

GLEN ELLYN SCHOOL DISTRICT 41

Board of Education

School Finance Workshop

June 11, 2007

District 41

Finances

- Fund accounting
- Fund consolidation
- Basis of accounting
- Budget Process
- FY2008 Tentative Budget
- Future Initiatives

District 41

Basis of Accounting

- Budget Reports - Cash Basis
 - Daily transactions
 - Monthly reports
- Annual Audited Reports - Modified Accrual Basis based on GASB (Governmental Accounting Standards Board) Standards

District 41

Account Number Structures

- Revenue Account Number structure composed of Fund, Source of Revenue
- Expenditure Account Number structure composed of Fund, Function, Object, Location, Source
- Account Number Structures are based on the Illinois Program Accounting Manual (IPAM)

District 41

Budget Funds

- Fund Accounting
 - General Fund
 - Consolidation of Education, Operations & Maintenance, and Transportation Funds
 - Bond & Interest Fund
 - IMRF/Social Security Fund
 - Health Life Safety/Developer Donation Fund
 - Working Cash Fund

District 41

Revenues Sources

- Local
 - Property Taxes
 - Corporate Replacement Taxes
 - Interest Earnings
 - Student Fees
- State
 - General State Aid
- Federal
 - Title Programs

District 41

Expenditure Functions

- 1000 Direct Instruction
 - 1100 Regular Programs
 - 1200 Special Programs
- 2000 Support Services
 - 2100 Pupil Support Services
 - 2200 Curriculum Support Services
 - 2300 General Administration
 - Board of Education
 - Superintendent's Office
 - 2400 Office of the Principal

District 41

Expenditure Functions (cont'd)

- 2500 Business/Building services
 - FFO
 - Buildings & Grounds
- 2600 Internal Services
 - Teams for Excellence
 - Human Resources
 - Network Systems/IT Services
- 3000 Community Services
- 4000 Other Public School Entities
 - Special Ed Placements to another School District
 - CASE Membership Fee
- 5000 Bond Principal & Interest Payments

District 41

Expenditure Objects

- Objects

- 100 Salaries
- 200 Benefits
- 300 Contracted Services
- 400 Supplies/Materials/Utilities
- 500 Equipment/Capital Projects
- 600/700 Other/Dues & Fees/Transfers
- 800 Tuition

District 41

Financial Reports

- Monthly (Local)
- State and Federal
 - Quarterly Reporting on Grants
 - Annual Claim Reporting (GSA, Transportation)
- Annual
 - Audit
 - Annual Financial Report
 - Comprehensive Annual Financial Report

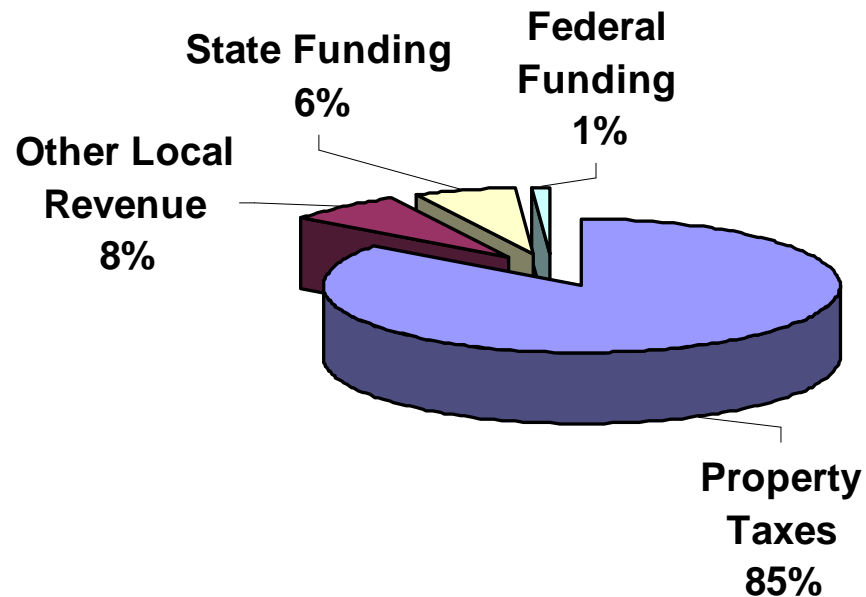
District 41

Budget Process

- Calendar of events and deadlines
- Philosophy of budgeting
- Educational decisions and resources
- Cost centers and budget requests
- BOE oversight and involvement

District 41 – FY2008 Budget Revenues

2007-2008 Tentative Budget Revenues - All Funds



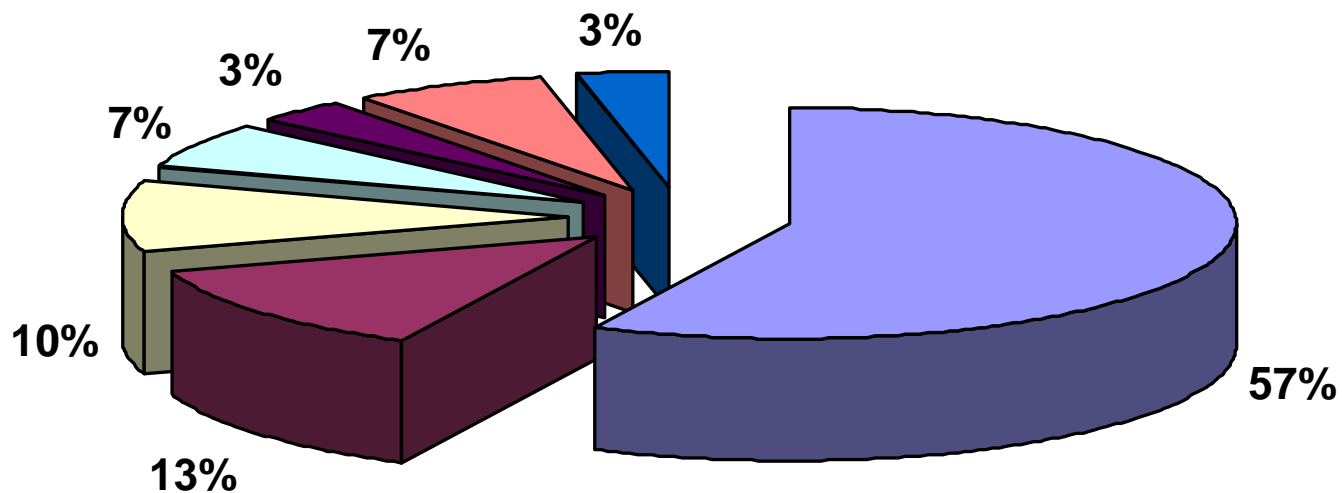
District 41 - FY2008

Revenue Line Items

	Description	General Fund (Formerly Education, Operations and Maintenance, Transportation)	B&I	IMRF/Soc Sec	FLS/Cap Proj/Dev Donations	Working Cash	Total
Local Revenues							
1110	General Property Tax Levy	31,923,131	2,523,526	821,432	-	153,778	35,421,867
1120	Tort Immunity Levy	140,463					140,463
1140	Special Ed Levy	304,425					304,425
	Total Property Tax Levies	32,368,019	2,523,526	821,432	-	153,778	35,866,755
1230	Corporate Personal Property Taxes	995,000		29,275			1,024,275
1342	Special Ed Tuition	231,750					231,750
1510	Interest Income	992,200	79,000	26,000	15,000	125,400	1,237,600
1611	Food Service - Hadley	195,000					195,000
1690	Milk Program - K-5	21,500					21,500
1720	Student Fees	437,090					437,090
1910	Building Rentals	200					200
	Other Revenues	69,850			20,000		89,850
	Total Other Local Revenue	2,942,590	79,000	55,275	35,000	125,400	3,237,265
	Total Local Revenue	35,310,609	2,602,526	876,707	35,000	279,178	39,104,020
State Revenues							
3001	General State Aid	1,214,317					1,214,317
	Restricted Grants-In-Aid						
	Special Education	729,111					729,111
3305/3310	Bi-lingual/ESL	76,308					76,308
3360	Free Lunch/Milk	3,000					3,000
3500	Regular Transportation	60,000					60,000
3510	Spec Ed Transportation	50,000					50,000
3705	Pre-K At Risk	340,733		8,528			349,261
3715	Reading Improvement	127,505		5,738			133,243
3775	Safety/ADA Block Grant	88,582		2,698			91,280
3800	Library Grant	2,575					2,575
3999	Other State Revenue	6,180					6,180
	Total Restricted Grants-In-Aid	1,483,994	-	16,964	-	-	1,500,958
	Total State Revenue	2,698,311	-	16,964	-	-	2,715,275
Federal Revenues							
4100	Title V	4,944					4,944
4215	Milk Program - K-5	21,695					21,695
4300	Title I	92,070		15,757			107,827
4400	Title IV - Safe Schools	8,913		-			8,913
4905	Emergency Immigrant	52,562		2,500			55,062
4909	Title III - English Language	61,149		1,000			62,149
4932	Title II - Teacher Quality	99,509		941			100,450
4900	Medicaid - Admin Outreach	52,000		300			52,300
	Total Federal Revenue	392,842	-	20,498	-	-	413,340
	Total Revenues	38,401,762	2,602,526	914,169	35,000	279,178	42,232,635

District 41 – FY2008 Budget Expenditures

2007-2008 Tentative Budget Expenditures - All Funds



- | | | |
|----------------------|------------------------------|----------------------|
| ■ Salaries | ■ Benefits | ■ Purchased Services |
| ■ Supplies/Materials | ■ Equipment/Capital Projects | ■ Other/Transfers |
| ■ Tuition | | |

District 41 - FY2008

Expenditure Line Items

Function	Description	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies/ Materials	500 Equipment	600 - 700 Other/Dues & Fees/Transfers	800 Tuition	Total
General Fund									
Direct Instruction Programs									
1100	Regular Instruction	12,305,036	1,863,219	74,004	777,590	23,475	3,000	-	15,046,324
1200	Special Programs								
	EBD/GIP/MIP	415,812	103,287	937	7,452	800	-	-	528,288
	ECE	294,369	67,581	90	3,269	-	-	-	365,309
	Resource/Inclusion	1,628,878	368,841	35,600	19,715	15,000	-	-	2,068,034
	Private Facility Tuition	-	-	-	-	-	-	220,000	220,000
	Title I	168,447	49,596	7,138	-	-	-	-	225,181
	Reading Improvement Program	47,686	28,248	2,000	10,000	-	-	-	87,934
	Pre-K At Risk	202,485	41,384	-	4,310	-	-	-	248,179
1500	Interscholastic	57,552	697	7,733	26,220	5,890	3,050	-	101,142
1600	Summer School	575	-	-	-	-	-	-	575
1650	Gifted	408,941	47,039	4,490	9,100	-	-	-	469,570
1800	ESL/Bi-Lingual	998,994	256,162	12,740	39,650	-	-	20,000	1,327,546
	Sub-total	16,528,775	2,826,054	144,732	897,306	45,165	6,050	240,000	20,688,082
Support Services - Student									
2110	Social Work Services	384,758	59,868	3,892	2,996	-	-	-	451,514
2120	Guidance Services	220,698	24,455	-	500	-	-	-	245,653
2130	Health Services	290,692	86,374	1,559	3,850	1,600	-	-	384,075
2140	Psychological Services	254,502	21,291	9,380	3,050	-	-	-	288,223
2150	Speech Services	253,675	21,856	450	2,935	-	-	-	278,916
	Sub-total	1,404,325	213,844	15,281	13,331	1,600	-	-	1,648,381
Support Services - Instructional Staff									
2210	Improvement of Instruction	579,306	93,496	133,783	18,700	-	2,000	-	827,285
2220	Educational Media Services	630,230	133,391	67,750	79,825	1,700	-	-	912,896
2230	Assessment Services	-	-	20,500	30,550	-	-	-	51,050
	Sub-total	1,209,536	226,887	222,033	129,075	1,700	2,000	-	1,791,231
Support Services - General Administration									
2310	Board of Education Services	-	117,900	562,184	16,900	1,000	15,000	-	712,984
2320	Executive Administration Services	328,114	53,843	28,000	13,418	-	6,000	-	429,375
2330	Special Area Administration Services	161,491	51,407	14,500	3,000	1,978	500	-	232,876
	Sub-Total	489,605	223,150	604,684	33,318	2,978	21,500	-	1,375,235
Support Services - Building Administration									
2410	Office of the Principal	1,430,815	387,593	26,915	14,125	2,500	6,000	-	1,867,948
Support Services - Business									
2510	Direction of Business	114,241	30,853	1,000	500	-	1,000	-	147,594
2520	Fiscal Services	309,339	56,018	40,500	5,500	2,000	275,195	-	688,552
2530	Facilities/Construction Services	-	-	233,000	-	-	-	-	233,000
2540	Building Operations	1,060,810	305,494	752,535	1,037,726	31,000	87,882	-	3,275,447
	Portable Classroom Leases	-	-	386,371	-	-	-	-	386,371
	Capital Projects	-	-	-	-	978,790	-	-	978,790
2550	Pupil Transportation								
	Regular	4,167	50	674,599	-	-	-	-	678,816
	Pre-K At Risk	-	-	53,420	-	-	-	-	53,420
	Special Education	-	-	301,000	-	-	-	-	301,000

District 41 - FY2008 Budget Fund Summary Comparison

	2006-2007 Final Budget	2007-2008 Tentative Budget	Amount Change	% Change
Revenues				
General Fund	35,683,591	38,401,762	2,718,171	7.62%
Bond & Interest	2,552,233	2,602,526	50,293	1.97%
IMRF/Social Security	862,028	914,169	52,141	6.05%
FLS/Site & Construction/Developer Donation	20,000	35,000	15,000	75.00%
Working Cash	303,584	279,178	(24,406)	-8.04%
Total	39,421,436	42,232,635	2,811,199	7.13%
Expenditures				
General Fund	35,267,104	38,123,546	2,856,442	8.10%
Bond & Interest	2,433,702	2,488,982	55,280	2.27%
IMRF/Social Security	878,187	912,039	33,852	3.85%
FLS/Site & Construction/Developer Donation	-	22,204	22,204	#DIV/0!
Total	38,578,993	41,546,771	2,967,778	7.69%
Surplus (Deficit)				
General Fund		278,216		
Bond & Interest		113,544		
IMRF/Social Security		2,130		
FLS/Site & Construction/Developer Donation		12,796		
Working Cash		279,178		
Total		685,864		

District 41 FY2008 Budget Source & Object Comparisons

	2006-2007 Final Budget	2007-2008 Tentative Budget	Amount Change	% Change
Revenues				
Property taxes	34,340,018	35,866,755	1,526,737	4.45%
Other Local Revenues	2,131,070	3,237,265	1,106,195	51.91%
State Funding	2,563,556	2,715,275	151,719	5.92%
Federal Funding	386,791	413,340	26,549	6.86%
Total	39,421,435	42,232,635	2,811,200	7.13%
Expenditures				
Salaries	22,951,367	23,725,969	774,602	3.37%
Benefits	4,429,263	5,344,107	914,844	20.65%
Purchased Services	3,213,189	4,143,870	930,681	28.96%
Supplies/Materials	2,312,097	2,705,169	393,072	17.00%
Capital Equipment/Projects	1,887,724	1,397,937	(489,787)	-25.95%
Other/Dues & Fees/Transfers	2,553,353	2,897,719	344,366	13.49%
Tuition	1,232,000	1,332,000	100,000	8.12%
Total	38,578,993	41,546,771	2,967,778	7.69%

District 41 FY2008 Budget Projected Fund Balances

	General Fund (Formerly Education, Operations and Maintenance, and Transportation)	Bond & Interest	IMRF/Soc Sec	Life Safety/ Cap Proj/ Developer Donations	Working Cash	Totals
Projected Cash Balance as of 6/30/2007	17,878,371	1,706,609	498,805	372,848	2,675,581	23,132,215
Revenues 2007-2008	38,401,762	2,602,526	914,169	35,000	279,178	42,232,635
Expenditures 2007 - 2008	38,123,546	2,488,982	912,039	22,204	-	41,546,771
Excess (Deficit) for the Year	278,216	113,544	2,130	12,796	279,178	685,864
Projected Ending Cash Balances	18,156,587	1,820,153	500,935	385,644	2,954,759	23,818,079
Less:						
Projected June 2008 Taxes Received	16,091,036	1,235,760	406,522	-	-	17,733,318
Pending Stormwater Projects	500,000	-	-	-	-	500,000
Undesignated Fund Balance	1,565,551	584,393	94,413	385,644	2,954,759	5,584,761

Projected June 2008 taxes based on 2.5% CPI, 8% EAV Growth including \$18.8M New Construction value (10 Yr Avg). 48% received in June/52% received in Sept

District 41 - FY2008/2007 Budget Comparisons

- Revenues
 - Overall Increase of 7%
- Real Estate Taxes +4%
- Other Local +52%
 - Interest Earnings Budget reflecting current trends
- State/Federal Revenues +13%
 - Reflects all FY2007 grants received assumed to be renewed at the same level for FY2008

District 41 - FY2008/2007 Budget Comparisons

- Expenditures
 - Overall Increase 8%
- Salaries +3%
 - Prior year included 15 retirees
 - Continuation of a staff neutral budget philosophy
- Benefits +21%
 - Reflects TRS ERO Liabilities for June 2007 retirees
 - Reflects 9.3% Health Insurance renewal
 - Reflects increased Medicare Only costs due to hiring of new staff to replace non Medicare Only retiring staff
- Services +29%
 - Reflects budget dollars allocated for various studies
 - Master Facility Study, Space Utilization Study, Storm water studies for all District properties, District wide Building Security study, Curriculum Program Evaluations

District 41 - FY2008/2007 Budget Comparisons

- Supplies/Materials +17%
 - Literacy Textbook Adoption – Non ISBE Textbook loan year
 - Increased energy costs
- Equipment/Projects -26%
 - Reduced capital projects
- Other/Tuition +22%
 - Reclassification of Installment Purchase of Phone System
 - 3.5 FTE allocated for potential future staffing needs

District 41 - FY2008 Budget Highlights

- 2007-2008 Capital Projects Budget

(Includes preventive maintenance items)

- \$81,468 Health/Life Safety Projects

- 10-Year HLS survey filed December 2007. All identified items will be completed within 1 year

- Forest Glen Playground equipment replaced in partnership with PTA

- Lincoln Blacktop Refurbishing

- Bleacher installation at Churchill Gym

District 41 - FY2008 Budget Highlights

- 2007-2008 Capital Projects Budget cont'd (Includes preventive maintenance items)
 - General Remodeling projects
 - Lincoln ADA Lift/Storage Room addition
 - Gym Floor replacements at Franklin and Churchill
 - Exterior storage area addition at Churchill
 - Canopy installation over Franklin Gym stairwell
 - CSO Window and Fire Alarm Replacement
 - Roof Flashing/Masonry at Lincoln and Franklin

District 41 - FY2008 Budget Highlights

- 2007-2008 Capital Projects Budget
cont'd (Includes preventive maintenance items)
 - CSO MDF HVAC System Replacement
 - Churchill blacktop sealed and painted
 - Churchill playground area partially upgraded in cooperation with PTA

District 41

Finance Initiatives

- Five Year Plan
- Fringe Benefit Analysis
- Financial Software
- Facilities Solution
- Policies

Additional School District Finance Resources

- Finance, Facilities and Operations Team
- Publications
 - Local, State and Federal Financing, ISBE
 - Essentials of Illinois School Finance, James Fritts
- Websites
 - D41
 - ISBE, IASB, NSBA, IASBO, ASBO
- Professional Services
 - Financial Projection Models
 - Auditors
 - Bond Advisors
 - Legal
 - Architects & Engineers

District 41 Finances

- What's next
 - Review of levy process
 - Review of use of Financial Projection Models
 - Review of 2-year/5-year strategic plans

District 41

Finances

Questions????

Thank you!