



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

## MINUTES

### GLEN ELLYN SCHOOL DISTRICT 41 BOARD OF EDUCATION REGULAR MEETING

APRIL 14, 2014

CENTRAL SERVICES OFFICE  
793 NORTH MAIN STREET  
GLEN ELLYN, ILLINOIS

#### **Call to Order**

Board President Sam Black called the April 14, 2014 Board of Education Regular meeting to order at 7:30 p.m.

#### **Pledge of Allegiance**

Vice President John Kenwood led in the recital of the Pledge of Allegiance.

#### **Electronic Participation**

Board member Dean Elger was not able to attend the meeting in person due to employment-related obligations. In accordance with District 41 policy, Mr. Elger notified the superintendent's office that he would not be physically present for the board meeting, but would like to participate in the meeting by phone.

*Board members John Kenwood moved and Patrick Escalante seconded to approve Mr. Elger's participation in the meeting by phone. On a roll call vote answering "Aye": Escalante, Nelson, Ellis, Bochenski, Kenwood, Black; answering "Nay": None. Motion carried.*

#### **Roll Call**

Upon the roll being called, the following members answered present: Patrick Escalante, Erica Nelson, Drew Ellis, Dean Elger (participated by phone), Joe Bochenski, John Kenwood, and Sam Black.

#### **Adjourn to Closed Session**

*At 7:32 p.m. Board members Bochenski moved and Kenwood seconded to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. On a roll call vote answering "Aye": Elger, Bochenski, Ellis, Nelson, Kenwood, Escalante, Black; answering "Nay": None. Motion carried.*

#### **Return to Open Session**

The Board returned to open session at 7:42 p.m.

#### **Presentations, Reports and Initiatives**

- A. PTA Executive Council: PTA Council President Kristen Massey updated the Board on PTA activities and noted that PTA is the largest parent support group that advocates on behalf of children. Ms. Massey distributed a PTA history quiz that captured the PTA's work over the past 117 years and

reported that the Council had its last meeting of the year earlier in the day. Ms. Massey noted that Hadley teacher Hillary Shumate attended the Illinois PTA convention to accept her award as the Illinois PTA Outstanding Teacher of the Year; PTA Council held its election; Lori Taylor will replace Ms. Massey next year as council president as Ms. Massey is on the nomination slate for the position of Regional Director for DuPage West Region of PTA.

- B. School Perceptions Satisfaction Survey Report: Superintendent Dr. Paul Gordon introduced Bill Foster of School Perceptions who provided the Board with a summary of the recent satisfaction surveys conducted for all parents, staff and students in grades 4-8.

The summary focused mainly on feedback around the 21<sup>st</sup> Century initiatives, more specifically, the elementary initiatives of teacher/content specialization and multiage instruction. The data was reported in the aggregate as well as disaggregated (cross-tabbed) by categories such as school, grade or level, and position (staff only). Where possible, the data was compared with the Similar School Average (SSA); a number School Perceptions calculates using results from school districts of similar size and demographics. Among the highlights of the summary were:

- Generally positive results around teacher/content specialization.
- Divided opinions around multiage instruction, with about a third of parents against it; staff is more supportive than parents are, with teachers in Level 3 (grades 4 and 5) and administrators being the most supportive.
- Differences among the elementary schools on those two initiatives.
- Positive results on social-emotional measures of students as compared with similar districts, particularly around teasing and bullying.
- Positive results from Level 3 (grades 4 and 5) students on their school experience.
- Lower than expected satisfaction among parents around academics, especially at Hadley.

Following the presentation, the Board engaged in a question and answer period with Mr. Foster.

The Board asked for additional information related to how the data is presented including:

- Adding headers on slides so they can stand on their own
- Slides 17 & 18: Label slides ...not clear if these are the parent or student attitude
- Provide SSAs for "interferences" data
- Provide Social-Emotional SSAs by grade
- Slide 33 - show this data also in a graph but eliminate non-teacher data

### **Public Participation**

Mr. Black reminded members of the audience that speakers should identify themselves, complete a public participation form and limit their comments to not more than three minutes. Personal complaints and criticism about staff members, students or other members of the District 41 community should be initiated privately with the appropriate district representative. Also, profanity, interruption and/or other interference with the orderly conduct of the meeting are not permitted. All questions raised will be forwarded to the appropriate D41 staff representative for a response, if a response is warranted. Below is a summary of public comment.

- Jeff Cooper referenced his attendance at the February Policy Committee meeting and said the District disregarded his recommendations to incorporate more restrictive guidelines into the staff travel policy (i.e. limiting mileage; not allowing hotel stay for staff if less than 30 miles.)
- A number of parents addressed the Board on the implementation of multiage at grades 2 and 3 next year and on the satisfaction survey.
  - David Rojas said that his daughter's perception of multiage is 5<sup>th</sup> graders are not thrilled to have 4<sup>th</sup> graders in their class. He does not feel there is enough academic data to make an informed decision and said he would like to see a responsible strategic plan for moving forward.
  - Bruce Currie urged the Board not to implement multiage for 2<sup>nd</sup> and 3<sup>rd</sup> grade. He said the survey results support that there is not parent and staff buy in and the matter should be tabled.

- Stephanie Clark asked if survey comments would be made available online; what schools we are comparing to in the SSA's; and, if the Board is going to read the survey comments, specifically related to teacher specialization.
- Teresa Milich thanked the Board for the survey and said that while the survey has good qualitative, it needs to be balanced with quantitative data. The proposal assured that the changes were going to be measured. What hard data has been shared with the Board? She noted that typically large scale change is piloted at a smaller level and said she would not support multiage for 2<sup>nd</sup>/3<sup>rd</sup> grade.
- Erin Dieter expressed her disappointment with communication from the Board and administration and stated her objections to the survey and district programs. She said that there are inherent limitations in the current model and would like to see concrete data to show that these changes are effective.
- Lynell Iannicelli echoed the comments of others.

The Board took a 10 minute break at 9:43 p.m.

### **Action Items**

A. *Consent Agenda: Board members Kenwood moved and Elger seconded to approve the reports and actions contained in the consent agenda which included:*

1. *Human Resources*
  - a. *Personnel Report*
    1. *Employment Recommendations*
    2. *Resignation*
    3. *Resignation and Retirement*
  - b. *Re-employment of probationary (non-tenured) teachers*
  - c. *Resolution authorizing the reduction in force of teachers*
2. *Other Matters*
  - a. *Approval of Board meeting minutes*
    1. *March 24, 2014 regular meeting*
    2. *March 24, 2014 regular meeting closed session*

*On a roll call vote answering "Aye": Bochenski, Ellis, Nelson, Kenwood, Escalante, Elger and Black; answering "Nay": None. Motion carried.*

B. *Superintendent's Recommendations*

1. *Approval of the 2013-2017 Collective Bargaining Agreement Between District 41 Board of Education and the American Federation of State, County and Municipal Employees, Council 31, AFL-CIO (AFSCME). On behalf of the entire Board, Mr. Black thanked the AFSCME and Board teams, the administration and Todd Faulkner school board attorney.*

*Mr. Black extended his thanks to members of the AFSCME and Board Teams; the administration; and to the district's legal counsel, Todd Faulkner.*

*Board members Ellis moved and Nelson seconded to approve the tentative agreement for the July 1, 2013-June 30, 2017 collective bargaining agreement between the Board of Education and Local 1334 of the American Federation of State, County and Municipal Employees, in the form recommended by the Superintendent and the Board's negotiating team, and to authorize the Board President and Secretary to sign the new contract when prepared by the Superintendent substantially in conformance with the tentative agreement. On a roll call vote answering "Aye": Nelson, Escalante, Bochenski, Kenwood, Ellis, Elger and Black; answering "Nay": None. Motion carried.*

The Board discussed the following matters at its March 24, 2014 meeting for which the administration recommended approval:

2. *Board Policy Revisions: Board members Nelson moved and Escalante seconded to approve the*

*policy and procedure revisions as presented. On a roll call vote answering "Aye": Ellis, Kenwood, Bochenski, Escalante, Elger, Nelson and Black; answering "Nay": None. Motion carried.*

The Board discussed the changes to the concussion policy and asked for clarification on the travel policy and radius of travel. The committee discussed and determined that it should be a discretionary decision by the superintendent because there can be special circumstances that could impact the decision and/or trip authorization.

3. Copier Refresh: The acquisition of 15 Bizhub 754e with finishing units and 1 Bizhub C554e with finishing units from Konica Minolta through a three-year fair market value lease with American Capital Leasing at an estimated annual cost of \$67,100 and a total investment at the end of the three-year lease of \$201,300. The administration also recommends that the Board of Education approve a service agreement with Konica Minolta as specified for a total at an estimated annual cost of \$130,250 and a total investment of \$390,750 at the end of the three-year lease

*Board members Ellis moved and Bochenski seconded to approve the administration's recommendation as presented. On a roll call vote answering "Aye" Elger, Bochenski, Kenwood, Escalante, Ellis, Nelson and Black; answering "Nay": None. Motion carried.*

4. iPad Refresh: The acquisition of 140 iPad Airs from Apple through a three-year fair market value lease with American Capital Leasing at an estimated annual cost of \$21,424 and a total investment of \$64,272 at the end of the three-year lease at which time the iPad Airs will be returned to American Capital Leasing.

*Board members Escalante moved and Ellis seconded to approve the administration's recommendation as presented. On a roll call vote answering "Aye": Nelson, Bochenski, Kenwood, Escalante, Elger, Ellis and Black; answering "Nay": None. Motion carried.*

### **Superintendent's Report**

Dr. Gordon reported on the following matters:

- A. Enrollment is stable and we continue to meet the classroom targets
- B. Community Listening Sessions are scheduled for April 23 and May 3. Dr. Gordon said that legal counsel has reviewed the venue and all board members can attend the sessions. He urged the Board to reach out to members of the community.
- C. Employee Medical and Dental Insurance Plan Renewal: District officials are pleased with the renewal rated and reported rate decreases for PPO, HMO and dental.
- D. Online registration is going well.

### **Board Reports**

- A. Erica Nelson announced that a Team 21 meeting is scheduled for April 15 and will provide the Board with a report at a later date. Mrs. Nelson also provided highlights of her classroom visits to each of the schools.
- B. Dean Elger commented that the assembly recognizing Hillary Shumate as the Illinois Teach of the Year was well done.
- C. Drew Ellis reported on the Finance Committee topics which included an update on health insurance renewals, copier bid results, mobile classroom bid, trade bids and a change in time for the April 28 Finance meeting to 6 p.m.
- D. John Kenwood reported the Hadley 8<sup>th</sup> grade team who participated in the Illinois Destination Imagination competition achieved first place in state and will be competing in the global competition.
- E. Mr. Bochenski attended Hadley PTA which included much discussion around PARCC testing and Abraham Lincoln's talent night which was very impressive.

### **Discussion Items**

- A. Hadley Student Device Refresh: The administration recommended the purchase of 430 Acer C720 Chromebooks for 6<sup>th</sup> grade students, through a three-year, fair market value lease with American Capital Leasing. The per-unit cost for the Chrome book is \$265.50 and the annual cost for this

lease will be \$36,442.00 with a total cost at the end of the three-year lease of \$109,326.00. The administration also recommended acquiring 430 Acer C720 Chromebooks for 7<sup>th</sup> grade students through a two-year, fair market value lease with American Capital Leasing. The annual cost for this lease will be \$53,205.00 with a total cost at the end of the lease of \$106,410.00. Total annual cost for both leases will be \$89,647.00 with a total investment over the course of the leases of \$215,736.00. All devices will be returned to the leasing company at the end of the lease which is the rationale behind the two-year lease term for the Chrome books provided for the 7<sup>th</sup> grade students. The Board is scheduled to take action on the matter at its April 28, 2014 meeting.

- B. Document Camera Rollout: The administration recommended the purchase of 82 ELMO M-01 document cameras from Midwest Computer Products at a total cost of \$26,158.00. The Board is scheduled to take action on the matter at its April 28, 2014 meeting.
- C. 2014 Summer Classroom Equipment Recommendation: The administration recommended the purchase of classroom furniture and equipment with an approximate assembled cost of \$129,365.69. These purchases are a part of the normal classroom refresh cycle. The Board is scheduled to take action on the matter at its April 28, 2014 meeting.

**Upcoming Meetings**

- A. April 23, 2014 Community Listening Session, 7 p.m., Hadley Library Media Center
- B. April 28, 2014 Board of Education Regular Meeting, 7:30 p.m., Central Services Office
- C. May 3, 2014 Community Listening Session, 8:30 a.m., Hadley Library Media Center
- D. May 14, 2014 Board of Education Special Meeting, 7:30 p.m., Hadley Junior High School
- E. May 28, 2014 Board of Education Regular Meeting, 7:30 p.m., Central Services Office

**Other**

There were no other matters considered by the Board.

**Public Participation**

There was no public participation.

**Adjourn to Closed Session**

*At 10:40 p.m., Board members Escalante moved and Ellis seconded to adjourn to closed session to discuss:*

- *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.*
- *The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired.*

*On a roll call vote answering "Aye": Elger, Bochenski, Kenwood, Escalante, Ellis, Nelson and Black; answering "Nay": None. Motion carried.*

**Adjournment**

*There being no further business, Board members Kenwood moved and Ellis seconded to adjourn the meeting at 12:30 a.m. Motion carried on a unanimous voice vote.*

Respectfully submitted

Maureen Stecker, Board Recording Secretary

\_\_\_\_\_  
Sam Black, Board President

\_\_\_\_\_  
Dean Elger, Board Secretary

Minutes approved: May 14, 2014

April 14<sup>th</sup>, 2014

Dr. Gordon and Board of Education,

Thank you for the opportunity to talk about our concerns as parents and educators in the community.

As you prepare to consider multi-age in the younger grades, I would like to share with you the soft data that I have experienced.

I have a daughter in 4<sup>th</sup> grade, and her impression when she is with her 5<sup>th</sup> grade classmates is that most 4<sup>th</sup> graders are not friends with 5<sup>th</sup> graders. They feel intimidated and not very welcomed.

The last comment is based on the fact that 5<sup>th</sup> graders in her classroom were bullying the 4<sup>th</sup> graders during recess, because they were "ruining" the 5<sup>th</sup> grade experience.

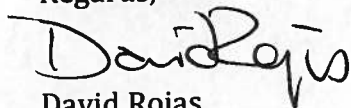
As I think about the future of 2<sup>nd</sup> and 3<sup>rd</sup> grade combined, I can't help but think that you are going to replicate this kind of negative experience. I believe you will be making another decision, along with the ones from last year, without the consideration of what the data is telling you. We are still yet to see the academic data, the social and emotional data from any evaluation process from the district.

As a former teacher, and currently as building administrator, I know there is a clear difference between the developmental stages in 2<sup>nd</sup> and 3<sup>rd</sup> grade, as well as the level of skills required for each grade. 2<sup>nd</sup> grade will have a heavy emphasis on phonics skills while 3<sup>rd</sup> grade focuses greatly on more comprehension skills.

I urge you to listen to the parents, that board meeting after board meeting, email, after email, have shared our questions, concerns, our fears, and that continue to go unanswered.

Please consider stopping multi-age for 2<sup>nd</sup> and 3<sup>rd</sup> graders. We are asking for more time so you can evaluate the current program, and its effects.

Regards,



David Rojas

Glen Ellyn Resident and parent at Lincoln School

## Glen Ellyn School District #41 Board Report

**Date:** April 14, 2014

**Title:** Personnel Report –Final

**Contact:** Laurie Campbell, Director of Human Resources

**Long-Range Plan Focus:** The recommendations contained in this Personnel Report support Goal #2, Development of Human Capital, of the Superintendent's Long-Range Plan.

**Employment Recommendation:**

Name	School	Position	Placement/Salary	Effective Date
Atkins, Anthony	Hadley	Assistant Track Coach	Group IV Step 1 /\$700.00	April 08, 2014
Budnick, Joyce	Forest Glen	Food Server 2 hrs per day	\$11.90 per hour/ \$942.97	April 07, 2014
Goronkin, Heather	Forest Glen	Lunchroom/Playground Supervisor	\$20.00 per hour	April 07, 2014
Hinton, Abigail	Forest Glen	Long Term Substitute	Long Term Sub Rate	April 07, 2014- End of School Year

**Resignation:**

Name	School	Position	Effective Date
Kos, Alison	Lincoln	Math Instructional Specialist	June 06, 2014
Lentz, Linda	Churchill	Parent Coordinator	April 11, 2014
McDonald, Alison	Forest Glen	Speech Language Pathologist	June 06, 2014
McNally, Molly	Hadley	Special Ed Aide	April 25, 2014

**Resignation and Retirement:**

Name	School	Position	Effective Date
Worthen, Julie	CSO	Director of Communications and Grants	June 30, 2014

**Recommendation:** It is recommended that the Board accept the actions included in this Personnel Report as presented.

**RESOLUTION AUTHORIZING THE REDUCTION IN FORCE OF TEACHERS**

WHEREAS, the Board of Education has received reports and recommendations from members of the Administration concerning the number of teachers needed to be employed for the next school term;

WHEREAS, the Board of Education has determined to decrease the number of teachers employed by the Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Glen Ellyn School District 41, DuPage County, Illinois, as follows:

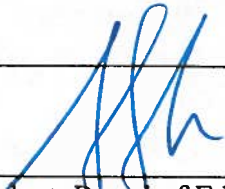
1. The teachers listed in the attached Exhibit 1 shall be honorably dismissed as part of a reduction in force effective at the close of the 2013-2014 school term. The notice of such action shall be substantially in the form of the attached Exhibit 2.
2. The Superintendent or designee shall deliver the notices of honorable dismissal by regular mail and by personal service with receipt or by certified mail, return receipt requested.
3. This Resolution shall be in full force and effect upon its adoption.

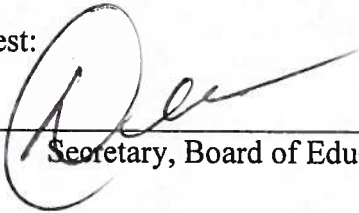
ADOPTED this 14TH day of April, 2014, by a roll call vote as follows:

YES: BOCHENSKI, ELLIS, NELSON, KENWOOD, ESCALANTE, ELLER, BLACK

NO: NONE

ABSENT: NONE

  
\_\_\_\_\_  
President, Board of Education

Attest:   
\_\_\_\_\_  
Secretary, Board of Education



**EXHIBIT 1**

**TEACHERS HONORABLY DISMISSED  
AT THE CLOSE OF THE 2013-2014 SCHOOL TERM**

<u>Name</u>	<u>Building</u>
Lisa Kroehnke	Franklin
Kristin Stearns	Churchill
Kristina Bare	Churchill
Matthew Milligan	Hadley
Dea Saro Zguro	Hadley
Maria Drinis	Franklin
Ronald Lewis	Hadley

**EXHIBIT 2**

**NOTICE OF HONORABLE DISMISSAL**

Date

Name  
Address

Dear \_\_\_\_\_:

We regret to inform you that the Board of Education has determined to decrease the number of teachers employed in the School District as part of a reduction in force. Therefore, you are hereby honorably dismissed as a teacher and employee in the School District effective at the close of the 2013-2014 school term.

Very truly yours,

BOARD OF EDUCATION  
GLEN ELLYN SCHOOL DISTRICT 41,  
DuPage County, Illinois

By: \_\_\_\_\_  
Board President

Attest:  
\_\_\_\_\_  
Secretary

cc: Personnel File

Acknowledgement of Receipt of Personal Service:

\_\_\_\_\_  
Employee

Date: \_\_\_\_\_

*First Class Mail and Personal Service or  
Certified Mail/Return Receipt Requested*



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### Board Report

**Date:** April 14, 2014

**Title:** Re-Employment of Probationary (Non-Tenured) Teachers

**Submitted by:** Laurie Campbell, Director of Human Resources

**Long-Range Plan Focus:** The re-employment of probationary teachers supports Goal #2, Development of Human Capital, from the Superintendent's Long-Range Plan.

**Discussion:** This is the time of year when the Administration makes recommendations for the renewal of employment contracts for probationary (non-tenured) teachers. Probationary teachers are employed on one-year contracts for their first four years of full-time employment with a school district. Following four consecutive years of full-time employment, probationary teachers earn tenure in a school district and are considered to be on continued contractual service. The probationary teachers listed below have been evaluated, and, based on their performance, have been recommended for re-employment by the Administration.

#### 1. First Year Full-Time Probationary Teachers

Name	School/Grade/Subject	Name	School/Grade/Subject
Michelle Bauer	Forest Glen-Franklin/Math Specialist	Caroline Joseph	Hadley/Language Arts and Science
Margaret Belpedio	Forest Glen/Special Education EC Structured	Patty Jurczak	Hadley/Language Arts

*We make a difference. We embrace change together. We are a true team of professionals. We build the future.*

Superintendent Dr. Paul Gordon  
Glen Ellyn School District 41  
793 N. Main St., Glen Ellyn, IL 60137  
Phone 630.790.6400 Fax 630.790.1867 www.d41.org

Robin Bollinger	Hadley/Math	Samantha Lorens	Hadley/Band
Kathleen Brennan	Lincoln/Level 3 Lit/SS	Rachel Lynn	Churchill/ENL
Jacquelyn Calderon	Churchill/Bilingual Spanish	Molly Marshall	Forest Glen/Special Education
Nancy Connolly	Churchill-Forest Glen/ Nurse	Ian McCausland	Franklin/Physical Education
Elizabeth D'Angelo	Hadley/Language Arts	Marisela Monarrez	Churchill/Bilingual Spanish
Leah Degolia	Hadley-Franklin/Psychologist	Ana Nelson	Franklin-Forest Glen/ Kindergarten
Nicole Guerrero	Churchill/Level 3 STEAM	Megan Petramale	Churchill-Forest Glen/Foreign Language
Megan Jarvis	Churchill/PreK At-Risk Bilingual Spanish	Rebecca VanDyke	Forest Glen/1 <sup>st</sup> Grade

## 2. Second Year Full-Time Probationary Teachers

Name	School/Grade/Subject	Name	School/Grade/Subject
Anne Berg	Hadley/Math	Alyssa Gray	Hadley/Special Education GIP
Kristy Bustos	Churchill/K-Dual Language	Ryan Ignacio	Lincoln/Level 2 STEAM
Patty Dentinger	Lincoln/Level 2 Lit/SS	April Macatangay	Lincoln/Art
Trish Gauri	Lincoln/Level 2 Lit/SS		

## 3. Third Year Full-Time Probationary Teachers

Name	School/Grade/Subject	Name	School/Grade/Subject
Melissa Caby	Lincoln/Psychologist	Kelly Kardas	Hadley/Math
Tyler Carmichael	Hadley/Math	David King	Churchill/Level 3 STEAM
Jennifer Cortez	Churchill/Level 3 Lit/SS	Brenda Klemm	Forest Glen/PreK Blended
Joe Domabyl	Hadley/Math	Veronica Magana	Churchill/Psychologist
Mayra Dominguez	Churchill/Literacy Math	Nicolette	Forest Glen/Level 3 Lit/SS

	Bilingual Interventionist	Magrini	and STEAM
Nicole Folsom	Hadley/Psychologist	Paul Marchese	Hadley/Music
Kristine Gablin	Hadley/Special Education	Taroh Saenz	Lincoln/ENL
Stephanie Geiselhart	Forest Glen/1 <sup>st</sup> Grade	Brian Schremp	Franklin/Level 3 Lit/SS
Patricia Gill	Franklin/Level 2 STEAM	Samantha Sebastian	Franklin/Special Education MIP
Alison Girling	Churchill/Level 3 Lit/SS	Christine Thiese	Hadley/Special Education
Noreen Heneghan	Lincoln/Level 2 STEAM	Jan Weiland	Elementary Schools/Band
Annie Kane	Hadley/Science		

**4. Fourth Year Full-Time Probationary Teachers**

<b>Name</b>	<b>School/Grade or Subject</b>	<b>Name</b>	<b>School/Grade or Subject</b>
Christina Czuma	Lincoln/Kindergarten	Stacey Stout	Lincoln/Literacy Specialist & Level 2 Lit/SS
Jim DePalo	Hadley/Band	Lynnea Urbanowicz	Churchill/Level 3 Lit/SS
Alison McDonald	Forest Glen/Speech Language Pathologist	Kelley Vail	Lincoln/Level 3 Lit/SS

**Additional Costs and Information:** None

**Recommendation:** It is recommended that the probationary teachers listed in this report be re-employed for the 2014-2015 school year.



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## Board Report

**Date:** April 14, 2014

**Title:** Board Policy and Procedures Revisions-Second Readings and Adoption

**Submitted by:** Dr. Paul Gordon, Superintendent

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### Long-Range Plan Focus: NA

**Discussion:** The Board of Education Policy Committee examines the policy manual on a regular basis for policy and/or procedures revisions, updates and/or additions. The recommended revisions that follow represent ~~Section I~~ Board Policies and Procedures that have been reviewed by the Policy Committee as well as policies and/or procedures that have been updated as a result of changes in Illinois or Federal law that require revisions in order for the District to be compliant, or to reflect current policy and/or practices.

### IASB PRESS UPDATES

<b>POLICY</b>	<b>TITLE</b>	<b>PRESS RECOMMENDATION</b>
2.190	Mailing Lists for Receiving Board Materials	Delete
3.60	Administrative Responsibility of the Building Principals	Updated to comply with evaluation training
4.15	Identity Protection	Updated in response to legislation and additional clarity in text
4.110	Transportation	Updated in response to legislation and additional clarity in text
4.170	Safety	Mandatory law enforcement drills & moveable soccer goal laws
5.10	Equal Employment Opportunity and Minority Recruitment	Updated in response to legislation
5.20	Workplace Harassment	Updated in response to legislation
5.30	Hiring Process and Criteria	Updated in response to legislation
5.50	Drug and Alcohol-Free Workplace, Tobacco Prohibitions	Add "Tobacco" to the title

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Superintendent Dr. Paul Gordon

Glen Ellyn School District 41

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5.90	Abused and Neglected Child Reporting	Substantial updates in response to policy by the US Dept. of Education
5.120	Ethics and Conduct	Includes reference to Code of Ethics for Illinois Educators
5.200	Terms and Conditions of Employment and Dismissal	Reference updates only
5.260	Student Teachers	Updated in response to legislation
5.285	Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers	Updated in response to legislation; language change
5.330	Sick Days, Vacation, Holidays and Leaves	Updated with minor revisions
6.50	School Wellness	Includes language in curriculum needed to comply with Healthy Hunger-Free Act
6.60	Curriculum Content	Age-appropriate sexual abuse and assault awareness and prevention education in all grades
6.110	Programs for Students at Risk of Academic Failure and/or Dropping Out of School	Updated in response to legislation
6.190	Extracurricular and Co-curricular Activities	Cross references updated in response to legislation
6.240	Field Trips	Language added related to privately arranged trips
6.250	Community Resource Persons and Volunteers	Reporting requirement of hazing for coaches and volunteers
6.280	Grading and Promotion	Reference updates only
7.70	Attendance and Truancy	Substantial updates and language clarity
7.100	Health, Eye, and Dental Examinations Immunizations; and Exclusion of Students	Updated in response to legislation
7.185	Teen Dating /violence Prohibited	<b>New</b> policy to comply with legislation; Required curriculum for Grade 7-8
7.185E	Memo to Parents/Guardians regarding Teen Dating Violence	<b>New</b> exhibit to comply with legislation; Required curriculum for Grade 7-8
7.305	Student Athlete Concussions and Head Injuries	<b>New</b> to D41 -in order to be in compliance with legislation

7.305AP	Student Athlete Concussions and Head Injuries	<b>New</b> to D41 -in order to be in compliance with legislation
8.20	Community Use of School Facilities	Language changes related to the time and fees outside groups use District facilities, including a fee scheduled approved annually by the Board
8.30	Visitors to and Conduct on School Property	Policy text change; updated to reflect medical marijuana and firearm prohibition

### **MISCELLANEOUS UPDATES**

<b>POLICY</b>	<b>TITLE</b>	<b>RECOMMENDATION</b>
5:60	Professional Development and Travel Related Expenses	Language changes related to pre-authorization for reimbursement
5:60AP	Professional Development and Travel Related Expenses	Language changes to tighten our processes and procedures and clarify language around the lines of authorization
5:60E	Check Request	<b>Delete</b>
5:60E1	Professional Development Activity Request Form	<b>Delete and Replace</b> with Pre-authorization Professional Development Request and Travel Expense Form
5:60E2	District P-Card Monthly Reconciliation	<b>Delete and Replace</b> with Post Professional Development and Travel Reimbursement Form
5:60E3	Glen Ellyn School District Expense Report	<b>Delete</b>
6:210AP	Supplemental Materials Selection	<b>New</b> to D41 in response to the Board's interest in developing a procedure around the selection of supplemental materials and balancing choice and parental consent
6:210E1	Hadley Parent Letter	<b>New</b>
6:210E2	Art of Choosing a Book	<b>New</b>
6:210E3	Reconsideration Form	<b>New</b>

**Additional Costs and Information: N/A**

**Recommendation:** The Administration is recommending adoption of the policy and procedure revisions as presented.



Enrollment Report

Note: Shaded/bold section numbers represent instruction held in portables

3/31/14

**Abraham Lincoln**

											AEC	Total	03/03/14
Level 1/Kdg	23	24	22	24								93	92
Level 1/G1	23	23	22	22								90	90
Level 2/G2	20	20	20	19	20							99	99
Level 2/G3	21	23	24	23	22							113	113
Level 3 /G4/Sci	21	27	27	21									
Level 3/G4/Math	20	21	21	21							5	88	87
Level 3 /G5/Sci	20	23	25	26									
Level 3/G5/Math	23	22	27	22							8	102	102
Level 3 Lit	26	23	21	23	25	24	25	23					
<b>total Students at Abraham Lincoln</b>											<b>585</b>	<b>583</b>	

3/31/14

**Benjamin Franklin**

											SC SpEd*	AEC	Total	03/03/14
Level 1/Kdg	22	24	23								4		73	73
Level 1/G1	24	22	25	24							3		98	97
Level 2/G2	23	21	23	23							6		96	97
Level 2/G3	22	18	21	18							6		85	83
Level 3 /G4/Sci	26	29	26	30										
Level 3/G4/Math	26	18	26	24							1	17	112	113
Level 3 /G5/Sci	29	28	29	28										
Level 3/G5/Math	19	27	18	25							4	21	114	115
Level 3 Lit	28	28	28	27	28	28	27	27						
<b>tal Students at Benjamin Franklin</b>											<b>578</b>	<b>578</b>		

\* Unduplicated count

3/31/14

**Churchill**

											AEC	Total	03/03/14	
Pre K (Bilingual)	20	19											39	40
Level 1/Kdg	21	22	22	22	20								107	106
Level 1/G1	20	21	19	21	23								104	106
Level 2/G2	18	18	19	20	21	17							113	113
Level 2/G3	24	17	21	22									84	82
Level 3 /G4/Sci	25	19	22	22	19									
Level 3/G4/Math	25	17	16	20	18						15		111	110
Level 3 /G5/Sci	22	20	22	22	22									
Level 3/G5/Math	19	19	15	22	18						11		104	104
Level 3 Lit	21	22	22	22	22	20	21	22	21	22				
<b>Total Students at Churchill</b>											<b>662</b>	<b>661</b>		

Bilingual and Dual Lang sections in italics

3/31/14

**Forest Glen**

											AEC	Total	03/03/14	
EC Self Contained	20												20	20
EC Structured	5												5	5
EC Blended	18	20	19	21									78	79
Level 1/Kdg	19	21	20										60	61
Level 1/G1	22	20	20	21									83	83
Level 2/G2	18	19	17	17									71	71
Level 2/G3	23	20	20	21									84	85
Level 3 /G4/Sci	24	21	24	21										
Level 3/G4/Math	24	14	24	13							15		90	90
Level 3 /G5/Sci	29	29	28											
Level 3/G5/Math	23	23	28								12		87	87
Level 3 Lit	26	23	26	22	28	24	26							
<b>Total Students at Forest Glen</b>											<b>578</b>	<b>581</b>		

Enrollment Report

3/31

**Hadley Jr. High**

		SC SpEd	Total	03/03/14
Gr 6	367	11	378	378
Gr 7	403	10	413	413
Gr 8	389	19	408	408
Total Students at Hadley Jr High			1199	1199

*Portables are used for 7/8 Math & Social Studies*

District Totals	Current	3/3
PreK/EC	142	144
Level 1/Kdg	333	332
Level 1/G1	375	376
Level 2/G2	379	380
Level 2/G3	366	365
Level 3 /G4	401	400
Level 3/ G5	407	408
Gr 6	378	378
Gr 7	413	413
Gr 8	408	408
Grand Total	3602	3604

**District 41 Class Size Targets**

**Level 1 (GR K/1)**

20-22 students per class

**Level 2 (GR 2/3)**

22-25 students per class

**Level 3 (GR 4/5)**

25-27 students per class

\*23-25 students per class; in schools that have not made AYP for two consecutive years

**Grades 6 - 8**

26-28 students per class

*Approved by the Board of Education: March 10, 2014*

Furniture Bid Opening Record  
3/14/2014

21st Century Classroom Furniture  
Grades K - 1

Estimated Qty	Manufacturer/ Model#	Item/Description	Frank Cooney Co.		Lowery McDonnell		Larson Equipment & Furniture		Office Depot		Projected Total Cost Assembled
			Unit Cost Assembled	Unit Cost Unassembled	Unit Cost Assembled	Unit Cost Unassembled	Unit Cost Assembled	Unit Cost Unassembled	Unit Cost Assembled	Unit Cost Unassembled	
19	SAFECO #9423GR	Wood adjustable literature	\$ 129.80	\$ 83.80	\$ 107.20	\$ 91.34	\$ 135.00	\$ 88.00	N/A	\$ 89.98	\$ 2,036.80
19	HON ComfortTask H6901	Chair - ComfortTask Teacher Task Chair	\$ 94.80	\$ 91.40	\$ 100.08	\$ 94.52	\$ 152.00	\$ 105.00	\$ 110.94	\$ 94.94	\$ 1,801.20
38	Faboy Point	Bean Bag	\$ 81.50	\$ 79.20	\$ 87.39	\$ 87.39	No bid	No bid	N/A	Alternate	\$ 3,097.00
36	VIS Hokki	Chair - Hokki Rocker 13" Yellow	\$ 71.00	\$ 68.70	No bid	No bid	No bid	No bid	N/A	Alternate	\$ 2,556.00
36	VIS Hokki	Chair - Hokki Rocker 13" Blue	\$ 71.00	\$ 68.70	No bid	No bid	No bid	No bid	N/A	Alternate	\$ 2,556.00
69	VIS #31505	PantlMove-LuPo Armless Computer Chair	\$ 206.10	\$ 203.80	No bid	No bid	No bid	No bid	N/A	Alternate	\$ 14,220.90
45	Smith System 04381	Clover Husky Activity Table	No bid	No bid	\$ 185.90	\$ 175.90	\$ 260.00	\$ 213.00	\$ 282.67	\$ 218.67	\$ 8,365.50
120	Smith System 04351	Husky Trapezoid Activity Table	No bid	No bid	\$ 165.65	\$ 155.65	\$ 237.00	\$ 190.00	\$ 256.77	\$ 192.77	\$ 19,878.00
15	Smith System 00807	DISCONTINUED - Husky Stack Chair	No bid	No bid	Alternate	Alternate	No bid	No bid	N/A	\$ 60.84	
31	Smith System 04301	Husky Rectangle Activity Table	No bid	No bid	\$ 151.53	\$ 141.53	\$ 219.00	\$ 170.00	\$ 238.70	\$ 174.70	\$ 4,697.43
19	Smith System #26233	Acrobat Peninsula Instructor Desk (R hand)	No bid	No bid	\$ 497.47	\$ 473.08	\$ 565.00	\$ 518.00	\$ 663.92	\$ 528.92	\$ 9,451.93
19	Smith System 19173	Box/Box/File Pedestal Color: Champagne	No bid	No bid	\$ 175.65	\$ 172.00	\$ 237.00	\$ 190.00	N/A	\$ 194.50	\$ 3,337.35
17	Smith System Cascade 30530	Mega-cabinet Tote Tray Storage	No bid	No bid	\$ 788.90	\$ 776.70	\$ 912.00	\$ 865.00	\$ 1,019.35	\$ 884.35	\$ 13,411.30
306	Vannerum Steller Airey	Chair - Student chair, c-frame, 13"	No bid	No bid	\$ 64.37	\$ 63.15	No bid	No bid	N/A	Alternate	\$ 19,697.22
<b>K-1 Totals</b>											\$ 105,106.63

Grades 2 - 5

Estimated Qty	Manufacturer/ Model#	Item/Description	Frank Cooney Co.		Lowery McDonnell		Larson Equipment & Furniture		Office Depot		Projected Total Cost Assembled
			Unit Cost Assembled	Unit Cost Unassembled	Unit Cost Assembled	Unit Cost Unassembled	Unit Cost Assembled	Unit Cost Unassembled	Unit Cost Assembled	Unit Cost Unassembled	
1	SAFECO #9423GR	Wood adjustable literature organizer	\$ 129.80	\$ 83.80	\$ 107.20	\$ 91.34	\$ 111.50	\$ 88.00	N/A	\$ 89.98	\$ 107.20
4	HOM Comfortask H5901	Chair - Comfortask Teacher Task Chair	\$ 94.80	\$ 91.40	\$ 100.08	\$ 94.52	\$ 152.00	\$ 105.00	\$ 110.94	\$ 94.94	\$ 379.20
8	Falboy Point Falboy Junior	Bean Bag Color: red	\$ 81.50	\$ 79.20	\$ 87.39	\$ 87.39	No bid	No bid	N/A	Alternate	\$ 652.00
8	Falboy Junior	Bean Bag Color: cobalt	\$ 144.10	\$ 141.80	\$ 147.05	\$ 147.05	No bid	No bid	N/A	Alternate	\$ 1,152.80
6	V/S Hokki	Chair - Hokki Rocker 13' Color: yellow	\$ 71.00	\$ 68.70	No bid	No bid	No bid	No bid	N/A	Alternate	\$ 426.00
16	V/S Hokki	Chair - Hokki Rocker 15' Color: blue	\$ 73.70	\$ 71.40	No bid	No bid	No bid	No bid	N/A	Alternate	\$ 1,179.20
16	V/S #31505	PantoMove-LuPo Armless Computer Chair Color: dark blue	\$ 206.10	\$ 203.80	No bid	No bid	No bid	No bid	N/A	Alternate	\$ 3,297.60
20	V/S #31505	PantoMove-LuPo Armless Computer Chair	\$ 206.10	\$ 203.80	No bid	No bid	No bid	No bid	N/A	Alternate	\$ 4,122.00
64	Vaneum Steller Airey	Chair - Student chair, c-frame, 15"	No bid	No bid	\$ 64.37	\$ 63.15	No bid	No bid	N/A	Alternate	\$ 4,119.68
4	Smith System #26233	Acrobat Peninsula Instructor Desk (R hand)	No bid	No bid	\$ 497.47	\$ 473.08	\$ 565.00	\$ 518.00	\$ 663.92	\$ 528.92	\$ 1,989.88
4	Smith System 19173	Box/Box/File Pedestal Color: Champagne	No bid	No bid	\$ 175.65	\$ 172.00	\$ 237.00	\$ 190.00	N/A	\$ 194.58	\$ 702.60
3	Smith System Cascade 30530	Mega-cabinet Tote Tray Storage	No bid	No bid	\$ 788.90	\$ 776.70	\$ 912.00	\$ 865.00	\$ 1,019.34	\$ 884.34	\$ 2,366.70
4	Smith System 25800	Planner Activity Table	No bid	No bid	\$ 222.46	\$ 202.46	\$ 262.00	\$ 215.00	\$ 285.08	\$ 221.08	\$ 889.84
3	Smith System 25820	Planner Activity Table	No bid	No bid	\$ 274.12	\$ 254.12	\$ 322.00	\$ 275.00	\$ 342.92	\$ 278.92	\$ 822.36
6	Smith System 01377	FlexStation two-person desk	No bid	No bid	\$ 348.56	\$ 322.31	\$ 342.00	\$ 295.00	\$ 436.81	\$ 301.81	\$ 2,052.00
2-5 Totals											\$ 24,259.06
<b>Grand Total</b>											<b>\$ 129,365.69</b>