2011	120219	77.31
13061	Mayer-Johnson LLC	40711	04/07/2011	120220	175.56
650577	McGraw-Hill Companies	40711	04/07/2011	120221	174.93
651380	MHS Incorporated	40711	04/07/2011	120222	4,372.11
651134	National Association of School Psychologist	40711	04/07/2011	120223	343.44
	*** Voided Check(s) ***		04/07/2011	120225	290.00
05526	National School Products	40711	04/07/2011	120224	0.00
	*** Voided Check(s) ***		04/07/2011	120227	361.56
50045	NCS Pearson Inc.	40711	04/07/2011	120226	0.00
50701	Nelson, James	40711	04/07/2011	120228	1,933.10
15652	Office Depot	40711	04/07/2011	120229	50.00
651613	Oxford Press University	40711	04/07/2011	120230	460.56
16403	Palos Sports Inc	40711	04/07/2011	120231	532.10
1458	PCI Education	40711	04/07/2011	120232	463.68
50552	Phonak, LLC	40711	04/07/2011	120233	390.94
12190	Polinski, Lisa	40711	04/07/2011	120234	3,288.67
16247	PRO-ED	40711	04/07/2011	120235	117.61
50375	Pyramid Educational Consultants, Inc.	40711	04/07/2011	120236	535.70
06857	Quill Corp	40711	04/07/2011	120237	395.00
50303	Regional Office of Education	40711	04/07/2011	120238	735.68
50115	Research Press	40711	04/07/2011	120239	75.00
16488	Riverside Publishing	40711	04/07/2011	120240	275.94
650289	ROE Professional Services	40711	04/07/2011	120241	151.80
651614	Rule the School	40711	04/07/2011	120242	75.00
651626	Rush NeuroBehavioral Center	40711	04/07/2011	120243	84.98
50497	Sams Club	40711	04/07/2011	120244	250.00
	*** Voided Check(s) ***		04/07/2011	120246	92.98
15451	School Specialty Inc.	40711	04/07/2011	120245	0.00
12958	Schweppe	40711	04/07/2011	120247	862.86
651588	Senase, Judith	40711	04/07/2011	120248	243.99
650518	SOS Technologies	40711	04/07/2011	120249	400.00
651354	Speech Corner	40711	04/07/2011	120250	48.80
650937	Suburban Life Publications	40711	04/07/2011	120251	89.91
651276	Super Duper Publications	40711	04/07/2011	120252	36.36
651009	Tenacious Cleaning Service, Inc.	40711	04/07/2011	120253	1,162.55
651064	The Guidance Group, Inc	40711	04/07/2011	120254	7,310.00
651207	The Medi-Kid Co	40711	04/07/2011	120255	231.31
651629	The Prairie Clinic	40711	04/07/2011	120256	78.00
351400	Think Social Publishing, Inc.	40711	04/07/2011	120257	580.00
632	Timothy Wahlberg	40711	04/07/2011	120258	256.90
15089	Trantowski, Mary	40711	04/07/2011	120259	500.00
650614	UCP Infinitec	40711	04/07/2011	120260	65.48
					8,363.34

A/P Check Register

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CASE

Vendor #	Vendor Name	Batch #	Check Date	Check #	Tota
351633	Wahlberg, Timothy	40711	04/07/2011	120261	500.00
12353	Wallenberg, Debra K	40711	04/07/2011	120262	262.70
50718	Waste Management	40711	04/07/2011	120263	80.32
09108	Western Psy Ser Pub	40711	04/07/2011	120264	259.60
Report Total					<u>259.60</u>
					<u>\$732,607.94</u>

COOPERATIVE ASSOCIATION FOR SPECIAL EDUCATION

ADMINISTRATOR'S AGREEMENT

THIS AGREEMENT is made on the date hereinafter set forth by and between the Cooperative Association for Special Education Board of Directors, DuPage County, Illinois (CASE) and Joseph Williams, residing at 10709 Nantucket Lane, Huntley, IL 60142, hereinafter called the "Principal," subject to ratification by the Board of Education of School District 41, DuPage County, Illinois, solely in its capacity as Administrative District and legal and fiscal agent for CASE.

1. The Principal holds valid and appropriate certificates issued by the Illinois State Teacher Certification Board which certificates are properly registered and qualify him for the administrative position of Glenwood Principal.
2. In consideration of his employment, the Principal shall be paid by Cooperative Association for Special Education, the sum of \$ 110,000.00 for the year beginning July 1, 2011, through June 30, 2012. Fringe benefits include a yearly travel stipend of \$1,000.00.
3. It is further understood and agreed by and between the parties hereto that the school year shall consist of twelve (12) months.
4. The Administrator agrees to be bound and obligated by all provisions of this Agreement, and all of the rules, regulations, and policies of CASE.
5. CASE shall provide benefits in accordance with CASE policies.
6. The employee hereby acknowledges that Section 10-21.9 of the Illinois School Code requires a criminal background investigation as a condition of employment and that CASE may not knowingly employ a person who has been convicted for committing or attempting to commit the criminal or drug offenses specified therein. The employee hereby warrants and guarantees to CASE that she has not been convicted of the offenses specified in Section 10-21.9 of the Illinois School Code. It is further agreed that if and whenever the criminal history background investigation conducted by the Department of State Police of the State of Illinois, or other law enforcement authority discloses that the employee has been convicted of criminal offenses, or drug offenses or other offenses as specified in the law, the employment relationship between the employee and CASE will be automatically terminated as of the date of receipt by CASE of such information and from that date, the employee will be entitled to no further salary, fringe benefit or other emolument. Upon receipt of such information, the CASE Board of Directors will so notify the employee of such termination and the reason therefore, following appropriate resolution by the CASE Board of Directors.
7. The employee acknowledges that any existing CASE and Administrative District policies and policy manuals shall not be deemed to create any contractual rights. Furthermore, neither prior practice nor oral representation by individual members of the CASE Board of Directors, the Glen Ellyn District 41 Board of Education, or the Administration shall be deemed to create contractual rights. The employee acknowledges that only written agreements expressly approved and authorized for signature by the CASE Board of Directors may be construed as creating any contractual right.

CASE Board of Directors,
DuPage County, Illinois

By: John Padua
Chairperson

Joseph R. Willis
Administrator

Attest: Deborah M. Gagliardi
Secretary

Date: 4-7-2011

Date: 4/4/2011

Board of Education of Glen Ellyn School District 41,
DuPage County, Illinois, solely in its
capacity as Administrative District and
legal and fiscal agent for CASE

By: _____
President

Attest: _____
Secretary

Date: _____

Cooperative Association for Special Education
10 Month Employment Calendar
2010-2011 - Revised

July, 2010					
Mon	Tue	Wed	Thu	Fri	Total
			4	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	
TOTAL					0

AUGUST 2010					
Mon	Tue	Wed	Thu	Fri	Total
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	<20>	
23	24	25	26	27	3 +2
30	31				2
TOTAL					5 +2

SEPTEMBER 2010					
Mon	Tue	Wed	Thu	Fri	Total
		1	2	3	3
X	7	8	9	10	4
13	14	15	16	17	5
20	21	22	23	24	5
27	28	29	30		4
TOTAL					21

OCTOBER 2010					
Mon	Tue	Wed	Thu	Fri	Total
				1	1
4	5	6	7	8	5
X	12	13	14	15	3 +1
18	19	20	21	22	5
25	26	27	28	29	5
TOTAL					19 +1

NOVEMBER 2010					
Mon	Tue	Wed	Thu	Fri	Total
1	2	3	4	5	5
8	9	10	11	12	5
15	16	17	18	19	5
22	23	24	X	X	3
29	30				2
TOTAL					20

DECEMBER 2010					
Mon	Tue	Wed	Thu	Fri	Total
		1	2	3	3
6	7	8	9	10	5
13	14	15	16	17	5
20	21	22	23	24	
27	28	29	30	31	
TOTAL					13

JANUARY 2011					
Mon	Tue	Wed	Thu	Fri	Total
3	4	5	6	7	5
10	11	12	13	14	5
X	18	19	20	21	4
24	25	26	27	28	5
31					1
TOTAL					20

FEBRUARY 2011					
Mon	Tue	Wed	Thu	Fri	Total
	1	2	3	4	2
7	8	9	10	11	5
14	15	16	17	18	5
X	22	23	24	25	3 +1
28					1
TOTAL					16 +1

MARCH 2011					
Mon	Tue	Wed	Thu	Fri	Total
	1	2	3	4	4
7	8	9	10	11	5
14	15	16	17	18	5
21	22	23	24	25	5
28	29	30	31		
TOTAL					19

APRIL 2011					
Mon	Tue	Wed	Thu	Fri	Total
				4	0
4	5	6	7	8	5
11	12	13	14	15	5
18	19	20	21	X	4
25	26	27	28	29	5
TOTAL					19

MAY 2011					
Mon	Tue	Wed	Thu	Fri	Total
2	3	4	5	6	5
9	10	11	12	13	5
16	17	18	19	20	5
23	24	25	26	27	5
X	31				1
TOTAL					21

JUNE 2011					
Mon	Tue	Wed	Thu	Fri	Total
		1	2	3	3
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30		
TOTAL					3

Legal Holidays and CASE Non-Attendance Days

Independence Day	July 5 (observed)
Labor Day	September 6
Columbus Day	October 11
Thanksgiving Day	November 25
Day After Thanksgiving	November 26
Christmas Eve Day	December 24
Christmas Day	December 25
New Year's Eve Day	December 31
New Year's Day	January 1
M.L. King's Birthday	January 17
Presidents' Day	February 21
Spring Holiday	April 22
Memorial Day	May 30

LEGEND

X	C.A.S.E. Holiday
O	Institute Day (TI)
-	Not In Attendance
◇	New Staff Orientation
E	Emergency

Start Date: August 23, 2010
End Date: June 3, 2011

Days Worked 176
Institute Days 4
Total Days 180

February 2 & 3, 2011 used as two (2) Emergency snow days!
Last work day is June 3, 2011.

Board Approved: April 7, 2011

Cooperative Association for Special Education
10 Month Employment Calendar
2011-2012

July, 2011					
Mon	Tue	Wed	Thu	Fri	Total
				1	
X	5	6	7	8	
11		13	14	15	
18	19	20	21	22	
25	26	27	28	29	
TOTAL					0

AUGUST 2011					
Mon	Tue	Wed	Thu	Fri	Total
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	<19>	
22	23	24	25	26	3 +2
29	30	31			3
TOTAL					6 +2

SEPTEMBER 2011					
Mon	Tue	Wed	Thu	Fri	Total
			1	2	2
X	6	7	8	9	4
12	13	14	15	16	5
19	20	21	22	23	5
26	27	28	29	30	5
TOTAL					21

OCTOBER 2011					
Mon	Tue	Wed	Thu	Fri	Total
3	4	5	6	7	5
X	11	12	13	14	3 +1
17	18	19	20	21	5
24	25	26	27	28	5
31					1
Total					19 +1

NOVEMBER 2011					
Mon	Tue	Wed	Thu	Fri	Total
	1	2	3	4	4
7	8	9	10	11	5
14	15	16	17	18	5
21	22	23	X	X	3
28	29	30			3
TOTAL					20

DECEMBER 2011					
Mon	Tue	Wed	Thu	Fri	Total
			1	2	2
5	6	7	8	9	5
12	13	14	15	16	5
19	20	X	X	X	2
X	X	X	X	X	0
TOTAL					14

JANUARY 2012					
Mon	Tue	Wed	Thu	Fri	Total
X	X	4	5	6	3
9	10	11	12	13	5
X	17	18	19	20	4
23	24	25	26	27	5
30	31				2
TOTAL					19

FEBRUARY 2012					
Mon	Tue	Wed	Thu	Fri	Total
		1	2	3	3
6	7	8	9	10	5
13	14	15	16	17	5
X	21	22	23	24	4
27	28	29			3
TOTAL					20

MARCH 2012					
Mon	Tue	Wed	Thu	Fri	Total
			1	2	1 +1
5	6	7	8	9	5
12	13	14	15	16	5
19	20	21	22	23	5
X	X	X	X	X	0
TOTAL					16 +1

APRIL 2012					
Mon	Tue	Wed	Thu	Fri	Total
2	3	4	5	X	4
9	10	11	12	13	5
16	17	18	19	20	5
23	24	25	26	27	5
30					1
TOTAL					20

MAY 2012					
Mon	Tue	Wed	Thu	Fri	Total
	1	2	3	4	4
7	8	9	10	11	5
14	15	16	17	18	5
21	22	23	24	25	5
X	29	30	31-E		2
TOTAL					21

JUNE 2012					
Mon	Tue	Wed	Thu	Fri	Total
				1-E	0
4-E	5-E	6-E	7	8	0
11	12	13	14	15	0
18	19	20	21	22	0
25	26	27	28	29	0
TOTAL					0

Legal Holidays and CASE Non-Attendance Days

Labor Day	September 5
Columbus Day	October 10
Thanksgiving Day	November 24
Day After Thanksgiving	November 25
Christmas Day	December 25
New Year's Day	January 16
M.L. King's Birthday	January 16
Presidents' Day	February 20
Spring Holiday	April 6
Memorial Day	May 28

Winter Break, December 20 to January 3
Spring Break, March 26 to March 30

LEGEND

- X C.A.S.E. Holiday
- O Institute Day (TI)
- Not In Attendance
- <> New Staff Orientation
- E Emergency

Start Date: 22-Aug-11
End Date: 30-May-12

Days Worked 176
Institute Days 4
Total Days 180

Board Approved: April 7, 2011



RECEIVED

MAR 18 2011

481 S. Irmen Drive
Addison, IL 60101

March 16, 2011

Cooperative Association For Special Education
22W600 Butterfield Rd
Glen Ellyn, IL 60137
Attn: Mr. Richard Finck, Business Manager

Dear Rick,

I am writing to confirm our phone conversation on March 13th regarding the current custodial/janitorial maintenance contract period from July 1st, 2010 through June 30th, 2011. We would like to take this opportunity to express from all of us at Tenacious Cleaning Services how much we have enjoyed a warm and mutually beneficial relationship over these past few years with everyone at the C.A.S.E. school.

During these uncertain economic times, we and our Tenacious maintenance staff servicing your school would very much hope to remain part of the C.A.S.E. family of contractors over the next year and beyond. We would like to extend the current annual contract cost with no increase for the contract year starting July 1st, 2011 through June 30th, 2012. Hopefully the no increase over last year's cost will help in your budget planning for the next year contract period as stated.

Current Contract Cost

Monthly \$ 6,785.00

Annual \$81,084.00

This includes Day Porter services and evening cleaning services as well as winter/spring/summer project cleaning, all labor, cleaning supplies, equipment and insurance. The specifications will remain as current.

We thank you in advance for your consideration and hope to remain partners in the pursuit of excellence in maintenance at the C.A.S.E. school.

Respectfully,

Kathy Bremson
Vice President of Sales
Tenacious Cleaning Services Inc

Office (630) 458-9064 • Fax (630) 458-9069

"DRAFT UNTIL APPROVED"

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C.A.S.E.

**NEEDS ASSESSMENT
2010-11**

DISTRICTS 15, 16, 41, 44, 87, 89 & 93

THREE YEAR HISTORY										
C.A.S.E.										
SPECIAL EDUCATION PROFILE										
District	2009/10		STUDENTS WITH IEP'S		2008/09		STUDENTS WITH IEP'S		2007/08	
	Total Enrollment		Enrollment	Percent	Total Enrollment		Enrollment	Percent	Total Enrollment	Enrollment
15	2,630		225	8.6	2,616		251	9.6	2,647	272
16	2,056		266	12.9	2,127		281	13.2	2,137	298
41	3,651		458	12.5	3,551		447	12.6	3,566	462
44	3,069		449	14.6	3,070		465	15.5	3,075	538
87	8,843		1,178	13.3	8,829		1,212	13.7	8,949	1,174
89	2,056		284	13.8	2,090		266	12.7	2,138	302
93	3,984		619	15.5	4,074		639	15.7	4,249	714
C.A.S.E. COOPERATIVE					26,357		3,571	13.5	26,761	3,760
STATE	2,097,972		308,795	14.7	2,126,086		314,155	14.8	2,113,435	318,478
										15.1

4/4/2011

C.A.S.E. Itinerant Services

The C.A.S.E. cooperative serves 73 school districts within Dupage and West Cook catchment area with low incidence deaf and hard-of-hearing, vision, orientation and mobility, sign-language interpreters, and orthopedic itinerant special education services.

C.A.S.E. Itinerant Special Education Staff comments consistently praised:

- Content specific staff development training
- Strong colleague support
- Good cohesive collaborate teams
- Strong administrative support and guidance
- Linkage meetings

Gaps in programs and services were identified as:

- Social emotional issues that are common in low incidence special education students
- More language development training opportunities
- Transition practices
- Technology access in the field

Summary

The needs assessment illustrates a strong focus on staff development and provides valuable information as to the priorities for future staff training. A continued area of need over the next year is refining RTI and the process and roles of staff.

Current programs are successful and there is a need to continue existing programs and staff. Parents are satisfied and pleased with the evaluation process and their children's special education programs.

Glenwood

Glenwood is a public day school that operates for the C.A.S.E. member districts. It provides a therapeutic program structured to meet the educational, emotional, social and behavioral needs of our special education students.

The elementary and junior high curriculum is designed to mirror Marquardt School District 15 materials, while individualizing to meet the needs of each student. The high school curriculum follows Glenbard District 87 requirements for graduation. Glenwood incorporates Positive Behavior Interventions and Support systems called (PBIS).

The programs include:

- Glenwood Elementary and Middle School K-8
- Glenwood High School grades 9-12

All Glenwood staff had the opportunity to respond to this survey. Glenwood Staff comments consistently praised:

- Staff development
- PBIS initiatives
- CASE consultative services
- Use of Direct Instruction Reading instructional materials

Gaps in programs and services were identified as:

- More reading support
- Behavior modification
- Improve building communication
- Increase social work services
- Technology needs

Of the parent surveys returned, the vast majority of parent's comments were extremely positive, offering thanks to the staff and commenting on how pleased they were with their child's program. The information gathered from the parent survey showed parents were satisfied with the evaluation process and their child's education program at Glenwood.

Summary

The needs assessment illustrates a strong focus on staff development and provides valuable information as to the priorities for future staff training. A continued area of need over the next year is refining RTI and the process and roles of staff.

Current programs are successful and there is a need to continue existing programs and staff. Parents are satisfied and pleased with the evaluation process and their children's special education programs.

**2010-2011
Marquardt School District #15
Needs Assessment**

MISSION STATEMENT

The mission of Marquardt School District 15 is to implement an educational program which provides students with the skills and knowledge necessary to become productive members of society and lifelong learners.

Student Population			
Data from 2009-2010	Total Enrollment	Students with IEP's	
		Enrollment	Percent
District	2,630	225	8.6
Cooperative	26,357	3,571	13.5
All Elem. Districts	550,679	84,487	15.3
State	2,097,972	308,795	14.7

Survey Overview

An appropriate and helpful number of responses were received from the annual online "Survey Monkey" needs assessment across all disciplines; all certified, licensed, and support staff were given the opportunity to respond. Parents of general education and special education students received online opportunities and traditional paper surveys. The parents' survey was distributed in Spanish when appropriate.

This needs assessment survey meets the legal requirements for the Federal IDEA Grants and the Illinois Administrative Code to determine the scope of Pupil Personnel Services in the areas of guidance and counseling, school psychology, social work, and health services.

Administrator Input

Administrators consistently rated all areas at "acceptable" or above. Strengths were particularly noted for:

- Specialized special education curriculum and student equipment
- Professional development activities
- Specialized consultations to staff

With responses similar to the staff's, administrators note that adequate services are provided for health, but social work, psychological and guidance and counseling received reviews of not being adequate enough. Administrators reported that RTI is an overall concern.

Program and Services

Special Education Staff comments consistently praised:

- District-level training
- Teamwork and collaboration between both colleagues and administrators (within the building and district-wide)
- Curriculum initiatives
- Diversity
- Mentoring
- Mutual support between mainstream and special education
- Dedicated time and systems for collaboration, team building, and staff development

Gaps in programs and services were identified as:

- Defining and implementing a RTI system
- Closing the achievement gap
- Behavior Management
- Consistency of related services being delivered

Underserved populations are thought to center around:

- High functioning autism
- Any student with reading and/or math concerns
- Resource students with behavior needs

The staff generally feels that adequate services are provided for health and psychology, but not for guidance and counseling and social work.

Consultation Services (Assistive Technology, Behavior, and Autism) with C.A.S.E. were praised "incredibly talented staff" and "good response from (C.A.S.E.) staff." C.A.S.E.-sponsored institute days were also praised.

Regular Education Input

The survey of regular education teachers was positive overall. Teachers understood how to make a referral, are aware more data is needed, that RTI is here, and their role in the process. Issues that will need to be addressed are providing adequate support in furthering the RTI process and better data keeping systems.

Private/Parochial School Input

The feedback from the private schools offering special education where C.A.S.E. students are placed (i.e.; Glen Oaks, Aurora Education Center) was extremely positive. The same is true for private and parochial schools within C.A.S.E. where students from C.A.S.E. districts attend. Positive comments were noted about C.A.S.E. staff and all reported receiving their "timely and meaningful meetings" in the fall with district staff.

Staff Development

Requested development areas are:

- Differentiating instruction for students with learning disabilities
- Serving students who are emotionally disturbed
- Engaging families in the educational process
- RTI and PBIS
- Changing laws and education
- Working with students with autism
- How to service Tier 3 students in the classroom
- Behavior management and interventions

Parent Information

Parents responding to the survey rated Marquardt favorably (four or five on a five-point scale). Parents are consistently satisfied that their child's:

- Case study was professionally handled
- Educational plan was professionally handled
- Educational needs were clearly explained
- IEP addresses their needs
- Evaluation results were explained in understandable terms
- Principal and special education administrator could be comfortably contacted with questions or concerns

Glenwood

Glenwood is a public day school that operates for the C.A.S.E. member districts. It provides a therapeutic program structured to meet the educational, emotional, social and behavioral needs of our special education students.

The elementary and junior high curriculum is designed to mirror Marquardt School District 15 materials, while individualizing to meet the needs of each student. The high school curriculum follows Glenbard District 87 requirements for graduation. Glenwood incorporates Positive Behavior Interventions and Support systems called (PBIS).

The programs include:

- Glenwood Elementary and Middle School K-8
- Glenwood High School grades 9-12

All Glenwood staff had the opportunity to respond to this survey. Glenwood Staff comments consistently praised:

- Staff development
- PBIS initiatives
- CASE consultative services
- Use of Direct Instruction Reading intervention materials

Gaps in programs and services were identified as:

- More reading support
- Behavior modification
- Technology needs
- Increase social work services
- Improve building communication

Of the parent surveys returned, the vast majority of parent's comments were extremely positive, offering thanks to the staff and commenting on how pleased they were with their child's program. The information gathered from the parent survey showed parents were satisfied with the evaluation process and their child's education program at Glenwood.

C.A.S.E. Itinerant Services

The C.A.S.E. cooperative serves 73 school districts within Dupage and West Cook catchment area with low incidence deaf and hard-of-hearing, vision, orientation and mobility, sign-language interpreters, and orthopedic itinerant special education services.

C.A.S.E. Itinerant Special Education Staff comments consistently praised:

- Content specific staff development training
- Strong colleague support
- Good cohesive collaborate teams
- Strong administrative support and guidance
- Linkage meetings

Gaps in programs and services were identified as:

- Social emotional issues that are common in low incidence special education students
- More language development training opportunities
- Transition practices
- Technology access in the field

Summary

The needs assessment illustrates a strong focus on staff development and provides valuable information as to the priorities for future staff training. A continued area of need over the next year is refining RTI and the process and roles of staff.

Current programs are successful and there is a need to continue existing programs and staff. Parents are satisfied and pleased with the evaluation process and their children's special education programs in Marquardt School District 15.

**2010-2011
Queen Bee School District #16
Needs Assessment**

MISSION STATEMENT

We embrace the future with optimism, working in partnership with our community on behalf of our children. We develop intellect, engage creativity, foster responsibility, and build positive and collaborative relationships to enable all children to thrive in a changing and increasingly global society.

Student Population			
Data from 2009-2010	Total Enrollment	Students with IEP's	
		Enrollment	Percent
District	2,056	266	12.9
Cooperative	26,357	3,571	13.5
All Elem. Districts	550,679	84,487	15.3
State	2,097,972	308,795	14.7

Survey Overview

An appropriate and helpful number of responses were received from the annual online "Survey Monkey" needs assessment across all disciplines; all certified, licensed, and support staff were given the opportunity to respond. Parents of general education and special education students received online opportunities and traditional paper surveys. The parents' survey was distributed in Spanish when appropriate.

This needs assessment survey meets the legal requirements for the Federal IDEA Grants and the Illinois Administrative Code to determine the scope of Pupil Personnel Services in the areas of guidance and counseling, school psychology, social work, and health services.

Administrator Responses

Administrators consistently rated all areas at "acceptable" or above. Strengths were particularly noted for:

- Strong administration support on RTI, PBIS and curriculum
- Professional development offerings

Administrators feel that adequate services are provided for social work, psychological, and guidance & counseling received, but gave mixed reviews for health. Additionally, administrators voiced concerns about Tier II math interventions.

Program and Services

Special Education Staff comments consistently praised:

- Teamwork and collaboration between both colleagues and administrators (within the building and district-wide)
- Curriculum initiatives, particularly new reading curriculum and training
- PBIS initiative

Gaps in programs and services were identified as:

- Need to refine the RTI and problem solving process
- Need for bilingual staff
- Math interventions
- Social Work services
- Building facilitators for IEP staffings

Underserved populations are thought to center around:

- English as a second language students
- Behavior and emotional resource students
- Students on the spectrum

The staff generally feels that adequate services are not provided for health, social work, psychology, and for guidance and counseling.

Consultation Services (Assistive Technology, Behavior, and Autism) with C.A.S.E. were praised. C.A.S.E. sponsored institute days were also well received.

Regular Education Input

The survey of regular education teachers was overall very positive. Teachers understand how to make a special education referral, are aware more data is needed, realize RTI is here to stay and their role in the process. Issues that will need to be addressed are providing adequate support in furthering the RTI process, problem identification, ELL students and math interventions. Praise was noted numerous times for strong administration support for RTI and PBIS.

Private/Parochial School Input

The feedback from the private schools offering special education where C.A.S.E. students are placed (i.e. Glen Oaks, Aurora Education Center) was extremely positive. Queen Bee School District #16 currently has no parochial schools within their boundaries.

Staff Development

Requested staff development areas are:

- Refining RTI
- Assistive Technology
- Math interventions
- SEL tools
- Supporting students with Autism

Parent Information

Parents responding to the survey rated the Queen Bee School District #16 favorably (four or five on a five-point scale). Parents are consistently satisfied that their child's:

- Case study was professionally handled
- Educational plan was professionally handled
- Educational needs were clearly explained
- IEP addresses their needs
- Evaluation results were explained in understandable terms
- Principal and special education administrator could be comfortably contacted with questions or concerns

Glenwood

Glenwood is a public day school that operates for the C.A.S.E. member districts. It provides a therapeutic program structured to meet the educational, emotional, social and behavioral needs of our special education students.

The elementary and junior high curriculum is designed to mirror Marquardt School District 15 materials, while individualizing to meet the needs of each student. The high school curriculum follows Glenbard District 87 requirements for graduation. Glenwood incorporates Positive Behavior Interventions and Support systems called (PBIS).

The programs include:

- Glenwood Elementary and Middle School K-8
- Glenwood High School grades 9-12

All Glenwood staff had the opportunity to respond to this survey. Glenwood Staff comments consistently praised:

- Staff development
- PBIS initiatives
- Good support staff
- Use of Direct Instruction Reading intervention materials

Gaps in programs and services were identified as:

- More reading support
- Behavior modification
- Better mainstreaming support back to home school
- Improve building communication
- Technology needs

Of the parent surveys returned, the vast majority of parent's comments were extremely positive, offering thanks to the staff and commenting on how pleased they were with their child's program. The information gathered from the parent survey showed parents were satisfied with the evaluation process and their child's education program at Glenwood.

C.A.S.E. Itinerant Services

The C.A.S.E. cooperative serves 73 school districts within Dupage and West Cook catchment area with low incidence deaf and hard-of-hearing, vision, orientation and mobility, sign-language interpreters, and orthopedic itinerant special education services.

C.A.S.E. Itinerant Special Education Staff comments consistently praised:

- Content specific staff development training
- Strong colleague support
- Good cohesive collaborate teams
- Strong administrative support and guidance
- Linkage meetings

Gaps in programs and services were identified as:

- Social emotional issues that are common in low incidence special education students
- More language development training opportunities
- Transition practices
- Technology access in the field

Summary

In summary, the needs assessment responses revealed ongoing positive programs. It indicated staff receives support in performing their jobs, and they understand their roles within the buildings' special education teams. A continued area of need over the next year is refining RTI and the process and roles of staff.

The vast majority of parent comments were also extremely positive, offering thanks to the staff and commenting on how pleased they were with their child's program. Current programs are successful and there is a need to continue existing programs.

**2010-2011
Glen Ellyn School District #41
Needs Assessment**

MISSION STATEMENT

We embrace the future with optimism, working in partnership with our community on behalf of our children. We develop intellect, engage creativity, foster responsibility, and build positive and collaborative relationships to enable all children to thrive in a changing and increasingly global society.

Student Population			
Data from 2009-2010	Total Enrollment	Students with IEP's	
		Enrollment	Percent
District	3,651	458	12.5
Cooperative	26,357	3,571	13.5
All Elem. Districts	550,679	84,487	15.3
State	2,097,972	308,795	14.7

Survey Overview

An appropriate and helpful number of responses were received from the annual online "Survey Monkey" needs assessment across all disciplines; all certified, licensed, and support staff were given the opportunity to respond. Parents of general education and special education students received online opportunities and traditional paper surveys. The parents' survey was distributed in Spanish when appropriate.

This needs assessment survey meets the legal requirements for the Federal IDEA Grants and the Illinois Administrative Code to determine the scope of Pupil Personnel Services in the areas of guidance and counseling, school psychology, social work, and health services.

Administrator Input

Administrators consistently rated all areas at "acceptable" or above. Strengths were particularly noted for:

- Specialized special education curriculum and student equipment
- Specialized consultations to staff from CASE
- Strong related services
- Dedicated staff

Administrators in Glen Ellyn D41 note that adequate services are provided for health, school psychology, and social work but, guidance and counseling received mixed reviews. Administrators also noted more Tier I and II interventions are needed for RTI and LD eligibility.

Program and Services

Special Education Staff comments consistently praised:

- District-level training
- Teamwork and collaboration between both colleagues and administrators (within the building and district-wide)
- Curriculum initiatives
- PBIS
- Mutual support between mainstream and special education
- Related services
- Dedicated time and systems for collaboration, team building, and staff development
- Improved intervention efforts

Gaps in programs and services were identified as:

- Bilingual and ESL
- RTI
- Interventions
- EC Creative Curriculum training

Underserved populations are thought to center around:

- High functioning autism
- English as a second language
- Resource students with behavior needs

The staff generally feels that adequate services are provided for health, social work, and psychology, but not for guidance and counseling. Numerous staff noted the benefits of having access to a social worker or psychologist daily in the buildings.

Consultation Services (Assistive Technology, Behavior, and Autism) with C.A.S.E. were praised for responding to building referrals. C.A.S.E. sponsored institute days were also praised as high quality discipline specific topics.

Regular Education Input

The survey of regular education teachers was overall positive. Teachers are concerned about students not receiving special education services because of LD eligibility criteria changing. Continuing staff development in RTI and Tiered interventions are recommended.

Private/Parochial School Input

The feedback from the private schools offering special education where C.A.S.E. students are placed (i.e.; Glen Oaks, Aurora Education Center) was extremely positive. The same is true for private and parochial schools within C.A.S.E. where students from C.A.S.E. districts attend. Positive comments were noted about C.A.S.E. staff and all reported receiving their "timely and meaningful meetings" in the fall with district staff.

Staff Development

Requested staff development areas are:

- Differentiating instruction for students with learning disabilities
- Serving students who are emotionally disturbed
- RTI & PBIS
- Serving students with high functioning autism

Parent Information

Parents responding to the survey rated Glen Ellyn District #41 favorably (four or five on a five-point scale). Parents are consistently satisfied that their child's:

- Case study was professionally handled
- Educational plan was professionally handled
- Educational needs were clearly explained
- IEP addresses their needs
- Evaluation results were explained in understandable terms
- Principal and special education administrator could be comfortably contacted with questions or concerns

Glenwood

Glenwood is a public day school that operates for the C.A.S.E. member districts. It provides a therapeutic program structured to meet the educational, emotional, social and behavioral needs of our special education students.

The elementary and junior high curriculum is designed to mirror Marquardt School District 15 materials, while individualizing to meet the needs of each student. The high school curriculum follows Glenbard District 87 requirements

for graduation. Glenwood incorporates Positive Behavior Interventions and Support systems called (PBIS).

The programs include:

- Glenwood Elementary and Middle School K-8
- Glenwood High School grades 9-12

All Glenwood staff had the opportunity to respond to this survey. Glenwood Staff comments consistently praised:

- Staff development
- PBIS initiatives
- CASE consultative services
- Use of Direct Instruction Reading intervention materials

Gaps in programs and services were identified as:

- More reading support
- Behavior modification
- Improve building communication
- Technology needs
- Increase social work services

Of the parent surveys returned, the vast majority of parent's comments were extremely positive, offering thanks to the staff and commenting on how pleased they were with their child's program. The information gathered from the parent survey showed parents were satisfied with the evaluation process and their child's education program at Glenwood.

C.A.S.E. Itinerant Services

The C.A.S.E. cooperative serves 73 school districts within Dupage and West Cook catchment area with low incidence deaf and hard-of-hearing, vision, orientation and mobility, sign-language interpreters, and orthopedic itinerant special education services.

C.A.S.E. Itinerant Special Education Staff comments consistently praised:

- Content specific staff development training
- Strong colleague support
- Good cohesive collaborate teams
- Strong administrative support and guidance
- Linkage meetings

Gaps in programs and services were identified as:

- Social emotional issues that are common in low incidence special education students
- More language development training opportunities

- Transition Practices
- Technology access in the field

Summary

Overall, the responses were very positive from administrators, staff, private schools and parents. The needs assessment illustrates a strong focus on staff development geared toward refining RTI and LD eligibility. Current programs are successful and there is a need to continue existing programs and staff.

**2010-2011
Lombard School District #44
Needs Assessment**

MISSION STATEMENT

The mission of Lombard Elementary School District 44, working in partnership with students, families, and community members, is to educate the "whole child" in order to achieve personal excellence.

Student Population			
Data from 2009-2010	Total Enrollment	Students with IEP's	
		Enrollment	Percent
District	3,069	449	14.6
Cooperative	26,357	3,571	13.5
All Elem. Districts	550,679	84,487	15.3
State	2,097,972	308,795	14.7

Survey Overview

An appropriate and helpful number of responses were received from the annual online "Survey Monkey" needs assessment across all disciplines; all certified, licensed, and support staff were given the opportunity to respond. Parents of general education and special education students received online opportunities and traditional paper surveys. The parents' survey was distributed in Spanish when appropriate.

This needs assessment survey meets the legal requirements for the Federal IDEA Grants and the Illinois Administrative Code to determine the scope of Pupil Personnel Services in the areas of guidance and counseling, school psychology, social work, and health services.

Administrator Responses

Administrators consistently rated all areas at "acceptable" or above. Strengths were particularly noted for:

- Tier II interventions
- Strong Related Service staff
- Excellent consultation services

Responses from the administrators feel that the availability of Health and Guidance/Counseling are at an acceptable staffing level, but School Psychology and Social Work are not at an acceptable staffing level.

Concerns at the Administrative level reflect a need for supporting students with emotional and behavioral concerns in the classroom. Also, the administration desires a Kindergarten teacher training in OT interventions for all students.

Program and Services

Special Education Staff comments consistently praised:

- C.A.S.E. linkage meetings
- Committed staff, support from the TOP down to implement PBIS and RTI
- Strong related services
- Commitment to serving children

Gaps or weaknesses in programs and services were identified as:

- Behavior modification
- Classroom management
- RTI process and LD eligibility
- Math interventions and bridging back to Everyday Math
- Support for students with high functioning autism

Underserved populations are thought to center around:

- Students with Autism
- Resource level students with behavior concerns
- Students needing math interventions

Similar to the administrators in Lombard School District 44, the staff notes that the level of services for social work, psychology, and guidance & counseling are not at an acceptable level for the district.

C.A.S.E. was praised for institute days/staff development that were aligned with the staff discipline. Appreciation for the number and type of technology trainings were listed frequently.

Regular Education

The survey of regular education teachers was very positive overall. Teachers understand how to make a special education referral and are aware of the tiered intervention RTI model. An issue that will need to be addressed is providing adequate support in furthering the RTI process.

Private/Parochial School

The feedback from the private schools offering special education where C.A.S.E. students are placed (i.e. Glen Oaks, Aurora Education Center) was extremely positive. The same is true for private and parochial schools within C.A.S.E.

where students from C.A.S.E. districts attend. Positive comments were noted about C.A.S.E. staff and all reported receiving their "timely and meaningful meetings" in the fall with district staff.

Staff Development

Requested staff development areas are:

- Differentiating instruction for students with learning disabilities
- Serving students who are emotionally disturbed
- Using technology with students to deliver instruction
- RTI and PBIS
- Working with students with high functioning autism
- Classroom management
- Functional Behavior Assessments & Behavior Intervention Programs

Parent Information

Parents responding to the survey rated the Lombard School District 44 favorably (three or four on a five-point scale). Parents are consistently satisfied that their child's:

- Case study was professionally handled
- Educational plan was professionally handled
- Educational needs were clearly explained
- IEP addresses their needs
- Evaluation results were explained in understandable terms
- Principal and special education administrator could be comfortably contacted with questions or concerns.

Glenwood

Glenwood is a public day school that operates for the C.A.S.E. member districts. It provides a therapeutic program structured to meet the educational, emotional, social and behavioral needs of our special education students.

The elementary and junior high curriculum is designed to mirror Marquardt School District 15 materials, while individualizing to meet the needs of each student. The high school curriculum follows Glenbard District 87 requirements for graduation. Glenwood incorporates Positive Behavior Interventions and Support systems called (PBIS).

The programs include:

- Glenwood Elementary and Middle School K-8
- Glenwood High School grades 9-12

All Glenwood staff had the opportunity to respond to this survey. Glenwood Staff comments consistently praised:

- Staff development
- PBIS initiatives

- CASE consultative services
- Use of Direct Instruction Reading intervention materials

Gaps in programs and services were identified as:

- More reading support
- Behavior modification
- Improve building communication
- Technology needs
- Increase social work services

Of the parent surveys returned, the vast majority of parent's comments were extremely positive, offering thanks to the staff and commenting on how pleased they were with their child's program. The information gathered from the parent survey showed parents were satisfied with the evaluation process and their child's education program at Glenwood.

C.A.S.E. Itinerant Services

The C.A.S.E. cooperative serves 73 school districts within Dupage and West Cook catchment area with low incidence deaf and hard-of-hearing, vision, orientation and mobility, sign-language interpreters, and orthopedic itinerant special education services.

C.A.S.E. Itinerant Special Education Staff comments consistently praised:

- Content specific staff development training
- Strong colleague support
- Good cohesive collaborate teams
- Strong administrative support and guidance
- Linkage meetings

Gaps in programs and services were identified as:

- Social emotional issues that are common in low incident special education students
- More language development training opportunities
- Transition practices
- Technology access in the field

Summary

The needs assessment illustrates a strong focus on staff development and provides valuable information as to the priorities for future staff training. Continued areas of need over the next year are refining RTI, changing roles of staff and additional training in Functional Behavior Assessments.

Current programs are successful and there is a need to continue existing programs and staff. Parents are satisfied with the evaluation process and their children's special education programs.

**2010-2011
Glenbard Township High School District #87
Needs Assessment**

MISSION STATEMENT

We are a community committed to inspiring and empowering all learners to succeed.

Student Population			
Data from 2010-2011	Total Enrollment	Students with IEP's	
		Enrollment	Percent
District	8,843	1,178	13.3
Cooperative	26,357	3,571	13.5
All High School Districts	253,449	37,279	14.7
State	2,097,972	308,795	14.7

Survey Overview

An appropriate and helpful number of responses were received from the annual online "Survey Monkey" needs assessment across all disciplines; all certified, licensed, and support staff were given the opportunity to respond. Parents of general education and special education students received online opportunities and traditional paper surveys. The parents' survey was distributed in Spanish when appropriate.

This needs assessment survey meets the legal requirements for the Federal IDEA Grants and the Illinois Administrative Code to determine the scope of Pupil Personnel Services in the areas of guidance and counseling, school psychology, social work, and health services.

Program and Services

Survey respondents noted strengths which included helpful staff development sessions, particularly the technology sessions offered by CASE. Positive feedback was also offered for the opportunities to work together within the community—to meet and collaborate with peers. Feedback on C.A.S.E. consultative services was overwhelmingly positive.

The most notable area of concern relates to intervention. Additional concerns were raised around the areas of transition and truancy. Respondents suggested that the district's underserved populations were students with autism, Asperger Syndrome, and non-English speaking students. Similarly, underserved services

were identified as reading instruction, behavior management, and post high school transition.

Staff reports that adequate services are provided for health, guidance and counseling, social work, and psychology. Staff reports that social work services may be better served if they were organized differently.

Regular Education

The survey of regular education teachers was very positive overall. Teachers understood how to make a referral, are aware more data is needed, realize that RTI is coming/here, and their role in the process. Issues that will need to be addressed are providing adequate support in furthering the RTI process and better data keeping systems.

Private/Parochial School

The feedback from the private schools offering special education where C.A.S.E. students are placed (i.e. Glen Oaks, Aurora Education Center) was extremely positive. The same is true for private and parochial schools within C.A.S.E. where students from C.A.S.E. districts attend. Positive comments were noted about C.A.S.E. staff and all reported receiving their "timely and meaningful meetings" in the fall with district staff.

Staff Development

Not surprisingly, areas of desired staff development largely mirror the areas of concern: RTI, behavior management, autism/Asperger, transition, and technology.

Parent Information

All parents responding to the survey rated Glenbard favorably (four or five on a five-point scale). Parents consistently felt their child's:

- Case study was professionally handled
- Educational plan was professionally handled
- Educational needs were clearly explained
- IEP addresses their needs
- Evaluation results were explained in understandable terms
- Principal and special education administrator could be comfortably contacted with questions or concerns.

Glenwood

Glenwood is a public day school that operates for the C.A.S.E. member districts. It provides a therapeutic program structured to meet the educational, emotional, social and behavioral needs of our special education students.

The high school curriculum follows the Glenbard District 87 requirements for graduation. Glenwood incorporates Positive Behavior Interventions and Support systems called (PBIS).

The programs include:

- Glenwood Elementary and Middle School K-8
- Glenwood High School grades 9-12

All Glenwood staff had the opportunity to respond to this survey. Glenwood Staff comments consistently praised:

- Staff development
- PBIS initiatives
- CASE consultative services
- Use of Direct Instruction Reading intervention materials

Gaps in programs and services were identified as:

- More reading support
- Behavior modification
- Technology needs
- Increase social work services
- Improve building communication

Of the parent surveys returned, the vast majority of parent's comments were extremely positive, offering thanks to the staff and commenting on how pleased they were with their child's program. The information gathered from the parent survey showed parents satisfied with the evaluation process and their child's education program at Glenwood.

C.A.S.E. Itinerant Services

The C.A.S.E. cooperative serves 73 school districts within Dupage and West Cook catchment area with low incidence deaf and hard-of-hearing, vision, orientation and mobility, sign-language interpreters, and orthopedic itinerant special education services.

C.A.S.E. Itinerant Special Education Staff comments consistently praised:

- Content specific staff development training
- Strong colleague support
- Good cohesive collaborate teams
- Strong administrative support and guidance
- Linkage meetings

Gaps in programs and services were identified as:

- Social emotional issues that are common in low incident special education students
- More language development training opportunities
- Transition practices
- Technology access in the field

Summary

The needs assessment illustrates a strong focus on staff development and provides valuable information as to the priorities for future staff training. A continued area of need over the next year is refining RTI and the process and roles of staff.

Current programs are successful and there is a need to continue existing programs and staff. Parents are satisfied with the evaluation process and their children's special education programs.

**2010-2011
Community Consolidated School District #89
Needs Assessment**

MISSION STATEMENT

The MISSION of Community Consolidated School District 89 is to prepare our students for a successful future through continuous improvement of learning, satisfaction and resource utilization.

Data from 2009-2010	Student Population		
	Total Enrollment	Students with IEP's	
		Enrollment	Percent
District	2,056	284	13.8
Cooperative	26,357	3,571	13.5
All Elem. Districts	550,679	84,487	15.3
State	2,097,972	308,795	14.7

Survey Overview

An appropriate and helpful number of responses were received from the annual online "Survey Monkey" needs assessment across all disciplines; all certified, licensed, and support staff were given the opportunity to respond. Parents of general education and special education students received online opportunities and traditional paper surveys. The parents' survey was distributed in Spanish when appropriate.

This needs assessment survey meets the legal requirements for the Federal IDEA Grants and the Illinois Administrative Code to determine the scope of Pupil Personnel Services in the areas of guidance and counseling, school psychology, social work, and health services.

Program and Services

Special Education Staff comments consistently praised:

- PBIS initiative
- Curriculum and training
- Strong committed staff

Gaps in programs and services were identified as:

- Behavior modification
- Tier II and III options in Math

- Writing interventions

Underserved populations are thought to center around:

- African American Students
- Resource emotional disordered students
- Students on the Autism Spectrum

The staff generally reports that adequate services are not provided for health, psychology and social work services.

Consultation Services (Assistive Technology, Behavior, and Autism) with C.A.S.E. were praised. The C.A.S.E. sponsored institute days and workshops were well received and positive feedback was noted.

Regular Education Input

The survey of regular education teachers was overall positive. Teachers voiced concerns over LD eligibility, RTI, and their role in the process.

Private/Parochial School Input

The feedback from the private schools offering special education where C.A.S.E. students are placed (i.e.; Glen Oaks, Aurora Education Center) was extremely positive. The same is true for private and parochial schools within C.A.S.E. where students from C.A.S.E. districts attend. Positive comments were noted about C.A.S.E. staff and all reported receiving their "timely and meaningful meetings" in the fall with district staff.

Staff Development

Requested staff development areas are:

- Behavior modification
- RTI process and interventions
- Technology relating to special education
- Classroom management

Parent Information

Parents responding to the survey rated the CCSD #89 favorably (four or five on a five-point scale). Parents are consistently satisfied that their child's:

- case study was professionally handled
- educational plan was professionally handled
- educational needs were clearly explained
- IEP addresses their needs
- evaluation results were explained in understandable terms

- principal and special education administrator could be comfortably contacted with questions or concerns.

Glenwood

Glenwood is a public day school that operates for the C.A.S.E. member districts. It provides a therapeutic program structured to meet the educational, emotional, social and behavioral needs of our special education students.

The elementary and junior high curriculum is designed to mirror Marquardt School District 15 materials, while individualizing to meet the needs of each student. The high school curriculum follows Glenbard District 87 requirements for graduation. Glenwood incorporates Positive Behavior Interventions and Support systems called (PBIS).

The programs include:

- Glenwood Elementary and Middle School K-8
- Glenwood High School grades 9-12

All Glenwood staff had the opportunity to respond to this survey. Glenwood Staff comments consistently praised:

- Staff development
- PBIS initiatives
- CASE consultative services
- Use of Direct Instruction Reading intervention materials

Gaps in programs and services were identified as:

- More reading support
- Behavior modification
- Improve building communication
- Technology needs
- Increase social work services

Of the parent surveys returned, the vast majority of parent's comments were extremely positive, offering thanks to the staff and commenting on how pleased they were with their child's program. The information gathered from the parent survey showed parents were satisfied with the evaluation process and their child's education program at Glenwood.

C.A.S.E. Itinerant Services

The C.A.S.E. cooperative serves 73 school districts within Dupage and West Cook catchment area with low incidence deaf and hard-of-hearing, vision, orientation and mobility, sign-language interpreters, and orthopedic itinerant special education services.

C.A.S.E. Itinerant Special Education Staff comments consistently praised:

- Content specific staff development training
- Strong colleague support
- Good cohesive collaborate teams
- Strong administrative support and guidance
- Linkage meetings

Gaps in programs and services were identified as:

- Social emotional issues that are common in low incidence special education students
- More language development training opportunities
- Transition practices
- Technology access in the field

Summary

Overall, the responses were very positive from administrators, staff, private schools and parents. Current programs are successful and there is a need to continue existing programs. In-service needs are being addressed and staff development in RTI will continue.

2010-2011
Community Consolidated School District #93
Needs Assessment

MISSION STATEMENT

Community Consolidated School District 93 strives to maximize the academic, social, and emotional potential of each student by utilizing world-class educational practices, in partnership with parents, staff, and community.

Student Population			
Data from 2009-2010	Total Enrollment	Students with IEP's	
		Enrollment	Percent
District	3,984	618	15.5
Cooperative	26,357	3,571	13.5
All Elem. Districts	550,679	84,487	15.3
State	2,097,972	308,795	14.7

Survey Overview

An appropriate and helpful number of responses were received from the annual online "Survey Monkey" needs assessment across all disciplines; all certified, licensed, and support staff were given the opportunity to respond. Parents of general education and special education students received online opportunities and traditional paper surveys. The parents' survey was distributed in Spanish when appropriate.

This needs assessment survey meets the legal requirements for the Federal IDEA Grants and the Illinois Administrative Code to determine the scope of Pupil Personnel Services in the areas of guidance and counseling, school psychology, social work, and health services.

Administrator Responses

Administrators consistently rated all areas at "acceptable" or above. Strengths were particularly noted for:

- Clear procedures in place
- Strong related service staff
- Excellent consultation services

Responses from the administrators noted that the availability of service in Health, Psychology, Social Work, and Guidance & Counseling is a noted strength in the district.

Program and Services

Special Education Staff comments consistently praised:

- Teamwork and collaboration, overall programs
- Strong related services
- Specialized curriculum
- Team meetings/articulation
- Good supportive administration and leadership
- PBIS
- C.A.S.E. Linkage meetings

Gaps or weaknesses in programs and services were identified as:

- Behavior modification
- RTI process and LD Eligibility
- ELL services
- Math Interventions
- Support for students with high functioning autism

Underserved populations are thought to center around:

- English as a second language students
- Resource level students with behavior concerns

Similar to the administrators in CCSD #93, the staff notes that services for health, social work, psychology, and guidance & counseling are a strength for the district.

C.A.S.E. was praised for institute days/staff development that was aligned with the staff discipline/content area. Staff would like to see more technology sessions and RTI strands.

Regular Education

The survey of regular education teachers was overall positive. They acknowledged the value of special education. Teachers understand the LD Eligibility for special education has changed and a sense of confusion with the new process was apparent. The findings of this survey show that further staff development on the RTI process is needed.

Private/Parochial School

The feedback from the private schools offering special education where C.A.S.E. students are placed (i.e. Glen Oaks, Aurora Education Center) was extremely

positive. The same is true for private and parochial schools within C.A.S.E., where students from C.A.S.E. districts attend. Positive comments were noted about C.A.S.E. staff and all reported receiving their "timely and meaningful meetings" in the fall with district staff.

Staff Development

Requested staff development areas are:

- RTI and PBIS
- Working with students with high functioning autism
- Behavior management and intervention
- Writing measurable goals

Parent Information

Parents responding to the survey rated the CCSD #93 favorably (four or five on a five-point scale). Parents are consistently satisfied that their child's:

- Case study was professionally handled
- Educational plan was professionally handled
- Educational needs were clearly explained
- IEP addresses their needs
- Evaluation results were explained in understandable terms
- Principal and special education administrator could be comfortably contacted with questions or concerns.

Glenwood

Glenwood is a public day school that operates for the C.A.S.E. member districts. It provides a therapeutic program structured to meet the educational, emotional, social and behavioral needs of our special education students.

The elementary and junior high curriculum is designed to mirror Marquardt School District 15 materials, while individualizing to meet the needs of each student. The high school curriculum follows Glenbard District 87 requirements for graduation. Glenwood incorporates Positive Behavior Interventions and Support systems called (PBIS).

The programs include:

- Glenwood Elementary and Middle School K-8
- Glenwood High School grades 9-12

All Glenwood staff had the opportunity to respond to this survey. Glenwood Staff comments consistently praised:

- Staff development
- PBIS initiatives
- CASE consultative services
- Use of Direct Instruction Reading Instructional materials

Gaps in programs and services were identified as:

- More reading support
- Behavior modification
- Improve building communication among staff
- Technology needs
- Increase social work services

Of the parent surveys returned, the vast majority of parent's comments were extremely positive, offering thanks to the staff and commenting on how pleased they were with their child's program. The information gathered from the parent survey showed parents were satisfied with the evaluation process and their child's education program at Glenwood.

C.A.S.E. Itinerant Services

The C.A.S.E. cooperative serves 73 school districts within DuPage and West Cook catchment area with low incidence deaf and hard-of-hearing, vision, orientation and mobility, sign-language interpreters, and orthopedic itinerant special education services.

C.A.S.E. Itinerant Special Education Staff comments consistently praised:

- Content specific staff development training
- Strong colleague support
- Good cohesive collaborate teams
- Strong administrative support and guidance
- Linkage meetings

Gaps in programs and services were identified as:

- Social emotional issues that are common in low incidence special education students
- More language development training opportunities
- Transition practices
- Technology access in the field

Summary

The needs assessment illustrates a strong focus on a need for staff development in refining RTI and the process for LD eligibility.

Current programs are successful and there is a need to continue existing programs and staff. Parents are satisfied with the evaluation process and their children's special education programs.

Glen Ellyn School District #41 Board Report

Date: April 18, 2011

Title: 2010-2011 Final School Calendar
Declaration of the Last Day of School

Contact: Dr. Ann Riebock, Superintendent

Long-Range Plan Focus: The adoption of a calendar occurs on an annual basis and is required by law. The principles for developing the calendar align with the District's Long-Range Plan goals.

Discussion: When the 2010-2011 school calendar was adopted by the Board of Education, June 9, 2011 was tentatively designated as the last student attendance day if all emergency days were used. Because it was only necessary to utilize two of the five emergency days, the Administration is recommending that Friday, June 3 be designated as the last attendance day for all half-day programs (Kindergarten, Pre-Kindergarten and Early Childhood); Monday, June 6, 2011 as the last student attendance for grades 1 through 7 with a noon dismissal; and, Tuesday, June 7, 2011 the last teacher work day. Graduation for Hadley Junior High School students will be held on Thursday, June 2, 2011, 7:30 p.m. at Glenbard West High School.

The District's end-of-year recognition activities will be held on Wednesday, May 18, 2011, from 4:00-6:30 p.m. at Glendale Lakes Golf Club in Glendale Heights.

Related Costs and Information: N/A

Recommendation: The Administration recommends that the Board of Education approve the Administration's recommendation as presented above.

Glen Ellyn School District #41 Board Report

Date: April 18, 2011

Title: 2011-2012 Copier Paper Bid Results

Contact: Robert Ciserella, Assistant Superintendent – Finance, Facilities and Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long-Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

The administration has committed to identifying and reducing fixed costs as a short and long term financial goal. We are presently in the initial stages of developing a centralized information management system that will allow for the reduction of paper use in all district buildings. The district has committed to reduce paper consumption by 50% by fiscal year 2015. Examples of reduction include implementing an online application system, use of AESOP for employee absences, online purchase order and acquisition process, repair and maintenance request and electronic disposition of documents.

The District issued a call to bid for copier paper - Hammermill or comparable brand, 20 pound, white, 8 ½" x 11" - for use in all copiers, printers and fax machines in the District for the 2011-2012 school year. Deliveries are scheduled monthly to each building. The Call to Bid was advertised on February 24, 2011, for an opening on March 10, 2011. Six vendors requested bid documents and two vendors submitted a bid. Of the two vendors that submitted a bid, only one, Midland Paper, quoted Hammermill brand. Midland Paper offers a 1% discount for payment within 30 days of invoicing.

A breakdown of 2011/2012 vendor bids follows:

Vendor	Brand	Number of Cases	Price per Case	Total
Midland Paper	Hammermill	1824	\$35.00	\$63,840.00 -1% \$63,201.60
Midland Paper	A-Plus	1824	\$29.89	\$54,519.36 -1% \$53,974.17
Unisource	Econosource	1824	\$29.50	\$53,808.00

Currently, Unisource Worldwide, Inc. is the District's vendor with a cost of \$29.25/case for Econosource brand.

Additional Costs and Information:

There are no known related costs associated with this recommendation.

Recommendation:

The administration recommends that the Board of Education approve the copier paper bid from Unisource in the amount of \$29.50 per case. Based on delivery of 1824 cases spread out over 12 months, the total cost will be \$53,808. This pricing will be effective for the 2011-2012 fiscal year (July 2011 – June 2012).

Glen Ellyn School District #41 Board Report

Date: April 18, 2011
 Title: Smart Board Rollout
 Contact: Mike Wood - Director of Technology

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #3 of the Superintendent's Long-Range Plan:

District technology will stay current with industry standards that support 21st century learning.

Discussion:

The District currently has 37 Smart Boards; teachers have been piloting them over the last two school years to determine the educational value and reliability of the technology. The feedback from the teachers piloting the Smart Boards has been very positive. The pilot teachers have sited greater student engagement as well as the opportunity to enhance their teaching using 21st century tools. As part of our district-wide classroom hardware refresh the Smart Board will be a new technology tool added to the standard classroom set. Several of our neighboring school districts have already adopted this technology with positive results.

The District has worked with two different vendors on separate occasions to handle installation of Smart Boards and projectors, Chicago Office Technology Group (COTG) and United Visual. Both vendors are authorized by Smart Technology to participate in the special volume pricing available to the DuPage County buying consortium. The Administration asked both vendors to develop a proposal with scope of work for a large scale rollout of seventy-two Smart Board installations throughout the district. Twelve Smart Boards will be installed at each of the four grade schools and twenty-four at Hadley Jr. High.

Below are the proposals from both vendors for hardware and installation:

United Visual	Qty	Cost	Ext. Cost
Smart SB680 Board	72	\$1,199.00	\$86,328.00
Smart Cat 5 to USB	72	\$90.00	\$6,480.00
Pro AV SB3-680 Mount	72	\$110.00	\$7,920.00
50' Cat 5 Cable	72	\$15.00	\$1,080.00
2 Gang Wall Plate	72	\$55.00	\$3,960.00
Misc Hardware	72	\$35.00	\$2,520.00
Total Hardware		\$1,504.00	\$108,288.00

United Visual - continued

Installation Labor	72	\$346.00	\$24,912.00
Gang Box Install	72	\$49.50	\$3,564.00
Projector Move	72	\$49.50	\$3,564.00
Add Wire Mold	72	\$24.00	\$1,728.00
2 Gang Box w/Wire Mold	72	\$46.00	\$3,312.00
Additional Wire Mold	72	\$16.00	\$1,152.00
Total Labor		\$531.00	\$38,232.00
Total Labor & Materials		\$2,035.00	\$146,520.00

COTG	Qty	Cost	Ext. Cost
Smart SB680 Board	72	\$1,199.00	\$86,328.00
Smart Cat 5 to USB	72	\$89.00	\$6,408.00
Pro AV SB3-680 Mount	72	\$118.00	\$8,496.00
50' Cat 5 Cable	72	\$10.00	\$720.00
2 Gang Wall Plate	72	\$36.00	\$2,592.00
Additional Wire Mold	72	\$15.00	\$1,080.00
Misc Hardware	216	\$0.50	\$108.00
2 Gang Box w/Wire Mold	72	\$11.00	\$792.00
Total Hardware		\$1,478.50	\$106,524.00
Installation Labor	72	\$175.00	\$12,600.00
Total Labor		\$175.00	\$12,600.00
Total Labor & Materials		\$1,653.50	\$119,124.00

The District has worked with both vendors in the past and been satisfied with the quality of their work. The per-room cost for materials and installation from United Visual is \$2,035 and total cost of the project including labor is \$146,520. The per-room cost for materials and installation with COTG is \$1,653.50 and total cost of the project including labor is \$119,124.

Additional Costs and Information:

There are no known additional costs associated with this recommendation.

Recommendation:

The administration recommends that the Board of Education approve the purchase of Smart Board hardware, materials and installation from Chicago Office Technology Group. The administration further recommends acquiring the hardware and materials with a five-year dollar buyout lease through American Capital. Labor costs will be paid at the satisfactory completion of work with a single payment from 2011/12 budgeted dollars in the amount of \$12,600. The total cost of hardware and materials is \$106,524. The annual payment for hardware and materials with a five-year dollar buyout will be \$23,130.58.

Glen Ellyn School District #41 Board Report

Date: April 18, 2011

Title: Intergovernmental Agreement with
Marquardt School District 15 Food Services

Contact: Robert J. Ciserella – Assistant Superintendent–Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long - Range Plan:

The district will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

District 41 offers food service to students at both the elementary schools and Hadley Junior High. The district currently participates in the following two lunch reimbursement programs: Illinois Free Lunch and Federal Special Milk Program. District 41 does not participate in the National School Lunch Program (NSLP).

Food service at the elementary schools is provided only to students who qualify for a free lunch under the Illinois income guidelines. These brown-bag lunches are served with milk and are created in the Hadley Junior High School cafeteria. The lunches are then delivered to the elementary schools via the district courier on a daily basis. Elementary students that do not qualify for the free lunch program have the option to purchase milk to accompany their lunch brought from home.

At Hadley Junior High, a full hot lunch program is offered to all students and managed by ARAMARK. Students have a choice of plated hot lunches or ala carte items. Students who qualify for free lunch under the Illinois Income guidelines have the same hot lunch choice options as paying students, except students cannot use their "free lunch" account to purchase snack bar items.

In recent years, there has been a significant increase in students who qualify for the free lunch program. The cost of the free meals provided to these students is partially subsidized by district operating funds.

In the fall of 2010, Marquardt District 15 representatives contacted District 41 administration with a proposal to provide food service to District 41 schools. District 15 has an in-house food service program which currently provides food services for Districts 15 and 16. Their facilities are equipped with capacity to provide food services for an additional district the size of District 41.

Districts 15 and 16 participate in the National School Lunch Program (NSLP). This program provides the districts with reimbursement for costs associated with free and reduced lunches for qualifying families. A requirement of participating in the NSLP is the naming of a school food authority, SFA. SFAs are responsible for operating the school nutrition

programs in schools under their jurisdiction. District 15 acts as the SFA for the districts it serves.

School Districts which share services typically enter into an Intergovernmental Agreement (IGA). The IGA allows District 15 to become District 41's SFA and provide food services to our schools. The proposed agreement is attached for review.

On December 13, 2010, the Child Nutrition Reauthorization – Health, Hunger-Free Kids Act of 2010 was signed into law. This new law changes all meal patterns for school lunches beginning with the 2011-2012 school year. This new legislation, along with enrollment in the NSLP, will have a significant impact on meal options available at Hadley next year. There will still be choices of different meal options, but students will be required to take all components of a meal to make it reimbursable.

Hadley Junior High School will be the first school to participate as of July 1, 2011. The Hadley operation will continue to function as it is currently, including the brown-bag lunches for qualifying elementary school students. The reimbursement program will change to include the National School Lunch Program plus the Illinois Free Lunch and Special Milk Programs. During this first year of the program, the reimbursement for the elementary schools will remain with the Illinois Free Lunch and Federal Special Milk Programs.

Beginning July 1, 2012, District 41 elementary schools will be enrolled in the NSLP, which will provide the district with an opportunity to serve a hot lunch to its elementary students on a daily basis and receive the increased reimbursement for the meals served to students who qualify for the free or reduced lunch program.

The administration projects enrollment in the NSLP will result in savings of approximately \$30,000 during the initial year of implementation. As the district moves to enroll remaining schools in the program for the 2012-2013 school year, additional savings will be realized as a result of the increased reimbursement. Projected cost savings cannot be calculated at this time as meal reimbursements change annually.

Staffing as of July 1, 2011, for the Hadley cafeteria will be a shared employment with three District 15 staff placed at Hadley and three staff hired by District 41. The School Food service Director from District 15 will be the overall administrator of the Hadley operation working in conjunction with Dr. Dransoff and the business office.

Ongoing labor costs associated with this recommendation have been included in the attached spreadsheet and are included under D15/41 program expenses. Please see the attached spreadsheet for estimated program cost information.

Additional Costs and Information:

Additional one time costs associated with this recommendation are estimated at \$21,000 for the acquisition of hot buffet serving tables at each of the elementary schools.

Recommendation:

The administration recommends approval of the Intergovernmental Agreement with District 15 as outlined above.

Gleb Ellyn School District 41
Food Service Projections

"DRAFT UNTIL APPROVED"

Description	2009-10 Budget	2009-10 Actual	2010-11 Budget	YTD 2010-2011 as of 2/28/2011	Projected 2011-12	Projected 2012-13
Revenues:						
Sales & Vending		148,122.25		99,681.48	86,827.50	86,827.50
Refunds Issued 7/1/2010		(687.25)		687.25		
Rollover balances to 2010-11		(4,086.84)		4,086.84		
Net Revenue	180,000.00	143,348.16	180,000.00	104,455.57	86,827.50	86,827.50
State Revenues - Free Lunch	4,260.00	5,667.88	3,365.00	4,810.87	7,854.00	7,854.00
Federal Revenues - Special Milk Program	29,300.00	33,118.72	29,300.00	19,990.03	28,574.03	-
Federal NSLP - Hadley Meals					73,552.20	73,552.20
Federal NSLP - Elementary Meals						148,430.40
Total State and Federal Revenues	33,560.00	38,786.60	32,665.00	24,800.90	109,980.23	229,836.60
Expenses:						
ARAMARK	275,900.00	270,871.31	275,900.00	189,117.00		
D15/41 Program Expenses					260,909.00	344,041.60
Elementary Milk Program	23,000.00	20,736.49	23,000.00	12,600.32	22,600.00	-
	298,900.00	291,607.80	298,900.00	201,717.32	283,509.00	344,041.60
Net Program Cost	(85,340.00)	(109,473.04)	(86,235.00)	(72,460.85)	(86,701.28)	(27,377.50)

One-Time Program costs for elementary program: 21,000.00

Total Projected Program Costs	(72,460.85)	(86,701.28)	(48,377.50)
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FY 2011-12 Hadley Program only qualifies for NSLP reimbursement

One-time program costs for elementary include: Hot buffet serving tables, one per building Transport/Hot Holding units one per building

D41 Labor for all sites: Hadley 1 - 4 hr/day employee 3 - 3 hr/day employee Elementary 1 - 3 hour/day employee Lincoln, Frnaklin and Forest Glen 2 - 3 hour/day employees at Churchill All employees would not have health/dental/life insurance benefits 1 Hadley employee would have IMRF benefit

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Attachment 7

**INTERGOVERNMENTAL COOPERATION AGREEMENT
FOR FOOD SERVICES
BETWEEN
THE BOARD OF EDUCATION OF MARQUARDT SCHOOL
DISTRICT NO. 15, DUPAGE COUNTY, ILLINOIS
AND
THE BOARD OF EDUCATION OF GLEN ELLYN SCHOOL
DISTRICT NO. 41, DUPAGE COUNTY, ILLINOIS**

THIS AGREEMENT ("Agreement"), is made and entered into this 1st day of July, 2011, by and between the Board of Education of Marquardt School District No. 15, DuPage County, Illinois, ("District 15") and the Board of Education of Glen Ellyn School District No. 41, DuPage County, Illinois, ("District 41").

WITNESSETH

WHEREAS, District 15 and District 41 are authorized to enter into an Intergovernmental Agreement pursuant to Article VII, Section 10, of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et. seq., providing for the execution of agreements and the implementation of cooperative ventures between public agencies of the State of Illinois: and

WHEREAS, District 15 and District 41 are authorized by the School Code of Illinois, 105 ILCS 5/10-22.26, to maintain and operate a school lunch program in accordance with the applicable regulations of the State Board of Education and agencies of the United States Government; and

WHEREAS, subject to the terms set forth herein, District 15 agrees to operate a school food service program at the Churchill Elementary School located at 240 Geneva Road, the Forest Glen Elementary School located at 561 Elm Street, the Benjamin Franklin Elementary School located at 350 Bryant Avenue, the Lincoln Elementary School located at 380 Greenfield Avenue, and the Hadley Junior High School located at 240 Hawthorne Blvd., in District 41 (the "Schools").

NOW THEREFORE, for and in the consideration of the mutual covenants herein contained and each and every act to be performed hereunder by either of the parties hereto, the Board of Education of Marquardt School District No. 15 and the Board of Education of Glen Ellyn School District No. 41 hereby agree as follows:

1. TERMS OF MEAL SERVICE. District 15 will provide meal service to the Schools on the full school days established by District 41 in its annual school calendar for the 2011-2012 school year, a copy of which is attached hereto and made part hereof as Exhibit A. Meal service will begin on the first full day for students in August, 2011, and continue until the last full student attendance day in 2012.
2. FOOD SERVICE REQUIREMENTS. District 15 will provide school food services which, when served in the designated portion, will meet all meal pattern requirements of the National School Lunch Program, and will include the appropriate servings of the meat/meat alternate, fruit/vegetable, grain/bread, and milk components for an Offer vs. Serve program. District 15 will provide all food, small wares, supply and milk (Hadley Junior High School only).

District 15 will also provide the nutritional analysis and the supporting documentation to District 41 for the purposes of meeting the requirements of a School Meal Initiative review conducted by the Illinois State Board of Education. District 15 will make a good faith effort to meet the requirements of this initiative.

3. MEAL PREPARATION AND DELIVERY AT HADLEY JUNIOR HIGH. District 41 lunch meals for Hadley Junior High School will be prepared onsite at the Hadley Junior High School on days of food service. District 41 will accept large food service deliveries two or three days per week at the Hadley Junior High School.
4. MEAL PREPARATION AND DELIVERY AT THE ELEMENTARY SCHOOLS. Sack lunches will be prepared daily at the Hadley Junior High School for satellite delivery to the elementary schools. Those sack lunches will be provided to the elementary schools to meet all rules and regulations of the Illinois Free Lunch Program. The meal will also include all appropriate condiments, and an occasional bonus item intended to add additional interest and/or calories to the meals. One disposable lunch bag and spork packet will be supplied for each meal served. District 41 will be responsible for providing the correct number of student lunches required by reporting this to the manager (or designee) at Hadley Junior High by 9:30 a.m. daily. District 41 will also be responsible for the bidding and cost of all milk for the elementary schools, as well as the delivery of sack lunches to the elementary schools from Hadley Junior High.
5. EQUIPMENT PURCHASES & MAINTENANCE. All equipment needed onsite for a hot lunch program will be purchased and maintained by District 41.
6. PROGRAM MANAGEMENT. District 15 will employ a full-time kitchen manager and two part-time employees for work at the Hadley Junior High School. District 41 will employ one (1) four-hour and two (2) three-hour food service employees who will work at the Hadley Junior High School under the management and direction of District 15 personnel. If additional food service personnel are required, District 41 and District 15 agree to cooperate in assigning additional personnel and allocating the cost thereof. These personnel are to be designated to the service of food and should be accountable to the District 15 food service administration and District 41 school administration. All employees must attend periodic training provided by District 15. Food service employees' job duties shall include but not be limited to the following:
- 1) Serves all foods and monitors offer vs. serve program, meeting all NSLP program guidelines.
 - 2) Cashier duties including using the Point of Sale system and depositing money.
 - 3) Use of proper food service sanitation and safety procedures.
 - 4) Maintenance and cleaning of all kitchen/serving areas and equipment.
 - 5) Reorders supplies and milk as needed.
 - 6) Monitoring and proper recording of food, supply, and milk inventories on production records.
7. ADMINISTRATIVE OVERSIGHT. District 15 is responsible for all of the following administrative duties:
- 1) Management of District 41 food service employees
 - 2) Periodic trainings on food service sanitation, safety, operations, and point of sale software
 - 3) Allocation of commodity dollars
 - 4) Printed menus will be supplied to the District 41 Business Office no later than two weeks in advance of service to allow adequate time to disseminate copies to parents in each school.
 - 5) Providing recommendations on best practices and providing marketing materials for the Food Service Program to District 41 administration
 - 6) Nutritional analysis of all foods offered in the program
 - 7) Compliance with all National School Lunch Program requirements and regulations (Hadley Junior High)

8) Paying for yearly membership of District 41 in the Northern Illinois Purchasing Cooperative (NIIPC) for all purchasing of food, milk and supplies.

8. SAFETY AND SANITATION. District 15 and District 41 staff will abide by all local health department requirements. A safety program that complies with HACCP principles will be implemented to meet the food safety requirements of the National School Lunch Program.

9. MEAL CHARGES AND INVOICES.

The parties agree as follows:

- 1.) District 41 will pay \$2.00 to District 15 for each sack lunch prepared during the 2011-2012 school year.
- 2.) District 41 will also pay to District 15 the 2011-2012 school year federal free/reduced National School Lunch Program reimbursement, less \$.20 for each free or reduced meal served during the 2011-2012 school year.
- 3.) District 41 will also pay to District 15 the 2011-2012 school year federal free/reduced National School Lunch Program reimbursement, less \$.10 for each paid meal served during the 2011-2012 school year.
- 4.) District 41 will retain all State reimbursement and Special Milk Program reimbursement.
- 5.) District 41 will reimburse District 15 on a monthly basis for all monies posted to the Point of Sale system at Hadley Junior High School.

Invoices based upon these charges will be sent from District 15 to District 41 no later than the 2nd Friday of the following month, and will be paid by District 41 within thirty (30) days after receipt.

10. USDA COMMODITIES. District 41 agrees to supplement the per-meal cash payment to District 15 by sharing all donated USDA commodities with District 15 at no cost to District 15. District 15 will decide: 1) what type and amount of commodities to accept; 2) whether to reprocess the donated commodities; 3) which commodities should be reprocessed; 4) whether to reprocess with the State Board of Education or through an independent cooperative; and 5) whether to store commodities at an off-site location. District 15 will be responsible for paying all invoices from the reprocessing companies and all fees associated with storage and deliveries of commodity products.

11. FIELD TRIP LUNCHES. The kitchen at Hadley Junior High School will prepare a sack lunch for field trips. Scheduled field trips must be reported to Hadley Junior High at least five (5) days prior to the date of the field trip. This report must include the number of students attending the field trip (to adjust lunch counts) and the number of sack lunches needed. Field trip lunches will meet the requirements of the National School lunch program (Hadley Junior High) and Illinois Free Lunch Program (Elementary Schools) These meals require no refrigeration.

Field trip lunches are to be picked up by District 41 personnel from the District 41 kitchen at the Hadley Junior High School prior to 8:30 a.m. on the date of the field trip.

12. NATIONAL SCHOOL LUNCH PROGRAM STATUS. District 41 will apply for and retain its status as a National School Lunch Program Sponsor for Hadley Junior High and will retain responsibility for all paperwork and communications incumbent on that status, including:

- a. The annual Application for Participation in National School Lunch and Food Distribution Programs;
- b. The Renewal Certification of Agreement and Policy Statement;

- c. Free and Reduced Price Meal Applications and all necessary processing and communications to households;
- d. Monthly Claims for Reimbursement; and
- e. Annual Financial Reports.

District 41 will also be responsible for applying for and maintaining its status in the Illinois Free Lunch Program and Special Milk Program for the elementary schools.

13. ADDITIONAL SERVICES. District 15 will accommodate, when possible, requests for additional services (which could include but not be limited to catering for meetings, additional bulk/ala carte food purchases, vending, or milk purchases), at an additional cost to be agreed upon by District 15 and District 41.

14. INDEMNIFICATION. District 41 shall indemnify, release and hold harmless District 15, including its Board Members, in their individual and official capacities the Board's employees and agents and their successors and assigns, from and against any and all claims, demands, liabilities, injuries or causes of actions including, but not limited to, attorneys' fees, costs and expenses of litigation, in connection with a claim against District 15 for property damage or personal injury resulting from District 15's provision of food services to District 41 during the term of this agreement, except for the negligent acts of omissions of District 15.

15. DEFAULT. In the event that one party believes the other to be in default under this Agreement, that party acting through its Superintendent, shall notify the other party in writing and allow that party thirty (30) days from the date of receipt of the notice to cure the default. If the default is not cured, the party having sent the notice of default may terminate this agreement by serving written notice on the other party effective ten (10) days after receipt of the notice by the other party. No waiver of any default shall be implied by the failure of either party to give notice of default, and no express waiver shall affect any other default except this one specified in the waiver.

16. NO ASSIGNMENT. Neither party may assign any rights or duties under this Agreement without the written consent of the other party.

17. NOTICES. All notices to the parties to this agreement shall be made by certified mail to the addresses below:

If to School District 15: Marquardt School District No. 15
 Attn: Superintendent
 1860 North Glen Ellyn Road
 Glendale Heights, Illinois 60139

If to School District 41: Glen Ellyn School District No. 41
 Attn: Superintendent
 793 N. Main St.
 Glen Ellyn, Illinois 60137

18. SUCCESSORS. This Agreement shall be binding upon the successors of the parties respective Boards of Education.

19. HEADINGS. The Agreement heading and all paragraph headings are for quick reference and convenience only and do not alter, amend, explain or otherwise affect the terms and conditions appearing in this Agreement.

20. AMENDMENTS. No modifications or amendments or waiver of any provision hereto shall be valid and binding unless in writing and signed by both parties.

21. COMPLETE UNDERSTANDING. This Agreement sets forth all the terms, conditions, agreements and understandings between District 15 and District 41 relative to the subject matter hereof and there are no agreements or conditions, oral or written, expressed or implied, between them other than as herein set forth.

22. GOVERNING LAW. This Agreement and the rights and responsibilities of the parties hereto shall be interpreted and enforced in accordance with the laws and State of Illinois.

23. EFFECTIVE DATE. The effective date of the Agreement is July 1, 2011 thru June, 30, 2012.

Board of Education
Marquardt School District No. 15
DuPage County, Illinois

Board of Education
Glen Ellyn School District No. 41
DuPage County, Illinois

By: _____
Its: _____

By: _____
Its: _____

Attest: _____
Its: _____

Attest: _____
Its: _____

Date: _____

Date: _____

**INTERGOVERNMENTAL COOPERATION AGREEMENT
FOR FOOD SERVICES
BETWEEN
THE BOARD OF EDUCATION OF MARQUARDT SCHOOL
DISTRICT NO. 15, DUPAGE COUNTY, ILLINOIS
AND
THE BOARD OF EDUCATION OF GLEN ELLYN SCHOOL
DISTRICT NO. 41, DUPAGE COUNTY, ILLINOIS**

THIS AGREEMENT ("Agreement"), is made and entered into this 1st day of July, 2012, by and between the Board of Education of Marquardt School District No. 15, DuPage County, Illinois, ("District 15") and the Board of Education of Glen Ellyn School District No. 41, DuPage County, Illinois, ("District 41").

WITNESSETH

WHEREAS, District 15 and District 41 are authorized to enter into an Intergovernmental Agreement pursuant to Article VII, Section 10, of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et. seq., providing for the execution of agreements and the implementation of cooperative ventures between public agencies of the State of Illinois; and

WHEREAS, District 15 and District 41 are authorized by the School Code of Illinois, 105 ILCS 5/10-22.26, to maintain and operate a school lunch program in accordance with the applicable regulations of the State Board of Education and agencies of the United States Government; and

WHEREAS, subject to the terms set forth herein, District 15 agrees to operate a school food service program at the Churchill Elementary School located at 240 Geneva Road, the Forest Glen Elementary School located at 561 Elm Street, the Benjamin Franklin Elementary School located at 350 Bryant Avenue, the Lincoln Elementary School located at 380 Greenfield Avenue, and the Hadley Junior High School located at 240 Hawthorne Blvd., in District 41 (the "Schools").

NOW THEREFORE, for and in the consideration of the mutual covenants herein contained and each and every act to be performed hereunder by either of the parties hereto, the Board of Education of Marquardt School District No. 15 and the Board of Education of Glen Ellyn School District No. 41 hereby agree as follows:

1. TERMS OF MEAL SERVICE. District 15 will provide meal service to the Schools on the full school days established by District 41 in its annual school calendar for the 2012-2013 school year, a copy of which is attached hereto and made part hereof as Exhibit A, and on the full school days established by District 41 in its annual school calendar for the 2013-2014 school year. Meal service will begin on the first full day for students in August, 2012, and continue until the last full student attendance day in 2014. In the event that the District 41 school calendar for any school year is extended beyond the last full student attendance day in District 15, District 15 agrees to provide meals for each additional day, provided that District 41 shall pay District 15 an additional labor charge of \$192 per day for each additional day.
2. FOOD SERVICE REQUIREMENTS. District 15 will provide school food services which, when served in the designated portion, will meet all meal pattern requirements of the National School Lunch Program, and will include the appropriate servings of the meat/meat alternate, fruit/vegetable, grain/bread, and milk components for an Offer vs. Serve program. District 15 will provide all food, small wares, supply and milk for all schools.

District 15 will also provide the nutritional analysis and the supporting documentation to District 41 for the purposes of meeting the requirements of a School Meal Initiative review conducted by the Illinois State Board of Education. District 15 will make a good faith effort to meet the requirements of this initiative.

3. MEAL PREPARATION AND DELIVERY FOR AT HADLEY JUNIOR HIGH. District 41 lunch meals for Hadley Junior High School will be prepared onsite at the Hadley Junior High School on days of food service. District 41 will accept large food service deliveries two or three days per week at the Hadley Junior High School.
4. MEAL PREPARATION AND DELIVERY AT THE ELEMENTARY SCHOOLS. District 41 lunch meals for the Elementary Schools will be prepared onsite at the District 15 Kitchen on days of food service. Bulk hot lunches will be prepared daily at the District 15 Kitchen for satellite delivery to the elementary schools. District 41 will be responsible for providing the correct number of student lunches required by reporting this to the manager (or designee) at the District 15 kitchen by 9:30 a.m. daily. District 15 will be responsible for the bidding and cost of all milk for the elementary schools, as well as the delivery of bulk hot lunches to the elementary schools from the District 15 kitchen.
5. EQUIPMENT PURCHASES & MAINTENANCE. All equipment needed onsite for both the elementary and Hadley Junior High lunch program will be purchased and maintained by District 41.
6. PROGRAM MANAGEMENT. District 15 will employ a full-time kitchen manager and two part-time employees for work at the Hadley Junior High School. District 41 will employ one (1) four-hour and two (2) three-hour food service employees who will work at the Hadley Junior High School under the management and direction of District 15 personnel. District 41 will also employ all necessary food service personnel for food service at the elementary school. If additional food service personnel are required, District 41 and District 15 agree to cooperate in assigning additional personnel and allocating the cost thereof. All food service personnel are to be designated to the service of food and should be accountable to the District 15 food service administration and District 41 school administration. All employees must attend periodic training provided by District 15. Food service employees' job duties shall include but not be limited be to the following:
 - 1) Serves all foods and monitors offer vs. serve program, meeting all NSLP program guidelines.
 - 2) Cashier duties including using the Point of Sale system and depositing money.
 - 3) Use of proper food service sanitation and safety procedures.
 - 4) Maintenance and cleaning of all kitchen/serving areas and equipment.
 - 5) Reorders supplies and milk as needed.
 - 6) Monitoring and proper recording of food, supply, and milk inventories on production records.
7. ADMINISTRATIVE OVERSIGHT. District 15 is responsible for all of the following administrative duties:
 - 1) Management of District 41 food service employees
 - 2) Periodic trainings on food service sanitation, safety, operations, and point of sale software
 - 3) Allocation of commodity dollars
 - 4) Printed menus will be supplied to the District 41 Business Office no later than two weeks in advance of service to allow adequate time to disseminate copies to parents in each school.
 - 5) Providing recommendations on best practices and providing marketing materials for the Food Service Program to District 41 administration
 - 6) Nutritional analysis of all foods offered in the program
 - 7) Compliance with all National School Lunch Program requirements and regulations

8) Paying for yearly membership of District 41 in the Northern Illinois Purchasing Cooperative (NIIPC) for all purchasing of food, milk and supplies.

8. SAFETY AND SANITATION. District 15 and District 41 staff will abide by all local health department requirements. A safety program that complies with HACCP principles will be implemented to meet the food safety requirements of the National School Lunch Program.

9. MEAL CHARGES AND INVOICES.

The parties agree as follows:

- 1.) District 41 will also pay to District 15 the 2012-2013 school year federal free/reduced National School Lunch Program reimbursement, less \$.20 for each free or reduced meal served during the 2012-2013 school year.
- 2.) District 41 will also pay to District 15 the 2012-2013 school year federal free/reduced National School Lunch Program reimbursement, less \$.10 for each paid meal served during the 2012-2013 school year.
- 3.) District 41 will reimburse District 15 on a monthly basis for all monies posted to the Point of Sale system at Hadley Junior High School and each Elementary School.

The referenced pricing for sub-paragraphs 1 and 2 above shall be adjusted for the 2012-2013 school year based upon any differences between the 2011-2012 school year and the 2012-2013 school year federal free/reduced National School Lunch Program guidelines. Meal pricing and delivery/pick-up charges for the 2013-2014 and subsequent school years will be determined by District 15 by June 30th of the prior school year. In no event will the meal pricing and delivery/pick up charges for any school year be lower than the pricing for such goods and services for the 2012-2013 school year, nor will the meal pricing for any school year exceed the federal and State school lunch program reimbursement for that year.

Invoices based upon these charges will be sent from District 15 to District 41 no later than the 2nd Friday of the following month, and will be paid by District 41 within thirty (30) days after receipt.

10. USDA COMMODITIES. District 41 agrees to supplement the per-meal cash payment to District 15 by sharing all donated USDA commodities with District 15 at no cost to District 15. District 15 will decide: 1) what type and amount of commodities to accept; 2) whether to reprocess the donated commodities; 3) which commodities should be reprocessed; 4) whether to reprocess with the State Board of Education or through an independent cooperative; and 5) whether to store commodities at an off-site location. District 15 will be responsible for paying all invoices from the reprocessing companies and all fees associated with storage and deliveries of commodity products.

11. FIELD TRIP LUNCHES. District 15 kitchen will prepare a sack lunch for elementary school field trips and Hadley kitchen will prepare sack lunches for Hadley Junior High field trips. Scheduled field trips must be reported to District 15 or Hadley at least five (5) days prior to the date of the field trip. This report must include the number of students attending the field trip (to adjust lunch counts) and the number of sack lunches needed. Field trip lunches will meet the requirements of the National School lunch program. These meals require no refrigeration.

Field trip lunches are to be picked up by District 41 personnel from the District 15 kitchen prior to 8:30 a.m. on the date of the field trip.

12. NATIONAL SCHOOL LUNCH PROGRAM STATUS. District 41 will apply for and retain its status as a National School Lunch Program Sponsor for the Schools in District 41 and will retain responsibility for all paperwork and communications incumbent on that status, including:

- a. The annual Application for Participation in National School Lunch and Food Distribution Programs;
- b. The Renewal Certification of Agreement and Policy Statement;
- c. Free and Reduced Price Meal Applications and all necessary processing and communications to households;
- d. Monthly Claims for Reimbursement; and
- e. Annual Financial Reports.

District 41 will also be responsible for applying for and maintaining its status in the Illinois Free Milk Program for the elementary schools.

13. ADDITIONAL SERVICES. District 15 will accommodate, when possible, requests for additional services (which could include but not be limited to catering for meetings, additional bulk/ala carte food purchases, vending, or milk purchases), at an additional cost to be agreed upon by District 15 and District 41.

14. TERMS AND CONDITIONS OF AGREEMENT. After the 2013-2014 school year, this agreement may be renewed from year-to-year by mutual agreement of the parties.

15. INDEMNIFICATION. District 41 shall indemnify, release and hold harmless District 15, including its Board Members, in their individual and official capacities the Board's employees and agents and their successors and assigns, from and against any and all claims, demands, liabilities, injuries or causes of actions including, but not limited to, attorneys' fees, costs and expenses of litigation, in connection with a claim against District 15 for property damage or personal injury resulting from District 15's provision of food services to District 41 during the term of this agreement, except for the negligent acts of omissions of District 15.

16. DEFAULT. In the event that one party believes the other to be in default under this Agreement, that party acting through its Superintendent, shall notify the other party in writing and allow that party thirty (30) days from the date of receipt of the notice to cure the default. If the default is not cured, the party having sent the notice of default may terminate this agreement by serving written notice on the other party effective ten (10) days after receipt of the notice by the other party. No waiver of any default shall be implied by the failure of either party to give notice of default, and no express waiver shall affect any other default except this one specified in the waiver.

17. NO ASSIGNMENT. Neither party may assign any rights or duties under this Agreement without the written consent of the other party.

18. NOTICES. All notices to the parties to this agreement shall be made by certified mail to the addresses below:

If to School District 15:	Marquardt School District No. 15 Attn: Superintendent 1860 North Glen Ellyn Road Glendale Heights, Illinois 60139
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If to School District 41: Glen Ellyn School District No. 41
Attn: Superintendent
793 N. Main St.
Glen Ellyn, Illinois 60137

19. SUCCESSORS. This Agreement shall be binding upon the successors of the parties respective Boards of Education.

20. HEADINGS. The Agreement heading and all paragraph headings are for quick reference and convenience only and do not alter, amend, explain or otherwise affect the terms and conditions appearing in this Agreement.

21. AMENDMENTS. No modifications or amendments or waiver of any provision hereto shall be valid and binding unless in writing and signed by both parties.

22. COMPLETE UNDERSTANDING. This Agreement sets forth all the terms, conditions, agreements and understandings between District 15 and District 41 relative to the subject matter hereof and there are no agreements or conditions, oral or written, expressed or implied, between them other than as herein set forth.

23. GOVERNING LAW. This Agreement and the rights and responsibilities of the parties hereto shall be interpreted and enforced in accordance with the laws and State of Illinois.

24. EFFECTIVE DATE. The effective date of the Agreement is July 1, 2012 thru June, 30, 2014.

Board of Education
Marquardt School District No. 15
DuPage County, Illinois

Board of Education
Glen Ellyn School District No. 41
DuPage County, Illinois

By: _____
Its: _____

By: _____
Its: _____

Attest: _____
Its: _____

Attest: _____
Its: _____

Date: _____

Date: _____

Glen Ellyn School District #41 Board Report

Date: April 18, 2011

Title: Copy Machine RFP Results

Contact: Robert J. Ciserella – Assistant Superintendent–Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long-Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

District 41 entered into a 42 month lease/service agreement with Konica Minolta in December 2007 for 19 copiers throughout the District. This lease/service agreement ends in June 2011. Annually, District 41 prints approximately 9,000,000 pages per year. This includes copying and network printing. In anticipation of this agreement ending, district administration released a Request for Proposal (RFP) for copier lease/service agreement to 12 vendors. Completed RFPs were due March 28, 2011. Please see attached spreadsheet for a complete summary by vendor of all bid requirements and costs as submitted.

The existing Konica Minolta fleet agreement covers 19 pieces of copier equipment. These include 15 complete workstations with a variety of finishing abilities, three tabletop copiers and one color workstation. The existing fleet of 15 workstations provides copies at the rate of 75 copies per minute, the three tabletop and one color workstation at the rate of 20 per minute. The estimated annual cost of the existing equipment fleet is \$67,385 with service/consumable costs of \$49,905 for a total estimated annual cost of \$117,290.

The RFP was structured so that the equipment lease costs were separate from the service agreement for a 36 month term. The service agreement is an annual agreement based on an estimated number of copies made yearly multiplied by a per-page cost. Monthly page-count estimates are reconciled annually. If the actual page count exceeds the estimated page count for the year, a reconciling payment would be made based on the same per-page cost as the annual service agreement. This agreement includes all training, service to machines and toner.

Twelve vendors replied to the RFP fourteen proposals. The administration reviewed the costs, as well as the requirements set forth in the RFP, in making its recommendation. Chicago Office Technology Group, COTG, provides the district with the lowest overall cost and fulfills all of the requirements set forth in the RFP. The annual lease cost of the proposal is \$54,133.92. The estimated annual service/consumable costs are \$42,621.97 with total estimated annual cost of \$96,755.89. This proposal represents an estimated annual savings of approximately \$20,534.11 over the current Konica Minolta agreement.

Please see attached spreadsheet for related cost information.

Additional Costs and Information:

There are no known additional costs associated with this recommendation.

Recommendation:

This item is presented for discussion purposes. The administration will recommend at the May 2, 2011, Board of Education meeting that the Board approve the copier bid proposal from Chicago Office Technology Group for a 36-month copier equipment lease in the amount of \$290,267.67. Annual equipment lease cost is \$54,133.92 and estimated annual service/consumable costs are \$42,621.97. The total estimated annual lease cost of \$96,755.89.

Copy Machine RFP Results

Copier Equipment	Vendor Manufacturer	Image Tech Toshiba	Image Tech Toshiba	CORE Konica	CORE Konica	United Lanier	XEROX XEROX
Automatic Document Feeder, 50 pages		X	X	X	X	X	X
Stapling feature		X	X	X	X	X	X
Scan to file feature		X	X	X	X	X	X
Scan to e-mail feature		X	X	X	X	X	X
75 PPM for all workroom machines		85	75	95	75	80	75
Booklet maker feature with saddle stitch on all workroom machines		X	X	X	X	X	X
Remote access for copier counts and service alerts		X	X	X	X	X	X
Full network capability		X	X	X	X	X	X
Paper capacity trays for workroom machines will minimally hold the equivalent of 5 reams of 8 ½ x 11 stock		X	X	X	X	X	X
Additional paper trays for workroom machines to hold at least 4 other paper sizes that are adjustable by size and/or orientation		X	X	X	X	X	X
3-hole punch feature		X	X	X	X	X	X
Double sided feature		X	X	X	X	X	X
Photo/Text output feature		X	X	X	X	X	X
Output sizes to 11x17 especially for workroom machines		X	X	X	X	X	X
Size of equipment should not exceed existing Konica Minolta equipment measurements		X	X	X	X	X	X
Equipment - cost per year (15 Workstations, 3 Tabletops & 1 Color Workstation)		71,148.00	65,724.00	74,160.00	70,362.00	62,760.00	96,036.00
Equipment total cost for all three years		213,444.00	197,172.00	222,480.00	211,086.00	188,280.00	288,108.00
Service Agreement							
All service calls		X	X	X	X	X	X
All toner supplies and staples		X	X	X	X	X	X
All service parts		X	X	X	X	X	X
Proposals must include all D41 staff training and include a detail staff training plan. This staff training plan must include D41 tech staff for network connectivity issues.		X	X	X	X	X	X
Service Agreement - cost per year		46,285.85	49,885.85	44,437.21	58,837.21	59,552.55	20,144.53
Service Agreement - total cost for all three years		138,857.55	149,657.55	133,311.64	176,511.64	178,657.65	60,433.58
Sub-total equipment & service agreement per year		117,433.85	115,609.85	118,597.21	129,199.21	122,312.55	116,180.53
Equipment & Service Agreement - total cost for all three years		352,301.55	346,829.55	355,791.64	387,597.64	366,937.65	348,541.58

"DRAFT UNTIL APPROVED"

Copy Machine RFP Results

Copier Equipment	Vendor Manufacturer	Image Tech Toshiba	Image Tech Toshiba	CORE Konica	CORE Konica	United Lanier	XEROX XEROX
RFP Requirements							
Company background and history		X	X	X	X	X	X
Equipment specifics, including feature differences, if any:							
Indicate if equipment has ability to make copies using construction paper grade stock		X	X	X	X	X	X
Maximum paper weight capability		X	X	X	X	X	X
Restrictions if any, bypass only, single sided only, etc.		X	X	X	X	X	X
Overall dimensions of equipment		X	X	X	X	X	X
Power requirements for each item		X	X	X	X	X	X
Proposed equipment deployment		X	X	X	X	X	X
All copiers should be pooled under the same contract with an annual copy and print allowance including all service and maintenance		X	X	X	X	X	X
9,000,000 annual copy allowance at a fixed price		X	X	X	X	X	X
Example lease document		X	X	X	X	X	X
Example service agreement document		X	X	X	X	X	X
Lease costs by item		5,929.00	5,477.00	6,180.00	5,863.50	5,230.00	8,003.00
Service agreement costs for 3 tabletops & 1 color workstation		782.15	782.15	778.10	778.10	837.71	1,678.71
Service agreement costs		3,075.00	3,375.00	2,925.00	4,125.00	4,125.00	0.00
Proposals should include a guaranteed response time for service calls		X	X	X	X	X	X
List of school district references with complete contact information		X	X	X	X	X	X
Resume of the team associated w/the account w/years of industry experience of each individual		X	X	X	X	X	X

"DRAFT UNTIL APPROVED"

Copy Machine RFP Results

"DRAFT UNTIL APPROVED"

Copier Equipment	Vendor Manufacturer	Cannon Cannon	Konica Konica	Martin Cannon	IPC Ricoh	Proven Toshiba	Gordon Sharp	Image System Savin	COTG XEROX
Automatic Document Feeder, 50 pages		X	X	X	X	X	X	X	X
Stapling feature		X	X	X	X	X	X	X	X
Scan to file feature		X	X	X	X	X	X	X	X
Scan to e-mail feature		X	X	X	X	X	X	X	X
75 PPM for all workroom machines		75	75	75	80	75	75	75	75
Booklet maker feature with saddle stitch on all workroom machines		X	X	X	X	X	X	X	X
Remote access for copier counts and service alerts		X	X	X	X	X	X	X	X
Full network capability		X	X	X	X	X	X	X	X
Paper capacity trays for workroom machines will minimally hold the equivalent of 5 reams of 8 1/2 x 11 stock		X	X	X	X	X	X	X	X
Additional paper trays for workroom machines to hold at least 4 other paper sizes that are adjustable by size and/or orientation		X	X	X	X	X	X	X	X
3-hole punch feature		X	X	X	X	X	X	X	X
Double sided feature		X	X	X	X	X	X	X	X
Photo/Text output feature		X	X	X	X	X	X	X	X
Output sizes to 11x17 especially for workroom machines		X	X	X	X	X	X	X	X
Size of equipment should not exceed existing Konica Minolta equipment measurements		X	X	X	X	X	X	X	X
Equipment - cost per year (15 Workstations, 3 Tabletops & 1 Color Workstation)		62,303.88	75,094.68	74,268.00	77,880.00	83,862.36	63,363.60	68,472.00	54,133.92
Equipment total cost for all three years		186,911.64	225,284.04	222,804.00	233,640.00	251,587.08	190,090.80	205,416.00	162,401.76
Service Agreement									
All service calls		X	X	X	X	X	X	X	X
All toner supplies and staples		X	X	X	X	X	X	X	X
All service parts		X	X	X	X	X	X	X	X
Proposals must include all D41 staff training and include a detail staff training plan. This staff training plan must include D41 tech staff for network connectivity issues.		X	X	X	X	X	X	X	X
Service Agreement - cost per year		45,711.98	39,318.65	48,746.11	39,280.01	28,149.83	40,494.14	53,634.82	42,621.97
Service Agreement - total cost for all three years		137,135.93	117,955.95	146,238.33	117,840.03	84,449.48	121,482.41	160,904.46	127,865.91
Sub-total equipment & service agreement per year		108,015.86	114,413.33	123,014.11	117,160.01	112,012.19	103,857.74	122,106.82	96,755.89
Equipment & Service Agreement - total cost for all three years		324,047.57	343,239.99	369,042.33	351,480.03	336,036.56	311,573.21	366,320.46	290,267.67

Copy Machine RFP Results

Copier Equipment	Vendor Manufacturer	Cannon Cannon	Konica Konica	Martin Cannon	IPC Ricoh	Proven Toshiba	Gordon Sharp	Image System Savin	COTG XEROX
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"DRAFT UNTIL APPROVED"

RFP Requirements									
Company background and history		X	X	X	X				
Equipment specifics, including feature differences, if any:									
Indicate if equipment has ability to make copies using construction paper grade stock		X	X	X	X	X	X	X	X
Maximum paper weight capability		X	X	X	X	X	X	X	X
Restrictions if any, bypass only, single sided only, etc.		X	X	X	X	X	X	X	X
Overall dimensions of equipment		X	X	X	X	X	X	X	X
Power requirements for each item		X	X	X	X	X	X	X	X
Proposed equipment deployment		X	X	X	X	X	X	X	X
All copiers should be pooled under the same contract with an annual copy and print allowance including all service and maintenance		X	X	X	X	X	X	X	X
9,000,000 annual copy allowance at a fixed price		X	X	X	X	X	X	X	X
Example lease document		X	X	X	X	X	X	X	X
Example service agreement document		X	X	X	X	X	X	X	X
Lease costs by item		5,191.99	6,257.89	6,189.00	6,490.00	6,988.53	5,280.30	5,706.00	4,511.16
Service agreement costs for 3 tabletops & 1 color workstation		884.33	651.55	912.18	1,098.33	845.82	749.51	1,094.57	1,066.88
Service agreement costs		2,925.00	2,625.00	3,150.00	2,175.00	1,500.00	2,625.00	3,375.00	2,484.95
Proposals should include a guaranteed response time for service calls		X	X	X	X	X	X	X	X
List of school district references with complete contact information		X	X	X	X	X	X	X	X
Resume of the team associated w/the account w/years of industry experience of each individual		X	X	X					

Glen Ellyn School District #41 Board Report

Date: April 18, 2011

Title: Transportation Bid Results

Contact: Robert J. Ciserella – Assistant Superintendent–Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

In 2001, District 41 named Laidlaw Transit, Inc. (n/k/a First Student) as the successful bidder for the transportation services of the district. The contract was awarded for three years and then extended on a year-to-year basis through and including the 2010-2011 school year.

In December of 2010, business officials from several of the Glenbard associated districts began discussing a transportation consortium which might yield improved service and economies of scale as a result of going out to bid as a whole, larger entity. Bid documents were created for a consortium of districts 87, 16, 41 and 89 with the assistance of legal counsel. Bid conditions require each individual district to enter into a separate contract with the successful bidder.

On March 11, 2011, the consortium caused to be published a solicitation for bid for transportation services for a three-year period beginning July 1, 2011, and concluding on June 30, 2014. Bids were due back to the consortium on March 28, 2011, at which time a public bid opening was held. Four transportation companies submitted bids, while two companies declined to participate. The three-year totals for each individual school district, as well as the Consortium as a whole, are set forth in the table below.

Vendor	Septran	Illinois Central	Westway Coach	First Student
District 87	\$ 9,578,974.09	\$ 7,269,030.67	\$ 10,839,106.84	\$ 7,499,399.04
District 16	\$ 393,818.40	\$ 573,392.49	\$ 872,810.86	\$ 600,977.13
District 41	\$ 2,604,774.49	\$ 1,810,506.90	\$ 2,629,854.96	\$ 3,096,373.17
District 89	\$ 2,572,670.35	\$ 1,728,565.78	\$ 2,577,305.03	\$ 2,397,677.28
Total	\$15,150,237.33	\$ 11,381,495.84	\$ 16,919,077.69	\$ 13,594,426.62

Positive Connections and Lakeview Bus picked up bid documents but did not submit a bid.

Illinois Central School Bus, LLC provided the lowest bid, submitting an overall bid price of \$11,381,495.84 which is \$2,212,930.78 less than the next lowest bidder, First Student, for the consortium as a whole for the three-year contract. The cost difference between Illinois Central School Bus, LLC and First Student for District 41 is \$1,285,866.27 over the three-year contract period. The individual yearly contract amounts are as follows: 2012 - \$597,507.31; 2013 - \$603,482.38; and 2014 - \$609,517.21.

Review of contract documents by attorneys, Franczek Radelet, verification of insurance coverage and references have been completed satisfactorily.

Additional Costs and Information:

Additional costs associated with this recommendation include attorney fees for creation of bid documents and contracts. At this time, these costs have not yet been determined. However, they will be proportioned by the district's that participated in the bidding process.

Recommendation:

This item is presented for discussion purposes. The administration will recommend at the May 2, 2011, Board of Education meeting that the Board approve the transportation bid from Illinois Central School Bus, LLC in the amount of \$1,810,506.90 for the three-year contract period beginning July 1, 2011, and ending June 30, 2014.

Glen Ellyn School District #41 Board Report

Date: April 18, 2011
Title: Hadley Computer Refresh
Contact: Mike Wood – Director of Technology

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #3 of the Superintendent's Long-Range Plan: District technology will stay current with industry standards that support 21st century learning.

Discussion:

The District currently has 259 classroom desktop computers at Hadley Jr. High and 270 laptops for student and staff use. The desktop computers range in age from six to nine years old and all warranties have expired. The Technology Department is experiencing regular hardware failures with this equipment. The laptops range in age from one to five years old. Most of these laptops are still serviceable but difficult to manage as they are on large carts which are located in the LLC primarily and difficult to move. As part of the District's Long Range Technology Plan and Age and Obsolescence plan this equipment is due for refresh this summer, both desktops and laptops.

To better support 21st century learning the Administration plans to take a different approach to allocating technology for classroom use. The Administration recommends installing a single computer in each classroom for teacher use and to control all audio visual technology in the classroom for instruction and presentation purposes. New desktops will also be provided for office staff and specialists. This approach will bring our fleet of desktops down to 160 and free up valuable floor space in our classrooms.

The 270 existing laptops will be pooled together and divided among the schools with 150 remaining at Hadley and 120 distributed to the grade schools to add to their fleet of mobile technology. The 150 laptops remaining at Hadley will be available on a checkout basis in the LLC for staff and students.

Administration also recommends the purchase of 500 netbooks and 30 storage carts for use at Hadley that will be available to grade-level teams distributed by content area. The netbook carts will be stationed throughout the building in close proximity to the grade-level content teams' assigned classrooms.

The Administration has contacted two vendors for pricing on the equipment, Heartland Business Systems and Tiger Direct. The pricing from both vendors is below:

Tiger Direct

Hewlett Packard	Qty	Cost	Ext. Cost
HP 8100 Desktop	160	\$851.25	\$136,200.00
5 Yr Ext. Warranty	160	\$86.99	\$13,918.40
HP 19" LCD Monitor	160	\$130.52	\$20,883.20
Total		\$1,068.76	\$171,001.60

	Qty	Cost	Ext. Cost
HP 5103 Mini	500	\$511.50	\$255,750.00
3 Yr Ext. Warranty	500	\$126.88	\$63,440.00
Storage Cart	30	\$1,244.17	\$37,325.10
Total		\$1,882.55	\$356,515.10
			\$527,516.70

Heartland

Hewlett Packard	Qty	Cost	Ext. Cost
HP 8100 Desktop	160	\$742.00	\$118,720.00
5 Yr Ext. Warranty	160	\$75.00	\$12,000.00
Storage Cart	30	\$1,244.17	\$37,325.10
HP 19" LCD Monitor	160	\$135.00	\$21,600.00
Total		\$2,196.17	\$189,645.10

	Qty	Cost	Ext. Cost
HP 5103 Mini	500	\$497.00	\$248,500.00
3 Yr Ext. Warranty	500	\$76.00	\$38,000.00
Total		\$573.00	\$286,500.00

Total \$476,145.10

Lease Information

5 Year Dollar Buyout Lease

Annual Cost	Total Cost over 5 Yr	Interest Paid
\$41,179.83	\$205,899.15	\$16,254.05

3 Year FMV Lease

Annual Cost	Total Cost over 3 Yr	Interest Paid
\$90,175.92	\$270,527.76	-\$15,972.24

Total Lease	\$476,426.91	\$281.81
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The District will lease the desktop computers on a 5 year dollar buyout lease; at the end of the term of the lease Administration will have the option of keeping the equipment and repurposing the equipment. The netbooks will be acquired with a 3 year fair market value lease, at the end of the lease term the Administration will return the hardware to the leasing company and refresh the netbooks with more current technology.

Additional Costs and Information:

With the expansion of wireless devices the Technology Department will purchase 50 wireless access points at a cost of \$65.00 each for a total investment of \$3,250.00 to reinforce the wireless coverage throughout the Jr. High and grade schools. The access points will be purchased with a single payment using budgeted dollars.

The Administration has done a cost evaluation to determine if leasing would be more cost effective than a onetime purchase of the hardware. The interest paid on the 5 year dollar buyout lease by the end of the lease will be \$16,254.05; the district will save \$15,972.24 off the hardware cost under the terms of the 3 year fair market value lease agreement. The total interest paid for both leases over 5 years will be \$281.81 and this total is less than the cost of disposal of the equipment.

Recommendation:

Administration recommends acquiring 160 desktop computers, 500 netbooks and 30 netbook storage carts from Heartland Business Systems. The Administration also recommends acquiring the desktop computers with extended 5 year warranty, monitors and storage carts through a 5 year dollar buyout lease from American Capital. The annual lease cost will be \$41,179.83; the total investment at the end of the lease term will be \$205,899.15 and the interest paid on the lease will be \$16,254.05.

Administration recommends acquiring 500 netbooks with 3 year extended warranty with a 3 year fair market value lease through American Capital. The annual lease cost will be \$90,175.92 and the total investment at the end of the lease term will be \$270,527.76, this is a savings of \$15,972.24 from the total cost of \$286,500.00 for the netbooks with 3 year warranty.

The total annual cost of both leases will be \$131,355.75, the total cost for both leases at the end of the lease terms will be \$476,426.91 and the total interest paid for both leases will be \$281.81.

Glen Ellyn School District #41 Board Report

Date: April 18, 2011

Title: Employee Dental Benefit Program

Contacts: Laurie Campbell/Director of Human Resources
Robert Ciserella/Assistant Superintendent-FFO

Long-Range Plan Focus: This recommendation provides for alignment with Goals #2 and #6 of the Superintendent's Long-Range Plan:

Goal #2: The development of our most valuable asset, our employees, will focus on the acquisition of skills and organizational structures necessary for the 21st century educational environment. These skills include critical thinking, problem-solving, technology, communication and collaboration and the attributes of those who are able to thrive in a culture of a professional learning community.

Goal #6: The district will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion: The dental insurance plan currently offered to the employees of District 41 is up for renewal on July 1, 2011. The dental insurance plan is currently self-funded and administered by BlueCross BlueShield (BCBS). According to the current premium-sharing structure, the district pays 100% of single coverage and the employee pays 100% for coverage of additional eligible dependents.

Every year, the administration along with the Insurance Review Team, meets on a quarterly basis to review the performance of the plan. As of February 2011, the dental plan ran at a deficit with a 101% loss ratio. On an annual basis, the administration meets with the team to determine the funding factors for the upcoming plan year. These funding factors are designed to maintain the overall health of the dental fund balance over a 12-month period while not overcharging employees for coverage.

Two years ago, the Board approved an increase in premiums that included the establishment of a separate reserve for Incurred But Not Reported (IBNR) Claims. IBNR reserving is standard underwriting practice in the insurance industry and is designed to account for future (unreported) benefit obligations should District 41 decide to change administrators or move to a fully funded dental program. Once the district has accrued the \$30,000 in the IBNR reserve, this percentage will no longer be added to the renewal rate except in the case of a needed adjustment due to headcount change and/or trend.

Additionally, the administration's recommendation two years ago included a one percent increase for monthly cash flow reserves for use with the self-funded dental plan. Funds collected for the purposes of IBNR and for cash flow reserves are accounted for and tracked separate from paid claims and premium collection. As of March 2011, we currently have a balance of \$7,340 in the IBNR fund and \$7,340 in the cash flow reserve fund.

Dental Renewal 04-11 doc.

This year, we received our renewal from BlueCross BlueShield, our current claims administrator, as well as a proposal from the Educational Benefits Cooperative (EBC). District 41 joined EBC last year for medical coverage. BlueCross BlueShield (BCBS) reviewed our claims and recommended an increase of 3.6% to our premiums. In keeping with our commitment to fund the IBNR and the cash flow accounts, an additional 2% would be added to the recommended increase for a total increase of 5.6%. EBC provides coverage through MetLife and is proposing a decrease of 3.4%. EBC functions like a fully funded dental insurance plan. With the move to EBC, we would no longer need to collect the additional 2% in premiums as any run-out claims would be covered by the cooperative and the district would no longer have the claim risk associated with a self-funded plan. The balance in the current IBNR and cash flow reserve fund would be used to cover any run-out costs incurred by the district in the transition.

The Insurance Review Team met today to review the two dental proposals and supports the recommendation to move to EBC.

Additional Costs and Information:

There are no known additional costs associated with this recommendation.

Recommendation:

This item is presented for discussion purposes. The 2012 rates for dental represent a reduction of 3.4% compared to the 2011 rates. The change in rates becomes effective July 1, 2011, with the start of the new dental plan year. The administration will recommend at the May 2, 2011, Board of Education meeting that the Board approve the proposal to change from the existing self-funded dental plan to the Educational Benefits Cooperative for dental coverage.

Glen Ellyn School District #41 Board Report

Date: April 18, 2011
Title: Renewal of Jostens Publication Agreement – Hadley Yearbook 2011/12
Contact: Robert J. Ciserella – Assistant Superintendent–Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long-Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

On May 18, 2009, the Board of Education approved the contract with Josten's for publishing of the annual Hadley Junior High School yearbook. The yearbook is a 64 page, all color, hardcover book.

Josten's 2011/12 per-unit pricing is \$14.30 for an estimated 1,140 books with a total contract of \$16,302. The Josten's contract was structured to allow for two, one-year rollovers of the contract with a per-unit price of \$13.88 for the 2011 school year and \$14.30 for the 2012 school year. Costs associated with the Hadley yearbook are flow-through expenses at no cost to the district.

Additional Costs and Information:

There are no known additional costs associated with this recommendation.

Recommendation:

This information is presented for discussion. The administration will recommend at the May 2, 2011, Board of Education meeting that the Board approve the one-year contract rollover for yearbook publication with Josten's for printing of the 2011-2012 Hadley Junior High School Yearbook at a cost of \$14.30 per book, 64 page, all color, hardcover format.

Glen Ellyn School District 41 Board Report

Date: April 18, 2011
Title: Hadley Courtyard Project Bid Results
Contact: Bob Ciserella – Assistant Superintendent Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long-Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

The administration, in partnership with District and Hadley building staff, met on several occasions to develop a plan for the Hadley courtyard focused on creating an outdoor learning environment that is educationally, environmentally and economically sustainable. Particular attention was paid to minimize the impact to surrounding classrooms and maximize this space on behalf of students, staff and community stakeholders.

District administration has created a capital projects timeline identifying potential capital projects through the year 2020. The Hadley courtyard project is presented as a capital project for the summer of 2011. This project aligns also with the recommendations made by the Master Facility Steering Committee. The group recognized the importance of space outside the classroom and the building as places for extending learning, and the report encouraged that the development of any long-range plan should maximize these spaces as well.

The administration, in conjunction with FGM Architects, developed a conceptual plan for the courtyard project. It is estimated the space will accommodate up to three classrooms of students and provide for programs in literacy, science, library and math studies. Additionally, it is anticipated this space will be used by the Hadley arts programs.

Included within the initial report to the Board, the concept plan included three separate learning spaces and a small amphitheater. These areas will be constructed with permeable pavers connected by a paved sidewalk which will allow students and staff to transition from space to space as necessary. Areas not constructed with permeable pavers will be seeded for grass growth. Every attempt to maintain the existing trees will be made.

Preliminary design concepts have been shared with Village of Glen Ellyn officials. The administration estimates storm water costs will add an additional \$33,000 to the cost of the project, which have been included in the base bid.

When bid documents were created, the base bid included all the alternates discussed at previous Board meetings. These alternates include the water feature, performance area, installation of drain tile, water proofing and light fixtures. Each alternate was itemized in determining the total cost of the project and those costs have been included in the base bid.

On March 16, 2011, the district went to bid for the Hadley project. Bid proposals were returned on March 31, 2011. A total of three contractors presented bid proposals. The bid results are set forth in the table below:

Description	LITE Construction	Copenhaver Construction	Kovilic Construction
Base Bid (Includes allowances of \$3,000)	\$207,082	\$219,000	\$428,000
Deductables:			
Water Feature	\$38,000	DNB	\$39,000
Performance Area	\$15,000	DNB	\$20,000
Drain Tile/Foundation Water proofing	\$7,000	\$8,000	\$15,000
Light Fixtures	\$13,000	\$15,000	\$50,000

Additional Costs and Information:

The total estimated professional fees associated with this project are \$30,000. These fees include engineering and architectural expenditures.

Recommendation:

This item is presented for discussion purposes. The administration will recommend at the May 2, 2011, Board of Education meeting that the Board approve the Hadley courtyard bid by LITE Construction in the amount of \$207,082 to redevelop the Hadley courtyard.