
Students

School Admissions and Student Transfers To and From Non-District Schools

Age

To be eligible for admission, a child must be 5 years old on or before September 1 of that school term. Children who enter first grade must be 6 years of age on or before September 1 of that school term. A child with exceptional needs who qualifies for special education services is eligible for admission at 3 years of age.

Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent.

Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate or other reliable proof of identity and age. The school shall promptly make a copy of the certified copy for its records, place the copy in the student's temporary record, and return the original to the person enrolling the child. Upon the failure of a person enrolling a student to provide a copy of the student's birth certificate or other reliable proof of identity and age, the Building Principal shall immediately notify the local law enforcement agency and shall also notify the person enrolling the student in writing that, unless he or she complies within 10 days, the case shall be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Principal shall so refer the case. The Principal shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
2. Proof of residence, as required by Board policy 7:60, *Residence*.
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, *Health, Eye and Dental Examinations; Immunizations; and Exclusion of Students*.

Early Admission into Kindergarten

The administration may admit a child whose birth date falls after September 1, but within the month of September, provided readiness assessment conducted by school personnel is successfully completed as described in the Admission Procedure listed below. Assessment includes evaluation of readiness skills in math and literacy as well as a determination of social/emotional/physical maturity.

Early Admission Procedure

In addition to the Admission procedures described above, parents/guardians who wish to apply for early kindergarten admission must adhere to the procedures listed below:

1. All applications for early admission must be submitted to the office of the Assistant Superintendent for Teaching, Learning and Accountability no later than July 15 of the year in which early admission is requested (Exhibit 7:50-E1). Any exceptions to the July 15 deadline must be approved by the superintendent.

2. Assessment will occur during the months of July and August immediately prior to the opening of the school term for which the parent/guardian is requesting early kindergarten admission. Costs of the assessment process will be the responsibility of the parent or guardian making the request.
3. Assessment will be completed by appropriate D41 school personnel and will include academic readiness assessment, social/emotional readiness interview, gross and fine motor development and a parent interview (Administrative Procedures 7:50-AP-1).
4. A decision will be made by a team, including but not limited to the building administrator and the Assistant Superintendent for Teaching, Learning, and Accountability and contingent upon available space at the attendance area where a student resides.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Student Transfers To and From Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

- LEGAL REF.: McKinney Homeless Assistance Act, 42 U.S.C. §11431 et seq.
 Family Educational Rights and Privacy Act, 20 U.S.C. §1232.
 Illegal Immigrant and Immigrant Responsibility Act of 1996, 8 U.S.C. §1101.
 20 U.S.C. §1400 et seq.
 42 U.S.C. §12101 et seq.
 105 ILCS 5/2-3.13a, 5/10-20.12, 5/10-22.5a, 5/14-1.02, 5/14-1.03a, 5/26-1, 5/26-2,
 5/27-8.1, and 10/8.1.
 410 ILCS 31 5/2e
 325 ILCS 55/1 et seq. and 50/1 et seq.
 20 Ill Admin.Code § 1290 et seq.
 23 Ill.Admin.Code §375 et seq.
- CROSS REF.: 6:30 (Organization and Instruction), 6:140 (Education of Homeless Children),
 6:310 (Credit for Alternative Courses and Programs, and Course Substitutions),
 7:60 (Residence), 7:70 (Attendance and Truancy), 7:100 (Health Examinations,
 Immunizations, and Exclusion of Students), 7:340 (Student Records)

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