



Glen Ellyn School District 41

Dr. Ann Riebock, Superintendent

**MINUTES
BOARD OF EDUCATION
FINANCE AND FACILITIES COMMITTEE MEETING
NOVEMBER 28, 2011 – 6:00 P.M.
CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, IL 60137**

Present: Dan Smith, Drew Ellis, Ann Riebock, Robert Ciserella, Julie Worthen, Mike Wood, Steve Vondrak via telephone, Carolyn Gust. Mr. Black arrived at 6:15 PM. Maureen Stecker arrived at 6:37 PM. Erica Nelson arrived at 7:06 PM

The meeting was called to order at 6:07 PM.

I. Review and approval of minutes from the November 14, 2011, meeting

The committee approved the minutes as presented and they will be posted to the website.

II. Review of Administrative Procedures 4:20, Fiscal Philosophy

Administrative Procedure

The committee discussed the administrative recommendation for an administrative procedure for Policy 4:20. This discussion was a second review of the administrative procedure. Several changes were made to the procedure during the meeting. This item will be presented to the Board of Education for discussion at its December 12, 2011, meeting.

III. 2011 Comprehensive Annual Financial Report distribution and revenue and expenditure reconciliation

The 2011 Comprehensive Annual Financial Report was distributed to the Finance Committee members and Mr. Ciserella presented the revenue and expenditure reconciliation. The Comprehensive Annual Financial Report will be distributed to the remaining Board of Education members at the meeting later that evening.

IV. Other

None.

V. Adjourn

The meeting adjourned at 7:10 PM