

Glen Ellyn School District 41

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793 North Main Street, Glen Ellyn, IL 60137

***Pending Board Approval on 8.16.21 Disciplinary Process: Mask Non-compliance**

Our priority is to afford all students with a safe, orderly and welcoming learning environment when we return for the 2021.2022 school year. It is our sincere hope that families will find appropriate and productive ways to voice their concerns with the Governor's mask mandate that protects the sanctity of the school environment.

Incidents of mask non-compliance will be handled in accordance with the Glen Ellyn Board Policy 7:190 *Student Behavior* and 7:220 *Bus Conduct*.

In order to assist families with understanding how mask-related issues will be addressed, this document has been developed in consultation with district legal counsel.

Failure to comply with the mask requirement on the school bus

IF	THEN
The student is at the bus stop without a mask	Bus driver will provide the student with a disposable mask and remind the student that all bus riders are required to wear a mask for the safety of self and others while on the bus.
The student complies and puts on the mask	Student will be allowed to board the bus and sit in their assigned seat. No further action needed
The student refuses to put on the mask	The driver will remind the student of the expectation. If the parent is at the bus stop, the parent will be asked to take the student home and contact the school. If the parent is not at the bus stop, the student will board the bus and be instructed to sit up front by the driver in a separate seat. Student will be transported to school and the matter will become a school administration issue. Parents will be contacted by the building administrator for a conference.
Repeat incidents of mask non-compliance	The building administrator can issue progressive bus suspensions (1 day, 3 day, 5 day). Termination of bus riding privileges to be considered if all other attempts have failed.
If student refuses to comply with the mask requirement upon arrival at school	Follow directions under "In School Non-Compliance"

Failure to comply with the mask requirement in school

IF	THEN
The student arrives at school without a mask	Staff member on duty will provide the student with a disposable mask and remind the student that all students are required to wear a mask for the safety of self and others while in school.
The student complies and puts on the mask	Student is allowed to go to class
The student refuses to put on the mask	Staff member on duty reiterates the expectation and lets the student know that they (the staff member) will need to contact building administration to assist. Staff member notifies the office of the need for assistance
Student complies and puts on the mask	Student is allowed to go to class
Student continues to refuse to put on the mask	Building administration escorts the student to a designated area where the expectation is repeated along with the need for masking. The student is provided with the opportunity to share their thoughts.
Student complies and puts on the mask	Student is allowed to go to class. Student is marked tardy if appropriate
Student continues to refuse to put on the mask	Building administration will contact the parent and notify them that the student will not be allowed to go to class and will serve a 1 day In School Suspension (ISS) and that the parent will have to come pick the child up at the end of the school day. Building administration will schedule a time to speak with the parent at the end of the day to discuss and attempt to resolve the issue
Continued incidents of mask refusal	Building administration will utilize progressive Out of School Suspension (1 day, 3 days, 5 days). <i>*Students are afforded the ability to access and complete their work following a suspension and obtain credit once the work is submitted and graded.</i> Progressive consequences up to and including expulsion apply.

Failure to comply with the mask requirement in the classroom

IF	THEN
If a student intentionally removes their mask while in the classroom	Teacher will provide a verbal reminder that masks are required for the safety of self and others.
Student complies and puts on mask	No further action needed
Student refuses to comply with directive to put on the	Teacher reiterates the expectation and reminds the

mask	student that they will need to call for assistance from the building administration.
Student complies and puts on mask	No further action needed
Student refuses to comply	Teacher contacts office and requests administrative assistance *Building administration will then follow the steps listed in the blue shaded boxes in the table above

- A. If we have reason to believe that the mask refusal is due to school avoidance and/or a need related to a disability (IEP or 504) and not in protest of mask wearing, building administration will consult with appropriate staff/experts and schedule a meeting to discuss the need for a functional behavior analysis and a behavior intervention plan
- B. If the student has an approved mask accomodation, then the disciplinary plan does not apply