

E- Learning Day MOU- CONFIDENTIAL BARGAINING

The Board of Education (the “Board”) of Glen Ellyn School District No. 41 (the “School District”) and the Glen Ellyn Education Association, IEA/NEA (the “Association”) agree as follows with respect to modification of the 2018-2020 Teachers’ Agreement, regarding the E-learning for students and teachers in lieu of the emergency days taken in the 2018-19 school year:

As stated by ISBE “students can access the e-learning program away from the school facility through the internet, email or electronic text messaging, telephones, webinars, or other similar electronic communication devices that allow for interaction between students, teachers and the provision of the instruction. Instruction may take the form of pre-recorded lectures, video recordings, worksheets or reading materials. Instruction must be provided for a minimum of 5 clock hours a day and each students participation must be actively monitored in order to authenticate his or her identity and verify that the student is actively participating in the instruction and completing the work.”

Student E-Learning Assignment Requirements

1. Classroom teachers will provide work from multiple subject areas they teach that equate to 5 hours of participation subject to modification based on age and functionality of the students. The work will be assigned to the students on March 22 and will be due to be submitted back to the teacher or staff member on or before April 22. Teachers will grade and assess the work and return it to the students in a timely manner.
2. Certified specials staff-assign work to the students who would have taught the days missed during a snow day or cold weather day. For example, in January the snow day was on a Monday and the cold days were on a Wednesday and Thursday so the specials teacher would assign work to the students they would have taught on those days. The work will be assigned to the students on March 22 and will be due to be submitted back to the teacher or staff member on or before April 22. Teachers will grade and assess the work and return it to the students in a timely manner.
3. Counselors-enter in Hadley student 504 plan information including initial and reevaluation dates in Embrace. This work will need to be done from March 22 and completed on or before April 22.
4. School Psychologists-Review the 3 year evaluation dates for all IEP students at your school and update in Embrace and Skyward. This work will need to be done from March 22 and completed on or before April 22.
5. School Nurses (not RNs)-Review student health care plans from your school and update information in Embrace. Prepare for next year to gather immunization data from students. This work will need to be done from March 22 and completed on or before April 22.
6. Middle School Digital Literacy Specialist- create at home learning check in procedure for students and staff. This work will need to be done from March 22 and completed on or before April 22.

7. Special Ed staff including LBS1 teachers, Speech and Social Workers. Each person is responsible for assigning work to the students on their own caseload. Assignments will be tied to IEP goals and will be in lieu of the classroom teacher assigning work to the students with IEPs. The work will be assigned to the students on March 22 and will be due to be submitted back to the teacher or staff member on or before April 22. Teachers will grade and assess the work and return it to the students in a timely manner.
8. SPED Coordinator- work on core vocabulary and update procedures for Embrace. This work will need to be done from March 22 and completed on or before April 22.
9. Behavior Specialist-create procedures for requesting behavior support and create CPI forms to document CPI interventions. This work will need to be done from March 22 and completed on or before April 22.
10. ELL teachers are responsible to assign ELA work to the students on their own caseloads in lieu of the classroom teacher assigning work to the students. The work will be assigned to the students on March 22 and will be due to be submitted back to the teacher or staff member on or before April 22. Teachers will grade and assess the work and return it to the students in a timely manner.
11. Coaches- work will be assigned and information will be coming soon

Teacher Makeup Day Requirements

Teachers will be given a google form for each emergency day taken including emergency days already taken (January 28, 30 and 31) and any additional days taken in the 2018-19 school year. The google form will be completed after reading an article or watching a video and responding to a prompt. The work will be assigned on March 22 by the Principal and will be due to be submitted on or before April 22. The work must be completed outside of the normal work day excluding assigned lunch time. A timestamp will be created with each response to ensure it is outside of the work day. This is a directive for all employees to complete the assignments; an employee will be subject to discipline if it is not submitted on or before April 22. This work is to make up any emergency days taken during the 2018-19 school year, no additional pay will be provided for the e-learning days and activities as required above.

This agreement is only for the 2018-2019 school year. It is non precedential for any following years. This agreement is contingent upon Illinois State Board of Education or the Regional Office of Education disapproving any part of this memorandum of understanding. The parties will renegotiate the terms of this agreement if the event of such action taken by the State of Illinois or the Regional Office of Education.

This Memorandum of Understanding shall be deemed dated and become effective on the date the last of the parties signs as set forth below and shall continue in effect for the 2018-19 school year.

**GLEN ELLYN EDUCATION
ASSOCIATION**

Dina Sbarra, Co-President

Tracy Guerrieri, Co-President

Date

BOARD OF EDUCATION

Stephanie Clark, President

Jason Loebach , Secretary

Date