



12-04

Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

AGENDA

**GLEN ELLYN SCHOOL DISTRICT 41
BOARD OF EDUCATION REGULAR MEETING**

**SEPTEMBER 12, 2011
7:00 P.M.**

**CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, ILLINOIS**

7:00 p.m. RECEPTION FOR NEW DISTRICT 41 STAFF

7:30 p.m. BOARD OF EDUCATION MEETING

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Public Participation

V. Recognition

A. New District 41 Staff

VI. Presentations, Reports and Initiative Updates

A. Satisfaction Survey Results

Attachment 1

VII. Action Items

A. Consent Agenda

1. Human Resources

(a) Personnel Report

- Employment Recommendations
- Leave Requests
- Resignations
- Internal Transfers

Handout

2. Finance, Facilities & Operations - August, 2011

(a) Treasurer's Report

(b) Investment Schedule

Attachment 2

- (c) Monthly Revenue/Expenditure Summary Report
- (d) Summary of Bills & Payroll
- (e) School District Payment Order
- (f) Vandalism/Damage Report
- (g) Disposal of Surplus Property
- (h) 2011-2012 FOIA Report
- (i) Administrator Compensation Report
- 3. Other Matters
 - (a) Board Meeting Minutes
 - August 22, 2011 Regular Meeting and Closed Session Attachment 3
 - (b) Application for Recognition of Schools Attachment 4
- B. Superintendent's Recommendations
 - 1. 21st Century Classroom Furniture & Equipment Bid Results Attachment 5
 - 2. Transfer of Funds from the Education Fund to the Debt Service Fund Attachment 6
 - 3. Establishment of Fund Balance Classification for GASB 54 Attachment 7
 - 4. Hadley Security System Update Attachment 8
 - 5. 2012 Hadley Parking Lot and Storm Water Project Attachment 9
- VIII. Superintendent's Report**
 - A. Enrollment Report Attachment 10
- IX. Board Reports**
- X. Discussion Items**
 - A. FGM Contract Renewal-Amendment 22 Professional Services Agreement Attachment 11
 - B. Hadley Auditorium Sound System Replacement Attachment 12
- XI. Upcoming Meetings**
 - September 26, 2011 Regular Board Meeting (Cancelled)
 - October 11, 2011 Regular Board Meeting, 7:30 p.m., Abraham Lincoln School
 - October 24, 2011 Regular Board Meeting, 7:30 p.m., Central Services Office
- XII. Other**
- XIII. Public Participation**
- XIV. Adjourn to Closed Session**
- XV. Return to Open Session**
- XVI. Adjournment**

**Glen Ellyn School District #41
Board Report**

Date: Sept. 12, 2011

Title: 2011 Satisfaction Survey results overview

Contact: Julie Worthen, director of communications and grants

Long-Range Plan Focus:

The survey supports our long-range goals of building ambassadorship and of communication by seeking information from our stakeholders about what matters to them and using the data in improvement planning.

Discussion:

In 2009-2010, the district's Continuous Improvement Team convened a committee to develop satisfaction surveys for students, parents, staff, community members and Hadley alumni. The survey was first conducted in May of 2010. It was repeated in May of 2011 with minor modifications for clarity, improved organization and data collection. The administrative team began working with the data over the summer, and the data will be used throughout the year by the Teams for Excellence, including the Building Leadership Teams as they work with their School Improvement Plans. The Executive Summary provides an overview of the results and identifies strengths to build on and themes for improvement.

Additional Costs and Information:

The surveys are conducted in-house using the same survey software that the district uses for its internal surveys; there are no additional costs associated with them.

Recommendation:

The Executive Summary (handout) is provided for informational purposes.

**Finance, Facilities
and Operations
Financial
Attachments**

**Board Meeting
September 12, 2011**

Glen Ellyn School District 41

**Period Ending:
August 31, 2011**

Draft Until Approved

**Finance, Facilities, and Operations
Consent Agenda Items**

September 12, 2011

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- (b) Investment Schedule
- (c) Monthly Revenue/Expenditure Summary Report
- (d) Summary of Bills and Payroll
- (e) School District Payment Order for period August 15 - September 3, 2011
- (f) Vandalism/Damage Report
- (g) Disposal of Surplus Property
- (h) 2011-2012 FOIA Report
- (i) Administrator's Salary Report

**Glen Ellyn School District 41
Monthly Treasurer's Report**

August 2011

FUND	FUND BALANCE 7/31/2011	CASH BAL. 7/31/2011	REVENUE	EXPENDITURES	INVESTMENTS (Increase) Decrease	LIABILITIES (Increase) Decrease	CASH BAL. 8/31/2011	INVESTMENTS AT COST	CASH + INVESTMENTS	LIABILITIES - RECEIVABLE (YTD)	FUND BALANCE 8/31/2011
Education	23,232,204.82	\$ 935,380.19	\$ 1,146,580.22	\$ 1,004,920.63	\$ 974,699.71	\$ (914,702.46)	1,137,037.03	\$ 21,653,048.31	\$ 22,790,085.34	\$ (583,735.07)	23,373,820.41
Self-Insurance Dental	94,338.71	94,338.71	-	5,167.70	-	-	89,171.01	-	89,171.01	-	89,171.01
Operations and Maintenance	5,273,651.48	289,865.55	37,153.23	551,816.94	225,056.77	-	258.61	4,758,729.16	4,758,987.77	-	4,758,987.77
Debt Service	1,917,251.84	3,739.49	33,984.23	256,964.08	220,015.77	-	775.41	1,693,496.58	1,694,271.99	-	1,694,271.99
Transportation	439,050.14	423,903.92	17,527.43	-	(10,223.62)	-	431,207.73	413,369.84	844,577.57	388,000.00	456,577.57
Municipal Retirement/Social Security	846,533.31	206.19	13,678.74	45,345.13	41,321.26	(9,225.03)	636.03	814,256.74	814,892.77	25.85	814,866.92
S&C Life Safety	-	-	-	-	-	-	-	-	-	-	-
Capital Projects	136,019.27	51.36	-	-	-	-	51.36	135,967.91	136,019.27	-	136,019.27
Working Cash	3,248,634.56	388,044.60	17.72	-	(17.72)	-	388,044.60	2,860,607.68	3,248,652.28	-	3,248,652.28
Tort	2,923.87	73.48	17.72	-	(17.72)	-	73.48	2,868.11	2,941.59	-	2,941.59
Totals	\$ 35,190,608.00	\$ 2,135,603.49	\$ 1,248,959.29	\$ 1,864,214.48	\$ 1,450,834.45	\$ (923,927.49)	\$ 2,047,255.26	\$ 32,332,344.33	\$ 34,379,599.59	\$ (195,709.22)	\$ 34,575,308.81

"DRAFT UNTIL APPROVED"

Glen Ellyn School District 41
Investment Schedule

Attachment 2(b)

August 2011

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
Education Fund								
PMA	155216-20	09/01/10	09/01/11	365	2,000,000.00	0.310%	7,723.91	CD
PMA	155214-5	09/01/10	09/14/11	378	1,000,000.00	0.310%	3,309.80	CD
PMA	150619	06/02/10	09/15/11	470	1,197,000.00	0.621%	9,538.82	CD
PMA	165710	06/17/11	03/13/12	270	1,900,000.00	0.190%	2,675.29	CD
PMA	165180	06/17/11	04/04/12	292	2,800,000.00	0.201%	4,505.25	CD
PMA	165163	06/17/11	05/03/12	321	1,300,000.00	0.221%	2,525.39	CD
PMA	164118-23	06/01/11	05/30/12	364	1,495,800.00	0.252%	3,758.22	CD
PMA	164655	06/09/11	06/07/12	364	4,500,000.00	0.300%	13,463.02	CD
PMA	24395	06/08/11	06/08/12	366	248,121.04	0.551%	1,370.89	CD
PMA	164959	06/16/11	06/12/12	362	2,400,000.00	0.250%	7,180.28	CD
PMA	164875-6	06/15/11	06/28/12	379	391,300.00	0.250%	1,023.20	CD
PMA	24382	06/08/11	07/09/12	397	248,538.23	0.300%	810.98	CD
PMA	164871-4	06/15/11	08/22/12	434	800,000.00	0.330%	3,210.59	CD
PMA	24369	06/03/11	09/04/12	459	248,153.05	0.801%	2,499.61	CD
IPTIP					238,289.96			
ISDLAF					885,846.03			
Total Education Fund:					21,653,048.31	0.349%	63,595.25	
Operations and Maintenance Fund								
PMA	155214-5	09/01/10	09/14/11	378	400,000.00	0.310%	1,323.83	CD
PMA	150619	06/02/10	09/15/11	470	45,000.00	0.621%	242.06	CD
PMA	165710	06/17/11	03/13/12	270	1,000,000.00	0.190%	1,407.88	CD
PMA	165180	06/17/11	04/04/12	292	1,000,000.00	0.201%	1,609.37	CD
PMA	165163	06/17/11	05/03/12	321	1,000,000.00	0.221%	1,942.74	CD
PMA	164113-7	06/01/11	06/28/12	393	1,100,000.00	0.456%	4,338.56	
IPTIP	IPTIP				187,805.67			
ISDLAF	ISDLAF				25,923.49			
Total Operations and Maintenance Fund:					4,758,729.16	0.310%	10,864.44	
Debt Service Fund								
PMA	150619	06/02/10	09/15/11	470	56,000.00	0.621%	302.48	CD
IPTIP					164,670.98			
ISDLAF					1,472,825.60			
Total Debt Service Fund:					1,693,496.58	0.621%	302.48	
Transportation Fund								
IPTIP					-			
ISDLAF					413,369.84			
Total Transportation Fund:					413,369.84	0.000%	-	
Municipal Retirement/Social Security Fund								
IPTIP					123,575.98			
ISDLAF					690,680.76			
Total Municipal Retirement/Social Security Fund:					814,256.74	0.000%	-	
Capital Improvements Fund								
WBT	50016574	09/20/10	09/20/11	365	100,000.00	1.850%	1,850.00	CD
IPTIP					1,321.17			
ISDLAF					34,646.74			
Total Capital Improvements Fund:					135,967.91	1.850%	1,850.00	
Working Cash								
PMA	150619	11/01/10	09/15/11	470	702,000.00	0.00621	5,594.20	CD

Glen Ellyn School District 41
Investment Schedule

Attachment 2(b)

August 2011

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
WBT	50016574	09/20/10	09/20/11	365	900,000.00	1.850%	16,650.00	CD
WBT	50016574	01/29/11	01/29/12	365	1,213,145.53	0.680%	8,249.39	CD
IPTIP					4,742.30			
ISDLAF					40,719.85			
Total Working Cash fund:					2,860,607.68	1.050%	30,493.59	
TORT Fund								
IPTIP					-			
ISDLAF					2,868.11			
Total Tort Fund:					2,868.11			
Total Current Operating Funds Investments					32,332,344.33			

Total Investment Interest Due	107,105.76
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Average Portfolio Yield		0.462%
	Account Balances	
IPTIP Monthly Average Rate	720,406.06	0.037%
ISDLAF Monthly Average Rates:		
Liquid Class	19.22	0.020%
Max Class	3,351,076.95	0.050%

Note: CB in the "Identifier" column denotes Community Bank
 GEBT in the "Identifier" column denotes Glen Ellyn Bank & Trust
 MB in the "Identifier" column denotes MB Financial Bank
 PMA in the "Identifier" column denotes PMA/ISDLAF
 WBT in the "Identifier" column denotes Wheaton Bank & Trust

Note: CD in the "Type" column denotes Certificate of Deposit
 CP in the "Type" column denotes Commercial Paper
 TN in the "Type" column denotes Treasury Notes
 FHLB in the "Type" column denotes Federal Home Loan Bank Note
 FNMA in the "Type" column denotes Federal Natl Mortgage Assn Note
 FHLMC in the "Type" column denotes Federal Home Loan Mortgage Corporation Note



Glen Ellyn School District 41

Finance, Facilities & Operations

Monthly Revenue/Expenditure Summary Report Overview August 2011

Revenues

Overall district revenues are approximately 1.51% less than last year for the same fiscal period. Year to date, the receipt of property taxes are lagging from a year ago.

Expenditures

Expenditures are less than last year's amount by .28% for the same fiscal period.

Scorecard Summary

The administration has reviewed the criteria established during the Scorecard development process and feels significant progress has been made in aligning budgeted and actual financial results. However, the administration continues to be concerned with the lack of state financing and the resulting effect on the district's financial condition.

Glen Ellyn School District 41, 793 N. Main St., Glen Ellyn, IL 60137

Phone 630.790.6400 Fax 630.790.1867 www.d41.org

**Glen Ellyn District 41
Monthly Revenue/Expenditure Summary Report**

August 2011

Revenues

Function	Category	MTD Received	YTD Received	Revenue Budget	To Be Received	YTD % Received	Prior Year % Rec'd	
1100	Property Taxes	511,362.54	776,713.93	40,784,246.00	40,007,532.07	1.90%	3.37%	
1200	Personal Property Taxes	33,665.99	168,165.66	870,000.00	701,834.34	19.33%	16.40%	
1300	Tuition	1,900.00	1,900.00	255,785.00	253,885.00	0.74%	0.12%	
1400	Field Trip/Bus Fees	-	-	25,500.00	25,500.00	0.00%	3.38%	
1500	Interest Earnings	425.22	1,136.90	218,250.00	217,113.10	0.52%	16.79%	
1600	Food Services	25,497.85	29,636.60	109,450.00	79,813.40	27.08%	12.21%	
1700	Student Fees	237,686.23	309,448.98	522,328.00	212,879.02	59.24%	76.49%	
1900	Donations/Misc Revenue	24,253.10	30,155.12	141,400.00	111,244.88	21.33%	12.87%	
3000	Unrestricted State Funds	126,125.94	126,125.94	1,322,000.00	1,195,874.06	9.54%	11.86%	
3100	Restricted State Funds	226,241.48	688,760.53	911,399.00	222,638.47	75.57%	33.97%	
4000	Federal Funds	61,800.94	142,423.03	502,090.00	359,666.97	28.37%	30.62%	
7000	Fund Transfers	-	-	275,448.00	275,448.00	0.00%	0.00%	
Grand Total All Funds		1,248,959.29	2,274,466.69	-	45,937,896.00	43,663,429.31	4.95%	6.46%

Expenditures

Object	MTD Expended	YTD Expended	YTD Encumbrances	Expenditure Budget	Budget Available	YTD % Expended	Prior Year % Exp'd	
100	Salaries	443,478.06	864,555.24	-	27,131,288.00	26,266,732.76	3.19%	3.03%
200	Benefits	190,489.48	282,628.96	-	5,455,253.00	5,172,624.04	5.18%	4.56%
300	Purchased Services	370,358.25	1,072,043.24	93,170.26	3,934,466.00	2,769,252.50	27.25%	23.34%
400	Supplies/Materials	191,462.73	246,019.02	159,188.11	2,346,855.00	1,941,647.87	10.48%	9.54%
500	Capital Outlay	360,661.02	585,367.92	409,404.31	1,596,486.00	601,713.77	36.67%	36.84%
600	Dues & Fees	6,198.17	11,811.11	385.90	62,223.00	50,025.99	18.98%	18.46%
600	Principal/Interest Payments	215,784.25	215,784.25	-	2,952,010.00	2,736,225.75	7.31%	9.76%
600	Tuition	80,614.82	130,259.55	-	1,604,511.00	1,474,251.45	8.12%	16.45%
	Fund Transfers	-	-	-	275,000.00	275,000.00	0.00%	0.00%
Grand Total All Funds		1,859,046.78	3,408,469.29	662,148.58	45,358,092.00	41,287,474.13	7.51%	7.79%

**Glen Ellyn School District 41
Monthly Summary of Bills and Payroll**

August, 2011

<u>FUND</u>	<u>OTHER EXPENDITURES</u>	<u>GROSS PAYROLL</u>	<u>TOTAL EXPENDITURES</u>
Education	\$560,531.50	\$444,389.13	\$1,004,920.63
Self-Insurance Dental	\$5,167.70	0.00	5,167.70
Operations & Maintenance	\$551,816.94	0.00	551,816.94
Debt Service	\$256,964.08	0.00	256,964.08
Transportation	\$0.00	0.00	-
Municipal Retirement/Social Security	\$45,345.13	0.00	45,345.13
Capital Projects	\$0.00	0.00	0.00
Working Cash	\$0.00	0.00	0.00
Tort	\$0.00	0.00	0.00
TOTAL	<u>\$1,419,825.35</u>	<u>\$444,389.13</u>	<u>\$1,864,214.48</u>



Glen Ellyn School District 41

Robert J. Ciserella, Assistant Superintendent for Finance, Facilities & Operations

School District Payment Order

The Treasurer, Robert J. Ciserella, of Glen Ellyn School District 41 in DuPage County, shall pay to the order of the attached list of vendors the sum of \$617,526.81 for August Accounts Payable and Payroll Liability checks and the sum of \$458,280.11 for September interim Accounts Payable and Payroll Liability checks.

This order authorizes the Treasurer to pay Board-approved bills before the meeting minutes are officially approved.

By order of the School Board of Glen Ellyn District 41.

Order Date: September 12, 2011

President

Secretary

Glen Ellyn School District 41, 793 N. Main St., Glen Ellyn, IL 60137

Phone 630.790.6400 Fax 630.790.1867 www.d41.org

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
10446	BERNARDIN, RACHEL	08/17/2011	500.00	R
10447	GCAOSA	08/17/2011	130.00	R
10448	KEATING, AMY	08/17/2011	17.00	R
10449	MAGRINI, NICOLETTE	08/17/2011	500.00	R
10450	ROBBINS SCHWARTZ NICHOLAS LIFTON &	08/17/2011	50.00	R
10451	ROMANO, KIMBERLEY	08/17/2011	26.00	R
10452	SEBASTIAN, SAMANTHA	08/17/2011	500.00	R
10453	UNITED STATES POSTAL SERVICE	08/17/2011	3,000.00	R
10454	WASTE MANAGEMENT WEST	08/17/2011	634.98	R
10455	WHEATON PARK DISTRICT	08/17/2011	1,276.00	R
10456	AKZO NOBEL PAINTS INC	08/24/2011	306.91	R
10457	ALLEN L KRACOWER & ASSOC INC	08/24/2011	2,125.90	R
10458	ANDERSON PEST CONTROL	08/24/2011	276.00	R
10459	ARMBRUST PLUMBING INC	08/24/2011	1,706.92	R
10460	AT&T	08/24/2011	1,694.88	R
10461	AT&T LONG DISTANCE	08/24/2011	60.89	R
10462	BMO MASTERCARD	08/24/2011	0.00	C
10463	BMO MASTERCARD	08/24/2011	0.00	C
10464	BMO MASTERCARD	08/24/2011	0.00	C
10465	BMO MASTERCARD	08/24/2011	10,168.06	R
10466	C ACITELLI HEATING & PIPING	08/24/2011	900.55	R
10467	CARLSON GLASS INC	08/24/2011	178.55	R
10468	CARSON-DELLOSA PUBLISHING	08/24/2011	104.34	R
10469	CASAS, EDWARD	08/24/2011	75.00	R
10470	CLASSROOM DIRECT	08/24/2011	379.83	R
10471	COCHRANE, PATRICIA	08/24/2011	21.00	R
10472	COMMONWEALTH EDISON	08/24/2011	98.80	R
10473	CONVERGINT TECHNOLOGIES	08/24/2011	330.00	R
10474	COOP ASSN FOR SPEC EDUC	08/24/2011	43,806.83	R
10475	CORRECT ELECTRIC	08/24/2011	605.00	R
10476	CRUISE BOILER & REPAIR CO	08/24/2011	16,120.00	R
10477	D & H DISTRIBUTING	08/24/2011	10,793.32	R
10478	DAILY HERALD	08/24/2011	42.65	R
10479	DAVY, KAREN	08/24/2011	237.50	R
10480	DIVERSIFIED OFFICE CLEANING SERV IN	08/24/2011	1,270.00	R
10481	DOMINGUEZ, MAYRA	08/24/2011	500.00	R
10482	DUPAGE SECURITY SOLUTIONS INC	08/24/2011	1,980.00	R
10483	ENGSTROM, VANESSA	08/24/2011	175.00	R
10484	ERAZO, DULCIRIA	08/24/2011	56.00	R
10485	EZ BUILDING SERVICES INC	08/24/2011	710.00	R
10486	FABER & CO, H P	08/24/2011	417.98	R
10487	FLINN SCIENTIFIC INC	08/24/2011	1,542.47	R
10488	FOX VALLEY FIRE & SAFETY	08/24/2011	1,734.05	R
10489	FRANCZEK RADELET & ROSE	08/24/2011	7,922.96	R
10490	GEIGHES, JENNIFER	08/24/2011	75.62	R
10491	GLENOAKS THERAPEUTIC DAY SCHL	08/24/2011	3,559.82	R
10492	GRAINGER INC, W W	08/24/2011	1,155.00	R
10493	GRAPHICS PLUS INC	08/24/2011	75.00	R
10494	HALL, VERONICA	08/24/2011	75.00	R
10495	ICE MOUNTAIN SPRING WATER	08/24/2011	303.07	R
10496	JUSON, VIVIAN	08/24/2011	35.00	R
10497	KANDO, AMIRA	08/24/2011	35.00	R
10498	KONICA MINOLTA BUSINESS SOLUTIONS	08/24/2011	4,951.52	R
10499	MAIL N STUFF	08/24/2011	194.33	R
10500	MASTER LOCK	08/24/2011	3,469.65	R
10501	METRO PROFESSIONAL PRODUCTS	08/24/2011	2,946.63	R

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT	CHE TYP
10502	MINKUS, GAIL	08/24/2011	720.00	R
10503	NASCO	08/24/2011	314.95	R
10504	NORTHERN ILLINOIS GAS	08/24/2011	93.38	R
10505	OFFICE DEPOT	08/24/2011	905.55	R
10506	OLIVE GROVE LANDSCAPING INC	08/24/2011	10,727.50	R
10507	OLSEN LIGHTING	08/24/2011	537.84	R
10508	OTIS ELEVATOR INC	08/24/2011	2,100.00	R
10509	PARTITION PROS	08/24/2011	984.00	R
10510	PITSCO	08/24/2011	25.00	R
10511	PREMIER	08/24/2011	13,357.00	R
10512	PROFESSIONAL PAVING & CONCRETE	08/24/2011	15,965.00	R
10513	PYKA, TRACY	08/24/2011	12.00	R
10514	REALLY GOOD STUFF INC	08/24/2011	456.20	R
10515	RENTAL MAX LLC	08/24/2011	68.34	R
10516	RICOH	08/24/2011	6,277.69	R
10517	RIVERA, FELIPE	08/24/2011	199.00	R
10518	ROBERT A HEADRICK & ASSOC INC	08/24/2011	450.00	R
10519	ROSCOE CO	08/24/2011	176.93	R
10520	SCHOLASTIC INC	08/24/2011	60.98	R
10521	SCHOLASTIC MAGAZINES	08/24/2011	1,153.52	R
10522	SCHOOL SPECIALTY	08/24/2011	0.00	C
10523	SCHOOL SPECIALTY	08/24/2011	4,869.12	R
10524	SCHULTZ, JILL	08/24/2011	14.00	R
10525	SELSOR'S PUMPING SERV	08/24/2011	350.00	R
10526	SENTINEL TECHNOLOGIES	08/24/2011	1,071.42	R
10527	SIGN IDENTITY	08/24/2011	37.90	R
10528	SOLIS, VERONICA	08/24/2011	167.00	R
10529	SRA McGraw-Hill	08/24/2011	812.96	R
10530	STATE FIRE MARSHALL	08/24/2011	840.00	R
10531	TEACHER DIRECT	08/24/2011	97.30	R
10532	TEACHERS DISCOVERY	08/24/2011	77.47	R
10533	TESTING SERVICE CORP	08/24/2011	3,695.05	R
10534	TIGERDIRECT.COM	08/24/2011	288.13	R
10535	TOMASZKIEWICZ, FRANK	08/24/2011	34.96	R
10536	UNISOURCE GREAT LAKES	08/24/2011	4,838.00	R
10537	VALOR TECHNOLOGIES INC	08/24/2011	1,094.50	R
10538	VANGUARD ENERGY SERVICES LLC	08/24/2011	126.61	R
10539	VOYAGER ENTERPRISES INC	08/24/2011	1,920.00	R
10540	WEEKLY READER	08/24/2011	357.44	R
10541	ZAMAGA, ANTONIA	08/24/2011	207.00	R
10542	AFLAC	08/29/2011	40.47	R
10543	AFSCME	08/29/2011	592.53	R
10544	DUPAGE CREDIT UNION	08/29/2011	550.00	R
10545	FIDELITY INVESTMENTS	08/29/2011	9,960.28	R
10546	GREAT AMERICAN LIFE INS	08/29/2011	250.00	R
10547	LINCOLN INVESTMENT PLANNING	08/29/2011	600.00	R
10548	SDU	08/29/2011	300.00	R
10549	ADAME, JORGE	08/31/2011	100.00	R
10550	ALARCON, LILI	08/31/2011	131.25	R
10551	ALEXANDER, JEANETTE	08/31/2011	100.00	R
10552	ANDRADE, CARRIE	08/31/2011	200.00	R
10553	ANDREWS, SCOTT	08/31/2011	100.00	R
10554	AVERHARD, DESMOND	08/31/2011	100.00	R
10555	BAK, LAURA	08/31/2011	13.00	R
10556	BELLWETHER	08/31/2011	633.99	R
10557	BOGWILL, BRADLEY	08/31/2011	100.00	R

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT	CHE TYP
10558	BOUND TO STAY BOUND BOOKS	08/31/2011	1,917.78	R
10559	BOZEK, DOROTA	08/31/2011	100.00	R
10560	BRISCHETTO, KIMBERLEY	08/31/2011	100.00	R
10561	BROTNOW, MADELYN	08/31/2011	25.48	R
10562	CARMAN, ANDREW	08/31/2011	100.00	R
10563	CAROLINA BIOLOGICAL SUPPLY	08/31/2011	342.20	R
10564	CASAS, EDWARD	08/31/2011	50.00	R
10565	CLASSROOM DIRECT	08/31/2011	688.39	R
10566	CONVERGINT TECHNOLOGIES	08/31/2011	6,011.36	R
10567	COONEY, FRANK CO INC	08/31/2011	23,506.84	R
10568	DAVY, KAREN	08/31/2011	75.00	R
10569	DELAHANTY, AMANDA	08/31/2011	100.00	R
10570	DEMCO	08/31/2011	220.70	R
10571	DIST #44, BD OF ED	08/31/2011	36,469.00	R
10572	DUPAGE SECURITY SOLUTIONS INC	08/31/2011	1,091.52	R
10573	EBSCO SUBSCRIPTION SVC	08/31/2011	637.36	R
10574	ERAZO, JUAN	08/31/2011	100.00	R
10575	ETHELL, ANGEL	08/31/2011	167.00	R
10576	FGM ARCHITECTS-ENGINEERS	08/31/2011	21,440.00	R
10577	GEORGITSIS, PETER	08/31/2011	100.00	R
10578	GIANT STEPS	08/31/2011	8,101.92	R
10579	GIERMAN, MELISSA	08/31/2011	100.00	R
10580	GIMMEES	08/31/2011	5,271.20	R
10581	GRAPHICS PLUS INC	08/31/2011	6,076.51	R
10582	GUMDROP BOOKS	08/31/2011	913.40	R
10583	GUZMAN, SHERRY	08/31/2011	100.00	R
10584	HEINEMANN	08/31/2011	4,284.50	R
10585	HENDON, JAMIE	08/31/2011	100.00	R
10586	HERRERA, LUZ	08/31/2011	92.00	R
10587	HEZLETT, PAUL	08/31/2011	100.00	R
10588	IASA DUPAGE DIVISION	08/31/2011	110.00	R
10589	ICE MOUNTAIN SPRING WATER	08/31/2011	50.51	R
10590	IDENTITRONICS	08/31/2011	429.94	R
10591	JACKSON, FRED	08/31/2011	100.00	R
10592	KAPLAN EARLY LEARNING COMPANY	08/31/2011	919.89	R
10593	KASPEROVA, IVETA	08/31/2011	100.00	R
10594	KIRBY, ALLISON	08/31/2011	100.00	R
10595	LANCILOTI, MICHAEL - ANNE	08/31/2011	100.00	R
10596	LEE, STEVE	08/31/2011	100.00	R
10597	LIFKA, CHRISTOPHER	08/31/2011	100.00	R
10598	LOVE, NATASHA	08/31/2011	100.00	R
10599	LUSCOMBE MUSIC	08/31/2011	988.01	R
10600	MACGILL & CO, WM V	08/31/2011	1,018.64	R
10601	MAESTRO, JOE	08/31/2011	54.00	S
10602	MATLIJA, ADELA	08/31/2011	100.00	R
10603	MC MASTER-CARR SUPPLY CO	08/31/2011	22.90	R
10604	MCGRAW-HILL COMPANIES	08/31/2011	4,177.80	R
10605	MEDINA, FRANCEIA	08/31/2011	100.00	R
10606	METRITTECH INC	08/31/2011	100.00	R
10607	MISCHKE, LINDA	08/31/2011	100.00	R
10608	MOHAMMED, ZEENAT	08/31/2011	100.00	R
10609	MOLINA, JAVIER	08/31/2011	100.00	R
10610	MONDO PUBLISHING	08/31/2011	881.28	R
10611	OFFICE DEPOT	08/31/2011	1,285.70	R
10612	OLIVE GROVE LANDSCAPING INC	08/31/2011	23,429.00	R
10613	PARAB, AVINASH	08/31/2011	35.00	R

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
10614	PETROVIC, ZORAN	08/31/2011	100.00	R
10615	RAEVSKA, MILENA	08/31/2011	100.00	R
10616	ROMINSKI, ERIN	08/31/2011	100.00	R
10617	SAM'S CLUB	08/31/2011	429.18	R
10618	SCHAEFER, CHRIS	08/31/2011	54.00	S
10619	SETTERDAHL, JACQUELINE	08/31/2011	167.00	R
10620	SIDDIQUI, MOHAMMAD	08/31/2011	100.00	R
10621	SIENKIEWICZ, DANIEL	08/31/2011	100.00	R
10622	SLATER, STACY	08/31/2011	27.99	R
10623	SMITH, MICHAEL	08/31/2011	100.00	R
10624	STEMPLE, SCOTT	08/31/2011	54.00	S
10625	STEMPLE, SCOTT	08/31/2011	54.00	S
10626	SULLIVAN, JANET	08/31/2011	100.00	R
10627	SULLIVAN, TONY	08/31/2011	54.00	S
10628	SULLIVAN, TONY	08/31/2011	54.00	S
10629	SWASBO	08/31/2011	256.00	R
10630	TRUJILLO, MARIA ZUGEY	08/31/2011	100.00	R
10631	VERIZON WIRELESS	08/31/2011	145.83	R
10632	WAGNER, JANET	08/31/2011	100.00	R
10633	WANLESS, TAMI	08/31/2011	100.00	R
10634	WHITE, MICHELE	08/31/2011	100.00	R
10635	WILLIAMS, BOB	08/31/2011	54.00	S
10636	WILLIAMS, BOB	08/31/2011	54.00	S
10637	WOOLARD, KATHY	08/31/2011	100.00	R
10638	PALADIUM ENTERPRISES	08/31/2011	11,690.00	R
10639	PEARSON EDUCATION	08/31/2011	2,251.04	R
10640	PERMA-BOUND	08/31/2011	43.26	R
10641	QUINLAN & FABISH MUSIC	08/31/2011	4,337.80	R
10642	RANDALL INDUSTRIES	08/31/2011	230.50	R
10643	REALLY GOOD STUFF INC	08/31/2011	1,172.06	R
10644	RENTAL MAX LLC	08/31/2011	1,034.00	R
10645	ROSCOE CO	08/31/2011	197.50	R
10646	SCHOOL SPECIALTY	08/31/2011	0.00	C
10647	SCHOOL SPECIALTY	08/31/2011	5,337.04	R
10648	SIMPLEX TIME RECORDER CO	08/31/2011	973.65	R
10649	SOARING EAGLE ACADEMY	08/31/2011	9,125.52	R
10650	TCI	08/31/2011	19,251.34	R
10651	TEACHER DIRECT	08/31/2011	28.82	R
10652	TEACHERS DISCOVERY	08/31/2011	252.75	R
10653	TEACHING STRATEGIES	08/31/2011	2,342.41	R
10654	VILLAGE OF GLEN ELLYN	08/31/2011	232.00	R
10655	WENGER CORP	08/31/2011	2,231.00	R
10656	WEST MUSIC CO	08/31/2011	2,091.50	R
201100022	AXA EQUITABLE LIFE INS CO	08/31/2011	6,266.52	W
201100023	CERIDIAN BENEFITS SVCS	08/31/2011	3,630.83	W
201100024	ILLINOIS DEPT OF REVENUE	08/31/2011	22,607.68	W
201100025	INTERNAL REV SERVICE	08/31/2011	89,665.56	W
201100107	ILL MUNICIPAL RETIREMENT FUND	08/15/2011	37,137.76	W
201100131	T H I S	08/31/2011	1,539.82	W
201100132	TEACHERS RETIREMENT SYSTEM	08/31/2011	9,978.67	W
201100133	V A L I C	08/31/2011	550.00	W
201100135	BLUE CROSS/BLUE SHIELD	08/30/2011	5,167.70	W
201100136	RELIANCE STANDARD LIFE	08/30/2011	300.94	W
201100137	UNUM LIFE INSURANCE	08/30/2011	3,064.04	W

Totals for checks 617,526.81

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	149,161.67	5,394.00	253,707.47	408,263.14
11	Self-Insured Medical/Dental Fu	0.00	0.00	5,167.70	5,167.70
13	Fully Insured Medical Program	0.00	0.00	0.00	0.00
20	Operations & Maintenance Fund	0.00	0.00	164,178.54	164,178.54
50	IMRF/Social Security Fund	39,873.36	0.00	0.07	39,873.43
70	Working Cash Fund	26.00	0.00	0.00	26.00
80	Tort Fund	18.00	0.00	0.00	18.00
***	Fund Summary Totals ***	189,079.03	5,394.00	423,053.78	617,526.81

***** End of report *****

<u>CHECK</u>	<u>CHECK</u>	<u>CHE</u>
<u>NUMBER</u> <u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u> <u>TYP</u>
10657 AMERICAN CAPITAL FINANCIAL SERVICES	09/01/2011	23,130.58 R
10658 AT&T	09/01/2011	1,600.77 R
10659 BANC OF AMERICA LEASING	09/01/2011	5,615.47 R
10660 CERIDIAN BENEFITS SVCS	09/01/2011	366.48 R
10661 CPI QUALIFIED PLAN CONSULTANTS INC	09/01/2011	35.25 R
10662 HELLER, JUDY	09/01/2011	45.14 R
10663 INTEGRYS ENERGY SERVICES INC	09/01/2011	20,651.94 R
10664 KONICA MINOLTA PREMIER FINANCE	09/01/2011	1,242.07 R
10665 MARQUARDT SCHOOL DISTRICT 15	09/01/2011	1,315.00 R
10666 PUBLIC STORAGE	09/01/2011	251.00 R
10667 RICOH	09/01/2011	530.20 R
10668 WASTE MANAGEMENT WEST	09/01/2011	4,714.87 R
201100138 EDUCATIONAL BENEFIT COOP	09/01/2011	389,420.37 W
201100139 EFLEX GROUP	09/01/2011	436.32 W
201100140 TEACHERS RETIREMENT SYSTEM	09/01/2011	8,924.65 W
	Totals for checks	458,280.11

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	390,223.17	0.00	17,707.78	407,930.95
20	Operations & Maintenance Fund	0.00	0.00	27,218.58	27,218.58
30	1997 Bond Issue Fund	0.00	0.00	23,130.58	23,130.58
***	Fund Summary Totals ***	390,223.17	0.00	68,056.94	458,280.11

***** End of report *****

**August 2011
Vandalism Report**

Date of Occurrence	Facility	Nature of Vandalism	Initial response	Action Taken to Repair/Replace
8/24/2011	Hadley Junior High School	Broken window in portable #8 - golf ball through the window.	Police report	Called Carlson Glass to fix the window

**Glen Ellyn School District #41
Board Report**

Date: September 12, 2011

Title: Disposal of Surplus Property

Contact: Bob Ciserella – Assistant Superintendent Finance, Facilities & Operations

Long-Range Plan Focus: This recommendation is not applicable to the Superintendent's Five-Year Plan. However, the Assistant Superintendent for FFO is responsible for reporting the disposition of surplus property.

Discussion:

No assets for disposal this period.

Recommendation:

No assets for disposal this period.

**Glen Ellyn District #41
Freedom of Information Act Requests
2011-2012**

Reporting Period	Date Received	Date of Response	Request Summary
June			None Received
July	7/28/11	8/9/11	Mr. Pete DiCianni requested: "Invoices for School Dist. 41 for Handbook (both English & Spanish), Annual Report, Border Paper-Stationery Shell in 2 sizes. These projects are specifically requested by the Village of Glen Ellyn`s bid request that involved your intergovernmental rfq..."
August			None Received

Salary Compensation Report pursuant to Section 10-20.46 of the Illinois School Code (P.A. 96-434)

Administrators

Glen Ellyn District 41 for the School Year of 2011-2012

Name	Position	2011-12 Base		2011-12	Retirement	Health/Dental Insurance	Life Insurance	Long-term	Sick/Vacatio	Sick/Vacation Days Paid	Retirement	Other Forms of Compensation**
		Salary Amount	Bonus	Pension Contribution	Benefits Available			Retirement Benefits Paid	Disability Insurance		n Days Available*	
Adelman, Matthew	Assistant Principal	87,026.40	N/A	9,029.25	N/A	9,170.76	360.24	143.64	15/0	0	N/A	1,145.29
Amhrein, Jill	Assistant Principal	84,000.00	N/A	8,715.25	N/A	9,942.24	360.24	143.64	15/0	0	N/A	1,115.89
Campbell, Laurie	Director	140,827.39	N/A	14,611.26	N/A	6,712.08	583.08	232.32	15/22	0	N/A	1,967.86
Carlson, Karen	Assistant Superintendent	141,170.04	N/A	14,646.82	N/A	15,430.32	584.40	232.92	15/20	0	N/A	1,971.18
Ciserella, Bob	Assistant Superintendent	127,021.40	N/A	13,178.85	N/A	14,441.52	525.84	209.64	15/20	0	N/A	1,833.76
Cross, Shannon	Principal	114,791.08	N/A	11,909.92	N/A	6,712.08	475.20	189.36	15/20	0	N/A	1,714.97
Dransoff, Christopher	Principal	155,626.81	N/A	16,146.75	N/A	5,811.31	15,430.32	619.56	15/22	0	N/A	2,111.60
Hornacek, Mary	Principal	132,995.13	N/A	13,798.64	N/A	15,430.32	550.56	219.48	15/20	0	N/A	1,891.78
Klespitz, Scott	Principal	118,371.84	N/A	12,281.43	N/A	13,179.96	490.08	195.36	15/20	0	N/A	1,749.75
Law, Jennifer	Director	105,832.50	N/A	10,980.44	N/A	6,297.84	438.12	174.60	15/20	0	N/A	1,627.95
Lofgren, Tim	Assistant Principal	106,084.60	N/A	11,006.60	N/A	9,942.24	439.20	175.08	15/0	0	N/A	1,330.40
McCluskey, Katie	Director	94,315.47	N/A	9,785.51	N/A	14,441.52	390.48	155.64	15/20	0	N/A	1,516.09
Onak, Stacy	Assistant Director	97,375.00	N/A	10,102.95	N/A	9,942.24	403.08	160.68	15/0	0	N/A	1,245.80
Riebock, Ann	Superintendent	245,360.71	N/A	25,456.91	N/A	15,430.32	621.00	247.56	15/30	0	N/A	2,383.19
Samples, Kirk	Principal	118,482.63	N/A	12,292.93	N/A	13,179.96	490.56	195.48	15/20	0	N/A	1,750.82
Schweikhofer, Linda	Assistant Principal	106,641.00	N/A	11,064.32	N/A	6,712.08	441.48	175.92	15/0	0	N/A	1,335.80

*No payments are made for unused sick or vacation days until severance of employment, when payments are made as required by state statute.

**Other forms of compensation include wellness benefit reimbursement and BOE Contributions to the Teacher Health Insurance System (THIS) - Post Retirement Medical Insurance Contribution.



4

12-02

Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

MINUTES

BOARD OF EDUCATION REGULAR MEETING AUGUST 22, 2011 - 7:30 PM

CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, ILLINOIS

Call to Order

Board President Erica Nelson called the Board of Education Regular Meeting to order at 7:31 p.m.

Pledge of Allegiance

Vice President Drew Ellis led in the recital of the Pledge of Allegiance.

Roll Call

Upon the roll being called the following members answered present: Drew Ellis, John Kenwood, Steve Vondrak, Dan Smith, Jr., Sam Black and Erica Nelson; Terra Costa Howard joined the meeting at 7:45 p.m.

Public Participation

Four Glenbard West High School students and former District 41 students shared their recent experiences in Rwanda Bryce Dibadj, Dominic Frappolli, Lindsey Coleman and Emily Gorz shared their learning experiences that were encountered during a church mission trip. The students learned many things about the Rwandan culture including their need for clean water, the genocide, the impact of AIDS and the education system. The students emphasized the high value Rwandans place on education, considering it as the key to their future and noted that students in the United States often take their education for granted. The Board thanked the students, their parents, and the youth director for allowing the students to share their story.

Presentations, Reports and Initiative Updates

There were no presentations given.

Action Items

- A. Consent Agenda: Mrs. Nelson asked if there were any items Board members would like removed from the consent agenda. Hearing none,

Mr. Ellis moved and Mrs. Howard seconded to approve the actions and recommendations of the consent agenda as presented and listed below. On a roll call vote answering "Aye": Kenwood, Vondrak, Howard, Black, Ellis, Smith and Nelson; answering "Nay": None. Motion carried.

1. Human Resources
 - (a) Personnel Report (Attachment)
 - Employment Recommendations
 - Internal Transfers
 - Resignations

2. Finance Facilities and Operations (Attachment)
 - (a) Treasurer's Report
 - (b) Investment Schedule
 - (c) Monthly Revenue/Expenditure Summary Report
 - (d) Summary of Bills & Payroll
 - (e) School District Payment Order
 - (f) Vandalism/Damage Report
 - (g) Disposal of Surplus Property
 - (h) 2011-2012 FOIA Report

3. Other Matters
 - (a) Board Meeting Minutes: August 8, 2011 Public Hearing & Regular Meeting and August 8, 2011 Closed Session
 - (b) Semi-annual Review of Closed Meeting Minutes
 - (c) Destruction of Closed Meeting Audio Recordings

B. Superintendent's Recommendations

1. Telephone Service Recommendation: At its August 8, 2011 regular meeting, the board discussed the administration's recommendation to approve a three-year contract with Call One for phone and Internet service at an annual cost of \$47,797.20.

Mr. Black moved and Mr. Ellis seconded to approve the Administration's recommendation as presented. On a roll call vote answering "Aye": Kenwood, Vondrak, Howard, Black, Ellis, Smith and Nelson; answering "Nay": None. Motion carried.

Superintendent's Report

Superintendent Dr. Ann Riebock reported on the following:

- Institute Day Activities: Dr. Riebock provided an overview of the four Institute Days that precede the opening of school. Tom Many, former superintendent of Kildeer school district facilitated sessions that were focused on working in professional learning communities (PLC's). Dr. Riebock noted that the PLC approach underlies the improvement efforts currently underway at our schools.
- Churchill Choice: Dr. Riebock provided an update on the Churchill School's Choice status under No Child Left Behind (NCLB). Dr. Riebock explained that NCLB is federal legislation which states that after two years of not making Annual Yearly Progress (AYP), a school must offer Choice to its students (if the school also receives federal Title I money for disadvantaged students, which Churchill does). Choice means that families can choose another school within the district boundaries and receive bus transportation, if necessary. Dr. Riebock noted that while all of the subgroups at Churchill have improved, it is not enough to reach AYP. Dr. Riebock further noted that Churchill is the only elementary school in District 41 that has subgroups large enough to be reported to the

state. Eighteen students elected to change schools; the students have been divided between Forest Glen and Franklin – 9 students at each and class size targets at the receiving schools are largely intact. Dr. Riebock stated that many measures are in place to improve student achievement and that the administration looks upon this as an opportunity to improve and become more focused.

The board discussed the district-wide impact of Churchill School's Choice status, particularly as it relates to bus routes and finances and asked what; if any additional resources could it provide to help prevent a similar situation from occurring in the future. Dr. Riebock said that she feels that the district currently has adequate resources and is on the right track with its focus on professional learning communities and meeting the individual learning needs of each child.

Board Reports

Terra Howard reported that the transformation of the Hadley Courtyard is amazing and that the students are excited. Mrs. Howard thanked fellow board members for approving the concept and moving forward with the project.

Discussion Items

A. 21st Century Classroom Furniture & Equipment Bid Results: The district is planning to establish two model classrooms at each elementary school that will incorporate attributes of 21st Century schools. 2011-2012 is the first year of implementation for the plan; district-wide implementation is expected to be complete in three to five years. The model classrooms will be designed as an integrated system to support the way students learn and teachers teach today and in the future

A furniture bid was published on July 7, 2011, with a due date of July 21, 2011. A summary of the bid results is attached as a reference. Below are highlights of the results.

- 200 student desks and chairs – initial implementation of the 21st century model classroom
- 8 teacher desks, chairs, file cabinets and planner activity tables
- 48 Hokki rockers
- 32 beanbag chairs
- 8 computer tables and chairs

The administration is recommending that the Board approve the proposal to purchase various pieces of furniture in an amount not to exceed \$63,000.

Dr. Riebock noted that creating the model classrooms will allow the district an opportunity to field-test the furnishings, equipment and room arrangements before considering a larger investment. She further noted that the administration views the next few years as an opportunity to work with the teachers that have been involved with the concept of a 21st century environment in order to determine what a flexible, technology-oriented classroom might look and operate like.

Mr. Kenwood suggested that a prototype classroom be created in lieu of dividing and distributing the furnishings and equipment throughout the district. Dr. Riebock added that it could be explored at any one of our schools, but portables would probably need to be considered in our current facilities situation.

The board expects to take action on this matter at its September 12, 2011 regular meeting.

(Attachment)

- B. Transfer of Funds from the Education Fund to the Debt Service Fund: Illinois statute requires educational agencies to account for its operating leases in its Debt Service Fund. The administration is recommending that the board approve the attached resolution to transfer funds in an amount not to exceed \$180,582.65 from the Education Fund to the Debt Service Fund to pay for operating leases for security cameras, desktop computers, Smart Boards and computer switching equipment.

The board expects to take action on this matter at its September 12, 2011 regular meeting.

(Attachment)

- C. Establishment of Fund Balance Classification Policy: In order to comply with new governmental Accounting Standards Board (GASB) requirements, Statement 54, the District is required to create a new way of reporting how the six funds (General, to include Education, Working Cash and Tort Funds; Operations and Maintenance, Debt Service, Transportation, Municipal Retirement/Social Security, Capital) are classified, used and monitored.

Below is a description of the five categories for fund balance classification:

- Non-spendable fund balance includes amounts not in spendable form, such as inventories and pre-paid assets.
- Restricted fund balance includes amounts constrained for a specific purpose by external parties such as debt service and capital projects.
- Committed fund balance includes amounts for a specific purpose and requires formal action by the Board of Education. Examples of this include major maintenance and capital replacement projects and land purchases.
- Assigned fund balance includes amounts constrained for a specific purpose by an official that has been delegated authority to assign such amounts.
- Unassigned fund balance is considered the residual classification for general fund balances.

The board is expected to take action on the matter at its September 12, 2011 regular meeting.

- D. **Hadley Security System Update:** District 41 has been systematically updating its security processes and equipment based on recommendations contained in a 2008 security audit conducted by Kenneth S. Trump of National School Safety and Security Services. Among the recommendations was the replacement/addition of security cameras at each of the District buildings.

Over the past four years, District 41 has budgeted approximately \$35,000 annually to update the existing security systems in all its facilities including purchasing a generator, initiating the replacement and/or addition of security cameras and associated equipment at all the buildings and implementation of the district two-way, hand-held radio communication system.

The administration is recommending continuing the rollout and update of Hadley security cameras with the purchase and installation of 16 security cameras at Hadley from ADT Security Services as a cost of \$20,344.69. Associated costs include an on-going five-year services agreement at an annual cost of \$2,792.

It was noted that based on a recommendation made by Board member Steve Vondrak at a previous Board meeting, Director of Technology Mike Wood investigated a wireless system and IP cameras and determined that at the current time the District does not require this type of technology and that the District's existing servers will accommodate the recommended equipment upgrade. Board member Dan Smith asked for further clarification on the lease and service agreements.

- E. **2012 Hadley Parking Lot and Storm Water Project:** The reconstruction of Hadley's deteriorating parking lot is part of the District's long-range capital improvement plan. The project application and review requires coordination with various governmental agencies including the Village of Glen Ellyn, City of Wheaton and DuPage County as well as conducting a pre-project public hearing. Because of the complexities of this project, the administration is asking the Board to consider accelerating the project timeline and approve the estimated pre-project engineering costs and professional fees in the amount of \$15,000. A summary of estimated total costs and fees for the complete project is listed below.

Paving	\$343,300
Excavation	\$60,000
Storm Water System	\$200,000
Site Plumbing	\$50,000
Site Landscaping	\$35,000
Site Electric/Lighting	\$10,000
Project Allowances	\$100,000
Professional Fees	\$95,000
Total estimated Costs	\$893,300

The board further discussed the administration's motivation for accelerating the project timeline (i.e. cost-sharing opportunities, etc.) and whether there are less cost-prohibitive options to the underground storm-water detention. Dr. Riebock acknowledged that this is a large expenditure and it is the board's responsibility to determine whether this expenditure is a priority. Also discussed were various safety

issues associated with the current parking lot design and whether the new design is the right configuration to address the current traffic issues on or around Hadley.

The board expects to take action on approving pre-project engineering costs at its September 12, 2011 regular meeting. In the interim, District officials will further examine the details of the proposed project including project costs, Hadley community feedback, etc. prior to asking for Board approval to go out to bid for the project.

Upcoming Meetings

- September 7, 2011 Special Meeting, 5:00 p.m., Central Services Office
- September 12, 2011 Regular Meeting, 7:30 p.m., Central Services Office

Other

There were no additional matters discussed by the board.

Public Participation

There was no one present who wished to address the board.

Adjourn to Closed Session

At 9:12 p.m. Drew Ellis moved and John Kenwood seconded to adjourn to closed session to discuss:

- *Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*
- *The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired.*

On a roll call vote answering "Aye": Vondrak, Howard, Black, Ellis, Smith, Kenwood and Nelson; answering "Nay": None. Motion carried.

Adjournment

John Kenwood moved and Dan Ellis seconded to adjourn the August 22, 2011 Board of Education meeting at 10:47 p.m. Motion carried on a unanimous voice vote.

Respectfully submitted,

Maureen Stecker, Recording Secretary

Erica Nelson, Board President

Terra Costa Howard
Secretary, Board of Education

Minutes approved: September 12, 2011

Stecker, Maureen

From: Application for Recognition of Schools [iwas@isbe.net]
Sent: Monday, August 29, 2011 1:20 PM
To: Stecker, Maureen
Subject: The Application for Recognition of Schools is available in IWAS
Importance: High

Dear Maureen,

The Application for Recognition of Schools is available in IWAS

The 2011-2012 Application for Recognition of Schools (ARS) will be submitted as a web-based application again this school year. The ARS is available in IWAS for public school administrators, school district personnel, and Regional Office of Education personnel to submit their applications electronically in a timely fashion. No paper submissions will be accepted.

Please note each public school district must submit the ARS electronically to their respective Regional Office of Education by the close of business on September 30, 2011. In the case of Chicago Public Schools (CPS), each school is to submit the ARS electronically to the CPS Office of P-12 Management by the close of business on September 30, 2011. Likewise, each Regional Office of Education and the CPS Office of P-12 Management must electronically transmit the ARS to the Illinois State Board of Education by the close of business on October 15, 2011.

In addition to the Application for Recognition of Schools, each school district must submit a list of all paraprofessionals it employs to the State Superintendent of Education with their application as per Section 1.630(b)(5)(A) of the *23 Illinois Administrative Code*.

A new requirement for 2011-2012 is that school districts must submit information concerning first and second year principals eligible for the Illinois New Principal Mentoring Program as per Public Act 94-1039.

An ARS User Guide is available for your reference on the Application for Recognition of Schools web page. For your convenience links to the relevant sections of the *23 Illinois Administrative Code* are highlighted in blue. To access the ARS system in IWAS, login to your account and click the *System Listing* button (located in the menu on the left-hand side). The ARS is located under the heading "Survey."

If you have questions regarding the components of the application, please call the Career Development and Preparation Division at **217/782-4620**. If you need technical assistance accessing your IWAS account or have any other technical questions, please contact our HELPDESK at **217/558-3600**.

Please do not reply to this message. Because this message has been automatically generated, your reply will not receive attention.

If you require technical assistance, after reviewing the online help, please contact our Call Center at 217-558-3600 during our business hours: Monday - Friday, 7:00 AM - 4:30 PM.

You may access your account by visiting : <https://sec1.isbe.net/iwas>

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Application for Recognition of Schools 2011-2012

SESSION
TIMEOUT 19:47

RCDTs: 19022041002-2001 **Name:** Glen Ellyn SD 41 **Authority:** 2
School: Abraham Lincoln Elem School

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Last Updated By: MSTECKER - 8/30/2011 4:04:00 PM

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Before submitting the application, the error(s) listed at the bottom of the page need to be addressed.

Based upon the 'yes' responses to the assurances, a school will receive recognition for the 2011-2012 school year pursuant to Section 2-3.25 of the School Code and the 23 Illinois Administrative Code, Part I. The following assurances and the resulting designation may be subject to verification through an on-site visit. If 'no' is checked, attach a written explanation identifying which of the criteria have not been met and include a corrective action plan (with timelines) to meet the criteria.

Items in this application must be answered yes or no.

- | | | |
|--------------------------------------|--------------------------|---|
| <input checked="" type="radio"/> Yes | <input type="radio"/> No | Do you have any paraprofessionals in your school? View Paraprofessionals |
| <input checked="" type="radio"/> Yes | <input type="radio"/> No | 1. The school is in accordance with the 23 Illinois Administrative Code Part I, Subpart A, <u>Sections 1.10-1.00</u> , School Recognition Requirements rules, i.e., accountability framework including school improvement plans, operational requirements, state assessment, waiver of State Board Rules and School Code Mandates, etc. |
| <input checked="" type="radio"/> Yes | <input type="radio"/> No | 2. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart B, <u>Sections 1.210-1.290</u> , School Governance rules, i.e., equal opportunities for all students, waiver of school fees, discipline, absenteeism, and truancy policies, and use of isolated time out and physical restraint, etc. |
| <input checked="" type="radio"/> Yes | <input type="radio"/> No | 3. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart C, <u>Sections 1.310-1.330</u> , School District Administration rules, i.e., administrative responsibilities, evaluation of certified staff in contractual continued service, and hazardous materials training, etc. |
| <input checked="" type="radio"/> Yes | <input type="radio"/> No | 4. The school is in accordance with 23 Illinois Administrative Code, Part I, Subpart D, <u>Sections 1.410-1.470</u> , The Instructional Program Rules, i.e., basic standards, criteria for elementary and high schools, required course substitute, special programs, credit earned through proficiency examinations, consumer education proficiency tests, ethnic foreign language credit and program approval, adult and continuing education, etc. |
| <input checked="" type="radio"/> Yes | <input type="radio"/> No | 5. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart E, <u>Sections 1.510-1.530</u> , Support Services rules, i.e., transportation, health services, and training of school bus driver instructors, etc. |
| <input checked="" type="radio"/> Yes | <input type="radio"/> No | 6. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart F, <u>Sections 1.610-1.660</u> , Staff Certification Requirements rules, i.e., noncertificated personnel, transcripts of credits, records of professional personnel, and records of professional personnel, etc. |
| <input checked="" type="radio"/> Yes | <input type="radio"/> No | 7. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart G, <u>Sections 1.705-1.790</u> , Staff Qualifications rules, i.e., requirements for elementary teachers, requirements for teachers of middle grades, requirements for secondary teachers and specified subject area teachers in grades 6 and above, standards for |

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reading, media services, pupil personnel services, special education personnel, requirements for bilingual education teachers, teachers of English as a second language, substitute teachers, and supervision of speech-language pathology assistants etc.

School Board has approved the application for recognition and is so noted in the official school board minutes.

* Date the school board has approved the application for recognition (mm/dd/yyyy)

Error Listing:

School Board Date cannot be a future date.

Before submitting the application, the error(s) listed need to be addressed.

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<h2 style="margin: 0;">Application for Recognition of Schools 2011-2012</h2>		
RCSDS: 19022041002-2002	Name: Glen Ellyn SD 41 (19) School: Benjamin Franklin Elem School	SESSION TIMEOUT 19:59 Authority: 2

- | | | | | | |
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Last Updated By: MSTECKER - 9/6/2011 8:19:00 AM

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School Board has approved the application for recognition and is so noted in the official school board minutes.

* Date the school board has approved the application for recognition **09/12/2011** (mm/dd/yyyy)

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Application for Recognition of Schools 2011-2012

SESSION
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RCDTs: 19022041002-2003 **Name:** Glen Ellyn SD 41 (19) **Authority:** 2
School: Churchill Elem School

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* Date the school board has approved the application for recognition **09/12/2011** (mm/dd/yyyy)

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<h2 style="margin: 0;">Application for Recognition of Schools 2011-2012</h2>
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RCDTS: 19022041002-2004	Name: Glen Elyn SD 41 (19)	Authority: 2
School: Forest Glen Elem School		

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Last Updated By: MSTECKER - 8/30/2011 4:08:00 PM

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* Date the school board has approved the application for recognition **09/12/2011** (mm/dd/yyyy)

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<h2 style="margin: 0;">Application for Recognition of Schools 2011-2012</h2>	
<small>SESSION TIMEOUT</small> 19:59	
RCDTS: 19022041002-1009	Name: Glen Ellyn SD 41 (19) School: Hadley Junior High School
Authority: 2	

- | | | | | | |
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Last Updated By: MSTECKER - 9/6/2011 8:20:00 AM

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Glen Ellyn School District #41 Board Report

Date: September 12, 2011

Title: 21st Century Furniture & Equipment Bid Results

Contact: Bob Ciserella – Assistant Superintendent – Finance, Facilities and Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long-Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

The district has an Age and Obsolescence Plan which provides for yearly expenditures to standardize and update classroom equipment. This plan includes an annual review and prioritization of equipment for replacement and assists the district in distributing expenditures on a year-to-year basis for inclusion in the development of the budget.

This is the first year of the implementation of the 21st century classroom concept. Eight classrooms have been selected district-wide, two at each building. The plan will be reviewed annually to determine its educational effectiveness. Full district-wide implementation is expected to be complete in three to five years.

A school furniture bid was published on July 7, 2011, with a due date of July 21, 2011. Fourteen bid packets were released to vendors and three packets were submitted. The bid stipulated that the award could be split by manufacturer. A summary of the bid results is attached as a reference.

Highlights of the results include:

- 200 student desks and chairs – initial implementation of the 21st century model classroom
- 8 teacher desks, chairs, file cabinets and planner activity tables
- 48 Hokki rockers
- 32 beanbag chairs
- 8 computer tables and chairs

Additional Costs and Information:

The additional costs associated with this recommendation may include future technology, lighting, sound and window treatment upgrades.

Recommendation:

The administration recommends that the Board of Education approve the proposal to acquire various pieces of furniture in an amount not to exceed \$63,000.

21st Century Classroom Furniture & Equipment Bid Results

July 21, 2011

"DRAFT UNTIL APPROVED"

Estimated Qty	Manufacturer	Description	Frank Cooney	Lowery McDonnell	School Specialty	Totals
8	SAFECO #9423GR	Wood adjustable literature organizer, 24 compartment, 39 ¼" w x 11 ¾" d x 16 ¼" h	\$70.79	\$74.00	\$69.95	\$559.60
200	HON SmartLink LD-M3A	SmartLink Student Desk; Top: natural maple laminate or white (lt gray); Adjustable from 22" – 32"h; Integrated pencil holders; 30" leg clearance	\$99.71	\$120.45	\$237.28	\$19,942.00
200	HON LDA-15	Mesh Book Box	\$14.58	\$69.21	\$69.38	\$2,916.00
200	HON CLA-65	Backpack Hook	\$2.84	\$2.95	\$29.58	\$568.00
8	HON ComforTask	Chair – ComforTask Teacher Task Chair 28 ¾" d x 23" w x 38 ¼" h Upholstered seat & back: manufacturer's standard Color: TBD	\$74.34	\$94.60	\$82.93	\$594.72
50	Vanerum Stelter - Airley	Chair – Student chair; c-frame, 13" Shell: TBD Base: TBD	\$74.59	\$65.64	No bid	\$3,282.00
150	Vanerum Stelter - Airley	Chair – Student chair; c-frame, 15" Shell: TBD Base: TBD	\$74.59	\$66.05	No bid	\$9,907.50
16	VS Hokki	Chair – Hokki Rocker 13" seat height Color: TBD	\$66.19	No bid	No bid	\$1,059.04
32	VS Hokki	Chair - Hokki Rocker 15" seat height Color: TBD	\$66.19	No bid	No bid	\$2,118.08
32	VS#31505	PantoMove-LuPo Armless Computer Chair – seat ht adjustable 14" to 18" Seat w/grip hole; aluminum 5-star foot, gas springs w/plastic cover; casters for VCT floors Color: TBD	\$153.22	No bid	No bid	\$4,903.04
16	Fatboy Point	Bean Bag – 14" h x 20" d Color: TBD	\$88.20	\$102.35	No bid	\$1,411.20
16	Fatboy Point	Bean Bag – 40" x 50" Color: TBD	\$157.64	\$182.85	No bid	\$2,522.24
8	Smith System #26233	Acrobat Peninsula Instructor Desk (R hand) – 36" d x 60" w x 29" h Top: Fusion Maple Edge & Powder Coat: Champagne	\$359.10	\$393.00	\$459.49	\$2,872.80
8	Smith System #26516	Acrobat Bullet Teacher Desk (R Hand) – 30" d x 60" w x 29" h Top: Fusion Maple Edge & Powder Coat: Champagne	\$343.80	\$376.25	\$395.56	\$2,750.40
8	Smith System 19173	Box/Box/File Pedestal Color: Champagne	\$132.30	\$144.79	\$153.80	\$1,058.40
8	Smith System 19172	File/File Pedestal Color: Champagne	\$133.20	\$145.77	\$154.75	\$1,065.60
8	Smith System Cascade 30530	Mega-cabinet Tote Tray Storage 42 4/5" w x 19" d x 42 3/8" h Open w/24, 3" SW totes on casters Color: TBD	\$476.10	\$586.17	\$540.26	\$3,808.80

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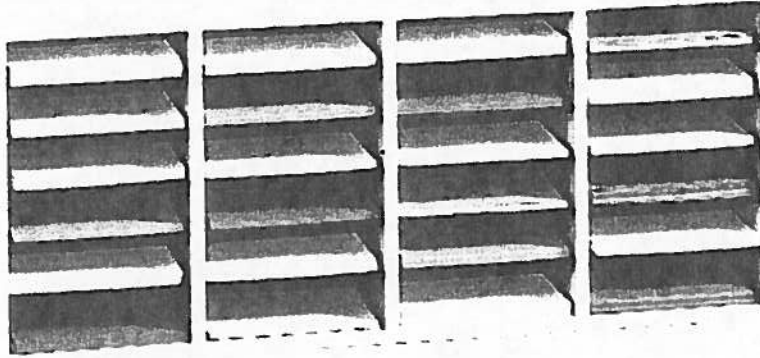
Attachment 5

"DRAFT UNTIL APPROVED"

Estimated Qty	Manufacturer	Description	Frank Cooney	Lowery McDonnell	School Specialty	Totals
8	Smith Systems 25800	Planner Activity Table – 24"d x 36"w x 24-34"h Color: Fusion Maple Edge & Powder Coat: Champagne (Teacher Return table)	\$150.30	\$164.49	\$177.54	\$1,202.40
16	Smith Systems 25820	Planner Activity Table – 24"d x 60"w x 24-34"h Color: Fusion Maple Edge & Powder Coat: Champagne	\$189.45	\$207.33	\$225.32	\$3,031.20
					Total	\$65,573.02

21ST CENTURY CLASSROOM FURNITURE

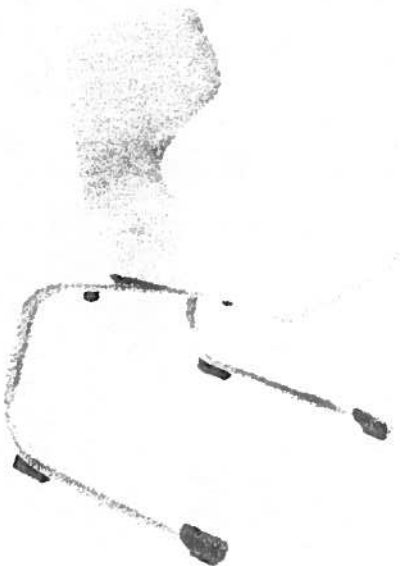
Safeco Wood Adjustable Literature Organizer



Hon SmartLink™ Student Desk

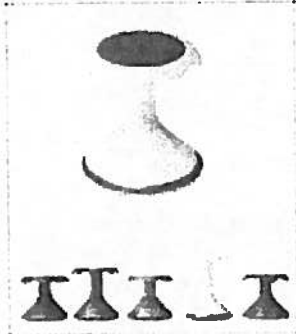


Vanerum Stelter Airley Student Chair

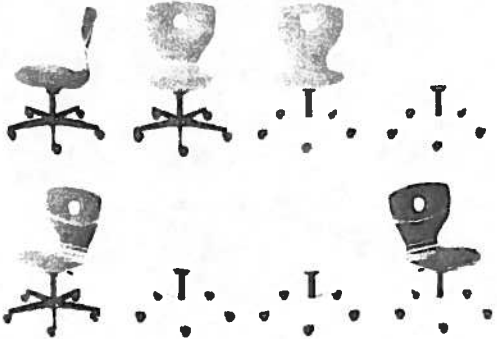


21ST CENTURY CLASSROOM FURNITURE

HOKKI Stool



THE PANTALONE LUDO CHAIR



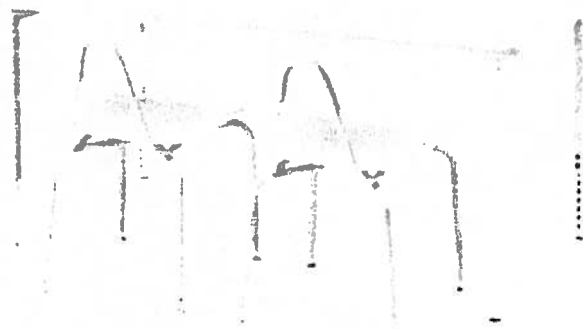
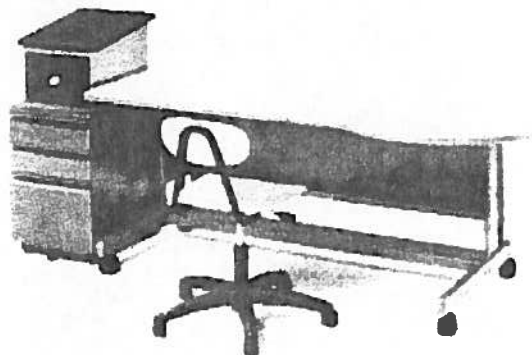
fatboy™ Junior Bean Bag



fatboy™ Point Bean Bag

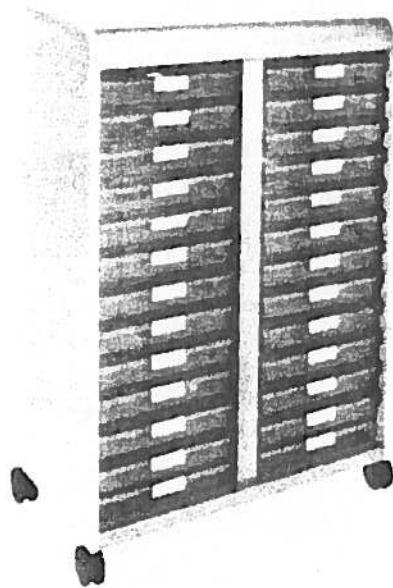
21ST CENTURY CLASSROOM FURNITURE

Acrobat Peninsula Instructor Desk



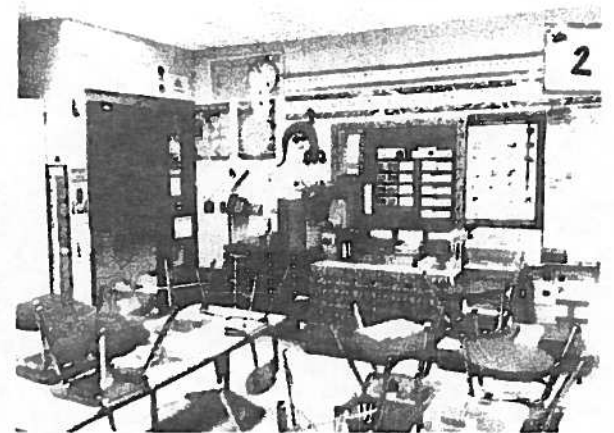
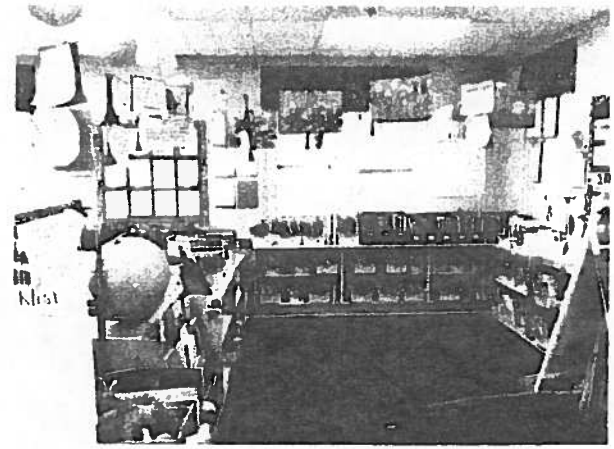
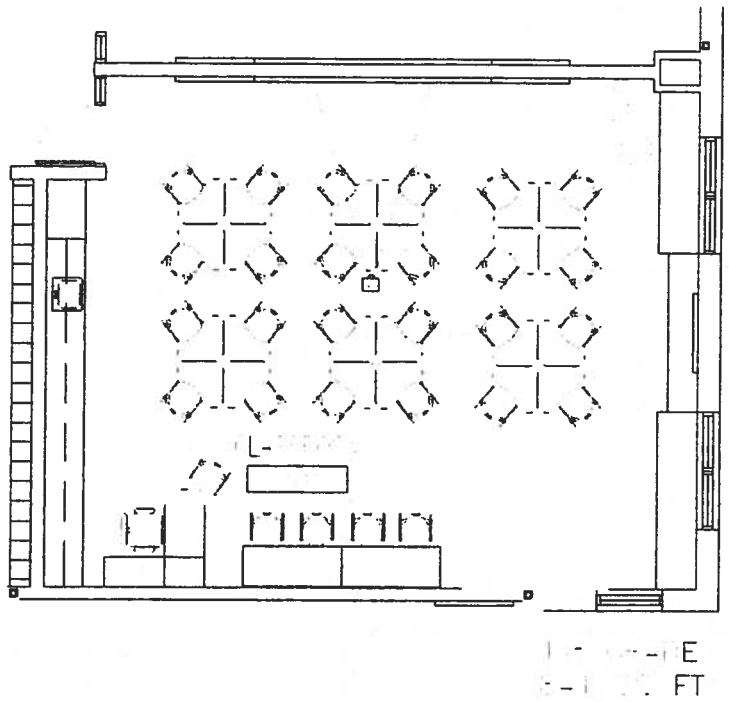
Student Tables/Planner Activity Tables

Cascade Mega-Cabinet



Lincoln Plans

"DRAFT UNTIL APPROVED"



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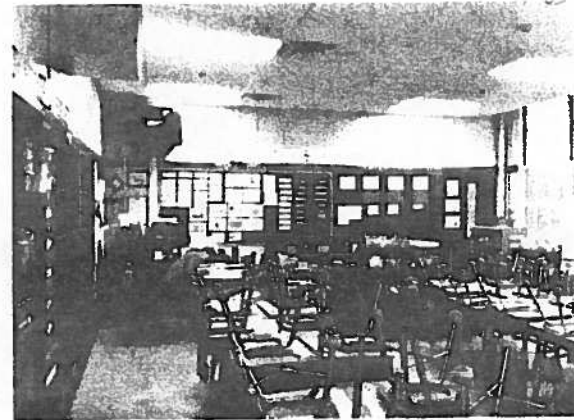
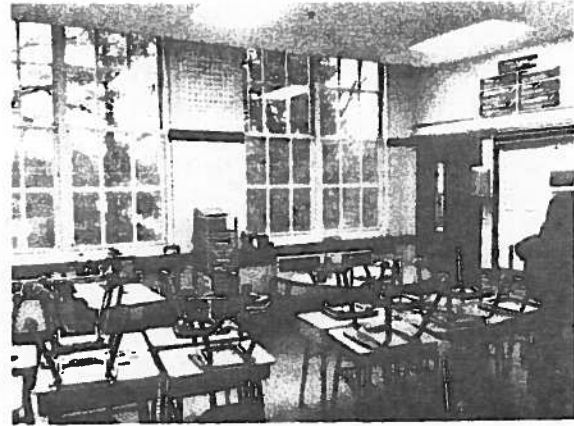
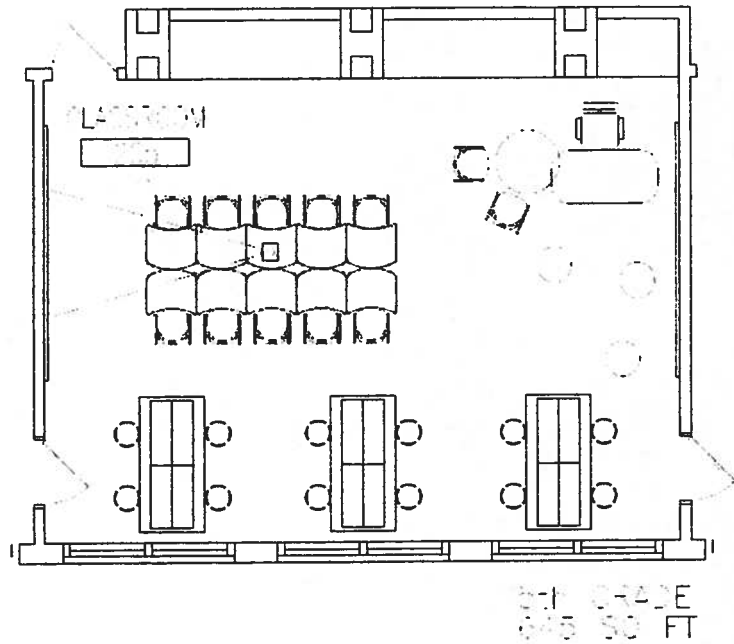
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Attachment 5

Franklin Plans

"DRAFT UNTIL APPROVED"



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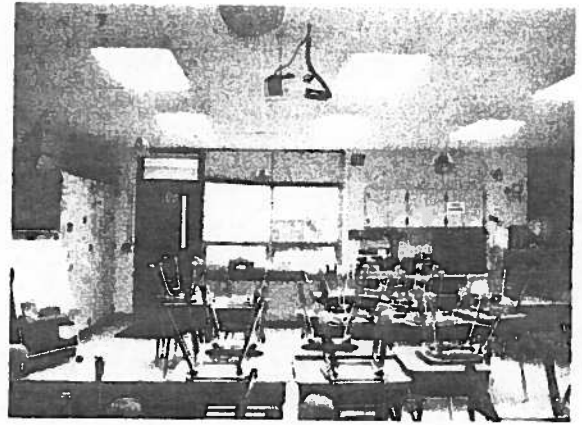
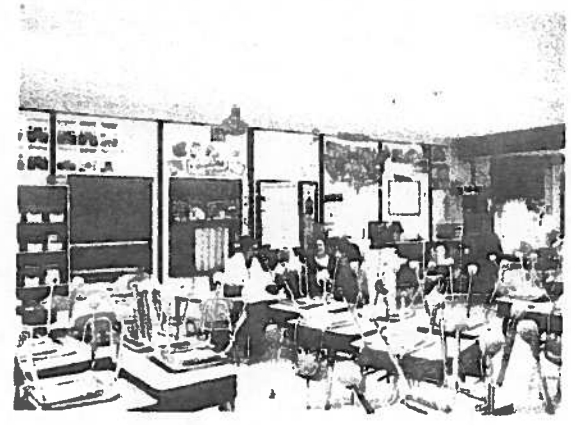
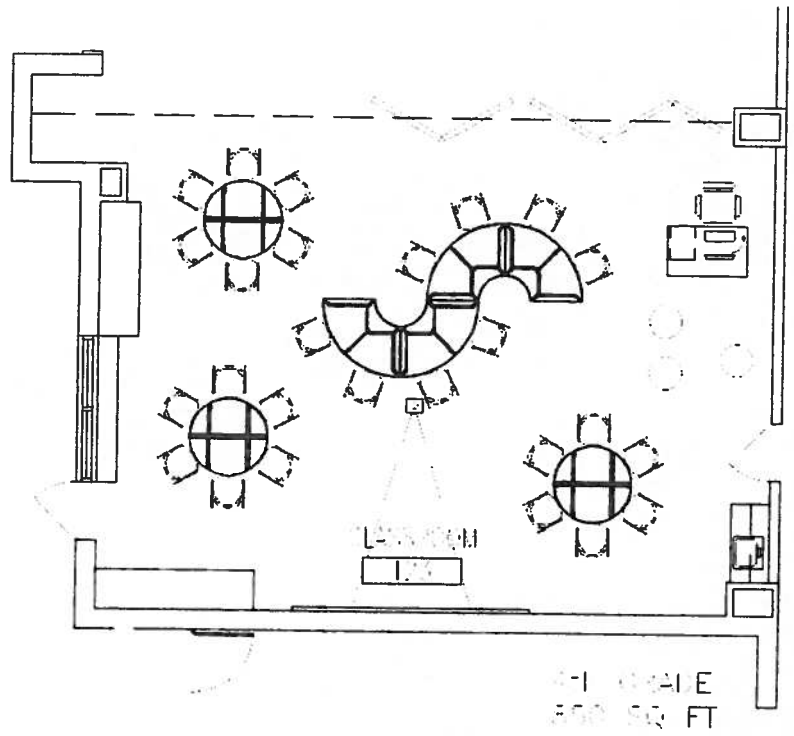
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Attachment 5

Forest Glen Plans

"DRAFT UNTIL APPROVED"



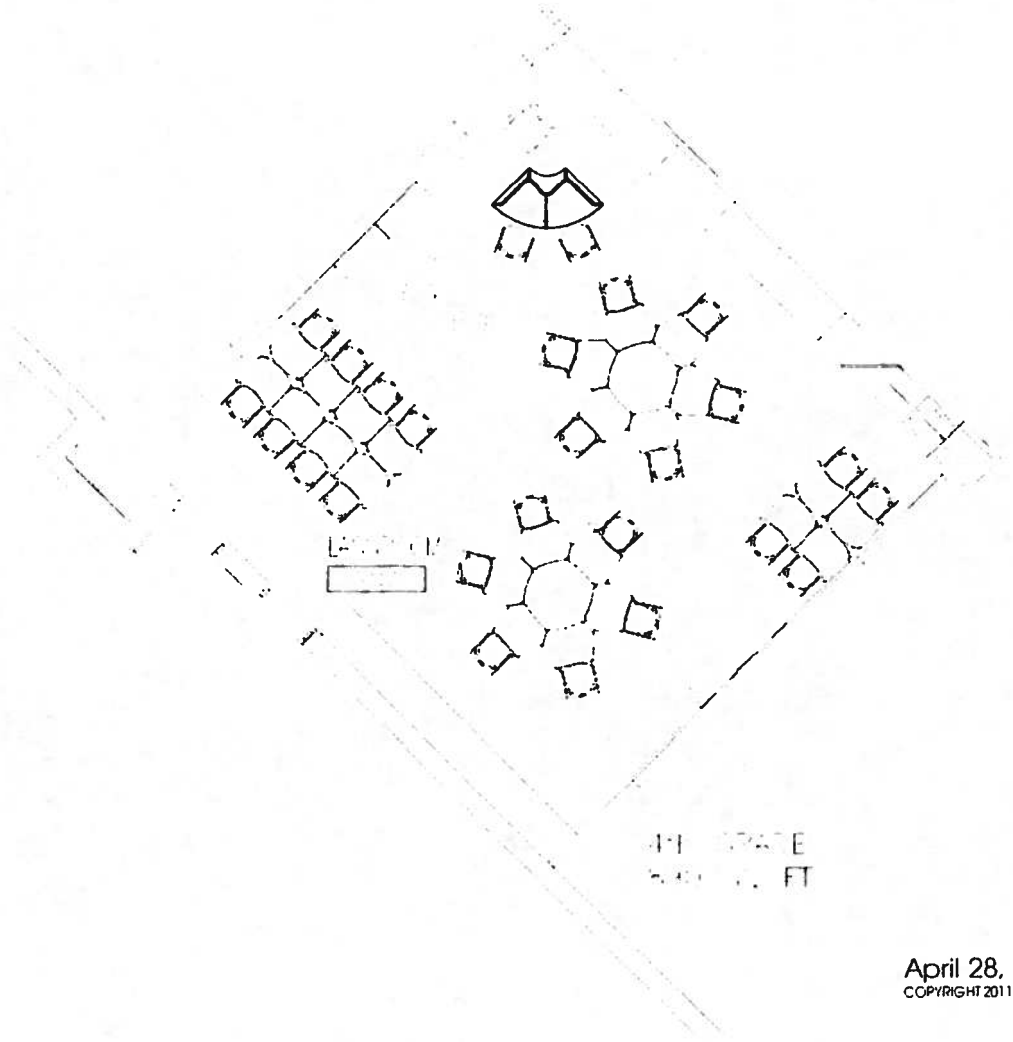
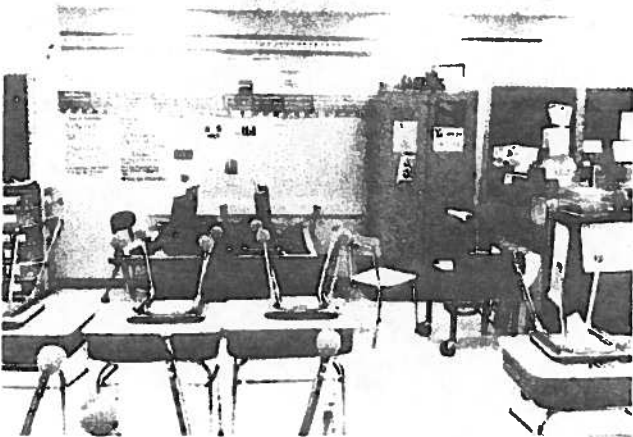
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Attachment 5

Church Hill Plans



1/4" = 1'-0"
SCALE

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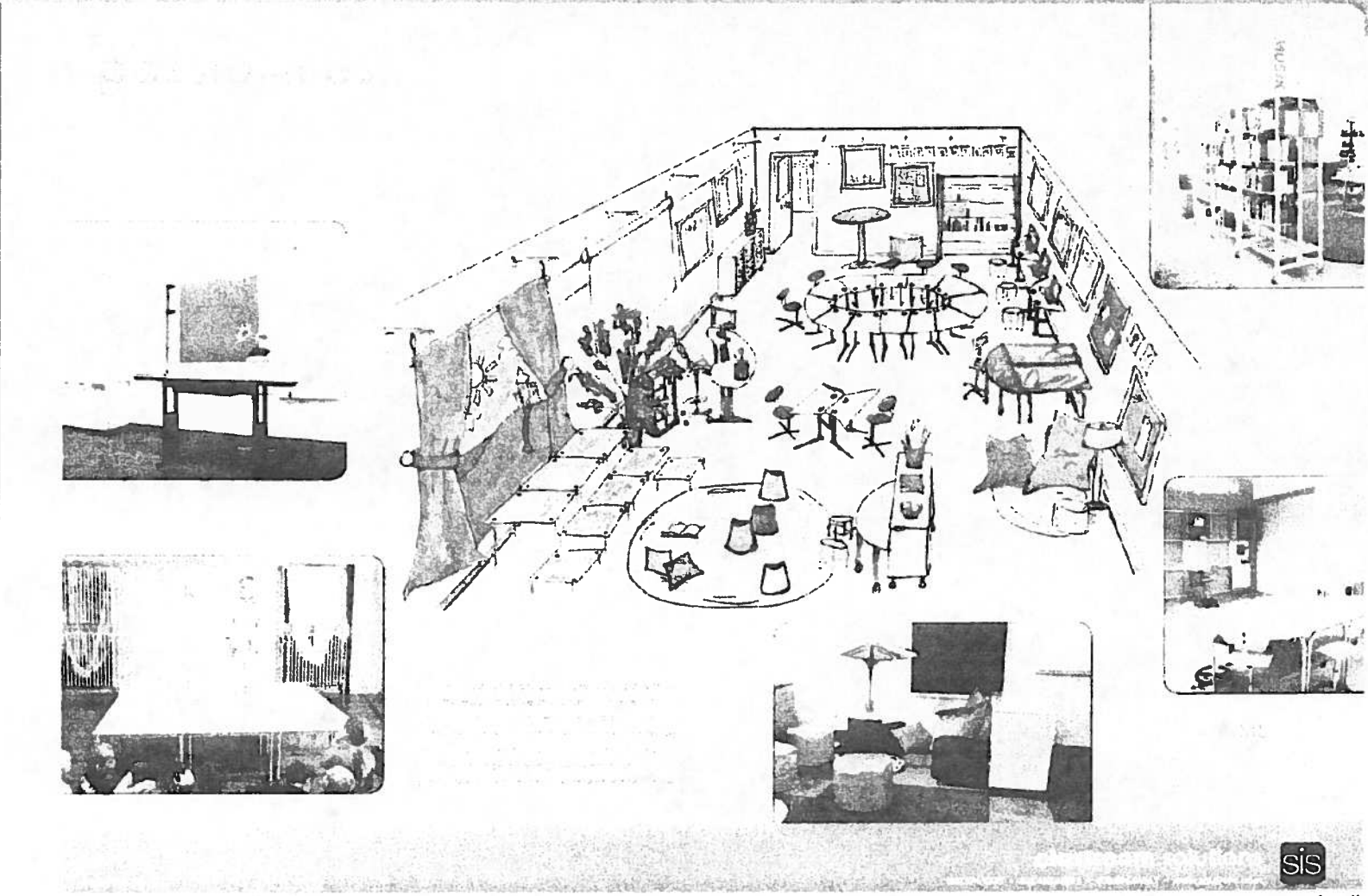
Attachment 5

"DRAFT UNTIL APPROVED"

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FGM

How do you teach?



"DRAFT UNTIL APPROVED"

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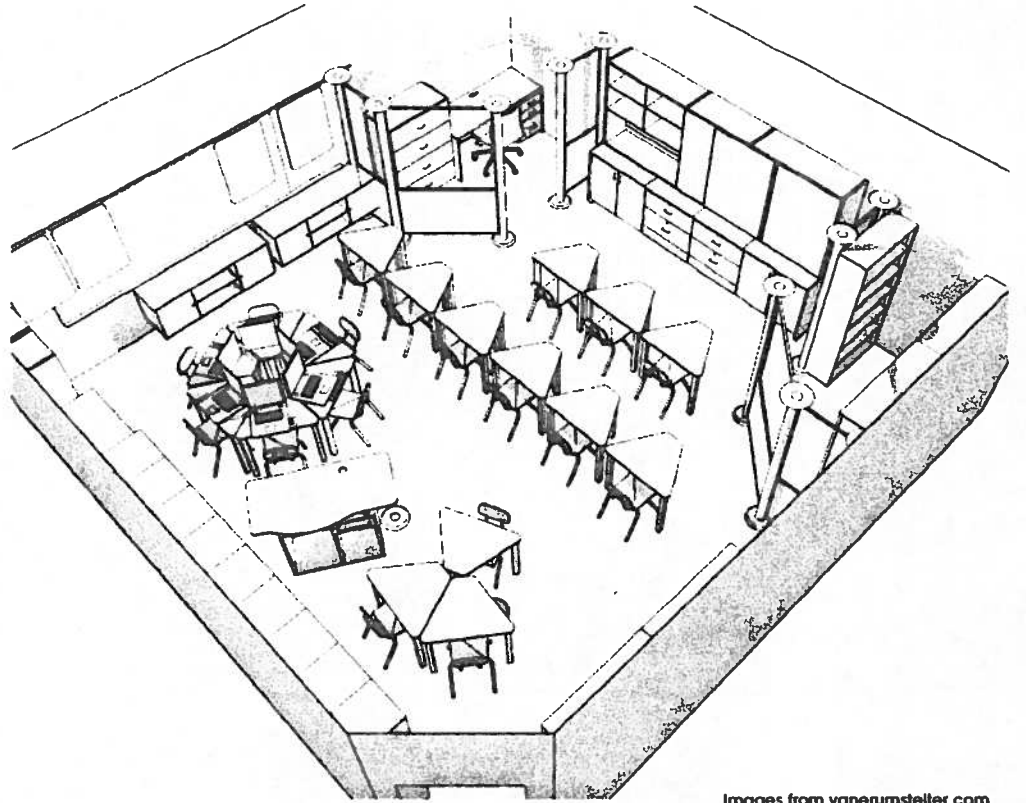
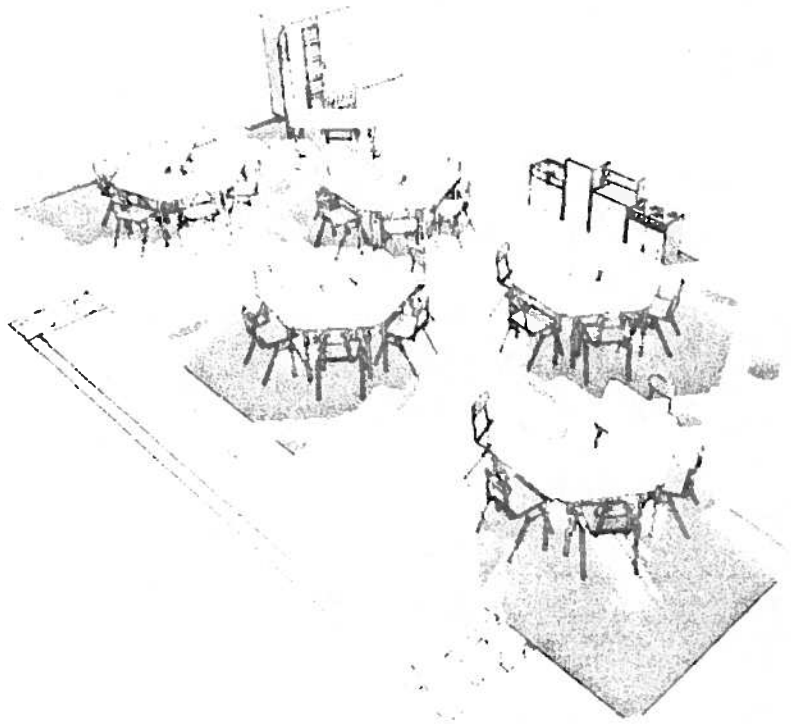
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Attachment 5

How do you teach?

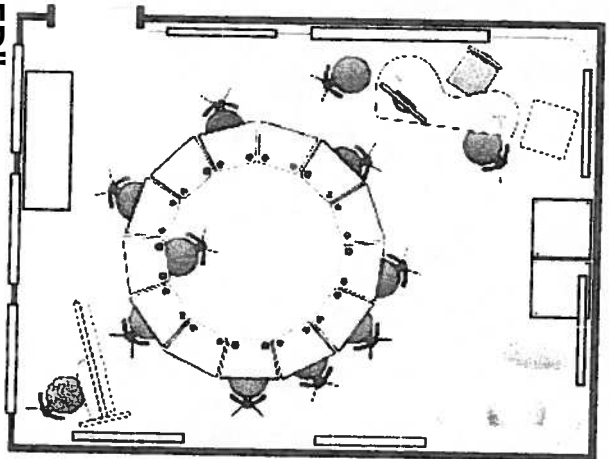


Images from vanerumsteller.com

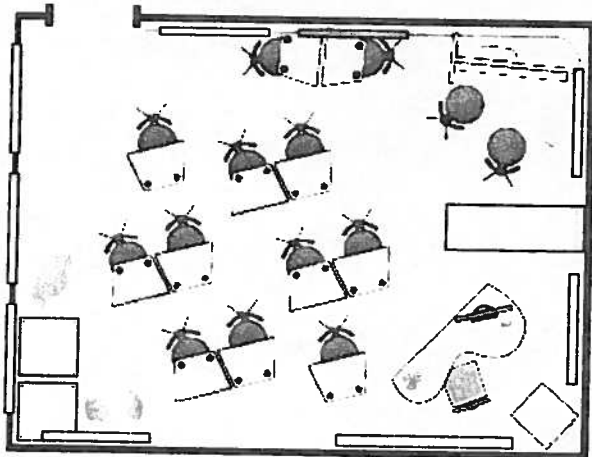
April 28, 2011
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How do you teach?

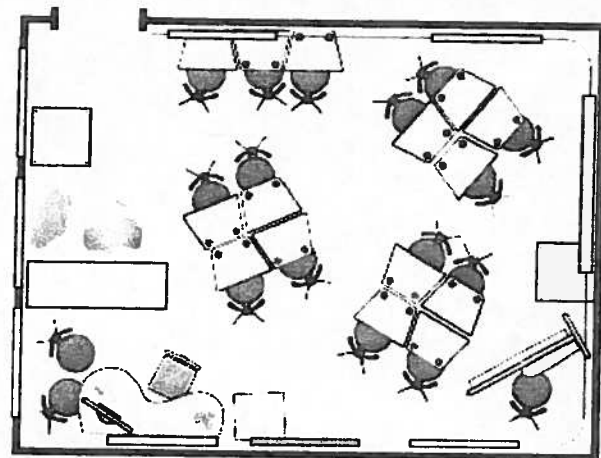
TEAM



PAIRS



PEERS



Images from SIS USA.com

**Glen Ellyn School District #41
Board Report**

Date: September 12, 2011
Title: Transfer of Funds from the Education Fund to the Debt Service Fund
Contact: Bob Ciserella – Assistant Superintendent – Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long-Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

On July 1, 2008, the Board of Education of Glen Ellyn School District 41 elected to adopt a resolution re-establishing the Education, Operations & Maintenance and Transportation Funds as separate funds. This resolution allowed for the transfer of funds from the Education Fund to the Operations & Maintenance and Transportation Funds

Illinois statute requires educational agencies to account for its operating leases in its Debt Service Fund. This resolution is presented to approve the transfer of funds from the Education Fund to the Debt Service Fund to pay for operating leases for security cameras, desktop computers, Smart Boards and computer switching equipment. The amount to be transferred from the Education Fund to the Debt Service Fund on September 13, 2011, will not exceed \$180,582.65.

Additional Cost and Information:

There are no additional costs or information associated with this recommendation.

Recommendation:

The administration recommends that the Board of Education approve the Resolution Transferring Money from the Education Fund to the Debt Service Fund.

**RESOLUTION TRANSFERRING MONEY
FROM THE EDUCATION FUND TO THE DEBT SERVICE FUND**

WHEREAS, Part 100 of the Illinois Administrative Code, including without limitation 23 Ill. Adm. Code 100.50, and the Illinois Program Accounting Manual (the "IPAM"), requires Illinois school districts to document the funding of, accounting for, and expenditures from the Debt Service Fund; and

WHEREAS, the Board of Education desires to remain in compliance with generally accepted accounting principles and the requirements set forth in the IPAM; and

WHEREAS, the Board of Education previously authorized and directed the School Treasurer to establish a Debt Service Fund in order to remain in compliance with generally accepted accounting principles and those requirements set forth in the IPAM; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to direct the School Treasurer to transfer certain funds dedicated to capitalized lease payments from the Education Fund to the Debt Service Fund in order to provide moneys with which to meet those expenses, which are properly made from the Debt Service Fund pursuant to IPAM;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Glen Ellyn School District No. 41, DuPage, Illinois, as follows:

Section 1. The Board of Education hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does hereby incorporate them into this Resolution by reference.

Section 2. The School Treasurer of the School District is hereby directed to transfer \$180,582.65 from the Education Fund to the Debt Service Fund, such transfer to be made effective September 13, 2011.

Section 3. This Resolution shall be in force and effect upon its adoption.

AYES: _____

NAYS: _____

ABSENT: _____

Dated this 12th day of September, 2011.

President, Board of Education

ATTEST:

Secretary, Board of Education

Glen Ellyn School District #41 Board Report

Date: September 12, 2011

Title: Establishment of Fund Balance Classification Policy for GASB 54

Contact: Bob Ciserella – Assistant Superintendent – Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long-Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

Effective with the fiscal year ended June 30, 2011, the Governmental Accounting Standards Board (GASB) has issued Statement 54 – Fund Balance Reporting and Governmental Fund Type Definitions. The new statement was issued to improve the usefulness of financial statements by providing users with clearly defined fund balance categories.

Prior to Statement 54, governmental agencies reported fund balances as reserved, unreserved and designated. With the implementation of GASB 54, fund balances will be classified into five categories:

- Non-spendable fund balance includes amounts not in spendable form, such as inventories and pre-paid assets.
- Restricted fund balance includes amounts constrained for a specific purpose by external parties such as debt service and capital projects.
- Committed fund balance includes amounts for a specific purpose and requires formal action by the Board of Education. Examples of this include major maintenance and capital replacement projects and land purchases.
- Assigned fund balance includes amounts constrained for a specific purpose by an official that has been delegated authority to assign such amounts.
- Unassigned fund balance is considered the residual classification for general fund balances.

With the implementation of GASB 54, there will be six classifications of major funds:

- General Fund to include the education, working cash and tort fund
- Operations & Maintenance Fund
- Debt Service Fund
- Transportation Fund
- Municipal Retirement/Social Security Fund
- Capital Fund

It is important to note that the district Annual Financial Report (AFR) and Comprehensive Annual Financial Report (CAFR) will report fund balances differently. The AFR, an Illinois-specific document, will be presented as it has been historically. The CAFR, which is used by outside sources, must be presented in accordance with Generally Accepted Accounting Principals (GAAP) and will follow GASB 54 guidelines.

The attached resolution has been reviewed by district auditors and attorneys and meets the criteria as established by the Governmental Accounting Standards Board in accordance with Generally Accepted Accounting Principals.

Additional Cost and Information:

There are no additional costs and information associated with this recommendation.

Recommendation:

The administration recommends that the Board of Education approve the establishment of the fund balance classification policy to ensure compliance with GASB 54 by adoption of the attached resolution.

**RESOLUTION
ESTABLISHING FUND BALANCE CLASSIFICATION POLICY FOR GASB 54 REPORTING PURPOSES**

WHEREAS, the Governmental Accounting Standards Board ("GASB") has adopted Statement 54 ("GASB 54"), a new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010, and

WHEREAS, the Board of Education of Glen Ellyn School District No. 41 agrees that GASB 54 requirements for financial reporting purposes shall be applied to its financial statements beginning with the fiscal year ending June 30, 2011; and

NOW THEREFORE BE IT RESOLVED THAT the Board of Education of Glen Ellyn School District No. 41, DuPage County, Illinois, hereby adopts the following policy:

FUND BALANCE CLASSIFICATION POLICY

Section 1 – For GASB reporting purposes, in circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be deemed to be expended in the General Fund is as follows: restricted fund balance, followed by committed fund balance, assigned fund balance, and lastly, unassigned fund balance. In all funds other than the General Fund (i.e., Special Revenue, Debt Service, Capital Projects), assigned fund balance will be deemed to be spent first, followed by committed fund balance, and then restricted fund balance.

Section 2 - Fund Balance of the District may be committed for a specific source by formal action of the Board. Amendments or modifications of the committed fund balance must also be approved by formal action of the Board.

Section 3 - When it is appropriate for fund balance to be assigned in any fund, the Board delegates such authority to the Superintendent or the Superintendent's designee.

The above Resolution is adopted this 12th day of September, 2011.

President, Board of Education

ATTEST:

Secretary, Board of Education

**Glen Ellyn School District #41
Board Report**

Date: September 12, 2011
Title: Hadley Security System Update
Contact: Bob Ciserella – Assistant Superintendent – Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long-Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

During the 2007/2008 school year, District 41 had a security audit prepared by Kenneth S. Trump of National School Safety and Security Services. Among many recommendations provided by Mr. Trump was the replacement/addition of security cameras at each of our buildings.

Over the past four years, District 41 has budgeted approximately \$35,000 annually to update and improve the existing security systems in all district facilities. Some of the projects which have taken place include replacement of building cameras and the servers associated with support of the camera systems as well as the purchase and implementation of the district two-way, hand-held radio communication system.

Mike Wood met with representatives of ADT and Hadley personnel to determine the continued rollout/update of the Hadley camera system. This update will include sixteen cameras placed in areas where safety and/or security issues have been an issue. The cost associated with this one-time purchase of sixteen security cameras is \$20,344.69.

After meeting with several security vendors, a decision was made to work with a single-source vendor who would supply the security cameras and provide ongoing technological support. ADT Security Services, Inc. is the vendor most capable of providing both services.

Additional Cost and Information:

Additional costs associated with this recommendation will total approximately \$2,792 annually for the service agreement and will include all ongoing maintenance associated with the system for five years.

Recommendation:

The administration recommends that the Board of Education approve the purchase and installation of sixteen replacement/additional security cameras at Hadley Junior High for a one-time cost of \$20,344.69 and ongoing five-year annual costs of \$2,792.



ADT COMMERCIAL SALES AGREEMENT

TOWN NO. 0332-CHICAGO NORTH

CUSTOMER NO. 133231016

JOB NO.

PO NO.

ESTIMATE NO. 1-GVH74E

Attachment 8

ADT Always There

DATE: 8/29/2011

ADT Security Services, inc. ("ADT")

Rachel Sabado
111 Windsor Dr,
Oak Brook, IL 60523
Tele. No. (630) 458-7702

Glen Ellyn School District 41
d/b/a: Hadley Junior High School
("Customer")
Customer Billing Information
793 N Main St,
Glen Ellyn, IL 60137
Attn: Chris Dransoff
Tele. No. (630) 790-6450

Customer Premises Served
240 Hawthorne St,
Glen Ellyn, IL 60137
Attn:
Tele. No. (630) 790-6450

This ADT Commercial Sales Agreement is between Customer and ADT effective as of the date signed by Customer. By entering into this Agreement, ADT and Customer agree to the Terms and Conditions contained in this Agreement. The Equipment and/or Services, collectively the System(s) covered under this Agreement is/are listed in the attached Schedule(s) of Protection / Scope of Work ("SOW").

I. THE FOLLOWING DOCUMENTS ARE ATTACHED TO THIS AGREEMENT AND ARE INCORPORATED BY REFERENCE:

- (a) Hazardous Substance Checklist and Customer Letter
(b) Scope of Work / Schedule(s) of Protection
(c) Terms and Conditions
(d) Additional Terms and Conditions
(e) State Specific Forms, if applicable (e.g., local permit applications)
(f) Customer Installation Acceptance Form (specific to Equipment/Services purchased)
(g) If multiple locations, see attached schedule

II. Charges and Fees: Customer agrees to pay the Sum of \$20,344.69 ("Installation Charge") with \$ payable upon acceptance of this Agreement ("Installation Charge Deposit") plus any applicable "Fees" and sales taxes. ADT may invoice Customer for progress billings based upon Equipment and/or System components delivered or stored, and/or Services performed before completion of the System/Equipment installation, activation of the System, connection to the CMC, or any other Service(s). All outstanding Installation Charges and/or Fees shall be due and payable upon completion of the installation of the Equipment/System and as a precondition to activation of System and, if applicable, connection to ADT's Central Monitoring Center ("CMC") or any other Service(s). Any changes in the STATEMENT OF WORK / SCHEDULE OF PROTECTION made by the Customer after execution of this Agreement must be agreed to ADT and the Customer in writing and may be subject to additional charges and/or fees. Any equipment ordered by Customer by e-mail or telephone order shall be subject to terms and conditions of the Agreement and may be subject to shipping, handling, and/or restocking fees. For the Service(s) provided as indicated in this Agreement, Customer agrees to pay Service Charges in the amount of \$2,792.00 per annum (the "Annual Service Charge"), payable in advance Quarterly plus applicable state and/or local tax(es) for 5 year(s) (the "Initial Term") effective from the date such Service is operative under this Agreement. Until Customer has paid ADT the Installation Charge and Fees in full, Customer grants to ADT a security interest in the Equipment and all proceeds thereof to secure such payment. After the Initial Term this Agreement shall automatically renew on an Annual basis unless terminated by either party upon written notice at least thirty (30) days prior to the anniversary date. ADT shall have the right to increase Annual Service Charge(s) after one (1) year. For termination prior to the end of the Initial Term, Customer agrees to pay, in addition to any outstanding Fees and charges for Service(s) rendered prior to termination, ninety percent (90%) of the Annual Service Charge(s) remaining to be paid for the unexpired term of the Agreement as liquidated damages but not as a penalty. Additionally, Customer agrees to pay any assessments, taxes, fees or charges imposed by any governmental body, telephone, communication, or signal transmission company such as false alarm, permitting or connection fees, or administration fees or service charges assessed by ADT related to changes in applicable laws and/or AHJ requirements, the need to reprogram alarm controls/devices to comply with area code, signal transmission, numbering or other changes relating to the installed Equipment and/or Service(s) provided under this Agreement ("Fees").

III. ENTIRE AGREEMENT; CUSTOMER ACCEPTANCE: This Agreement, together with all of its written Amendments, Riders, Scope of Work and/or Exhibits, constitutes the entire agreement between the Customer and ADT relating to the subject matter hereof and supersedes any prior or contemporaneous oral or written agreements and understandings. The terms and conditions of this Agreement will prevail over any conflicting, inconsistent or additional terms and/or conditions contained in any purchase order, agreement, or other document issued by Customer. In signing this Agreement, Customer is not relying on any advice, advertisements, or oral representations of ADT and agrees to be bound to the terms and conditions contained in all the pages of the Agreement. Customer agrees that any representation, promise, condition, inducement or warranty, express or implied, not included in this Agreement will not be binding upon ADT, and that the terms and conditions in this Agreement apply as printed without alteration or qualification, except as specifically modified by a written agreement. Any changes in the Statement of Work or scope of the work requested by the Customer after the execution of this Agreement may result in additional cost to the Customer and any such changes/additions must be authorized in writing by both the Customer and ADT. Customer's failure to accept and sign this Agreement within ninety (90) days of the date shown above may result in price increases. Customer acknowledges that: (a) ADT has explained the full range of protection, equipment, and services available to Customer; (b) additional protection over and above that provided herein is available and may be obtained from ADT at an additional cost to the Customer; (c) Customer desires and has contracted for only the Equipment and/or Service(s) itemized in this Agreement; (d) the Equipment/Service(s) specified in this Agreement are for Customer's own use and not for the benefit of any third party; (e) Customer owns the premises in which the Equipment is being installed or has the authority to engage ADT to carry out the installation in the premises; and (f) Customer will comply with all laws, codes and regulations pertaining to the use of the Equipment/Service(s).

ATTENTION IS DIRECTED TO THE WARRANTY, LIMIT OF LIABILITY AND OTHER CONDITIONS CONTAINED IN THE SECTIONS ENTITLED "TERMS AND CONDITIONS" AND "ADDITIONAL TERMS AND CONDITIONS". THIS AGREEMENT REQUIRES FINAL APPROVAL OF AN ADT AUTHORIZED MANAGER BEFORE ANY EQUIPMENT/SERVICES MAY BE PROVIDED. IF APPROVAL IS DENIED, THIS AGREEMENT WILL BE TERMINATED AND ADT'S ONLY OBLIGATION TO CUSTOMER WILL BE TO NOTIFY CUSTOMER OF SUCH TERMINATION AND REFUND ANY AMOUNTS PAID IN ADVANCE.

IF MAINTENANCE SERVICE IS DECLINED, CUSTOMER MUST INITIAL HERE _____

IF A 5-DAY FAMILIARIZATION PERIOD IS REQUESTED, CUSTOMER MUST INITIAL HERE _____

Presented by: _____
(Signature of ADT Sales Representative)

Accepted By: _____
(Signature of Customer's Authorized Representative)

Sales Agent: Rachel Sabado
Sales Representative Registration Number (if applicable): _____

(Name Printed)

Title: _____

Date Signed: _____



ADT COMMERCIAL SALES AGREEMENT

TOWN NO.
0332-CHICAGO
NORTH

CUSTOMER NO.
133231016

JOB NO.

PO NO.

ESTIMATE NO.
1-GVH74E

ADT Always There

SCOPE OF WORK / SCHEDULE OF PROTECTION

IV. **SCOPE OF WORK / SCHEDULE OF PROTECTION ("SOW"):** ADT agrees to install or cause to be installed the Equipment and furnish the Service(s), collectively, the System, on the terms and conditions set out in this Agreement.

A. **Ownership of System and/or Equipment:** Direct Sale (equipment to become property of the Customer upon payment of Installation Charges and Fees in full).

B. **Services to be Provided ("Services")**

Alarm Monitoring and Notification Services	No Services Selected
Video Surveillance Services (attach Rider Form #####)	No Services Selected
Managed Access Control Services	No Services Selected
Video Equipment	Closed Circuit Television PROVIDED
Quality Service Plan (QSP)/Maintenance, Preventative Maintenance/Inspections	Maintenance Quality Service Plan PROVIDED Inspections NOT PROVIDED
Additional Services	No Services Selected

C. **Equipment to be Installed ("Equipment"):** ADT will install, or cause to be installed, the Equipment as set forth in this SOW in Customer's designated facility(ies). As used herein, "installation" means: (i) affixing all Equipment and materials provided by ADT at such locations within the facility(ies) as are designated by Customer; (ii) providing and pulling cables/wires required to connect the Equipment to Customer's Communications Facilities and making such connections; (iii), in the case of a Digital Communicator installation, mount Equipment and plug into RJ31X phone jack previously installed by Customer; (iv) in the case of radio installation, mount radio Equipment and program Equipment with number furnished by Customer; (v) providing and installing software/firmware required by the Equipment; (vi) performing testing as required to establish that the ADT Equipment is connected, is functioning according to its specifications, and is communicating over Customer's Communications Facilities; and (vii) providing user-level training to Customer's designated representative in the use of such Equipment.

Qty	Product Name	Location
1	AS NOW INSTALLED:	
1	Digital Video Recorder	MDF Room
1	Power Supply	
4	Dome Camera	
1	Camera Exterior	Dock
1	Digital Video Recorder	IDF Room
1	Power Supply	
7	Dome Camera	
1	TO BE INSTALLED:	
2	FLEXIDOME2X D/N 540TVL 2.8-10 NTSC+SMB	West Exterior
1	Wall mount bracket for FlexiDomes	0000054431
11	Mini Dome, Indoor, 540 TVL, 3.0-9.0, Clear bubble, NTSC, White	Hallways
5	CAMERA FLEXIDOME-XF, COLOR NTSC, 540TVL, 12VDC/24VAC 50Hz, w/3-9.5mm F1.0 Varifocal, white	Entrance area
2	CCTV AC Wall Mount Power Supply- Sixteen (16) Fused Outputs, 24VAC @ 25 Amp or 28VAC @ 20 Amp. cULus	MDF & IDF rooms
6,000	RG59/U + 18/2c Siamese, STR, Shielded, CMP, Plenum, White, 500' Reel	
1,000	RG59/U + 18/2c Siamese, STR, Shielded, CMP, Plenum, White, 500' Reel	
1	Move/relocate 4 cameras	
500	CAT 5e 24/4pr. SOL, Unshielded, CMP/MPP, Plenum, White, 500' Box	
2	PASSIVE UTP XTMR W/MINI -COAX	
50	Conduit	

D. **Scope of Work:** This Section is intended for installation use only. Any language contained in this Section that attempts to modify the Terms and Conditions of this Agreement shall be void and of no effect.

Contact Information: Jim Videlka 630-688-5719, Mike Wood 630-534-7209

System Operation: To be installed added to DVR in MDF room:

- 1 - 24vac 16 channel power supply
 - 1 - Camera, outside room 127/stwl - viewing portable entrance; WDR, gooseneck
 - 2 - Cameras, outside room 154, viewing east & west halls
 - 1 - Camera, outside room 169, viewing bathroom entrances
 - 1 - Camera, outside room 178, viewing bldg entrance; WDR
 - 1 - Exterior Camera, outside wall of room 131, viewing school west school entrance & west portable walkway/entrance
 - 1 - Camera, outside room 03, viewing hall north
- Relocate camera outside of 120A to view bathroom entrances
Relocate camera outside of 120B to view bathroom entrances

To be installed added to DVR in IDF room:

- 1 - 24vac 16 channel power supply
- 1 - Exterior camera, outside new addition (145-146 wing) - viewing north portable walkway
- 2 - Cameras, outside room 146, viewing east & west entrances; WDR
- 1 - Camera, outside room 148, viewing hall north
- 1 - Camera, outside room 137, viewing hall south
- 1 - Camera, outside room 143, viewing hall south
- 1 - Camera, outside room 148, near stairs viewing north entrance; WDR
- 1 - Camera, cafeteria, viewing west stwl entrance & water machine
- 1 - Camera, outside room 319, viewing hall east
- 1 - Camera, outside room 311, viewing hall south
- **1 - Camera outside of room 307 to view bathrooms **REPLACE EXISTING, use existing cables that are installed between existing camera & DVR

Relocate camera in kitchen to north cafeteria viewing line

Relocate camera outside of 203 to view bathroom entrances

Programming Info: ADT to program camera descriptions

Site Conditions: Drop Ceilings 10', core drilling between fire walls; open conduit/raceways may be required to access camera location in lower level (outside room 03)

Existing Equipment: Existing CCTV system, as noted

Customer Expectations:

Training Expectations: N/A

General Comments: N/A

Customer Responsibilities / ADT Exclusions: 110vac duplex outlets for power supplies

Documentation Needs: N/A

Contract Notes -

TERMS AND CONDITIONS

TERMS AND CONDITIONS

V. Customer and ADT agree as follows:

A. Services.

A.1. Central Station Signal Receiving and Notification (Alarm Monitoring) Services. Intentionally left blank - Services have not been purchased.

A.2. Communication Facilities. Intentionally left blank - Alarm Monitoring Services have not been purchased.

A.3. Quality Service Plan ("QSP")/Maintenance, Testing/Inspections Service.

1. Quality Service Plan ("QSP")/Maintenance.

(a) If QSP/Maintenance Service is purchased, ADT will, upon Customer's request, provide and bear the expense of ordinary maintenance and repair of the Covered System(s) for issues arising out of normal wear and tear. The expense of all extraordinary maintenance and repairs necessitated by or due to changes or alterations in the Customer's premises, alterations to the System made by Customer, or made necessary by damage to the premises or to the alarm system, or to any cause beyond the control of ADT, will be borne by the Customer. Customer will furnish, at Customer's expense, any necessary electric current and will furnish an outlet within 10 feet of the ADT Control Panel.

(b) QSP/Maintenance Service on the following devices will only be provided on a time and material basis: (1) window foil, (2) security screens, (3) any exterior mounted devices, (4) PROM (Programmable Read Only Memory), (5) batteries, and (6) "Conditions" not covered by warranty shown below.

(c) ADT's obligation to perform QSP/Maintenance Service relates solely to the Covered System(s) and ADT is in no way obligated to maintain, repair, service, replace, operate or assure the operation of any device or devices not Covered by QSP/Maintenance. ADT is not liable for any loss due to water intrusion, mold, fungi, bacteria, or wet or dry rot.

(d) If Customer does not purchase QSP/Maintenance Service before the expiration of the System Warranty, ADT will provide QSP/Maintenance Service only after inspecting the System and making any necessary repairs or replacements to bring the System in compliance with ADT's specifications and/or the standards set by any applicable laws, codes, or regulations. Customer will pay for any related labor and/or materials for such work at ADT's then applicable rates.

(e) QSP/Maintenance Services purchased will be furnished between 8:00 A.M. and 4:30 P.M. Monday through Friday, except holidays. ADT's obligation to provide Preventative Maintenance Service is conditioned upon the continued availability of the original System component(s) from the original manufacturer.

2. Testing/Inspections Service. If such service is purchased, ADT will provide the number of inspections/tests of the Equipment as specified in this Agreement. Such Services will be performed between ADT's normal working hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, except holidays, unless otherwise mutually agreed in advance by the Parties.

A.4. Investigator Response Service. Intentionally left blank - Services have not been purchased.

A.5. Select View Managed Video Services/Interactive Video Monitoring Services. Intentionally left blank - Services have not been purchased.

A.5.1. Video/Audio Alarm Verification Service/Video Verification. Intentionally left blank - Services have not been purchased.

A.5.2. Video Guard Tour. Intentionally left blank - Services have not been purchased.

A.5.3. Video Escort. Intentionally left blank - Services have not been purchased.

A.5.4. Video Assist. Intentionally left blank - Services have not been purchased.

A.5.5. Video Audit. Intentionally left blank - Services have not been purchased.

A.5.6. Outdoor Interactive Video Monitoring Services. Intentionally left blank - Services have not been purchased.

A.5.7. ADT SelectView Portal. Intentionally left blank - Services have not been purchased.

A.5.8. Unattended Delivery - Alarm Based Video Monitoring. Intentionally left blank - Services have not been purchased.

A.5.9. Unattended Delivery - Live Video Monitoring of Process - Intentionally left blank - Services have not been purchased.

A.6. Managed Access Control Services. Intentionally left blank - Services have not been purchased.

A.7. ADT SelectSM DataSource Service. Intentionally left blank - Services have not been purchased.

A.8. ADT Select™ Vision / Select™ Vision with Auditing. Intentionally left blank - Services have not been purchased.

A.9. ADT Select™ Entry. Intentionally left blank - Services have not been purchased.

A.10. Additional Services. If any other services, including but not limited to the following, are being furnished under this Agreement, Customer and ADT will enter into a separate Rider that will be attached to and incorporated as part of this Agreement.

(a) ADT Select™ Link - Immediate Response Information System (IRIS)

(b) ADT Select Managed Access Control

(c) Electronic Article Surveillance ("EAS")

(d) Guard Response Service

(e) Radio Frequency Identification ("RFID")

(f) Training Services

(g) Watchman's Reporting Service

B. Warranty (90-Day)

1. For a "Direct Sale", any original part of the Equipment (as distinguished from the Software) installed under this Agreement, including the wiring, which proves to be defective in material or workmanship within ninety (90) days of the date of completion of the installation ("Warranty Period"), will be repaired or replaced, in ADT's sole discretion, with a new or functionally operative part. Labor and materials required to repair or replace such defective components will be furnished at no charge during the Warranty Period. Warranty Services will be furnished between 8:00 A.M. and 4:30 P.M. Monday through Friday, except holidays. If Customer has purchased QSP/Maintenance as described in this Agreement, the foregoing Warranty Period will be extended for the time period purchased and at the additional cost shown for QSP/Maintenance in this Agreement.

2. The following "Conditions" are not covered by Warranty: (a) Damage or extra service time needed resulting from accidents, acts of God, lightning, strikes, riots, floods, terrorism, acts of War, alteration, misuse, tampering or abuse, adjustments, repairs or maintenance not done by ADT or from parts, accessories, attachments or other devices not furnished by ADT; (b) Customer's failure to properly follow operating instructions provided by ADT; (c) Adjustments necessitated by misalignment of video cameras, improper adjustment of monitor brightness and contrast tuning dials or insufficient light on the area viewed by the camera(s); (d) Trouble due to interruption of commercial power to the phone service or use of Non-Traditional Telephone Service; (e) Battery failure; (f) Devices designed to fail in protecting the System, such as, but not limited to, fuses and circuit breakers; or (g) System changes requested by Customer. If Customer calls ADT for service under the Warranty and ADT's representative finds that one of the "Conditions" has led to the inoperability or apparent inoperability of the System or any component, ADT may bill Customer for the service call whether or not ADT actually works on the System. If repairs are required due to one of the above "Conditions", ADT will charge Customer for such work on a time and materials basis at ADT's then applicable rates for labor and materials.

3. THE FOREGOING WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES

OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE CUSTOMER'S EXCLUSIVE REMEDY WITH RESPECT TO ANY AND ALL LOSSES OR DAMAGES RESULTING FROM ANY CAUSE WHATSOEVER, INCLUDING ADT'S NEGLIGENCE, IS REPAIR OR REPLACEMENT AS SPECIFIED ABOVE. ADT WILL IN NO EVENT BE LIABLE FOR ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES OF ANY NATURE, INCLUDING WITHOUT LIMITATION, DAMAGES FOR PERSONAL INJURY OR DAMAGES TO PROPERTY, HOWEVER OCCASIONED, WHETHER ALLEGED AS RESULTING FROM BREACH OF WARRANTY OR CONTRACT BY ADT OR NEGLIGENCE OF ADT OR OTHERWISE.

C. System Requirements, Miscellaneous: The following provisions apply to all Systems, Equipment, or Services installed or furnished by ADT under this Agreement.

1. Vaults. Customer must ensure that any Customer vault protected by sound or vibration detector systems has the minimum construction characteristics prescribed by the Underwriters' Laboratories, Inc.
2. System Testing. Customer must test all detection devices or other electronic equipment according to procedures prescribed by ADT prior to setting the alarm system for closed periods and must notify ADT promptly if such equipment fails to respond to any such test.
3. Familiarization Period. UNLESS CUSTOMER HAS REJECTED THE FAMILIARIZATION PERIOD BY INITIALING THE APPROPRIATE LINE ON THE FIRST PAGE OF THIS AGREEMENT (EXCEPT WHERE FAMILIARIZATION IS REQUIRED BY LAW), CUSTOMER AGREES THAT: (a) DURING A FIVE (5) DAY FAMILIARIZATION PERIOD, OR SUCH PERIOD AS IS REQUIRED BY LAW; AND (b) FOLLOWING COMPLETION OF THE INSTALLATION AND THE COMMUNICATIONS CONNECTION TO ADT'S CMC (AND DURING ANY APPLICABLE EXTENSIONS); ADT HAS NO OBLIGATION TO, AND WILL NOT, RESPOND TO ANY ALARM SIGNAL RECEIVED AT THE ADT CMC FROM CUSTOMER'S PREMISES DURING SUCH FAMILIARIZATION PERIOD. CUSTOMER ALSO AGREES THAT DURING SUCH PERIOD ADT HAS NO OBLIGATION TO, AND WILL NOT, NOTIFY ANY AUTHORITIES, CUSTOMER, OR A PERSON ON CUSTOMER'S EMERGENCY CONTACT LIST, OR TAKE ANY OTHER ACTION WITH REGARD TO ANY ALARM SIGNAL ADT RECEIVES, EVEN IF DUE TO AN ACTUAL EMERGENCY EVENT.
4. Special Equipment Requirements. If Customer requires installation or service of Equipment in areas inaccessible without the use of lifts or cranes, or if non-standard conditions at the Customer site require special equipment for installation or service, Customer will provide such equipment, or will reimburse ADT for any applicable charges or fees.
5. Training Services. ADT provides initial training to Customer on use of the Equipment installed at the time of installation. Thereafter, Customer may purchase additional training in one-hour increments at ADT's then current rate.
6. Site Preparation, Intrusion and Restoration. Customer shall be responsible for providing 110VAC power, telephone connections, network drops and any required conduit, wire mold, or other raceway unless otherwise noted herein. Customer shall also be responsible for any required IP address assignments and additional network software licensing. The installation of Equipment may necessarily require cutting, bolting or fastening into Customer's floors, walls and/or ceilings. ADT shall not be responsible for any expenses related to patching, floor or wall finishing, or paint, tile, carpet or wallpaper matching, restoration or replacement resulting from installation or service of the Equipment.
7. Closed Circuit Television ("CCTV")/Video Equipment.
 - (a) System Requirements. Customer will provide: (i) adequate illumination under all operational conditions for the proper operation of any video camera(s); (ii) any required 110 AC power supply; and (iii) appropriate space for monitors.
 - (b) Audio Monitoring/Recording. Customer's decision to install video equipment with audio recording and/or monitoring capability ("Video with Audio") is based solely on Customer's own independent business judgment, without any involvement or approval of ADT. Certain laws may limit or preclude the use of CCTV with Audio. By installing Video with Audio in Customer's premises, Customer accepts the responsibility of knowing and fully complying with all applicable laws, including but not limited to all requirements that clear and conspicuous notice be posted in Customer's premises warning of Customer's use of audio recording and/or monitoring equipment on its premises.

D. Electronic Media; Personal Information.

1. Electronic Media. Either party may scan, fax, email, image, or otherwise convert this Agreement into an electronic format of any type or form, now known or developed in the future. Any unaltered or unadulterated copy of this Agreement produced from such an electronic format will be legally binding up on the parties an d equivalent to the original for all purposes, including litigation. ADT may rely up on Customer's assent to the terms and conditions of this Agreement, if Customer has signed this Agreement or demonstrated its intent to be bound whether by electronic signature or otherwise.
2. Personal Information. Customer represents an d warrants that Customer has obtained all consents and has the right to (a) disclose to ADT all personal information disclosed hereunder concerning individuals/employees/other third parties including all information contained in Customer's Emergency Call List ("ECL"); (b) collect (including consent to record telephone conversations with ADT), use, disclose an d transfer such personal information; and (c) authorize ADT to use such personal information to administer the relationship between Customer an d ADT, including the administration of this Agreement. Customer acknowledges and agrees that ADT may share all such information with its parents, subsidiaries, affiliates and its/their successor corporations or any subcontractor or assignee, within and outside the country in which the Customer is located and thereby subject such information to the laws of such countries.

E. Limitation of Liability, Indemnification (Sale of Access/Video Equipment and Installation Only). Notwithstanding anything to the contrary in this Agreement or any purchasing document presented by Customer, only Video and/or Access Equipment and Services shall be provided by ADT under the terms an d conditions of this Agreement. The Equipment and Services provided by ADT under this Agreement will not include: (a) burglar and/or fire detection or alarm equipment or monitoring, maintenance, inspection or other services; (b) security guard services; or (c) professional architectural, engineering, or Design Professional services. If any other Equipment or Services are requested by or provided to Customer, then such Equipment and Services shall be provided under a separate written agreement executed by Customer an d ADT which shall contain the alarm industry specific terms and conditions found on www.adt.com/standandc.

1. Indemnity. (a) ADT shall defend, indemnify and hold Customer, its corporate affiliates, and their respective officers, directors, agents an d employees harmless from damage, liability and expense resulting from the negligent acts or willful misconduct of ADT's agents an d employees committed while performing Services on Customer's premises, to the extent that they are the direct cause of the loss, damage or injury to third parties or Customer's property (e.g. equipment dislodging an d striking a third party due to improper installation), as opposed to being caused by an occurrence or the consequences therefrom that the Equipment or Services were intended to deter, detect or avert. (b) Customer shall defend, indemnify and hold ADT, its corporate affiliates, and their respective officers, directors, agents an d employees, harmless from damage, liability and expense to the extent that any such loss is not directly caused by the negligent acts or willful misconduct of ADT's agents and/or employees, or arises out of any claim related to invasion of privacy, infliction of emotional distress, harassment, violation of eavesdropping/wiretapping laws or similar claims arising out of Customer's use of the Equipment and/or Services.
2. Limitations on Liability. If Customer uses the Equipment and/or Services to aid in monitoring or controlling the location or activities of persons on or about its property and premises, Customer acknowledges that the Equipment and/or Services are not intended to be the sole means for doing so. ADT's Equipment and Services do not cause and cannot eliminate occurrences of the events they are intended to deter, detect, avert or record. ADT is not an insurer of the safety or security of any person, entity or property, or against the risks attendant to a person's presence in, or ingress to or egress from any building, property or area that may be monitored by the Equipment and/or Services. The amounts ADT charges Customer are not insurance premiums. Such charges are based upon the value of the Equipment and Services ADT provides and are unrelated to any such risk of loss. ADT does not undertake and assumes no liability for such risk by providing the Equipment and/or Services. If ADT is nevertheless found liable under any legal theory for loss, damage or injury caused directly or indirectly by occurrences or the consequences therefrom which the Equipment and/or Services are intended to deter, detect, avert or record, ADT's liability shall be limited to the sums paid by Customer for the Equipment or Services at issue as Customer's sole remedy. ADT is not responsible for the preservation of any computer programs or data and Customer is responsible for maintaining adequate back-ups.

F. Other Charges; Remedies; Termination.

1. There may be a service charge to Customer for cancelled installation/service appointments if Customer cancels less than 24-hours prior to dispatch, or if ADT's representative is sent to the Customer's premises in response to a service call for false alarm or System malfunction caused by Customer's operation contrary to instructions, failure to close or properly secure a window, door or other protected point, or improper adjustment of monitors or accessory components.
2. Failure to pay amounts when due shall give ADT, in addition to any other available remedies, the right to terminate this Agreement an d to charge interest at the highest legal rate on delinquent amounts. Customer agrees to pay all costs, expenses an d fees of ADT's enforcement of this Agreement, including collection expenses, court costs, and attorneys' fees. Installation Charge(s) are based on ADT performing the installation with its own personnel. If for any reason installation must be performed by outside contractors, Installation Charge(s) may be subject to revision.
3. In addition to any other remedies available to ADT, ADT may terminate this Agreement an d discontinue any Service(s) if (a) ADT's CMC is substantially damaged by fire

or catastrophe or if ADT is unable to obtain any connections or privileges required to transmit signals between the Customer's premises, ADT's CMC or the Municipal Fire or Police Department or other first responder; (b) Customer fails to follow ADT's recommendations for the repair or replacement of defective parts of the System not covered under the Warranty or QSP/Maintenance Service; (c) Customer's failure to follow the operating instructions provided by ADT results in an undue number of false alarms or System malfunction; (d) in ADT's sole opinion, the premises in which the System is installed are unsafe, unsuitable, or so modified or altered after installation as to render continuation of Service(s) impractical or impossible; (e) ADT is unable to obtain or continue to support technologies, Communication Facilities, Equipment or component parts thereof that are discontinued, become obsolete or are otherwise not commercially available, or (f) Customer fails to make payments when due or otherwise breaches this Agreement. ADT will not be liable for any damages or subject to any penalty as a result of any such termination.

G. Hazardous Materials. For all projects except those involving new construction, Customer represents and warrants that to the best of Customer's knowledge the work site is free of any hazardous materials. The term "hazardous materials" shall include but not be limited to asbestos, asbestos-containing material, polychlorinated biphenyl ("PCB"), formaldehyde or other potentially toxic or otherwise hazardous material. If any such substance is discovered on the work site, ADT will not be required to install or service the Equipment at such site unless and until Customer certifies the removal or safe containment of such hazardous materials. Customer shall indemnify, defend, and hold ADT, its officers, directors, and agents harmless from any damages, claims, injuries, liabilities resulting from the exposure of ADT's employees, contractors, or subcontractors to hazardous materials at the work site; provided, however, that the foregoing provision will not apply when it has been determined that such hazardous materials were brought to the work site by ADT.

H. Waivers.

1. Waiver of Jury Trial. CUSTOMER AND ADT BOTH AGREE TO WAIVE THEIR RIGHT TO A JURY TRIAL IN ANY LEGAL PROCEEDING ARISING OUT OF OR IN ANY MANNER CONNECTED WITH OR RELATED TO THIS AGREEMENT.

2. Mutual SAFETY Act Waiver. Certain of ADT's systems and services have received Certification and/or Designation as Qualified Anti-Terrorism Technologies ("QATT") under the Support Anti-terrorism by Fostering Effective Technologies Act of 2002, 6 U.S.C. §§ 441-444 (the "SAFETY Act"). As required under 6 C.F.R. 25.5 (e), to the maximum extent permitted by law, ADT and Customer hereby agree to waive their right to make any claims against the other for any losses, including business interruption losses, sustained by either party or their respective employees, resulting from an activity resulting from an "Act of Terrorism" as defined in 6 C.F.R. 25.2, when QATT have been deployed in defense against, response to, or recovery from such Act of Terrorism.

I. Miscellaneous.

1. Enforceability. If any of the provisions of this Agreement shall be determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect. 2. Paragraph and Section Headings; Captions; Counterparts. The headings and captions contained in this Agreement are inserted for convenience or reference only, and are not to be deemed part of or to be used in construing this Agreement. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all such separate counterparts shall together constitute but one and the same agreement.

3. FARs. ADT supplies "commercial items" within the meaning of the Federal Acquisition Regulation (FAR), 48 CFR Parts 1-53. As to any customer order for a U.S. government contract or funded directly or indirectly with Federal funds, ADT will comply only with the following mandatory flow-downs for commercial item subcontracts pertaining to Utilization of Small Business Concerns, Equal Opportunity, Affirmative Action, and Veterans Employment: 52.219-8; 52.222-26; 52.222-35; 52.222-36; and 52.222-37.

4. Export Control. Customer shall not export or re-export, directly or indirectly, any: (i) product or service provided under this Agreement; (ii) technical data; (iii) software; (iv) information; or (v) items acquired under this Agreement to any country for which the United States Government (or any agency thereof) requires an export license or other approval without first obtaining any licenses, consents or permits that may be required under the applicable laws of the U.S. or other foreign jurisdictions, including the Export Administration Act and Regulations and shall incorporate in all export shipping documents the applicable destination control statements. Customer shall, at its own expense, defend, indemnify and save harmless ADT from and against all third party claims, liability, loss or damage (including attorneys' fees and other defense costs), assessed against or suffered by ADT as a result of an allegation or claim of noncompliance by Customer with this Section. The obligations contained in this Section shall survive the termination or expiration of this Agreement.

5. Insurance. ADT maintains General Comprehensive Liability and Automobile Liability Insurance of at least \$1,000,000 per incident - \$2,000,000 in the aggregate and Worker's Compensation coverage as required by law. ADT will not be required to provide a waiver of subrogation in favor of any party, nor will ADT be required to designate any party as a statutory employer for any purposes.

6. ADT Brand. Without exception, ADT-branded Signage, including yard signs, window stickers and warning signs will remain the property of ADT and may be removed by ADT at any time. Customer's right to display ADT-branded Signage is not transferable and ceases upon termination or expiration of this Agreement.

7. Resale. If ADT is connecting to a previously installed existing system, to the extent the previously installed existing system is Customer's property, it shall remain Customer's property.

J. System Software; Network Connections. Any software provided with the System or in connection with the Services is proprietary to ADT and/or ADT's supplier(s) and is licensed or sublicensed to Customer on a non-exclusive basis. Customer may not (a) disclose the Software or source code to any third party, (b) duplicate, reproduce, or copy all or any part of the Software, or (c) use the Software on equipment other than with the designated System with which it was furnished. A separate Software License Agreement or End User License Agreement between ADT and Customer and/or the software publisher may be required to use the software and/or obtain updates/upgrades. If the installed Equipment is to be connected to Customer's computer network ("Network"), ADT will furnish and install the software needed to run the Equipment and will connect the Equipment to the Network according to the Network settings supplied by Customer. Installation shall not include modifications to the Network, security, or firewall settings. Customer will supply a TCP/IP Ethernet network address and central processing unit per ADT specifications for access control system operation. ADT shall not be responsible for the setup, operation, or maintenance of the Network or Network performance or compatibility issues. ADT may assess additional charges, if ADT is unable to connect to the Network or if any additional Equipment is required to facilitate connectivity between the Network and the Equipment.

K. Force Majeure. ADT ASSUMES NO LIABILITY FOR DELAYS IN INSTALLATION OF THE SYSTEM OR ANY EQUIPMENT OR FOR THE CONSEQUENCES THEREFROM, HOWEVER CAUSED, OR FOR INTERRUPTIONS OF SERVICE OR FOR THE CONSEQUENCES THEREFROM DUE TO STRIKES, RIOTS, FLOODS, TERRORISM, ACTS OF GOD, ACTS OF WAR, OR ANY CAUSES BEYOND THE CONTROL OF ADT. ADT WILL NOT BE REQUIRED TO SUPPLY SERVICE TO CUSTOMER WHILE INTERRUPTION OF SERVICE DUE TO ANY SUCH CAUSE CONTINUES. IN NO EVENT WILL ADT BE LIABLE FOR LOSS OF SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES.

L. Assignment. This Agreement is not assignable by the Customer except upon written consent of ADT first being obtained. ADT shall have the right to assign this Agreement or to subcontract any of its obligations under this Agreement without notice to Customer.

M. ADT License Information: AL Alabama Electronic Security Board of Licensure, 7956 Vaughn Rd., Montgomery 36116, (334) 264-9388; AK 256239, 411 W. 4th Ave., Ste. 100, Anchorage 99501; AR E0055, Regulated by Arkansas Bd. of Private Investigators & Private Security Agencies, #1 State Police Plz. Dr., Little Rock 72209 (501) 618-8600; AZ ROC109396-C12; ROC109402-L67; CA ACO2705; PPO12949; 70 7408; Alarm company operators are licensed and regulated by the Bureau of Security & Investigative Services, Dept. of Consumer Affairs, Sacramento, CA 95814 DC 39 703010 FL EF0000950, -1123-0478, EG0000047; EF20000341; -2000413; GA LA004452, -205317, -002833, -204956, -004251, -003379, -205374, -205572, LU0 01160; HI 27 996 IL 127-000364; MA 1533-C; MN TS00021; NV 0040091; NM 056126 NY 12 000025576, Licensed by NYS Dept. of State: NC Alarm Systems Licensing Bd., 1631 Midtown Pl., Ste 104, Raleigh, 27609, (919) 875-3611; 1581-CSA: OH 50-18-1052, 50-57-1034; 53-89-1329; 53-31-1582; 50-50-1019; 50-48-1032; 50-25-1050; 50-76-1025; 19352 OK 00067 OR 59 944; RI AFC0126; 18004; TN ACC-216, -241, -255, -773, -173, -937, -294, -748, -511, -934; TX B00536, Texas Private Security Bureau, 5805 Lamar Blvd., Austin 78745; UT 29 7869-6501; VA 11-1878; 11-1879; 11-3247; 11-3635; 11-3863; Alarm Security Contracting 27 01-035978A exp. 01/31; WA ECO6 ADTSESI03205.11824 N Creek Pkwy # 105, Bothell, WA 98011; WV 01 4142. California Customers Only: Upon completion of the installation of the alarm system, the alarm company shall thoroughly instruct the purchaser in the proper use of the alarm system. Failure by the licensee, without legal excuse, to substantially commence work within 20 days from the approximate date specified in the agreement when the work will begin is a violation of the Alarm Company Act.



ADT Always There

ADT COMMERCIAL SALES AGREEMENT

TOWN NO.
0332-CHICAGO
NORTH

CUSTOMER NO.
133231016

JOB NO.

PO NO.

ESTIMATE NO.
1-GVH74E

ADDITIONAL TERMS AND CONDITIONS

DATE: 8/29/2011

ADT Security Services, Inc. ("ADT")

Rachel Sabado
111 Windsor Dr,
Oak Brook, IL 60523
Tele. No. (630) 458-7702

Glen Ellyn School District 41
d/b/a: Hadley Junior High School
("Customer")
Customer Billing Information
793 N Main St,
Glen Ellyn, IL 60137
Attn: Chris Dransoff
Tele. No. (630) 790-6450

Customer Premises Served
240 Hawthorne St,
Glen Ellyn, IL 60137
Attn:
Tele. No. (630) 790-6450

Notwithstanding anything in the Agreement to the contrary, ADT and Customer agree as follows:

Terms and Conditions

A/C Power. Customer will supply the necessary 110VAC power as required by ADT.

Annual Service Charge – Initial Term. ADT agrees to honor the Annual Service Charge for Central Station Monitoring Services specified in this Agreement for the Initial Term of the Agreement. Hereafter, the Annual Service Charge may be increased by the increase in the Consumer Price Index for Urban Wage Earners ("CPI-W"), All Items, U.S. City Average for the prior twelve (12) month period or 5%, whichever is less.

All other terms and conditions of the Agreement, except those expressly modified herein, shall remain in full force and effect.

Presented by: _____
(Signature of ADT Sales Representative)

Accepted By: _____
(Signature of Customer's Authorized Representative)

Sales Agent: Rachel Sabado
Sales Representative Registration Number (if applicable): _____

(Name Printed)

Title: _____

Date Signed: _____

Glen Ellyn School District #41 Board Report

Date: September 12, 2011

Title: 2012 Hadley Parking Lot and Storm Water Project

Contact: Bob Ciserella – Assistant Superintendent – Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long-Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

District administration created a capital projects timeline identifying potential capital projects through the year 2020. The timeline was compiled with the collaboration of building administrators and their custodial services, buildings and grounds personnel, Site Committee recommendations of the Master Facility Review Team, FGM Architects and other district personnel. The capital projects timeline incorporates the needs of each building including, but not limited to: roofing and parking lot assessments, painting and age and obsolescence schedules, heating, air conditioning and vehicle replacement. As the district begins planning for the next fiscal year, all outstanding projects including those recommended in the Site Committee Reports are reviewed and prioritized. If a particular project is not recommended for completion, it is returned to the master timeline for review in future years.

This year the district has a rather unique opportunity to partner with the Village of Glen Ellyn. The village has announced plans to reconstruct Hawthorne Boulevard from Glenbard West High School on the east to Hadley Junior High School on the west. The project will include complete replacement of existing sewers, curb and gutters, sidewalks and roadway. Village officials contacted the school district in early summer to describe their project to the district. The district administration viewed the village's construction project as an opportunity to coordinate the Hadley parking lot project, which is on the long term capital projects plan. According to the district Director of Buildings & Grounds, this parking lot underwent major reconstruction over twenty years ago and was updated with a geotech fabric and two inches of asphalt in 1997. The lot and driveways have deteriorated significantly and are in need of replacement.

The Hadley approach area and parking lot were reviewed by the Site Committee of the Master Facility Review Team. At that time, it was recommended that, when major renovations to the Hadley parking lot are scheduled, consideration should be given to removing the above-ground detention along Hawthorne and placing storm water below ground under the new parking lot. The removal of the above-ground detention area will address ongoing safety concerns, improve sightlines and provide for more efficient ingress and egress to the property.

The Hadley parking lot and storm water project application and review requires coordination with various governmental agencies including the Village of Glen Ellyn, City of Wheaton and DuPage County. Also, per the district's intergovernmental agreement with the village, a pre-project public hearing is required.

Pre-project costs to develop the Hadley parking lot and storm water concept will be approximately \$15,000. These costs will include fees paid to Eriksson Engineering to develop the storm water system and begin initial conversations with the various intergovernmental agencies necessary for application and ultimate approval. These fees are included as part of the professional fees presented above.

Additional Cost and Information:

Discussion about the entire project began with the Finance Committee. The board also discussed and reviewed the estimated total of project costs which are listed below with a timeline for potential Board action.

Estimated Cost & Fees:

Paving	\$343,300
Excavation	\$60,000
Storm Water System	\$200,000
Site Plumbing	\$50,000
Site Landscaping	\$35,000
Site Electric/Lighting	\$10,000
Project Allowances	\$100,000
Professional Fees	\$95,000
Total estimated Costs	\$893,300

The proposed timeline for review and approval of the 2012 Hadley Parking Lot and Storm Water Project is as follows:

1. August 8, 2011, Finance Committee review and discussion (completed)
2. August 22, 2011, Board of Education review and discussion (completed)
3. September 12, 2011, Board of Education approval to engage engineers to develop conceptual design and cost estimates
4. December 2011, release of bid documents to contractors
5. January 2012, bid documents due from contractors
6. February 2012, Finance Committee review and discussion of contractor bid results
7. March 2012, discussion by Board of Education to authorize acceptance of bids
8. April 2012, action by Board of Education to authorize acceptance of bids

Recommendation:

The administration recommends that Board of Education approve the proposal for the district to engage the services of a professional engineer to develop initial concepts for the Hadley parking lot and storm water project at an approximate cost of \$15,000.

Glen Ellyn School District 41
 Monthly Enrollment Report Summary
 August 31, 2011

School	Grade	Total Enrollment	Enrollment/section					Self Contained Spec Ed
Abraham Lincoln	K	94	18	21	19	21	15	
	1	108	22	22	21	22	21	
	2	94	22	24	24	24		
	3	116	23	24	23	23	23	
	4	90	21	23	25	21		
	5	109	27	28	28	26		
Total Enrollment:		611						
Jun 7		619						

Benjamin Franklin	K	82	23	18	21	20			
	1	78	19	19	19	19			2
	2	90	23	22	22	23			
	3	107	20	20	21	22	22		2
	4	98	24	23	23	23			5
	5	129	25	25	26	26	24		3
Total Enrollment:		584							
June 7		586							

Churchill	K	117	25	17	21	17	21	16	
	1	83	22	21	21	19			
	2	118	22	22	19	22	22	11	
	3	115	21	19	14	20	21	20	
	4	89	11	19	20	20	19		
	5	64	21	21	22				
PreK		38							
Total Enrollment:		624							
June 7		648							

Forest Glen	K	72	21	24	22				5
	1	76	19	19	19	17			2
	2	90	22	22	22	22			2
	3	81	20	21	21	19			
	4	82	26	28	28				
	5	106	26	27	27	26			
PreK/EC		74							
Total Enrollment:		581							
June 7		551							

Hadley		Enrollment/Team						
Hadley	6	393						7
	7	420						6
	8	397						2
Total Enrollment		1,210						
June 7		1,197						

PORTABLES 1-4 HOUSE 7TH AND 8TH GRADE MATH
PORTABLES 5-10 HOUSE 7th GRADE SOCIAL STUDIES

District Total	Current	Jun 7 2011	
EC/Pre-K	112	130	Special Education: Churchill: PreK Franklin: MIP Forest Glen: PreK/EC/PreK Tuition, MIP Hadley: MIP, GIP, ED (Emotional Disorders)
K	365	315	
1	345	395	
2	392	409	
3	419	362	
4	359	404	
5	408	389	
6	393	416	
7	420	406	
8	397	375	
Grand Total	3,610	3,601	

Note: Shaded and bold numbers indicate children who are in mobile classrooms.

Glen Ellyn School District #41 Board Report

Date: September 12, 2011

Title: FGM Contract Renewal – Amendment 22 – Professional Services Agreement

Contact: Bob Ciserella, Assistant Superintendent – Finance, Facilities and Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long-Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

FGM Architects have been the architect of record for School District 41 for the past several years. During this time they have performed a number projects including: 10-year Life Safety Study; Project Planning for all Summer Capital Projects; Hadley Special Education Addition and Phase I of the Master Facility Study.

Amendment 22 of the Professional Services Agreement is presented for review. This amendment incorporates all of the anticipated work that will be required of FGM Architects during fiscal year 2012. Project number, scope of anticipated work and method of costing are as follows:

- Project 11-1323.01 - Hadley Jr. High School Site Improvements: Architectural and engineering services related to the design and reconstruction of the Hadley parking lot located on the southwest corner of the Hadley site. Estimated fees for document services, competitive bidding and contract administration are \$81,000.
- Project 11-1323.02 - Design, Construction and Contract Services: Architectural and engineering services used to develop and construct recommended 2012 capital projects. Scope of work to be determined. Billed as a percent of construction cost.
- Project 11-1323.03 - General Services: Provide professional services as requested by the owner including, but not limited to, storm water or site drainage problem meetings as required by the city or county; meetings as required by the Regional Office of Education; assistance with long-range planning development scenarios; review of interior/exterior building modifications and coordination of hazardous material remediation. Scope of work to be determined. Billed on a time and material basis.
- Project 11-1323.04 - Mobile Classroom Inspections: Inspect all district portable classrooms and complete temporary occupancy permits. Billed as a lump-sum fee of \$4,500.
- Project 11-1323.05 - Roof Evaluation Updates: Conduct visual inspection of all building roofs. Scope of work to include update to roof assessment plan. Billed as lump-sum fee of \$1,500.
- Project 11-1323.06 - Masonry Evaluation: DC Engineering would conduct an in-depth analysis of all district facilities to assess current masonry conditions and

recommendations for corrective actions. Analysis would be conducted in three phases with estimated costs of \$22,200 for phase one. Costs of additional phases cannot be accurately determined until phase one has been completed. Results of phase one will be included in the long-term capital projects plan.

FGM Hourly Rate Schedule and Education Client Fee Schedule are attached as Exhibits A and B. The administration has budgeted \$135,000 for architectural fees for the 2012 fiscal year.

Additional Costs and Information:

There are no known additional costs or information at this time.

Recommendation:

This information is presented for discussion. The administration will recommend that the Board of Education approve Amendment 22 of the Professional Services Agreement with FGM Architects at its October 11, 2011, meeting.

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Amendment 22 to Professional Services Agreement Dated: May 16, 2005

Between the Owner: Glen Ellyn School District 41
793 N. Main Street
Glen Ellyn, IL 60147

And the Architect: FGM Architects Inc.
1211 West 22nd Street
Oak Brook, IL 60523

Project: 2011 and 2012 Work

FGM Project Number: Project 11-1323.01- 2012 Hadley Junior High School Site
Improvements
Project 11-1323.02- 2012 Work at Multiple Sites
Project 11-1323.03- General Services
Project 11-1323.04- Mobile Classroom Inspections
Project 11-1323.05-Roof Evaluation Updates
Project 11-1323.06-Masonry Evaluation

Date of Amendment: August 16, 2011

1.1.2 Project Parameters:

1.1.2.1 Project Objective:

Project 11-1323.01-2012 Hadley Junior High School Site Improvements:

Provide architectural and engineering Construction Document services, Competitive Bidding services and Contract Administration for 2012 Hadley Junior High Site Improvements. A Tabular Submittal based on DuPage County storm water requirements will also be developed. Design Development documents to be generated under Project 11-1323.03. See attached Exhibit C for a diagrammatic Scope of Work.

Project 11-1323.02- Design Services, Construction Procurement Services and Contract Administration Services:

Provide architectural and engineering Design Services, Competitive Bidding services and Contract Administration for 2012 Work at Multiple Sites. The Scope of Work has not been established.

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Project 11-1323.03-General Services:

Provide architectural and engineering Basic Services as requested by the Owner. The Scope of Work has not been established. The Scope of Work could include, but is not limited to, the following:

- 1) Meetings with Village of Glen Ellyn, City of Wheaton and DuPage County officials to review storm water management requirements.
- 2) Review of site drainage problems and make recommendations regarding corrective measures.
- 3) Review of deteriorated structural building components and make recommendations regarding remediation (i.e. Hadley Com Ed vault repairs).
- 4) Coordination of review sub-surface conditions below paving in preparation for paving replacement.
- 5) Meetings with Regional Office of Education official(s) regarding permits.
- 6) Meetings with the Illinois State Board of Education to review code compliance issues.
- 7) Assistance with grant applications (i.e. Hadley addition)
- 8) Meetings with Village of Glen Ellyn to review right-of-way requirements associated with site modifications.
- 9) Providing mechanical evaluations of individual teaching areas and make recommendations to improve ventilation requirements.
- 10) Coordination of hazardous material remediation with separate consultants to the Owner.
- 11) Coordination of Called Inspection reports with a separate consultant to the Owner.
- 12) Review of site circulation and traffic patterns with the Owner and make recommendations for corrective measures.
- 13) Assistance with planning and programming of athletic fields.

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- 14) Review of power and information technology infrastructure issues then make recommendations regarding corrective measures.
- 15) Review of basement/foundation leaks and assist the Owner with the development of corrective measures.
- 16) Assistance with long range facility planning efforts and update Opinion of Probable Cost data associated with the long range plan.
- 17) Assistance with sustainable design efforts.
- 18) Review of interior building modifications (classroom entries, restrooms, etc.) for compliance with the Americans with Disability Act and Illinois Accessibility Code requirements.
- 19) Review of exterior building components (stairs, handrails, ramps, etc.) and make recommendations for compliance with the Americans with Disability Act and Illinois Accessibility Code requirements.
- 20) Review of masonry/water infiltration problems and recommend corrective measures.
- 21) Create Tabular Submittals and other documents required for storm water management submittals.

Project 11-1323.04- Mobile Classroom Inspections

Review mobile classrooms at five (5) school sites and complete temporary occupancy forms.

Project 11-1323.05-Roof Evaluation Updates

Conduct visual observations of all five (5) sites and the district office, then update the roof assessment plan developed under Amendment 8, Project No. 05-0120.05.

Project 11-1323.06-Masonry Evaluation

Conduct visual observations of all five (5) sites and the district office, then develop a masonry assessment report with corrective measures. The Scope of Work shall be completed in three (3) phases as follows:

Phase 1:

Architect to review existing exterior masonry conditions at each site and

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document the conditions. The Phase 1 study includes a review of record drawings of the original building and subsequent additions. Develop a report that summarizes the findings of the Phase 1 review and determine which problems, if any, will need further testing and study.

Phase 2:

If required, provide further in-depth study of Phase 1 items that need additional investigation. The Phase 2 in-depth study will identify the problem(s), cause(s) of the problem(s) and recommendations for correction of the problem(s). A budget for the corrective work (for Phase 1 items not requiring further study and for Phase 2 items) will be provided.

Destructive testing and investigation may be required. The Architect will develop a Scope of Work which will be completed by a third party contractor or mason.

Phase 3:

Architect to proceed with design drawings based on Phase 1 and Phase 2 information.

1.1.2.2 Physical Parameters:

Work to occur at the following sites:

Project 11-1323.01- 2012 Hadley Junior High School Site Improvements:

Hadley Junior High School

Project 11-1323.02- Design Services, Construction Procurement Services and Contract Administration Services:

Locations to be determined

Project 11-1323.03-General Services:

Abraham Lincoln School
Benjamin Franklin School
District Office
Churchill School
Forest Glen School
Hadley Junior High School
Spalding Site

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Project 11-1323.04- Mobile Classroom Inspections

Abraham Lincoln School
Benjamin Franklin School
Churchill School
Forest Glen School
Hadley Junior High School

Project 11-1323.05-Roof Evaluation Updates

Abraham Lincoln School
Benjamin Franklin School
District Office
Churchill School
Forest Glen School
Hadley Junior High School

Project 11-1323.06-Masonry Evaluation

Abraham Lincoln School
Benjamin Franklin School
District Office
Churchill School
Forest Glen School
Hadley Junior High School

1.1.2.5 The financial parameters are:

Project 11-1323.01: 2012 Hadley Junior High School Site Improvements:

- a. Overall budget, including the Architects compensation: Unknown at this time
- b. Overall budget, excluding the Architects compensation: Unknown at this time

Project 11-1323.02 through 11-1323.06:

No financial parameters established

1.1.2.6 Time Parameters:

Project 11-1323.01: Construction Documents to be assembled in September, October, and November of 2011. Bidding to occur in November and December of 2011. Board approval to occur in January and February of 2012. Construction to begin in June of 2012 and be completed by September 2012.

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Project 11-1323.02: Construction Documents to be assembled in October, November and December 2011. Bidding to occur in December 2011 and January 2012. Board approval to occur in February 2012. Construction to begin in June of 2012 and be completed by September 2012.

Project 11-1323.03 : Work to occur as requested by the Owner

Project 11-1323.04: Work to occur in March 2012

Project 11-1323.05: Work to occur in September and October 2011

Project 11-1323.06: Work to occur in August and September of 2011

- 1.1.2.7 The proposed procurement or delivery method for the projects:
Design/bid/build. A single construction contract will be awarded by the Owner to a General Contractor
- 1.1.2.8 Other parameters are:
- 1.1.2.8.1 The completion of Called Inspection Records required by the Regional Office of Education and the State Board of Education are not included in this agreement.
- 1.1.2.8.2 Destructive testing is not included in this scope of work. The Architect will coordinate all destructive testing with a separate contractor hired by the Owner.
- 1.1.2.8.3 Roof cores and/or material testing may be required to be performed by a third party material testing service. The Architect could develop a Request for Proposal for this work, an agreement between the Owner and the testing service would be developed and the Architect would assist the Owner and the material testing service with the material testing process.
- 1.1.2.8.4 Infra-red roof scans may be required to be performed by a third party material testing service. The Architect could develop a Request for Proposal for this work, an agreement between the Owner and the testing service would be developed and the Architect would assist the Owner and the material testing service with the material testing process.
- 1.1.2.8.5 Fire alarm inspections will be required for all mobile inspections. All fire alarm inspections will be coordinated by the Owner under a separate agreement between the Owner and the testing service.

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- 1.1.2.8.6 Soil borings may be required to be performed by a third party service. The proposed Hadley parking area may be re-shaped and the water table may need to be verified. The Architect could develop a Request for Proposal for this work, an agreement between the Owner and the testing service would be developed and the Architect would assist the Owner and the material testing service with the material testing process.
- 1.1.2.8.7 Soils analysis will be required to be performed by a third party testing service. The soil must be tested for hazardous material. The Architect could develop a Request for Proposal for this work, an agreement between the Owner and the testing service would be developed and the Architect would assist the Owner and the material testing service with the material testing process.
- 1.1.2.8.8 Site survey updates will be required to be performed by a third party survey firm. The Architect could develop a Request for Proposal for this work and an agreement between the Owner and the surveyor would be developed.

1.1.3 Project Team:

- 1.1.3.3 The Consultants retained at the Owner's expense are:

Site Survey work:

Webster, McGrath & Ahlberg, Ltd.
207 S. Naperville Rd.
Wheaton, IL 60187
630.668.7603

Soil borings/material testing:

Testing Service Corporation
457 E. Gundersen Drive
Carol Stream, Illinois 60188-2492
630. 653.3920

- 1.1.3.5 The Consultants retained at the Architect's expense are:

Structural Engineering:

DC Consulting Engineers, Inc.
310 W. Lake Street
Elmhurst, IL 60126

Mechanical, Plumbing and Electrical :

Amsco Engineering, Inc.
5115 A Belmont
Downers Grove, IL 60515

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Civil Engineer:
 Eriksson Engineering Associates, Ltd.
 145 Commerce Drive, Suite A
 Grayslake, IL 60030

1.5

Compensation:**Project 11-1323.01- 2012 Hadley Junior High School Site Improvements:**

Compensation for Construction Document services, Competitive Bidding services and Contract Administration shall be a fixed fee of \$81,000.

Progress payments for Basic Services shall total the following percentages:

Construction Document Phase:	forty nine percent (49%)
Bid Phase:	ten percent (10%)
Contract Administration Services:	<u>forty one percent (41%)</u>
Total Basic Compensation:	one hundred percent (100%)

Project 11-1323.02- Design Services, Construction Procurement Services and Contract Administration Services

Compensation for Design Services, Construction Procurement Services and Contract Administration Services shall be based on a percent of construction costs in accordance with the attached Exhibit B.

The fee will be adjusted to reflect the actual construction cost when the project is bid.

Progress payments for Basic Services shall total the following percentages:

Schematic Design:	fifteen percent (15%)
Design Development:	twenty percent (20%)
Construction Document Phase:	forty percent (40%)
Bid Phase:	five percent (5%)
Contract Administration Services:	<u>twenty percent (20%)</u>
Total Basic Compensation:	one hundred percent (100%)

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Project 11-1323.03-General Services:

Compensation for General Services shall be billed on a time and material basis in accordance with Article 1.5.3 and Article 1.5.4 of the original Professional Services Agreement dated May 16, 2005 and in accordance with the attached Exhibit A.

Project 11-1323.04- Mobile Classroom Inspections

Compensation for Basic Services shall be billed as a lump-sum fee of \$4,500. Reimbursable Expenses will be billed under Article 1.5.4 of the original Professional Services Agreement dated May 16, 2005.

Project 11-1323.05-Roof Evaluation Updates

Compensation for Basic Services shall be billed as a lump-sum fee of \$1,500. Reimbursable Expenses will be billed under Article 1.5.4 of the original Professional Services Agreement dated May 16, 2005.

Project 11-1323.06-Masonry Evaluation

Compensation for Phase 1 shall be billed as a lump-sum fee of \$22,000. Both Phase 2 and Phase 3, if needed, shall be billed on a time and material basis in accordance with Article 1.5.3 and Article 1.5.4 of the original Professional Services Agreement dated May 16, 2005 and in accordance with the attached Exhibit A. Reimbursable Expenses will be billed under Article 1.5.4 of the original Professional Services Agreement dated May 16, 2005.

2.8 Schedule of Services:**2.8.1.2****Project 11-1323.01: 2012 Hadley Junior High School Site Improvements:**

Construction Administration services provided by the Architect for this project shall include one (1) site visit per month for the month in May 2012 and two (2) visits per month for the months of June, July and August 2012

Project 11-1323.02 - Construction Administration services shall be determined based on scope and duration of project(s).

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Owner

Glen Ellyn School District 41
793 N. Main Street
Glen Ellyn, IL 60147

Architect

FGM Architects Inc.
1211 West 22nd Street
Oak Brook, IL 60523

By: Ann Riebock, Ed. D.
Title: Superintendent

By: James G. Woods, AIA
Title: Executive Vice President

By: Ronald W. Richardson, AIA
Title: Vice President

Exhibit A

FGM ARCHITECTS

FGM Hourly Rate Schedule

Effective November 1, 2010*

Principal	\$205.00
Arch IV	165.00
Arch III	135.00
Arch II	100.00
Arch I	85.00
Construction Administrator	130.00
Project Administrator III	90.00
Project Administrator II	70.00
Project Administrator I	60.00

**Rates are subject to adjustment each November 1st.*

Exhibit B

FGM ARCHITECTS Education Client Fee Schedule

2010

Life Safety Survey

Fee
\$.08/square foot

Facility Analysis

Fee
\$.15/square foot

Renovation/Addition/Life Safety:

Lower Limit	Upper Limit	Fee
\$0	\$749,999	Hourly or Negotiated Lump Sum
\$750,000	\$999,999	9.50%
\$1,000,000	\$1,499,999	9.25%
\$1,500,000	\$1,999,999	9.00%
\$2,000,000	\$4,999,999	8.75%
\$5,000,000	\$9,999,999	8.50%
\$10,000,000	\$14,999,999	8.25%
\$15,000,000	\$19,999,999	8.00%
\$20,000,000		7.75%

New:

Lower Limit	Upper Limit	Fee
\$0	\$749,999	Hourly or Negotiated Lump Sum
\$750,000	\$999,999	8.25%
\$1,000,000	\$1,499,999	8.00%
\$1,500,000	\$1,999,999	7.75%
\$2,000,000	\$4,999,999	7.50%
\$5,000,000	\$9,999,999	7.25%
\$10,000,000	\$14,999,999	7.00%
\$15,000,000	\$19,999,999	6.75%
\$20,000,000		6.50%

Basis of Compensation for work: Percentage of the lowest qualified construction proposal including all pre-approved alternates (80% of fee for alternates not accepted and 100% of fee for those that are accepted) and any Owner approved change orders issued during construction (other than those caused by error on the part of FGM) including a cost of general conditions and costs of management or supervision of construction or installation provided by a separate construction manager or contractor plus a reasonable allowance for their overhead and profit. These schedules are for a single construction contract per site. For multiple contracts the fee shall be adjusted during negotiation.

Fees include "normal" site observation defined as "an average of one day per week for the duration of construction". Fees are inclusive of normal structural and mechanical, electrical, plumbing and fire protection engineering; and phone, fax, postage and other miscellaneous expenses. Fees are exclusive of code required inspections. Reimbursable expenses would include travel, delivery service, reproductions, and non-ordinary requests of the client including models, renderings, environmental consultants and other specialty consultants, etc.

Glen Ellyn School District #41 Board Report

Date: September 12, 2011

Title: Hadley Auditorium Sound System Replacement

Contact: Bob Ciserella – Assistant Superintendent Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long-Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

District administration created a capital projects timeline identifying potential capital projects through the year 2020. The list was compiled through the collaboration of building administrators and their custodial services, buildings and grounds personnel, Site Committee recommendations of the Master Facility Review Team, FGM Architects and other district personnel. The capital projects timeline incorporates the needs of each building including, but not limited to, roofing and parking lot assessments, painting and age and obsolescence schedules, heating, air conditioning and vehicle replacement.

The Hadley auditorium sound and lighting systems have been identified as needing replacement. Each of these systems is in excess of 15 years old and is beyond the point of repair. The administration and Hadley staff have been working in consultation with Kinasthetics, Inc., the provider of sound and lighting equipment for the stage area since 2008. Kinasthetics, Inc. has performed an extensive audit of the needs of this space and has developed a plan for the eventual replacement and enhancement of these services. The plan provides the Hadley stage area with the most up-to-date production technology and allows for the following:

- Creation of an educational and artistic outlet for students
- A versatile and multipurpose space
- Possible expansion
- Resistance to obsolescence

The focus of the recommended system include:

- Sophisticated lighting and audio system controllers
- Straightforward operation and safety for faculty and students
- Flexibility in system configuration to accommodate various uses of the space

Estimated costs of the anticipated projects are as follows:

- Purchase and installation of sound system - \$38,000
- Integration and installation of lighting and dimming control system - \$125,000
- Sound dampening acoustical panels - \$6,000

This year the administration has budgeted sufficient funds to allow for the updating of the sound system. Funding for the additional updates will be budgeted for in future years.

The Hadley auditorium is used by many in- and out-of-district groups throughout the school year. The auditorium is used frequently for concerts, plays, variety and talent shows, graduation ceremonies and lectures.

Because of the nature, size, scope and complexity of the anticipated projects, the administration recommends solicitation of bids for the sound system updates.

Additional Cost and Information:

There are no additional costs or information available at this time.

Recommendation:

This information is presented for discussion. The administration will recommend that the Board of Education approve the development of bid documents and solicitation of bids for the replacement of the existing sound system in the Hadley Jr. High auditorium at an approximate cost of \$38,000.