

Glen Ellyn School District 41
Community Facilities Task Force

October 1, 2015 7-9 p.m. Location: D41 Central Services Offices

Task for Website: <http://www.d41.org/ff.htm>

Attendance:

Facilities Task Force Participants: 25 (includes co-chairs)

Co-Chairs: Lori Taylor
 Tom Voltaggio

Others Present: Dr. Paul Gordon, District 41 Superintendent
 Erika Krehbiel, Chief Communications Officer
 Mary Hornacek, Forest Glen Elementary
 Scott Klespitz, Churchill Elementary
 Linda Schweikhofer, Abraham Lincoln Elementary
 Kirk Samples, Ben Franklin Elementary
 Steve Diveley, Hadley Junior High
 Katie McCluskey, Director of Bilingual/ELL Services
 Karen Carlson, Assistant Superintendent for Teaching, Learning
 and Accountability
 Dave Scarmardo, Director of Buildings and Grounds

Observers: Stephanie Clark, D41 Board of Education
 Kurt Buchholz, D41 Board of Education

Meeting Highlights:

- The task force adopted a new norm proposed by a task force member
- A overview of current D41 elementary and junior high facilities was presented by the principal of each school
- Katie McCluskey, director of bilingual/ELL services, and Karen Carlson, assistant superintendent for teaching, learning and accountability, presented an overview of D41 programming needs and current space conditions at D41 facilities
- Following the facilities and programming overview presentations, the task force participants and D41 staff presenters engaged in a Q&A discussion to further examine current conditions and programming, as well as future needs and concerns for students and staff

- Tom Voltaggio, task force co-chair, outlined a process for solution criteria mapping and the task force discussed next steps in developing a solution criteria map for vetting possible solutions

Proceedings:

7:00 - 7:15 p.m. — **Welcome and Any Outstanding Matters**, Tom Voltaggio, co-chair

- Erika K. presented a new norm proposed by a participant to be adopted and added to the Facilities Task Force norms.
 - The proposed norm was adopted by a majority vote (12-10): *We will stick to the facts and will not name, identify, or quote members when sharing information about discussions, comments, and deliberations. We will not share personal opinions about task force conversations or solutions, and will refrain from criticizing the opinions of or otherwise disrespecting other task force members in any published communication.*

7:15 - 7:35 p.m. — **Overview of Current Facilities**, current D41 principals presented quick overviews of their facilities: Mary Hornacek, Forest Glen Elementary; Scott Klespitz, Churchill Elementary; Linda Schweikhofer, Abraham Lincoln Elementary; Kirk Samples, Ben Franklin Elementary; Steven Diveley, Hadley Junior High. Information included the following:

- Location
- Current Student Enrollment
- Recent Building Additions
- Programming (such as ESL, Spanish Dual Language)
- Facilities' capacity snapshot and usage experiences: traffic congestion around buildings, hallway capacity issues during transition times, safety and security concerns around entering/leaving school and student/pedestrian crossings, flexible lunch and P.E. spaces, classroom size disparity (i.e., classrooms not at recommended sizes or full size and limitations)
- Teacher Facilities (such as teacher workspaces, staff eating spaces, staff bathrooms, flexible meeting rooms, etc.)

7:35 - 7:50 p.m. — **Programming Review**, presented by Karen Carlson, assistant superintendent, and Katie McCluskey, director of bilingual/ELL services.

- Overview of Dual Language Program, ELL Services, and Foreign Language in Elementary School (FLES)

- Kindergarten classroom spaces (current conditions and considerations for full day kindergarten such as under-sized classrooms, bathrooms/no bathrooms, small group spaces, lunchroom spaces)
- Occupational Therapy spaces
- Band and Orchestra spaces
- Future Programming Needs: flexible spaces; collaborative spaces; offices and small group spaces for required services; STEAM or Innovation Labs (Makers Space); transforming libraries to Digital Media Centers (such as Hadley's and Lincoln's library spaces); additional special education self-contained classrooms (ideally 2 at the elementary levels and 1 at Hadley)

7:50 - 8:30 p.m. — **Question and Answer Session based on Facilities Overview and Programming Review**, question and response time between task force participants and D41 staff and principals.

8:30 - 8:55 p.m. — **Solution Criteria Mapping**, presentation and discussion led by Co-Chair Tom Voltaggio.

- To streamline the solution creation and vetting process, Tom V. suggested the task force work to establish a decision and solution matrix to identify relevant objectives, viable solutions, and assess risks of each solution.

8:55 - 9:00 p.m. — **Next Steps**,

- Erika K. invited the group to tour Churchill Elementary School on Friday, October 2, 2015 at noon.
- The next Community Facilities Task Force meeting is scheduled for Thursday, October 22, 7-9 p.m. at D41 Central Services Offices. A tour of Ben Franklin Elementary School will be offered the next day, October 23, 2015 at noon.