



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

**MINUTES
BOARD OF EDUCATION
FINANCE AND FACILITIES COMMITTEE MEETING**

**MARCH 9, 2015
6:30 p.m.
CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, IL 60137**

The meeting was called to order at 6:33 p.m.

Present: Committee members Joe Bochenski, Drew Ellis and Patrick Escalante, Board of Education member Dean Elger, Superintendent Dr. Paul Gordon, Assistant Superintendents Bob Ciserella and Karen Carlson, Director of Student Services Michelle Gallo, Director of Bilingual/ELL Services Katie McCluskey, Chief Communication Officer Erika Krehbiel and Recording Secretary Carolyn Gust.

Review and approval of minutes from the February 23, 2015, meeting

The minutes were reviewed and approved and will be posted to the district website.

2015-2016 Budget Discussion

Teaching, Learning and Accountability (TLA)

Ms. Carlson presented the TLA budget which reflects significant cuts throughout. Funds were reallocated to support an additional math coach. Currently the district has three math coaches including one coach who is assigned to both Forest Glen and Benjamin Franklin Schools. The shared math coach position has high turnover because of the required movement between buildings. When the administration presents a recommendation for hiring this additional math coach, the funds will come from the TLA budget.

Ms. Carlson reviewed some of the highlights of the TLA budget including:

- Purchased Services is a new line item for the fiscal 2015-2016 budget. This covers expenses such as the Robert Crown Experience, student field experiences and the CAPS program which fulfills the district's curriculum requirement associated with Erin's law. In prior years these expenses were allocated out of the curriculum development account.
- Conferences/Meetings for math and literacy specialists remained the same from last budget years.
- The General supplies budget has been scaled back to \$5,000, and the Small Equipment account remains stable at \$750.
- The Textbooks account continues to decrease. This account covers not only the old-school type textbooks but online accounts, etc.
- The Consumables account includes workbooks, vocabulary resources, science materials and other consumable items associated with curriculum. This item is decreasing from \$45,000 to \$30,000.

- Supplemental Materials account decreased. These are materials that the teachers use to supplement the curriculum.
- The Summer Work/Curriculum Development is decreasing though summer curriculum work continues with work on FLES, dual language, early childhood and science scheduled this summer. Dual language budget isn't enough to cover so the TLA budget supports that program by absorbing the remaining cost.
- The Conferences/Workshops account is used if a principal or Ms. Carlson decides to send a teacher for a curriculum development conference. TLA pays for the remaining cost after the building budget account has been depleted.

A discussion was held regarding the appropriate budget to place associated salary and benefit costs. The Finance Committee requested that all salaries and benefits for staff associated with a particular department be reflected in that department's budget.

Additionally, the committee agreed that the budget should be presented with actual dollars spent in the past two years. The administration agreed to make the requested adjustments.

Student Services

Ms. Gallo presented the Student Services budget. The MIP and GIP designations and budget dollars have been reallocated to RTI and Elem SC (self-contained), EC SC and Hadley SC accounts; hence, there are no budget dollars on the spreadsheet for MIP and GIP for the 2015-2016 budget year.

The Private Tuition budget account allocation increased based on projections which relied on the fact that the account went over budget in 2013-2014. This account fluctuates year to year as students matriculate out of our programs.

The SpEd Trans/Route Contract account reflects costs for transporting students in the various special service programs via Septran.

Student Services categorical funds are broken down by state and federal with the district receiving approximately \$1.4 million in state funding and \$134,000 in federal funding. Categorical funds are subject to cuts by the legislature.

Bilingual/ESL Services including Pre-K Services

Ms. McCluskey presented the Bilingual/ESL and Pre-K Services budget. The state grant funds reflected in the revenue spreadsheet is used to fund personnel costs for four staff members.

The EX Duty Stipends/ESL account is used to pay internal translators with district funds. The Translation Services account is used to pay external translators as it is not allowed to be paid out of state or federal grant funds. Supply accounts are also barred from payment from state or federal grant funding.

The Dir Conf/Mtg account pays for conferences for Dual/ESL and Bilingual staff.

Grant allotments have not been received from the government yet, so administration cannot allocate the funds at this time. Administration uses past years' allotments for budgeting purposes until the actual information is received.

There are several accounts which pay for federally and state mandated training and conferences for all staff to work with and educate ESL learners. These accounts are funded by grant monies. SIOP training is one of those mandated training courses.

Open Items

Within the department budget spreadsheets, the committee requests that personnel who are grouped within that budget be reflected on the spreadsheets and include budgeted to actual costs.

Other

None

Adjourn

The meeting adjourned at 7:13 p.m.

Respectfully Submitted,

Carolyn Gust
Recording Secretary