



**Policy Committee Minutes**

**March 9, 2016 10:30 AM**

**CENTRAL SERVICES OFFICE  
793 NORTH MAIN STREET, GLEN ELLYN, ILLINOIS**

**Call to Order**

The meeting was called to order at 10:32 a.m. Present: Board member Dean Elger; Superintendent Dr. Paul Gordon; Recording Secretary Nancy Mogk. Board member Stephanie Clark arrived at 10:35 a.m.

Also in attendance was a member of the public.

**Public Comment**

There was no public comment for the record.

**Approval of Minutes:**

The November 4, 2015 & January 15, 2016 Policy Committee Meeting minutes we approved with minor corrections and will be posted.

**Policies for review**

Continue Section 7 Review: The committee reviewed the following revisions:

Policy	Title	Revision Note	Next Step
7.80	Release Time for Religious Instruction/Observance	PRESS revisions; Last D41 update in Feb 2006,	Move revisions for a 1 <sup>st</sup> reading
7.200	Suspension Procedures	PRESS revisions; Last D41 update in Feb 2006,	Move revisions for a 1 <sup>st</sup> reading
7.210	Expulsion Procedures	PRESS revisions; Last D41 update in Feb 2006, Rewritten	Move revisions for a 1 <sup>st</sup> reading
7.300	Extracurricular Activities	PRESS revisions; Last D41 update in Feb 2006, Rewritten	Move revisions for a 1 <sup>st</sup> reading
7.301	Conduct Code for Participants in Extracurricular Activities	IASB does not currently have any of these policies on file. Some may have been embedded into other policies throughout the policy manual. Last updated in February 2006.	Delete – duplicate of 7:240
7.302	Student Government		Delete
7.303	Student Social Events		Delete
7.304	School-Sponsored Activities		Delete – content included in 8:20
7.330	Student use of Buildings-Equal Access		Last updated in February 2006 – IASB considers this policy to be for High Schools only.

7:305 Student Athlete Concussions and Head Injuries: Dr. Gordon presented the committee with the recommended revision. These recommendations were provided by district legal counsel to incorporate new laws. The committee will review the recommendation and continue this discussion item at the next meeting.

Administration Recommendations: Dr. Gordon presented the committee with policy *6:120 – Education of Children with Disabilities* and administrative procedure *6:120AP –Special Education Procedures Assuring the Implementation of comprehensive Programming for Children with Disabilities*. Dr. Gordon was contacted by a parent requesting a change to the policy to create a specific parental notification time period related to the documents parent are provided for review and discussion at the Individual Educational Plan (IEP) meetings of their children. The parent who contacted Dr. Gordon expressed that this request was not necessarily in response to a particular event however; it would benefit both the veteran and new special education parents to allow for ample review time. Additionally it would provide a guide for staff who coordinates the IEP meetings. Dr. Gordon feels adding this language would be more appropriate in the administrative procedure. Dr. Gordon also discussed this request with Director of Student Services Michelle Gallo and would recommend a time frame of three days. The details of the recommendations to policy and the AP were reviewed and discussed by the committee. They discussed the content and shared their perspectives on how much time was appropriate. Both Mr. Elger and Mrs. Clark concurred that creating a specific timeline would improve the process for all parties. They also agreed this change is an opportunity to improve communication between parents and staff and there would always be an opportunity to work together if there was difficulty in meeting deadlines. Following the discussion Dr. Gordon stated the change could be implemented into the exhibit *6:120AP1 E2 – Special Education Required Notice and Consent Form*. The committee agreed that Dr. Gordon should further confer with Ms. Gallo on the committee's discussions and bring a recommendation for consideration to the next meeting.

### **Next Steps**

Next meeting was scheduled for Wednesday, April 6, 2016 at 9:15 a.m.

### **Adjourn meeting**

The meeting adjourned at 11:50 a.m.