



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

## **MINUTES**

### **GLEN ELLYN SCHOOL DISTRICT 41 PUBLIC HEARING AND BOARD OF EDUCATION REGULAR MEETING**

**AUGUST 11, 2014**

#### **PUBLIC HEARING**

#### **Call to Order**

Board President John Kenwood called the public hearing on the 2014-2015 budget to order at 7:15 p.m.

#### **Roll Call**

Upon the roll being called, the following members answered present: Drew Ellis, Dean Elger, Patrick Escalante, Joe Bochenski and John Kenwood. Erica Nelson and Cathryn Wilkinson were absent.

Mr. Kenwood advised the 2014-2015 budget has been on file and conveniently available for public inspection since June 24, 2014; notice for the public hearing on the budget was published on June 26, 2014 in the *Glen Ellyn News*. Mr. Kenwood noted the District has not received any verbal or written comments on the tentative 2014-2015 budget and asked if there was anyone present who wished to provide public comment on the budget. There were no comments made.

#### **Adjourn Public Hearing**

*Board members Bochenski moved and Ellis seconded to adjourn the public hearing at 7:17 p.m. Motion carried on a unanimous voice vote.*

## **REGULAR MEETING**

### **Call to Order**

Board President John Kenwood called the August 11, 2014 Regular meeting to order at 7:17 p.m.

### **Pledge of Allegiance**

Mr. Kenwood led in the recital of the Pledge of Allegiance.

### **Roll Call**

Upon the roll being called, the following members answered present: Dean Elger, Joe Bochenski, Drew Ellis, Patrick Escalante and John Kenwood. Erica Nelson and Cathryn Wilkinson were absent.

### **Adjourn to Closed**

*Board members Elger moved and Ellis seconded to adjourn to closed session at 7:18 p.m. to discuss:*

- *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.*

*On a roll call vote answering "Aye": Elger, Bochenski, Ellis, Escalante and Kenwood; answering "Nay": none. Motion carried.*

### **Return to Open Session**

The Board returned to open session at 7:28 p.m.

### **Public Participation**

Mr. Kenwood reminded members of the audience that speakers should identify themselves, complete a public participation form and limit their comments to not more than three minutes. He noted that personal complaints and criticism about staff members, students or other members of the District 41 community should be initiated privately with the appropriate district representative. Also, profanity, interruption and/or other interference with the orderly conduct of the meeting are not permitted. All questions raised will be forwarded to the appropriate D41 staff representative for a response, if a response is warranted. Below is a summary of the public participation.

- Jeff Cooper said he was pleased to hear Mr. Kenwood's thoughts about public participation and stakeholder engagement; noted that he has not received a response to his inquiry about funding for the assistant principals positions; stated his concerns about the excessive spending for staff professional development training and is still waiting for information from the District about specific costs related to the most recent Colorado trip; asked for clarification about the board policy that requires Board approval of expenditures over \$10,000 and requested a response from the Board; expressed concern with the TRS payments to teachers and administrators and asked that the matter be discussed and acted upon by the Board.
- Angel Oakley distributed a draft policy that she created for the Board's consideration related to the acceptable student use of personal cell phone and/or personal technology; made a statement regarding the school board's responsibility on the use of personal devices during the school day; said the draft being considered by the Board needs

stronger language for elementary student and she had concerns about the students at Hadley

- Laura Grabowski said her children have reported that phones and iPads are being used inappropriately at Hadley; asked why students should be allowed and how it will enhance their learning experience and help them to grow academically. Mrs. Grabowski urged the Board to adopt a policy that restricts phones during school day for students K-8.
- Lynell Iannicelli echoed earlier comments made by Angel Oakley; noted how implementation of the policy has changed over time and that implementation is pivotal; expressed concern about how teachers will manage a policy that allows phones on the student's person.
- Teresa Milich commended the Board on its efforts to consider community feedback on the technology matter and urged the Board to consider policy that does not allow phones during the school day noting they are a distraction and are not being used for educational purposes.

### **Presentations, Reports, Initiatives and Updates**

- A. FQC Construction Project Update: Jack Hayes of FQC presented a [construction update](#) on the work that has occurred over the last 30 days at each of four elementary schools and provided the Board with a rationale for moving up the construction timeline which is related to potential costs savings and have the additions completed by August of 2015.

(Attachment)

- B. PTA Executive Council: PTA Council Executive President Lori Taylor was unavailable to give her report due to her work on the Hadley Den project.

### **Action Items**

- A. Consent Agenda: *Board members Ellis moved and Elger seconded to approve the actions and recommendations contained in the consent agenda which included:*

1. *Human Resources*
  - a) *Personnel Report*
    - 1) *Employment Recommendations*
    - 2) *Resignations*
    - 3) *Dismissal*
2. *Finance, Facilities & Operations*
  - a) *Treasurer's Report*
  - b) *Investment Schedule*
  - c) *Monthly Revenue/Expenditure Summary Report*
  - d) *Summary of Bills & Payroll*
  - e) *Vandalism/Damage Report*
  - f) *Disposal of Surplus Property*
  - g) *2013-2014 FOIA Report*
  - h) *School District Payment Order (July 8 through August 5, 2014)*
  - i) *Serious Safety Hazard*
3. *Other Matters*
  - a) *Approval of Board Meeting Minutes*
    - 1) *June 23, 2014 Public Hearing and Regular Board Meeting*
    - 2) *July 8, 2014 Special Board Meeting*

*On a roll call vote answering "Aye": Elger, Ellis, Bochenski, Escalante and Kenwood; answering "Nay": none. Motion carried.*



B. Superintendent's Recommendations

1. Adoption of 2014-2015 Budget: *Board members Escalante moved and Ellis seconded to approve the resolution adopting the [2014-2015 budget](#) as presented on the attached. On a roll call vote answering "Aye": Bochenski, Ellis, Escalante, Elger and Kenwood; answering "Nay": None. Motion carried.*

(Attachment)

2. Post Issuance of Compliance for Illinois Governmental Use of Bonds: *Board members Bochenski moved and Escalante seconded to approve the Post Issuance Tax Compliance Report as presented on the attached. On a roll call vote answering "Aye": Ellis, Bochenski, Escalante, Elger and Kenwood; answering "Nay": None. Motion carried.*

(Attachment)

3. Board Policy - Second Readings & Adoption

- A. 9:00 Acceptable Use of Technology (AUP) (Revised 8-5-14): Dr. Gordon provided background and a summary of the recommended policy and noted at this point in time the administration and Policy Committee is only moving forward with a Section II of the policy which is related to student use of personal technology. He added that the other components of the policy need to be examined carefully and well vetted before moving forward. Dr. Gordon expressed his appreciation of the process and the good conversations that have occurred and led the Board to this point of the discussion. He reported that the Policy Committee met on August 5 following a series of listening sessions that were held to gather community input. Policy Committee chair Dean Elger provided a summary of the Policy Committee's work and extended a special thank you to parents Angel Oakley, Kurt Buchholz and Stephanie Clark who attended the listening sessions as well as the August 5 Policy Committee meeting. Mr. Elger noted that Dr. Gordon and his administrative team will move forward with an administrative procedure once the Board has approved the policy. The administrative procedure is what will guide the use of student personal devices. In addition, the District will be exploring additional technology that will help monitor the devices. Mr. Elger noted that the feedback from the listening tours was considered and helped influence the District in writing the policy. Board members thanked Mr. Elger and the District's Chief Communication Officer Erika Krehbiel for coordinating the listening tours and expressed confidence in the policy that has emerged. Dr. Gordon said that once this component of the policy is approved, he will begin crafting an administrative procedure that will provide clarity and consistency around the policy and that it will be ready for the opening of the school year. He acknowledged there have been inconsistencies across the district in the application and/or implementation of the policy and the administrative procedure and it is up to him and his team to ensure that the policy and procedure are followed. The Policy Committee will reconvene in the near future to continue their work on the remaining sections of Policy 9:00.

Mr. Kenwood noted that the cell phone is the biggest disruption and he is struggling philosophically with why cell phones are allowed at all at the K-5 level. He feels that a phone has no place in the educational environment, particularly in the 6-8 where they can be the most disruptive. Mr. Kenwood said that he appreciates all of the work that went into this process but does not feel like he can support the policy on grades 6 through 8 and asked members of the Board if they would consider amending the language of the policy that would disallow cell



phones for grades 6 through 8. Board members did not support Mr. Kenwood's suggestion and recommended moving forward with the policy as presented on the attached.

*Board members Bochenski moved and Escalante seconded to approve the administration's recommendation to adopt Board policy 9:00 – Section II – Student Use of Personal Technology as presented. On a roll call vote answering "Aye": Escalante, Bochenski, Ellis and Elger; answering "Nay": Kenwood. Motion carried.*

(Attachment)

- B. 2:110 Qualifications, Terms and Duties of Board Members: Mr. Kenwood said he could not support the recommended policy revisions and noted that the Illinois Association of School Boards does not support it and it is not consistent with what other boards of education are doing.

*Board members Escalante moved and Bochenski seconded to accept the administration's recommendation to adopt the revisions to Policy 2:110 as presented. On a roll call vote answering "Aye": Bochenski, Ellis, Escalante, and Elger; answering "Nay": Kenwood. Motion carried.*

### **Superintendent's Report**

- A. Internet filter update: Dr. Gordon said that the internet filter updating was a big undertaking and he is very proud and appreciative of the efforts of the technology team. Director of Technology Mike Wood talked about where the District is in this process and noted the full transition will probably take a few months.
- B. Phase II conversation: Dr. Gordon reported that his team has been reviewing past work to prepare for the next steps in the District's facilities planning. He will bring forth for discussion topics such as date on home school for kindergarten, special education programs, facility usage of each school, transportation information, further review of land acquisition, full day kindergarten, etc. Dr. Gordon asked the Board for direction on full day kindergarten and asked for other topics they would like explored before the Board meets again to discuss facilities.
- C. Dr. Gordon introduced new staff members Erika Krehbiel, Chief Communications Officer and Michelle Gallo, Director of Student Services
- D. GECRC Grant: Dr. Gordon reported that he and representatives of the Glen Ellyn Children's Resource Center (GECRC) and Churchill principal Scott Klespitz have been collaborating on creating a program similar to that of Abraham Lincoln's that would be funded with grant money. They are currently in the process of applying for a federal grant for approximately \$125,000.

### **Board Reports**

- A. Finance Committee Chair Drew Ellis gave a report on the Finance meeting held earlier in the evening.

### **Discussion Items**

- A. Public Participation at Board Meetings: The Board discussed Mr. Kenwood's proposal to change public participation during Board meetings. While there was a level of consensus among Board members for more engagement, some expressed concern about how the meeting time might increase. The Board discussed adding time allocations to the agenda items and holding themselves accountable to the time table. They also discussed the possibility of having "town hall" type meetings to provide the Board and community

members with more engagement opportunities. It was the consensus of the Board to pilot Mr. Kenwood's suggestion and see how it works for the next meeting.

#### **Upcoming Meetings**

- A. August 25, 2014 Regular Board Meeting, 7:30 p.m., Central Services Office
- B. September 8, 2014 Regular Board Meeting, 7:30 p.m., Central Services Office
- C. September 22, 2014 Regular Board Meeting, 7:30 p.m., Central Services Office
- D. October 14, 2014 Regular Board Meeting, 7:30 p.m., Central Services Office
- E. October 23, 2014 Special Board Meeting, 6:30 p.m., Central Services Office

#### **Other Matters**

Mr. Kenwood asked that a discussion about the special education program be placed on a future agenda.

#### **Public Participation**

Below is a summary of the public comment:

- Jeff Cooper commented on the Board's earlier discussion about public participation at meetings and suggested board members shorten their reports; noted that following up on public comments is critical in gaining public trust; advised the Board of recent email problems he has experienced; suggested that the District has spent over \$100,000 in substitute teacher costs for training.
- Angel Oakley expressed her concern about allowing students to have personal technology on their person in grades 6-8; supported the idea of town hall meetings; supported Mr. Kenwood's idea for public participation
- Kurt Buchholz pointed out that Board meetings are meetings of the public and asked Mr. Escalante to discontinue the association of the word revenue with special education kids
- Lynn Iannielli reiterated her earlier point that a policy is only as good as its implementation; stated that smart phones are of more concern because of their portability and the ability for students to be discrete; noted that she has not received follow up from Board members on a previous inquiry
- Teresa Milich echoed Mr. Kenwood's earlier comments about disallowing middle school students the use of cell phones; expressed her surprise and disappointment about the Board's decision on Policy 9:00 and asked how the new policy is contributing to the safety and enhanced learning of junior high students; the Board has a much larger culpability by approving this policy
- Jennifer Rath said she was disappointed in the vote on policy and how Mr. Kenwood was treated; asked why the Smoothwall update came after passing the technology policy; suggested that items talked about under the superintendent's report appear on the agenda so that members of the community are aware; believes that the people that show up at the meetings are a strong representation of the community.

#### **Adjourn to Closed Session**

*At 10:23 p.m., Board members Elger moved and Escalante seconded to adjourn to closed session to discuss:*

- A. The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired.*
- B. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.*



*On a roll call vote answering "Aye": Elger, Bochenski, Escalante, Ellis and Kenwood; answering "Nay": None. Motion carried.*

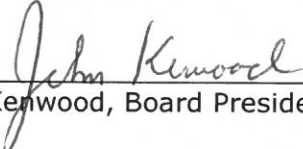
Mr. Kenwood advised that the Board would not be taking action when it returns from closed session.

**Adjournment**

*Board members Escalante moved and Bochenski seconded to adjourn the meeting at 11:06 p.m. Motion carried on a unanimous voice vote.*

Respectfully submitted,

Maureen Stecker, Board Recording Secretary

  
\_\_\_\_\_  
John Kenwood, Board President

  
\_\_\_\_\_  
Dean Elger, Board Secretary

Minutes approved: August 11, 2014



Glen Ellyn SD 41  
Four Elementary School Additions  
Project Status Report  
08/06/2014

**WORK RECAP**

The following recaps the activities that occurred over the last 30 days at each location:

**Franklin Elementary:** The primary activity that occurred over the last 30 days was cast in place concrete footings and foundations. These activities were coordinated with foundation drainage, waterproofing and removal of stockpiled soil from the site. As of the current date the north courtyard retaining wall was also poured. Coordination with a Village-owned sewer at the south retaining wall required additional design input and has contributed to a delay in the completion of excavation for structural work and subsequently cast in place retaining walls. The west access road was installed including stone work and fencing. This road will go into use August 15, 2014.

Work inside the building progressed with modifications in areas adjacent to the addition to accommodate mechanical/electrical connections as well as emergency exiting. This work is being completed as the building is being made available for teachers to return. Final secondary emergency exiting from the gym will be in place prior to start of school.

**Lincoln Elementary:** Work at Lincoln focused on three areas: portables, interior modifications in areas adjacent to the additions and work for the additions. The work at the portables is complete, including relocation, utilities, ramps and canopy. The District has begun move in and FGM is applying for occupancy to the ROE. Interior modifications progressed with areas turned over to the District for cleaning as completed. As of the Board Meeting date, all areas inside the building will be available for District use. Work on the addition including final AT&T relocation, excavation for foundations and concrete pours for footings and foundations.

Finally, re-roofing work is taking place with this work scheduled to be substantially complete by August 11.

**Forest Glen Elementary:** Work at Forest Glen included final installation of the trailers and coordination with IMS on ramps, stairs and canopy. Underground stormwater detention work took place, including excavation and installation of underground piping and backfill. Water main relocation in the area of the building addition was completed in advance of the start of mass grading for the building pad.

**Churchill Elementary:** Work at Churchill consisted of mass grading for site development of the hard surface playground, mass grading of the site and excavation for the underground stormwater detention system. Underground storm water utility work was installed.

Processing and review of shop drawings, submittals, & RFI's is ongoing. Communication between the District, FGM and FQC is good and project level cooperation is going well. Owner / Arch / CM coordination meetings occur formally on a weekly basis. CM / Trade Contractor meetings also occur formally on a weekly basis.





### **WORK OUTLOOK**

Work to be completed over the next 30 days at each location is projected as follows:

**Franklin Elementary:** Work will progress on the additions with final concrete pours and the start of masonry bearing. The south retaining wall excavation and concrete pour will occur following the resolution of the Village sewer line relocation. Underground utilities within the addition will begin.

**Lincoln Elementary:** Work on the addition will progress with final concrete pours and underground utilities. Masonry bearing structure will commence.

**Forest Glen Elementary:** Work at Forest Glen will include final site grading in the detention area and final building pad preparation. The initial phase of work at Forest Glen will be substantially complete in preparation for the building addition.

**Churchill Elementary:** Mass grading and underground detention work will continue. Storm detention piping installation will commence and site grading of the playground area will continue.

FQC onsite personnel and office personnel will continue management of ongoing work onsite and coordination of future work items.

### **CONTRACTING/BIDDING**

The next major group of trade packages to be bid will be the building additions for Forest Glen and Churchill. In cooperation with FGM Architects and the District, the prospect of bidding these projects beginning August 4<sup>th</sup>, with bids due August 25<sup>th</sup>, was proposed. The benefit being the delivery of both additions by the start of the 2015 school year versus mid 2015-2016 school year for Churchill. This proposed schedule modification was accepted by the District and the bidding process is underway. These bids will be brought to the Board for review and approval at the September board meetings.

### **PROJECT SCHEDULE/BUDGET**

It was previously reported that the rainy summer had an impact on the project schedule. It slowed progress at Churchill and impacted the overall project schedule at Franklin.

The project schedule at Franklin has been negatively impacted by 5 to 6 days from the original anticipated project schedule. As the work progress moves into masonry, FQC anticipates some or all of this schedule impact will be improved. Over the next 30 days FQC will continue to monitor this situation and attempt to recover some or all of this schedule impact. FQC is implementing a plan to address a second emergency egress path from the existing gym at Franklin, which was a critical path item. We anticipate that the required completion date will be achieved through compression of various trade contractor schedule items. Attached is an updated critical path project schedule.

Costs for the project are within budget and the budget continues to contain contingency funds for unforeseen conditions.

Please join us for a  
networking breakfast!



## Share Your Expertise & Solve Real World Problems

Glen Ellyn School District 41 is formally integrating Problem Based Learning (PBL) into our classrooms. Through PBL, students solve real-life and work problems and reach out to experts beyond the school walls to share their findings.

PBL provides students with the opportunity to be empowered individuals, entrepreneurs and future business owners. The goal is to fully prepare students to bring an entrepreneurial spirit and skills to their endeavors whether commercial, philanthropic, education, or service oriented.

**Please join us for a networking breakfast to learn more about this endeavor. Help us improve educational outcomes and meet the needs of students in the 21st century learning environment.**

*Feel free to bring a co-worker or forward this to someone in your organization that may be interested in this opportunity.*



### DATE

Wednesday, August 27, 2014

### TIME

9 — 10:30am

### LOCATION

Hadley Junior High  
(Library Media Center)  
240 Hawthorne Blvd  
Glen Ellyn, IL 60137

### RSVP BY 8/22

Denise Mackowiak  
dmackowiak@d41.org  
or 630-534-7260

### PLUS

A drawing to win 2 Cubs Tickets!

If you have any questions, or need more information, please contact:

**Karen Carlson**  
Assistant Superintendent of Teaching,  
Learning, & Accountability

✉ kcarlson@d41.org ☎ 630-534-7238



# Glen Ellyn School District #41 Board Report

**Date:** August 11, 2014

**Title:** Personnel Report –Final

**Contact:** Laurie Campbell, Director of Human Resources

**Long-Range Plan Focus:** The recommendations contained in this Personnel Report support Goal #2, Development of Human Capital, of the Superintendent's Long-Range Plan.

**Employment Recommendation:**

Name	School	Position	Placement/Salary	Effective Date
Benigno, Antonina	Hadley	Girls' Assistant Softball Coach	Group III, Step IIII/\$2,300.00	August 01, 2014
Franco, Janet	Hadley	ESL Teacher(.50 FTE)	BA/\$23,631.00	2014-2015 School Year
Joseph, Bennett	Hadley	Chess Club	Group II, Step II/\$2,700.00	September 01, 2014
Matthews, Katelyn	Hadley	Science Teacher	BA/\$48,710.00	2014-2015 School Year
Maywood, Minnie	Churchill	Special Ed Bilingual Teacher	MA+60/\$86,156.00	2014-2015 School Year
Money, Kirsten	Franklin	School Psychologist	MA+60/\$78,910.00	2014-2015 School Year
Nielsen, Jamie	Hadley	Girls' Softball Coach	Group III, Step IIII/\$2,300.00	August 01, 2014
Palermo, Savannah	Hadley	Long Term Language Arts Sub	Long Term Sub Rate	August 18-Approx. December 19, 2014
Perez, Becky	Hadley	School Psychologist	MA+60/\$65,575.00	2014-2015 School Year
Rose, Jennifer	Lincoln	School Psychologist	MA+60/\$93,523.00	2014-2015 School Year

**Resignations:**

Name	School	Position	Effective Date
Caby, Melissa	Lincoln	School Psychologist	June 11, 2014
DeGolia, Leah	Franklin	School Psychologist	June 11, 2014
Huffman, Jaclyn	Forest Glen	Instructional Aide	June 10, 2014
Kinley, Jennifer	Hadley	Science Teacher	June 11, 2014
Musto, Sandy	Churchill	Food Server 2 hour	June 10, 2014

**Dismissal:**

Name	School	Position	Effective Date
Pavlo, Dhionis	Churchill	Custodian	August 11, 2014

**Recommendation:** It is recommended that the Board accept the actions included in this Personnel Report as presented.



**Finance, Facilities, and Operations  
Consent Agenda Items**

**August 11, 2014**

**Table of Contents**

- (a) Treasurer's Report
- (b) Investment Schedule
- (c) Monthly Revenue/Expenditure Summary Report
- (d) Summary of Bills and Payroll
- (e) Vandalism/Damage Report
- (f) Disposal of Surplus Property
- (g) 2014-2015 FOIA Report
- (h) School District Payment Order for period July 8, 2014, through August 5, 2014
- (i) Serious Safety Hazards



**Glen Ellyn School District 41**  
**Treasurer's Report**  
**June 2014**

FUND	FUND BALANCE 5/31/2014	CASH BAL. 5/31/2014	REVENUE	EXPENDITURES	INVESTMENTS (Increase) Decrease	LIABILITIES (Increase) Decrease	CASH BAL. 6/30/2014	INVESTMENTS AT COST	CASH + INVESTMENTS	LIABILITIES - RECEIVABLE (YTD)	FUND BALANCE 6/30/2014
Education	\$ 18,040,699.24	\$ 2,085,273.52	\$ 18,380,153.12	\$ 7,351,930.70	\$ (12,396,955.40)	\$ 2,165,788.23	2,882,328.77	\$ 27,904,135.57	30,786,464.34	\$ 1,746,930.12	29,039,534.22
Self-Insurance											
Dental	211,671.01	211,671.01	-	-	-	-	211,671.01	-	211,671.01	-	211,671.01
Operations and Maintenance	1,102,340.23	61,628.94	1,440,128.68	197,203.29	(1,300,128.68)	-	4,329.45	2,345,020.00	2,349,349.45	4,180.03	2,345,169.42
Debt Service	630,382.96	160,384.28	1,436,448.88	-	(1,436,448.88)	-	160,384.28	1,906,447.56	2,066,831.84	-	2,066,831.84
Transportation	329,370.70	2,630.88	455,217.65	308,376.36	(145,217.65)	-	4,254.52	471,957.47	476,211.69	-	476,211.69
Social Security	392,455.41	3,990.19	367,463.82	97,139.85	(297,463.82)	23,409.61	259.95	686,980.65	687,240.60	24,461.22	662,779.38
IMRF	313,843.05	6,539.23	189,427.45	37,128.39	(154,427.45)	300.20	4,711.04	463,003.13	467,714.17	1,572.06	466,142.11
Capital Projects	7,055,988.89	7,005,886.59	8,148.00	82,718.13	-	-	6,931,316.46	50,102.30	6,981,418.76	-	6,981,418.76
Working Cash	3,302,442.71	52.14	605.20	-	(605.20)	-	52.14	3,302,995.77	3,303,047.91	-	3,303,047.91
Tort	6,121.37	73.48	605.20	-	(605.20)	-	73.48	6,653.09	6,726.57	-	6,726.57
Totals	\$ 31,385,315.57	\$ 9,538,130.26	\$ 22,278,198.00	\$ 8,074,496.72	\$ (15,731,852.28)	\$ 2,189,498.04	\$ 10,199,381.10	\$ 37,137,295.54	\$ 47,336,676.34	\$ 1,777,143.43	\$ 45,559,532.91

**Glen Ellyn School District 41**  
**Investment Schedule**  
**June 2014**

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
<b>Education Fund - 10</b>								
PMA	186827	06/19/13	07/14/14	390	249,000.00	0.190%	523.45	CD
PMA	197597	06/06/14	07/23/14	47	1,000,000.00	0.050%	64.39	CD
PMA	29751	06/19/13	07/28/14	404	100,000.00	0.200%	270.41	CD
PMA	186818-186826	06/19/13	07/30/14	406	612,000.00	0.210%	1,370.44	CD
PMA	197663	06/06/14	08/26/14	81	300,000.00	0.600%	39.95	CD
PMA	197579	06/06/14	09/22/14	108	2,800,000.00	0.070%	579.95	CD
PMA	197651	06/06/14	10/29/14	145	2,950,000.00	0.080%	937.52	CD
PMA	197638	06/06/14	11/24/14	171	1,500,000.00	0.090%	632.47	CD
PMA	198449	06/20/14	12/10/14	173	400,000.00	0.100%	189.59	CD
PMA	31969	06/16/14	12/24/14	192	249,187.21	0.150%	374.52	CD
PMA	198420	06/20/14	03/03/15	258	1,000,000.00	0.117%	820.61	CD
PMA	31971	06/16/14	03/23/15	281	249,130.30	0.130%	372.49	CD
PMA	198439	06/20/14	04/06/15	290	4,100,000.00	0.120%	3,909.05	CD
PMA	1855774	06/16/14	05/28/15	346	897,300.00	0.170%	1,613.07	CD
PMA	1849591	06/02/14	06/02/15	365	1,044,300.00	0.249%	1,259.03	CD
PMA	197247	06/05/14	06/04/15	364	1,710,500.00	0.206%	3,515.32	CD
PMA	198237	06/19/14	06/18/15	364	2,352,000.00	0.206%	4,833.80	CD
PMA	31970	06/20/14	06/19/15	364	248,243.22	0.351%	1,112.94	CD
IPTIP	10.A.904.1810				1,890,114.73			
ISDLAF	10.A.902.1810				4,252,360.11			
<b>Total Education Fund:</b>					<b>27,904,135.57</b>	<b>0.191%</b>	<b>21,831.16</b>	
<b>Operations and Maintenance Fund - 20</b>								
PMA	197651	06/06/14	10/29/14		200,000.00	0.080%	63.52	CD
PMA	1849591	06/02/14	06/02/15	365	600,000.00	0.249%	1,498.11	CD
PMA	197247	06/05/14	06/04/15	364	1,000,000.00	0.206%	2,055.22	CD
IPTIP	20.A.904.1810				87,805.67			
ISDLAF	20.A.902.1810				457,214.33			
					<b>2,345,020.00</b>	<b>#DIV/0!</b>	<b>-</b>	
<b>Debt Service Fund - 30</b>								
PMA	29751	06/19/13	07/28/14	404	149,134.52	0.200%	403.25	CD
PMA	197663	06/06/14	08/26/14	81	200,000.00	0.060%	26.63	CD
PMA	197651	06/06/14	10/29/14	145	500,000.00	0.800%	158.93	CD
PMA	1855774	06/16/14	05/28/15	346	50,000.00	0.170%	80.81	CD
IPTIP	30.A.904.1810				164,670.98			
ISDLAF	30.A.902.1810				842,642.06			
<b>Total Debt Service Fund:</b>					<b>1,906,447.56</b>	<b>0.308%</b>	<b>669.62</b>	
<b>Transportation Fund - 40</b>								
PMA	197651	06/06/14	10/29/14	145	100,000.00	0.080%	31.76	CD
PMA	1855774	06/16/14	05/28/15	346	50,000.00	0.170%	80.81	CD
PMA	197247	06/05/14	06/04/15	364	300,000.00	0.206%	616.42	CD
IPTIP	40.A.904.1810				-			
ISDLAF	40.A.902.1810				21,957.47			
<b>Total Transportation Fund:</b>					<b>471,957.47</b>	<b>0.152%</b>	<b>728.99</b>	
<b>Social Security Fund - 50</b>								
PMA	186818 - 186826	06/19/13	07/30/14	406	50,000.00	0.210%	122.07	CD
PMA	197651	06/06/14	10/29/14	145	50,000.00	0.080%	15.94	CD
PMA	1849591	06/02/14	06/02/15	365	100,000.00	0.249%	449.43	CD
PMA	197247	06/05/14	06/04/15	364	300,000.00	0.206%	616.42	CD
IPTIP	50.A.904.1810				161,105.98			
ISDLAF	50.A.902.1810				25,874.67			
<b>Total Social Security Fund:</b>					<b>686,980.65</b>	<b>0.186%</b>	<b>1,203.86</b>	
<b>Municipal Retirement Fund - 51</b>								
PMA	197247	06/05/14	06/04/15	364	145,000.00	0.206%	298.27	CD
IPTIP	51.A.904.1810				275,060.00			
ISDLAF	51.A.902.1810				42,943.13			
<b>Total Municipal Retirement Fund</b>					<b>463,003.13</b>	<b>#REF!</b>	<b>-</b>	

June 2014

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
<b>Capital Improvements Fund - 60</b>								
IPTIP	60.A.904.1810				-			
ISDLAF	60.A.902.1810				50,102.30	0.200%		
<b>Total Capital Improvements Fund:</b>					<b>50,102.30</b>	<b>0.200%</b>	<b>6.03</b>	
<b>Working Cash - 70</b>								
WBT	898010433	09/21/13	09/21/14	365	1,004,000.00	0.250%	2,500.00	MM
WBT	5010023212	01/29/13	01/29/14	365	1,204,206.97	0.350%	4,214.72	CD
PMA	186818 - 186826	06/19/13	07/30/14	406	1,082,000.00	0.210%	2,638.79	CD
IPTIP	70.A.904.1810				4,742.30			
ISDLAF	70.A.902.1810				8,046.50			
<b>Total Working Cash fund:</b>					<b>3,302,995.77</b>	<b>0.270%</b>	<b>9,353.51</b>	
<b>TORT Fund - 80</b>								
IPTIP	80.A.904.1810				-			
ISDLAF	80.A.902.1810				6,653.09			
<b>Total Tort Fund:</b>					<b>6,653.09</b>		-	
<b>Total Current Operating Funds Investments</b>					<b>37,137,295.54</b>			
<b>Total Investment Interest Due</b>							<b>33,064.18</b>	

<b>Average Portfolio Yield</b>			<b>0.181%</b>
<b>(US BANK) (PMA)</b>	<b>Account Balances</b>		
	<b>IPTIP Monthly Average Rate</b>		<b>2,583,499.66</b>
	<b>ISDLAF Monthly Average Rates:</b>		<b>0.027%</b>
	<b>Liquid Class ***</b>		<b>3,600,323.17</b>
	<b>Max Class</b>		<b>2,107,470.49</b>
			<b>0.010%</b>
			<b>0.040%</b>

Note: CB in the "Identifier" column denotes Community Bank  
 GEBT in the "Identifier" column denotes Glen Ellyn Bank & Trust  
 MB in the "Identifier" column denotes MB Financial Bank  
 PMA in the "Identifier" column denotes PMA/ISDLAF  
 WBT in the "Identifier" column denotes Wheaton Bank & Trust

Note: CD in the "Type" column denotes Certificate of Deposit  
 CP in the "Type" column denotes Commercial Paper  
 TN in the "Type" column denotes Treasury Notes  
 TS in the "Type" column denotes Term Series  
 FHLB in the "Type" column denotes Federal Home Loan Bank Note  
 FNMA in the "Type" column denotes Federal Natl Mortgage Assn Note  
 FHLMC in the "Type" column denotes Federal Home Loan Mortgage Corporation Note  
 MM in the "Type" column denotes Money Market Account





Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine

## **Monthly Revenue/Expenditure Summary Report Overview June 2014**

### **Revenues:**

With interfund transfers removed from the percent calculation, overall district revenues were approximately 1.11% greater than the amount presented in the amended budget. As of year-end, revenues were greater in the areas of corporate property taxes, personal property taxes, state and federal aid. The district has received less in tuition, student fees, interest and food service revenue.

### **Expenditures:**

Excluding interfund transfers from the percent calculation, overall expenditures were approximately 1.52% less than the amount presented in the amended budget. Expenditures were less in the areas of salaries, purchased services, supplies and materials, capital outlay and dues and fees. Expenditures were greater than budgeted in benefits and tuition payments.

*We make a difference. We embrace change together. We are a true team of professionals. We build the future.*

---

Superintendent Dr. Paul Gordon

Glen Ellyn School District 41

793 N. Main St., Glen Ellyn, IL 60137

Phone 630.790.6400 Fax 630.790.1867 [www.d41.org](http://www.d41.org)

**Glen Ellyn School District 41**  
**Monthly Revenue/Expenditure Summary Report**

**June 2014**

**Revenues**

Function	Category	MTD Received	YTD Received	Amended Revenue Budget	To Be Received	YTD % Received	Prior Year % Rec'd
1100	Property Taxes	21,617,686.39	43,823,855.13	43,189,574.00	(634,281.13)	101.47%	104.46%
1200	Personal Property Taxes	-	1,060,856.44	927,530.00	(133,326.44)	114.37%	109.13%
1300	Tuition	-	74,624.99	289,535.00	214,910.01	25.77%	74.50%
1400	Field Trip/Bus Fees	-	38,641.52	30,500.00	(8,141.52)	126.69%	112.92%
1500	Interest Earnings	12,747.00	50,518.81	111,500.00	60,981.19	45.31%	44.70%
1600	Food Services	4,634.76	308,927.72	715,150.00	406,222.28	43.20%	51.53%
1700	Student Fees	5,139.50	346,639.94	402,200.00	55,560.06	86.19%	92.89%
1900	Donations/Misc Revenue	10,717.35	81,803.72	111,500.00	29,696.28	73.37%	134.38%
3000	Unrestricted State Funds	120,762.44	1,328,398.00	1,200,800.00	(127,598.00)	110.63%	95.61%
3100	Restricted State Funds	453,195.05	2,357,453.56	1,993,275.00	(364,178.56)	118.27%	101.14%
4000	Federal Funds	53,315.51	889,527.89	754,291.00	(135,236.89)	117.93%	92.12%
	Capital Loan Proceeds	-	7,000,000.00	7,000,000.00	-	-	-
7000	Fund Transfers	-	318,000.00	318,000.00	-	100.00%	100.07%
Grand Total All Funds		22,278,198.00	57,679,247.72	57,043,855.00	(635,392.72)	101.11%	102.66%

**Expenditures**

Object	MTD Expended	YTD Expended	YTD Encumbrances	Amended Expenditure Budget	Budget Available	YTD % Expended	Prior Year % Exp'd
100 Salaries	5,690,031.72	28,400,449.00	-	28,962,956.00	562,507.00	98.06%	99.27%
200 Benefits	929,142.00	5,583,833.00	-	5,480,641.00	(103,192.00)	101.88%	97.16%
300 Purchased Services	822,541.00	6,580,414.00	8,710.00	6,927,264.00	338,140.00	94.99%	95.48%
400 Supplies/Materials	306,210.00	2,419,617.00	18,985.00	2,758,486.00	319,884.00	87.72%	92.14%
500 Capital Outlay	97,556.00	1,759,484.00	49,753.00	1,811,180.00	1,943.00	97.15%	88.13%
600 Dues & Fees	4,741.00	79,703.00	-	100,451.00	20,748.00	79.35%	96.02%
600 Principal/Interest Payments	-	2,840,000.00	-	2,840,000.00	-	100.00%	100.00%
600 Tuition	224,275.00	2,244,369.00	-	1,800,000.00	(444,369.00)	124.69%	120.21%
Fund Transfers	-	318,000.00	-	318,000.00	-	100.00%	100.07%
Grand Total All Funds	8,074,496.72	50,225,869.00	77,448.00	50,998,978.00	695,661.00	98.48%	98.63%

**Glen Ellyn School District 41  
Summary of Bills and Payroll  
June, 2014**

<u>FUND</u>	<u>OTHER EXPENDITURES</u>	<u>GROSS PAYROLL</u>	<u>TOTAL EXPENDITURES</u>
Education	\$ 3,361,325.37	\$ 3,990,605.33	\$ 7,351,930.70
Self-Insurance Dental	\$ -	\$ -	\$ -
Operations & Maintenance	\$ 197,203.29	\$ -	\$ 197,203.29
Debt Service	\$ -	\$ -	\$ -
Transportation	\$ 308,376.36	\$ -	\$ 308,376.36
Social Security	\$ 97,139.85	\$ -	\$ 97,139.85
IMRF	\$ 37,128.39	\$ -	\$ 37,128.39
Capital Projects	\$ 82,718.13	\$ -	\$ 82,718.13
Working Cash	\$ -	\$ -	
Tort	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b><u>\$ 4,083,891.39</u></b>	<b><u>\$ 3,990,605.33</u></b>	<b><u>\$ 8,074,496.72</u></b>



**June 2014  
Vandalism Report**

<b>Date of Occurrence</b>	<b>Facility</b>	<b>Nature of Vandalism</b>	<b>Initial response</b>	<b>Action Taken to Repair/Replace</b>
Nothing to report				



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine

### **Board Report**

**Date:** August 11, 2014

**Title:** Disposal of Surplus Property

**Submitted by:** Bob Ciserella – Assistant Superintendent – Finance, Facilities & Operations

---

**Long-Range Plan Focus:** This recommendation is not applicable to the Superintendent's Five-Year Plan. However, the Assistant Superintendent for FFO is responsible for reporting the disposition of surplus property.

**Discussion:**

No assets for disposal this period.

**Recommendation:**

No assets for disposal this period.

**Glen Ellyn District 41  
FOIA Report 2013-2014**

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
July	7/8/13	7/10/13	Mr. Jeff Cooper requested:  "...receipts from the Mastercard for the following Central Services people for the following months -- months will have the starting date- Ann Riebock 11-21-12, 12-21-12, 1-21-13, 2-21-13, 3-21-13, 4-21-13; David Scarmardo 1-21-13, 2-21-13, 3-21-13, 4-21-13; Katherine McClusky 11-21-12, 1-21-13, 2-21-13, 3-21-13, 4-21-13; Denise Mackowiak 1-21-13, 2-21-13, 3-21-13, 4-21-13; Jennifer Law 11-21-12, 12-21-12, 1-21-13, 2-21-13; Laurie Campbell 12-21-12, 1-21-13, 2-21-13, 3-21-13, 4-21-13; Julia Worthen 12-21-12, 4-21-13; Phyllis Hanna 11-21-12, 2-21-13, 3-21-13; Erica Nelson 1-21-13; Stacy Onak 11-21-12, 4-21-13"	5.25 hrs
	7/18/2013	7/22/2013	Mr. Jeff Cooper requested:  "...P card receipts for the following people and for the month starting with each date list- Scott Klespitz 1-21, 2-21, 3-21, 4-21 Brenda Klemm 3-21, 4-21 Linda Anderson 11-20, 12-21, 1-21, 2-21, 3-21, 4-21 Jill Amhrein 11-21, 1-21, 3-21, 4-21 Christopher Dransoff 11-20, 12-21, 1-21, 2-21, 3-21, 4-21 Jeanne Nehls 11-20, 12-21, 3-21, 4-21 Carol Montgomery Fate 11-21, 1-21, 3-21, 4-21 Kirk Samples 11-20, 12-21, 1-21, 2-21, 3-21, 4-21 Dina Sbarra 11-20, 1-21, 2-21, 3-21, 4-21 Cheryl Fitch 12-21, 1-21, 2-21, 3-21, 4-21 George Cacini 4-21 Kosta Qirko 3-21 Arlyne Campbell 1-21 Shannon Cross from 8-21 thru 12-20 Jeffery Burke 1-21 Ilija Mackovic 12-21 Jim Vidella 4-21 Kenneth Koptovsky 12-21 Mike Wood 11-20 Scott Wiemeler 1-21, 2-21 Christopher Abbot 12-20, 1-21, 2-21, 3-21 Matthew Adelman 11-20, 1-21, 2-21, 3-21 Ed Klingberg 1-21, 3-21 Marie Delahanty 3-21 Deborah Lazzara 11-20, 2-21, 3-21 Barb Oczkowicz 12-21, 2-21, 3-21 Mary Hornacek 11-20, 12-21, 1-21, 2-21, 3-21, 4-21 Linda Schweikhofer 11-20, 1-21, 2-21, 3-21, 4-21 Christina Kellem 11-20 Karen Crum 11-20, 12-21, 1-21, 2-21, 3-21, 4-21 Jennifer Law 2-20, 4-21 Erica Nelson 1-21 Stacy Onak 11-21, 4-21 David Scarmardo 4-21 Denise Mackowiak 4-21 Julia Worthen 4-21 Laurie Campbell 4-21 Katie McClusky 11-21, 4-21 Bob Ciserella 11-21, 12-21, 1-21, 3-21, 4-21"	7.25 hrs



**Glen Ellyn District 41  
FOIA Report 2013-2014**

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
July continued	7/21/2013	7/26/2013 Denied request unduly burdensome	<p>Mr. Jeff Cooper requested:</p> <p>"I am requesting to see receipts on the following check numbers-they are in numerical order- 13661, 13664, 13665, 13666, 13668, 13670, 13671, 13674, 13675, 13690, 13708, 13710, 13711, 13714, 13715, 13718, 13719, 13723, 13724, 13725, 13729, 13730, 13736, 13737, 13740, 13741, 13742, 13743, 13746, 13750, 13753, 13754, 13755, 13757, 13761, 13762, 13765, 13767, 13768, 13769, 13771, 13772, 13778, 13779, 13781, 13783, 13795, 13797, 13801, 13802, 13806, 13808, 13812, 13813, 13820, 13833, 13837, 13838, 13839, 13840, 13842, 13843, 13844, 13845, 13848, 13849, 13851, 13854, 13857, 13866, 13875, 13882, 13885, 13890, 13892, 13911, 13921, 13925, 13926, 13932, 13937, 13953, 13955, 13987, 13999, 14000, 14014, 14016, 14017, 14018, 14019, 14027, 14028, 14036, 14037, 14038, 14040, 14045, 14046, 14049, 14050, 14058, 14071, 14078, 14079, 14082, 14083, 14084, 14085, 14090, 14092, 14097, 14101, 14107, 14113, 14126, 14134, 14135, 14136, 14138, 14139, 14140, 14146, 14147, 14148, 14156, 14158, 14160, 14161, 14162, 14163, 14164, 14171, 14173, 14175, 14180, 14188, 14190, 14196, 14199, 14205, 14221, 14222, 14243, 14244, 14247, 14248, 14252, 14255, 14258, 14280, 14281, 14282, 14298, 14312, 14318, 14320, 14321, 14327, 14328, 14332, 14338, 14340, 14345, 14347, 14348, 14350, 14357, 14358, 14365, 14370, 14371, 14373, 14374, 14376, 14382, 14387, 14389, 14405, 14408, 14408, 14411, 14414, 14415, 14421, 14423, 14424, 14427, 14430, 14434, 14439, 14440, 14441, 14442, 14443, 14449, 14457, 14461, 14465, 14466, 14467, 14470, 14471, 14472, 14473, 14474, 14475, 14476, 14477, 14478, 14479, 14484, 14488, 14490, 14494, 14496, 14499, 14509, 14516, 14518, 14523, 14529, 14530, 14533, 14535, 14537, 14538, 14541, 14545, 14547, 14550, 14554, 14555, 14556, 14562, 14580, 14584, 14585, 14592, 14598, 14602, 14614, 14622, 14626, 14635, 14639, 14640,</p> <p>14641, 14646, 14649, 14652, 14653, 14656, 14658, 14659, 14670, 14671, 14679, 14681, 14682, 14684, 14695, 14697, 14700, 14701, 14702, 14705, 14706, 14707, 14715, 14719, 14720, 14729, 14731, 14733, 14735, 14741, 14749, 14751, 14767, 14769, 14772, 14785, 14786, 14795, 14798, 14801, 14808, 14809, 14812, 14813, 14820, 14821, 14825, 14828, 14829, 14830, 14837, 14839, 14843, 14844, 14850, 14851, 14866, 14867, 14871, 14873, 14874, 14881, 14883, 14887, 14888, 14889, 14894, 14899, 14900, 14908, 14909, 14913, 14914, 14917, 14930, 14953, 14960, 14971, 14973, 14986, 14990, 14993, 14998, 14999, 15000, 15007, 15013, 15014, 15016, 15020, 15025, 15028, 15032, 15042, 15047, 15050, 15055, 15058, 15062, 15068, 15142, 15145, 15154, 15160, 15169, 15176, 15180, 15188, 15085, 15088, 15089, 15090, 15091, 15092, 15099, 15100, 15101, 15103, 15109, 15112, 15114, 15118, 15119, 15125, 15197, 15198, 15201, 15212, 15218, 15226, 15231, 15234, 15244, 15252, 15256, 15260, 15270, 15271, 15276, 15280, 15296, 15297, 15299, 15303, 15305, 15310, 15312, 15313, 15316, 15318, 15319, 15323, 15325, 15332, 15340, 15343, 15344, 15345, 15347, 15348, 15350, 15355, 15361, 15365, 15370, 15373, 15374, 15375, 15386, 15388, 15389, 15390, 15393, 15396, 15397, 15407, 15408, 15409, 15421, 15422, 15431, 15435, 15437, 15439, 15441, 15442, 15443, 15444, 15446, 15453, 15455, 15456, 15457, 15458, 15459, 15461, 15463, 15464, 15465, 15466, 15467, 15468, 15469, 15470, 15475, 15476, 15479, 15480, 15482, 15484, 15486, 15488, 15489, 15497, 15499, 15506, 15509, 15512, 15514"</p>	1.5 hrs
	7/26/2013	8/5/2013	<p>Mr. Jeff Cooper modified his 7/21/13 FOIA request as follows:</p> <p>"As per our conversation of 7-26-13, I have cut my list to 112 checks-in order 13661, 13664, 13671, 13711, 13714, 13715, 13718, 13729, 13737, 13742, 13753, 13754, 13755, 13757, 13778, 13779, 13783, 13801, 13806, 13808, 13833, 13857, 13875, 13885, 13892, 13911, 13937, 13953, 13987, 13999, 14040, 14045, 14058, 14078, 14084, 14085, 14113, 14148, 14158, 14164, 14199, 14312, 14328, 14332, 14365, 14373, 14374, 14387, 14389, 14408, 14421, 14424, 14434, 14471, 14488, 14499, 14509, 14518, 14537, 14562, 14584, 14592, 14626, 14659, 14681, 14695, 14697, 14699, 14700, 14702, 14706, 14719, 14720, 14735, 14749, 14751, 14767, 14798, 14809, 14812, 14813, 14820, 14821, 14825, 14828, 14839, 14851, 14866, 14874, 14881, 14883, 14887, 14908, 14909, 14960, 14998, 15000, 15013, 15016, 15025, 15042, 15062, 15088, 15100, 15109, 15119, 15125, 15142, 15145, 15212, 15218, 15231"</p>	4.5 hrs

**Glen Ellyn District 41  
FOIA Report 2013-2014**

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
August	8/12/2013	8/16/2013	Mr. Jeff Cooper requested: "I would like to see the Mastercard bills for the period of May 21 - June 20. Also check #'s 15516, 31, 32, 34, 40, 41, 42, 43, 44, 46, 47, 48, 50, 51, 52, 53, 55, 64, 69, 70, 71, 72, 73, 74, 75, 76, 79."	7.25 hrs
	8/20/2013	8/26/2013	Mr. Jeff Cooper requested: "Current employment contracts for Bob Ciserella and Karen Carlson."	.5 hrs
	8/28/2013	9/5/2013	Mr. Jeff Cooper requested: "I would like to see the following checks: 7-1-2013 #15602 AFSCME; 7-16-2013 #15606 American Capital Fin. Services; 7-16-2013 #15612 Heather Beaman; 7-16-2013 #15615 Chicago Education Project; 7-16-2013 #15617 Frank Cooney Co., Inc.; 7-16-2013 #15621 D & H Distributing; 7-16-2013 #15631 Giant Steps; 7-16-2013 #15645 LEND; 7-16-2013 #15647 Little Friends, Inc.; 7-16-2013 #15655 Office Depot; 7-16-2013 #15661 School Specialty; 7-16-2013 #15672 Verizon Wireless; 7-31-2013 #15682 Laurie Berenschot; 7-31-2013 #15687 Jeanne Chmelik; 7-31-2013; #15691 Lucille Dallman; 7-31-2013 #15700 GALE; 7-31-2013 #15717 Office Depot; 7-31-2013 #15719 Sam's Club; 8-6-2013 #15730 Amling's; 8-6-2013 #15731 Amy Irvin; 8-6-2013 #15748 Patricia Gill; 8-6-2013 #15749 Glen Ellyn Travel Service; 8-6-2013 #15756 Math Solutions; 8-6-2013 #15760 Office Depot; 8-6-2013 #15767 Translation Smart; 8-15-2013 #15784 Wheaton Park District; 8-20-2013 #15813 GIMMEES; 8-20-2013 #15825 Jennifer McKeever; 8-20-2013 #15828 Office Depot; 8-20-2013 #15839 Maureen Stecker; Also the 2012-2013 contract for Bob Ciserella"	6.25 hrs
September	9/6/2013	9/10/2013	Mr. Jake Griffin of the Daily Herald requested: "Copies of any and all prepaid conference registration invoices and/or receipts for the annual Illinois Association of School Boards Joint Conference in 2013. Copies of any and all prepaid hotel registration invoices and/or receipts for the annual IASB Joint Conference in 2013. List of names and titles of district employees scheduled to attend IASB Joint Conference in 2013 whose conference and/or hotel registration costs have been prepaid."	.5 hrs
	9/10/2013	9/18/2013	Mr. Lionel Espinoza of the Painters District Council 30 requested: "any and all records pertaining to summer Painting Project at Hadley Jr. High school. Certified payroll, E-mails to and from Bills Painting. Start and end date of project."	6.25 hrs
	9/13/2013	9/20/2013	Mr. Kevin Rath requested: "I would like to see a copy of the 2013-2014 master schedule for all four elementary schools."	.5 hrs
	9/13/2013	9/24/2013	Mr. Kevin Rath requested: "All bills and correspondence within the district and with pest control companies surrounding the infestation and redmediation within the Lincoln portables beginning in August 2013."	2.0 hrs

**Glen Ellyn District 41  
FOIA Report 2013-2014**

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
September Continued	9/13/2013	9/20/2013	Mr. Jeff Cooper requested: "To see any documented policies regarding the public participation segment of the District 41 School Board Meetings."	.5 hrs
	9/18/2013	9/25/2013	Ms. Amy Watroba requested: "2013-2014 school year grid schedules (showing teachers' daily schedules Monday-Friday) for all elementary AEC and/or "gifted" teachers at the four D41 elementary schools, including but not limited to: Tami Allen (Churchill), Laura Lee (Forest Glen), Dawn Farral (Lincoln), and Sarah Rodriguez (Ben Franklin)..."	1.0 hrs
	9/20/2013	9/27/2013	Mr. Kurt Buchholz requested: "please forward any and all correspondence D41 has had with the organization EdLeader21 including any payments to EdLeader21."	1.5 hrs
	9/21/2013	9/27/2013	Mr. Jeff Cooper requested: "BMO Mastercard statements for months ending June 20, July 20, August 20 Check # 8-30 #15880 Stephen Diveley 100.00 8-30 #15899 Lowery McDonnell 116,026.96 8-30 #15906 Olive Grove Landscape 16830.00 8-30 #15911 Sam's Club 500.22 9-3 #15926 Kimberly Barrett 125.00 9-3 #15933 Penelope Sandoz 250.00 9-3 #15934 Stacey Stout 125.00 9-11 #15955 Perception Solutions 375.00 9-11 #15958 Sharing a Vision 880.00 9-11 #15959 University of Oregon 1500.00 9-11 #15965 Wheaton Park District 1720.00 9-17 #15979 Kathleen Brennan 250.00 9-17 #16024 Jennifer Law 316.29 9-17 #16035 Kathy Maxon 500.00 9-17 #16036 Olive Grove Landscape 21,658.48 9-17 #16044 Oriental Trading 206.99 9-17 #16049 Piecyk-Buchanon 402.50 9-17 #16055 Rock-Tenn Merch 1262.93 9-17 #16058 Dina Sbarra 500.00 9-17 #16072 Emily Thielen 402.50"	5.25 hrs

**Glen Ellyn District 41  
FOIA Report 2013-2014**

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
October	10/3/2013	10/10/2013	Mr. Kurt Buchholz requested: "Item 1: Daily sign-in log for the STEAM lab from the first day of the 2013 school year to current day. No names are needed, just times used. Item 2: Purchases made to equip the STEAM lab for the 2013 school year. These items may have been purchased during 2012 school year."	1.0 hrs
	10/17/2013	10/25/2013	Mr. Kevin Rath requested: "...a copy of the most recent certificate of occupancy for a temporary facility issued by the regional superintendent for all district facilities."	.75 hrs
	10/28/2013	11/4/2013	Mr. Kevin Rath requested: "...all bills and correspondence within the district and with pest control companies surrounding the infestation and remediation within the Lincoln portables beginning in August 2013...from the date of the last request to the present...any phone records or voice mails left regarding this subject from the date of the initial incident to the present."	1.5 hrs
	10/29/2013	11/6/2013	Mr. Jeff Cooper requested: "All records and receipts for the BMO Mastercard bills for the period sending Aug. 20 and Sept. 20, 2013.  Receipts for the following checks #16089 AEP Connections 380.00 #16090 Call One 5687.77 #16095 Glen Ellyn Travel 326.80 #16103 Kathleen Luehrs 781.53 #16107 The Center 300.00 #16124 BMO Mastercard 16,121.91 #16151 Office Depot 6002.09 #16158 Really Good Stuff 2455.30 #16166 School Specialty 6882.17 #16171 Staples Advantage 1494.13 #16175 The Upside Down 3,000.00 #16199 WSMSAL(sic) 600.00 #16217 Fitness Finders 445.65 #16242 NIMCO 193.00 #16244 Office Depot 1313.64 #16247 Really Good Stuff 721.36 #16250 School Specialty 2669.58 #16264 Illinois Science Tea 640.00 #16276 Skyward User Group 250.00 #16286 Sam's Club 833.93"	5.0 hrs
November	11/5/2013	11/13/2013	Ms. Maria Fitzpatrick of National Bureau of Economic Research, Inc. requested: "...negotiated agreements (contracts) between your school district board and teacher organization covering the 2000-2001 school year through the 2013-2014 school year."	1.0 hrs
December	12/6/2013	12/18/2013	Mr. Jeff Cooper requested: "Names of all D41 employees and board members that attended the IASB Conference in Chicago Nov.22-24. All costs for this conference incurred by D41, broken down by the following categories[sic] - fees and other actual conference costs total and by person, any hotel costs total and by person-the actual hotel bills, any meal costs by event with the actual meal receipts, any and all travel costs total and by person. Also, any other costs not mentioned."	1.0 hrs



**Glen Ellyn District 41  
FOIA Report 2013-2014**

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
January	1/15/2014	1/23/2014	Mr. Kurt Buchholtz requested:  Daily sign in log for the Ben Franklin steam labs from October 7, 2013, to current day.	.75 hrs
	1/17/2014	1/24/2014	Mr. Dan Smith requested:  Copies of check numbers 15402 and 15403 along with all backup documentation for the checks.	.75 hrs
	1/17/2014	1/27/2014	Mr. Jeff Cooper requested:  All invoices, bills, receipts pertaining to the trip that Dr. Gordon took to Colorado with the 3 school principals and an administration staff member. Include all names of those that traveled, airline ticket bills, hotel bills, rental car receipts, all food receipts and any other misc. receipts.	1.75 hrs
	1/21/2014	1/29/2014	Mr. Jeff Cooper requested:  BMO Mastercard receipts for the 11-20 statement for the following people - Laurie Campbell, Karen Carlson, Bob Ciserella, Stephen Diveley, Paul Gordon, Scott Klespitz, Jennifer Law, Katherine McClusky, Kirk Samples, Linda Schweikhofer, Mike Wood. Copies of written approvals from Dr. Gordon to Karen Carlson for the BMO statements of 10-20 and 11-20, allowing her to go over the limits set by policy  Receipts for the following: 10-22 #16304 Center for Applied 5362.00 10-22 #16306 Consortium for Ed. 935.00 10-22 #16314 Demco 68.27 10-22 #16315 Discount Office 126.63 10-22 #16321 Fitness Finders 153.08 10-22 #16329 ISLMA 145.00 10-22 #16333 Lupe Lloyd & Assoc 2500.00 10-22 #16335 Anita Martin 200.00	5.5 hrs
February	2/12/2014	2/19/2014	Mr. Kurt Buchholz requested:  ...total amount paid to Advantage Analytics for the 2013 study of District 41	1.0 hrs
	2/21/14 & 2/25/14	2/26/2014	Mr. Kurt Buchholz requested:  1. Details on bid package #1-07a-1 Roofing and Sheet Metal for the removal and replacement of western portion of existing roof at Lincoln Elementary. I would like to see all bids obtained for this job. The only bid mentioned in the recommendation from FQC is from Elens & Maichin roofing.  2. I would also like the company names and bids for the roof addition projects under 1-07a as outlined in the Feb 22 2014 board packet.  3. In addition to the FOIA requests that I submitted on 2/21/2014, I would like the specifications given the roofers as well as the detailed bids from each of the companies on the type of roof they were going to install (materials, etc...) for the Lincoln removal and replacement project #1-07-01.	1.0 hrs
March	3/6/2014	3/12/2014	Mr. Jeff Cooper requested:  Copies, actual copies that I can pick up, of current contracts for the following employees- Bob Ciserella, Karen Carlson, Laurie Campbell, Julia Worthen, Katherine McClusky, David Scarmardo, Stephen Diveley, Jill Amrhein  A complete breakdown of all costs incurred on the 2nd Colorado trip taken to the superintendent's old district	1.0 hrs

**Glen Ellyn District 41  
FOIA Report 2013-2014**

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
March Continued	3/10/2014	3/17/2014	Education Matters requested:  • Electronic copy of all emails (including attachments) sent/received SINCE February 13, 2014 via school district email services with the following keyword: [Please redact personal information as required by FOIA laws. Reminder, this does not include district personnel names and email addresses.] o DILLARD	1.0 hrs
	3/13/2014	3/20/2014	Carpenters' Union requested:  A copy of the building permit application for any work being done in the district. A list of all contractors for any work performed in the district. A time, place and date for any bid openings or bid awards.	1.25 hrs
	3/17/2014	3/24/2014	BetterGov.org requested:  1) Any and all current collective bargaining agreements, including but not limited to union contracts with teachers. 2) Any and all employment/personnel agreements and contracts with current administrators, including but not limited to superintendents. 3) The most recent approved operating and capital budgets. 4) Any and all confidentiality agreements adopted, approved or signed in calendar years 2011, 2012 and 2013. (These agreements would involve any agreements governed by a confidentiality or non-disclosure clause -- and often involve personnel matters, real estate transactions and the like.) 5) Documents sufficient to show the names and corresponding job titles and salaries of any and all employees and board members as of today. (In other words, the current payroll records that include names, positions and pay. Please provide in Excel or similar format.) To be clear, we are NOT looking for a list of the highest-paid people, or just teachers and administrators. We are looking for a comprehensive list of all employees.	3.0 hrs
April	4/2/2014	4/8/2014	Mr. Kevin Rath requested:  Any and all documentation related to the removal of the north portable at Lincoln and asbestos removal in the building itself that occurred during spring break.	1.5 hrs
	4/9/2014	4/9/2014	Mr. Bob Baier requested:  ...a list of scheduled summer school work for 2014 and names and contact information of contractors and/or sub contractors that have been awarded and/or assigned work to be performed at any location owned, rented or leased by your taxing body, which include the following scope. HVAC (heating, air conditioning, ventilation), exhaust systems. HVAC maintenance work and/or maintenance agreements. Architectural metals or roofing, used for weatherproofing and/or ornamental purposes. Gutters and/or downspouts New installation and/or replacement of lockers. New installation and/or replacement of toilet partitions. Kitchen renovations."	.5 hrs
	4/10/2014	4/15/2014	Mr. Kevin Rath requested:  ...the asbestos management plan for each school.	1.5 hrs
	4/16/2014	4/16/2014	Mr. Kevin Rath amended his April 15, 2014, request to include:  ...asbestos management plan for only Lincoln School	1.0 hrs
	4/13/2014	4/24/2014	Mr. Jeff Cooper requested:  Receipts for the BMO Mastercard bill for 2-20-14 for the following people-Campbell, Schweikhofer, Samples, Mackowiak, McCluskey, Carlson, Hornacek, Gordon, Diveley, Devine, Klespitz. For Qirko-only the 7-11 bill for \$15.68, for Mackovic-only the 7-11 bill for \$16.80  Receipts for all the following check numbers - 16726, 16729, 16771, 16776, 16779, 16797, 16810, 16829, 16832, 16852, 16854, 16858, 16896, 16933, 16938, 16964, 16981, 16998, 17044, 17079, 17092, 17250, 17254, 17257, 17260, 17261, 17263	3.25 hrs

**Glen Ellyn District 41  
FOIA Report 2013-2014**

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
April Continued	4/21/2014	4/29/2014	Mr. Jeff Cooper requested:  Receipts from the BMO Mastercard bill of Jan. 20 for the following people - Qirko-only the Jan. 9th bill, Campbell, Schweikhofer, Ciserella, Samples, Law, Mackowiak, McCluskey, Carlson, Hornacek, Scarmardo, Diveley, Devine  Copies of the written authorizations allowing the following people to go over the regular monthly dollar limit - Sarollo, Ciserella, Diveley  Receipts for the following check numbers #17370, 17374, 17378, 17381, 17385, 17386, 17387, 17398, 17400, 17404, 17412, 17417, 17421, 17423, 17433, 17437, 17442, 17444, 17445, 17452, 17453, 17454, 17460, 17466, 17473, 17475, 17477, 17481, 17489, 17490, 17492, 17495	3.75 hrs
	4/25/2014	5/2/2014	Ms. Carey ***** (name redacted) requested:  ...the number of days a sub has been in my daughter's classroom this school year. She is in Mrs. Barrett's 2nd grade literacy class at Lincoln Elementary	.75 hrs
	4/28/2014	5/2/2014 & 5/12/14	Mr. Kurt Buchholz requested:  Four items. Item 1: I am asking that the School Perceptions 2014 District 41 parent/ teacher survey comments be released to the public. With names redacted.  Item 2: I am requesting copies of any attorney invoices regarding any review or counsel by any attorneys hired by the district regarding the School Perceptions 2014 Dist 41 satisfaction survey.  Item 3: I am requesting all emails district 41 has had between the district's attorney or any attorney regarding or related to the School Perceptions 2014 satisfaction survey and or comments  Item 4: I am requesting all emails between district 41 and School Perceptions.	2.0 hrs
May	5/22/2014	5/30/2014 Denied in part Unduly burdensome	Ms. Angel Oakley requested:  Request #1: A full internet history report (date stamps and web links) for Student ID #number redacted starting 8/22/2013 through 5/22/2014  Request #2: All district 41 email correspondence between 8/22/2013 and 5/22/14, which contains any of the following words: porn, pornography, sex, inappropriate searching, inappropriate images, internet safety, internet filter, filtering, blocking, sexually explicit, firewall, breaches, police.	4.5 hrs
	5/30/2014	6/6/2014	Mr. Bob Solak requested:  A copy of any written (including email) communications concerning Board Policy 2.110, the vacancy of the Board Presidency and the succession, from the District's legal counsel to any of the following: the Superintendent, any Board Member(s), or any other district personnel.  I would also like a copy of any written communications (including email) from any Board Member(s) to the Superintendent or legal counsel requesting any opinion, interpretation, or review of the aforementioned policy.  In short, I want to know who asked for counsel to review and comment on the policy, and what counsel wrote in response.	7.5 hrs

**Glen Ellyn District 41  
FOIA Report 2013-2014**

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
June	6/5/2014	6/11/2014 Denied - Unduly Burdensome	Ms. Angel Oakley requested: ...all District 41 email correspondence between 8/22/2013 and 6/5/2013, which contain the following terms: porn; pornography; sex; inappropriate use of technology.	2.0 hrs
	6/10/14	6/17/14	Mr. Kurt Buchholz requested: ... any correspondence between Ms. Wilkinson (or any public entity or corporation she may operate as) and D41 member dating back to June 2011.	1.0 hrs
	6/5/2014	6/11/2014	Ms. Jennifer Rath requested: I would like to know how many days this school year my kids' teachers have had substitutes due to meetings, in services or any other professional activities such as committee work. I'm not concerned with personal days or illnesses. I would also like to know how many total student attendance days we have had this year. The teachers are: Katie Johnson; Amy Bishop; Brian Pindar; Kim Mason	1.5 hrs
	6/11/2014	6/11/2014	Ms. Jennifer Rath requested: Amount of money paid by D41 to substitute teachers for the 2012-13 school year.(Lump sum is fine) Amount of money paid by D41 to substitute teachers for the 2013-14 school year (to date). Lump sum is fine	1.5 hrs
	6/17/2014	6/23/2014	Mr. Jeff Cooper requested: ... a copy of the contract for the new Communications Director, Erika Krehbiel.  From the 4-20 BMO Mastercard bill, receipts for the following people: Laurie Campbell, Julia Worthen, Kirk Samples, Jennifer Law, Katherine McCluskey, Karen Carlson, David Scarmardo, Robert Devine and all correspondence allowing for any of these people to go over their individual limits.  From the 3-20 BMO Mastercard bill, receipts for the following people: Karen Carlson, Linda Schwikhofer, Kirk Samples, Jennifer Law, Katherine McCluskey, Laurie Campbell, Mike Wood, Stephen Diveley, Gina Krizman, Robert Devine, Scott Klespitz	5.0 hrs
	6/24/2014	6/30/2014 Denied - Unduly Burdensome	Mr. Adam Andrzejewski of Open the Books requested: An electronic copy of "any" and "all" vendor (transfer of property or services) payee payments for the years 2008-2013 broken down by year. Production shall include the vendor name; vendor address; vendor city; vendor state name; vendor zip code; Check Date/ ACH Date; Check Number/ACH code; Check Amount/ ACH Amount; department; agency; type of payment (i.e. contract, grant, etc.) and description of products or services/ purpose of payment.	1.5 hrs





Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine

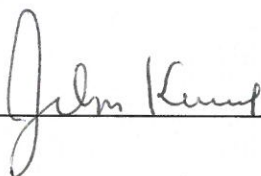
### School District Payment Order

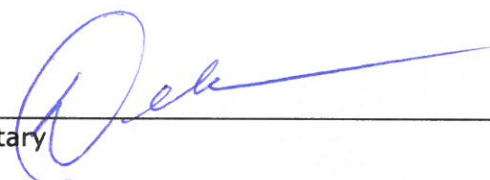
The Treasurer, Robert J. Ciserella, of Glen Ellyn School District 41 in DuPage County, shall pay to the order of the attached list of vendors the sum of \$1,284,450.85 for July accounts payable and payroll liability checks and the sum of \$49,058.77 for August interim accounts payable and payroll liability checks.

This order authorizes the Treasurer to pay board-approved bills before the meeting minutes are officially approved.

By order of the School Board of Glen Ellyn District 41.

Order Date: August 11, 2014

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

*We make a difference. We embrace change together. We are a true team of professionals. We build the future.*

\_\_\_\_\_  
Superintendent Dr. Paul Gordon  
Glen Ellyn School District 41  
793 N. Main St., Glen Ellyn, IL 60137  
Phone 630.790.6400 Fax 630.790.1867 [www.d41.org](http://www.d41.org)

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	AMOUNT	DESCRIPTION	
07/17/2014	18121	ASSETWORKS INC	-1,365.00	Annual Service Plan for Asset Management Software	
07/17/2014	18272	COMM CONS DIST #89	-158,973.50	FINAL BILLING 2013-2014	
07/15/2014	18313	AFLAC	31.92	Multiple Invoices	
07/15/2014	18314	AFSCME	656.57	Multiple Invoices	
07/15/2014	18315	SDU	821.83	Payroll accrual	
07/15/2014	18316	PUBLIC STORAGE	1,694.20	STORAGE FEES A040 AND A029 JULY, AUG, SEPT, OCT	
07/17/2014	18317	COMM CONS DIST #89	143,605.50	FINAL BILLING REVISED 2013-2014	
07/31/2014	18318	AFLAC	31.92	Multiple Invoices	
07/31/2014	18319	AFSCME	636.28	Multiple Invoices	
07/31/2014	18320	SDU	821.83	Payroll accrual	
07/31/2014	18321	AASPA	195.00	Renewal of American Association of School Personnel Administrators (A.A.S.P.A.) Membership for 2014-15 for Laurie Campbell American Association of School Personnel Administrators, 11863 W. 112th St., Suite 100, Overland Park, KS 6621	
07/31/2014	18322	American Reading Com	4,529.20	Books for Bilingual/Dual Program	
07/31/2014	18323	ARMBRUST PLUMBING IN	1,280.00	PLUMBING WORK ALL BLDGS	
07/31/2014	18324	ARTHUR J GALLAGHER	5,229.00	Multiple Invoices	
07/31/2014	18325	ASPEX SOLUTIONS	2,527.88	Invoice #73794 Online Application Service 7/10/2014-7/10/2015 New Address: Aspex Solutions, 8725 W. Higgins Rd., Suite #325, Chicago, IL 60631	
07/31/2014	18326	AT&T	4,398.80	831-0003789-083 5/25-6/24	
07/31/2014	18327	BAKER TILLY VIRCHOW	10,000.00	Auditor services FY 2014	
07/31/2014	18328	BISHOP, AMY	173.01	Reimbursement Class Supplies - Bishop	
07/31/2014	18329	BLACK, SAM	51.05	Lunch balance refund for [REDACTED] due to move out of state Mail to: [REDACTED]	
07/31/2014	18330	BRADFORD SYSTEMS COR	7,926.67	Music shelving as per quote #38684 dated 2/27/2014	
07/31/2014	18331	BROOKES PUBLISHING	499.90	Renewal of ASQ Annual Subscription for Linda Puetz at Forest Glen Pre-School Screening On-Line	
07/31/2014	18332	C ACITELLI HEATING &	437.50	Labor to install condensate pump @ AL	
07/31/2014	18333	CALL ONE	5,859.65	PHONE SERVICE 6/10- 7/8	
07/31/2014	18334	CHICAGO TRIBUNE	79.92	SUBSCRIPTION 7/28-9/23/14	
07/31/2014	18335	COMMONWEALTH EDISON	88.14	CH ELECT 6/12-7/14	
07/31/2014	18336	COONEY, FRANK CO INC	7,082.20	Multiple Invoices	
07/31/2014	18337	CORRECT ELECTRIC	22,631.00	Multiple Invoices	
07/31/2014	18338	COTG	8,400.22	Multiple Invoices	

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	AMOUNT	DESCRIPTION	
07/31/2014	18339	COUNCIL EXCEPTIONAL	230.00	CEC Membership for Michelle Gallo Student Service Director	
07/31/2014	18340	COUNTRYSIDE WELDING	35.00	REWELD TABLE LEG	
07/31/2014	18341	CPI QUALIFIED PLAN C	32.00	457b fee adjustment for month beginning 5/1/14	
07/31/2014	18343	CRUISE BOILER & REPA	34,620.00	Multiple Invoices	
07/31/2014	18344	CULLIGAN WATER CONDI	110.00	CONSOLE RENTAL JUNE	
07/31/2014	18345	DAILY HERALD	34.00	SUBSCRIPTION 7/12-8/08	
07/31/2014	18346	DIVERSIFIED OFFICE C	254.00	Custodial services at CH	
07/31/2014	18347	DUPAGE COUNTY CLERK	10.00	Notary registration Nancy Mogk	
07/31/2014	18348	DUPAGE SECURITY SOLU	122.40	HD 7/8 SER CALL	
07/31/2014	18349	ELIM CHRISTIAN SERVI	1,749.78	June Summer Tuition for student Invoice#145706	
07/31/2014	18350	ESCOBAR HERNANDEZ, G	25.70	REIMBURSEMENT MILEAGE	
07/31/2014	18351	FIRM SYSTEMS	563.00	Invoice #0888357-IN Fingerprints 6/30/2014	
07/31/2014	18352	FOLLETT SCHOOL SOLUT	76.68	Barcode Labels - S. Stout - Follett Software Company	
07/31/2014	18353	FQC	1,000.00	PROJ MGMT BALANCE DUE FROM 5/2014	
07/31/2014	18354	FRANCZEK RADELET & R	12,816.11	Multiple Invoices	
07/31/2014	18355	GLENOAKS THERAPEUTIC	1,053.48	June Summer School Billing for D41 student	
07/31/2014	18356	GOVERNMENT LEASING &	115,371.09	LEASE PAYMENT SCHEDULES O & S	
07/31/2014	18357	GRAPHICS PLUS INC	484.80	Invoice # 31813 - LC Posters for Hadley & Elem buildings	
07/31/2014	18358	HEALTH MANAGEMENT SY	55.44	Invoice #20610714 - Employee Assistance Program/Adjust to reflect employee count	
07/31/2014	18359	HEARTLAND BUSINESS S	60.00	Replacement Hard Drive for Backup06 Server	
07/31/2014	18360	ICE MOUNTAIN SPRING	123.26	Multiple Invoices	
07/31/2014	18361	INTEGRYS ENERGY SERV	30,516.69	Multiple Invoices	
07/31/2014	18362	INTERIOR STEEL PRODU	7,365.00	Replacement locks for girls lockers @ Hadley	
07/31/2014	18363	KELLY SERVICES	259.70	WEEK 6/29 PAY ANALYST	
07/31/2014	18364	LAUTH, KELLIE	1,360.00	Honorarium for PBL Training held the week of June 23, 2014 8 Hours/Day x \$34 = \$272x5 = \$1,360.00 Per Laurie Campbell	
07/31/2014	18365	LEND	5,252.09	2014-2015 LEND Dues	
07/31/2014	18366	LINDEN OAKS HOSPITAL	549.60	Hospital Tutoring for D41 student	
07/31/2014	18367	LRF PUBLICATIONS	303.50	LRP renewal # MU2211428 10/01/2014 - 09/30/2015	
07/31/2014	18368	MACNEAL SCHOOL	1,393.34	Tuition for D41 student 1/2 day billing Retro per diem rate Aug - Jan 2014 Reetro per diem rate Feb - May 2014	
07/31/2014	18369	MARQUARDT SCHOOL DIS	21,991.51	Food Service - June 2014	
07/31/2014	18370	MASTER LOCK	3,937.94	Hadley Student Locks quantity 750 A400K-424	

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	AMOUNT	DESCRIPTION	
07/31/2014	18371	MAXON, KATHLEEN	500.00	Camp Invention	
07/31/2014	18372	METRO PROFESSIONAL P	6,921.88	Multiple Invoices	
07/31/2014	18373	MONARCH RENOVATION I	5,790.00	Monarch Renovation Inc. 1216 Capital Drive Unit D Addison, IL 60101 630-543-1066 630-543-1088 FX Repair lockers in Boys room, and re-number entire school's lockers	
07/31/2014	18374	NASSP/NASC	125.00	National Association of Student Councils membership renewal	
07/31/2014	18375	NORTHERN ILLINOIS GA	997.83	Multiple Invoices	
07/31/2014	18376	NORTHERN ILLINOIS GA	95.75	Multiple Invoices	
07/31/2014	18377	OFFICE DEPOT	2,143.35	Multiple Invoices	
07/31/2014	18378	OLIVE GROVE LANDSCAP	16,434.26	Multiple Invoices	
07/31/2014	18379	OVERDRIVE	3,000.00	ebook subscription	
07/31/2014	18380	PADDOCK ENTERPRISES,	8,820.00	Annual basketball backstop inspections for all locations	
07/31/2014	18381	PARTITION PROS	1,960.00	Annual inspection Coil Wall at Hadley's auditorium	
07/31/2014	18382	PATTEN POWER SYSTEMS	672.00	Annual maintenance and inspection of generator at CSO	
07/31/2014	18383	PETRAMALE, MEGAN	30.82	FLES Summer School Supplies	
07/31/2014	18384	PITNEY BOWES INC	558.57	Postage meter supplies Order #44458045	
07/31/2014	18385	PREMIER	12,723.00	Multiple Invoices	
07/31/2014	18386	PRIOLA, MICHELLE	1,360.00	Honorarium for Michelle Priola for PBL Training held the week of June 23, 2014 8 Hours/Day x \$34 = \$272x5 = \$1,360.00	
07/31/2014	18387	PROFESSIONAL PAVING	2,650.00	Sink hole repair on parking lot near main entrance @ CH	
07/31/2014	18388	RICOH	1,066.48	Yearly service for RICOH duplicators	
07/31/2014	18389	ROSCOE CO	105.77	MOP SERV 6/18	
07/31/2014	18390	RYAN, JEANETTE	1,360.00	Honorarium for PBL Training held the week of June 23, 2014; 8 Hours/Day x \$34 = \$272x5 = \$1,360.00 for Jeanette Ryan, 5425 Wolf St., Frederick, CO 80504-3433 Per Laurie Campbell	
07/31/2014	18391	SBARRA, DINA	500.00	Camp Invention	
07/31/2014	18392	SCHOLASTIC MAGAZINES	60.50	Foreign Language Magazine	
07/31/2014	18393	SCHOOL SPECIALTY	21.50	DIVIDER INSERT	
07/31/2014	18394	SECRETARY OF STATE I	10.00	Notary for Amy Sabalaskey	
07/31/2014	18395	SOARING EAGLE ACADEM	34,446.72	Multiple Invoices	
07/31/2014	18396	THE OMNI GROUP	58.50	403(b) plan oversight services	
07/31/2014	18397	TIGERDIRECT.COM	129.83	Multiple Invoices	
07/31/2014	18398	TRANSLATION SMART	500.00	Translation of documents	
07/31/2014	18399	TYCO INTEGRATED SECU	5,305.31	Annual service contracts for Tyco Integrated Security	



CHECK		CHECK	INVOICE
DATE	NUMBER	VENDOR	DESCRIPTION
			video camera security systems all locations
07/31/2014	18400	US BANK	225.00 ADM FEE 2004 GEN OGLIG BONDS 2/01/14-7/31/2014
07/31/2014	18401	VANGUARD ENERGY SERV	117.07 GAS 6/01/14 - 6/30/14
07/31/2014	18402	VILLAGE OF GLEN ELLY	500.00 ESCROW-PLANNING AND ENGINEERING 6/30/14
07/31/2014	18404	XEROX CORP	3,968.60 Multiple Invoices
07/15/2014	201400012	GLEN ELLYN EDUCATION	192.95 Payroll accrual
07/15/2014	201400013	ILLINOIS DEPT OF REV	25,280.01 Multiple Invoices
07/15/2014	201400017	INTERNAL REV SERVICE	99,377.10 Multiple Invoices
07/15/2014	201400029	T H I S	8,499.79 Multiple Invoices
07/15/2014	201400037	TEACHERS RETIREMENT	51,299.16 Multiple Invoices
07/15/2014	201400045	THE OMNI GROUP	17,013.57 Multiple Invoices
07/15/2014	201400052	WAGWORKS	3,501.84 Multiple Invoices
07/28/2014	201400054	EFLEX GROUP	451.26 HRA Monthly Administration for July 2014
07/31/2014	201400055	ILL MUNICIPAL RETIRE	39,052.93 Multiple Invoices
07/31/2014	201400056	ILLINOIS DEPT OF REV	20,624.40 Multiple Invoices
07/31/2014	201400057	INTERNAL REV SERVICE	97,996.96 Multiple Invoices
07/31/2014	201400058	T H I S	8,652.71 Multiple Invoices
07/31/2014	201400059	TEACHERS RETIREMENT	52,201.97 Multiple Invoices
07/31/2014	201400060	WAGWORKS	3,501.84 Multiple Invoices
07/31/2014	201400061	THE OMNI GROUP	17,013.57 Multiple Invoices
07/31/2014	201400062	GLEN ELLYN EDUCATION	192.95 Payroll accrual
07/29/2014	201400096	EDUCATIONAL BENEFIT	405,615.85 July 2014 - AD&D, Dental, Life and Medical
07/29/2014	201400097	RELIANCE STANDARD LI	375.90 LTD 8/1/14 to 8/31/14
07/29/2014	201400098	REV TRAK	278.88 Daily deposits/RevTrak June 2014
07/29/2014	201400099	TEACHERS RETIREMENT	198.87 Invoice #187259
07/29/2014	201400100	T H I S	6,330.58 July 2014 - Invoice #187259
07/29/2014	201400101	UNUM LIFE INSURANCE	2,533.22 LTD - 8/1/14 to 8/31/14
		Totals for checks	1,284,450.85

## FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	797,969.12	1,051.05	254,582.24	1,053,602.41
20	Operations & Maintenance Fund	0.00	0.00	167,987.71	167,987.71
30	Debt Service Fund	0.00	0.00	225.00	225.00
50	Social Security/Medicare Fund	30,280.50	0.00	0.00	30,280.50
51	Ill Municipal Retirement Fund	27,155.23	0.00	0.00	27,155.23
60	Capital Projects Fund	0.00	0.00	5,200.00	5,200.00
***	Fund Summary Totals ***	855,404.85	1,051.05	427,994.95	1,284,450.85

\*\*\*\*\* End of report \*\*\*\*\*

CHECK			INVOICE	
DATE	NUMBER	VENDOR	AMOUNT	DESCRIPTION
08/05/2014	18405	AT&T	43.40	630- Z99-0236 7/16-8/15
08/05/2014	18406	BRITTON, HEATHER	315.00	Bilingual Summer Program
08/05/2014	18407	CYBOR FIRE PROTECTIO	395.00	ANNUAL INSPECTION
08/05/2014	18408	METRO PROFESSIONAL P	489.50	Multiple Invoices
08/05/2014	18409	OFFICE DEPOT	205.13	Multiple Invoices
08/05/2014	18410	ORKIN LLC	2,250.00	Multiple Invoices
08/05/2014	18411	TIGERDIRECT.COM	40,196.01	Multiple Invoices
08/05/2014	18412	TOMASZKIEWICZ, FRANK	81.97	Reimburse Frank Tomasziewicz for purchase of white boards for classroom use.
08/05/2014	18413	TYCO INTEGRATED SECU	1,972.00	Annual Fire protection system inspections for Churchill
08/05/2014	18414	WASTE MANAGEMENT WES	3,110.76	Multiple Invoices
Totals for checks			49,058.77	

## FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	0.00	0.00	40,798.11	40,798.11
20	Operations & Maintenance Fund	0.00	0.00	8,260.66	8,260.66
***	Fund Summary Totals ***	0.00	0.00	49,058.77	49,058.77

\*\*\*\*\* End of report \*\*\*\*\*



**RESOLUTION FOR SERIOUS SAFETY HAZARD APPROVAL**

BE IT RESOLVED, by the Board of Education of Glen Ellyn School District 41, DuPage County, Illinois, that the Board of Education hereby certifies that serious safety hazards remain in place for the following approved applications:

41-81-1 - Churchill School  
41-81-3 - Churchill School  
41-85-1 - Hadley Junior High School  
41-85-2 - Hadley Junior High School  
41-01-1 - Forest Glen School

ADOPTED this 11<sup>th</sup> day of August, 2014, by a roll call vote as follows:

YES BOCHENSKI, ELLIS, ESCALANTE, ELGER, KENWOOD  
NO NONE  
ABSENT WILKINSON, NELSON

Board of Education  
Glen Ellyn School District 41  
DuPage County, Illinois

John Kennel  
President

ATTEST:

[Signature]  
Secretary

ILLINOIS STATE BOARD OF EDUCATION  
School Business Services Division

Accounting Basis:

☒ Cash  
☐ Accrual

SCHOOL DISTRICT BUDGET FORM \*  
July 1, 2014 - June 30, 2015

Balanced budget, no deficit  
reduction plan is required.

Date of Amended Budget:

(MM/DD/YY)

District Name:

Glen Ellyn School District 41

District RCDT No:

19-022-0410-02-0000

If your FY14 AFR states that you need to do a deficit reduction plan and your FY15 budget is balanced please state the measures you took to have your budget become balanced. (Bckgrnd-Assumpt 25-26)

Budget of Glen Ellyn School District 41, County of DuPage,  
State of Illinois, for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

WHEREAS the Board of Education of Glen Ellyn School District 41,  
County of DuPage, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary  
of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

AND WHEREAS a public hearing was held as to such budget on the 11 day of August, 20 14,  
notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

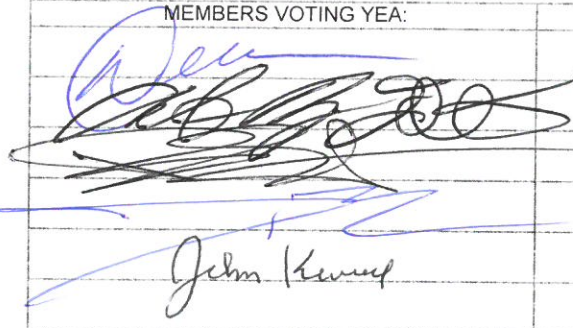
Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be

beginning July 1, 2014 and ending June 30, 2015.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and expenditures from each  
be and the same is hereby adopted as the budget of this school district for said fiscal year.

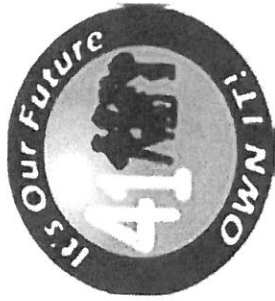
ADOPTION OF BUDGET

The budget shall be approved and signed below by members of the School Board. Adopted this 11th  
day of August, 20 14 by a roll call vote of \_\_\_\_\_ Yeas, and \_\_\_\_\_ Nays, to wit:

MEMBERS VOTING YEA:	MEMBERS VOTING NAY:
	

\* Based on the 23 Illinois Administrative Code-Part 100 and inconformity with Section 17-1 of the School Code.

- (1) A certified copy of this document must be filed with the county clerk within 30 days of adoption as required by Section 18-50 of the Property Tax Code (35 ILCS 200/18-50).
- (2) Districts are required to submit the adopted/amended budget electronically to ISBE within 30 days of adoption or by October 31, whichever comes first. Budgets are submitted to: [www.isbe.net/sfms/budget/2014/budget.htm](http://www.isbe.net/sfms/budget/2014/budget.htm). The electronic version does not require member signatures.



## **Glen Ellyn School District 41**

### **2014-2015 Final Budget Summary**

**August 11, 2014**

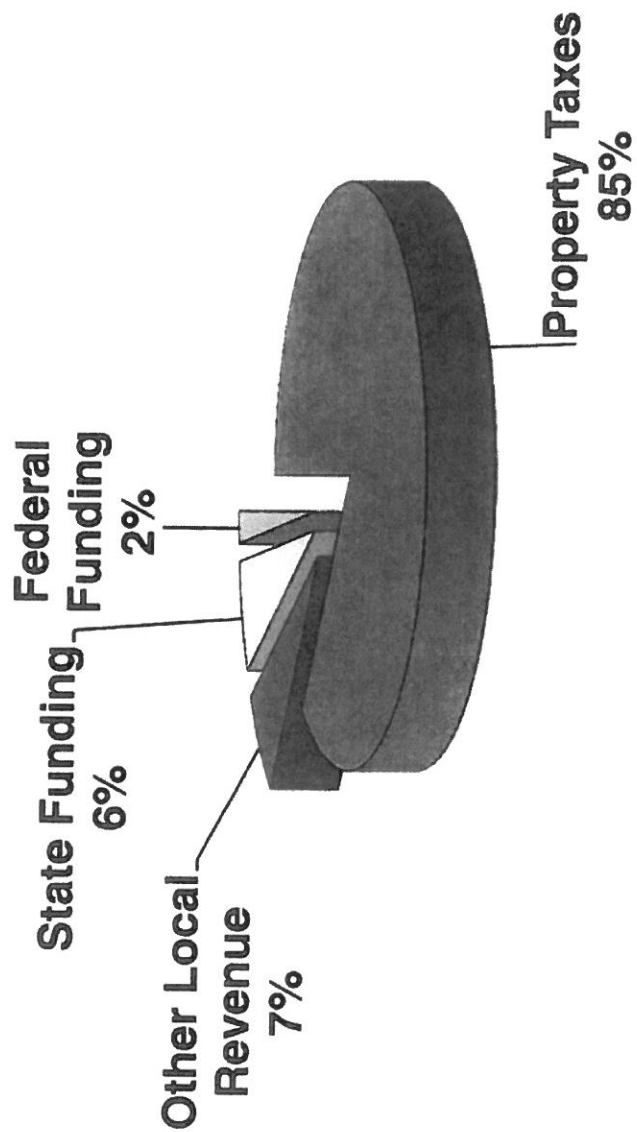
**Glen Ellyn School District 41  
2014-2015 Final Budget**

**Table of Contents**

Estimated Revenues By Category Chart	1
Estimated Expenditures By Category Chart	2
2013/2014 Revenue/Expenditures Comparison by Category	3
Comparisons by Category	4
Fund Summary Comparison of Revenues and Expenditures	5
Budget Revenues by Line Item	6
Budget Expenditures by Line Item	7 - 9
Budget Fund Summary	10
Revenue v. Expenditure Chart	11
Departmental Expenditure Comparison by Line Item	12 - 15
Departmental Salaries/Benefits Chart	16

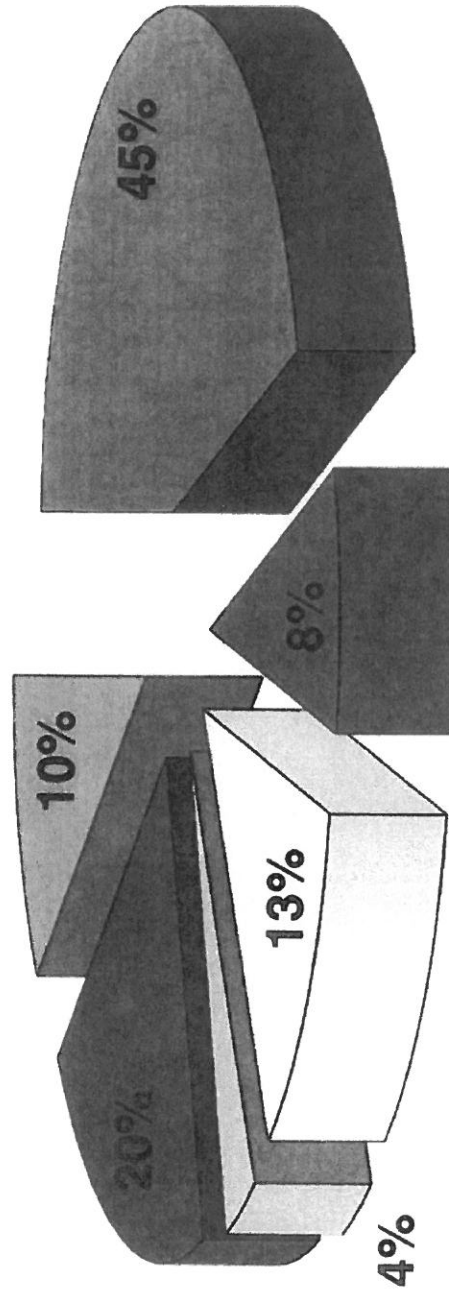
Contact:  
Dr. Paul Gordon  
Superintendent  
Central Services Office  
793 North Main Street  
Glen Ellyn, IL 60137  
630-790-6400

## 2014-2015 Final Budget Revenues - All Funds





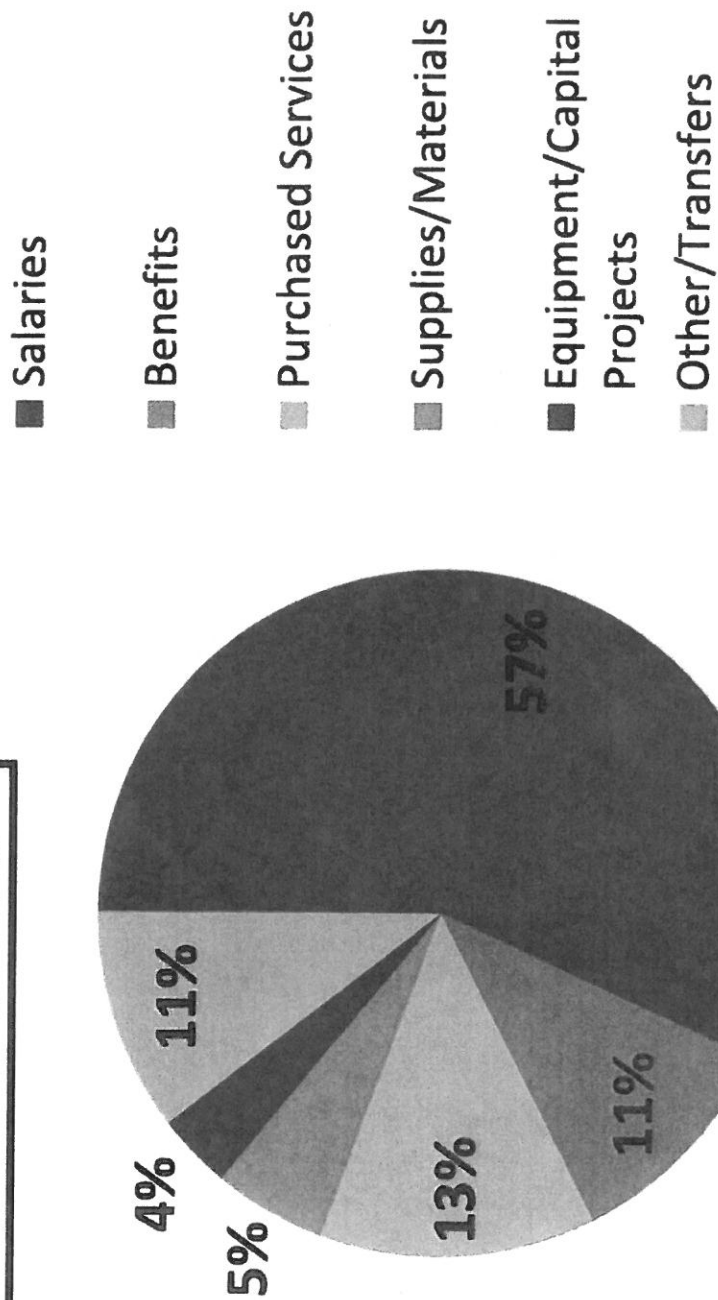
## 2014-2015 Final Budget Expenditures - All Funds



- Salaries\*
- Benefits\*
- Purchased Services
- Supplies/Materials
- Equipment/Capital Projects
- Other/Transfers

\* The significant change in salaries/benefits percentages from the 2013/2014 to 2014/2015 budget years is the result of equipment/capital projects purchases projected to be much larger in the next two years as a result of the approved elementary school additions.

# **2013-2014 Amended Budget Expenditures - All Funds**



**Glen Ellyn School District 41**  
**2014-2015**  
**Final Budget - Comparisons by Category**

<b>Total Direct Budgetary Revenues</b>	<b>2013-2014 Amended Budget</b>	<b>2014-2015 Final Budget</b>	<b>Amount Change (Amended to Final)</b>	<b>% Change (Amended to Final)</b>	<b>Amount Change Expressed as a % of Total Final Budget</b>
<b>Revenues</b>					
Property Taxes	43,189,524	44,175,994	986,470	2.28%	1.91%
Other Local Revenues	9,905,965	3,427,260	(6,478,705)	-65.40%	-12.53%
State Funding	3,194,075	3,197,768	3,693	0.12%	0.01%
Federal Funding	754,291	894,876	140,585	18.64%	0.27%
<b>Total</b>	<b>57,043,855</b>	<b>51,695,898</b>	<b>(5,347,957)</b>	<b>-9.38%</b>	<b>-10.35%</b>
<b>Total Direct Budgetary Expenditures</b>					
<b>Expenditures</b>					
Salaries	28,964,496	28,868,664	(95,832)	-0.33%	-0.15%
Benefits	5,480,642	5,425,848	(54,794)	-1.00%	-0.09%
Purchased Services	6,616,838	8,274,022	1,657,184	25.04%	2.57%
Supplies/Materials	2,743,005	2,462,211	(280,794)	-10.24%	-0.44%
Capital Equipment/Projects	1,815,428	12,833,199	11,017,771	606.90%	17.11%
Other/Dues & Fees/Transfers	5,378,570	6,528,150	1,149,580	21.37%	1.79%
<b>Total</b>	<b>50,998,979</b>	<b>64,392,094</b>	<b>13,393,115</b>	<b>26.26%</b>	<b>20.80%</b>

**Glen Ellyn School District 41**  
**2014-2015**  
**Final Budget - Fund Summary**

<b>Total Direct Budgetary Revenues</b>	<b>2013-2014 Amended Budget</b>	<b>2014-2015 Final Budget</b>	<b>Amount Change (Amended to Final)</b>	<b>% Change (Amended to Final)</b>
<b>Revenues</b>				
Education	41,257,362	41,657,249	399,887	0.97%
Operations & Maintenance	2,945,500	3,748,004	802,504	27.25%
Transportation	1,338,899	1,308,899	(30,000)	-2.24%
Bond & Interest	3,190,948	3,673,854	482,906	15.13%
IMRF/Social Security	1,252,230	1,249,068	(3,162)	-0.25%
Capital Projects/Developer Donations	7,021,500	21,500	(7,000,000)	-99.69%
Working Cash	36,208	36,162	(46)	-0.13%
Tort	1,208	1,162	(46)	
Fire Prevention & Safety	-	-	-	
<b>Total</b>	<b>57,043,855</b>	<b>51,695,898</b>	<b>(5,347,957)</b>	<b>-9.38%</b>
<b>Total Direct Budgetary Expenditures</b>				
<b>Expenditures</b>				
Education	40,256,166	40,338,039	81,873	0.20%
Operations & Maintenance	5,073,449	4,192,980	(880,469)	-17.35%
Transportation	1,255,039	1,376,028	120,989	9.64%
Bond & Interest	3,159,850	3,576,831	416,981	13.20%
IMRF/Social Security	1,254,475	1,320,704	66,229	5.28%
Capital Projects/Developer Donations	-	13,587,515	13,587,515	0.00%
Working Cash	-	-	-	0.00%
Tort	-	-	-	0.00%
Fire Prevention & Safety	-	-	-	
<b>Total</b>	<b>50,998,979</b>	<b>64,392,094</b>	<b>13,393,115</b>	<b>26.26%</b>
<b>Surplus (Deficit)</b>				
Education	1,001,196	1,319,210		
Operations & Maintenance	(2,127,949)	(444,976)		
Transportation	83,860	(67,129)		
Bond & Interest	31,098	97,023		
IMRF/Social Security	(2,245)	(71,636)		
Capital Projects/Developer Donations	7,021,500	(13,566,015)		
Working Cash	36,208	36,162		
Tort	1,208	1,162		
Fire Prevention & Safety	-	-		
<b>Total</b>	<b>6,044,876</b>	<b>(12,696,199)</b>		

**Glen Ellyn School District 41**  
**2014-2015**  
**Final Budget - Revenue**

	10	20	30	40	50	60	70	80	Fire Prevention Safety	Total
<b>Direct Operating Budgetary Revenues</b>	<b>Education Fund</b>	<b>Operations &amp; Maintenance</b>	<b>Debt Service</b>	<b>Transportation</b>	<b>IMRF/Soc Sec</b>	<b>Capital Projects</b>	<b>Working Cash</b>	<b>Tort</b>		
<b>Local Revenues</b>										
General Property Tax Levy	35,308,404	3,712,004	2,870,924	879,602	1,110,038		1,162	1,162		43,883,296
1140 Special Ed Levy	292,898									292,898
Total Property Tax Levies	35,601,302	3,712,004	2,870,924	879,602	1,110,038		1,162	1,162		44,175,994
1230 Corporate Personal Property Taxes	825,669				137,530					1,062,530
1342 Special Ed Tuition	480,669									480,500
1510 Interest Income	40,000	9,000	1,000	1,500	1,500	500	35,000			88,500
1611 Food Service - Hadley	435,669									425,000
1690 Milk Program - K-5	22,600									22,600
1720 Student Fees	402,200			30,500						432,700
1910 Building Rentals										
1999 Other Revenues	65,000	27,000	801,930	500	-	21,000				915,430
Total Other Local Revenue	2,360,300	36,000	802,930	32,500	139,030	21,500	35,000			3,427,260
Total Local Revenue	37,961,402	3,748,004	3,673,854	912,102	1,249,068	21,500	36,162	1,162		47,603,254
<b>State Revenues</b>										
3001 General State Aid	1,183,700									1,183,700
3100-3199 Special Education										
3305/3310 Bilingual/ESL	1,434,970									1,434,970
3360 Free Lunch/Milk	94,000									94,000
3500 Regular Transportation	3,700									3,700
3510 Spec Ed Transportation				25,000						25,000
3705 Pre-K At Risk				371,797						371,797
3715 Reading Improvement	62,366									62,366
3775 Safety/ADA Block Grant										
3999 Library Grant	2,735									2,735
3999 Other State Revenue	10,600									10,600
Total Restricted Grants-In-Aid	1,617,271	-	-	396,797	-	-	-	-	-	2,014,068
Total State Revenue	2,800,971	-	-	396,797	-	-	-	-	-	3,197,768
<b>Federal Revenues</b>										
4100 Title V - Innovative Programs										
4210 NSLP Reimbursement	335,600									335,000
4215 Milk Program - K-5	56,600									56,600
4300 Title I - Low Income	215,776									215,776
4400 Title IV - Safe Schools										
4850 ARRA IDEA Flow-Thru										
4905 Title III - Emergency Immigrant										
4909 Title III - English Language	90,000									90,000
4932 Title II - Teacher Quality	80,600									80,500
4991 Medicaid - Admin Outreach	124,000									124,000
4999 Other Federal Revenue	14,000									14,000
Total Federal Revenue	894,876	-	-	-	-	-	-	-	-	894,876
Total Direct Budgetary Revenues	41,657,249	3,748,004	3,673,854	1,308,899	1,249,068	21,500	36,162	1,162	-	51,695,898
<b>Other Financing Sources/Uses</b>										
Interfund Transfers From Working Cash										
Interfund Transfers From Education Fund										
Total Other Financing Sources of Funds										
Total All Revenues by Fund	41,657,249	3,748,004	3,673,854	1,308,899	1,249,068	7,021,500	36,162	1,162	-	58,695,898



**Glen Ellyn School District 41**  
**2014-2015**  
**Final Budget - Expenditures**

Direct Operating Budgetary Expenditures	Function	Description	100	200	300	400	500	600	Total
<b>Education Fund</b>									
<b>Direct Instruction Programs</b>									
	1100	Regular Instruction	16,639,647	1,992,539	83,337	699,477	67,694	1,700	18,415,276
	1125	Pre-K At Risk	199,064	38,688	-	9,265	-	-	237,007
	1200	Special Programs	-	-	-	-	-	-	-
	1220	EBD/GIP/MLP	985,641	179,759	1,000	12,800	-	-	1,179,200
	1225	ECE	486,168	99,302	1,250	15,850	2,150	-	604,720
	1220	Resource/Inclusion	1,316,376	219,460	5,025	25,810	12,100	-	1,577,774
	1251	Title I	107,083	22,787	13,341	526	-	-	143,737
	1252	Reading Improvement Program	183,147	52,823	-	-	-	-	235,970
	1500	Interscholastic	95,006	-	10,500	19,359	2,500	4,100	131,466
	1600	Summer School	-	-	-	-	-	-	-
	1650	Gifted	374,398	35,409	-	680	-	-	410,388
	1800	ESL/Bi-Lingual	1,628,528	192,932	119,637	15,465	-	500	1,956,462
	1912	Spec Ed Tuition Private Facility	-	-	-	-	-	720,000	720,000
		Sub-total	21,003,858	2,773,081	234,090	790,223	84,434	726,300	25,611,986
<b>Support Services - Student</b>									
	2110	Social Work Services	617,817	56,049	1,335	6,500	-	-	680,701
	2120	Guidance Services	328,078	37,289	-	500	-	-	365,867
	2130	Health Services	382,066	74,482	2,200	6,400	1,000	-	476,137
	2140	Psychological Services	182,235	32,906	2,320	8,000	-	-	236,461
	2142	Pre-School Screening	-	-	1,000	500	-	-	1,500
	2150	Speech Services	256,337	24,772	1,500	5,680	-	-	288,294
		Sub-total	1,686,522	224,503	8,355	27,580	1,000	-	1,947,960
<b>Support Services - Instructional Staff</b>									
	2210	Improvement of Instruction	268,164	40,006	188,513	20,000	-	1,500	518,273
	2220	Educational Media Services	623,713	96,693	29,442	71,093	3,500	-	824,381
	2230	Assessment Services	-	-	-	-	-	-	-
		Sub-total	891,877	136,799	217,955	91,033	3,500	1,500	1,342,654
<b>Support Services - General Administration</b>									
	2310	Board of Education Services	-	77,220	664,427	18,500	-	15,000	775,147
	2320	Executive Administration Services	367,423	60,767	20,000	6,700	300	6,000	461,190
	2330	Special Area Administration Services	174,066	45,041	6,000	5,500	2,000	1,000	233,597
		Sub-Total	541,479	183,018	690,427	30,700	2,300	22,000	1,469,924
<b>Support Services - Building Administration</b>									
	2410	Office of the Principal	1,649,642	335,944	12,100	2,500	500	6,500	1,907,186
<b>Support Services - Business</b>									
	2510	Direction of Business	139,126	33,640	1,750	100	-	500	174,116
	2520	Fiscal Services	249,475	33,575	39,659	16,000	1,000	36,000	375,709
	2540	Building Operations	1,187,966	241,297	515	-	-	-	1,429,768
	2560	Food Services	399,999	332	675,999	500	-	900	966,732
	2570	Internal Services	-	-	1,000	-	-	-	1,000
		Sub-total	1,865,557	308,784	617,915	16,600	1,000	37,400	2,847,256
<b>Support Services Central</b>									
	2620	Planning, Research, Development	110,800	1,074	107,620	45,189	-	1,750	266,424
	2630	Information Services	189,971	11,560	70,000	750	500	500	287,271
	2640	Human Resources	447,925	45,932	30,500	3,000	-	8,000	533,547
	2660	Network/IT Services	496,264	64,421	984,500	462,000	131,000	500	2,137,686
		Sub-total	1,237,060	122,067	1,192,620	510,930	131,500	10,750	3,204,927

**Glen Ellyn School District 41**  
**2014-2015**  
**Final Budget - Expenditures**

Function	Description	Salaries	Benefits	Purchased Services	Supplies/ Materials	Equipment	Other Objects	Total
Community Services								
	3000 Community Services	92,672	20,948	76,720	5,776	12,510	-	208,526
Payments to Other Local Education Agencies								
	4120 Payments to Other Entities	-	-	45,000	-	-	-	45,000
	4220 Special Education Tuition	-	-	45,000	-	-	1,550,000	1,550,000
	Sub-total	-	-	45,000	-	-	1,550,000	1,595,000
	8000 Lease Payments	-	-	-	-	-	202,620	202,620
	Sub-total	-	-	-	-	-	202,620	202,620
<b>Total Education Fund</b>		28,868,667	4,105,034	3,095,182	1,475,342	236,744	2,557,070	40,338,039
<b>Operations &amp; Maintenance Fund</b>								
	2540 Operation & Maintenance of Facilities			1,589,957	982,869	-	3,319	2,576,145
	Modular Classroom Leases			142,700				142,700
	Utilities			541,125				541,125
	Furniture/Fixtures/Equipment					323,500		323,500
	Capital Projects					10,000	599,510	609,510
<b>Total Operations &amp; Maintenance Fund</b>		-	-	2,273,782	982,869	333,500	602,829	4,192,980
<b>Bond &amp; Interest Fund</b>								
	5220 Bond Interest			1,850	-	-	865,394	867,244
	5270 Capital Leases Interest			17,520	-	-	-	17,520
	5320 Bond Principal - Principal			-	-	-	1,907,657	1,907,657
	5370 Capital Leases Principal			185,100	-	-	-	185,100
	5380 Capital Borrowing - Additions					-	599,310	599,310
<b>Total Bond &amp; Interest Fund</b>		-	-	204,470	-	-	3,372,361	3,576,831
<b>Transportation Fund</b>								
	2550 Pupil Transportation							
	Regular	-	-	721,028	-	-	-	721,028
	Pre-K At Risk			85,000	-	-	-	85,000
	Special Education			515,000	-	-	-	515,000
	Homeless			55,000	-	-	-	55,000
<b>Total Transportation Fund</b>		-	-	1,376,028	-	-	-	1,376,028
<b>IMRF/Social Security Fund</b>								
Direct Instruction Programs								
	1100 Regular Instruction		304,268	-	-	-	-	304,268
	1125 Pre-K At Risk		21,553	-	-	-	-	21,553
	1200 Special Programs	-	140,851	-	-	-	-	140,851
	1225 ECE		32,205	-	-	-	-	32,205
	1251 Title I	-	21,545	-	-	-	-	21,545
	1252 Reading Improvement		49,950	-	-	-	-	49,950
	1500 Interscholastic	-	2,039	-	-	-	-	2,039
	1600 Summer School	-	134	-	-	-	-	134
	1650 Gifted	-	7,955	-	-	-	-	7,955
	1800 ESL/Bi-Lingual	-	45,089	-	-	-	-	45,089
	Sub-total	-	625,589	-	-	-	-	625,589

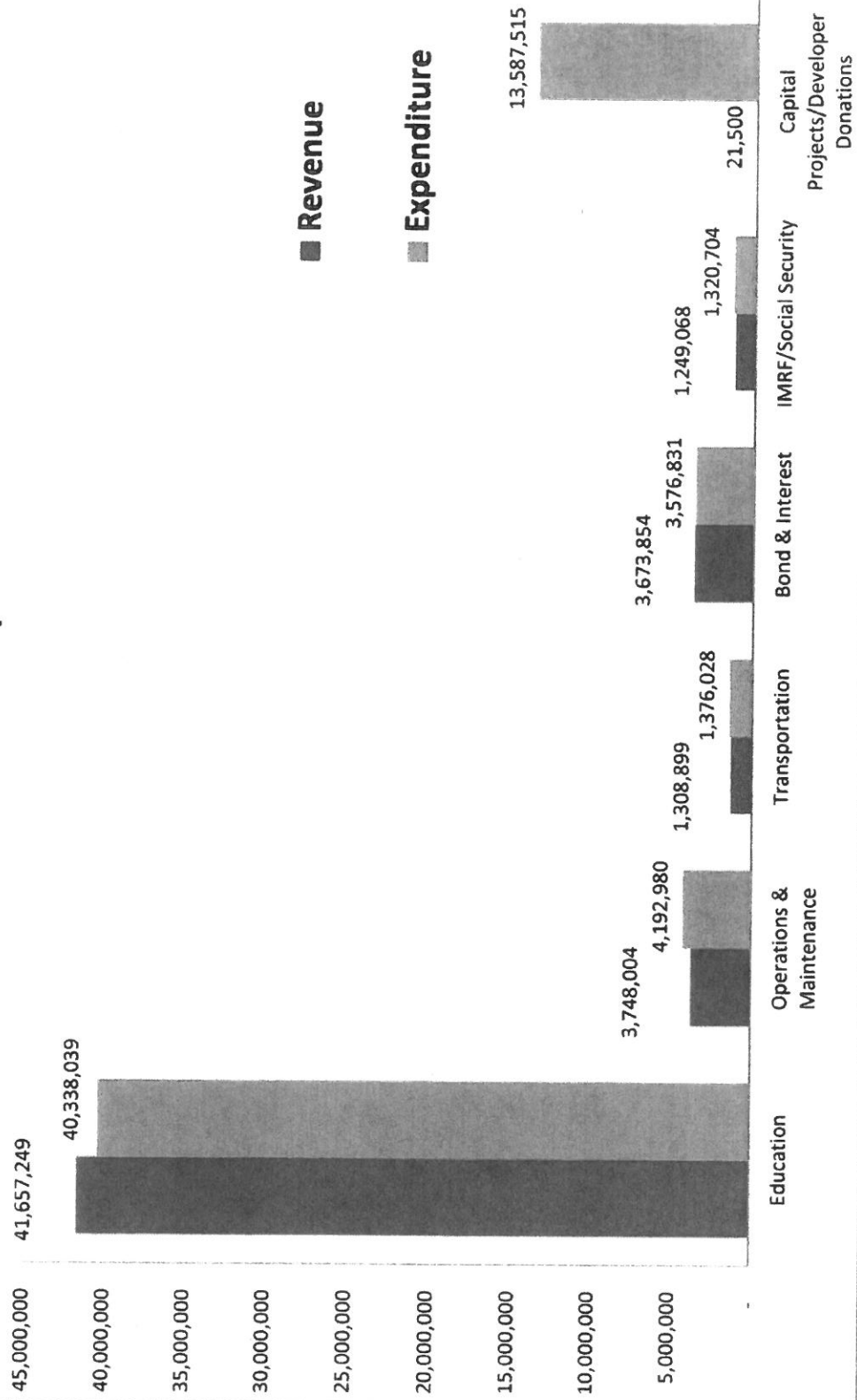
**Glen Ellyn School District 41**  
**2014-2015**  
**Final Budget - Expenditures**

Function	Description	Salaries	Benefits	Purchased Services	Supplies/ Materials	Equipment	Other Objects	Total
Support Services - Student								
	2110 Social Work Services	-	9,241	-	-	-	-	9,241
	2120 Guidance Services	-	4,945	-	-	-	-	4,945
	2130 Health Services	-	25,313	-	-	-	-	25,313
	2140 Psychological Services	-	4,463	-	-	-	-	4,463
	2142 Pre-School Screening	-	489	-	-	-	-	489
	2150 Speech Services	-	7,103	-	-	-	-	7,103
	Sub-total	-	51,554	-	-	-	-	51,554
Support Services - Instructional Staff								
	2210 Improvement of Instruction	-	6,948	-	-	-	-	6,948
	2220 Educational Media Services	-	39,506	-	-	-	-	39,506
	2230 Assessment Services	-	-	-	-	-	-	-
	Sub-total	-	46,454	-	-	-	-	46,454
Support Services - General Administration								
	2310 Board of Education Services	-	-	-	-	-	-	-
	2320 Executive Administration Services	-	31,466	-	-	-	-	31,466
	2330 Special Area Administration Services	-	12,292	-	-	-	-	12,292
	Sub-Total	-	43,758	-	-	-	-	43,758
Support Services - Building Administration								
	2410 Office of the Principal	-	66,173	-	-	-	-	66,173
Support Services - Business								
	2510 Direction Business Services	-	2,165	-	-	-	-	2,165
	2520 Fiscal Services	-	51,520	-	-	-	-	51,520
	2540 Building Services	-	211,108	-	-	-	-	211,108
	2550 Transportation Services	-	-	-	-	-	-	-
	2560 Food Services	-	39,894	-	-	-	-	39,894
	Sub-total	-	304,687	-	-	-	-	304,687
Support Services Central								
	2620 Planning, Research, Development	-	7,889	-	-	-	-	7,889
	2630 Information Services	-	21,571	-	-	-	-	21,571
	2640 Human resources	-	24,454	-	-	-	-	24,454
	2660 Network/IT Services	-	105,378	-	-	-	-	105,378
	Sub-total	-	159,292	-	-	-	-	159,292
Community Services								
	3000 Community Services	-	23,197	-	-	-	-	23,197
<b>Total IMRF/Social Security Fund</b>		-	1,320,704	-	-	-	-	1,320,704
<b>Capital Projects Fund</b>								
				1,324,560		12,262,955		13,587,515
<b>Total Cap Proj/Developer Donations Fund</b>		-	-	1,324,560	-	12,262,955	-	13,587,515
<b>Tort Immunity Fund</b>								
	Workers' Compensation Insurance							
	Liability Insurance							
<b>Total Tort Immunity Fund</b>		-	-	-	-	-	-	-
<b>Total Direct Budgetary Expenditures</b>		28,868,664	5,425,848	8,274,022	2,462,211	12,833,199	6,528,150	64,392,097
<b>Other Financing Sources/Uses</b>								
	Interfund Transfers From Working Cash	-	-	-	-	-	3,000,000	3,000,000
	Interfund Transfers From Education Fund	-	-	-	-	-	4,000,000	4,000,000
<b>Total Other Financing Uses of Funds</b>		-	-	-	-	-	7,000,000	7,000,000

**Glen Ellyn School District 41  
2014-2015  
Final Budget - Fund Summary**

	Education Fund	Operations & Maintenance	Debt Service *	Transportation	IMPF/Soc Sec	Capital Projects/ Developer Donations	Working Cash	Tot	Fire Prevention Safety	Totals
Direct Operating Budgetary Revenues - 2015	41,657,249	3,748,004	3,673,854	1,308,899	1,249,068	21,500	36,162	1,162	-	51,695,898
Direct Operating Budgetary Expenditures - 2015	40,338,039	4,192,980	3,576,831	1,376,028	1,320,704	13,587,515	-	-	-	64,392,097
Direct Operating Budgetary Surplus (Deficit)	1,319,210	(444,976)	97,023	(87,129)	(71,636)	(13,566,015)	36,162	1,162	-	(12,696,199)
Other Financing Sources/Uses	(4,000,000)	-	-	-	-	7,000,000	(3,000,000)	-	-	-
Other Financing Uses	-	-	-	-	-	-	-	-	-	-
Cash Balance as of 6/30/2014	27,311,811	1,711,731	747,978	945,260	963,517	7,078,278	3,353,203	6,761	-	42,118,540
Projected Ending Cash Balances	24,631,021	1,266,755	845,001	878,131	891,881	512,263	389,365	7,923	-	29,422,341
Less:										
Projected June 2015 Taxes Received	17,874,307	1,467,143	1,434,374	507,042	551,364	-	604	604	-	21,895,437
Undesignated Fund Balance	6,756,714	(200,388)	(589,373)	371,089	340,518	512,263	388,761	7,319	-	7,586,904
Individual Projected Fund Balance Comparisons										
% of Expenditures	16.75%	-4.78%	-16.48%	26.97%	25.78%	0.00%	0.00%	0.00%	0.00%	11.78%

## 2014-2015 Final Budget Revenue v. Expenditure Chart





**Glen Ellyn District 41**  
**2014-2015**  
**Departmental Expenditure Comparison**

Function	Description	2013-2014 Total Amended Budget	2014-2015 Total Final Budget	Year to Year Comparison
<b>Education Fund</b>				
<b>Direct Instruction Programs</b>				
1100	Regular Instruction	18,231,127	18,415,275	184,148
1125	Pre-K At Risk	144,426	237,007	92,581
1200	Special Programs			
1220	EBD/GIP/MIP			
1225	ECE	1,243,742	1,179,200	(64,542)
1220	Resource/Inclusion	451,089	604,720	153,631
1251	Title I	1,715,962	1,577,771	(138,191)
1252	Reading Improvement Program	143,472	143,737	265
1500	Interscholastic	202,569	235,970	33,401
1600	Summer School	128,199	131,456	3,257
1650	Gifted	9,330	-	(9,330)
1800	ESL/Bi-Lingual	541,716	410,388	(131,328)
1912	Spec Ed Tuition Private Facility	1,771,042	1,956,462	185,420
	Sub-total	550,000	720,000	170,000
		25,132,674	25,611,986	479,312
<b>Support Services - Student</b>				
2110	Social Work Services	601,542	580,701	(20,841)
2120	Guidance Services	348,927	365,867	16,940
2130	Health Services	503,883	476,137	(27,746)
2140	Psychological Services	365,406	235,461	(129,945)
2142	Pre-School Screening	1,000	1,500	500
2150	Speech Services	506,449	288,294	(218,155)
	Sub-total	2,327,207	1,947,960	(379,247)
<b>Support Services - Instructional Staff</b>				
2210	Improvement of Instruction	607,301	518,273	(89,028)
2220	Educational Media Services	1,029,299	824,381	(204,918)
2230	Assessment Services	6,200	-	(6,200)
	Sub-total	1,642,800	1,342,654	(300,146)
<b>Support Services - General Administration</b>				
2310	Board of Education Services	679,075	775,147	96,072
2320	Executive Administration Services	472,447	461,180	(11,267)
2330	Special Area Administration Services	228,199	233,597	5,398
	Sub-Total	1,379,721	1,469,924	90,203

**Glen Ellyn District 41**  
**2014-2015**  
**Departmental Expenditure Comparison**

Support Services - Building Administration	2410 Office of the Principal	2,198,989	1,907,186	(291,803)
Support Services - Business				
2510	Direction of Business	171,824	174,116	2,292
2520	Fiscal Services	375,764	375,700	(64)
2540	Building Operations	1,502,086	1,429,708	(72,378)
2560	Food Services	942,786	866,732	(76,054)
2570	Internal Services	108,180	1,000	(107,180)
	Sub-total	3,100,640	2,847,256	(253,384)
Support Services Central				
2620	Planning, Research, Development	203,077	266,424	63,347
2630	Information Services	145,239	267,271	122,032
2640	Human Resources	359,676	533,547	173,871
2660	Network/IT Services	1,925,308	2,137,685	212,377
	Sub-total	2,633,300	3,204,927	571,627
Community Services				
3000	Community Services	227,835	208,526	(19,309)
Payments to Other Local Education Agencies				
4120	Payments to Other Entities	45,000	45,000	-
4220	Special Education Tuition	1,250,000	1,550,000	300,000
	Sub-total	1,295,000	1,595,000	300,000
8000	Lease Payments/Capital Project Fund Transfers	318,000	202,620	(115,380)
	Sub-total	318,000	202,620	(115,380)
<b>Total Education Fund</b>		<b>40,256,166</b>	<b>40,338,039</b>	<b>81,873</b>
<b>Operations &amp; Maintenance Fund</b>				
2540	Operation & Maintenance of Facilities	2,819,220	2,576,145	(243,075)
	Modular Classroom Leases	142,700	142,700	-
	Utilities	541,125	541,125	-
	Furniture/Fixtures/Equipment	565,000	323,500	(241,500)
	Capital Projects	1,005,404	609,510	(395,894)
<b>Total Operations &amp; Maintenance Fund</b>		<b>5,073,449</b>	<b>4,192,980</b>	<b>(880,469)</b>
<b>Bond &amp; Interest Fund</b>				
5220	Bond Interest	934,193	867,244	(66,949)
5270	Capital Leases Interest	27,500	17,520	(9,980)
5320	Bond Principal - Principal	1,907,657	1,907,657	-
5370	Capital Leases Principal	290,500	185,100	(105,400)
5380	Capital Borrowing - Additions	-	599,310	599,310
<b>Total Bond &amp; Interest Fund</b>		<b>3,159,850</b>	<b>3,576,831</b>	<b>416,981</b>

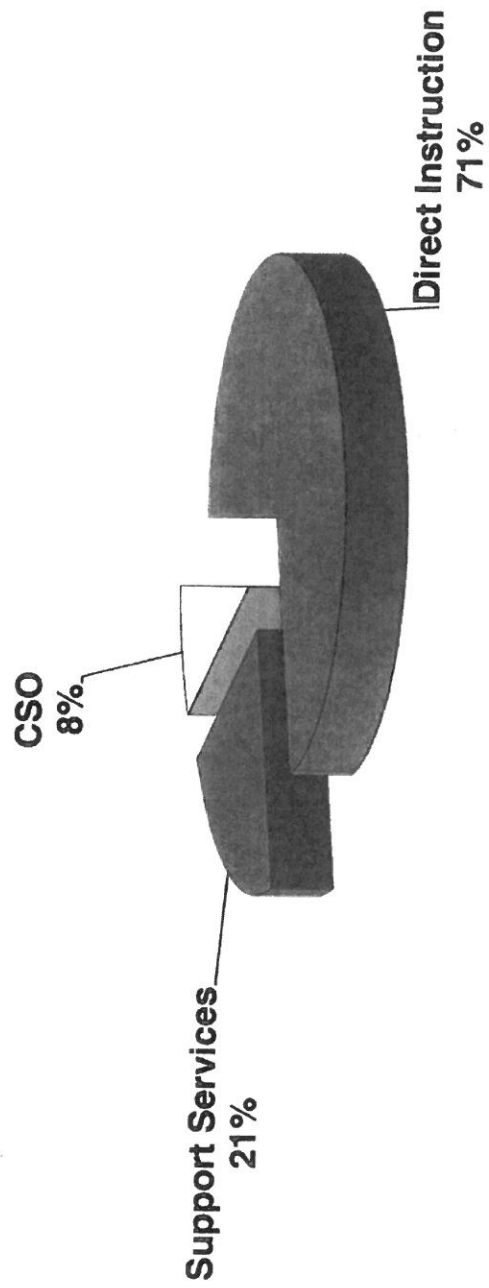
## Departmental Expenditure Comparison

70

**Glen Ellyn District 41**  
**2014-2015**  
**Departmental Expenditure Comparison**

Support Services - Building Administration						
2410 Office of the Principal		69,170		66,173		(2,997)
Support Services - Business						
2510 Direction Business Services		2,082		2,165		83
2520 Fiscal Services		60,089		51,520		(8,569)
2540 Building Services		217,025		211,108		(5,917)
2550 Transportation Services		73		-		(73)
2560 Food Services		28,273		39,894		11,621
Sub-total		307,542		304,687		(2,855)
Support Services Central						
2620 Planning, Research, Development		7,659		7,889		230
2630 Information Services		21,656		21,571		(85)
2640 Human resources		24,660		24,454		(206)
2660 Network/IT Services		93,996		105,378		11,382
Sub-total		147,971		159,292		11,321
Community Services						
3000 Community Services		23,265		23,197		(68)
<b>Total IMRF/Social Security Fund</b>		1,254,475		1,320,704		66,229
<b>Capital Projects/Developer Donations</b>						
Capital Projects		-		12,262,955		12,262,955
Purchased Services		-		1,324,560		1,324,560
<b>Total Cap Proj/Developer Donations Fund</b>		-		13,587,515		13,587,515
<b>Grand Total All Operating Expenditures All Funds</b>		50,998,978		64,392,094		13,393,125

**2014-2015 Final Budget  
Salaries/Benefits by Department**





## C E R T I F I C A T I O N

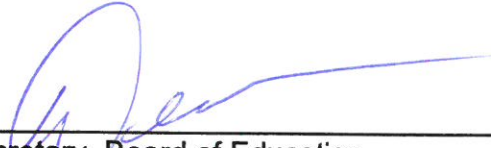
I DO HEREBY CERTIFY that I am the duly appointed, qualified and acting Secretary of the Board of Education of School District 41, DuPage County, Illinois, and as such am the keeper of the records and minutes of said Board.

I DO FURTHER CERTIFY that attached hereto is a true, correct and complete copy of a budget entitled:

### SCHOOL DISTRICT BUDGET FORM July 1, 2014 – June 30, 2015

Which was adopted at a duly called and held meeting of the Board of Education of Glen Ellyn School District 41 on August 11, 2014.

DATE: August 11, 2014

  
\_\_\_\_\_  
Secretary, Board of Education  
Glen Ellyn School District 41  
DuPage County, Illinois

Sworn and subscribed on the 11<sup>th</sup> day of August, 2014, before me, notary public, appointed in DuPage County, for the State of Illinois.

  
\_\_\_\_\_  
Notary

My commission expires: 7/2/2018



**CHIEF FISCAL OFFICER'S CERTIFICATE OF ESTIMATED REVENUE  
FOR 2014-2015 BUDGET  
GLEN ELLYN SCHOOL DISTRICT 41  
DUPAGE COUNTY, ILLINOIS**

I, Robert Ciserella, do hereby certify as follows:

- I am the chief fiscal officer of Glen Ellyn School District 41, DuPage County, Illinois
- I estimate the revenue, by source, of said district for the fiscal year beginning July 1, 2014, and ending June 30, 2015, to be as follows:

<b>Source</b>	<b>Amount 2014-15</b>
Taxes	\$44,175,994
CPPR Tax	1,062,530
Tuition	480,500
Interest	88,500
Food Service	447,600
Fees	432,700
Rental Income	-
Other Local Revenue	7,915,430
Unrestricted State Aid	1,183,700
Restricted State Aid	2,014,068
Restricted Federal Aid	894,876
<b>TOTAL</b>	<b>\$58,695,898</b>




Chief Fiscal Officer

8/14/14

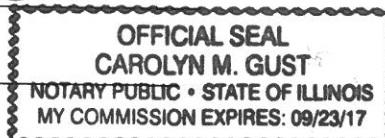
Date

Sworn and subscribed on the 11<sup>th</sup> day of  
August, 2014, before me, notary  
public, appointed in DuPage County  
for the State of Illinois



Notary

My commission expires \_\_\_\_\_



STATE OF ILLINOIS )  
 ) SS  
COUNTY OF DUPAGE )

**Post-Issuance Tax Compliance Report**

To: Board of Education of School District Number 41, DuPage County, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record-Keeping Policy (the "*Policy*") adopted by the Board of Education (the "*Board*") of School District Number 41, DuPage County, Illinois (the "*District*"), on the 25<sup>th</sup> day of June, 2012, as heretofore supplemented and amended on the 24<sup>th</sup> day of March, 2014, I have prepared a report reviewing the District's contracts and records to determine whether the Tax Advantaged Obligations (as defined in the Policy) comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantaged Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantaged Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District's compliance with such covenants and expectations.

- (a) *Records*. I have in my possession all of the records required under the Policy.
- (b) *Arbitrage Rebate Liability*. I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District does not have any rebate liability to the U.S. Treasury.
- (c) *Contract Review*. I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.
- (d) *IRS Examinations or Inquiries*. The Internal Revenue Service (the "*IRS*") has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not required a response to a compliance check, questionnaire or other inquiry.

Based upon the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 11<sup>th</sup> day of August, 2014

By \_\_\_\_\_  
Compliance Officer

## **Section II: Student Use of Personal Cell Phone or Personal Technology**

### **Cell Phone Personal Technology Usage:**

The School Board is committed to providing all students a safe and secure learning environment. The use of personal technology is a privilege, not a right, and will only be permitted if a signed authorization form (Acceptable Use of Technology Authorization Form) is on file with the school district indicating compliance with current procedures and safeguards and may require the payment of a fee if provided for in the related Administrative Procedure. The District is not responsible for the loss, theft, or damage of personal technology. In order to achieve this goal, the use of personal technology on school grounds ~~cellular phone~~ by students will be allowed under the following conditions. ~~s will be allowed on school grounds for use by students.~~ Such use will have the following limitations.

#### **For students in grades pre-k through 5:**

1. ~~Except in the event of an emergency, cell phones~~ Personal technology will not be utilized during school hours.
2. ~~During school hours, cell phones~~ students will be required to be turned off all personal technology and keep it off their person and kept out of sight.
3. Parents may apply for a waiver for medical/academic purposes for the use of personal technology during school hours.
4. Personal technology will be permitted before and after school
3. ~~Cell phone usage shall not disrupt the learning environment.~~
4. ~~Cell phones shall not be used for inappropriate purposes or for any illegal activity.~~
5. ~~The decision of what constitutes an emergency or inappropriate cell use will be the responsibility of the district administration.~~

~~If cell phone personal technology usage is deemed to have been inappropriate, or resulted in a disruption of learning environment, the appropriate disciplinary action will be taken as outlined in Student Discipline Policy 7:190.~~

#### **For students in grades 6 through 8:**

1. Personal technology will be allowed during school hours as long as it is powered off and non-disruptive.
2. Personal technology may be utilized during school for academic purposes with direct guidance from teachers.
3. Personal technology is not allowed during lunch hours.
4. Students will be allowed to use personal technology before and after school on District property or during district-sponsored or related activities as long as it is not disruptive or inappropriate.
5. Personal technology shall not be used for inappropriate purposes.

If personal technology usage is deemed inappropriate, disciplinary action will be taken as outlined in Student Discipline Policy 7:190.

**~~BYOD and BYOT – Personal Technology:~~**

~~Due to the vast number of district owned computers, laptops, tablets and other electronic devices, there is no need for any student to bring their own personal device to school for academic purposes.~~

~~Students may use a cell phone on District property or at related events and activities only at times, at places, and for purposes expressly permitted by the Personal Cell Phone or Personal Technology Policy 9:00. When a student uses personal technology at a time, at a place, in a manner, or for a purpose authorized by the Policy, the student's use of the personal technology is governed by Section I of this AUP, all other District policies, administrative procedures, handbooks and guidelines governing use of the District's electronic resources, and Student Discipline Policy 7:190. At all other times while on District property or at related events and activities, students must comply with requirements for the use of personal technology on District property or at related events and activities outlined in Section IV of this AUP.~~



## School Board

### Qualifications, Term, and Duties of Board Officers

The School Board officers are: President, Vice President, Secretary, and Treasurer. These officers are elected or appointed at the Board's organizational meeting, and as necessary at other times to fill a vacancy.

#### President

The School Board elects a President from its members for a 2-year term. The duties of the President are:

1. Preside at all meetings;
2. Make all Board committee appointments; unless specifically stated otherwise subject to Board approval
3. Be a non-voting ex-officio member of all Board committees;
4. Represent the Board on other boards or agencies;
5. ~~Serve as chairperson of the Education Officers Electoral Board which hears challenges to School Board candidate nominating petitions;~~
5. ~~6.~~ Sign official District documents requiring the President's signature, including Board minutes and Certificate of Tax Levy;
6. ~~7.~~ Call special meetings of the Board;
7. ~~8.~~ Serve as the *head of the public body* for purposes of the Open Meetings Act and Freedom of Information Act.
8. ~~9.~~ Ensure that a quorum of the Board is physically present at all Board meetings
9. ~~10.~~ Administer the oath of office to new Board members; ~~and~~
10. ~~11.~~ Serve as the Board's official spokesperson to the media; ~~and~~
11. Perform such other duties as required by law and/or action of the Board

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

~~The Vice President fills A vacancy in the office of President~~ is filled by a special Board election. Until the vacancy is filled, the Vice President performs the duties of the President.

#### Vice President

The School Board elects a Vice President from its members for a 2-year term. The Vice President performs the duties of the President if:

- The office of President is vacant;
- The President is absent; or
- The President is unable to perform the office's duties.

The Vice President shall also perform such duties as required by law and/or by action and/or rules of the Board.

A vacancy in the Vice Presidency is filled by special Board election.

### Secretary

The Board elects a Secretary for a 2-year term. The secretary may be, but is not required to be, a Board member. The duties of the Secretary are to:

1. Sign official District documents requiring the Secretary's signature; ~~and~~
2. Record all closed meeting minutes; and
3. Perform such other duties as required by law and/or action of the Board.

The Secretary may delegate some or all of these duties, except when State law prohibits the delegation. The Board appoints a secretary pro tempore, who may or may not be a Board member, if the Secretary is absent from any meeting or refuses to perform the duties of the office. A permanent vacancy in the office of Secretary is filled by special Board election.

### Recording Secretary

The Board will appoint a Recording Secretary who is a staff member. The Recording Secretary's primary responsibility shall be the keeping of records of all transactions of the School Board in regular and special open meetings. In addition, the Recording Secretary shall record all closed meeting minutes and receive notification from Board members who desire to attend a Board meeting by video or audio means pursuant to Board policy 2:220, School Board Meeting Procedure. The Recording Secretary shall perform the following duties:

1. Keep Board meeting minutes;
2. Prepare Board meeting agendas and provide them, along with prior meeting minutes to Board members before the next Board meeting;
3. Mail meeting notification and agenda to news media who have officially requested copies;
4. Keep records of the Board's official acts;
5. Maintain Board Policy; and
6. Perform the Secretary's duties, as assigned, except when State law prohibits the delegation.

~~Treasurer Class I county school units and Class II county school districts that have withdrawn from the authority of the Township Treasurer.~~

The Treasurer of the Board shall be an appointed non-Board member who serves at the Board's pleasure. A Treasurer may be compensated provided it is established before the appointment. An appointed Treasurer must:

- Be at least 21 years old;
- Not be a member of the County Board of School Trustees; ~~and~~
- Have a financial background or related experience, or 12 credit hours of college-level accounting; and
- Meet all other qualifications required by law and/or set by the Board

The Treasurer shall:

1. Furnish a bond, which shall be approved by a majority of the full Board;
2. Maintain custody of school funds;
3. Maintain records of school funds and balances;
4. Prepare a monthly reconciliation report for the Superintendent and Board; ~~and~~
5. Receive, hold, and expend District funds only upon the order of the Board; and
6. Perform such duties as required by law and/or action of the Board.

A vacancy in the Treasurer's office is filled by Board appointment.

LEGAL REF.: 5 ILCS 420/4A-106.  
105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8, 5/10-13, 5/10-13.1, 5/10-14, and 5/17-1.

CROSS REF.: 2:210 (Organizational School Board Meeting). 2:150 (Committees)

Reviewed: October 20, 2003; January 18, 2011, February 11, 2013

Adopted: November 17, 2003

Revision Adopted: January 26, 2004; December 18, 2006; January 22, 2007, February 1, 2010, February 7, 2011, February 25, 2013, June, 2014