

School Board

Exhibit - Board Member Travel Expense Purchase Order

To be submitted to the Superintendent

Name:			
Position:		Date Submitted:	
Destination:			
Date of Departure:		Date of Return:	

<u>Estimated Expenses</u>	
Travel	
Lodging	
Meals	
Other	
Total	

APPROVAL:

Board President	Date
Superintendent	Date
Business Manager	Date

Reviewed: October 20, 2003
Approved: November 17, 2003
Revision Adopted: