

**Glen Ellyn School District 41**  
**Community Facilities Task Force**

September 17, 2015, 7-9 p.m.

Location: Forest Glen Elementary School, Library Media Center

**Attendance:**

Facilities Task Force Participants: 20

Others Present:     Dr. Paul Gordon, District 41 Superintendent  
                          Erika Krehbiel, Chief Communications Officer  
                          Dave Scarmardo, Director of Buildings and Grounds  
                          Ron Richardson, FGM Architects

**Meeting Highlights:**

- The task force revisited **norms** to ensure agreement and will review a proposed new norm to be decided on at the next meeting
- Dave Scarmardo, Director of Buildings and Grounds, presented historical data on D41 facilities
- Superintendent Gordon presented D41 enrollment data
- Per a suggestion from co-chair Tom Voltaggio, the task force will work to establish mandatory criteria and/or desirable outcomes when vetting potential solutions

**Proceedings:**

7:00 - 7:05 p.m. — **Welcome**, Lori Taylor, co-chair

- Lori T. reiterated the purpose of tonight's meeting:
  - Facilities Task Force Norms
  - D41 Facilities History and Enrollment Data

7:05 - 7:35 p.m. — **Norms**, the Facilities Task Force revisited **norms** to ensure agreement and move forward with the duties of the Facilities Task Force.

- **Norms**: the agreed upon rules that all task force members will follow regarding work related to the task force.
- Participants agreed to review a proposed new norm to be discussed and adopted or not adopted at the next meeting.

7:35 - 8:30 p.m. — **Facilities History**, presentation by Dave Scarmardo, Director of Buildings and Grounds.

- Discussion and questions by participants on D41 historical data, including pre-k programming and housing, elementary and junior high programming, new construction requirements, state and federal requirements, square footage requirements for classrooms/usages from pre-k through eighth grade.
- Ron Richardson from FGM architects attended and answered questions.

8:30 - 8:50 p.m. — **Enrollment History**, data snapshot distributed by D41 Superintendent Gordon.

- Discussion and questions by participants on D41 enrollment data.
- The participants identified other areas where more information is desired, such as district enrollment history, enrollment projection data and methods, and other D41 demographics, as the task force moves forward.
- Erika K. emailed the Task Force an enrollment projection report completed by Dr. Kasarda in 2012.

8:50 - 8:55 p.m. — **Process and Analysis Procedures**, Tom Voltaggio, co-chair, opened discussion on what process and analysis procedures the group would like to follow as they move forward.

- Participants will work to establish mandatory criteria and/or desirable outcomes when vetting potential solutions.
- Participants decided to postpone a discussion about whether task force meetings will be recorded for participant use until the next meeting.

8:55 - 9:00 p.m. — **Next Steps**

- The next Community Facilities Task Force meeting is scheduled for Thursday, October 1, 7-9 p.m. The location is TBD. A tour of Churchill will be offered the next day, October 2, at noon.
- Erika K. invited the group to tour Forest Glen Elementary School on Monday, September 21, 2015 at noon.