



11-11

Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

AGENDA

**GLEN ELLYN SCHOOL DISTRICT 41
BOARD OF EDUCATION REGULAR MEETING**

**JANUARY 18, 2011
7:30 P.M.**

**CHURCHILL SCHOOL
240 GENEVA ROAD
GLEN ELLYN, ILLINOIS**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Public Participation**
- V. Recognition**
- VI. Presentations, Reports and Initiative Updates**
 - A. Churchill School Presentation
- VII. Superintendent's Report**
 - A. Board meeting agenda format
- VIII. Board Reports**
- IX. Discussion Items**
 - A. Class Size Targets Attachment 1
 - B. Request for Proposal for Auditor Services Attachment 2
 - C. Glenbard Area Property Tax Appeals Cooperative Proposed IGA Attachment 3
 - D. Board Policy and Procedures First Readings
 - Section II-School Board
 - Section IV-Operational Services, Policy #4:30 Revenue & Investments Attachment 4
- X. Action Items**
 - A. Consent Agenda
 - 1. Human Resources
 - (a) Personnel Report Handout
 - Employment Recommendations

- Additional Supplemental Pay Position
 - Multi-Year Employment Contract
2. Finance Facilities and Operations Attachment 5
- (a) Treasurer's Report
 - (b) Investment Schedule
 - (c) Monthly Revenue/Expenditure Summary Report
 - (d) Summary of Bills & Payroll
 - (e) School District Payment Order
 - (f) Vandalism/Damage Report
 - (g) Disposal of Surplus Property
 - (h) 2010-2011 FOIA Report
3. Other Matters
- (a) Board Regular Meeting Minutes
 - January 3, 2011 Regular Meeting and Closed Session Minutes Attachment 6
- B. Superintendent's Recommendations
- 1. Innovative Modular Solutions Lease Renewal Attachment 7
 - 2. Resolution Authorizing Intervention in Proceedings before the State of Illinois Property Tax Appeal Board Attachment 8
 - 3. Board Policy and Procedures Compliance Revisions- First Readings and Adoption Attachment 9

XI. Upcoming Meetings

- February 7, 2011 Board of Education Regular Meeting, 7:30 p.m., Central Services Office
- February 21, 2011 Public Hearing, 7:15 p.m., Abraham Lincoln School; Regular Board Meeting, 7:30 pm (or immediately following the Public Hearing), Abraham Lincoln School

XII. Other

XIII. Public Participation

XIV. Adjourn to Closed Session

XV. Return to Open Session

XVI. Adjournment

Glen Ellyn School District #41 Board Report

Date: January 18, 2011

Title: Class Size Targets

Contacts: Laurie Campbell, Director of Human Resources

Long-Range Plan Focus: The Class Size Target Recommendation supports the following component of the Long-Range Plan:

Goal #2: Utilize district resources responsibly and in alignment with student learning priorities.

Target #1: Five year financial plan will demonstrate resource stability, long-range planning and fiscal responsibility, and address physical space needs.

Discussion: The administrative team is about to begin work on the staffing plan for the 2011-2012 school year. One of the first steps in the process is to identify class size targets for the upcoming school year. For the last six years, the class size targets have been as follows.

- 20-22 students per class in grades K-2
- 23-25 students per class in grade 3
- 25-27 students per class in grades 4-5
- 26-28 students per class in grades 6-8

We are once again recommending guidelines for use when considering staffing below the targets within available resources. While the targets help us to create equity in class size from classroom to classroom across the District, there may be circumstances when the students' needs dictate the consideration of adding a section or an instructional aide. We recommend a review of the targets with consideration given to, but not a guarantee of, adding staff in the following situations:

- The academic performance of a grade level at a particular school is significantly below the norm for the district. Grade level MAP Testing results and ISAT results will be used as the comparative measure.
- Class sizes across a grade level rise to at least an average of two students above the grade level target.

The review and, if necessary, recommendation for additional staff would be completed by the Administrative Team.

For the 2009-2010 and 2010-2011 school years, we provided additional staff at Lincoln and at Churchill based on performance. The need for additional staff outside of the targets will be conducted on an annual basis as we prepare our staffing plan and analyze available resources.

Recommendation: This report is for discussion only with action at the February 7, 2011, meeting of the Board of Education.

Glen Ellyn School District #41 Board Report

Date: January 18, 2011

Title: Request for Proposal for Auditor Services

Contact: Bob Ciserella, Assistant Superintendent - Finance, Facilities & Operations

Long-Range Plan Focus: This recommendation provides alignment with Goal #2, Target #1 of the Superintendent's Five-Year Plan:

Target #1 – Five-year financial plan will demonstrate resource stability, long-range planning and fiscal responsibility, and address physical space needs.

Discussion: On October 14, 2010, Glen Ellyn School District 41 posted legal notice for a Request for Proposal (RFP) for Audit Services for the years ending June 30, 2011, 2012 and 2013. Said notice was published by Gatehouse Media Suburban Newspapers, a newspaper of general circulation in the areas of Glen Ellyn, Wheaton, Glendale Heights, Lombard and Carol Stream. Eight RFPs were sent to regional firms located in the metropolitan area. RFPs were due back to District 41 on November 5, 2010. Of the eight RFPs sent, five proposals were received. Pricing by year and other important data is detailed below:

Fiscal Year 2011	Miller Cooper	Mathieson Moyski	Evans Marshall	Klein Hall	Baker Tilly
Annual Audit Fees	\$27,000	\$22,500	\$26,325	\$19,600	\$27,000
Single Audit Fees	<u>4,500</u>	<u>4,000</u>	<u>2,025</u>	<u>3,300</u>	<u>5,000</u>
Total for 2011	\$31,500	\$26,500	\$28,350	\$22,900	\$32,000
2012					
Annual Audit Fees	\$28,000	\$23,175	\$27,115	\$20,180	\$27,800
Single Audit Fees	<u>4,600</u>	<u>4,120</u>	<u>2,085</u>	<u>3,400</u>	<u>5,100</u>
Total for 2012	\$32,600	\$27,295	\$29,200	\$23,580	\$32,900
2013					
Annual Audit Fees	\$29,000	\$23,870	\$27,950	\$20,780	\$28,600
Single Audit Fees	<u>4,700</u>	<u>4,250</u>	<u>2,150</u>	<u>3,500</u>	<u>5,200</u>
Total for 2013	\$33,700	\$28,120	\$30,100	\$24,280	\$33,800
Additional Fees Per Year	\$800	0	Unknown	0	0
Three-Year Audit Fee Total	\$100,200	\$81,915	\$87,650	\$70,760	\$98,700
Number of Employees in the Public Sector	34	15	Unknown	8	125
Number of K-12 Clients	30	20	6	16	120

On December 9, 2010, the administration and Drew Ellis, Finance Committee and Board of Education Member, interviewed three candidate firms for auditor services. The firms of Evans Marshall and Klein Hall were not selected for interviews, as each of these firms is significantly smaller than the three selected. Each firm was given approximately 45 minutes to make its presentation and answer any questions. On December 10, 2010, Drew Ellis, Phyllis Hanna and Bob Ciserella met to discuss the candidates and arrive at a consensus in making a recommendation to the Finance and Facilities Committee. Several factors were considered in making a final determination as to this recommendation. They are as follows:

- Single and multi-year costs
- Size of audit firm
- Number of educational audit clients
- Proven track record
- Capacity of the firm for the rotation of staff
- Capacity for higher level of internal review
- Additional staff time required in the initial year to make an auditor change
- Internal training to audit clients provided
- Internal technology department expertise
- Available external resources to assist in the fraud detection process

While the interview team thought each of the candidate firms could provide the district with excellent services, the administration believes the incumbent firm of Baker Tilly would provide services which surpass the other candidate firms. The interview team took into consideration the higher cost of selecting Baker Tilly and believes that the existing positive relationship, along with the certain disruption to staff in the event of a change in auditors, outweighs the cost differential. Significant factors which contribute to this decision include greater capacity for higher level of internal review, internal fraud detection processes, size of audit firm and proven track record with District 41.

The administration has provided for all possible costs relative to auditor services. However, it is possible costs could be reduced by elimination of the need for the single audit. School districts are required by federal law to complete a single audit when federal revenues exceed the threshold of \$500,000 annually. If federal revenues do not exceed the \$500,000 threshold, the cost of audit services will be reduced accordingly.

Recommendation: This information is presented for discussion purposes. The administration will present this information to the Board of Education for approval of the contract extension with Baker Tilly for auditing services for fiscal years 2011, 2012 and 2013 in the amount of \$32,000, \$32,900 and \$33,800 for a three-total of \$98,700 at its February 7, 2011, meeting.

Glen Ellyn School District #41 Board Report

Date: January 18, 2011

Title: Glenbard Area Property Tax Appeals Cooperative
Intergovernmental Agreement

Contact: Bob Ciserella, Assistant Superintendent - Finance, Facilities & Operations

Long-Range Plan Focus: This recommendation provides alignment with Goal #2, Target #1 of the Superintendent's Five-Year Plan:

Target #1 - Five-year financial plan will demonstrate resource stability, long-range planning and fiscal responsibility, and address physical space needs.

Discussion: Glenbard associated school districts including Districts 87, 15, 16, 41, 44, 89 and 93 have proposed forming a cooperative to appeal filings at both the Property Tax Appeal Board, PTAB, and the DuPage County Board of Review, BOR, level. The intention of the agreement is to create an efficient and cost-effective process for the school districts to review, monitor, contest and defend the assessed valuation of real property within the boundaries of the school districts.

The cooperative will be led by a Governing Board which will include one representative of each of the member districts. Powers of the board will include the ability to hire and retain appraisers, consultants and attorneys to effectuate the purpose of the agreement. Funding will be achieved through each member district contributing a pro rata share based upon the school district's tax rate for each property in question during an assessment year. District 87 as the high school district for each elementary school district will serve as the chair of the committee and be responsible for handling all financially related matters. Each district has the right to withdraw from the IGA, once the board of the withdrawing district passes a resolution of its intent to withdraw, by providing a minimum thirty days notice.

Recommendation: This information is presented for discussion purposes. The administration recommends that the Board of Education supports the recommendation to join the Glenbard Area Property Tax Appeals Cooperative. This matter will be presented to the Board of Education for approval at its February 7, 2011, meeting.

**GLENBARD AREA PROPERTY TAX APPEALS COOPERATIVE
INTERGOVERNMENTAL AGREEMENT**

THIS AGREEMENT is made and entered into by and between those school districts located in and about the boundary area of Glenbard Township High School District No. 87, DuPage County, Illinois, ("School Districts") set forth in Section 2.a.

WITNESSETH:

WHEREAS, each of the parties to this Agreement is a public school district and unit of local government which exercises the power to extend a tax upon real property within its boundaries and which depends in part upon property tax revenues to carry out its duties and purposes;

WHEREAS, certain property owners within the taxing jurisdiction of the parties to this Agreement have filed appeals and/or complaints with the DuPage County Board of Review ("Board of Review") and/or the Illinois Property Tax Appeal Board ("PTAB") seeking to reduce the assessed valuation of their properties;

WHEREAS, the School Districts wish to join together to review, monitor, contest and defend the assessed valuation of real property within the boundaries of their districts and otherwise protect their revenue interests in such property; and

WHEREAS, the School Districts are authorized to enter into this Intergovernmental Agreement pursuant to Section 3 of the *Intergovernmental Cooperation Act*, 5 ILCS 220/3.

NOW, THEREFORE, in consideration of the terms and conditions contained in this Intergovernmental Agreement, and other good and valuable consideration, the School Districts agree as follows:

1. Purpose

The purpose of this Agreement is to create an efficient and cost-effective process for the School Districts to review, monitor, contest, and defend the assessed valuation of real property within the boundaries of the School Districts.

2. Method

a. There is hereby created a Governing Board which shall consist of one representative from each School District that is party to this Agreement. Unless otherwise provided by a particular School District, the representative from each School District shall be the School District's chief business official. The School Districts that are a party to this Agreement are Glenbard Township High School District No. 87, Marquardt School District No. 15, Queen Bee School District No. 16, Glen Ellyn School District No. 41, Lombard School District No. 44, Glen Ellyn School District No. 89, and Community Consolidated School District No. 93.

b. The Chair of the Governing Board shall be the chief business official from Glenbard Township High School District No. 87. The Governing Board shall meet as frequently as necessary and as the Chairperson shall direct, but in no case less than once per year.

c. Only those School Districts which participate financially pursuant to Paragraph 4 in a particular assessment appeal can determine strategy, settlement outcome, or other matters concerning that appeal.

3. Powers of the Governing Board.

The Governing Board is hereby empowered to perform all acts necessary to the accomplishment of the aforesaid purpose including but not limited to retaining appraisers, consultants, and attorneys to effectuate the purpose of this Agreement.

4. Procedure and Funding.

a) All funds necessary to accomplish the aforesaid purpose shall be payable pro rata based upon the member School District's respective portion of the tax rate for each property in question for the assessment year which is the subject of the taxpayer's Board of Review or PTAB appeal. For purposes of this section, the phrase "respective portion of the tax rate" shall be interpreted to mean the quotient of a School District's tax rate for the year in question divided by the aggregate of all tax rates for the School Districts which are participating in a particular tax appeal.

b) Only those School Districts which are affected by the assessment of a particular property shall be required to contribute to payment of the expenditures incurred as to that property.

5. Ex-Officio Status

Other taxing districts, including municipalities, park districts, and library districts who may levy taxes on a particular property but do not participate in this Agreement as full members may participate on an ex-officio basis in a particular appeal in the following manner.

a) Ex-officio members shall not be responsible for any expenses under this Agreement but may contribute funds at their discretion. Ex-officio members who choose to contribute funds for a particular appeal based on the formula provided in Paragraph 4 shall participate in that appeal as full members.

b) Ex-officio members may provide information and expertise to the other members of this Agreement.

6. Handling and Accountability of Funds.

The Chair shall be responsible for handling the financial matters resulting from this Agreement. This responsibility includes billing member taxing districts, receiving funds, depositing funds in a bank account opened for purposes of this Agreement, and paying expenses

which arise under the Agreement. Decisions regarding the expenditure of funds shall be made by the Governing Board if they effect all of the members. Decisions regarding the expenditure of funds which effect less than all of the members shall be made by the members affected. All funding necessary to effectuate the purpose of this Agreement shall be paid within thirty (30) days of receipt of billing.

The Chair shall determine the amount owed by each of the School Districts to this Agreement pursuant to the formula provided in Paragraph 4 as to each property for which expenditure of funds is required.

A report of all receipts and disbursements shall be forwarded to the representative of each member to this Agreement on a quarterly basis. These reporting requirements shall only apply to any quarter in which receipts or disbursements have occurred.

7. Records of Meetings.

The Governing Board shall appoint one of its members as secretary. The secretary shall prepare minutes of each meeting and shall send draft minutes to each School District's representative not later than seven days after each meeting.

8. Submission of Appraisals and Reports of Experts

All reports or appraisals obtained from any experts pursuant to the purpose of this Agreement shall be made available to each of the parties hereto which is contributing toward expenditures being incurred in the matter.

9. Amendment of Agreement

This Agreement may be amended at any time for the purpose of adding additional parties or for other appropriate reasons. Additional parties must be units of local government with taxing authority on properties overlapping the boundaries of Glenbard Township High School District No. 87 and shall be admitted with the same rights, responsibilities and duties, as the original signatories to this Agreement. An amendment of this Agreement shall take effect upon its approval by the governing boards of two-thirds of the Taxing Districts then parties to the Agreement.

10. Withdrawal

Any party to this Agreement shall have the right to withdraw from the Agreement, in the following manner:

- a) The board of the withdrawing party shall pass a resolution declaring its intention to withdraw effective on a specified date, which date shall not be less than thirty (30) days from the date of its resolution, and shall send a certified copy of said resolution to the Chair not less than thirty (30) days before the effective date of withdrawal.

- b) Withdrawal by any party shall not result in the discharge of any legal or financial liability incurred by such party before the effective date of withdrawal. All such liabilities shall continue until properly discharged or settled by the withdrawing party. In addition, the withdrawing party shall have continued financial responsibility for those appeals in which the withdrawing party participated until those appeals are concluded.

11. Duration of Intergovernmental Agreement.

This Agreement shall become effective upon the date of its approval by the board of each of the parties hereto. It shall remain in full force and effect indefinitely until the occurrence of either of the following events:

- a) All School Districts have withdrawn as provided for in Section 10; or
- b) All School Districts, or all remaining governmental units, mutually agree to terminate this Agreement by joint resolution passed by the boards of the parties to the Agreement.

The termination of this Agreement shall not act to discharge any liability incurred by the School Districts who are parties to this Agreement. After the effective date of termination, the Governing Board shall continue to exist for the limited purpose of discharging the debts and liabilities incurred pursuant this Agreement until such time as those have been fully discharged.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and approved by the proper officers of each of the parties, and attested by the proper officer, on the dates written below.

Glenbard Township High School District No. 87 Lombard School District No. 44

By: _____ By: _____
Dated: _____ Dated: _____

Marquardt School District No. 15 Glen Ellyn School District No. 89

By: _____ By: _____
Dated: _____ Dated: _____

Queen Bee School District No. 16

**Community Consolidated School District
No. 93**

By: _____

By: _____

Dated: _____

Dated: _____

Glen Ellyn School District No 41

By: _____

Dated: _____

Glen Ellyn School District #41 Board Report

"DRAFT UNTIL APPROVED"

Date: January 18, 2011
Title: Board Policy and Procedures Section II Review-First Readings
Contact: Dr. Ann Riebock, Superintendent

Long-Range Plan Focus: NA

Discussion: The Board of Education Policy Committee examines the policy manual on a regular basis for policy and/or procedures revisions, updates and/or additions. The recommended revisions that follow represent Section II Board policies and/or procedures that have been reviewed by the Policy Committee and updated as a result of changes in Illinois or Federal law that require revisions in order for the District to be compliant, or to reflect current policy and/or practices.

Policy #	Title	Comments
2:10	School District Governance	No change.
2:20	Powers and Duties of the School Board	Language update in red.
2:20E	Exhibit-Waiver and Modification Request Process	(replaces what was formerly Exhibit 2:210-E)
2:30	School Board Elections	Language update in red to coincide with language of Election Commission and changes in election law.
2:40 2:40AP (Deleted)	No changes Administrative Procedure-Board Member Oath of Office	No change. Deleted because it is not a practice that is followed.
2:50	Board Member Term of Office	No change.
2:60	Board Member Removal from Office	No change.
2:70 2:70E	Vacancies on School Board-Filling Vacancies Exhibit-Checklist for Filling Board Vacancy Appointment	No change. No change.
2:80 280E	Board Member Oath and Conduct Exhibit-Board Member Code of Conduct	No change. Language update in red.
2:90	Board Self-Evaluation	Language update in red.
2:100	Board Member Conflict of Interest	No change.

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Attachment 4

2:105	Ethics and Gift Bank	No change.
2:110	Qualifications, Term and Duties of Board Officers	No change.
2:120 2:120E (Deleted)	Board Member Development	No change.
2:125 2:125E1 2:125E2	Board Member Expenses Exhibit-Board Member Travel Expense Voucher Exhibit-Board Member Travel Expense Purchase Order	No change. No change. No change.
2:130	Board-Superintendent Relationship	No change.
2:140	Communications to and from the Board	Language update in red.
2:150	Committees	Language update in red.
2:150 AP	Administrative Procedure-Superintendent Committees	No change.
2:160	School Attorney	No change.
2:170 2:170AP	Procurement of Architectural, Engineering, and Land Surveying Services Administrative Procedure-Qualification Based Selection	No change. Language and format updated to coincide with IASB's.
2:190	Mailing Lists for Receiving Board Material	No change.
2:200 2:200AP	Types of School Board Meetings Administrative Procedure-Types of School Board Meetings	No change. No change.
2:210 2:210AP1 2:210AP2	Organizational School Board Meeting Administrative Procedure-Organizational School Board Meeting Agenda Administrative Procedure-Organizational School Board Meeting Scripts	Language update in red. No change. No change.
2:220 2:220E1 2:220E2 2:220E3	School Board Meeting Procedure Exhibit-Board Treatment of Closed Meeting Verbatim Records and Minutes Exhibit-Motion to Adjourn to Closed Meeting Exhibit-Closed Meeting Minutes	No change. No change. No change. No change.
2:230	Public Participation at School Board Meetings and Petitions to the Board	Language update in red to coincide with current practice.
2:240 2:240E1 2:240E2 2:240E3	Board Policy Development Exhibit-Policy Reference Education Subscription Service (PRESS) Issue Updates Exhibit-Policy Manual Updates	Language update in red to coincide with current practice. No change. No change.

<p>2:250 2:250AP</p> <p>2:250E</p> <p>2:250E1 2:250E2 2:250E3</p>	<p>Access to District's Public Records Administrative Procedure-Access to and Copying of District's Public Records</p> <p>Exhibit-Written Request for District Records</p>	<p>Updated is included with Board Policy and Procedures Compliance Revisions</p> <p>Update is included with Board Policy and Procedures Compliance Revisions</p> <p>Update is included with Board Policy and Procedures Compliance Revisions</p>
<p>2:260 2:260AP</p>	<p>Uniform Grievance Procedure Administrative Procedure-Guidelines for Investigating Complaints and Allegations of Misconduct</p>	<p>Language update in red.</p> <p>Language update in red.</p>

Recommendation: The Administration recommends that the Board of Education review and suggest revisions as appropriate for the policies and procedures presented above. This information will be presented to the Board for a second reading and possible adoption at the February 7, 2011 Regular Board Meeting.

**Finance, Facilities
and Operations
Financial
Attachments**

**Board Meeting
January 18, 2011**

Glen Ellyn School District 41

**Period Ending:
December 31, 2010**

Draft Until Approved

**Finance, Facilities, and Operations
Consent Agenda Items**

January 18, 2011

Table of Contents

- (a) Treasurer's Report
- (b) Investment Schedule
- (c) Monthly Revenue/Expenditure Summary Report
- (d) Summary of Bills and Payroll
- (e) School District Payment Order for period December 14, 2010 – January 14, 2011
- (f) Vandalism/Damage Report
- (g) Disposal of Surplus Property
- (h) 2010-2011 FOIA Report

Glen Ellyn School District 41
Treasurer's Report

December 2010

FUND	FUND BALANCE 11/30/2010	CASH BAL. 11/30/2010	REVENUE	EXPENDITURES	INVESTMENTS (Increase) Decrease	LIABILITIES (Increase) Decrease	CASH BAL. 12/31/2010	INVESTMENTS AT COST	CASH + INVESTMENTS	LIABILITIES - RECEIVABLE (YTD)	FUND BALANCE 12/31/2010
Education	27,125,635.20	\$ 1,030,188.91	\$ 1,172,980.30	\$ 2,866,490.65	\$ 2,150,550.22	\$ (1,029,725.01)	457,503.77	\$24,198,335.80	\$24,655,839.57	\$ (470,152.28)	25,125,991.85
Self-Insurance Dental	86,524.23	86,524.23	26,011.34	20,869.20	-	-	91,666.37	-	91,666.37	-	91,666.37
Operations and Maintenance	5,298,338.13	14,766.00	48,344.52	189,434.34	(31,979.52)	306,133.00	147,829.66	5,315,551.65	5,463,381.31		5,463,381.31
Debt Service	3,018,139.02	285.97	18,522.26	-	(18,546.50)	-	261.73	3,036,399.55	3,036,661.28	-	3,036,661.28
Transportation	703,356.13	411.08	5,748.28	57,843.28	51,708.71	-	24.79	651,236.34	651,261.13	-	651,261.13
Municipal Retirement/Social Security	936,899.49	330.38	7,033.80	85,579.86	78,120.20	96.17	0.69	858,351.92	858,352.61	(0.82)	858,353.43
S&C Life Safety	-	-	-	-	-	-	-	-	-	-	-
Capital Projects	199,765.13	115.94	4.73	-	(4.73)	-	115.94	199,653.92	199,769.86	-	199,769.86
Working Cash	3,234,621.20	44.60	30.66	-	(30.66)	-	44.60	3,234,607.26	3,234,651.86	-	3,234,651.86
Tort	2,202.01	73.48	10.23	-	(10.23)	-	73.48	2,138.76	2,212.24	-	2,212.24
Totals	\$ 40,605,480.54	\$ 1,132,740.59	\$ 1,278,686.12	\$ 3,220,217.33	\$ 2,229,807.49	\$ (723,495.84)	\$ 697,521.03	\$37,496,275.20	\$38,193,796.23	\$ (470,153.10)	\$38,663,949.33

"DRAFT UNTIL APPROVED"

December 2010

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
Education Fund								
P415	156123	09/15/10	01/28/11	135	249,800.00	0.178%	164.47	CD
P416	156120-2	09/15/10	02/24/11	162	659,400.00	0.251%	397.71	CD
P417	157004-8	10/04/10	03/14/11	161	1,000,000.00	0.220%	999.88	CD
P405	151455-6	06/15/10	04/14/11	303	2,500,000.00	0.310%	6,586.96	CD
P418	158474	11/30/10	04/14/11	135	200,000.00	0.120%	90.74	CD
P406	150633-8	06/02/10	04/28/11	330	999,500.00	0.480%	4,345.51	CD
P407	150622-32	06/02/10	05/12/11	344	2,600,000.00	0.510%	12,652.14	CD
P408	150621	06/02/10	05/31/11	363	1,010,000.00	0.543%	5,455.36	CD
P409	150620	06/02/10	06/02/11	365	1,926,000.00	0.543%	10,460.83	CD
P419	158466-473	11/30/10	06/14/11	196	1,197,098.00	0.150%	990.58	CD
P410	151451-4	06/15/10	06/15/11	365	2,000,000.00	0.500%	10,018.76	CD
P420	158460-65	11/30/10	06/29/11	211	700,000.00	0.180%	752.17	CD
P412	155216-20	09/01/10	09/01/11	365	2,000,000.00	0.310%	7,723.91	CD
P413	155214-5	09/01/10	09/14/11	378	1,000,000.00	0.310%	3,309.80	CD
P411	150619	06/02/10	09/15/11	470	1,197,000.00	0.621%	9,538.82	CD
IPTIP					629,201.81			
ISDLAF					4,330,335.99			
Total Education Fund:					24,198,335.80	0.348%	73,487.64	
Operations and Maintenance Fund								
P414	15521	09/01/10	01/20/11	141	200,000.00	0.230%	177.70	CD
P417	157004-8	10/04/10	03/14/11	161	300,000.00	0.220%	300.01	CD
P406	150633-8	06/02/10	04/28/11	330	301,200.00	0.480%	1,304.32	CD
P408	150621	06/02/10	05/31/11	363	300,000.00	0.543%	1,620.58	CD
P413	155214-5	09/01/10	09/14/11	378	400,000.00	0.310%	1,323.83	CD
P411	150619	06/02/10	09/15/11	470	45,000.00	0.621%	242.06	CD
IPTIP					637,698.55			
ISDLAF					3,131,653.10			
Total Operations and Maintenance Fund:					5,315,551.65	0.357%	4,968.50	
Debt Service Fund								
P411	150619	06/02/10	09/15/11	470	56,000.00	0.621%	302.48	CD
IPTIP					164,643.33			
ISDLAF					2,815,756.22			
Total Debt Service Fund:					3,036,399.55	0.621%	302.48	
Transportation Fund								
IPTIP					-			
ISDLAF					651,236.34			
Total Transportation Fund:					651,236.34	0.000%	-	
Municipal Retirement/Social Security Fund								
P416	156120-2	09/15/10	02/24/11	162	90,000.00	0.251%	54.29	CD
P406	150633-8	06/02/10	04/28/11	330	90,000.00	0.480%	391.48	CD
P408	150621	06/02/10	05/31/11	363	90,000.00	0.543%	486.25	CD
P409	150620	06/02/10	06/02/11	365	74,000.00	0.543%	407.92	CD
IPTIP					118,019.85			
ISDLAF					396,332.07			
Total Municipal Retirement/Social Security Fund:					858,351.92	0.454%	1,339.94	
Capital Improvements Fund								
G405	50016574	09/20/10	09/20/11	365	100,000.00	1.850%	1,850.00	CD
IPTIP					1,320.95			

December 2010

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
ISDLAF					98,332.97			
Total Capital Improvements Fund:					199,653.92	1.850%	1,850.00	
Working Cash								
G386	50016574	01/29/10	01/29/11	365	1,200,000.00	1.100%	13,200.00	CD
P411	150619	09/15/10	06/02/11	470	702,000.00	0.621%	5,594.20	CD
G405	50016574	09/20/10	09/20/11	365	900,000.00	1.850%	16,650.00	CD
IPTIP					4,741.49			
ISDLAF					427,865.77			
Total Working Cash fund:					3,234,607.26	1.190%	35,444.20	
TORT Fund								
IPTIP					-			
ISDLAF					2,138.76			
Total Tort Fund:					2,138.76			
Total Current Operating Funds Investments					37,496,275.20			

Total Investment Interest Due	117,392.76
--------------------------------------	-------------------

Average Portfolio Yield		0.47%
	Account Balances	
IPTIP Monthly Average Rate	1,555,625.98	0.121%
ISDLAF Monthly Average Rates:		
Liquid Class	548,993.16	0.020%
Max Class	11,304,658.06	0.05%

Note: C in the "Identifier" column denotes Community Bank
G in the "Identifier" column denotes Glen Ellyn Bank & Trust
M in the "Identifier" column denotes MB Financial Bank
P in the "Identifier" column denotes PMA/ISDLAF

Note: CD in the "Type" column denotes Certificate of Deposit
CP in the "Type" column denotes Commercial Paper
TN in the "Type" column denotes Treasury Notes
FHLB in the "Type" column denotes Federal Home Loan Bank Note
FNMA in the "Type" column denotes Federal Natl Mortgage Assn Note
FHLMC in the "Type" column denotes Federal Home Loan Mortgage Corporation Note

**Glen Ellyn School District 41**

Finance, Facilities & Operations

**Monthly Revenue/Expenditure Summary Report Overview
December 2010****Revenues**

Overall district revenues are approximately 2.69% greater than last year for the same fiscal period. Year to date, Corporate Personal Property Taxes, CPPRT, and federal funds are substantially greater than the same period of last year.

Expenditures

Expenditures are greater than last year's amount by .85% for the same fiscal period.

Scorecard Summary

The administration has reviewed the criteria established during the Scorecard development process and feels significant progress has been made in aligning budgeted and actual financial results. However, the administration continues to be concerned with the lack of state financing and the resulting effect on the district's financial condition.

Glen Ellyn School District 41, 793 N. Main St., Glen Ellyn, IL 60137

Phone 630.790.6400 Fax 630.790.1867 www.d41.org

**Glen Ellyn District 41
Monthly Revenue/Expenditure Summary Report**

December 2010

Revenues

Function	Category	MTD Received	YTD Received	Revenue Budget	To Be Received	YTD % Received	Prior Year % Rec'd	
1100	Property Taxes	273,450.79	20,355,026.40	39,387,238.00	19,032,211.60	51.68%	52.85%	
1200	Personal Property Taxes	196,029.16	581,753.41	870,000.00	288,246.59	66.87%	33.16%	
1300	Tuition	500.00	259,558.00	231,750.00	(27,808.00)	112.00%	109.34%	
1400	Field Trip/Bus Fees	263.75	1,125.25	25,500.00	24,374.75	4.41%	24.49%	
1500	Interest Earnings	929.40	124,871.38	245,750.00	120,878.62	50.81%	30.95%	
1600	Food Services	11,768.15	91,526.23	202,600.00	111,073.77	45.18%	50.47%	
1700	Student Fees	3,090.26	351,342.06	423,000.00	71,657.94	83.06%	86.98%	
1900	Donations/Misc Revenue	12,118.69	55,431.55	187,700.00	132,268.45	29.53%	65.50%	
3000	Unrestricted State Funds	120,240.96	601,204.80	1,013,720.00	412,515.20	59.31%	42.74%	
3100	Restricted State Funds	461,813.62	1,497,332.24	1,907,159.00	409,826.76	78.51%	44.07%	
4000	Federal Funds	172,470.00	795,340.05	949,943.00	154,602.95	83.73%	40.71%	
7000	Fund Transfers	-	116,272.24	116,273.00	0.76	100.00%	0.00%	
Grand Total All Funds		1,252,674.78	24,830,783.61	-	45,560,633.00	20,729,849.39	54.50%	51.81%

Expenditures

Object	MTD Expended	YTD Expended	YTD Encumbrances	Expenditure Budget	Budget Available	YTD % Expended	Prior Year % Exp'd	
100	Salaries	2,165,618.88	9,578,278.61	-	26,271,451.00	16,693,172.39	36.46%	36.34%
200	Benefits	434,173.27	1,990,546.20	-	5,456,672.00	3,466,125.80	36.48%	38.93%
300	Purchased Services	198,610.48	2,040,371.48	108,018.21	3,957,744.00	1,809,354.31	51.55%	46.57%
400	Supplies/Materials	140,763.32	892,614.46	127,600.65	2,273,279.00	1,253,063.89	39.27%	40.25%
500	Capital Outlay	63,182.53	1,207,725.29	124,258.37	2,021,177.00	689,193.34	59.75%	53.58%
600	Dues & Fees	2,769.09	30,768.54	-	66,970.00	36,201.46	45.94%	58.68%
600	Principal/Interest Payments		254,750.00		2,609,500.00	2,354,750.00	9.76%	11.24%
600	Tuition	194,230.56	976,895.93		1,579,511.00	602,615.07	61.85%	49.24%
	Fund Transfers	-	116,272.24		116,273.00	0.76	100.00%	0.00%
Grand Total All Funds		3,199,348.13	17,088,222.75	359,877.23	44,352,577.00	26,904,477.02	38.53%	37.68%

**Glen Ellyn School District 41
Monthly Summary of Bills and Payroll**

December, 2010

<u>FUND</u>	<u>OTHER EXPENDITURES</u>	<u>GROSS PAYROLL</u>	<u>TOTAL EXPENDITURES</u>
Education	\$699,587.97	\$2,166,902.68	\$2,866,490.65
Self-Insurance Dental	\$20,869.20	0.00	20,869.20
Operations & Maintenance	\$189,434.34	0.00	189,434.34
Debt Service	\$0.00	0.00	0.00
Transportation	\$57,843.28	0.00	57,843.28
Municipal Retirement/Social Security	\$85,579.86	0.00	85,579.86
Capital Projects	\$0.00	0.00	0.00
Working Cash	\$0.00	0.00	0.00
Tort	\$0.00	0.00	0.00
TOTAL	<u>\$1,053,314.65</u>	<u>\$2,166,902.68</u>	<u>\$3,220,217.33</u>



Glen Ellyn School District 41

Robert J. Ciserella, Assistant Superintendent for Finance, Facilities & Operations

School District Payment Order

The Treasurer, Robert J. Ciserella, of Glen Ellyn School District 41 in DuPage County, shall pay to the order of the attached list of vendors the sum of \$1,301,241.96 for December Accounts Payable and Payroll Liability checks and \$1,051,111.24 for January Interim Account Payable and checks.

This order authorizes the Treasurer to pay Board-approved bills before the meeting minutes are officially approved.

By order of the School Board of Glen Ellyn District 41.

Order Date: January 18, 2011

President

Secretary

Glen Ellyn School District 41, 793 N. Main St., Glen Ellyn, IL 60137

Phone 630.790.6400 Fax 630.790.1867 www.d41.org

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
8308	CAWIEZEL, PAT	12/16/2010	-35.00	V
8515	ENGSTROM, VANESSA	12/16/2010	-625.00	V
8585	AFLAC	12/15/2010	86.46	R
8586	AFSCME	12/15/2010	1,683.52	R
8587	AMERIPRISE FINANCIAL	12/15/2010	250.00	R
8588	DUPAGE CREDIT UNION	12/15/2010	2,075.00	R
8589	FIDELITY INVESTMENTS	12/15/2010	3,064.95	R
8590	FORTUNATO, KNOBBE, DAVENPORT & ARNO	12/15/2010	41.18	R
8591	GLEN ELLYN EDUCATION ASSN	12/15/2010	16,146.19	R
8592	GLEN STEARNS CHAPTER 13 TRUSTEE	12/15/2010	407.50	R
8593	GREAT AMERICAN LIFE INS	12/15/2010	1,330.00	R
8594	JAY K LEVY & ASSOCIATES	12/15/2010	69.23	R
8595	LINCOLN INVESTMENT PLANNING	12/15/2010	1,620.00	R
8596	SDU	12/15/2010	300.00	R
8597	UNITED STATES TREASURY	12/15/2010	160.42	R
8598	ACUTE CARE EDUCATION SYSTEMS	12/14/2010	30.00	R
8599	ALARCON, LILLI	12/14/2010	562.50	R
8600	ASSN SUP & CURR DEVEL	12/14/2010	1,385.00	R
8601	AT&T	12/14/2010	6,676.22	R
8602	AT&T INTERNET SERV	12/14/2010	1,050.00	R
8603	BENTSEN, SAM	12/14/2010	35.00	R
8604	CULLIGAN WATER CONDITIONING	12/14/2010	106.00	R
8605	DAVY, KAREN	12/14/2010	200.00	R
8606	DUPAGE CHILDREN'S MUSEUM	12/14/2010	750.00	R
8607	GONZALEZ, MARY	12/14/2010	75.00	R
8608	HANSELMANN, JERRY	12/14/2010	35.00	R
8609	ICE MOUNTAIN SPRING WATER	12/14/2010	55.70	R
8610	ILLINOIS GRD SCL MUSIC ASSN	12/14/2010	792.50	R
8611	ILLINOIS STATE POLICE	12/14/2010	39.25	R
8612	MAWI	12/14/2010	300.00	R
8613	NORTHERN ILLINOIS GAS	12/14/2010	568.19	R
8614	OTIS ELEVATOR INC	12/14/2010	7,800.60	R
8615	PYONE, CHO	12/14/2010	543.75	R
8616	STOUT, STACEY	12/14/2010	8.61	R
8617	TOMASZKIEWICZ, FRANK	12/14/2010	29.81	R
8618	UNITED STATES POSTAL SERVICE	12/14/2010	3,000.00	R
8619	VANGUARD ENERGY SERVICES LLC	12/14/2010	12,601.75	R
8620	AFLAC	12/30/2010	86.46	R
8621	AFSCME	12/30/2010	1,683.52	R
8622	AMERIPRISE FINANCIAL	12/30/2010	250.00	R
8623	DUPAGE CREDIT UNION	12/30/2010	2,075.00	R
8624	FIDELITY INVESTMENTS	12/30/2010	3,063.44	R
8625	FORTUNATO, KNOBBE, DAVENPORT & ARNO	12/30/2010	41.18	R
8626	GLEN ELLYN EDUCATION ASSN	12/30/2010	16,133.04	R
8627	GLEN STEARNS CHAPTER 13 TRUSTEE	12/30/2010	407.50	R
8628	GREAT AMERICAN LIFE INS	12/30/2010	1,330.00	R
8629	JAY K LEVY & ASSOCIATES	12/30/2010	69.23	R
8630	LINCOLN INVESTMENT PLANNING	12/30/2010	1,620.00	R
8631	SDU	12/30/2010	300.00	R
8632	UNITED STATES TREASURY	12/30/2010	160.42	R
8633	ADT	12/21/2010	127.82	R
8634	ADVANCED FITNESS SYSTEMS INC	12/21/2010	190.00	R
8635	ALARCON, LILLI	12/21/2010	637.50	R
8636	ALEXIAN BROS BEHAVIORIAL	12/21/2010	696.00	R
8637	AMERICAN TAXI DISPATCH	12/21/2010	1,343.25	R
8638	ANDERSON PEST CONTROL	12/21/2010	276.00	R

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT	CHE TYP
8639	ANDERSON'S BOOKSHOP	12/21/2010	4,188.81	R
8640	ANDERSON, EDWIN	12/21/2010	10,539.50	R
8641	ANDRADE, CARRIE	12/21/2010	102.50	R
8642	APPLE INC	12/21/2010	1,398.00	R
8643	ARAMARK CORP	12/21/2010	24,975.45	R
8644	ARMBRUST PLUMBING INC	12/21/2010	1,892.00	R
8645	B & H PHOT VIDEO PRO AUDIO	12/21/2010	799.00	R
8646	BAKER TILLY VIRCHOW KRAUSE	12/21/2010	6,560.00	R
8647	BILL LANE & ASSOCIATES	12/21/2010	3,585.35	R
8648	BLUE CROSS/BLUE SHIELD	12/21/2010	20,869.20	R
8649	BMO MASTERCARD	12/21/2010	0.00	C
8650	BMO MASTERCARD	12/21/2010	0.00	C
8651	BMO MASTERCARD	12/21/2010	0.00	C
8652	BMO MASTERCARD	12/21/2010	0.00	C
8653	BMO MASTERCARD	12/21/2010	0.00	C
8654	BMO MASTERCARD	12/21/2010	0.00	C
8655	BMO MASTERCARD	12/21/2010	0.00	C
8656	BMO MASTERCARD	12/21/2010	18,399.20	R
8657	BRITTON, HEATHER	12/21/2010	697.50	R
8658	BRUESCH, JANET	12/21/2010	15.13	R
8659	C ACITELLI HEATING & PIPING	12/21/2010	3,598.40	R
8660	CAMELOT SCHOOL LLC	12/21/2010	7,533.00	R
8661	CARE OF TREES	12/21/2010	775.00	R
8662	CAWIEZEL, PAT	12/21/2010	35.00	R
8663	CHALKBOARD	12/21/2010	60.75	R
8664	CHICAGO TRIBUNE	12/21/2010	26.00	R
8665	CHICAGO EDUCATION PROJECT	12/21/2010	3,929.12	R
8666	CHOICE LITERACY	12/21/2010	198.00	R
8667	COMMONWEALTH EDISON	12/21/2010	104.26	R
8668	CONSERV FS	12/21/2010	4,197.09	R
8669	CONSORTIUM FOR EDUCTL CHANGE	12/21/2010	930.00	R
8670	CONVERGIENT TECHNOLOGIES	12/21/2010	660.00	R
8671	COOP ASSN FOR SPEC EDUC	12/21/2010	82,166.27	R
8672	COUNTRYSIDE WELDING INC	12/21/2010	480.00	R
8673	CPI QUALIFIED PLAN CONSULTANTS INC	12/21/2010	43.50	R
8674	CRISIS PREVENTION INST INC	12/21/2010	279.18	R
8675	DEMCO	12/21/2010	209.89	R
8676	DP SYSTEMS INC	12/21/2010	1,912.48	R
8677	DUPAGE SECURITY SOLUTIONS INC	12/21/2010	120.50	R
8678	EDUCATIONAL & COMMUNITY SUPPORTS	12/21/2010	1,000.00	R
8679	ELIM CHRISTIAN SERVICES	12/21/2010	4,804.72	R
8680	ENGSTROM, VANESSA	12/21/2010	625.00	R
8681	FINE LINE CREATIVE ARTS CENTER	12/21/2010	55.00	R
8682	FOLLETT LIBRARY RESOURCES	12/21/2010	8,188.38	R
8683	FOREST HEIGHTS LODGE	12/21/2010	5,428.70	R
8684	FRANCZEK RADELET & ROSE	12/21/2010	3,047.95	R
8685	GLENOAKS THERAPEUTIC DAY SCHL	12/21/2010	6,548.40	R
8686	GREAT LAKES SERVICE	12/21/2010	737.24	R
8687	GROTH MUSIC	12/21/2010	678.39	R
8688	GUMDROP BOOKS	12/21/2010	1,401.95	R
8689	HARNACK, MANDY BAJEK	12/21/2010	400.00	R
8690	HEARTLAND BUSINESS SYSTEMS	12/21/2010	198.00	R
8691	HEARTLAND LABEL PRINTERS	12/21/2010	325.00	R
8692	HEINEMANN WORKSHOPS	12/21/2010	1,045.00	R
8693	HEWLETT PACKARD	12/21/2010	3,084.00	R
8694	HOPKINS, LIZ	12/21/2010	59.96	R

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
8695	IAGC	12/21/2010	175.00	R
8696	IDENTITRONICS	12/21/2010	80.43	R
8697	JACKSON JR HIGH	12/21/2010	300.00	R
8698	KAGAN & GAINES INC	12/21/2010	95.00	R
8699	KHATTAB, PALASTIN	12/21/2010	25.00	R
8700	KREITZER, PENELOPE	12/21/2010	33.50	R
8701	LAIDLAW TRANSIT	12/21/2010	1,469.42	R
8702	LAKESHORE LEARNING MATERIALS	12/21/2010	165.74	R
8703	LINDEN OAKS HOSPITAL TUTORING	12/21/2010	766.32	R
8704	LINGUISYSTEMS INC	12/21/2010	41.95	R
8705	LITTLE FRIENDS INC	12/21/2010	3,361.02	R
8706	LJ MORSE CONSTRUCTION CO	12/21/2010	45,145.49	R
8707	LOWERY MCDONNELL	12/21/2010	4,767.84	R
8708	LUSCOMBE MUSIC	12/21/2010	44.95	R
8709	MARTIN IMPLEMENT SALES INC	12/21/2010	533.82	R
8710	MCDONALD, MATTHEW	12/21/2010	12.97	R
8711	MERIDELL ACHIEVEMENT CENTER	12/21/2010	6,175.00	R
8712	METRO PROFESSIONAL PRODUCTS	12/21/2010	8,974.58	R
8713	MINKUS, GAIL	12/21/2010	1,650.00	R
8714	MNJ TECHNOLOGIES DIRECT	12/21/2010	3,524.31	R
8715	MUSIC IN MOTION	12/21/2010	68.95	R
8716	OFFICE DEPOT	12/21/2010	0.00	C
8717	OFFICE DEPOT	12/21/2010	847.12	R
8718	OLIVE GROVE LANDSCAPING INC	12/21/2010	14,092.50	R
8719	ORIENTAL TRADING CO	12/21/2010	46.96	R
8720	PALADIUM ENTERPRISES	12/21/2010	6,715.00	R
8721	PALOS SPORTS INC	12/21/2010	104.95	R
8722	PEARSON ASSESSMENTS	12/21/2010	166.00	R
8723	PEPPERS, BOB	12/21/2010	35.00	R
8724	PEPPERS, PAT	12/21/2010	35.00	R
8725	PLANK ROAD PUBLISHING INC	12/21/2010	207.76	R
8726	POSTMASTER	12/21/2010	585.00	R
8727	QUINLAN & FABISH MUSIC	12/21/2010	3,380.30	R
8728	ROSCOE CO	12/21/2010	634.48	R
8729	SASED	12/21/2010	60,813.00	R
8730	SCHOLASTIC INC	12/21/2010	28,579.13	R
8731	SCHOOL SPECIALTY	12/21/2010	3,125.52	R
8732	SCULLY, SUSAN	12/21/2010	17.30	R
8733	SEPTRAN INC	12/21/2010	55,030.61	R
8734	SIMPLEX TIME RECORDER CO	12/21/2010	760.06	R
8735	SOARING EAGLE ACADEMY	12/21/2010	9,885.98	R
8736	SPECTRUM TRAINING SYSTEM	12/21/2010	125.00	R
8737	SUBURBAN LIFE PUBLICATIONS	12/21/2010	2,570.52	R
8738	TANNENBAUM, MICHELE	12/21/2010	170.00	R
8739	TIGERDIRECT.COM	12/21/2010	1,286.59	R
8740	TIME FOR KIDS	12/21/2010	823.86	R
8741	UNISOURCE GREAT LAKES	12/21/2010	3,831.75	R
8742	UNITED RADIO COMMUNICATIONS	12/21/2010	310.00	R
8743	UNITED VISUAL INC	12/21/2010	3,560.00	R
8744	VILLA PARK ELECTRIC SUPPLY	12/21/2010	549.00	R
8745	VOLTEX	12/21/2010	623.79	R
201000220	AXA EQUITABLE LIFE INS CO	12/15/2010	11,627.33	W
201000221	CERIDIAN BENEFITS SVCS	12/15/2010	6,386.32	W
201000223	ILLINOIS DEPT OF REVENUE	12/01/2010	27,007.02	W
201000224	INTERNAL REV SERVICE	12/01/2010	162,402.12	W
201000225	T H I S	12/15/2010	14,043.42	W

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT	CHE TYP
201000226	TEACHERS RETIREMENT SYSTEM	12/15/2010	91,501.87	W
201000227	V A L I C	12/15/2010	6,267.32	W
201000230	AXA EQUITABLE LIFE INS CO	12/30/2010	11,627.33	W
201000231	CERIDIAN BENEFITS SVCS	12/30/2010	6,387.08	W
201000232	ILL MUNICIPAL RETIREMENT FUND	12/01/2010	53,230.22	W
201000233	ILLINOIS DEPT OF REVENUE	12/30/2010	26,759.62	W
201000234	INTERNAL REV SERVICE	12/30/2010	161,376.00	W
201000235	T H I S	12/30/2010	13,954.17	W
201000236	TEACHERS RETIREMENT SYSTEM	12/30/2010	90,923.25	W
201000237	V A L I C	12/30/2010	6,267.32	W
201000241	UNUM LIFE INSURANCE	12/16/2010	2,228.14	W
201000242	RELIANCE STANDARD LIFE	12/21/2010	312.50	W
Totals for checks			1,301,241.96	

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	Education Fund	661,271.58	0.00	332,210.15	993,481.73
11	Self-Insured Medical/Dental Fu	0.00	0.00	20,869.20	20,869.20
13	Fully Insured Medical Program	0.00	0.00	0.00	0.00
20	Operations & Maintenance Fund	0.00	0.00	143,564.06	143,564.06
40	Transportation Fund	0.00	0.00	57,843.28	57,843.28
50	IMRF/Social Security Fund	85,483.69	0.00	0.00	85,483.69
*** Fund Summary Totals ***		746,755.27	0.00	554,486.69	1,301,241.96

***** End of report *****

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
8610	ILLINOIS GRD SCL MUSIC ASSN	01/10/2011	-792.50	V
8746	AT&T	01/01/2011	1,477.03	R
8747	AT&T LONG DISTANCE	01/01/2011	40.46	R
8748	BANC OF AMERICA LEASING	01/01/2011	5,615.47	R
8749	ICE MOUNTAIN SPRING WATER	01/01/2011	761.19	R
8750	KONICA MINOLTA PREMIER FINANCE	01/01/2011	1,242.07	R
8751	PUBLIC STORAGE	01/01/2011	477.00	R
8752	RICOH	01/01/2011	530.20	R
8753	VERIZON WIRELESS	01/01/2011	145.83	R
8754	ADT	01/07/2011	2,979.40	R
8755	AJ'S CUSTOM CABINETRY	01/07/2011	1,042.50	R
8756	AT&T	01/07/2011	1,580.76	R
8757	CERIDIAN FLEX FEE	01/07/2011	402.11	R
8758	EDUCATIONAL BENEFIT COOP	01/07/2011	350,539.00	R
8759	ILLINOIS MATH & SCIENCE ACADEMY	01/07/2011	100.00	R
8760	VILLAGE OF GLEN ELLYN	01/07/2011	2,644.74	R
8761	WASTE MANAGEMENT WEST	01/07/2011	2,537.70	R
8762	A PLUS EDUCATORS	01/11/2011	672.00	R
8763	ADELMAN, MATTHEW	01/11/2011	140.00	R
8764	AMEREN ENERGY MARKETING	01/11/2011	37,922.73	R
8765	ANDERSON PEST CONTROL	01/11/2011	63.00	R
8766	ANDERSON'S BOOKFAIR CO	01/11/2011	626.36	R
8767	ANSI INC OF IL	01/11/2011	40.00	R
8768	ARMBRUST PLUMBING INC	01/11/2011	1,035.31	R
8769	ASSETWORKS INC	01/11/2011	460.00	R
8770	AT&T	01/11/2011	5,758.24	R
8771	AT&T INTERNET SERV	01/11/2011	1,050.00	R
8772	BOUND TO STAY BOUND BOOKS	01/11/2011	139.53	R
8773	C ACITELLI HEATING & PIPING	01/11/2011	5,185.26	R
8774	CAMELOT SCHOOL LLC	01/11/2011	4,896.45	R
8775	CANIGLIA, TORRY	01/11/2011	60.00	R
8776	CAROLINA BIOLOGICAL SUPPLY	01/11/2011	402.85	R
8777	CERIDIAN FLEX FEE	01/11/2011	425.00	R
8778	CHANNAHON JUNIOR HIGH SCHOOL	01/11/2011	200.00	R
8779	CHICAGO EDUCATION PROJECT	01/11/2011	6,608.01	R
8780	CHICAGO OFFICE TECHNOLOGY GROUP	01/11/2011	4,229.00	R
8781	CONCEPT 3	01/11/2011	1,511.73	R
8782	CONSERV FS	01/11/2011	2,421.12	R
8783	CONVERGIENT TECHNOLOGIES	01/11/2011	2,390.00	R
8784	CPI QUALIFIED PLAN CONSULTANTS INC	01/11/2011	43.50	R
8785	CULLIGAN WATER CONDITIONING	01/11/2011	106.00	R
8786	DAILY HERALD	01/11/2011	43.00	R
8787	DEMCO	01/11/2011	568.13	R
8788	DENNY'S SPORTING GOODS	01/11/2011	1,173.22	R
8789	DEPALO, JAMES	01/11/2011	387.25	R
8790	DISCOUNT SCHOOL SUPPLY	01/11/2011	47.30	R
8791	DRANSOFF, CHRISTOPHER	01/11/2011	600.00	R
8792	DUPAGE ROE	01/11/2011	0.00	C
8793	DUPAGE ROE	01/11/2011	0.00	C
8794	DUPAGE ROE	01/11/2011	1,675.00	R
8795	DUPAGE SECURITY SOLUTIONS INC	01/11/2011	2,369.28	R
8796	FEISS, RICHARD	01/11/2011	35.00	R
8797	FOLLETT LIBRARY RESOURCES	01/11/2011	258.23	R
8798	FRANCZEK RADELET & ROSE	01/11/2011	3,722.25	R
8799	GCS SERVICE INC	01/11/2011	1,819.63	R
8800	GILKERSON, CHERYL	01/11/2011	500.00	R

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
8801	GLEN ELLYN CHAMBER COMMERCE	01/11/2011	150.00	R
8802	GRAYBAR ELECTRIC CO INC	01/11/2011	1,379.00	R
8803	HEARTLAND BUSINESS SYSTEMS	01/11/2011	9,913.50	R
8804	HEINEMANN	01/11/2011	8,275.70	R
8805	HEWLETT PACKARD	01/11/2011	1,725.70	R
8806	HONEYCUT, BILL	01/11/2011	120.00	R
8807	HOUGHTON MIFFLIN RECEIVABLES CO LLC	01/11/2011	3,265.02	R
8808	IASCD PRE-KDG CONF	01/11/2011	458.00	R
8809	ICE MOUNTAIN SPRING WATER	01/11/2011	21.98	R
8810	ILLINOIS GRD SCL MUSIC ASSN	01/11/2011	792.50	R
8811	ILLINOIS PRINCIPALS ASSN	01/11/2011	175.00	R
8812	ILLINOIS STATE POLICE	01/11/2011	39.25	R
8813	KNOWBUDDY RESOURCES	01/11/2011	294.30	R
8814	KONICA MINOLTA BUSINESS SYSTEMS	01/11/2011	4,951.52	R
8815	LAIDLAW TRANSIT	01/11/2011	88,692.11	R
8816	LEWIS, KELLY	01/11/2011	240.00	R
8817	LITE CONSTRUCTION	01/11/2011	37,905.30	R
8818	LITTLE FRIENDS INC	01/11/2011	5,170.80	R
8819	LOCKWOOD DAIRY	01/11/2011	3,662.80	R
8820	M2 TECHNOLOGY GROUP	01/11/2011	293.20	R
8821	MAIL N STUFF	01/11/2011	493.55	R
8822	METRO PROFESSIONAL PRODUCTS	01/11/2011	2,106.94	R
8823	MOAKE, JOHN	01/11/2011	70.00	R
8824	MOVIE LICENSING USA	01/11/2011	1,823.00	R
8825	MUSIC & ARTS CENTER	01/11/2011	200.00	R
8826	NATL GEOGRAPHIC SCHL PUBL	01/11/2011	260.70	R
8827	NATL SCHOOL BOARDS ASSN	01/11/2011	4,525.00	R
8828	NATL TIME & SIGNAL CORP	01/11/2011	872.07	R
8829	NEW HOPE ACADEMY	01/11/2011	2,663.31	R
8830	NEXT GENERATION	01/11/2011	430.50	R
8831	NORTH CENTRAL COLLEGE	01/11/2011	287.00	R
8832	NORTHERN ILLINOIS GAS	01/11/2011	2,999.26	R
8833	O'NEILL, WILL	01/11/2011	75.00	R
8834	OFFICE DEPOT	01/11/2011	588.83	R
8835	ORIENTAL TRADING CO	01/11/2011	18.96	R
8836	PADDOCK ENTERPRISES, E T	01/11/2011	786.00	R
8837	PALADIUM ENTERPRISES	01/11/2011	12,075.00	R
8838	PCI EDUCATIONAL PUBLISHING	01/11/2011	37.95	R
8839	PITNEY BOWES	01/11/2011	738.00	R
8840	PITNEY BOWES INC	01/11/2011	288.38	R
8841	PJ'S CAMERA & PHOTO SERVICE	01/11/2011	49.80	R
8842	PLAINFIELD SCHOOL DISTRICT 202	01/11/2011	205.00	R
8843	POSTMASTER	01/11/2011	185.00	R
8844	QUALITY PRODUCTS	01/11/2011	1,482.19	R
8845	QUINLAN & FABISH MUSIC	01/11/2011	92.00	R
8846	RBS ACTIVEWEAR	01/11/2011	777.70	R
8847	ROSCOE CO	01/11/2011	158.62	R
8848	ROTARY CLUB OF GLEN ELLYN	01/11/2011	147.00	R
8849	SAM'S CLUB	01/11/2011	281.24	R
8850	SASED-ILLINOIS PBIS NETWORK	01/11/2011	85.00	R
8851	SCHAEFER, BILL	01/11/2011	35.00	R
8852	SCHOLASTIC WAREHOUSE	01/11/2011	249.38	R
8853	SCHOLASTIC EDUCATION	01/11/2011	2,452.50	R
8854	SCHOOL SPECIALTY	01/11/2011	296.02	R
8855	SKYWARD INC	01/11/2011	4,350.00	R
8856	SMART APPLE MEDIA	01/11/2011	194.60	R

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
8857	SOARING EAGLE ACADEMY	01/11/2011	8,365.06	R
8858	SOLUTION TREE	01/11/2011	0.00	C
8859	SOLUTION TREE	01/11/2011	9,135.00	R
8860	SUBURBAN LIFE PUBLICATIONS	01/11/2011	489.48	R
8861	TAYLOR, DON	01/11/2011	35.00	R
8862	TIGERDIRECT.COM	01/11/2011	298.52	R
8863	UNIVERSITY OF ILLINOIS BANDS	01/11/2011	30.00	R
8864	VILLA PARK OFFICE EQUIP INC	01/11/2011	6,547.00	R
8865	VOLTEX	01/11/2011	180.00	R
8866	WATSON, ROB	01/11/2011	35.00	R
8867	WORLD BOOK SCHOOL & LIBRARY	01/11/2011	1,702.56	R
8868	XPEDITE SYSTEMS INC	01/11/2011	292.91	R
8869	YWCA METROPOLITAN CHICAGO	01/11/2011	2,000.00	R
8870	AFLAC	01/14/2011	86.46	R
8871	AFSCME	01/14/2011	1,669.43	R
8872	AMERIPRISE FINANCIAL	01/14/2011	250.00	R
8873	DUPAGE CREDIT UNION	01/14/2011	2,075.00	R
8874	FIDELITY INVESTMENTS	01/14/2011	4,663.91	R
8875	GLEN ELLYN EDUCATION ASSN	01/14/2011	9,856.90	R
8876	GLEN STEARNS CHAPTER 13 TRUSTEE	01/14/2011	407.50	R
8877	GREAT AMERICAN LIFE INS	01/14/2011	1,330.00	R
8878	JAY K LEVY & ASSOCIATES	01/14/2011	69.23	R
8879	LINCOLN INVESTMENT PLANNING	01/14/2011	1,620.00	R
8880	SDU	01/14/2011	300.00	R
8881	SHARON R. KNOBBE, LTD.	01/14/2011	41.18	R
201000243	T H I S	01/05/2011	8,563.29	W
201000248	AXA EQUITABLE LIFE INS CO	01/14/2011	11,627.33	W
201000249	CERIDIAN BENEFITS SVCS	01/14/2011	6,612.58	W
201000251	ILLINOIS DEPT OF REVENUE	01/14/2011	26,647.14	W
201000252	INTERNAL REV SERVICE	01/14/2011	164,511.25	W
201000253	T H I S	01/14/2011	13,898.98	W
201000254	TEACHERS RETIREMENT SYSTEM	01/14/2011	90,565.69	W
201000255	V A L I C	01/14/2011	6,391.32	W
Totals for checks			1,051,111.24	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	669,243.86	0.00	127,345.93	796,589.79
20	Operations & Maintenance Fund	0.00	0.00	140,796.19	140,796.19
40	Transportation Fund	0.00	0.00	88,979.11	88,979.11
50	IMRF/Social Security Fund	24,746.15	0.00	0.00	24,746.15
***	Fund Summary Totals ***	693,990.01	0.00	357,121.23	1,051,111.24

***** End of report *****

December 2010
Vandalism Report

Date of Occurrence	Facility	Nature of Vandalism	Initial response	Action Taken to Repair/Replace
		Nothing to Report		

**Glen Ellyn School District #41
Board Report**

Date: January 18, 2011
Title: Disposal of Surplus Property
Contact: Bob Ciserella – Assistant Superintendent Finance, Facilities & Operations

Long-Range Plan Focus: This recommendation is not applicable to the Superintendent's Five-Year Plan. However, the Assistant Superintendent for FFO is responsible for reporting the disposition of surplus property.

Discussion:
No assets for disposal this period.

Recommendation:
No assets for disposal this period.

Glen Ellyn District #41
2010-2011 FOIA Report

Attachment 5(h)

Reporting Period	Date Received	Date of Response	Request Summary
June			None Received
July	7/8/2010	7/13/2010	Illinois Central School Bus requested the following: "1. Copies of all detailed transportation invoices from May 2010, both regular education and special education. 2. Copies of your last bid form from your current vendor. 3. Copies of your current transportation contract. 4. Copies of any extension of your contract."
	07/22/10	08/11/10	Champion Energy Services requested the following: "Glen Ellyn School District 41's electric utility bills for accounts 0299119038, 0471113103, 0845141013, 2289079038, 6409604008, 7079221003, 7163213006, 7163214003, 7585480009, & 8171145009 for the months of May 2010, June 2010, and July 2010. I am requesting copies of both the Ameren bill for electricity supply and the ComEd bill for electric delivery along with a copy of the contract which was awarded to Ameren & the IEC for your 2010 power supply."
August	8/16/2010	8/16/2010	Champion Energy Services requested the following: "Based upon my original FOIA request (attached) I'd still like to get copies of your July 2010 bills which would have been billed to you in August."
September	09/03/10	09/08/10	Illinois Paper & Copier Co. requested the following: Current copier and/or printer lease and maintenance contracts.
	09/10/10	9/13/2010 Agreed extension of time; and 9/30/2010 Partial answer; Fully complied 10/4/10	Marie Newman requested via e-mail the following with reference to Board Highlights for Sept. 7, 2010, Satisfaction Survey results: ...the open response aggregates. ...various board member's reactions...
	09/14/10	10/07/10	Champion Energy Services requested the following: "Per my earlier request. I'm interested in reviewing the district's electricity bills for July 2010."
	09/27/10	10/07/10	Champion Energy Services requested the following: "Glen Ellyn School District 41's electric utility bills for accounts 0299119038, 0471113103, 0845141013, 2289079038, 6409604008, 7079221003, 7163213006, 7163214003, 7585480009, & 8171145009 for the month of August 2010. I am requesting copies of both the Ameren bill for electricity supply and the ComEd bill for electric delivery along with a copy of the contract which was awarded to Ameren & the IEC for your 2010 power supply."
October	10/26/2010	10/28/2010	Bob Buck from Neopost requested the following: "1. A copy of the original purchase order or warrant issued to purchase, lease or rent the mail equipment from the school district to Vendor Pitney Bowes. Or 2. A copy of the vendor agreement issued to purchase, lease or rent the mail equipment from the vendor Pitney Bowes to the school district."

Reporting Period	Date Received	Date of Response	Request Summary
November	11/30/10	12/06/10	<p>Scott O'Connell of Downers Grove requested:</p> <p>REQUEST No. 1: "This F.O.I.A. request is for all legal opinions - labeled "Formal", "Informal", "Memorandum" or some other title - issued by the ISBE since 1963 that mention either the tax levy (Section 17-2.11) and/or the bond proceeds (Section 17-2.11a) of the fire prevention and safety statute(s). The requested opinions may address the usage of "surplus life safety monies" in general that have accumulated as the result of either the "Nickel Levy" (17-2.11(j)) of a Bond Issuance (17-2.11(r)). Or, the requested opinions may address the issue of what is or is not a "violation". Or, the opinion(s) may discuss whether or not the levy and/or bond authority may be used for asbestos removal via the Tort Fund."</p> <p>REQUEST No. 2: "In addition, this F.O.I.A. request is for all legal opinions - labeled "Formal", "Informal", "Memorandum" or some other title - issued by the ISBE since 1963 that address the issue of whether a school district can substitute a new "violation" for an existing "violation" that had already been approved by the ISBE and ordered repaired by ROE. In other words, does the District need to complete the first set of "violations" in their entirety or can they unilaterally decide not to repair one or more of the "violations" and substitute a "newly" approved violation in its place? The issue is can bonds be sold or taxes levied for a list of identified projects be used for other projects that are substituted for the original projects with the intent being the original projects will not be completed or will be completed after the "newly" approved violations are repaired?"</p> <p>REQUEST No. 3: "In addition, this F.O.I.A. request is for all legal opinions - labeled "Formal", "Informal", "Memorandum" or some other title - issued by the ISBE since 1963 that address the issue of whether or not all of the code violation repairs need to be "accomplished and paid for in full" before any new projects can be undertaken with the original tax proceeds (levy and/or bonds). The issue is can taxes raised and/or bonds sold for a list of identified projects be used for other projects before all of the original projects have been accomplished and paid for in full?"</p> <p>REQUEST No. 4: And finally, this F.O.I.A. request is for all legal opinions - labeled Formal", "Informal", "Memorandum" or some other title - issued by the ISBE since 1963 that address the issue of whether or not the District has the authority to levy and/or issue bonds under either Section 17-2.11 or Section 17-2.11a at an amount equal to the "estimate" for the repair instead of the "actual" contracted amount when the estimated cost to effectuate the repairs is greater than the actual cost contained within a board-approved contract. The issue is when taxes are levied and/or bonds sold for a list of identified projects, must the District utilize a known, actual contracted cost when levying taxes or issuing bonds instead of the prior estimate when the estimate is greater than the known contracted cost? For example, if after 1) both the ROE and ISBE have reviewed the reasonableness of the "estimates" of the licensed architect/engineer (ISBE Forms 35-48 and 35-76) per statutory direction (Section 17-2.11), 2) both the ROE and ISBE have approved the "estimates" as being reasonable and 3) both the ROE and ISBE have approved the use of Fire Prevention and Safety funding in repairing the violations, the Board of Education approves an actual contract for the "violation" project at a cost less than the "estimate", does the Board of Education have the statutory authority to levy taxes and/or issue bonds in an amount that exceeds the "actual" known contracted cost for the project knowing full well that there will be a surplus of idle funds remaining when the project(s) is completed?"</p>
December	12/20/2010	12/20/2010	<p>Mr. Jason Goorman of Education Action Group requested: "...a copy of the current collective bargaining contract for educators in your school district."</p>



11-10

Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

MINUTES

GLEN ELLYN SCHOOL DISTRICT 41 BOARD OF EDUCATION REGULAR MEETING

JANUARY 3, 2011
7:30 P.M.

CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, ILLINOIS

Call to Order

The Board of Education Regular meeting was called to order at 7:33 p.m.

Pledge of Allegiance

Board member John Kenwood led in the recital of the Pledge of Allegiance.

Roll Call

Upon the roll being called, the following members answered present: Drew Ellis, John Kenwood, Erica Nelson, Terra Howard, Bob Solak and Steve Vondrak. Dan Smith was absent.

Public Participation

There were no members of the public present who wished to address the Board.

Presentations, Reports and Initiative Updates

Elementary Interventions in District 41: Assistant Superintendent Karen Carlson and Assistant Director for Student Services Stacy Onak gave a presentation via PowerPoint of ways in which intervention is provided to at risk children in District 41 which included an overview of the district's Reading Improvement Services, Response to Intervention (RtI) and Summer School Programs. Below are highlights of the presentation

Reading Improvement Services:

- A program evaluation was completed spring of 2007. Following the program evaluation, consistent identification procedures and entrance and exit criteria were implemented at the building level using various assessment instruments (ISEL; Fountas & Pinnell; MAP)
- Selected new materials: Leveled Literacy Intervention (LLI)
- Teachers closely monitor student progressing and use a range of research based teaching methods at the building level, recognizing that different approaches work better for different children including LLI for grades K through 2, Guided Reading Plus for grades 3 through 5 and Targeted Learning Time.

Response to Intervention (RtI):

- RtI is a federally mandated initiative that began in the 2010-2011 school year, designed to help struggling elementary students before they can be considered for special education services.
- Schools are required to show what interventions and steps have been taken in the RtI three-tiered model before a child can be placed in a special education program.
- RtI represents a change from the traditional philosophy about how to help students and emphasizes early intervention within a general education classroom environment.
- The District's general process for RtI includes universal screening in literacy and math, data analysis, setting SMART Goals, reviewing and monitoring goals and progress with intervention/differentiated instruction in the classroom, staff Targeted Learning Time (TLT) and on-site support from both general and special education resources.

Summer School:

- District 41 offered summer school for students entering grades 1-8 for the first time this past summer
- Summer School was held three weeks in June and 2 weeks in August (Monday through Thursday)
- One fourth of the students did not return in the August session; therefore summer school of 2011 will be held for twenty days in July.
- Projected class sizes were 20; however, the high class size was 14 or 15 and the smallest 7
- Students were pre-identified using winter MAP test data and Fountas & Pinnell data. Fall MAP testing and Fountas & Pinell assessment provided growth data for those students who attended
- Based on survey feedback from staff and participants, some adjustments will be made to the plans for this year

Next Steps for Elementary Interventions:

- Develop a systematic approach to identification, data collection and progress monitoring of reading improvement services
- Determine appropriate allocation of staff (needs-based)
- Continue to monitor student progress for Reading Improvement and Summer School (multiple years)
- Continue to build our Response to Intervention model
- Continue to look for opportunities/time for math intervention
- Continue to expand Positive Behavioral Interventions and Supports (PBIS)
- Monitor all program data
- Build stronger links to program/support at Hadley

The Board discussed enrichment opportunities and a more formalized approach to providing those opportunities for the children that are progressing above the norm.

Superintendent's Report

Superintendent Dr. Ann Riebock reported on the following items:

- Enrollment through December 17, 2010 was 3,627 and holding steady. (Attachment)
- A water main break at Churchill School earlier in the day which impacted the District's after school program. Dr. Riebock noted that Mr. Ciserella did a great job in handling the matter and in facilitating the move of the after school activities from Churchill to Forest Glen.

Board Reports

- Erica Nelson reported on the work of the Policy Committee and provided highlights of the December 20, 2010 meeting including the Committee's review of Section II red-line revisions as well as compliance-related revisions to a number of policies and procedures. The Committee determined that red-line drafts of Section II will be presented to the Board for a first reading on January 18, 2011 and a second reading and adoption on February 7, 2011. Compliance policies/procedures revisions to Family Medical Leave Act (FMLA), 5:185; Access to the District's Public Records (FOIA), 2:250 and Food Allergy Management, 7:285 will be presented to the Board for a first reading and adoption on January 18, 2011.

Mrs. Nelson also reminded Board members of their responsibilities as liaison to the PTA's and the rotation schedule.

- Mr. Solak reported on an earlier Finance Committee discussion related to the Master Facility Plan (MFP) and noted that the options have been narrowed down to the B Series and that the committee expects to bring a report to the full Board in February rather than in January as originally planned.

Discussion Items

- A. Innovative Modular Solutions Lease Renewal: The Administration is recommending that the Board approve the renewal of the district's current leases with Innovative Modular Solutions (IMS) for twenty (20) portable classrooms in the amount of \$138,250 per year for a total of \$414,750 over the course of the lease. This three-year renewal lease agreement does provide the district an opportunity to opt out of the lease after two years with no penalty. Below is the breakdown

• Lincoln	4 classrooms	\$24,300
• Churchill	4 classrooms	\$23,800
• Franklin	4 classrooms	\$22,950
• Forest Glen	2 classrooms	\$12,250
• Hadley	<u>6 classrooms</u>	<u>\$54,950</u>
	20	\$138,250

The Board expects to take action on this matter at its January 18, 2011, meeting.

Mr. Ciserella noted that the portable classroom behind Lincoln building, which is owned, not leased, will likely need to be replaced in the short term.

(Attachment)

- B. Resolution Authorizing Intervention in Proceedings before the State of Illinois Property Tax Appeal Board: Franczek Radelet has represented the school district in the past relative to the Property Tax Appeals Board, most notably the appeal process with Commonwealth Edison. In order for Franczek to serve as the representative of the school district, a resolution must be approved by the Board. This resolution serves as an extension of an existing agreement with Franczek Radelet to represent the District in matters such as this one. The Board will take action on this matter at its January 18, 2011 meeting.

Dr. Riebock noted that Glenbard elementary feeder districts are working on an intergovernmental agreement whereby the districts would work as a consortium on all property tax appeals with Franczek acting as the law firm representing the consortia.

(Attachment)

- C. Board Process for Discussion and Decision-making: The Board reviewed its current processes and protocols relative to identifying Board agenda items and making sure there is adequate time for introducing, discussing and taking action on recommendations. Currently, the process begins with a discussion of an item by the Finance and Facilities Committee. If the Finance Committee is satisfied with its discussion, the matter is placed on the Board agenda for discussion, and is presented to the Board for action at its next meeting.

Board discussion included the current meeting structure for board meetings (1st meeting of the month designed as workshop meeting format in order the Board to place items of interest on the agenda for discussion and 2nd meeting of the month is the business meeting.) It was noted that this structure was intended to allow the Board ample time at workshop meetings to have open discussion about philosophical topics of interest rather than meeting topics discussed by the Board in one meeting, becoming a precursor to Board action in the same meeting. It was suggested that discussion items be moved to the end of the agenda so as not to interfere with the more business-oriented matters.

- D. Acceptable Uses of Accumulated Fund Balances: In the interest of time, discussion of this item was tabled until the January 18, 2011 Regular Board meeting. Additionally, it was suggested that a separate meeting be scheduled should this item require a deeper, longer discussion.

Action Items

- A. Consent Agenda: Mr. Vondrak asked if there were any items Board members would like removed from the Consent Agenda to be considered separately. It was noted that the CASE meeting minutes need to be corrected. Hearing no requests,

Mr. Kenwood moved and Mr. Ellis seconded to approve the actions and recommendations of the Consent Agenda as presented and listed below. On a roll call vote answering "Aye: Solak, Ellis, Nelson, Howard and Vondrak; answering "Nay": None. Motion carried.

1. Human Resources (Attachment)
 - (a) Personnel Report
 - Employment Recommendations
2. Finance Facilities and Operations (Attachment)
 - (a) Treasurer's Report
 - (b) Investment Schedule
 - (c) Monthly Revenue/Expenditure Summary Report
 - (d) Summary of Bills & Payroll
 - (e) School District Payment Order
 - (f) Vandalism/Damage Report
 - (g) Disposal of Surplus Property
 - (h) 2010-2011 FOIA Report
3. Other Matters
 - (a) Board Regular & Special Meeting Minutes
 - December 6, 2010 Public Hearing, Regular Meeting and Closed

Session Minutes
(b) CASE Board Meeting Action Items (Attachment)

Upcoming Meetings

- January 18, 2011 Board of Education Regular Meeting, Churchill School
- February 7, 2011 Board of Education Regular Meeting, Central Services Office

Other

The Board asked that Board Book be placed on a future Board meeting agenda for discussion.

Public Participation

There were no members of the public present who wished to address the Board.

Adjourn to Closed Session

At 9:30 p.m. Ellis moved and Kenwood seconded to adjourn to closed session to discuss:

- *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.*

On a roll call vote answering "Aye": Ellis, Kenwood, Nelson, Howard, Solak and Vondrak; answering "Nay": None. Motion carried.

Return to Open Session

The Board returned to open session at 10:30 p.m.

Adjournment

There being no further business, Kenwood moved and Howard seconded to adjourn the Regular Meeting of the Board of Education at 10:31 p.m. Motion carried on a unanimous voice vote.

Respectfully submitted,

Maureen Stecker, Recording Secretary

Steve Vondrak, Board President

Erica Nelson
Secretary, Board of Education

Minutes approved: January 18, 2011

Glen Ellyn School District #41 Board Report

Date: January 18, 2011

Title: Innovative Modular Solutions Lease Renewal

Contact: Bob Ciserella, Assistant Superintendent – Finance, Facilities and Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #2, Target #1 of the Superintendent's Three-Five Year Plan.

Five-year plan will demonstrate resource stability, long-range planning and fiscal responsibility, and address physical space needs.

Discussion:

District 41 has 32 modular classrooms in use throughout the District. Twenty (20) of these units are leased from Innovative Modular Solutions (IMS) under 5 separate leases. The original leases were for a three-year term beginning in August 2005 and were renewed in 2008 for an additional three-year term. The proposed agreement is again calling for a three-year term expiring on July 31, 2014 with annual lease payments of:

• Lincoln	4 classrooms	\$24,300
• Churchill	4 classrooms	\$23,800
• Franklin	4 classrooms	\$22,950
• Forest Glen	2 classrooms	\$12,250
• Hadley	<u>6 classrooms</u>	<u>\$54,950</u>
	20	\$138,250

Based on current enrollment trends, special program requirements and curriculum delivery models in place, the administration anticipates the continued need for these leased units. The continued use of these leased units will allow the District to maintain current class sizes and also allow for flexibility if the enrollment patterns change.

The District concluded a Master Facility Study in March of 2009 which included a review of the continued use of these units along with other issues that impact District facilities. The Finance and Facilities Committee is expected to make a Master Facilities recommendation to the Board of Education at its February 7, 2011, meeting. Given the current status of the Master Facility Study, language has been added to the proposed lease agreements which provide the District the right to "opt out" of the final year of the proposed leases by providing IMS with proper notice by December 31, 2012. The addition of the "opt out" language affords the district flexibility should a plan be created eliminating the need for portable classrooms beyond July 31, 2013.

In the event the District decides to remove a leased unit, current estimates show the average cost per site is \$36,500. This estimate does not include costs that are not directly involved in preparing the units for transportation back to IMS. These additional items include, but are not limited to, the following: removal of the piers, site restoration, and disconnection of low voltage wiring and alarm systems. These items would need to be contracted by the District separately. The costs for removal are subject to change each year; therefore, this \$36,500 is an estimated budget cost.

Recommendation:

The administration recommends that the Board of Education approves a three-year lease extension in the amount of \$138,250 per year for a total of \$414,750 with Innovative Modular Solutions for the modular classrooms at Abraham Lincoln, Benjamin Franklin, Churchill, Forest Glen and Hadley Junior High.



*Innovative Modular Solutions
297 East South Frontage Road, Suite B
Bolingbrook, Illinois 60440
Telephone: 630-972-0500
Fax: 630-972-0555*

November 29, 2010

Glen Ellyn School District 41
793 Main Street
Glen Ellyn, IL 60137

RE: Expired Lease Number: L30236
Unit Number: 30235-38
Location of Unit: Churchill Elementary

Dear Bob:

Your modular building lease with Innovative Modular Solutions is set to expire. Per our discussion, here is a 3-year renewal option. Please place a "✓" mark by accepting that line item. For a lease renewal, sign this renewal letter as an authorized agent for your organization. The terms and conditions of your current Lease Agreement will continue to apply.

Please renew our lease as indicated below.

Lease Term	("✓")	Number of Years	Annual Lease Rate*
Expiration 7/31/2014	_____	3	\$23,800.00

**Effective from the current expiration date of 7/31/2011. The school reserves the right to opt out of this renewal after 2 years. If so, they will do so without any penalty. If the school does not formally notify IMS of the exercising of this option by 12/31/2012, they will commit to the full renewal period of 3 years.*

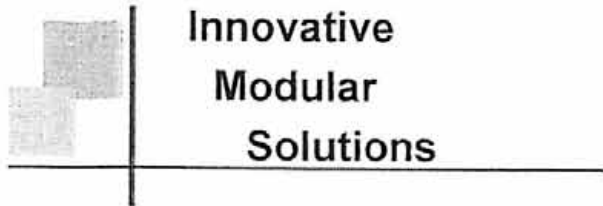
Authorized signature X _____

Please Print Name and Title _____

Please respond within **thirty (30) days** so that we may best serve your needs.

You may return this letter by fax, mail, or phone to: Innovative Modular Solutions
297 East South Frontage Rd,
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Bolingbrook, IL 60440
(630) 972-0500 (Phone)
(630) 972-0555 (Fax)

Thank you for your continued business with Innovative Modular Solutions.



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November 29, 2010

Glen Ellyn School District 41
793 Main Street
Glen Ellyn, IL 60137

RE: Expired Lease Number: L30698
Unit Number: 30698-99
Location of Unit: Forest Glen Elementary

Dear Bob:

Your modular building lease with Innovative Modular Solutions is set to expire. Per our discussion, here is a 3-year renewal option. Please place a "✓" mark by accepting that line item. For a lease renewal, sign this renewal letter as an authorized agent for your organization. The terms and conditions of your current Lease Agreement will continue to apply.

Please renew our lease as indicated below.

Table with 4 columns: Lease Term, ("✓") checkbox, Number of Years, Annual Lease Rate*. Row 1: Expiration 7/31/2014, blank checkbox, 3, \$12,250.00

*Effective from the current expiration date of 7/31/2011. The school reserves the right to opt out of this renewal after 2 years. If so, they will do so without any penalty. If the school does not formally notify IMS of the exercising of this option by 12/31/2012, they will commit to the full renewal period of 3 years.

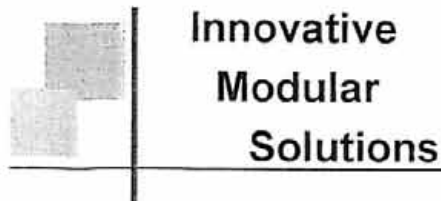
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November 29, 2010

Glen Ellyn School District 41
 793 Main Street
 Glen Ellyn, IL 60137

RE: Expired Lease Number: L30232
 Unit Number: 30231-34
 Location of Unit: Franklin Elementary

Dear Bob:

Your modular building lease with Innovative Modular Solutions is set to expire. Per our discussion, here is a 3-year renewal option. Please place a "✓" mark by accepting that line item. For a lease renewal, sign this renewal letter as an authorized agent for your organization. The terms and conditions of your current Lease Agreement will continue to apply.

Please renew our lease as indicated below.

Lease Term	("✓")	Number of Years	Annual Lease Rate*
Expiration 7/31/2014	_____	3	\$22,950.00

**Effective from the current expiration date of 7/31/2011. The school reserves the right to opt out of this renewal after 2 years. If so, they will do so without any penalty. If the school does not formally notify IMS of the exercising of this option by 12/31/2012, they will commit to the full renewal period of 3 years.*

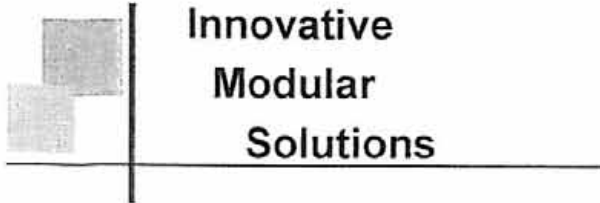
Authorized signature X _____

Please Print Name and Title _____

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November 29, 2010

Glen Ellyn School District 41
793 Main Street
Glen Ellyn, IL 60137

RE: Expired Lease Number: L30836
Unit Numbers: 30836-42
Location of Units: Hadley JH

Dear Bob:

Your modular building lease with Innovative Modular Solutions is set to expire. Per our discussion, here is a 3-year renewal option. Please place a "✓" mark by accepting that line item. For a lease renewal, sign this renewal letter as an authorized agent for your organization. The terms and conditions of your current Lease Agreement will continue to apply.

Please renew our lease as indicated below.

Table with 4 columns: Lease Term, ("✓") checkbox, Number of Years, Annual Lease Rate*. Row 1: Expiration 7/31/2014, blank checkbox, 3, \$54,950.00

*Effective from the current expiration date of 7/31/2011. The school reserves the right to opt out of this renewal after 2 years. If so, they will do so without any penalty. If the school does not formally notify IMS of the exercising of this option by 12/31/2012, they will commit to the full renewal period of 3 years.

Authorized signature X _____

Please Print Name and Title _____

Please respond within thirty (30) days so that we may best serve your needs.

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November 29, 2010

Glen Ellyn School District 41
793 Main Street
Glen Ellyn, IL 60137

RE: Expired Lease Number: L30700
Unit Number: 30700-03
Location of Unit: Lincoln Elementary

Dear Bob:

Your modular building lease with Innovative Modular Solutions is set to expire. Per our discussion, here is a 3-year renewal option. Please place a "✓" mark by accepting that line item. For a lease renewal, sign this renewal letter as an authorized agent for your organization. The terms and conditions of your current Lease Agreement will continue to apply.

Please renew our lease as indicated below.

Lease Term	("✓")	Number of Years	Annual Lease Rate*
Expiration 7/31/2014	_____	3	\$24,300.00

**Effective from the current expiration date of 7/31/2011. The school reserves the right to opt out of this renewal after 2 years. If so, they will do so without any penalty. If the school does not formally notify IMS of the exercising of this option by 12/31/2012, they will commit to the full renewal period of 3 years.*

Authorized signature **X** _____

Please Print Name and Title _____

Please respond within **thirty (30) days** so that we may best serve your needs.

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Thank you for your continued business with Innovative Modular Solutions.

Glen Ellyn School District #41 Board Report

Date: January 18, 2011

Title: Resolution Authorizing Intervention in Proceedings before the State of Illinois Property Tax Appeal Board

Contact: Bob Ciserella, Assistant Superintendent - Finance, Facilities & Operations

Long-Range Plan Focus: This recommendation provides alignment with Goal #2, Target #1 of the Superintendent's Five-Year Plan:

Target #1 – Five-year financial plan will demonstrate resource stability, long-range planning and fiscal responsibility, and address physical space needs.

Discussion: Franczek Radelet P.C., Attorneys at Law, has represented School District 41 in property tax matters for a number of years. Recently, District 41 has received notice that owners of two pieces of commercial property have appealed their 2008 valuation determinations from the DuPage County Board of Review to the State of Illinois Property Tax Appeals Board, PTAB. As part of the submittal process, District attorneys require a board resolution authorizing them to intervene on the district's behalf. This agreement authorizes Franczek Radelet to intervene in appeal proceedings in all 2008-2011 assessment appeals filed at PTAB for which the Board receives notification from the DuPage County Board of Review.

Recommendation: The administration recommends that the Board of Education approves the extension of the existing agreement between the law firm of Franczek Radelet and School District 41 to intervene and defend itself on matters that have been appealed from the DuPage County Assessor's Office to the State of Illinois Property Tax Appeals Board.

**Resolution Authorizing Intervention
in Proceedings before the
State of Illinois Property Tax Appeal Board**

Whereas, an owner or manager of a parcel or parcels of real property located within the boundaries of the State of Illinois has the right to file an appeal challenging the assessed value of the parcel or parcels of real property with the State of Illinois Property Tax Appeal Board ("PTAB"); and

Whereas, an appeal before the PTAB seeks a reduction in the assessed value of the parcel or parcels; and

Whereas, a reduction granted by the PTAB in the assessed value of a parcel or parcels located within the boundaries of Glen Ellyn School District No. 41 will lead to the issuance of a real estate tax refund from the Board of Education of Glen Ellyn School District No. 41 (the "Board"); and

Whereas, a taxing district has the right to intervene in proceedings before the PTAB in order to protect the taxing district's revenue interest in the assessed value of a parcel or parcels; and

Whereas, the time period during which a taxing district may intervene is 60 days after the taxing district's receipt, from the local county Board of Review, of notice of the filing of an appeal by an owner or manager of a parcel or parcels of real property; and

Whereas, the Board has determined that it is necessary, desirable, advantageous, and in the public interest to defend the Board's real property tax base by intervening in PTAB appeals filed on parcels within the boundaries of the Board.

NOW THEREFORE, BE IT HEREBY RESOLVED, by the Board of Education of Glen Ellyn School District No. 41, DuPage County, Illinois, as follows:

1. The Board finds that all of the recitals contained above are true and correct, and that the same are hereby incorporated herein by reference.
2. The Board hereby authorizes Franczek Radelet P.C., as its legal representative, to: a) file a Request to Intervene in Appeal Proceedings in all 2008-11 assessment appeals filed at the PTAB for which the Board receives notice from the local county Board of Review, and b) represent the Board's interests in those proceedings.
3. All motions and resolutions or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.
4. If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other sections, paragraphs, clauses, or provisions of this Resolution.

5. This Resolution shall be in full force and effect upon its adoption.

After a full and complete discussion thereof, Member _____ moved that the foregoing Resolution be adopted and Member _____ seconded the motion. The President directed the Secretary to call the roll for a vote upon the motion to adopt this Resolution. Upon a roll call vote taken, the Board of Education voted as follows:

AYES: _____

NAYS: _____

Abstaining: _____

PRESENT: _____

Absent from Meeting: _____

The President declared the motion carried and the Resolution duly adopted.

Dated: _____

By: _____

President, Board of Education

ATTEST:

Secretary, Board of Education

**Glen Ellyn School District #41
Board Report**

Date: January 18, 2011
Title: Board Policy and Procedures Compliance Revisions-First Readings and Adoption
Contact: Dr. Ann Riebock, Superintendent

Long-Range Plan Focus: NA

Discussion: The Board of Education Policy Review Committee examines the policy manual on a regular basis for policy and/or procedures revisions, updates and/or additions. The recommended revisions that follow represent Board policies and/or procedures that have been reviewed by the Policy Committee and updated as a result of changes in Illinois or Federal law that require revisions in order for the District to be compliant.

Policy #	Title	Comments
2.250	Access to the District's Public Records	This policy has been updated to reflect current Illinois law related to the public's access to District records
2.250AP	Administrative Procedure – Access to the District's Public Records	This AP has been updated to reflect current Illinois law related to the public's access to District records
2.250E 2.250E1 2.250E2 2.250E3	Exhibit - Request for District Records Form Exhibit – Written Request for District Record Inspection- Exhibit – Response to Request for District Record Inspection- Exhibit – Inspection Report for District Records-	The form may be used to submit a request for District records Deleted-We are no longer using this form. Deleted-We are no longer using this form. Deleted-We are no longer using this form.
4.170AP2	Administrative Procedure - Criminal Offender Notification Laws	Updated to reflect: (1) P.A. 96-431, clarifying criminal offense convictions that disqualify an individual from school employment, and (2) P.A. 96-1452, requiring a criminal background check on student teachers.

5.10	Equal Employment Opportunity and Minority Recruitment	Updated in response to P.A. 96-1426, eff. 1-1-2011, adding the Employee Credit Privacy Act, 820 ILCS 70/, prohibiting discrimination on the basis of credit history absent the applicability of an exception. A footnote addresses the requirement to accommodate nursing moms.
5.30	Hiring Process and Criteria	Updated to reflect: (1) P.A. 96-431, concerning criminal offense convictions that disqualify an individual for school employment, (2) HB 5863, eff. 1-1-2011, concerning requirements for substitute teachers, (3) P.A. 96-1426, eff. 1-1-2011, concerning Employee Credit Privacy Act, and (4) P.A. 96-1452, concerning when the board president may share records of convictions.
5.90	Abused and Neglected Child Reporting	Updated to reflect P.A. 96-1446, concerning the Abuse of Adults with Disabilities Intervention and Dept. of Human Services Acts.
5.185	Family and Medical Leave Policy	Updated to reflect current law governing Family and Medical leave.
5.260	Student Teachers	Updated to reflect P.A. 96-1452, concerning student teachers.
7.20	Harassment of Students Prohibited	Updated to comply with 105 ILCS 5/27-23.7, amended by P.A. 96952. This legislation amends the statute requiring boards to adopt a policy on bullying.
7.50	School Admissions and Student Transfers To and From Non-District Schools	Updated to clarify that a student will be enrolled without a birth certificate. Legal references, cross references, and footnotes are updated to reflect: (1) P.A. 96-1423, concerning calculation of the annual dropout rate, and (2) P.A. 96-953, concerning the Educational Opportunity for Military Children Act, 105 ILCS 70/.
7.180	Preventing Bullying, Intimidation, and Harassment	Updated to comply with 105 ILCS 5/27-23.7, amended by P.A. 96952. This legislation amends the statute requiring boards to adopt a policy on bullying.
7.190	Student Discipline	Updated to reflect a provision on sexting. Edited the provision on bullying in response to 105 ILCS 5/27-23.7(d), amended by P.A. 96-952.
7.270E1	Exhibit - School Medication Authorization Form	Rewritten in response to P.A. 96-1460, allowing students to carry asthma medication.
7.285	Food Allergy Management Program	NEW. P.A. 96-349 mandates that school boards, by 1/1/11, implement a policy based on Guidelines for Managing Life-Threatening Food Allergies in Illinois Schools that were developed by ISBE and IDPH.

7.285AP	Administrative Procedure - Food Allergy Management Program	NEW . This implementing procedure is required to comply with the mandates in P.A. 96-349 regarding food allergies.
7.285E1	Exhibit - Food Allergy History Form	NEW – Updated exhibits that are used by school nurses
7.285E2	Exhibit- Food Allergy Action Form	NEW - Updated exhibits that are used by school nurses

Recommendation: The Administration recommends that the Board of Education approve and adopt the recommended revisions as presented above.