



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

**MINUTES
BOARD OF EDUCATION
FINANCE AND FACILITIES COMMITTEE MEETING**

**OCTOBER 14, 2014
6:30 p.m.
CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, IL 60137**

The meeting was called to order at 6:31 p.m.

Present: Committee members Joe Bochenski and Patrick Escalante, Superintendent Dr. Paul Gordon, Assistant Superintendents Bob Ciserella and Laurie Campbell, Director of Technology Mike Wood, Chief Communication Officer Erika Krehbiel, Jack Hayes of FQC and Recording Secretary Carolyn Gust.

Review and approval of minutes from the September 8, 2014, meeting

The minutes were reviewed and approved and will be posted to the district website.

Final Bid Packet Recommendation for Forest Glen and Churchill Building Additions

Mr. Jack Hayes of FQC presented the final recommendations for the Forest Glen and Churchill schools subcontractor work. Based on these bids, the project is running under budget. Mr. Hayes will create a final budget summary for the projects and present the summary at the next Finance Committee meeting. Committee members Escalante and Bochenski requested that the summary to be posted to the district's website.

This information will be presented for discussion later this evening and for approval at the October 27, 2014, Board of Education meeting.

Simplex Panel Contract Recommendation

All school district fire alarm panels must be tested and inspected annually. The average cost over the last three years was \$35,993 in repair and inspection costs. The administration investigated cost for a service contract for its fire systems with its current provider, Simplex Grinnell. The proposed fire panel service contract will include service calls, as well as testing and inspecting of all manual pull stations, accessible ceiling and duct smoke sensors, indication appliances (strobes/horns), and heat detectors.

The fee for the proposed annual testing, inspecting and maintenance of all district building fire alarm systems is \$23,348. Simplex Grinnell has offered the district a discount bringing the cost for these services to \$20,120 annually or \$100,600 for the five-year contract period.

Committee member Bochenski would like to know how much the district spent in the last five years for fire alarm service for all six district buildings. Mr. Ciserella agreed to present that information to the Board of Education at its October 27, 2014, meeting.

This information will be presented to the Board of Education for discussion at the October 27, 2014, meeting and approval at the November 10, 2014, meeting.

Supplemental Pay Recommendation

Assistant Superintendent Laurie Campbell presented the supplemental pay committee recommendations for fall 2014. This committee consists of representation from administration, teachers, GEEA leadership, and the Board of Education. The committee is responsible for reviewing existing supplemental pay positions and new proposals. The committee also examines and removes from the supplemental pay structure any activities, clubs, or sports that have not been active for two school years.

The Supplemental Pay Committee met on May 5, 2014, to review proposals and recommends adding the English Language Learner (ELL) Club at Hadley. This club is designed to provide study skill strategies, social/emotional support, and homework assistance. The club meets four days per week from 3:30 to 4:35 p.m. There is consistent attendance of 25-30 students per day. This is the second year that the club has been in existence and it continues to attract students. Due to the success of the pilot and to the known needs at Hadley to support this group of learners, the committee recommends adding the ELL Club as a Group II (100+hours) activity for the 2014-2015 school year.

In September of this year, the committee met and discussed several programs at Hadley which experienced changes through the implementation of the schedule change this year, as well as Hadley's participation in a different athletic conference. As a result, different stipends are warranted to align with the program and conference changes. The following stipends are recommended for elimination at Hadley: Cadet Band; Concert Band (7th grade - two positions); Symphonic Band (8th grade); and Cheerleading (2 positions). The Cheerleading positions will be replaced and the Symphonic Band position will be replaced with two, one-year temporary stipends. Orchestra will also be a temporary one-year stipend.

Committee member Bochenski requested a copy of the stipend position list. Ms. Campbell will send the list to the Board of Education members.

This information will be presented to the Board of Education for discussion this evening and approval at its October 27, 2014, meeting.

Transfer of Funds from the Education Fund to the Debt Service Fund

During fiscal year 2008, the Board of Education adopted a resolution re-establishing the Education, Operations & Maintenance and Transportation Funds as separate funds. This resolution allowed for the transfer of funds from the Education Fund to the Operations & Maintenance and Transportation Funds.

Illinois statute requires educational agencies to account for its operating leases in its Debt Service Fund. This resolution is presented to approve the transfer of funds from the Education Fund to the Debt Service Fund to pay for operating leases for security cameras, desktop computers, Smart Boards, computer switching equipment and wireless network update equipment. The amount to be transferred from the Education Fund to the Debt Service Fund on November 10, 2014, will not exceed \$202,553.50.

This information will be presented to the Board of Education for discussion later this evening and approval at its October 27, 2014, meeting.

Open Items

PMA investment analysis

Other

None.

Adjourn: The meeting adjourned at 6:56 p.m.

Respectfully Submitted,

Carolyn Gust
Recording Secretary