



11-21

Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

AGENDA

**GLEN ELLYN SCHOOL DISTRICT 41
BOARD OF EDUCATION
REGULAR AND REORGANIZATION MEETINGS
MAY 2, 2011
7:15 PM
CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, ILLINOIS**

7:15 p.m. Reception: A short reception in honor of retiring and newly elected Board members will precede the Regular Business Meeting.

7:30 p.m. Board of Education Regular Meeting

I. Pledge of Allegiance

II. Roll Call

III. Adjourn to Closed Session

IV. Return to Open Session

V. Presentations, Reports and Initiative Updates

A. Blended Early Childhood Pre-Kindergarten Program Update Attachment 1

VI. Public Participation

VII. Action Items

A. Consent Agenda

1. Human Resources

(a) Personnel Report

- Employment Recommendations
- Resignations

Handout

2. Other Matters

(a) Board Meeting Minutes: April 18, 2011 Special-Finance Committee of the Whole; April 18, 2011 Regular Meeting and Closed Sessions and April 18, 2011 Reconvened Meeting April 20, 2011

Attachment 2

B. Superintendent's Recommendations

1. Copy Machine RFP Results

Attachment 3

2. Transportation Bid Results

Attachment 4

3. Hadley Computer Refresh

Attachment 5

4. Employee Dental Benefit Program

Attachment 6

5. Jostens Publication Agreement Renewal
Hadley Yearbook 2011-12

Attachment 7

6. Hadley Courtyard Project Bid Results

Attachment 8

VIII. Discussion Items

IX. Upcoming Meetings

- May 16, 2011, Board of Education Regular Meeting, 7:30 p.m., Central Services Office
- June 6, 2011, Board of Education Regular Meeting, 7:30 p.m., Central Services Office

X. Retiring Board Member Recognition

**XI. Acceptance of DuPage County Election Authority's Canvass of Votes
For the April 5, 2011 Consolidated Election**

Attachment 9

XII. Oath of Office for Newly Elected Board Members

XIII. Election of Officers

- A. President
- B. Vice President
- C. Secretary

XIV. Action Items

- A. Establish a time, date and place for regular meetings Attachment 10
- B. Other Business:
 - 1. Designate banks of depository for district funds
 - MB Financial
 - Glen Ellyn Bank and Trust
 - US Bank
 - Community Bank Wheaton/Glen Ellyn
 - Bank of America
 - Illinois Funds (IPTIP)
 - ISDLAF (PMA)
 - 2. Affirmation of the Board Code of Conduct Attachment 11
 - 3. Adoption of existing Board policies and procedures
 - 4. Affirmation of Treasurer's Appointment (Robert Ciserella) Attachment 12

XV. Board/Committee/Liaison Representatives

XVI. Public Participation

XVII. Adjournment

Glen Ellyn School District #41 Board Report

Date: May 2, 2011

Title: Blended Early Childhood/Pre-Kindergarten Program Update

Contact: Karen Carlson, Assistant Superintendent for Teaching, Learning, and Accountability

Long-Range Plan Focus: Goal #1: Student Learning and Achievement in the 21st Century

Students will exhibit the knowledge and expertise necessary for 21st century learners which include critical thinking, problem-solving, communication and collaboration skills. They demonstrate the attributes of learners who are self-directed and able to thrive in today's global society.

We believe this preparation begins with our youngest learners, ages 3 – 5.

Discussion: A work group was formed in the 2009-2010 school year to study the feasibility of forming a Blended Pre-Kindergarten, Early Childhood model of instruction per the recommendation of the 2009 Special Education Program Review. The work group consisted of members representing the community, parents, special education teachers, general education teachers, specialists, and administrators and completed the following tasks:

- Review of previous recommendations from an Early Childhood Task Force in the 2005-2006 school year
- Review of current practices
- Study of best practices and research
- Survey of blended programs within DuPage County
- Study of legal requirements and ISBE guidelines for size, ratio, and funding
- Tuition review of local preschool programs
- Identification of possible configurations for blended classrooms
- Discussion of identification process for eligible students
- Consideration of resources and needs for: transportation, space, materials, curriculum, professional development, licensing, location

On May 3, 2010 a recommendation was brought to the Board to field test two sections of a Blended Early Childhood/Pre-Kindergarten Program during the 2010/2011 school year.

Last year it was a difficult decision to determine who would be placed in the blended classrooms. In an effort to be fair, there was a lottery for available spaces, but ultimately we had a number of disappointed families. As we expected, we found that we had more students that would have benefited from a blended experience. We will continue to monitor student data from the various programs.

The current EC/PreK/Blended programs consist of the following:

- 5 Self-Contained EC sections with 7 – 10 students in each of the sections.

- 2 Blended sections, each consisting of 10 PreK students, up to 5 special education students, and up to 5 typically developing students. (We began the year with five typically developing students; however two of our students had to withdraw due to financial difficulties for the family.)
- 1 section of 20 Bilingual PreK students.
- 2 sections of 20 At-risk students each.
- In total, we have 80 students in our PreK/Bilingual program, with 27 on a waiting list.

All of our programs utilize *Creative Curriculum*, which is a state approved curriculum for 3 – 5 year olds. *Creative Curriculum* is aligned to the Illinois Early Learning Standards and includes a progress monitoring component with regular reporting to the parents.

Creative Curriculum professional development was provided to all teachers and related services staff at the beginning of the year. Additional workshops were provided throughout the year as well as on-site coaching visits. Professional development in the *Creative Curriculum* will continue in the 11/12 school year.

Additional costs and Information: At this time there are no additional costs.

Research supports an educational model for special needs students; which includes typically developing peers. This was the primary reason for field testing a blended model. Response from staff and parents regarding the blended experience has been very positive. We are also looking at student data to help us determine where children's needs would best be met.

Based on the results of this year would like to expand to four blended classrooms. This does not involve additional teaching staff. We would also like to increase our typically developing numbers. We are in the process of currently developing a plan to do further reach out to families with typically developing families.

Tonight we will share some of the highlights of the program including video to see the programs in action.

Recommendation: This report is for informational purposes only.



11-18

Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

MINUTES
BOARD OF EDUCATION
SPECIAL MEETING
FINANCE COMMITTEE OF THE WHOLE

APRIL 18, 2011 – 6:30 P.M.

CENTRAL SERVICES OFFICE, 793 N. MAIN STREET, GLEN ELLYN, IL

Call to Order

Board Vice President Bob Solak called the special meeting to order at 6:33 p.m.

Roll Call

Upon the roll being called, the following answered present: Drew Ellis, Erica Nelson, Bob Solak and Dan Smith. Mr. Vondrak joined the meeting at 6:35 p.m. and Mr. Kenwood at 7:25 p.m.

Others present: Superintendent Dr. Ann Riebock; Assistant Superintendent for Finance, Facilities and Operations Bob Ciserella; Assistant Superintendent for Teaching, Learning and Accountability Karen Carlson; Director of Human Resources Laurie Campbell; Director of Technology Mike Wood; Director of Finance and Operations Phyllis Hanna; Director of Communications Julie Worthen; Board member elect, Sam Black and Recording Secretary Maureen Stecker.

Public Participation

There were no members of the public present who wished to address the Board.

Discussion Items

Review of the 2011-2012 Preliminary Budget: Assistant Superintendent of Finance, Facilities and Operations, Bob Ciserella, presented the Board with information on the 2011-2012 Preliminary Budget. Highlights of the presentation included:

- Budget analysis summary which included 2010-2011 revenues and expenditures as compared to the 2011-2012 projections. 2011-2012 projected revenues are \$46,175,442, which represents an approximate increase of 1.35%; 2011-2012 projected expenditures are \$45,537,249, which represents an approximate increase of 2.67%.

- Review of the 2011-2012 preliminary budget.
- Summary of 2011-2012 preliminary staffing. Preliminary projections indicate that staffing will remain relatively the same.
- Preliminary analysis of anticipated program revenue and expenditures.

Mr. Ciserella noted that the District has employed some cost-savings measures that are a part of the budgeting process (i.e. program planning, staffing to targets, competitive pricing through the bidding process, intergovernmental agreements, insurance cooperatives, etc.)

Discussion included:

- Staffing projections and the impact of state funding (or lack thereof) on the District's program and services, specifically the programs that are associated with the competitive grant process. Mr. Ciserella noted that while the District is currently receiving state funding, it is in a much delayed mode and future funding is uncertain. Should the state decide to eliminate various mandated categorical funding, it could have a dramatic impact the District's surplus. Auditors had to accrue funding for the District's FY 2010-2011 audit because of the delayed payments from the state and will likely have to do the same for FY 2011-2012.
- How the District will determine what is an acceptable or appropriate accumulated fund balance at the end of 2011-2012 fiscal year.
- Next steps: Dr. Riebock said that it would be prudent for the Board to continue the budget conversations and schedule an additional workshop meeting regarding the preliminary budget prior to the June 20, 2011 Board meeting when the administration will ask the Board for approval to place the preliminary budget on display. In the interim, Board members were encouraged to send questions to Dr. Riebock or Mr. Ciserella.

Adjourn to Closed Session

The Board determined it did not have a need to adjourn to closed session.

Adjournment

Mr. Ellis moved and Mrs. Nelson seconded to adjourn the Special Meeting of the Board of Education at 7:30 p.m. Motion carried on a unanimous voice vote.

Respectfully submitted,

Maureen Stecker, Recording Secretary

Steve Vondrak
President, Board of Education

Erica Nelson
Secretary, Board of Education

Minutes approved: May 2, 2011



11-19

Glen Ellyn School District 41
Dr. Ann K. Riebock, Superintendent
MINUTES

**GLEN ELLYN SCHOOL DISTRICT 41
 BOARD OF EDUCATION REGULAR MEETING
 APRIL 18, 2011
 7:30 PM**

**CENTRAL SERVICES OFFICE
 793 NORTH MAIN STREET
 GLEN ELLYN, ILLINOIS**

Call to Order

The Board of Education Regular meeting was called to order at 7:33 p.m.

Pledge of Allegiance

Board member John Kenwood led in the recital of the Pledge of Allegiance.

Roll Call

Upon the roll being called, the following members answered present: Drew Ellis, John Kenwood, Erica Nelson, Dan Smith, Terra Howard Bob Solak and Steve Vondrak. Mr. Vondrak excused himself from the meeting at 8:55 p.m.

Public Participation

There were no members of the public present who wished to address the Board.

Adjourn to Closed Session

At 7:35 pm Mr. Kenwood moved and Mrs. Howard seconded to adjourn to closed session to discuss:

- *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.*

On a roll call vote answering "Aye": Solak, Ellis, Smith, Kenwood, Nelson, Howard and Vondrak; answering "Nay": None. Motion carried.

Return to Open Session

The Board returned to open session at 7:40 p.m.

Presentations, Reports and Initiative Updates

A. Smart Board Demonstration: Director of Technology Mike Wood and Instructional Technology Specialist Christina Kellam provided the Board with an update on the District's Smart Board technology rollout. Mike Wood provided the rollout highlights as follows:

Pilot Rollout/Deployment

11 in 2009

21 in 2010

4 to the elementary Library Learning Centers

2 to the Special Education Department

38 Smart Boards have been deployed district-wide; 38 teachers in the Smart Board User Group

Widely used technology and being utilized by a number of districts including Glenbard feeder districts, Lombard 44 and Queen Bee District 16

Christina Kellam noted that we want teachers and students to have Smart Boards as one of a number of technology tools that support the District's Long Range Plan Renewal and Learner Characteristics.

Following the presentation, students and teachers gave a hands-on demonstration to show how Smart Board technology supports 21st Century Learning.

Following the presentation, discussion focused on future opportunities that are available with the Smart Board and other emerging technology.

Action Items

- A. Consent Agenda: Mr. Vondrak asked if there were any items Board members would like removed from the Consent Agenda to be considered separately. Hearing no requests,

Mr. Ellis moved and Mr. Kenwood seconded to approve the actions and recommendations of the Consent Agenda as presented and listed below. On a roll call vote answering "Aye: Ellis, Smith, Kenwood, Nelson, Howard, Solak and Vondrak; answering "Nay": None. Motion carried.

1. Human Resources
 - (a) Personnel Report (Attachment)
 - Employment Recommendations
 - Internal Transfers
 - Resignations
 - (b) Continued Employment and Dismissal of Educational Support Personnel (Attachment)
 - (c) Resolution Authorizing the Dismissal of Educational Support Personnel (Attachment)
2. Finance Facilities and Operations (Attachment)
 - (a) Treasurer's Report
 - (b) Investment Schedule
 - (c) Monthly Revenue/Expenditure Summary Report
 - (d) Summary of Bills & Payroll
 - (e) School District Payment Order
 - (f) Vandalism/Damage Report
 - (g) Disposal of Surplus Property
 - (h) 2010-2011 FOIA Report
3. Other Matters
 - (a) Board Meeting Minutes: April 4, 2011 Regular and April 11, 2011 Special Meetings
 - (b) CASE Board Meeting Action Items (Attachment)
 - (c) 2010-2011 Final School Calendar (Attachment)

- B. Superintendent's Recommendations

1. 2011-2012 Copier Paper Bid Results: The Administration recommended that the Board of Education approve the low bid for copier paper from Unisource, quoted at \$29.50 per case of white, 20 lb. letter size paper for a total of \$53,808.00.

Mrs. Nelson moved and Mr. Ellis seconded to approve the Administration's recommendation as presented. On a roll call vote answering "Aye": Kenwood, Nelson, Howard, Solak, Ellis, Smith and Vondrak; answering "Nay": None. Motion carried.

(Attachment)

2. Smart Board Rollout

The Administration recommended that the Board of Education approve a five-year dollar buyout lease with Chicago Office Technology Group for 72 Smart Boards and associated hardware at an annual cost of \$23,130.58 as well as \$12,600 in installation charges.

(Attachment)

Mr. Ellis moved and Mrs. Howard seconded to approve the Administration's recommendation as presented. On a roll call vote answering "Aye": Smith, Kenwood, Nelson, Howard, Solak, Ellis and Vondrak; answering "Nay": None. Motion carried.

3. Intergovernmental Agreement with Marquardt School District 15
Food Services

The Administration recommended that the Board approve making Marquardt District 15 the District's food service provider, beginning in school year 2011-12 and continuing through 2013-2014 as outlined in the attached intergovernmental agreements.

The Board asked for clarifying information on the program administration and additional responsibilities and/or costs associated with this change. Dr. Riebock explained that District 15 is the food service provider and is responsible for overall administration of the program; District 41 is a member district of the program. Mr. Ciserella noted that the additional responsibilities of District 41 will be absorbed by the person in the business office who is currently handling the lunch program. If District 15 decides at some point that they are no longer interested in having the overall responsibility, how will another administrator be provided? Dr. Riebock explained that it would go out to bid.

Mr. Ellis moved and Mrs. Nelson seconded to approve the Administration's recommendation as presented. On a roll call vote answering "Aye" Nelson, Howard, Solak, Ellis, Smith, Kenwood and Vondrak; answering "Nay": None. Motion carried.

(Attachment)

Superintendent's Report

Superintendent Dr. Ann Riebock reported on the following items:

- A. 21st Century model classrooms: The Administration is planning for two model classrooms in each of the elementary schools. These classrooms will incorporate the attributes of 21st Century schools. While some of these features are already present in many of the district classrooms, the model classrooms will allow the District to field-test furnishings, equipment and room arrangement before considering the larger investment. It will also allow our schools to experience learning spaces that have been designed for 21st Century learning.
- B. Land acquisition process: Based on the Finance Committee's findings and recommendations for a long-range facilities plan and Board direction, Dr. Riebock and Mr. Ciserella have been

working with real estate and land planning consultant Allen Kracower of Kracower and Associates who will assist the District with exploration of land acquisition.

Board Reports

- A. Mr. Vondrak reminded fellow Board members to submit statements of interest for Board leadership positions to Dr. Riebock
- B. Mr. Solak attended Franklin PTA meeting. First half hour was devoted to a Q & A that included sixth graders fielding questions from fifth graders. Other topics were a recap of the year and election of officers. Mr. Solak said that he encouraged meeting participants to attend the May 2 reorganizational meeting of the Board.
- C. Mrs. Howard attended the LLT meeting. Highlights included a request from the PE Department to be included in the curriculum review cycle; the PDSA for PE will be presented during the May LLT meeting; the group reviewed Long Range Plan and developed "wonderings".
- D. Mr. Smith attended PTA Executive Council. Meeting highlights included a presentation by District 87 Assistant Superintendent Hector Garcia who gave a presentation on Glenbard West's efforts around the Common Core and other changes to the curriculum and preparing students for college entry. The group also discussed awards and recognition, PTA School of Information, the Race to Nowhere film and gave building reports. Mr. Smith talked about the IASB Resolutions Committee representative and how this will change by appointment with the reorganization of the Board.

Discussion Items

- A. Copy Machine RFP Results: The Board discussed the administration's recommendation to accept the lowest of 12 bids from Chicago Office Technology Group for a three-year copier equipment lease for 19 units at an annual cost of \$54,133.92 and an estimated annual service and toner cost of \$42,621.97. The total annual cost is \$96,755.89. This represents an approximate annual savings of \$20,534 over the current contract with Konica Minolta. The Board expects to take action on this matter at its May 2, 2011 Regular meeting.

(Attachment)

- B. Transportation Bid Results: Districts 41, 89, 87 and 16 collaborated to go out for bid for transportation services as a larger, combined entity to see if that approach might yield economies of scale. Below is a summary of the four providers that responded. The Board discussed the administration's recommendation to accept the low bid of \$1,810,506.90 from Illinois Central School Bus LLC for a three-year contract. Each district will have its own contract with Illinois Central. The cost difference for District 41 between Illinois Central's low bid and the second lowest bid from First Student is \$1,285,866.27 over the three years. The Board expects to take action on this matter at its May 2, 2011 Regular meeting.

Vendor	Septran	Illinois Central	Westway Coach	First Student
District 87	\$ 9,578,974.09	\$ 7,269,030.67	\$ 10,839,106.84	\$ 7,499,399.04
District 16	\$ 393,818.40	\$ 573,392.49	\$ 872,810.86	\$ 600,977.13
District 41	\$ 2,604,774.49	\$ 1,810,506.90	\$ 2,629,854.96	\$ 3,096,373.17
District 89	\$ 2,572,670.35	\$ 1,728,565.78	\$ 2,577,305.03	\$ 2,397,677.28
Total	\$15,150,237.33	\$ 11,381,495.84	\$ 16,919,077.69	\$ 13,594,426.62

- C. Hadley Computer Refresh: Dr. Riebock noted that the Board has seen a preview of this proposal as a part of the District's Long Range Technology Plan. The Board reviewed the Administration's recommendation for a technology refresh for Hadley that will greatly increase student access to technology. As part of the district's long-range technology and age and obsolescence plans, Hadley is due for a refresh of its aging computers; the 259 desktop units are from six to nine years old and out of warranty. The 270 laptops are from one to five years old and although

many are still serviceable they are awkward to manage due to their size and the large carts they require. Below is a summary of the recommendation.

Tiger Direct

Hewlett Packard	Qty	Cost	Ext. Cost
HP 8100 Desktop	160	\$851.25	\$136,200.00
5 Yr Ext. Warranty	160	\$86.99	\$13,918.40
HP 19" LCD Monitor	160	\$130.52	\$20,883.20
Total		\$1,068.76	\$171,001.60

	Qty	Cost	Ext. Cost
HP 5103 Mini	500	\$511.50	\$255,750.00
3 Yr Ext. Warranty	500	\$126.88	\$63,440.00
Storage Cart	30	\$1,244.17	\$37,325.10
Total		\$1,882.55	\$356,515.10
			\$527,516.70

Heartland

Hewlett Packard	Qty	Cost	Ext. Cost
HP 8100 Desktop	160	\$742.00	\$118,720.00
5 Yr Ext. Warranty	160	\$75.00	\$12,000.00
Storage Cart	30	\$1,244.17	\$37,325.10
HP 19" LCD Monitor	160	\$135.00	\$21,600.00
Total		\$2,196.17	\$189,645.10

	Qty	Cost	Ext. Cost
HP 5103 Mini	500	\$497.00	\$248,500.00
3 Yr Ext. Warranty	500	\$76.00	\$38,000.00
Total		\$573.00	\$286,500.00

Lease Information		
	5 Year Dollar Buyout Lease	
Annual Cost	Total Cost over 5 Yr	Interest Paid
\$41,179.83	\$205,899.15	\$16,254.05
	3 Year FMV Lease	
Annual Cost	Total Cost over 3 Yr	Interest Paid
\$90,175.92	\$270,527.76	-\$15,972.24
Total Lease	\$476,426.91	\$281.81

Key points of the recommendation:

- Each classroom will have a single desktop for the teacher from which all the classroom audio-visual technology will be managed.
- New desktops will be provided for office staff and specialists
- The existing 270 laptops will be reallocated with 150 available for checkout at Hadley and the rest divided among the elementary schools.
- The district will provide 500 netbooks and 30 storage carts for Hadley that will be stationed conveniently throughout the building.

- 50 wireless access points will be installed to bolster Internet access at all schools.

The administration is recommending the purchase of wireless access equipment for \$3,250.00. It is also recommending two leases for the remaining equipment from Heartland Business Systems: a five-year dollar buyout lease for the 160 desktops and 30 carts, and a three-year fair-market value lease for the 500 netbooks. The total annual cost of both leases is \$131,355.75, with a total end-of-lease cost of \$476,526.91. The interest cost of both leases is \$281.81, which is less than what it would cost to dispose of the equipment. The Board expects to take action on this matter at its May 2, 2011 Regular meeting.

- D. Employee Dental Benefit Program: The Board discussed the administration's recommendation to move the self-funded employee dental benefit plan that is administered by BlueCross BlueShield (BCBS) to a fully-funded MetLife plan through the Educational Benefits Cooperative. The move will save the district money: compared to 2011 rates BCBS proposed a rate increase of 3.6% while EBC proposed a decrease of 3.4%. The district pays 100% of single coverage and employees pay 100% of dependent coverage. The recommendation was developed through the district's Insurance Review Team, which meets quarterly to review plan performance. The Board expects to take action on the matter at its May 2 meeting.

Discussion included a request for clarification on run-out claims.

- E. Jostens Publication Agreement-Hadley Yearbook 2011-2012: The Board discussed the Administration's recommendation to renew its contract with Jostens Publishing for the 2011-2012 year book. The administration recommends renewing its contract with Jostens Publishing for the 2011-2012 yearbook for \$14.30 per book. Cost of the yearbook is passed along to students and is no expense to the district. The board expects to take action on the matter at its May 2, 2011 Regular meeting.
- F. Hadley Courtyard Renovation Proposal: The Board discussed the Administration's recommendation to approve the Hadley courtyard bid by LITE Construction in the amount of \$207,082 to redevelop the Hadley Courtyard. On March 16, 2011, the District went out to bid for the project. Below is a summary of the bid results.

Description	LITE Construction	Copenhaver Construction	Kovilic Construction
Base Bid (Includes allowances of \$3,000)	\$207,082	\$219,000	\$428,000
Deductables:			
Water Feature	\$38,000	DNB	\$39,000
Performance Area	\$15,000	DNB	\$20,000
Drain Tile/Foundation Water proofing	\$7,000	\$8,000	\$15,000
Light Fixtures	\$13,000	\$15,000	\$50,000

The low bid totaling \$207,000 from Lite Construction lays out the following costs for the enhancements of the revised plan: water feature intended for habitat study \$38,000, a small amphitheater-style performance area 15,000, light fixtures \$13,000, and associated stormwater work \$33,000. The Board expects to take action on the matter at its May 2, 2011 Regular meeting.

The Board asked clarifying questions surrounding the curriculum changes. Dr. Riebock said that it is not actually a matter of curriculum changes, but rather offering an opportunity to enhance the environment in which to teach the curriculum. The Board also discussed the size and year-round usability of this project and the logistics of managing three classes at one time in the interior courtyard.

Upcoming Meetings

- May 2, 2011 Board of Education Regular Meeting & Re-organizational Meeting, 7:30 p.m., Central Services Offices

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- May 16, 2011 Board of Education Regular Meeting, 7:30 p.m., Central Services Office

Other

There were no other matters discussed by the Board.

Public Participation

There were no members of the public present who wished to address the Board

Adjourn to Closed Session

At 9:03 pm Mr. Kenwood moved and Mr. Ellis seconded to adjourn to closed session to discuss:

- *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.*

On a roll call vote answering "Aye": Solak, Ellis, Smith, Kenwood, Nelson and Howard; answering "Nay": None. Motion carried.

Return to Open Session

The Board returned to Open Session at 10:17 p.m.

Action Item: Employment Matter

No action was taken by the Board.

Adjournment

John Kenwood moved and Dan Smith seconded to adjourn the April 18, 2011 Regular Meeting of the Board of Education at 10:18 p.m. and reconvene the meeting on Wednesday, April 20, 2011, 7 a.m. at the District 41 Central Services Office located at 793 N. Main St, Glen Ellyn. On a roll call vote answering "Aye": Kenwood, Ellis, Solak, Smith, Howard and Nelson answering "Nay": None. Motion carried.

Respectfully submitted,

Maureen Stecker, Recording Secretary

Steve Vondrak, Board President

Erica Nelson
Secretary, Board of Education

Minutes approved: May 2, 2011



Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

MINUTES

**APRIL 18, 2011
BOARD OF EDUCATION REGULAR MEETING**

RECONVENED ON APRIL 20, 2011 AT 7:00 A.M.

**CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, ILLINOIS**

Call to Order

The April 18, 2011 reconvened meeting was called to order at 7:09 a.m. on April 20, 2011.

Roll Call

Upon the roll being called, the following members answered present: Drew Ellis, Erica Nelson, Terra Howard, Bob Solak and Steve Vondrak. John Kenwood and Dan Smith were absent

Public Participation

There were no members of the public in attendance who wished to address the Board.

Adjourn to Closed Session

The Board determined it did not have a need to adjourn to closed session.

Action Item

Employment Matter: *Howard moved and Ellis seconded to approve the teacher resignation which was discussed by the Board in closed session on April 18, 2011 and to accept the actions included in the April 20, 2011 Personnel Report as presented. On a roll call vote answering "Aye: Ellis, Nelson, Howard, Solak and Vondrak; answering "Nay": None. Motion carried.*

Adjournment

There being no further business, Nelson moved and Ellis seconded to adjourn the reconvened meeting of the Board of Education at 7:10 a.m. Motion carried on a unanimous voice vote.

Respectfully submitted,
Maureen Stecker, Recording Secretary

Steve Vondrak,
President, Board of Education

Erica Nelson
Secretary, Board of Education

Minutes approved: May 2, 2011

Glen Ellyn School District #41 Board Report

Date: May 2, 2011

Title: Copy Machine RFP Results

Contact: Robert J. Ciserella – Assistant Superintendent–Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long-Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

District 41 entered into a 42 month lease/service agreement with Konica Minolta in December 2007 for 19 copiers throughout the District. This lease/service agreement ends in June 2011. Annually, District 41 prints approximately 9,000,000 pages per year. This includes copying and network printing. In anticipation of this agreement ending, district administration released a Request for Proposal (RFP) for copier lease/service agreement to 12 vendors. Completed RFPs were due March 28, 2011. Please see attached spreadsheet for a complete summary by vendor of all bid requirements and costs as submitted.

The existing Konica Minolta fleet agreement covers 19 pieces of copier equipment. These include 15 complete workstations with a variety of finishing abilities, three tabletop copiers and one color workstation. The existing fleet of 15 workstations provides copies at the rate of 75 copies per minute, the three tabletop and one color workstation at the rate of 20 per minute. The estimated annual cost of the existing equipment fleet is \$67,385 with service/consumable costs of \$49,905 for a total estimated annual cost of \$117,290.

The RFP was structured so that the equipment lease costs were separate from the service agreement for a 36 month term. The service agreement is an annual agreement based on an estimated number of copies made yearly multiplied by a per-page cost. Monthly page-count estimates are reconciled annually. If the actual page count exceeds the estimated page count for the year, a reconciling payment would be made based on the same per-page cost as the annual service agreement. This agreement includes all training, service to machines and toner.

Twelve vendors replied to the RFP fourteen proposals. The administration reviewed the costs, as well as the requirements set forth in the RFP, in making its recommendation. Chicago Office Technology Group, COTG, provides the district with the lowest overall cost and fulfills all of the requirements set forth in the RFP. The annual lease cost of the proposal is \$54,133.92. The estimated annual service/consumable costs are \$42,621.97 with total estimated annual cost of \$96,755.89. This proposal represents an estimated annual savings of approximately \$20,534.11 over the current Konica Minolta agreement.

Please see attached spreadsheet for related cost information.

Additional Costs and Information:

There are no known additional costs associated with this recommendation.

Recommendation:

The administration recommends approval of the copier bid proposal from Chicago Office Technology Group for a 36-month copier equipment lease in the amount of \$290,267.67. Annual equipment lease cost is \$54,133.92 and estimated annual service/consumable costs are \$42,621.97. The total estimated annual lease cost is \$96,755.89.

Copy Machine RFP Results

Copier Equipment	Vendor Manufacturer	Image Tech Toshiba	Image Tech Toshiba	CORE Konica	CORE Konica	United Lanier	XEROX XEROX
Automatic Document Feeder, 50 pages		X	X	X	X	X	X
Stapling feature		X	X	X	X	X	X
Scan to file feature		X	X	X	X	X	X
Scan to e-mail feature		X	X	X	X	X	X
75 PPM for all workroom machines		85	75	95	75	80	75
Booklet maker feature with saddle stitch on all workroom machines		X	X	X	X	X	X
Remote access for copier counts and service alerts		X	X	X	X	X	X
Full network capability		X	X	X	X	X	X
Paper capacity trays for workroom machines will minimally hold the equivalent of 5 reams of 8 ½ x 11 stock		X	X	X	X	X	X
Additional paper trays for workroom machines to hold at least 4 other paper sizes that are adjustable by size and/or orientation		X	X	X	X	X	X
3-hole punch feature		X	X	X	X	X	X
Double sided feature		X	X	X	X	X	X
Photo/Text output feature		X	X	X	X	X	X
Output sizes to 11x17 especially for workroom machines		X	X	X	X	X	X
Size of equipment should not exceed existing Konica Minolta equipment measurements		X	X	X	X	X	X
Equipment - cost per year (15 Workstations, 3 Tabletops & 1 Color Workstation)		71,148.00	65,724.00	74,160.00	70,362.00	62,760.00	96,036.00
Equipment total cost for all three years		213,444.00	197,172.00	222,480.00	211,086.00	188,280.00	288,108.00
Service Agreement							
All service calls		X	X	X	X	X	X
All toner supplies and staples		X	X	X	X	X	X
All service parts		X	X	X	X	X	X
Proposals must include all D41 staff training and include a detail staff training plan. This staff training plan must include D41 tech staff for network connectivity issues.		X	X	X	X	X	X
Service Agreement - cost per year		46,285.85	49,885.85	44,437.21	58,837.21	59,552.55	20,144.53
Service Agreement - total cost for all three years		138,857.55	149,657.55	133,311.64	176,511.64	178,657.65	60,433.58
Sub-total equipment & service agreement per year		117,433.85	115,609.85	118,597.21	129,199.21	122,312.55	116,180.53
Equipment & Service Agreement - total cost for all three years		352,301.55	346,829.55	355,791.64	387,597.64	366,937.65	348,541.58

"DRAFT UNTIL APPROVED"

Copy Machine RFP Results

Copier Equipment

Vendor Manufacturer	Image Tech Toshiba	Image Tech Toshiba	CORE Konica	CORE Konica	United Lanier	XEROX XEROX
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RFP Requirements						
Company background and history	X	X	X	X	X	X
Equipment specifics, including feature differences, if any:						
Indicate if equipment has ability to make copies using construction paper grade stock	X	X	X	X	X	X
Maximum paper weight capability	X	X	X	X	X	X
Restrictions if any, bypass only, single sided only, etc.	X	X	X	X	X	X
Overall dimensions of equipment	X	X	X	X	X	X
Power requirements for each item	X	X	X	X	X	X
Proposed equipment deployment	X	X	X	X	X	X
All copiers should be pooled under the same contract with an annual copy and print allowance including all service and maintenance	X	X	X	X	X	X
9,000,000 annual copy allowance at a fixed price	X	X	X	X	X	X
Example lease document	X	X	X	X	X	X
Example service agreement document	X	X	X	X	X	X
Lease costs by item	5,929.00	5,477.00	6,180.00	5,863.50	5,230.00	8,003.00
Service agreement costs for 3 tabletops & 1 color workstation	782.15	782.15	778.10	778.10	837.71	1,678.71
Service agreement costs	3,075.00	3,375.00	2,925.00	4,125.00	4,125.00	0.00
Proposals should include a guaranteed response time for service calls	X	X	X	X	X	X
List of school district references with complete contact information	X	X	X	X	X	X
Resume of the team associated w/the account w/years of industry experience of each individual	X	X	X	X	X	X

"DRAFT UNTIL APPROVED"

Copy Machine RFP Results

"DRAFT UNTIL APPROVED"

Copier Equipment	Vendor	Cannon	Konica	Martin	IPC	Proven	Gordon	Image System	COTG
	Manufacturer	Cannon	Konica	Cannon	Ricoh	Toshiba	Sharp	Savin	XEROX
Automatic Document Feeder, 50 pages		X	X	X	X	X	X	X	X
Stapling feature		X	X	X	X	X	X	X	X
Scan to file feature		X	X	X	X	X	X	X	X
Scan to e-mail feature		X	X	X	X	X	X	X	X
75 PPM for all workroom machines		75	75	75	80	75	75	75	75
Booklet maker feature with saddle stitch on all workroom machines		X	X	X	X	X	X	X	X
Remote access for copier counts and service alerts		X	X	X	X	X	X	X	X
Full network capability		X	X	X	X	X	X	X	X
Paper capacity trays for workroom machines will minimally hold the equivalent of 5 reams of 8 1/2 x 11 stock		X	X	X	X	X	X	X	X
Additional paper trays for workroom machines to hold at least 4 other paper sizes that are adjustable by size and/or orientation		X	X	X	X	X	X	X	X
3-hole punch feature		X	X	X	X	X	X	X	X
Double sided feature		X	X	X	X	X	X	X	X
Photo/Text output feature		X	X	X	X	X	X	X	X
Output sizes to 11x17 especially for workroom machines		X	X	X	X	X	X	X	X
Size of equipment should not exceed existing Konica Minolta equipment measurements		X	X	X	X	X	X	X	X
Equipment - cost per year (15 Workstations, 3 Tabletops & 1 Color Workstation)		62,303.88	75,094.68	74,268.00	77,880.00	83,862.36	63,363.60	68,472.00	54,133.92
Equipment total cost for all three years		186,911.64	225,284.04	222,804.00	233,640.00	251,587.08	190,090.80	205,416.00	162,401.76
Service Agreement									
All service calls		X	X	X	X	X	X	X	X
All toner supplies and staples		X	X	X	X	X	X	X	X
All service parts		X	X	X	X	X	X	X	X
Proposals must include all D41 staff training and include a detail staff training plan. This staff training plan must include D41 tech staff for network connectivity issues.		X	X	X	X	X	X	X	X
Service Agreement - cost per year		45,711.98	39,318.65	48,746.11	39,280.01	28,149.83	40,494.14	53,634.82	42,621.97
Service Agreement - total cost for all three years		137,135.93	117,955.95	146,238.33	117,840.03	84,449.48	121,482.41	160,904.46	127,865.91
Sub-total equipment & service agreement per year		108,015.86	114,413.33	123,014.11	117,160.01	112,012.19	103,857.74	122,106.82	96,755.89
Equipment & Service Agreement - total cost for all three years		324,047.57	343,239.99	369,042.33	351,480.03	336,036.56	311,573.21	366,320.46	290,267.67

Copy Machine RFP Results

Copier Equipment	Vendor Manufacturer	Cannon Cannon	Konica Konica	Martin Cannon	IPC Ricoh	Proven Toshiba	Gordon Sharp	Image System Savin	COTG XEROX
RFP Requirements									
Company background and history		X	X	X	X				
Equipment specifics, including feature differences, if any:									
Indicate if equipment has ability to make copies using construction paper grade stock		X	X	X	X	X	X	X	X
Maximum paper weight capability		X	X	X	X	X	X	X	X
Restrictions if any, bypass only, single sided only, etc.		X	X	X	X	X	X	X	X
Overall dimensions of equipment		X	X	X	X	X	X	X	X
Power requirements for each item		X	X	X	X	X	X	X	X
Proposed equipment deployment		X	X	X	X	X	X	X	X
All copiers should be pooled under the same contract with an annual copy and print allowance including all service and maintenance		X	X	X	X	X	X	X	X
9,000,000 annual copy allowance at a fixed price		X	X	X	X	X	X	X	X
Example lease document		X	X	X	X	X	X	X	X
Example service agreement document		X	X	X	X	X	X	X	X
Lease costs by item		5,191.99	6,257.89	6,189.00	6,490.00	6,988.53	5,280.30	5,706.00	4,511.16
Service agreement costs for 3 tabletops & 1 color workstation		884.33	651.55	912.18	1,098.33	845.82	749.51	1,094.57	1,066.88
Service agreement costs		2,925.00	2,625.00	3,150.00	2,175.00	1,500.00	2,625.00	3,375.00	2,484.95
Proposals should include a guaranteed response time for service calls		X	X	X	X	X	X	X	X
List of school district references with complete contact information		X	X	X	X	X	X	X	X
Resume of the team associated w/the account w/years of industry experience of each individual		X	X	X					

"DRAFT UNTIL APPROVED"

Glen Ellyn School District #41 Board Report

Date: May 2, 2011

Title: Transportation Bid Results

Contact: Robert J. Ciserella – Assistant Superintendent–Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

In 2001, District 41 named Laidlaw Transit, Inc. (n/k/a First Student) as the successful bidder for the transportation services of the district. The contract was awarded for three years and then extended on a year-to-year basis through and including the 2010-2011 school year.

In December of 2010, business officials from several of the Glenbard associated districts began discussing a transportation consortium which might yield improved service and economies of scale as a result of going out to bid as a whole, larger entity. Bid documents were created for a consortium of districts 87, 16, 41 and 89 with the assistance of legal counsel. Bid conditions require each individual district to enter into a separate contract with the successful bidder.

On March 11, 2011, the consortium caused to be published a solicitation for bid for transportation services for a three-year period beginning July 1, 2011, and concluding on June 30, 2014. Bids were due back to the consortium on March 28, 2011, at which time a public bid opening was held. Four transportation companies submitted bids, while two companies declined to participate. The three-year totals for each individual school district, as well as the Consortium as a whole, are set forth in the table below.

Vendor	Septran	Illinois Central	Westway Coach	First Student
District 87	\$ 9,578,974.09	\$ 7,269,030.67	\$ 10,839,106.84	\$ 7,499,399.04
District 16	\$ 393,818.40	\$ 573,392.49	\$ 872,810.86	\$ 600,977.13
District 41	\$ 2,604,774.49	\$ 1,810,506.90	\$ 2,629,854.96	\$ 3,096,373.17
District 89	\$ 2,572,670.35	\$ 1,728,565.78	\$ 2,577,305.03	\$ 2,397,677.28
Total	\$15,150,237.33	\$ 11,381,495.84	\$ 16,919,077.69	\$ 13,594,426.62

Positive Connections and Lakeview Bus picked up bid documents but did not submit a bid.

Illinois Central School Bus, LLC provided the lowest bid, submitting an overall bid price of \$11,381,495.84 which is \$2,212,930.78 less than the next lowest bidder, First Student, for the consortium as a whole for the three-year contract. The cost difference between Illinois Central School Bus, LLC and First Student for District 41 is \$1,285,866.27 over the three-year contract period. The individual yearly contract amounts are as follows: 2012 - \$597,507.31; 2013 - \$603,482.38; and 2014 - \$609,517.21.

Review of contract documents by attorneys, Franczek Radelet, verification of insurance coverage and references have been completed satisfactorily.

Additional Costs and Information:

Additional costs associated with this recommendation include attorney fees for creation of bid documents and contracts. At this time, these costs have not yet been determined. However, they will be proportioned by the district's that participated in the bidding process.

Recommendation:

The administration recommends approval of the transportation bid from Illinois Central School Bus, LLC in the amount of \$1,810,506.90 for the three-year contract period beginning July 1, 2011, and ending June 30, 2014.

Glen Ellyn School District #41 Board Report

Date: May 2, 2011
Title: Hadley Computer Refresh
Contact: Mike Wood – Director of Technology

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #3 of the Superintendent's Long-Range Plan:

District technology will stay current with industry standards that support 21st century learning.

Discussion:

The District currently has 259 classroom desktop computers at Hadley Jr. High and 270 laptops for student and staff use. The desktop computers range in age from six to nine years old and all warranties have expired. The Technology Department is experiencing regular hardware failures with this equipment. The laptops range in age from one to five years old. Most of these laptops are still serviceable but difficult to manage as they are on large carts which are located in the LLC primarily and difficult to move. As part of the District's Long Range Technology Plan and Age and Obsolescence plan this equipment is due for refresh this summer, both desktops and laptops.

To better support 21st century learning the Administration plans to take a different approach to allocating technology for classroom use. The Administration recommends installing a single computer in each classroom for teacher use and to control all audio visual technology in the classroom for instruction and presentation purposes. New desktops will also be provided for office staff and specialists. This approach will bring our fleet of desktops down to 160 and free up valuable floor space in our classrooms.

The 270 existing laptops will be pooled together and divided among the schools with 150 remaining at Hadley and 120 distributed to the grade schools to add to their fleet of mobile technology. The 150 laptops remaining at Hadley will be available on a checkout basis in the LLC for staff and students.

Administration also recommends the purchase of 500 netbooks and 30 storage carts for use at Hadley that will be available to grade-level teams distributed by content area. The netbook carts will be stationed throughout the building in close proximity to the grade-level content teams' assigned classrooms.

The Administration has contacted two vendors for pricing on the equipment, Heartland Business Systems and Tiger Direct. The pricing from both vendors is below:

Tiger Direct

Hewlett Packard	Qty	Cost	Ext. Cost
HP 8100 Desktop	160	\$851.25	\$136,200.00
5 Yr Ext. Warranty	160	\$86.99	\$13,918.40
HP 19" LCD Monitor	160	\$130.52	\$20,883.20
Total		\$1,068.76	\$171,001.60

	Qty	Cost	Ext. Cost
HP 5103 Mini	500	\$511.50	\$255,750.00
3 Yr Ext. Warranty	500	\$126.88	\$63,440.00
Storage Cart	30	\$1,244.17	\$37,325.10
Total		\$1,882.55	\$356,515.10
			\$527,516.70

Heartland

Hewlett Packard	Qty	Cost	Ext. Cost
HP 8100 Desktop	160	\$742.00	\$118,720.00
5 Yr Ext. Warranty	160	\$75.00	\$12,000.00
Storage Cart	30	\$1,244.17	\$37,325.10
HP 19" LCD Monitor	160	\$135.00	\$21,600.00
Total		\$2,196.17	\$189,645.10

	Qty	Cost	Ext. Cost
HP 5103 Mini	500	\$497.00	\$248,500.00
3 Yr Ext. Warranty	500	\$76.00	\$38,000.00
Total		\$573.00	\$286,500.00
Total		\$476,145.10	

Lease Information

	Annual Cost	Total Cost over 5 Yr	Interest Paid
5 Year Dollar Buyout Lease	\$41,179.83	\$205,899.15	\$16,254.05
3 Year FMV Lease	\$90,175.92	\$270,527.76	-\$15,972.24
Total Lease		\$476,426.91	\$281.81

The District will lease the desktop computers on a 5 year dollar buyout lease; at the end of the term of the lease Administration will have the option of keeping the equipment and repurposing the equipment. The netbooks will be acquired with a 3 year fair market value lease, at the end of the lease term the Administration will return the hardware to the leasing company and refresh the netbooks with more current technology.

Additional Costs and Information:

With the expansion of wireless devices the Technology Department will purchase 50 wireless access points at a cost of \$65.00 each for a total investment of \$3,250.00 to reinforce the wireless coverage throughout the Jr. High and grade schools. The access points will be purchased with a single payment using budgeted dollars.

The Administration has done a cost evaluation to determine if leasing would be more cost effective than a onetime purchase of the hardware. The interest paid on the 5 year dollar buyout lease by the end of the lease will be \$16,254.05; the district will save \$15,972.24 off the hardware cost under the terms of the 3 year fair market value lease agreement. The total interest paid for both leases over 5 years will be \$281.81 and this total is less than the cost of disposal of the equipment.

Recommendation:

Administration recommends acquiring 160 desktop computers, 500 netbooks and 30 netbook storage carts from Heartland Business Systems. The Administration also recommends acquiring the desktop computers with extended 5 year warranty, monitors and storage carts through a 5 year dollar buyout lease from American Capital. The annual lease cost will be \$41,179.83; the total investment at the end of the lease term will be \$205,899.15 and the interest paid on the lease will be \$16,254.05.

Administration recommends acquiring 500 netbooks with 3 year extended warranty with a 3 year fair market value lease through American Capital. The annual lease cost will be \$90,175.92 and the total investment at the end of the lease term will be \$270,527.76, this is a savings of \$15,972.24 from the total cost of \$286,500.00 for the netbooks with 3 year warranty.

The total annual cost of both leases will be \$131,355.75, the total cost for both leases at the end of the lease terms will be \$476,426.91 and the total interest paid for both leases will be \$281.81.

Glen Ellyn School District #41 Board Report

Date: May 2, 2011

Title: Employee Dental Benefit Program

Contacts: Laurie Campbell/Director of Human Resources
Robert Ciserella/Assistant Superintendent-FFO

Long-Range Plan Focus: This recommendation provides for alignment with Goals #2 and #6 of the Superintendent's Long-Range Plan:

Goal #2: The development of our most valuable asset, our employees, will focus on the acquisition of skills and organizational structures necessary for the 21st century educational environment. These skills include critical thinking, problem-solving, technology, communication and collaboration and the attributes of those who are able to thrive in a culture of a professional learning community.

Goal #6: The district will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion: The dental insurance plan currently offered to the employees of District 41 is up for renewal on July 1, 2011. The dental insurance plan is currently self-funded and administered by BlueCross BlueShield (BCBS). According to the current premium-sharing structure, the district pays 100% of single coverage and the employee pays 100% for coverage of additional eligible dependents.

Every year, the administration along with the Insurance Review Team, meets on a quarterly basis to review the performance of the plan. As of February 2011, the dental plan ran at a deficit with a 101% loss ratio. On an annual basis, the administration meets with the team to determine the funding factors for the upcoming plan year. These funding factors are designed to maintain the overall health of the dental fund balance over a 12-month period while not overcharging employees for coverage.

Two years ago, the Board approved an increase in premiums that included the establishment of a separate reserve for Incurred But Not Reported (IBNR) Claims. IBNR reserving is standard underwriting practice in the insurance industry and is designed to account for future (unreported) benefit obligations should District 41 decide to change administrators or move to a fully funded dental program. Once the district has accrued the \$30,000 in the IBNR reserve, this percentage will no longer be added to the renewal rate except in the case of a needed adjustment due to headcount change and/or trend.

Additionally, the administration's recommendation two years ago included a one percent increase for monthly cash flow reserves for use with the self-funded dental plan. Funds collected for the purposes of IBNR and for cash flow reserves are accounted for and tracked separate from paid claims and premium collection. As of March 2011, we currently have a balance of \$7,340 in the IBNR fund and \$7,340 in the cash flow reserve fund.

Dental Renewal 04-11 doc.

This year, we received our renewal from BlueCross BlueShield, our current claims administrator, as well as a proposal from the Educational Benefits Cooperative (EBC). District 41 joined EBC last year for medical coverage. BlueCross BlueShield (BCBS) reviewed our claims and recommended an increase of 3.6% to our premiums. In keeping with our commitment to fund the IBNR and the cash flow accounts, an additional 2% would be added to the recommended increase for a total increase of 5.6%. EBC provides coverage through MetLife and is proposing a decrease of 3.4%. EBC functions like a fully funded dental insurance plan. With the move to EBC, we would no longer need to collect the additional 2% in premiums as any run-out claims would be covered by the cooperative and the district would no longer have the claim risk associated with a self-funded plan. The balance in the current IBNR and cash flow reserve fund would be used to cover any run-out costs incurred by the district in the transition.

The Insurance Review Team met today to review the two dental proposals and supports the recommendation to move to EBC.

Additional Costs and Information:

There are no known additional costs associated with this recommendation.

Recommendation:

The 2012 rates for dental represent a reduction of 3.4% compared to the 2011 rates. The change in rates becomes effective July 1, 2011, with the start of the new dental plan year. The administration recommends that the Board of Education approve the proposal to change from the existing self-funded dental plan to the Educational Benefits Cooperative for dental coverage.

Glen Ellyn School District #41 Board Report

Date: May 2, 2011

Title: Renewal of Jostens Publication Agreement – Hadley Yearbook 2011/12

Contact: Robert J. Ciserella – Assistant Superintendent–Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long-Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

On May 18, 2009, the Board of Education approved the contract with Josten's for publishing of the annual Hadley Junior High School yearbook. The yearbook is a 64 page, all color, hardcover book.

Josten's 2011/12 per-unit pricing is \$14.30 for an estimated 1,140 books with a total contract of \$16,302. The Josten's contract was structured to allow for two, one-year rollovers of the contract with a per-unit price of \$13.88 for the 2011 school year and \$14.30 for the 2012 school year. Costs associated with the Hadley yearbook are flow-through expenses at no cost to the district.

Additional Costs and Information:

There are no known additional costs associated with this recommendation.

Recommendation:

The administration recommends approval of the one-year contract rollover for yearbook publication with Josten's for printing of the 2011-2012 Hadley Junior High School Yearbook at a cost of \$14.30 per book, 64 page, all color, hardcover format.

Glen Ellyn School District 41 Board Report

Date: May 2, 2011

Title: Hadley Courtyard Project Bid Results

Contact: Robert J. Ciserella – Assistant Superintendent - Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long-Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

The administration, in partnership with District and Hadley building staff, met on several occasions to develop a plan for the Hadley courtyard focused on creating an outdoor learning environment that is educationally, environmentally and economically sustainable. Particular attention was paid to minimize the impact to surrounding classrooms and maximize this space on behalf of students, staff and community stakeholders.

District administration has created a capital projects timeline identifying potential capital projects through the year 2020. The Hadley courtyard project is presented as a capital project for the summer of 2011. This project aligns also with the recommendations made by the Master Facility Steering Committee. The group recognized the importance of space outside the classroom and the building as places for extending learning, and the report encouraged that the development of any long-range plan should maximize these spaces as well.

The administration, in conjunction with FGM Architects, developed a conceptual plan for the courtyard project. It is estimated the space will accommodate up to three classrooms of students and provide for programs in literacy, science, library and math studies. Additionally, it is anticipated this space will be used by the Hadley arts programs.

Included within the initial report to the Board, the concept plan included three separate learning spaces and a small amphitheater. These areas will be constructed with permeable pavers connected by a paved sidewalk which will allow students and staff to transition from space to space as necessary. Areas not constructed with permeable pavers will be seeded for grass growth. Every attempt to maintain the existing trees will be made.

Preliminary design concepts have been shared with Village of Glen Ellyn officials. The administration estimates storm water costs will add an additional \$33,000 to the cost of the project, which have been included in the base bid.

When bid documents were created, the base bid included all the alternates discussed at previous Board meetings. These alternates include the water feature, performance area, installation of drain tile, water proofing and light fixtures. Each alternate was itemized in determining the total cost of the project and those costs have been included in the base bid.

On March 16, 2011, the district went to bid for the Hadley project. Bid proposals were returned on March 31, 2011. A total of three contractors presented bid proposals. The bid results are set forth in the table below:

Description	LITE Construction	Copenhaver Construction	Kovilic Construction
Base Bid (Includes allowances of \$3,000)	\$207,082	\$219,000	\$428,000
Deductables:			
Water Feature	\$38,000	DNB	\$39,000
Performance Area	\$15,000	DNB	\$20,000
Drain Tile/Foundation Water proofing	\$7,000	\$8,000	\$15,000
Light Fixtures	\$13,000	\$15,000	\$50,000

Additional Costs and Information:

The total estimated professional fees associated with this project are \$30,000. These fees include engineering and architectural expenditures.

Recommendation:

The administration recommends approval of the Hadley courtyard bid by LITE Construction in the amount of \$207,082 to redevelop the Hadley courtyard.

2011 Consolidated General Election

Tuesday, April 5, 2011

GLEN ELLYN SCHOOL DISTRICT 41

Election Abstract

DuPage County Election Commission

421 N County Farm Rd

Wheaton, IL. 60187

2011 Consolidated General Election
 Tuesday, April 5, 2011

"DRAFT UNTIL APPROVED"

Glen Ellyn School District 41 Board of Education Member - Unexpired 2 Year Term

Vote for ONE	Reg Vtrs: 18,390				Precincts 32				Total votes: 1,754				Ballots Counted: 2,843							
	20006	20044	50002	50005	50006	50010	50011	50012	50013	50014	50016	50021	50026	50027	50029	50030	50042	50043	50044	50045
Steven Vondrak	22	4	84	63	60	66	51	44	84	73	72	42	44	75	38	60	39	55	60	76
Registered Voters	154	36	703	586	543	624	543	465	672	609	631	291	1,030	585	491	855	543	684	657	587
Ballots Counted	27	6	137	97	89	114	88	73	134	144	138	59	62	92	64	86	73	103	108	121
	50052	50056	50057	50058	50059	50066	50070	50072	50090	50096	50105	50108	Total							
Steven Vondrak	73	46	35	88	49	81	12	27	74	50	49	58	1,754							
Registered Voters	567	553	287	860	430	603	429	1,176	556	543	359	738	18,390							
Ballots Counted	117	70	57	144	93	117	15	33	117	84	77	104	2,843							

Glen Ellyn School District 41 Board of Education Member

Vote for THREE	Reg Vtrs: 18,390				Precincts 32				Total votes: 5,749				Ballots Counted: 2,843							
	20006	20044	50002	50005	50006	50010	50011	50012	50013	50014	50016	50021	50026	50027	50029	50030	50042	50043	50044	50045
Erica Nelson	21	3	76	64	57	59	56	47	81	71	63	31	38	60	39	52	28	46	55	62
Sam Black	15	3	95	56	50	64	45	47	84	71	60	50	26	56	28	37	21	49	61	59
Mark Senak	15	5	72	38	39	45	34	21	56	54	55	31	35	53	29	56	46	45	47	55
John Kenwood	20	3	62	59	45	55	40	43	66	71	46	24	36	52	38	39	27	43	42	56
Registered Voters	154	36	703	586	543	624	543	465	672	609	631	291	1,030	585	491	855	543	684	657	587
Ballots Counted	27	6	137	97	89	114	88	73	134	144	138	59	62	92	64	86	73	103	108	121
	50052	50056	50057	50058	50059	50066	50070	50072	50090	50096	50105	50108	Total							
Erica Nelson	65	50	38	77	41	47	10	21	73	40	46	54	1,571							
Sam Black	40	46	23	67	47	77	9	10	56	44	30	60	1,486							
Mark Senak	61	33	20	57	41	56	12	19	59	31	44	45	1,309							
John Kenwood	56	33	34	83	43	66	13	19	49	31	40	49	1,383							
Registered Voters	567	553	287	860	430	603	429	1,176	556	543	359	738	18,390							
Ballots Counted	117	70	57	144	93	117	15	33	117	84	77	104	2,843							

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Attachment 9

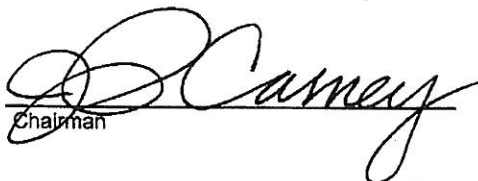
CANVASS OF VOTES FOR THE CONSOLIDATED GENERAL ELECTION

CHAPTER 10 ACT 5 / ARTICLE 22-1 OF THE ELECTION CODE


April 5, 2011

We, the undersigned members of the Canvassing Board of DuPage County, Illinois, do hereby certify that on Tuesday, April 26, 2011, we canvassed the returns of an election held on April 5, 2011, and we do proclaim that a total of 92,004 voters requested and received ballots and we do further certify that the following is a correct copy of votes received and herein recorded.

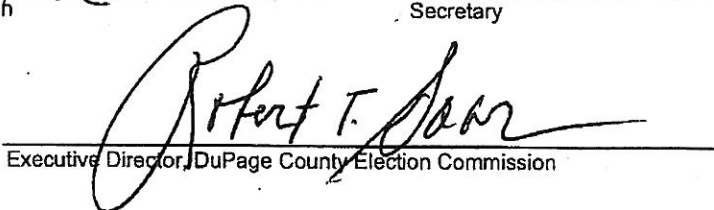
CANVASSING BOARD


Chairman


Vice Chairman


Secretary

Attest


Executive Director, DuPage County Election Commission

STATE OF ILLINOIS)
 SS
COUNTY OF DU PAGE)

I, ROBERT T. SAAR, Executive Director in and for said County in the State aforesaid, do hereby certify that the foregoing is a correct copy of the abstract of votes cast at the Election held in said County on Tuesday, the 5th day of April 2011, A.D., which abstract was made by the County Canvassing Board of said County and is now on file in my office.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said Commission this 26nd day of April 2011, A.D.


EXECUTIVE DIRECTOR

Canvass of Votes for the Consolidated General Election

April 5, 2011

WEST CHICAGO ELEMENTARY SCHOOL DISTRICT 33**West Chicago Elementary School District 33 Board of Education Member**

Vote for THREE	Prec Cntd 26	Rg Voters 13,935	Ballots Cntd 1,992	14.29 %	Votes
Gilbert R. Wagner					911 19.85 %
John Haffner					951 20.72 %
Anne Belgio					867 18.89 %
Jose Blanco					721 15.71 %
Dave Barclay					1,140 24.84 %

WINFIELD SCHOOL DISTRICT 34**Winfield School District 34 Board of Education Member**

Vote for FOUR	Prec Cntd 6	Rg Voters 3,079	Ballots Cntd 1,136	36.90 %	Votes
Bob Brown					749 32.01 %
Deanna Mustafa					727 31.07 %
Donna A. Bartlett					798 34.10 %
Anne Federici Dragosh					15 0.64 %

GLEN ELLYN SCHOOL DISTRICT 41**Glen Ellyn School District 41 Board of Education Member - Unexpired 2 Year Term**

Vote for ONE	Prec Cntd 32	Rg Voters 18,390	Ballots Cntd 2,843	15.46 %	Votes
Steven Vondrak					1,754 100.00 %

Glen Ellyn School District 41 Board of Education Member

Vote for THREE	Prec Cntd 32	Rg Voters 18,390	Ballots Cntd 2,843	15.46 %	Votes
Erica Nelson					1,571 27.33 %
Sam Black					1,486 25.85 %
Mark Senak					1,309 22.77 %
John Kenwood					1,383 24.06 %

LOMBARD ELEMENTARY SCHOOL DISTRICT 44**Lombard Elementary School District 44 Board of Education Member**

Vote for THREE	Prec Cntd 37	Rg Voters 22,226	Ballots Cntd 3,217	14.47 %	Votes
Amy C. Weltin					1,811 23.95 %
Richard L. Reese					1,329 17.57 %
Stephen E. Flint					1,438 19.01 %
Brooke Wozniak					2,098 27.74 %
John Chivilo					887 11.73 %

SCHOOL DISTRICT 45**School District 45 Board of Education Member**

Vote for THREE	Prec Cntd 40	Rg Voters 21,957	Ballots Cntd 2,547	11.60 %	Votes
Jerry Bimber					1,772 32.43 %
Rogelio Garcia					1,744 31.92 %
Margaret (Peggy) Egan					1,948 35.65 %

DRAFT

4/25/11

Glen Ellyn School District 41 School Board Calendar 2011-2012

Regularly Scheduled Meetings

NOTICE IS HEREBY GIVEN that the Board of Education, Glen Ellyn School District 41, DuPage County, Illinois has established the following dates and times for their regular meetings for the 2011-2012 school year. All meetings will be held at the District 41 Central Services Office, in the Board Room, 793 N. Main Street, Glen Ellyn Illinois unless otherwise noted.

NO JULY MEETING			
Monday, August 08, 2011	7:15 PM	Public Hearing: 2011-2012 Budget Regular Meeting	Central Services Office
Monday, August 22, 2011	7:30 PM	Regular Meeting	Central Services Office
Monday, September 12, 2011	7:30 PM	Regular Meeting	Central Services Office
Monday, September 26, 2011	7:30 PM	Regular Meeting	Central Services Office
Tuesday, October 11, 2011	7:30 PM	Regular Meeting	Abraham Lincoln School 380 Greenfield Ave
Monday, October 24, 2011	7:30 PM	Regular Meeting	Central Services Office
Monday, November 14, 2011	7:30 PM	Regular Meeting	Forest Glen School 561 Elm Street
Monday, November 28, 2011	7:30 PM	Regular Meeting	Central Services Office
Monday, December 12, 2011	7:15 PM	Public Hearing: 2011-2012 Levy Regular Meeting	Central Services Office
Monday, January 09, 2012	7:30 PM	Regular Meeting	Benjamin Franklin School 350 Bryant Ave
Monday, January 23, 2012	7:30 PM	Regular Meeting	Central Services Office
Monday, February 13, 2012	7:30 PM	Regular Meeting	Hadley Junior High School 240 Hawthorn Ave
Monday, February 27, 2012	7:30 PM	Regular Meeting	Central Services Office
Monday, March 12, 2012	7:30 PM	Regular Meeting	Central Services Office
Monday, April 09, 2012	7:30 PM	Regular Meeting	Churchill School 240 Geneva Rd
Monday, April 23, 2012	7:30 PM	Regular Meeting	Central Services Office
Monday, May 14, 2012	7:30 PM	Regular Meeting	Central Services Office
Tuesday, May 29, 2012	7:30 PM	Regular Meeting	Central Services Office
Monday, June 11, 2012	7:30 PM	Regular Meeting	Central Services Office
Monday, June 25, 2012	7:30 PM	Regular Meeting	Central Services Office

Approved by the Board of Education:

"DRAFT UNTIL APPROVED"

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Glen Ellyn School District 41
Board of Education Code of Conduct

1. I shall focus first on the primary work of the board, which is to develop policy to clarify the district’s vision, purpose, mission, values, objectives and priorities.
2. I shall represent all school district constituents honestly and equally and refuse to surrender my responsibilities to special interest or partisan groups.
3. I shall avoid any conflicts of interest or the appearance of impropriety, which could result from my position, and shall not use my board membership for personal gain or publicity.
4. I shall recognize that a board member has no legal authority as an individual and that decisions can be made only by a majority vote at a board meeting.
5. I shall abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels.
6. I shall be involved and knowledgeable about not only local educational concerns, but also about state and national issues.
7. I shall prepare for all board meetings by reading and understanding the board packet in advance of board meetings.
8. I shall be aware of and abide by the procedural process (Robert’s Rules of Order) of a board meeting.
9. I shall commit myself to stand by this code of conduct: to speak with one voice in concert with fellow board members, to maintain a positive culture and orderly decision-making process, and to do my board work openly.
10. I shall recognize the following:
 - that the relationship with the superintendent and any individual board member is collegial and not hierarchical.
 - that the superintendent is accountable only to the full board.
 - that I will refrain from advising staff members in operational areas.
11. I shall represent Glen Ellyn, Wheaton, Carol Stream, Lombard, and Glendale Heights in a professional, respectful manner in all business of the Board of Education and communicate in a courteous, honest manner.

Sam Black

Drew Ellis

Terra Costa Howard

John Kenwood

Erica Nelson

Dan Smith, Jr.

Steve Vondrak

Glen Ellyn School District #41 Board Report

Date: May 2, 2011
Title: Affirmation of Treasurer's Appointment
Contact: Robert J. Ciserella, Assistant Superintendent – Finance, Facilities & Operations

Long-Range Plan Focus:

The appointment of the School District Treasurer does not have a particular association to the Long Range Plan, but rather is law as determined by the Illinois School Code.

Discussion:

Section 8-1 of the Illinois School Code requires that the Board of Education appoint a School Treasurer. Section 8-2 requires that the School Treasurer be properly bonded with a bond penalty of 25% of all bonds, mortgages, moneys and effects of which the Treasurer has custody of at any one time during the school year. The Treasurer must be appointed each year and file a bond with the Regional Office of Education in order to receive state funds and the proceeds of the tax levy.

A resolution will be presented to the Board in June appointing Robert J. Ciserella as School Treasurer for the 2011-2012 school year from July 1, 2011, through June 30, 2012. Upon approval by the Board, the administration will execute the necessary Treasurer's Bond and file the bond with the Regional Office of Education as required by the school code.

The Liberty Mutual Insurance Company will remain the surety company for the District's School Treasurer's Bond through June 30, 2012, with the 25% bond penalty amount of \$4,500,000.

Additional Costs and Information:

There are no known additional costs associated with this recommendation.

Recommendation:

The administration recommends the affirmation of Robert J. Ciserella as the School Treasurer. The re-authorization of this appointment will occur at the June 20, 2011, meeting.