



Glen Ellyn School District 41

Dr. Ann Riebock, Superintendent

**MINUTES
BOARD OF EDUCATION
FINANCE AND FACILITIES COMMITTEE MEETING
MAY 28, 2013 – 6:30 PM
CENTRAL SERVICES OFFICES
793 N. MAIN STREET
GLEN ELLYN, IL 60137**

Present: Drew Ellis, Patrick Escalante, Joe Bochenski, Erica Nelson arrived at 7:18 pm, Sam Black arrived at 7:18 pm, Dean Elger arrived at 7:13 pm, Ann Riebock, Julia Worthen, Karen Carlson, Mike Wood and Phyllis Hanna.

The meeting was called to order at 6:30 PM

- I. Review and approval of minutes from the April 29, 2013, meeting**
The committee approved the minutes as presented and they will be posted to the website.
- II. 2013-14 Student Fees**
The committee reviewed the administration's recommendation to keep the basic fees at the same level. The committee discussed bringing the student fees review to a meeting in the fall of 2013. This discussion will include comparables of surrounding districts and other concepts surrounding fees in general. This will allow ample time for discussion and inclusion of any changes in future budget preparation. The committee agreed to bring this recommendation back to the board for discussion at the June 10, 2013, meeting.
- III. Adoption of Amendment to Glen Ellyn School District 41 457(b) Retirement Plan**
The committee reviewed the administration's recommendation to amend the plan to include CPI as the third-party administrator for compliance and common remitter. The committee agreed to bring this to the Board of Education for discussion and action at the June 10, 2013, and June 24, 2013, meetings respectively.
- IV. Intergovernmental Agreement with Marquardt School District 15 Food Services**
The committee reviewed the recommendation presented by the administration to amend the existing agreement to include the breakfast program that is required to be offered at Churchill School in 2013-2014. The committee agreed to bring this to the Board of Education for discussion and action at the June 10, 2013, and June 24, 2013, meetings respectively.
- V. Supplemental Pay Recommendation**
The committee reviewed the recommendation presented to add a new paid sponsor position and realign the Hadley Band and Vocal Music groups' stipends for 2013-2014. The recommendation also included realignment of the Hadley Band Stipend for 2012-2013. The committee requested additional information from the administration and agreed to bring this to the Board of Education for discussion and action at the June 10, 2013, and June 24, 2013, meetings respectively.
- VI. 2014 Tentative Budget**
This topic was deferred for time issues for other topics. Committee members were requested to contact Bob Ciserella if they had any questions. This item will be presented to the Board of Education for discussion and posting at the June 10, 2013, meeting.

VII. Other

Community member requests:

- A request was made to have the BMO P-Card statements published monthly with the list of bills. The committee reviewed this request and agreed that the BMO Statement will be published on the district website when a payment is issued.
- A request was made to have a description of the expense added to the check registers when published. The committee reviewed this request and agreed that this was not an effective use of staff time and it would not be pursued.

Request for Additional Math Specialist:

- Dr. Riebock briefly presented the request to increase the Math Specialist position by 1.0 FTE for 2013-2014.

Finance Committee Meeting Calendar of meetings was distributed to all board members.

VIII. Adjourn

The meeting adjourned at 7:29 PM