

**Glen Ellyn School District 41**  
**Community Facilities Task Force**

September 3, 2015, 7-9 p.m.

Location: Hadley Junior High, Library Media Center

**Attendance:**

Facilities Task Force Participants: 20

Others Present: Dr. Paul Gordon, District 41 Superintendent  
Erika Krehbiel, Chief Communications Officer

Observers: Kurt Buchholz, District 41 Board of Education  
Erica Nelson, District 41 Board of Education

**Meeting Highlights:**

- The task force participants agreed on norms
- Lori Taylor and Tom Voltaggio appointed by Superintendent Gordon as task force leadership co-chairs
- Board of Education President Erica Nelson outlined the task force priorities
- A look ahead—the next task force meeting will focus on the history of district facilities and enrollment

**Proceedings:**

7:00 p.m. — Welcome and Introductions

- Erika K. shared the task force website, <http://www.d41.org/fff.htm>. This website will be used to share information with the public such as meeting summaries, minutes, and other task force activities.

7:15-8:25 p.m. — Review and adopt **norms** for the Community Facilities Task Force

- **Norms:** the agreed upon rules that all task force members will follow regarding work related to the task force.
- The participants reviewed and discussed the 37 norms brought forth by task force participants after the first task force meeting.
- Participants agreed to adopt the following norms for work (discussions, communications, activities, etc.) related to the 2015 Community Facilities Task Force:
  - We will understand and respect the process; be patient and open-minded before we come to a conclusion.

- We will keep civility throughout the debates, recognizing that civility does not preclude spirited debate or confrontation.
- We will respect the opinions of others.
- We will keep the community (public) informed about the task force process through a collective voice; we will post meeting summaries and minutes within 72 hours of each task force meeting.
- We will stick to the facts and refrain from using names and quotes of members when sharing information about discussions, comments, and deliberations.
- All task force meetings will be open for observation.
- Task force participant Rae Guimond, a Lincoln parent and communications professional, volunteered to serve as secretary.

8:25 - 8:35 p.m. — **Task Force Leadership**, Lori Taylor and Tom Voltaggio appointed as co-chairs by Superintendent Gordon.

- The co-chairs will help move the task force through the process to reach the goal, which is a report to the Board of Education on priorities for facilities.

8:35 - 8:45 p.m. — **Task Force Priorities**, Board of Education President Erica Nelson spoke about about how the task force work connects to the Board of Education's priorities for facilities, including information about full-day kindergarten.

8:45 - 9:00 p.m. — **Next Tasks**, due to time constraints caused by the length of discussion on the norms, the task force did not break into groups for 30 minutes to detail what historical information on District 41 facilities participants would like for the next meeting.

- The task force will send Erika K. items that the task force would like to know related to the history of our facilities and enrollment by the next meeting.
- Erika K. invited the group to tour Hadley Junior High on Friday, September 4, 2015 at noon.
- The next Community Facilities Task Force meeting is scheduled for Thursday, September 17, 7-9 p.m. at Forest Glen School. A tour of Forest Glen will be offered the next day, September 18, at noon.