



11-13

Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

AGENDA

GLEN ELLYN SCHOOL DISTRICT 41 BOARD OF EDUCATION REGULAR MEETING

MARCH 21, 2011
7:30 PM

CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, ILLINOIS

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Participation
- V. Adjourn to Closed Session
- VI. Recognition
- VII. Presentations, Reports and Initiative Updates
 - A. Long Range Plan Renewal
- VIII. Action Items
 - A. Consent Agenda
 - 1. Human Resources
 - (a) Personnel Report Handout
 - Employment Recommendations
 - Resignations
 - Internal Transfers
 - (b) Re-employment or Release of Non-Tenured Personnel Handout
 - (c) Resolution Authorizing Notice of Dismissal to Non-Tenured Teachers other than Final Year Probationary Teachers Handout
 - (d) Resolution Authorizing Notice of dismissal to Non-Tenured Teachers in Final Year of Probation Handout
 - 2. Finance Facilities and Operations Attachment 1
 - (a) Treasurer's Report
 - (b) Investment Schedule
 - (c) Monthly Revenue/Expenditure Summary Report
 - (d) Summary of Bills & Payroll
 - (e) School District Payment Order
 - (f) Vandalism/Damage Report

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- (g) Disposal of Surplus Property
- (h) 2010-2011 FOIA Report
- 3. Other Matters
 - (a) Board Meeting Minutes: March 7, 2011 Regular Meeting
and March 14, 2011 Special Meeting Attachment 2
 - (b) CASE Board Meeting Action Items Attachment 3
- B. Superintendent's Recommendations
 - 1. Benjamin Franklin Lead Abatement Project Attachment 4
 - 2. Abraham Lincoln Stage Replacement Attachment 5

IX. Superintendent's Report

X. Board Reports

XI. Discussion Items

XII. Upcoming Meetings

- April 4, 2011 Board of Education Regular Meeting, Forest Glen School
- April 11, 2011 Board of Education Special Meeting, Central Services Office
- April 18, 2011 Board of Education Regular Meeting, Central Services Office

XIII. Other

XIV. Public Participation

XV. Adjourn to Closed Session

XVI. Return to Open Session

XVII. Adjournment

**Finance, Facilities
and Operations
Financial
Attachments**

**Board Meeting
March 21, 2011**

Glen Ellyn School District 41

**Period Ending:
February 28, 2011**

Draft Until Approved

**Finance, Facilities, and Operations
Consent Agenda Items**

March 21, 2011

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- (a) Treasurer's Report
- (b) Investment Schedule
- (c) Monthly Revenue/Expenditure Summary Report
- (d) Summary of Bills and Payroll
- (e) School District Payment Order for period February 15, 2011 – March 14, 2011
- (f) Vandalism/Damage Report
- (g) Disposal of Surplus Property
- (h) 2010-2011 FOIA Report

Glen Elyn School District 41
Monthly Treasurer's Report

"DRAFT UNTIL APPROVED"

February 2011											
FUND	FUND BALANCE 1/31/2011	CASH BAL. 1/31/2011	REVENUE	EXPENDITURES	INVESTMENTS (Increase) Decrease	LIABILITIES (Increase) Decrease	CASH BAL. 2/28/2011	INVESTMENTS AT COST	CASH + INVESTMENTS	LIABILITIES - RECEIVABLE (YTD)	FUND BALANCE 2/28/2011
Education	22,858,505.37	\$ 159,415.82	\$ 261,397.77	\$ 2,987,174.97	\$ 3,068,926.37	\$ 10,747.33	513,312.32	\$ 19,179,494.22	\$ 19,692,806.54	\$ (439,921.63)	20,132,728.17
Self-Insurance Dental	94,945.85	94,945.85	25,931.16	25,754.07	-	-	95,122.94	-	95,122.94	-	95,122.94
Operatlons and Maintenance	5,243,982.89	206.61	(485,912.04)	(255,470.22)	236,740.84	-	6,505.63	5,007,035.44	5,013,541.07		5,013,541.07
Debt Service	3,059,314.92	261.73	74.63	2,364,750.00	2,364,925.37	-	511.73	694,127.82	694,639.55	-	694,639.55
Transportation	448,772.92	845.16	24.85	43,125.35	42,975.15	-	719.81	404,952.61	405,672.42	-	405,672.42
Municipal Retirement/Social Security	814,689.22	25,419.47	92.61	90,809.49	65,907.39	(1.33)	608.65	723,361.54	723,970.19	(2.15)	723,972.34
S&C Life Safety	-	-	-	-	-	-	-	-	-	-	-
Capital Projects	19,776.96	115.94	444,382.38	508,146.05	63,699.09	-	51.36	135,961.93	136,013.29	-	136,013.29
Working Cash	3,247,812.19	44.60	49.94	-	(49.94)	-	44.60	3,247,817.53	3,247,862.13	-	3,247,862.13
Tort	2,224.73	73.48	0.07	-	(0.07)	-	73.48	2,151.32	2,224.80	-	2,224.80
Totals	\$ 35,790,025.05	\$ 281,328.66	\$ 246,041.37	\$ 5,764,289.71	\$ 5,843,124.20	\$ 10,746.00	\$ 616,950.52	\$ 29,394,902.41	\$ 30,011,852.93	\$ (439,923.78)	\$ 30,451,776.71

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Attachment 1(a)

February 2011

Attachment 1(b)

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
Education Fund								
P419	159731	01/07/11	03/09/11	61	30,000.00	0.130%	309.95	CD
P417	157004-8	10/04/10	03/14/11	161	1,000,000.00	0.220%	999.88	CD
P405	151455-6	06/15/10	04/14/11	303	2,500,000.00	0.310%	6,586.96	CD
P418	158474	11/30/10	04/14/11	135	200,000.00	0.120%	90.74	CD
P406	150633-8	06/02/10	04/28/11	330	999,500.00	0.480%	4,345.51	CD
P407	150622-32	06/02/10	05/12/11	344	2,600,000.00	0.510%	12,652.14	CD
P408	150621	06/02/10	05/31/11	363	1,010,000.00	0.543%	5,455.36	CD
P409	150620	06/02/10	06/02/11	365	1,926,000.00	0.543%	10,460.83	CD
P419	158466-473	11/30/10	06/14/11	196	1,197,098.00	0.150%	990.58	CD
P410	151451-4	06/15/10	06/15/11	365	2,000,000.00	0.500%	10,018.76	CD
P420	158460-65	11/30/10	06/29/11	211	700,000.00	0.180%	752.17	CD
P412	155216-20	09/01/10	09/01/11	365	2,000,000.00	0.310%	7,723.91	CD
P413	155214-5	09/01/10	09/14/11	378	1,000,000.00	0.310%	3,309.80	CD
P411	150619	06/02/10	09/15/11	470	1,197,000.00	0.621%	9,538.82	CD
IPTIP					685,633.32			
ISDLAF					134,262.90			
Total Education Fund:					19,179,494.22	0.352%	73,235.41	
Operations and Maintenance Fund								
P419	159731	01/07/11	03/09/11	61	2,670,000.00	0.130%	276.66	CD
P417	157004-8	10/04/10	03/14/11	161	300,000.00	0.220%	300.01	CD
P406	150633-8	06/02/10	04/28/11	330	301,200.00	0.480%	1,304.32	CD
P408	150621	06/02/10	05/31/11	363	300,000.00	0.543%	1,620.58	CD
P413	155214-5	09/01/10	09/14/11	378	400,000.00	0.310%	1,323.83	CD
P411	150619	06/02/10	09/15/11	470	45,000.00	0.621%	242.06	CD
IPTIP					637,805.67			
ISDLAF					353,029.77			
Total Operations and Maintenance Fund:					5,007,035.44	0.337%	5,067.46	
Debt Service Fund								
P411	150619	06/02/10	09/15/11	470	56,000.00	0.621%	302.48	CD
IPTIP					164,670.98			
ISDLAF					473,456.84			
Total Debt Service Fund:					694,127.82	0.621%	302.48	
Transportation Fund								
IPTIP					-			
ISDLAF					404,952.61			
Total Transportation Fund:					404,952.61	0.000%	-	
Municipal Retirement/Social Security Fund								
P406	150633-8	06/02/10	04/28/11	330	90,000.00	0.480%	391.48	CD
P408	150621	06/02/10	05/31/11	363	90,000.00	0.543%	486.25	CD
P409	150620	06/02/10	06/02/11	365	74,000.00	0.543%	407.92	CD
IPTIP					155,575.98			
ISDLAF					313,785.56			
Total Municipal Retirement/Social Security Fund:					723,361.54	0.522%	1,285.65	
Capital Improvements Fund								
G405	50016574	09/20/10	09/20/11	365	100,000.00	1.850%	1,850.00	CD
IPTIP					1,321.17			
ISDLAF					34,640.76			
Total Capital Improvements Fund:					135,961.93	1.850%	1,850.00	

February 2011

Attachment 1(b)

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
Working Cash								
P411	150619	09/15/10	06/02/11	470	702,000.00	0.621%	5,594.20	CD
G405	50016574	09/20/10	09/20/11	365	900,000.00	1.850%	16,650.00	CD
G386	50016574	01/29/11	01/29/12	365	1,213,145.53	0.680%	8,249.39	CD
IPTIP					4,742.30			
ISDLAF					427,929.70			
Total Working Cash fund:					3,247,817.53	1.050%	30,493.59	
TORT Fund								
IPTIP					-			
ISDLAF					2,151.32			
Total Tort Fund:					2,151.32			
Total Current Operating Funds Investments					29,394,902.41			

Total Investment Interest Due	112,234.59
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Average Portfolio Yield		0.47%
IPTIP Monthly Average Rate	Account Balances	
ISDLAF Monthly Average Rates:	1,649,749.42	0.094%
Liquid Class	210,599.68	0.020%
Max Class	1,933,609.78	0.090%

Note: C in the "Identifier" column denotes Community Bank
G in the "Identifier" column denotes Glen Ellyn Bank & Trust
M in the "Identifier" column denotes MB Financial Bank
P in the "Identifier" column denotes PMA/ISDLAF

Note: CD in the "Type" column denotes Certificate of Deposit
CP in the "Type" column denotes Commercial Paper
TN in the "Type" column denotes Treasury Notes
FHLB in the "Type" column denotes Federal Home Loan Bank Note
FNMA in the "Type" column denotes Federal Natl Mortgage Assn Note
FHLMC in the "Type" column denotes Federal Home Loan Mortgage Corporation Note



Glen Ellyn School District 41

Finance, Facilities & Operations

**Monthly Revenue/Expenditure Summary Report Overview
February 2011**

Revenues

Overall district revenues are approximately 1.21% greater than last year for the same fiscal period. Year to date, Corporate Personal Property Taxes, CPPRT, and federal funds are substantially greater than the same period of last year.

Expenditures

Expenditures are greater than last year's amount by 1.12% for the same fiscal period. Increases in purchased services and capital outlay are the primary reasons, but are not expected to increase greater than their budgeted amounts.

Scorecard Summary

The administration has reviewed the criteria established during the Scorecard development process and feels significant progress has been made in aligning budgeted and actual financial results. However, the administration continues to be concerned with the lack of state financing and the resulting effect on the district's financial condition.

Glen Ellyn School District 41, 793 N. Main St., Glen Ellyn, IL 60137

Phone 630.790.6400 Fax 630.790.1867 www.d41.org

Glen Ellyn District 41
Monthly Revenue/Expenditure Summary Report

February 2011

Revenues

Function	Category	MTD Received	YTD Received		Revenue Budget	To Be Received	YTD % Received	Prior Year % Rec'd
1100	Property Taxes	766.92	20,689,626.21		39,387,238.00	18,697,611.79	52.53%	53.98%
1200	Personal Property Taxes	-	682,212.34		870,000.00	187,787.66	78.42%	43.07%
1300	Tuition	1,000.00	262,058.00		231,750.00	(30,308.00)	113.08%	109.34%
1400	Field Trip/Bus Fees	-	1,125.25		25,500.00	24,374.75	4.41%	44.60%
1500	Interest Earnings	1,054.62	140,283.93		245,750.00	105,466.07	57.08%	38.39%
1600	Food Services	12,535.00	116,322.98		202,600.00	86,277.02	57.42%	63.96%
1700	Student Fees	6,738.00	359,920.31		423,000.00	63,079.69	85.09%	86.14%
1900	Donations/Misc Revenue	13,256.61	78,519.86		187,700.00	109,180.14	41.83%	77.52%
3000	Unrestricted State Funds	120,240.96	841,686.72		1,013,720.00	172,033.28	83.03%	56.99%
3100	Restricted State Funds	-	1,496,632.84		1,907,159.00	410,526.16	78.47%	65.08%
4000	Federal Funds	64,518.10	902,104.94		949,943.00	47,838.06	94.96%	82.81%
7000	Fund Transfers	-	116,272.24		116,273.00	0.76	100.00%	0.00%
Grand Total All Funds		220,110.21	25,686,765.62	-	45,560,633.00	19,873,867.38	56.38%	55.17%

Expenditures

Object		MTD Expended	YTD Expended	YTD Encumbrances	Expenditure Budget	Budget Available	YTD % Expended	Prior Year % Exp'd
100	Salaries	2,187,203.36	13,946,718.93	-	26,271,451.00	12,324,732.07	53.09%	52.85%
200	Benefits	436,506.74	2,866,145.43	8,563.29	5,456,672.00	2,581,963.28	52.53%	55.90%
300	Purchased Services	217,566.45	2,691,068.72	90,829.73	3,957,744.00	1,175,845.55	68.00%	62.78%
400	Supplies/Materials	144,399.91	1,171,952.70	131,112.53	2,273,279.00	970,213.77	51.55%	54.15%
500	Capital Outlay	33,641.89	1,330,169.26	43,664.26	2,021,177.00	647,343.48	65.81%	59.08%
600	Dues & Fees	2,379.77	42,888.13	-	66,970.00	24,081.87	64.04%	76.69%
600	Principal/Interest Payments	2,364,750.00	2,619,500.00		2,609,500.00	(10,000.00)	100.38%	100.00%
600	Tuition	352,087.52	1,375,118.54	14,725.00	1,579,511.00	189,667.46	87.06%	70.62%
	Fund Transfers	-	116,272.24		116,273.00	0.76	100.00%	0.00%
Grand Total All Funds		5,738,535.64	26,159,833.95	288,894.81	44,352,577.00	17,903,848.24	58.98%	57.86%

"DRAFT UNTIL APPROVED"

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Attachment 1(c)

**Glen Ellyn School District 41
Monthly Summary of Bills and Payroll**

Attachment 1(d)

February, 2011

<u>FUND</u>	<u>OTHER EXPENDITURES</u>	<u>GROSS PAYROLL</u>	<u>TOTAL EXPENDITURES</u>
Education	\$799,498.61	\$2,187,676.36	\$2,987,174.97
Self-Insurance Dental	\$25,754.07	0.00	25,754.07
Operations & Maintenance	-\$255,470.22	0.00	-255,470.22
Debt Service	\$2,364,750.00	0.00	2,364,750.00
Transportation	\$43,125.35	0.00	43,125.35
Municipal Retirement/Social Security	\$90,809.49	0.00	90,809.49
Capital Projects	\$508,146.05	0.00	508,146.05
Working Cash	\$0.00	0.00	0.00
Tort	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL	<u><u>\$3,576,613.35</u></u>	<u><u>\$2,187,676.36</u></u>	<u><u>\$5,764,289.71</u></u>



Glen Ellyn School District 41

Robert J. Ciserella, Assistant Superintendent for Finance, Facilities & Operations

School District Payment Order

The Treasurer, Robert J. Ciserella, of Glen Ellyn School District 41 in DuPage County, shall pay to the order of the attached list of vendors the sum of \$1,503,591.63 for February Accounts Payable and Payroll Liability checks and \$788,717.00 for March Interim Account Payable and checks.

This order authorizes the Treasurer to pay Board-approved bills before the meeting minutes are officially approved.

By order of the School Board of Glen Ellyn District 41.

Order Date: March 21, 2011

President

Secretary

Glen Ellyn School District 41, 793 N. Main St., Glen Ellyn, IL 60137

Phone 630.790.6400 Fax 630.790.1867 www.d41.org

Attachment 1(e)

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
5079	WILLIAMSON, MOLLY	02/22/2011	-10.43	V
5397	KINLEY, JENNIFER	02/21/2011	-21.69	V
5524	QUALITY PRODUCTS	02/18/2011	-930.10	V
6447	COLEMAN, KELLY	02/21/2011	-88.10	V
7638	CENTURY TILE	02/24/2011	-622.93	V
8836	PADDOCK ENTERPRISES, E T	02/16/2011	-786.00	V
9065	AFLAC	02/15/2011	86.46	R
9065	AFLAC	02/11/2011	-86.46	V
9066	AFSCME	02/15/2011	1,669.43	R
9066	AFSCME	02/11/2011	-1,669.43	V
9067	AMERIPRISE FINANCIAL	02/15/2011	250.00	R
9067	AMERIPRISE FINANCIAL	02/11/2011	-250.00	V
9068	DUPAGE CREDIT UNION	02/15/2011	2,075.00	R
9068	DUPAGE CREDIT UNION	02/11/2011	-2,075.00	V
9069	FIDELITY INVESTMENTS	02/15/2011	4,668.63	R
9069	FIDELITY INVESTMENTS	02/11/2011	-4,668.63	V
9070	GLEN ELLYN EDUCATION ASSN	02/15/2011	9,806.88	R
9070	GLEN ELLYN EDUCATION ASSN	02/11/2011	-9,806.88	V
9071	GLEN STEARNS CHAPTER 13 TRUSTEE	02/15/2011	407.50	R
9071	GLEN STEARNS CHAPTER 13 TRUSTEE	02/11/2011	-407.50	V
9072	GREAT AMERICAN LIFE INS	02/15/2011	1,330.00	R
9072	GREAT AMERICAN LIFE INS	02/11/2011	-1,330.00	V
9073	JAY K LEVY & ASSOCIATES	02/15/2011	69.23	R
9073	JAY K LEVY & ASSOCIATES	02/11/2011	-69.23	V
9074	LINCOLN INVESTMENT PLANNING	02/15/2011	1,620.00	R
9074	LINCOLN INVESTMENT PLANNING	02/11/2011	-1,620.00	V
9075	SDU	02/15/2011	300.00	R
9075	SDU	02/11/2011	-300.00	V
9076	SHARON R. KNOBBE, LTD.	02/15/2011	41.18	R
9076	SHARON R. KNOBBE, LTD.	02/11/2011	-41.18	V
9077	UNITED STATES TREASURY	02/15/2011	160.42	R
9077	UNITED STATES TREASURY	02/11/2011	-160.42	V
9078	AFLAC	02/15/2011	86.46	R
9079	AFSCME	02/15/2011	1,669.43	R
9080	AMERIPRISE FINANCIAL	02/15/2011	250.00	R
9081	DUPAGE CREDIT UNION	02/15/2011	2,075.00	R
9082	FIDELITY INVESTMENTS	02/15/2011	4,668.63	R
9083	GLEN ELLYN EDUCATION ASSN	02/15/2011	9,806.88	R
9084	GLEN STEARNS CHAPTER 13 TRUSTEE	02/15/2011	407.50	R
9085	GREAT AMERICAN LIFE INS	02/15/2011	1,330.00	R
9086	JAY K LEVY & ASSOCIATES	02/15/2011	69.23	R
9087	LINCOLN INVESTMENT PLANNING	02/15/2011	1,620.00	R
9088	SDU	02/15/2011	300.00	R
9089	SHARON R. KNOBBE, LTD.	02/15/2011	41.18	R
9090	UNITED STATES TREASURY	02/15/2011	160.42	R
9091	ALARCON, LILI	02/16/2011	550.00	R
9092	AMEREN ENERGY MARKETING	02/16/2011	38,059.77	R
9093	AT&T	02/16/2011	6,740.94	R
9094	AT&T INTERNET SERV	02/16/2011	1,050.00	R
9095	BARRETT, KIMBERLY	02/16/2011	143.04	R
9096	BLUE CROSS/BLUE SHIELD	02/16/2011	25,754.07	R
9097	BUREAU OF EDUC & RESEARCH	02/16/2011	1,393.00	R
9098	CPI QUALIFIED PLAN CONSULTANTS INC	02/16/2011	43.50	R
9099	ICE CONFERENCE	02/16/2011	1,590.00	R
9100	ILLINOIS DEPT EMPLOY SECURTY	02/16/2011	12,813.40	R
9101	KONICA MINOLTA BUSINESS SYSTEMS	02/16/2011	4,951.52	R

Attachment 1(e)

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
9102	NORTHERN ILLINOIS GAS	02/16/2011	3,937.72	R
9103	NORTHERN ILLINOIS GAS	02/16/2011	1,271.50	R
9104	NORTHERN ILLINOIS UNIVERSITY	02/16/2011	115.00	R
9105	PYONE, CHO	02/16/2011	475.00	R
9106	RICOH	02/16/2011	530.20	R
9107	ROSENTHAL, RICK	02/16/2011	35.00	R
9108	SCHUETT, JEAN	02/16/2011	60.00	R
9109	SCULLY, SUSAN	02/16/2011	45.20	R
9110	SECRETARY OF STATE INDEX DEPT	02/16/2011	10.00	R
9111	SOLUTION TREE	02/16/2011	0.00	C
9112	SOLUTION TREE	02/16/2011	3,900.00	R
9113	SWATEK, LAURIE	02/16/2011	250.00	R
9114	TURNER, DAVE	02/16/2011	35.00	R
9115	VANGUARD ENERGY SERVICES LLC	02/16/2011	26,568.04	R
9116	VAZQUEZ, JENNIFER	02/16/2011	180.92	R
9117	VERIZON WIRELESS	02/16/2011	1,805.03	R
9118	VILLAGE OF GLEN ELLYN	02/16/2011	2,239.96	R
9119	AFLAC	02/28/2011	86.46	R
9120	AFSCME	02/28/2011	1,669.43	R
9121	AMERIPRISE FINANCIAL	02/28/2011	250.00	R
9122	DUPAGE CREDIT UNION	02/28/2011	2,075.00	R
9123	FIDELITY INVESTMENTS	02/28/2011	5,433.31	R
9124	GLEN ELLYN EDUCATION ASSN	02/28/2011	9,856.84	R
9125	GLEN STEARNS CHAPTER 13 TRUSTEE	02/28/2011	407.50	R
9126	GREAT AMERICAN LIFE INS	02/28/2011	1,330.00	R
9127	JAY K LEVY & ASSOCIATES	02/28/2011	69.23	R
9128	LINCOLN INVESTMENT PLANNING	02/28/2011	1,720.00	R
9129	SDU	02/28/2011	300.00	R
9130	SHARON R. KNOBBE, LTD.	02/28/2011	41.18	R
9131	UNITED STATES TREASURY	02/28/2011	174.17	R
9132	HOGGAN HEALTH INDUSTRIES	02/23/2011	6,603.00	R
9133	MUSIC & ARTS CENTER	02/23/2011	38.00	R
9134	NAPERVILLE CENTRAL HIGH SCL	02/23/2011	120.00	R
9135	ACUTE CARE EDUCATION SYSTEMS	02/24/2011	60.00	R
9136	ALARCON, LILI	02/28/2011	387.50	R
9137	AMERICAN TAXI DISPATCH	02/28/2011	1,596.75	R
9138	AMERICAN DRUM	02/28/2011	282.00	R
9139	AMERICAN MONTESSORI SOCIETY	02/28/2011	676.00	R
9140	AMLINGS	02/28/2011	42.95	R
9141	ANDERSON PEST CONTROL	02/28/2011	276.00	R
9142	ARAMARK CORP	02/28/2011	29,851.60	R
9143	ARMBRUST PLUMBING INC	02/28/2011	827.00	R
9144	ARTHUR J GALLAGHER	02/28/2011	50.00	R
9145	AT&T LONG DISTANCE	02/28/2011	40.92	R
9146	BENJAMIN FRANKLIN SCHOOL	02/28/2011	41.60	R
9147	BMO MASTERCARD	02/28/2011	0.00	C
9148	BMO MASTERCARD	02/28/2011	0.00	C
9149	BMO MASTERCARD	02/28/2011	0.00	C
9150	BMO MASTERCARD	02/28/2011	0.00	C
9151	BMO MASTERCARD	02/28/2011	0.00	C
9152	BMO MASTERCARD	02/28/2011	12,045.20	R
9153	BRITTON, HEATHER	02/28/2011	457.50	R
9154	C ACITELLI HEATING & PIPING	02/28/2011	21,674.55	R
9155	CARLSON GLASS INC	02/28/2011	291.80	R
9156	CENTURY TILE	02/28/2011	622.93	R
9157	CHICAGO TRIBUNE	02/28/2011	26.00	R

Attachment 1(e)

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
9158	CHICAGO EDUCATION PROJECT	02/28/2011	5,604.30	R
9159	CLASSROOMPRODUCTS COM	02/28/2011	87.56	R
9160	COCA COLA	02/28/2011	226.15	R
9161	COLEMAN, KELLY	02/28/2011	88.10	R
9162	COMM CONS DIST #89	02/28/2011	192,655.00	R
9163	COMMONWEALTH EDISON	02/28/2011	115.58	R
9164	CONCEPT COMMERCIAL COMMUN INC	02/28/2011	1,026.00	R
9165	CONSERV FS	02/28/2011	1,639.08	R
9166	CONVERGIENT TECHNOLOGIES	02/28/2011	1,632.00	R
9167	CORRECT ELECTRIC	02/28/2011	792.66	R
9168	CROSS, SHANNON	02/28/2011	84.38	R
9169	CYBOR FIRE PROTECTION	02/28/2011	285.00	R
9170	DIST #15, MARQUARDT SCL	02/28/2011	342.86	R
9171	DIST #44, BD OF ED	02/28/2011	90,210.75	R
9172	ELIM CHRISTIAN SERVICES	02/28/2011	9,325.11	R
9173	ERIKSSON ENGINEERING ASSOC INC	02/28/2011	672.84	R
9174	FOLLETT LIBRARY RESOURCES	02/28/2011	785.00	R
9175	FOLLETT SOFTWARE COMPANY	02/28/2011	1,325.00	R
9176	FRANCZEK RADELET & ROSE	02/28/2011	4,799.00	R
9177	GLENOAKS THERAPEUTIC DAY SCHL	02/28/2011	9,818.46	R
9178	GONZALEZ, MARY	02/28/2011	162.50	R
9179	GRAINGER INC, W W	02/28/2011	111.88	R
9180	GRAPHICS PLUS INC	02/28/2011	1,023.45	R
9181	GURDAK, TONY	02/28/2011	35.00	R
9182	HEARTLAND BUSINESS SYSTEMS	02/28/2011	3,910.50	R
9183	HEINEMANN	02/28/2011	99.00	R
9184	HOUGHTON MIFFLIN RECEIVABLES CO LLC	02/28/2011	685.25	R
9185	IDENTITRONICS	02/28/2011	351.95	R
9186	ILLINOIS MECHANICAL SALES INC	02/28/2011	149.57	R
9187	KAGAN & GAINES INC	02/28/2011	2,353.15	R
9188	KENNELLY, JULI	02/28/2011	25.00	R
9189	KOSINSKI, MARIOLA	02/28/2011	25.00	R
9190	LAIDLAW TRANSIT	02/28/2011	0.00	C
9191	LAIDLAW TRANSIT	02/28/2011	3,303.75	R
9192	LITTLE FRIENDS CNT FOR AUTISM	02/28/2011	4,653.72	R
9193	LOCKWOOD DAIRY	02/28/2011	2,647.95	R
9194	LUSCOMBE MUSIC	02/28/2011	74.00	R
9195	MACGILL & CO, WM V	02/28/2011	433.81	R
9196	MAIL N STUFF	02/28/2011	90.06	R
9197	MCDONALD, MATTHEW	02/28/2011	111.75	R
9198	MERIDELL ACHIEVEMENT CENTER	02/28/2011	14,725.00	R
9199	METRO PROFESSIONAL PRODUCTS	02/28/2011	5,825.37	R
9200	MINKUS, GAIL	02/28/2011	1,110.00	R
9201	NATIONAL LOUIS UNIVERSITY	02/28/2011	1,800.00	R
9202	NATL GEOGRAPHIC SCHL PUBL	02/28/2011	195.25	R
9203	OFFICE DEPOT	02/28/2011	844.60	R
9204	PADDOCK ENTERPRISES, E T	02/28/2011	786.00	R
9205	PALADIUM ENTERPRISES	02/28/2011	0.00	C
9206	PALADIUM ENTERPRISES	02/28/2011	50,753.00	R
9207	PALOS SPORTS INC	02/28/2011	595.70	R
9208	PEARSON ASSESSMENTS	02/28/2011	140.60	R
9209	PEPPERS, PAT	02/28/2011	35.00	R
9210	PIONEER VALLEY BOOKS	02/28/2011	255.20	R
9211	PITNEY BOWES	02/28/2011	509.97	R
9212	POSTMASTER	02/28/2011	185.00	R
9213	QUINLAN & FABISH MUSIC	02/28/2011	1,745.10	R

Attachment 1(e)

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
9214	REALLY GOOD STUFF INC	02/28/2011	331.34	R
9215	REGIONAL TRUCK EQUIPMENT CO	02/28/2011	357.46	R
9216	ROE	02/28/2011	1,000.00	R
9217	ROSCOE CO	02/28/2011	650.99	R
9218	RWAMBARAMZOB, MARIE CLARE	02/28/2011	50.00	R
9219	SCARIANO, HIMES & PETRARCA	02/28/2011	2,841.30	R
9220	SCHOLASTIC INC	02/28/2011	463.25	R
9221	SCHOOL SPECIALTY	02/28/2011	1,354.12	R
9222	SCULLY, SUSAN	02/28/2011	133.74	R
9223	SEPTRAN INC	02/28/2011	38,080.85	R
9224	SIECK, KYLE	02/28/2011	47.28	R
9225	SIGN IDENTITY	02/28/2011	606.50	R
9226	SOARING EAGLE ACADEMY	02/28/2011	25,095.18	R
9227	SOUND INC	02/28/2011	495.50	R
9228	SRA/MCGRAW HILL	02/28/2011	175.65	R
9229	STAPLES ADVANTAGE	02/28/2011	220.24	R
9230	SUBURBAN LIFE PUBLICATIONS	02/28/2011	283.60	R
9231	SUPER DUPER SCHOOL CO	02/28/2011	49.90	R
9232	TCI	02/28/2011	245.25	R
9233	TEACHERS INSTITUTE FUND	02/28/2011	936.00	R
9234	TIGERDIRECT.COM	02/28/2011	873.65	R
9235	TOWNTEES	02/28/2011	396.00	R
9236	UNISOURCE GREAT LAKES	02/28/2011	5,031.00	R
9237	VILLAGE OF GLEN ELLYN	02/28/2011	116.00	R
9238	VOLTEX	02/28/2011	2,146.39	R
9239	WENZLAFF, JULIE	02/28/2011	25.00	R
9240	WHEELER, KAYLA	02/28/2011	38.59	R
9241	WILLIAMSON, MOLLY	02/28/2011	10.43	R
201000273	AXA EQUITABLE LIFE INS CO	02/15/2011	12,966.12	W
201000274	CERIDIAN BENEFITS SVCS	02/15/2011	6,612.58	W
201000276	ILLINOIS DEPT OF REVENUE	02/01/2011	44,786.17	W
201000277	INTERNAL REV SERVICE	02/01/2011	165,781.45	W
201000278	T H I S	02/15/2011	14,054.50	W
201000279	TEACHERS RETIREMENT SYSTEM	02/15/2011	91,533.97	W
201000280	V A L I C	02/15/2011	6,391.32	W
201000283	EFLEX GROUP	02/15/2011	872.64	W
201000284	UNUM LIFE INSURANCE	02/15/2011	2,228.14	W
201000285	AXA EQUITABLE LIFE INS CO	02/28/2011	13,239.50	W
201000286	CERIDIAN BENEFITS SVCS	02/28/2011	6,612.58	W
201000287	ILL MUNICIPAL RETIREMENT FUND	02/01/2011	57,974.83	W
201000288	ILLINOIS DEPT OF REVENUE	02/28/2011	44,771.49	W
201000289	INTERNAL REV SERVICE	02/28/2011	166,237.05	W
201000290	T H I S	02/28/2011	14,042.22	W
201000291	TEACHERS RETIREMENT SYSTEM	02/28/2011	91,454.42	W
201000292	V A L I C	02/28/2011	6,391.32	W
201000297	RELIANCE STANDARD LIFE	02/22/2011	312.50	W
Totals for checks			1,503,591.63	

FUND SUMMARY

Attachment 1(e)

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	701,575.98	0.00	466,275.65	1,167,851.63
11	Self-Insured Medical/Dental Fu	0.00	0.00	25,754.07	25,754.07
20	Operations & Maintenance Fund	0.00	0.00	176,193.76	176,193.76
40	Transportation Fund	0.00	0.00	42,981.35	42,981.35
50	IMRF/Social Security Fund	90,810.82	0.00	0.00	90,810.82
***	Fund Summary Totals ***	792,386.80	0.00	711,204.83	1,503,591.63

***** End of report *****

Attachment 1(e)

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
8373	HELLER, JUDY	03/04/2011	-25.00	V
9016	TIME FOR KIDS	03/04/2011	-823.86	V
9242	ACCARDI, DAVID	03/03/2011	35.00	R
9243	AT&T	03/03/2011	1,477.03	R
9244	ATKINS, NORM	03/03/2011	35.00	R
9245	BANC OF AMERICA LEASING	03/03/2011	5,615.47	R
9246	CERIDIAN BENEFITS SVCS	03/03/2011	442.83	R
9247	DAMM, COURTNEY	03/03/2011	35.00	R
9248	EDUCATIONAL BENEFIT COOP	03/03/2011	353,021.02	R
9249	EFLEX GROUP	03/03/2011	22,036.32	R
9250	FILLIPI, FRANK	03/03/2011	120.00	R
9251	HONEYCUT, BILL	03/03/2011	120.00	R
9252	KONICA MINOLTA PREMIER FINANCE	03/03/2011	1,242.07	R
9253	NORTON, KERRY	03/03/2011	115.00	R
9254	PUBLIC STORAGE	03/03/2011	477.00	R
9255	VERIZON WIRELESS	03/03/2011	145.83	R
9256	WASTE MANAGEMENT WEST	03/03/2011	2,537.70	R
9257	WHEATON NORTH HIGH SCHOOL	03/03/2011	240.00	R
9258	WITTLER, CHERYL	03/03/2011	35.00	R
9259	CENTER, THE	03/08/2011	250.00	R
9260	CRISIS PREVENTION INST INC	03/08/2011	1,729.00	R
9261	EDUCATIONAL RESOURCE SERVICES INC	03/08/2011	209.00	R
9262	ILLINOIS STATE POLICE	03/08/2011	39.00	R
9263	NORTHERN ILLINOIS UNIVERSITY	03/08/2011	141.00	R
9264	SAM'S CLUB	03/08/2011	328.88	R
9265	TEACHING STRATEGIES	03/08/2011	1,545.00	R
9266	US BANK	03/08/2011	1,300.00	R
9279	ABC HOME SERVICES	03/14/2011	360.00	R
9280	ABC HUMANE WILDLIFE	03/14/2011	340.00	R
9281	ACCARDI, DAVID	03/14/2011	25.00	R
9282	ALARCON, LILI	03/14/2011	450.00	R
9283	AMEREN ENERGY MARKETING	03/14/2011	38,981.03	R
9284	AMERICAN TAXI DISPATCH	03/14/2011	1,605.00	R
9285	AMERICAN PRINTING HOUSE FOR THE BLI	03/14/2011	114.00	R
9286	ANDERSON PEST CONTROL	03/14/2011	276.00	R
9287	APPLE INC	03/14/2011	11,940.00	R
9288	ARAMARK CORP	03/14/2011	29,294.04	R
9289	ARMBRUST PLUMBING INC	03/14/2011	484.00	R
9290	AT&T	03/14/2011	1,615.44	R
9291	BEHAVIORAL DYNAMICS INC	03/14/2011	168.50	R
9292	BLICK, DICK	03/14/2011	242.26	R
9293	BLUE CROSS/BLUE SHIELD	03/14/2011	23,240.77	R
9294	BRITTON, HEATHER	03/14/2011	255.00	R
9295	BROSNAN, RITA	03/14/2011	25.00	R
9296	BUREAU OF EDUC & RESEARCH	03/14/2011	199.00	R
9297	C ACITELLI HEATING & PIPING	03/14/2011	5,331.22	R
9298	CAMELOT SCHOOL LLC	03/14/2011	7,156.35	R
9299	CATHOLIC CHARITIES OF CHICAGO	03/14/2011	75.00	R
9300	CENTER FOR APPLIED LINGUISTICS	03/14/2011	4,450.00	R
9301	CHICAGO EDUCATION PROJECT	03/14/2011	4,981.60	R
9302	CONVERGIENT TECHNOLOGIES	03/14/2011	2,557.50	R
9303	CREECH, MELISSA	03/14/2011	11.16	R
9304	CULLIGAN WATER CONDITIONING	03/14/2011	106.00	R
9305	DAILY HERALD	03/14/2011	43.00	R
9306	DAMM, COURTNEY	03/14/2011	25.00	R
9307	DEMCO	03/14/2011	874.29	R

Attachment 1(e)

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
9308	DUPAGE SECURITY SOLUTIONS INC	03/14/2011	1,135.30	R
9309	ELGIN KEY & LOCK	03/14/2011	159.48	R
9310	ELIM CHRISTIAN SERVICES	03/14/2011	4,218.40	R
9311	ENGSTROM, VANESSA	03/14/2011	1,056.25	R
9312	FEDERAL EXPRESS	03/14/2011	31.32	R
9313	FGM ARCHITECTS-ENGINEERS	03/14/2011	41,827.90	R
9314	FLINN SCIENTIFIC INC	03/14/2011	642.16	R
9315	FOLLETT LIBRARY RESOURCES	03/14/2011	295.88	R
9316	GLENOAKS THERAPEUTIC DAY SCHL	03/14/2011	8,145.44	R
9317	GRIEGER, KAREN	03/14/2011	78.54	R
9318	HEINEMANN	03/14/2011	985.75	R
9319	HELLER, JUDY	03/14/2011	25.00	R
9320	HOUSE OF TROPHIES	03/14/2011	110.00	R
9321	ICE MOUNTAIN SPRING WATER	03/14/2011	735.50	R
9322	IDENTITRONICS	03/14/2011	254.69	R
9323	KAGAN & GAINES INC	03/14/2011	43.06	R
9324	KATARZYNSKI, MARY LOU	03/14/2011	50.00	R
9325	KONICA MINOLTA BUSINESS SYSTEMS	03/14/2011	4,951.52	R
9326	LAIDLAW TRANSIT	03/14/2011	95,908.89	R
9327	LEGO EDUCATION	03/14/2011	689.99	R
9328	LINCOLNSHIRE PRINTING INC	03/14/2011	55.75	R
9329	LITTLE FRIENDS INC	03/14/2011	4,912.26	R
9330	LOCKWOOD DAIRY	03/14/2011	2,308.12	R
9331	MACGILL & CO, WM V	03/14/2011	386.39	R
9332	MACKIE, TOM	03/14/2011	30.00	R
9333	MAIL N STUFF	03/14/2011	286.22	R
9334	METRO PROFESSIONAL PRODUCTS	03/14/2011	8,466.43	R
9335	MINKUS, GAIL	03/14/2011	1,080.00	R
9336	NCS PEARSON	03/14/2011	230.02	R
9337	NEW HOPE ACADEMY	03/14/2011	3,687.66	R
9338	NORTHERN ILLINOIS GAS	03/14/2011	3,194.16	R
9339	OFFICE DEPOT	03/14/2011	927.67	R
9340	OFFICE MAX	03/14/2011	60.92	R
9341	PALADIUM ENTERPRISES	03/14/2011	9,485.00	R
9342	PALOS SPORTS INC	03/14/2011	319.40	R
9343	PARTITION PROS	03/14/2011	778.00	R
9344	PFAFF, KAREN	03/14/2011	110.00	R
9345	PMA FINANCIAL NETWORK	03/14/2011	4,000.00	R
9346	QUINLAN & FABISH MUSIC	03/14/2011	4,928.74	R
9347	RBS ACTIVEWEAR	03/14/2011	646.28	R
9348	REALLY GOOD STUFF INC	03/14/2011	91.77	R
9349	RENTAL MAX LLC	03/14/2011	18.15	R
9350	REYNOLDS, GINNY	03/14/2011	7.03	R
9351	RICOH	03/14/2011	511.00	R
9352	ROSCOE CO	03/14/2011	512.06	R
9353	ROTARY CLUB OF GLEN ELLYN	03/14/2011	147.00	R
9354	SAMMONS PRESTON	03/14/2011	69.89	R
9355	SCHOENING, ROSE	03/14/2011	110.00	R
9356	SCHOLASTIC INC	03/14/2011	9,472.96	R
9357	SCULLY, SUSAN	03/14/2011	35.48	R
9358	SECRETARY OF STATE INDEX DEPT	03/14/2011	10.00	R
9359	SELSOR'S PUMPING SERV	03/14/2011	750.00	R
9360	SIECK, KYLE	03/14/2011	45.00	R
9361	SIMS RECYCLING	03/14/2011	1,739.00	R
9362	SOARING EAGLE ACADEMY	03/14/2011	12,927.82	R
9363	SOUND INC	03/14/2011	206.50	R

Attachment 1(e)

CHECK NUMBER	VENDOR	CHECK DATE	CHE AMOUNT	TYP
9364	SUBURBAN LIFE PUBLICATIONS	03/14/2011	89.08	R
9365	TEACHER CREATED RESOURCES	03/14/2011	68.73	R
9366	TEACHER'S DISCOUNT	03/14/2011	141.76	R
9367	THINK SOCIAL PUBLISHING	03/14/2011	134.39	R
9368	TIGERDIRECT.COM	03/14/2011	803.51	R
9369	TOMASZKIEWICZ, FRANK	03/14/2011	99.99	R
9370	UNISOURCE GREAT LAKES	03/14/2011	4,621.50	R
9371	UNITED RADIO COMMUNICATIONS	03/14/2011	1,069.50	R
9372	VERIZON WIRELESS	03/14/2011	2,417.84	S
9373	VILLAGE OF GLEN ELLYN	03/14/2011	2,663.34	R
9374	VOLPE, MARIEL	03/14/2011	125.00	R
9375	VOLTEX	03/14/2011	4,988.63	R
9376	WENGER CORP	03/14/2011	743.00	R
9377	WENZLAFF, JULIE	03/14/2011	105.44	R
9378	WITTLER, CHERYL	03/14/2011	205.00	R
201000298	INTERNAL REV SERVICE	03/02/2011	335.80	W
201000299	T H I S	03/08/2011	8,563.29	W

Totals for checks 788,717.00

FUND SUMMARY

Attachment 1(e)

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	375,500.17	0.00	161,751.77	537,251.94
11	Self-Insured Medical/Dental Fu	0.00	0.00	23,240.77	23,240.77
13	Fully Insured Medical Program	0.00	0.00	0.00	0.00
20	Operations & Maintenance Fund	0.00	0.00	129,074.60	129,074.60
30	1997 Bond Issue Fund	0.00	0.00	1,300.00	1,300.00
40	Transportation Fund	0.00	0.00	97,513.89	97,513.89
50	IMRF/Social Security Fund	0.00	0.00	335.80	335.80
***	Fund Summary Totals ***	375,500.17	0.00	413,216.83	788,717.00

***** End of report *****

**February 2011
Vandalism Report**

Date of Occurrence	Facility	Nature of Vandalism	Initial response	Action Taken to Repair/Replace
		Nothing to Report		

**Glen Ellyn School District #41
Board Report**

Date: March 21, 2011
Title: Disposal of Surplus Property
Contact: Bob Ciserella – Assistant Superintendent Finance, Facilities & Operations

Long-Range Plan Focus: This recommendation is not applicable to the Superintendent's Five-Year Plan. However, the Assistant Superintendent for FFO is responsible for reporting the disposition of surplus property.

Discussion:
See attached spreadsheet for listing of assets for disposal.

Recommendation:
The administration recommends approval of the resolution of disposal of surplus property.

**RESOLUTION FOR THE DISPOSAL
OF SURPLUS PERSONAL PROPERTY**

WHEREAS, the Board of Education of Glen Ellyn School District 41, DuPage County, Illinois, declares that there is surplus personal property in the School District; and

WHEREAS, such property is described in the attached document; and

WHEREAS, this personal property is no longer needed for school purposes and/or is not functioning; and

NOW, THEREFORE, Be It Resolved, by the Board of Education, as follows:

- 1. That the Superintendent is hereby authorized to properly dispose of the property listed on the attachment.

ADOPTED this 21st day of March, 2011, by roll call vote as follows:

YES _____

NO _____

ABSENT _____

Board of Education, Glen Ellyn School
District, DuPage County, Illinois

President

ATTEST:

Secretary

Assets for Disposal
February 2011

Asset #	Current Location	Originating School Site	Description (Make, Model, etc.)	Serial Number	Qty.	Working Order	Obsolete Y/N?	Disposal, Donation, or Sale
	HA 151B	HA	Sony Mavica Camera	521055	1	N	Y	DISPOSAL
	HA 151B	HA	Sony Mavica Camera	612897	1	N	Y	DISPOSAL
2016	HA 151B	HA	Sony Mavica Camera	523377	1	N	Y	DISPOSAL
3022	HA 151B	HA	Compaq 9010 Laptop	2UA422P17J	1	N	Y	DISPOSAL
2081	HA 151B	HA	Compaq 1020 Laptop	9X31LDLZF2EA	1	N	Y	DISPOSAL
3005	HA 151B	HA	Compaq 9010 Laptop	USD33300FM	1	N	Y	DISPOSAL
3028	HA 151B	HA	Compaq 9010 Laptop	2UA422P176	1	N	Y	DISPOSAL
2167	HA 151B	HA	Toshiba 2065CDS Laptop	79865339A	1	N	Y	DISPOSAL
5385	HA 151B	HA	Compaq 1020 Laptop	9X31LDLZF2DC	1	N	Y	DISPOSAL
2006	HA 151B	HA	Sony Mavica Camera	523352	1	N	Y	DISPOSAL
2008	HA 151B	HA	Sony Mavica Camera	523362	1	N	Y	DISPOSAL
2017	HA 151B	HA	Sony Mavica Camera	521270	1	N	Y	DISPOSAL
2007	HA 151B	HA	Sony Mavica Camera	523379	1	N	Y	DISPOSAL
4673	HA 151B	HA	Compaq 9010 Laptop	CNF4031G2H	1	N	Y	DISPOSAL
1246	HA 151B	HA	HP 551MX Printer	USBK126485	1	N	Y	DISPOSAL
000020	HA 151B	HA	Panasonic VCR	LOSA10297	1	N	Y	DISPOSAL
	FG 120B	FG	HP L1750 Monitor	CNK52208ND	1	N	N	DISPOSAL
	HA 151B	HA	HP L1750 Monitor	CNK52207F3	1	N	N	DISPOSAL
001096	CSO Storage Room	BF	Compaq EVO D500 PC	U211JYFZB545	1	N	Y	DISPOSAL
001112	CSO Storage Room	BF	Compaq EVO D500 PC	U211JYFZA140	1	N	Y	DISPOSAL
001092	CSO Storage Room	BF	Compaq EVO D500 PC	U211JYFZB547	1	N	Y	DISPOSAL
001115	CSO Storage Room	BF	Compaq EVO D500 PC	U211JYFZA153	1	N	Y	DISPOSAL
005041	CSO Storage Room	CSO	Compaq EVO D530 PC	USW41402YH	1	N	Y	DISPOSAL
005042	CSO Storage Room	AL	Compaq EVO D530 PC	USW41404LX	1	N	Y	DISPOSAL
005999	CSO Storage Room	AL	Compaq EVO D530 PC	USU4220F18	1	N	Y	DISPOSAL
005043	CSO Storage Room	CSO	Compaq EVO D530 PC	USW41404KN	1	N	Y	DISPOSAL
002416	CSO Storage Room	AL	Compaq EVO D530 PC	USW41404LF	1	N	Y	DISPOSAL
002410	CSO Storage Room	CSO	Compaq EVO D530 PC	USW41404LB	1	N	Y	DISPOSAL
004033	CSO Storage Room	CSO	Compaq EVO D530 PC	USW41404LG	1	N	Y	DISPOSAL
003035	CSO Storage Room	HA	Compaq 9010 Laptop	2UA422P17F	1	N	Y	DISPOSAL
005384	CSO Storage Room	HA	Compaq 9010 Laptop	CNF3383ZN7	1	N	Y	DISPOSAL
	CSO Storage Room	CSO	JVC DVL300 Video Camera	12590744	1	N	N	DISPOSAL
N/A	Stage	FG	Large standing fans	N/A	2	Y	Y	Disposal
	CSO Storage Room	HA	Panasonic PV-L652D Video Camera	J2IA12411	1	N	Y	DISPOSAL

Reporting Period	Date Received	Date of Response	Request Summary
June			None Received
July	7/8/2010	7/13/2010	Illinois Central School Bus requested the following: "1. Copies of all detailed transportation invoices from May 2010, both regular education and special education. 2. Copies of your last bid form from your current vendor. 3. Copies of your current transportation contract. 4. Copies of any extension of your contract."
	07/22/10	08/11/10	Champion Energy Services requested the following: "Glen Ellyn School District 41's electric utility bills for accounts 0299119038, 0471113103, 0845141013, 2289079038, 6409604008, 7079221003, 7163213006, 7163214003, 7585480009, & 8171145009 for the months of May 2010, June 2010, and July 2010. I am requesting copies of both the Ameren bill for electricity supply and the ComEd bill for electric delivery along with a copy of the contract which was awarded to Ameren & the IEC for your 2010 power supply."
August	8/16/2010	8/16/2010	Champion Energy Services requested the following: "Based upon my original FOIA request (attached) I'd still like to get copies of your July 2010 bills which would have been billed to you in August."
September	09/03/10	09/08/10	Illinois Paper & Copier Co. requested the following: Current copier and/or printer lease and maintenance contracts.
	09/10/10	9/13/2010 Agreed extension of time; and 9/30/2010 Partial answer; Fully complied 10/4/10	Marie Newman requested via e-mail the following with reference to Board Highlights for Sept. 7, 2010, Satisfaction Survey results: ...the open response aggregates. ...various board member's reactions...
	09/14/10	10/07/10	Champion Energy Services requested the following: "Per my earlier request. I'm interested in reviewing the district's electricity bills for July 2010."
	09/27/10	10/07/10	Champion Energy Services requested the following: "Glen Ellyn School District 41's electric utility bills for accounts 0299119038, 0471113103, 0845141013, 2289079038, 6409604008, 7079221003, 7163213006, 7163214003, 7585480009, & 8171145009 for the month of August 2010. I am requesting copies of both the Ameren bill for electricity supply and the ComEd bill for electric delivery along with a copy of the contract which was awarded to Ameren & the IEC for your 2010 power supply."
October	10/26/2010	10/28/2010	Bob Buck from Neopost requested the following: "1. A copy of the original purchase order or warrant issued to purchase, lease or rent the mail equipment from the school district to Vendor Pitney Bowes. Or 2. A copy of the vendor agreement issued to purchase, lease or rent the mail equipment from the vendor Pitney Bowes to the school district."

Reporting Period	Date Received	Date of Response	Request Summary
November	11/30/10	12/06/10	<p>Scott O'Connell of Downers Grove requested:</p> <p>REQUEST No. 1: "This F.O.I.A. request is for all legal opinions – labeled "Formal", "Informal", "Memorandum" or some other title – issued by the ISBE since 1963 that mention either the tax levy (Section 17-2.11) and/or the bond proceeds (Section 17-2.11a) of the fire prevention and safety statute(s). The requested opinions may address the usage of "surplus life safety monies" in general that have accumulated as the result of either the "Nickel Levy" (17-2.11(j)) of a Bond Issuance (17-2.11(r)). Or, the requested opinions may address the issue of what is or is not a "violation". Or, the opinion(s) may discuss whether or not the levy and/or bond authority may be used for asbestos removal via the Tort Fund."</p> <p>REQUEST No. 2: "In addition, this F.O.I.A. request is for all legal opinions - labeled "Formal", "Informal", "Memorandum" or some other title - issued by the ISBE since 1963 that address the issue of whether a school district can substitute a new "violation" for an existing "violation" that had already been approved by the ISBE and ordered repaired by ROE. In other words, does the District need to complete the first set of "violations" in their entirety or can they unilaterally decide not to repair one or more of the "violations" and substitute a "newly" approved violation in its place? The issue is can bonds be sold or taxes levied for a list of identified projects be used for other projects that are substituted for the original projects with the intent being the original projects will not be completed or will be completed after the "newly" approved violations are repaired?"</p> <p>REQUEST No. 3: "In addition, this F.O.I.A. request is for all legal opinions - labeled "Formal", "Informal", "Memorandum" or some other title - issued by the ISBE since 1963 that address the issue of whether or not all of the code violation repairs need to be "accomplished and paid for in full" before any new projects can be undertaken with the original tax proceeds (levy and/or bonds). The issue is can taxes raised and/or bonds sold for a list of identified projects be used for other projects before all of the original projects have been accomplished and paid for in full?"</p> <p>REQUEST No. 4: And finally, this F.O.I.A. request is for all legal opinions - labeled Formal", "Informal", "Memorandum" or some other title - issued by the ISBE since 1963 that address the issue of whether or not the District has the authority to levy and/or issue bonds under either Section 17-2.11 or Section 17-2.11a at an amount equal to the "estimate" for the repair instead of the "actual" contracted amount when the estimated cost to effectuate the repairs is greater than the actual cost contained within a board-approved contract. The issue is when taxes are levied and/or bonds sold for a list of identified projects, must the District utilize a known, actual contracted cost when levying taxes or issuing bonds instead of the prior estimate when the estimate is greater than the known contracted cost? For example, if after 1) both the ROE and ISBE have reviewed the reasonableness of the "estimates" of the licensed architect/engineer (ISBE Forms 35-48 and 35-76) per statutory direction (Section 17-2.11), 2) both the ROE and ISBE have approved the "estimates" as being reasonable and 3) both the ROE and ISBE have approved the use of Fire Prevention and Safety funding in repairing the violations, the Board of Education approves an actual contract for the "violation" project at a cost less than the "estimate", does the Board of Education have the statutory authority to levy taxes and/or issue bonds in an amount that exceeds the "actual" known contracted cost for the project knowing full well that there will be a surplus of idle funds remaining when the project(s) is completed?"</p>
December	12/20/2010	12/20/2010	<p>Mr. Jason Goorman of Education Action Group requested: "...a copy of the current collective bargaining contract for educators in your school district."</p>
January 2011			None Received

Reporting Period	Date Received	Date of Response	Request Summary
February 2011	2/24/2011	3/4/2011	Mr. Mark Colosimo of Suburban Life Publications requested: "...copies of the district budget and other documents that detail the amount of district dollars spent on the publication of public notices in 2010. ...for the same period used above, I request that you please provide me with any records that document the number of unique visitors to websites maintained by the district."

**Glen Ellyn School District 41**

Dr. Ann K. Riebock, Superintendent

MINUTES**GLEN ELLYN SCHOOL DISTRICT 41
BOARD OF EDUCATION REGULAR MEETING**

**MARCH 7, 2011
7:30 PM
CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, ILLINOIS**

Call to Order

Board Vice President Bob Solak called the meeting to order at 7:30 p.m.

Pledge of Allegiance

Board member John Kenwood led in the recital of the Pledge of Allegiance.

Roll Call

Upon the roll being called, the following members answered present: Drew Ellis, John Kenwood, Erica Nelson, Dan Smith, Terra Howard and Bob Solak. Steve Vondrak was absent.

Public Participation

There were no members of the public present who wished to address the Board.

Presentations, Reports and Initiative Updates

A. **Anti-Bullying Task Force Recommendation:** Representatives of the Anti-Bullying Task Force presented their recommendations to the Board of Education, based on their work during the period October, 2010 through February, 2011. The task force was charged with examining the bullying issue and creating a foundation upon which the District could build action plans and a systemic approach to creating and sustaining a "culture of care" within the District and the community. On behalf of the Board and Administration, Superintendent Dr. Ann Riebock thanked the group for its hard work and applauded the quality of its recommendations. The task force was organized into four study groups. Below are highlights of their work.

- Definition and Response, presented by Patricia Harte-Naus: Developed adult and child-friendly definitions of bullying and created a matrix of escalating behaviors and appropriate responses designed to prevent bullying.
- Research and Review, presented by Danice McGrath and Jenny Geighes: Studied the research and literature to identify best practices that the District should consider as it develops bully-prevention strategies.

- School Climate, presented by John Bower and Molly Manzilla: Focused on ways in which the district can foster and support a “culture of care” within its schools.
- Community Education and Engagement, presented by Jeremy Bargiel: Focused on outreach to create community awareness of the issue and establish partnerships to address the bullying issue.

Dr. Riebock noted the synergy overlapping the work of each of the study groups and the natural outgrowth of the best practices.

Next steps include:

- Creating a timeline and action plans consistent with the task force recommendations
- Examine and update Board policy and procedures related to bullying as needed
- Share task force recommendations with the Parent Teacher Advisory

Board discussion and comments included:

- Identifying the collective responsibility of the Board and the community
- Considering cultural influences in populations
- Maintaining consistency with the proper resources and a systemic approach
- Educating bystanders
- Utilizing Positive Behavior Intervention Strategies (PBIS)
- Addressing the issue of confidentiality and protecting the anonymity of the reporter
- Educating/training school bus drivers

- B. Long Range Technology Plan: Director of Technology Mike Wood gave a PowerPoint presentation detailing the long-range technology plan <http://www.d41.org/agendas-etc.htm> that is focused on using technology for organizational efficiencies and to support student learning, especially 21st Century knowledge and skills. The plan includes the implementation of a 3-5 year refresh cycle for the purchase of equipment and hardware to strengthen the District’s infrastructure, software acquisition and support and professional development strategies.

Board discussion included a request for clarification on various components of the plan including whether the current architecture would assist in making accurate projections for long-range technology needs; the District’s philosophy regarding Windows vs. Mac and strategies that are currently in place to integrate Mac technology; how the total estimated costs compare to last year’s costs how to finance over the next three to five years; and, how to establish priorities. Mr. Wood acknowledged keeping pace with technology innovations is a challenge and that the plan will need to be revised periodically in order to stay consistent with the District’s goals and emerging technology.

Action Items

- A. Consent Agenda: Mr. Solak asked if there were any items Board members would like removed from the Consent Agenda to be considered separately. Hearing no requests,

Mr. Kenwood moved and Mr. Ellis seconded to approve the actions and recommendations of the Consent Agenda as presented and listed below. On a roll call vote answering "Aye: Nelson, Howard, Ellis, Smith, Kenwood and Solak; Answering "Nay": None. Motion carried.

1. Human Resources
 - (a) Personnel Report (Attachment)

- Employment Recommendations
 - Resignations
 - Resignation and Retirement
2. Finance Facilities and Operations
 3. Other Matters
 - (a) Board Meeting Minutes: February 21, 2011 Public Hearing & Regular Meeting
 - (b) CASE Board Meeting Action Items (Attachment)

B. Superintendent's Recommendations

1. 2011-2012 Proposed School Calendar (Attachment). At its February 21, 2011 meeting the Board discussed the Administration's recommendation to approve the 2011-2012 School Calendar as presented on the attached.

Board discussion included an interest in full SIP days and ways in which to create more five-day weeks. Some Board members felt that the District should transition from half to full day SIP and that federal holidays should be designated as teacher institute and/or SIP days. Dr. Riebock reminded the Board that full day SIP is a negotiated item in the teachers' contract and holding SIP or teacher institute on federal holidays would have an impact on other labor groups and would need to be bargained with these groups. Other Board members felt that it is a good calendar that is aligned with the needs of the District 41 community.

Mr. Ellis moved and Mrs. Nelson seconded to approve the 2011-2012 School Calendar as presented. On a roll call vote answering "Aye": Ellis, Kenwood, Nelson, Howard and Solak; answering "Nay": Smith. Motion carried.

(Attachment)

2. 2011 Summer Capital Projects: At its February 21, 2011 meeting, the Board discussed the Administration's recommendation to approve accepting the bid from Lite Construction Inc. for \$663,237 for 2011 Summer Capital Projects including:

Base bid projects:

- Churchill Replace damaged entry doors to large gym
- Franklin Replace flooring along gym corridor
 Paving and sidewalk replacement
 Replace Bryant Ave. entrance
 Brick repair along north wall
- Lincoln Paving and sidewalk replacement
 Interior painting

Alternate A-2:

- Franklin Replace additional flooring along gym corridor

Alternate S - 1:

- Lincoln Replace exterior gym stairway entrance

Mr. Kenwood moved and Mr. Ellis seconded to approve accepting the bid for 2011 Summer Capital Projects as described below from Lite Construction, Inc. in the amount of \$663,237. On a roll call vote answering "Aye": Ellis, smith, Kenwood, Nelson, Howard and Solak; answering "Nay": None. Motion carried.

3. Hadley Courtyard Project: At its February 21, 2011 meeting, the Board discussed the Administration's recommendation to go out for bid on the Hadley Courtyard Project as set forth in the table below.

Description	Pricing
Hadley courtyard construction	\$150,000
Stormwater allowance	\$15,000
Architectural fees to complete project	\$15,980
Eriksson Engineering Fees	\$12,850
Approximated Hadley Courtyard Costs	\$193,830

Dr. Riebock advised the Board of a discussion she had with Board member Dan Smith in which Mr. Smith indicated that the Administration said it would present three different proposals to the full Board for its consideration. Dr. Riebock acknowledged that the Administration had presented the three proposals to the Finance Committee, but failed to produce them to the full Board.

Some Board members noted the cost differential from the original proposal to this one and asked for clarification on how the space will be used to enhance the curriculum. They also asked for a breakdown of the project components in terms of priority and which items will need to be addressed immediately. Assistant Superintendent Bob Ciserella explained that he would likely design the bid proposal as a base and alternate with the base identifying the priorities such as storm water detention, and the alternative bids identifying other items such as an outdoor learning environment.

Other Board members noted that this proposal was vetted by the Finance Committee and moved to the full Board for consideration; further stating that the proposal maximizes the District's utilization of a large space for enhanced student learning; aligns with the District's vision and master facility planning; and, the benefits of the will far exceed the costs.

Mrs. Nelson moved and Mrs. Howard seconded to approve going out for bid on the Hadley Courtyard project as presented. On a roll call vote answering "Aye": Smith, Kenwood, Nelson, Howard, Ellis and Solak; answering "Nay": None. Motion carried.

(Attachment)

Superintendent's Report

Superintendent Dr. Ann Riebock reported on the following items:

- A. Enrollment through February 28, 2011 was 3,631.

(Attachment)

- B. Hadley Graduation has been rescheduled to June 2, 2011, 7:30 p.m., Beister Gym, Glenbard West
- C. Model Schools Conference: Dr. Riebock asked the Board to consider supporting the attendance by eight members of the District's leadership team (Dr. Riebock, Karen Carlson, Laurie Campbell and building principals) at the Model Schools Conference, June 26-29 in Nashville in lieu of an Administrator's Retreat which typically takes place at the same time.. Dr. Riebock noted that the highly respected conference focuses on

transitioning to the new Common Core learning standards and helping to define next generation literacy skills, among other things. This information will be very useful to the leadership team as it begins the renewal work of the Long-Range Plan. The estimated cost is \$20,000, all inclusive.

The Board discussed the timing and value of this opportunity, and its expectations, particularly as they relate to the Common Core. The Board noted that the expenditure did not exceed Dr. Riebock's budget for such expenses and concurred that it would support Dr. Riebock's request and the conference expenditure.

Board Reports

- A. Terra Howard reported on the March 3, 2011 Learning Leadership Team (LLT) meeting as follows:
- Reviewed ISAT Science Data and generated questions for the committee.
 - Identified connections between the Learner Characteristics and the Work Habits Rubric. This information will be shared at the next meeting of the Continuous Improvement Team (CIT).
- B. Erica Nelson reported on the March 1, 2011 Churchill PTA meeting as follows:
- A curriculum review presentation by Literacy Specialist Janis Pfister; parent discussions about the reinforcement of summer reading, E-readers and the institution of E-technology in the classroom; John Stephens, author's visit on April 13; Scott Klespitz reported on the ISAT testing schedule, gave an overview of the on-line professional learning community in which he is participating and reported on three retirements this year. Kudos to Mike Wood from Churchill on the addition to Churchill's website.
- C. Drew Ellis reported on discussion at PEP meeting related to the inclusion of PEP Check the Box in the District's registration information.
- D. Bob Solak and Dr. Riebock reported on an earlier Finance Committee discussion related to the agenda items for the March 14, 2011 Special Board Meeting to discuss Master Facility Plan next steps. Agenda items will include discussion on the Spalding property; the exploration of large and small land parcels and funding potential for land purchases.
- E. John Kenwood reported on the Destination ImagiNation Regional Tournament that was held at Hadley Junior High School on March 5, 2011. Some of the participants will move on to the state level competition.

Discussion Items

- A. Benjamin Franklin Lead Abatement Project: The Board discussed the Administration's recommendation to accept the low bid of \$10,945 from Valor Technologies for a proposed lead abatement project at Benjamin Franklin School which involves restoring the original Bryant Avenue entrance.

The Board questioned the disparity in pricing of the contractors and wanted to ensure that the District is comfortable with the reputation and quality of the work of the contractor being recommended. The Board expects to take action on this matter at its March 21, 2011 Regular meeting.

(Attachment)

- B. Abraham Lincoln Stage Replacement: The Board discussed the Administration's recommendation to approve the replacement of the deteriorated retractable stage in Abraham Lincoln's old gym by Paddock Industries for a cost of \$20,950. Dr. Riebock noted that this stage replacement at Lincoln has been an ongoing concern for Lincoln parents as well as staff. Mr. Ciserella added that this is not a project that the District would go out to bid on because it is custom-built. The board expects to take action on this matter at its March 21, 2011 Regular meeting.

(Attachment)

- C. Forest Glen Parking Lot Project: The Board discussed the Administration's recommendation to approve going out for bid for a project to install permeable pavers in an area just south of Forest Glen's Main Street driveway for overflow parking. Dr. Riebock noted that this item was discussed by both the Finance Committee and the Board last fall noting that originally the Administration felt it could move forward with the project many months ago because the District had assurances from the Village that it did not need to complete any storm water work. The Village later shifted in their thinking and felt further exploration was needed. While it delayed the project from getting started this past fall, the good news is that the Village indeed has determined we do not need to do storm water work. The Administration is recommending that this item be revisited by the Board and possible action if the Board is comfortable approving our interest in taking this item out to bid. If the Board is comfortable approving this item this evening, there is a possibility we would combine the bid with the Hadley project for greater possible cost efficiency.

(Attachment)

Action Item(s)

- A. Superintendent's Recommendation for possible action on Forest Glen Parking Lot Project

Mr. Kenwood moved and Mr. Ellis seconded to approve the Administration's recommendation to go out for bid for the Forest Glen Parking Lot Project as presented in an earlier discussion. On a roll call vote answering "Aye": Kenwood, Nelson, Howard, Ellis, Smith and Solak; answering "Nay": None. Motion carried.

(Attachment)

Upcoming Meetings

- A. March 21, 2011 Board of Education Regular Meeting, 7:30 p.m., Central Services Office
B. April 4, 2011 Board of Education Regular Meeting, 7:30 p.m., Forest Glen School

Other

The Board gave recognition and kudos to the District regarding two recent awards it received: SchoolSearch 2011 Bright Red Apple Award and ASBO International's Certificate of Excellence in Financial Reporting for fiscal year ending June 30, 2010.

Public Participation

There were no members of the public present who wished to address the Board.

Adjournment

There being no further business, Mr. Kenwood moved and Mr. Ellis seconded to adjourn the Regular Meeting of the Board of Education at 11:04 p.m. Motion carried on a unanimous voice vote.

Respectfully submitted,

Maureen Stecker, Recording Secretary

Steve Vondrak, Board President

Minutes approved: March 21, 2011

Erica Nelson
Secretary, Board of Education



11-15

Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

MINUTES

GLEN ELLYN SCHOOL DISTRICT 41 BOARD OF EDUCATION

**SPECIAL MEETING
MARCH 14, 2011 – 7 P.M.**

**CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, IL**

Call to Order

President Steve Vondrak called the Special Meeting of the Glen Ellyn School District 41 to order at 7:06 p.m.

Pledge of Allegiance

Vice President Bob Solak led in the recital of the Pledge of Allegiance.

Roll Call

Upon the roll being called, the following members answered present: Drew Ellis, Erica Nelson, Dan Smith, Terra Howard, Bob Solak and Steve Vondrak. John Kenwood joined the meeting at 7:25 p.m.

Public Participation

There were no members of the public present who wished to address the Board.

Master Facility Plan (MFP): Next Steps

- A. Review of the MFP recommendations: Board members reviewed the PowerPoint previously presented, outlining the Finance Committee's MFP recommendations and had no questions about items in the presentation.
- B. Discussion of Spalding as a Viable Solution for a Pre-K – 5 Elementary School: Among the three options for consideration in constructing a new building, Spalding was discussed relative to the pros and cons of the site for a four-section elementary building. The pros included it was a parcel of land already owned by the school district and may serve a population of students that currently are bused to other schools. The disadvantage to the Spalding site is its size and the fact that no sidewalks lead to the school. The lack of sidewalks likely would make every student eligible for transportation, resulting in a large number of buses traveling through the neighborhood and to the

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small site. The Board determined the Spalding option was not a desirable location but, in the end, may be the only location that is viable.

- C. Discussion of Larger Land Parcels for Consideration (Pre-K – 5 or Junior High): The Board concurred that exploration of other possible, larger parcels of land should be pursued. It determined that the criteria for the search should include parcels that are eight plus acres in size, should not be primarily residential, and should have a limited number of property owners. What the property owner currently pays in property taxes should also be a consideration.
- D. Funding Potential for Land Purchases:
 - Large Parcel: The Board deferred this discussion until such time a parcel is identified and the Board that is sitting at that time has the authority to make the decision.
 - Small Parcels Surrounding Existing Schools: The Board remains open to purchasing smaller pieces of property that are contiguous to existing schools that may create more green space or other opportunities for expansion of the school sites. The Administration will develop a long-term strategy for small parcel acquisition as part of the Master Facility Plan.
- E. Next Steps Prior to April 11, 2011 Meeting: Report on research related to working with a realtor to identify large parcels of land.
- F. April 11 Agenda Items:
 - Demographic Study Consideration
 - Process for Determining Decision-making and Stakeholder Engagement

Adjourn to Closed Session

At 8:35 p.m. Mr. Kenwood moved and Mr. Smith seconded to adjourn to closed session to discuss " the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity."

On a roll call vote answering "Aye": Solak, Ellis, Smith, Kenwood, Nelson, Howard and Vondrak; answering "Nay": None. Motion carried.

Return to Open Session

The Board returned to open session at 9:09 p.m.

Adjournment

Mr. Ellis moved and Mr. Kenwood seconded to adjourn the Special Meeting of the Board of Education at 9:10 p.m. Motion carried on a unanimous voice vote.

Respectfully submitted,

Maureen Stecker, Recording Secretary

Steve Vondrak
President, Board of Education

Erica Nelson
Secretary, Board of Education

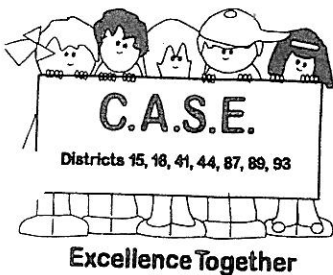
Minutes approved: March 21, 2011

March 18, 2011

The March meeting of the C.A.S.E. Board of Directors was held on Friday, March 18, 2011, at C.A.S.E.

Action Items

1. **Date Change of April C.A.S.E. Board Meeting** – Administration recommends changing the date to April 7, 2011, 11:00 a.m.
2. **Resolution for Non-Renewal of Contracts of First, Second, and Third Year Certified Staff**– The administration has determined that it is in C.A.S.E.'s best interest to dismiss first, second, and third year certified staff. The administration recommends approval of the resolution.
3. **Resolution for Dismissal of Fourth Year Certified Staff** – The administration has determined that it is in C.A.S.E.'s best interest to dismiss a fourth year certified staff. The administration recommends approval of the resolution.
4. **Resolution Authorizing Non-Renewal of Contracts of Part-Time Certified Staff**– The administration has determined that it is in C.A.S.E.'s best interest to dismiss first, second, and third year certified staff. The administration recommends approval of the resolution.
5. **Resolution Authorizing Honorable Reduction Of Educational Support Personnel** – The administration has determined that it is in C.A.S.E.'s best interest to reduce the hours of an Educational Support staff. The administration recommends approval of the resolution.
6. **Septran Transportation Bid Contract** – The administration recommends approval.
7. **Structured Autism GIP Classroom for District #89** – The administration recommends approval.
8. **Mathieson Moyski Celer & Co., LLP Audit Bid Contract** – The administration recommends approval.
9. **Draft 2 of the FY 2011-12 Budget** – Draft 2 of the FY 11-12 Budget is enclosed for your perusal. The administration recommends approval.



COOPERATIVE ASSOCIATION for SPECIAL EDUCATION

Attachment 3

22W600 Butterfield Road
Glen Ellyn IL 60137-6957

Voice or TTY (630) 942-5600
FAX (630) 942-5601

Jim T. Nelson
Executive Director

Board Meeting Minutes Friday, February 25, 2011

The February business meeting of the Cooperative Association for Special Education Executive Board was held on Friday, February 25, 2011 at C.A.S.E. The meeting was called to order at 8:40 a.m. and the following roll call was taken:

- District #15 – Dr. Loren May, Superintendent
- District #16 – Ms. Victoria Tabbert, Superintendent
- District #41 – Dr. Ann Riebock, Superintendent Absent
- District #44 – Dr. James Blanche, Superintendent
- District #87 – Dr. Michael Meissen, Superintendent
- District #93 – Dr. William Shields, Superintendent
- District #89 – Dr. John Perdue, Superintendent and Chairperson

OTHERS PRESENT/VISITORS

Jim T. Nelson, C.A.S.E. Executive Director
Deborah Marszalik, C.A.S.E.
Maureen Quirk, C.A.S.E. Education Association
Vicki Koresch, C.A.S.E. Education Association

ITEMS FOR BOARD ACTION

CONSENT AGENDA: Dr. May moved and Dr. Shields seconded a motion to adopt the consent agenda consisting of the following:

- Minutes of the January 28, 2011 Regular Session;
- February Accounts Payable and Payrolls;
- Estimated March Accounts Payable and Payrolls;
- Treasurer's Report;
- Resignation of Linda Richardson, Speech and Language Pathologist, retiree working part-time .40 FTE, assigned to District #41, Forest Glen, effective at the end of the 2010/11 school year.
- Employment of Jerome Brendel, C.A.S.E. Business Manager, at a salary of \$125,000, start date of July 1, 2011.
- Lane change requests for Barb Hollowed, Speech/Language Therapist, from MA30 Step 24, \$94,738 to MA45 Step 24 \$96,476.00, prorated to \$95,607.00 retroactive to the start of the second semester; Hope Hillock, Hearing Itinerant Teacher, from BA Step 10, \$62,145.00 to BA9 Step 10 \$63,882.00, retroactive to the start of the second semester; Kathryn Williams, Speech Language Therapist, from MA30 Step 7, \$32,159.50 to MA45 Step 7

It is the mission of CASE to collaborate as educational advocates for children with special needs in order to provide appropriate and high quality educational programs and services.

"DRAFT UNTIL APPROVED"

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\$33,028.00, prorated to \$65,187.00, retroactive to the start of the second semester; Allison Schacherer, Glenwood Teacher, from BA Step 3, \$46,934 to BA9 Step 3 \$48,672.00, prorated to \$47,803.00, retroactive to the start of the second semester.

Discussion: Jerry Brendel, new Business Manager, was the candidate of choice by the interview panel. Jim Nelson thanked Ms. Tabbert, Ms. Pisowicz and Ms. Matczak for participating on the panel.

Roll Call: Ms. Tabbert, Yes
Dr. Blanche, Yes
Dr. Meissen, Yes
Dr. Shields, Yes
Dr. May, Yes
Dr. Perdue, Yes

OTHER ACTION ITEMS

MOTION CARRIED

NOTICES OF INTENT TO RETIRE: Dr. May moved and Ms. Tabbert seconded a motion to approve notices of intent to retire for Chris Granrath in June, 2011; Bonnie Broderick in June, 2012; and Linda Gifford in June, 2015.

Discussion: Mr. Nelson indicated that Chris Granrath, Principal at Glenwood has been with C.A.S.E. since August, 1999; Bonnie Broderick, Administrative Assistant at C.A.S.E. since May, 1981; and Linda Gifford, Vision Itinerant Teacher since August, 1982.

Roll Call: Dr. Blanche, Yes
Dr. Meissen, Yes
Dr. Shields, Yes
Dr. May, Yes
Ms. Tabbert, Yes
Dr. Perdue, Yes

MOTION CARRIED

LEASE EXTENSION AGREEMENT BETWEEN C.A.S.E. AND ROTHBART REALTY: Dr. May moved and Ms. Tabbert seconded a motion to approve a one-year extension of the one year lease agreement between C.A.S.E. and Rothbart Realty for the C.A.S.E. Itinerant Services office location at 1104 N. Main Street, Lombard, IL from March 1, 2011 to July 31, 2013:

Discussion: Mr. Nelson reported that C.A.S.E. covers portion of 9% decrease effective March 1, 2011, for two years.

Roll Call: Dr. Blanche, Yes
Dr. Meissen, Yes
Dr. Shields, Yes
Dr. May, Yes
Ms. Tabbert, Yes
Dr. Perdue, Yes

MOTION CARRIED

ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL

DIRECTOR'S REPORT:

Mr. Nelson stated there were two FOIA requests regarding transportation information that were received and fulfilled in February.

Mr. Nelson mentioned SASED/DuPage West Cook Governing Board met on February 17, 2011. Tuition and fee rates for 2011-2012 are projected at a 3% increase.

Glenwood Social Skills classes attended a presentation and display at the Glendale Heights Library sponsored by the Glendale Heights Police Department. The students had an opportunity to ask questions about drugs and their harmful effects. The presentation was well received.

C.A.S.E. Itinerant Services teachers of the deaf and hard of hearing will attend the 47th annual conference "Leave Your Footprint" sponsored through Illinois Teachers of the Hearing Impaired (ITHI) in Lisle on March 4, 2011. Assistive technology for DHH is a strong theme this year. Attendees will bring back information to share.

Mr. Nelson reported approximately 1/3 of the Septran fleet have video cameras on their busses. The cameras and video have aided in investigation for drivers and students. Video cameras are included in the transportation bid specifications. Mr. Nelson stated there are four qualified transportation bidders; Septran, Rich Lee, First Student and Central Illinois.

OTHER BUSINESS

None

There being no further business Dr. May moved and Ms. Tabbert seconded a motion to adjourn at 8:55 a.m.

MOTION CARRIED ON A VOICE VOTE

The next regular meeting of the C.A.S.E. Board of Directors will be held at 9:00 a.m. at C.A.S.E. on Friday, March 18, 2011.

Respectfully submitted,

Deborah Marszalik, Recording Secretary

John S. Perdue, Ed.D., Chairperson

COOPERATIVE ASSOCIATION
FOR
SPECIAL EDUCATION

Glen Ellyn, Illinois

C.A.S.E.

CHECK REGISTER AND PAYROLLS
FOR February 2011

Reviewed and approved,


Chairperson
C.A.S.E. Board of Directors

2-25-2011

Date

PAYROLL SUMMARY

FEBRUARY 1, 2011	510,972.13
FEBRUARY 15, 2011	512,555.64

PROJECTED

MARCH 1, 2011	550,000.00
MARCH 15, 2011	550,000.00

TOTAL	2,123,527.77
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A/P Check Register

Printed: 2/8/2011 11:52 AM
CASE

Attachment 3

Vendor #	Vendor Name	Batch #	Check Date	Check #	Total
139	CASE	9039	12/31/2010	116	(2,359.20)
5370	Illinois Municipal Retirement Fund	100	01/31/2011	205	18,738.00
651286	403b ASP	9018	01/14/2011	119597	(600.00)
50405	AIG VALIC	9018	01/14/2011	119598	(600.00)
650522	AXA Equitable	9018	01/14/2011	119603	(1,466.00)
01849	Equitable Life	9018	01/14/2011	119610	(9,385.96)
08820	Variable Annuity Life Ins	9018	01/14/2011	119619	(150.00)
650247	Educational Benefit Cooperative	103	01/31/2011	119773	17,937.34
Report Total					\$22,114.18

A/P Check Register

Printed: 2/17/2011 9:35 AM
CASE

Vendor #	Vendor Name	Batch #	Check Date	Check #	Total
34	Il Dept Revenue	101	02/02/2011	200	
	*** Voided Check(s) ***		02/02/2011	202	21,174.17
50205	Internal Revenue Service				0.00
12037	Teachers Health Insurance Security	101	02/02/2011	201	
08060	Teachers Retirement System	102	02/02/2011	203	84,126.28
08060	Teachers Retirement System	102	02/02/2011	204	5,903.23
03334	Il Dept Revenue	103	02/07/2011	205	38,361.90
	*** Voided Check(s) ***	104	02/15/2011	206	5,897.16
			02/15/2011	208	21,254.44
50205	Internal Revenue Service				0.00
12037	Teachers Health Insurance Security	104	02/15/2011	207	
08060	Teachers Retirement System	105	02/15/2011	209	84,681.51
650247	Educational Benefit Cooperative	105	02/15/2011	210	5,897.63
651594	Illinois State University	90	02/01/2011	119774	39,018.58
50480	Northern Illinois University	90	02/01/2011	119775	145,310.30
650598	Reliance Standard	90	02/01/2011	119776	2,455.00
651311	Wellspring Clinical Associates, Inc.	90	02/01/2011	119777	405.00
50004	CASE Education Association Dues	90	02/01/2011	119778	1,975.30
09278	DuPage Credit Union	98	02/01/2011	119779	310.00
50496	Illinois NCPERS	98	02/01/2011	119780	4,263.81
650867	Illinois Student Assistance Commission	98	02/01/2011	119781	3,575.00
651289	Marilyn O. Marshall	98	02/01/2011	119782	56.00
651300	MG Trust Co. LLC	98	02/01/2011	119783	349.16
50086	State Disbursement Unit	98	02/01/2011	119784	262.50
651197	Total Broker Benefits	98	02/01/2011	119785	12,251.96
1222	American Express	98	02/01/2011	119786	1,107.24
03	Arnold, Penelope	97	02/10/2011	119787	1,999.93
027	AT & T	97	02/10/2011	119788	454.26
50703	ComEd	97	02/10/2011	119789	385.00
651558	Globalcom Inc.	97	02/10/2011	119790	260.92
650672	HAVE Dreams	97	02/10/2011	119791	278.12
50446	Illinois Department of Employment Security	97	02/10/2011	119792	897.93
50744	NICOR	97	02/10/2011	119793	580.00
12122	Pisowicz, Diane	97	02/10/2011	119794	11,845.00
16461	Purchase Power	97	02/10/2011	119795	396.12
16075	Verizon Wireless	97	02/10/2011	119796	204.11
50718	Waste Management	97	02/10/2011	119797	972.99
651311	Wellspring Clinical Associates, Inc.	97	02/10/2011	119798	316.39
15449	Abilitations	97	02/10/2011	119799	78.07
651361	Adventist GlenOaks TDS	21811	02/18/2011	119808	170.00
50569	Autism-Asperger Publishing Company	21811	02/18/2011	119809	171.95
651013	Avila, Etta	21811	02/18/2011	119810	2,111.00
50055	Bauer, Laura	21811	02/18/2011	119811	12.95
651055	Belich, Karen	21811	02/18/2011	119812	224.00
650550	Calloway House Inc.	21811	02/18/2011	119813	121.03
650836	Cannon-Janettas, Karen	21811	02/18/2011	119814	136.94
651014	CareerStaff Unlimited	21811	02/18/2011	119815	526.72
12226	CDW Government, Inc.	21811	02/18/2011	119816	300.00
651095	Citadel Information Management	21811	02/18/2011	119817	5,904.00
13076	Colley, Diane	21811	02/18/2011	119818	199.91
651417	Collins, Maureen R	21811	02/18/2011	119819	202.24
0457	Conley, Rachel	21811	02/18/2011	119820	102.00
06	District #15	21811	02/18/2011	119821	66.93
50192	Domanico Psychological Services	21811	02/18/2011	119822	300.00
650290	DuPage County R.O.E.	21811	02/18/2011	119823	100.00
		21811	02/18/2011	119824	875.00
					125.00

A/P Check Register

Printed: 2/17/2011 9:35 AM
CASE

Page 2 of 3
Attachment 3

Vendor #	Vendor Name	Batch #	Check Date	Check #	Tota
291	Easter Seals DuPage and the Fox Valley Region	21811	02/18/2011	119825	2,425.50
650870	Fair, Deborah				
650674	Gagen, Kelly	21811	02/18/2011	119826	
651408	Gonzalez, Mary	21811	02/18/2011	119827	5,100.00
651021	Good, Jill	21811	02/18/2011	119828	135.41
15618	Graham, Kara	21811	02/18/2011	119829	50.00
651024	Hanson, Rebecca	21811	02/18/2011	119830	129.30
02840	Hawthorne Ed Ser Inc	21811	02/18/2011	119831	86.18
650963	Hellmer, Anne	21811	02/18/2011	119832	636.97
12787	Henricksen	21811	02/18/2011	119833	241.95
50707	Hillock, Hope	21811	02/18/2011	119834	8.16
12361	Hollowed, Barbara	21811	02/18/2011	119835	535.25
14258	Hubbell, Linnea	21811	02/18/2011	119836	145.86
50490	Industrial Appraisal Company	21811	02/18/2011	119837	526.90
50270	Jedrzejek, Linda	21811	02/18/2011	119838	94.61
50503	Johnson, N. Scott	21811	02/18/2011	119839	235.00
651309	Kaminsky, Mary	21811	02/18/2011	119840	1,536.00
650392	Kandlik, Rosita	21811	02/18/2011	119841	525.00
650284	Kelly, Leslie	21811	02/18/2011	119842	116.83
651570	King, Peggy	21811	02/18/2011	119843	15.00
651441	Kirby, Lori	21811	02/18/2011	119844	174.88
50453	Knowles-Porn, Terra	21811	02/18/2011	119845	277.97
650443	Kunce, Tracy	21811	02/18/2011	119846	325.00
650446	Lauer, Jill	21811	02/18/2011	119847	216.24
2182	Layer, Barbara A	21811	02/18/2011	119848	26.99
709	Liebenow, Cathy	21811	02/18/2011	119849	146.78
17	LRP Publications	21811	02/18/2011	119850	186.10
651581	LS&S	21811	02/18/2011	119851	420.00
13492	Mack, Tracy	21811	02/18/2011	119852	601.70
651544	Marshalla Speech and Language	21811	02/18/2011	119853	31.90
650286	Maupin, Sherri	21811	02/18/2011	119854	105.65
12184	May, Mary F	21811	02/18/2011	119855	240.95
650366	McCarthy, Tara	21811	02/18/2011	119856	300.00
650926	McGowan, Renee	21811	02/18/2011	119857	397.19
650577	McGraw-Hill Companies	21811	02/18/2011	119858	93.33
50801	McReynolds, Jill	21811	02/18/2011	119859	175.41
651240	Mina, Robin	21811	02/18/2011	119860	6,134.91
651598	Murray, Lynnette	21811	02/18/2011	119861	340.40
651591	Myron Corp.	21811	02/18/2011	119862	224.37
05526	National School Products	21811	02/18/2011	119863	450.00
12188	Oates, Deborah	21811	02/18/2011	119864	487.86
12299	Oriental Trading Co Inc	21811	02/18/2011	119865	161.17
650581	Oticon Inc-FM Service Center	21811	02/18/2011	119866	199.14
650367	Pappas, Effie	21811	02/18/2011	119867	92.90
651573	Parker, Suzanne	21811	02/18/2011	119868	1,078.00
16458	PCI EDUCATIONAL PUBL	21811	02/18/2011	119869	150.00
13451	Phillips Flowers And Gifts	21811	02/18/2011	119870	16.71
50552	Phonak, LLC	21811	02/18/2011	119871	150.36
12190	Polinski, Lisa	21811	02/18/2011	119872	52.95
50193	Quirk, Maureen	21811	02/18/2011	119873	2,789.78
13428	Rahn, Nancee	21811	02/18/2011	119874	117.76
1359	Ramirez, Julie	21811	02/18/2011	119875	551.74
592	Reilly PhD, Renee M.	21811	02/18/2011	119876	150.00
38	Riverside Publishing	21811	02/18/2011	119877	33.50
07478	SASED	21811	02/18/2011	119878	400.00
650968	Schacherer, Allison	21811	02/18/2011	119879	1,122.00
		21811	02/18/2011	119880	12,843.00
					600.00

A/P Check Register

Printed: 2/17/2011 9:35 AM
CASE

Attachment 3


Vendor #	Vendor Name	Batch #	Check Date	Check #	Total
04	Scharinger, Michelle L	21811	02/18/2011	119881	
15451	School Specialty Inc.	21811	02/18/2011	119882	77.57
650196	Sertoma Speech & Hearing Center	21811	02/18/2011	119883	224.81
14815	Smith, Melinda	21811	02/18/2011	119884	6,695.00
16203	Sraga Hauser LLC	21811	02/18/2011	119885	145.25
651260	Sticken, Eric	21811	02/18/2011	119886	1,579.50
651334	Struebing, Stacy	21811	02/18/2011	119887	131.05
651367	Teelucksingh, Ellen	21811	02/18/2011	119888	39.96
651009	Tenacious Cleaning Service, Inc.	21811	02/18/2011	119889	295.36
50802	The Comprehensive Group	21811	02/18/2011	119890	7,285.00
650706	Tiger Direct	21811	02/18/2011	119891	8,220.00
13089	Trantowski, Mary	21811	02/18/2011	119892	170.07
650614	UCP Infinitec	21811	02/18/2011	119893	81.94
13725	USI	21811	02/18/2011	119894	484.28
50429	VonDeBur, Maureen	21811	02/18/2011	119895	899.00
15946	Voris, William	21811	02/18/2011	119896	295.00
650220	Walters, Jessica	21811	02/18/2011	119897	147.72
651124	Wenzlaff, Alice	21811	02/18/2011	119898	150.00
650400	Williams, Kathryn	21811	02/18/2011	119899	150.00
50004	CASE Education Association Dues	99	02/15/2011	119900	600.00
651597	Digital Wish	99	02/15/2011	119901	4,312.40
12671	District #89	99	02/15/2011	119902	162.00
09278	DuPage Credit Union	99	02/15/2011	119903	2,881.33
50496	Illinois NCPERS	99	02/15/2011	119904	3,575.00
650867	Illinois Student Assistance Commission	99	02/15/2011	119905	56.00
245	Jenner, Connie	99	02/15/2011	119906	349.16
289	Marilyn O. Marshall	99	02/15/2011	119907	300.00
651300	MG Trust Co. LLC	99	02/15/2011	119908	262.50
50086	State Disbursement Unit	99	02/15/2011	119909	12,251.96
651179	Total Broker Benefits	99	02/15/2011	119910	1,107.24
651197	Total Broker Benefits	99	02/15/2011	119911	123.10
Report Total					1,999.93
					\$608,417.37

Cooperative Association for Special Education

Treasurer's Report for the month of January 2011

Cash, Investment and Book Balances

Book Balance:		
General Fund Balance - SDS	\$	3,298,267.38
ISDLAF Liquid Accounts	\$	1,841,523.63
Investment Balance:		
ISDLAF Max Account	\$	1,456,393.75
Petty Cash	\$	350.00
Total Funds	\$	3,298,267.38



 Signature of Treasurer

Prepared by Diane Pisowicz 2/8/2011

RECEIVED

FEB 22 2011

1914 N. Cherry Street
Wheaton, IL 60187
Cell: 630-234-6071
Email: lindabrichardson@yahoo.com

February 18, 2011

Mr. Jim Nelson, Executive Director
Cooperative Association for Special Education
22W600 Butterfield Road
Glen Ellyn, IL 60137-6957

Dear Jim,

This letter is to indicate my intention to fully retire from my position as speech and language pathologist with CASE at the end of this school year (2010-1011). Of course I officially retired three years ago but have been thankful for the opportunity to continue working part time since then.

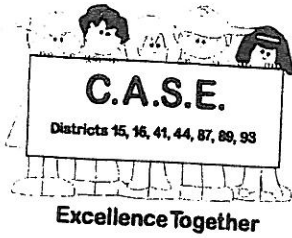
In full retirement, I look forward to pursuing interests in the "other part" of my life—that of Christian ministry. As I told you in our recent conversation, I am exploring the possibility of being ordained to the Anglican priesthood.

Working for CASE for these 24 years has been a great experience for me in every way. Jim, thanks for your support and affirmation through the years. I wish you well and pray God's blessing upon you as you continue to serve the needs of children with disabilities and their parents. It's truly Kingdom work.

Sincerely,



Linda B. Richardson
Speech and Language Pathologist



RECEIVED
FEB 4 2011

LANE CHANGE REQUEST

I, **Kathryn Williams**

(Please print name)

, hereby certify that I qualify for horizontal advancement on the current salary schedule from

MA +30 7 to MA+45 7
(lane) (step) (lane) (step)

I understand that this form, accompanied by official transcript(s) indicating completion of these hours, must be received by the Director's Office on or before *February 15* or *September 15*, in order to qualify for horizontal advancement.

Kathryn Williams
Signature of Employee

1/28/2011
Date

[Signature]
Executive Director

2-7-11
Date

March 1, 2011
Effective Date of Change



RECEIVED

JAN 10 2011

LANE CHANGE REQUEST

I, Allison Schacherer, hereby certify that I qualify for horizontal
(Please print name)
 advancement on the current salary schedule from

BA 3 to BA9 ~~3~~ 3
(lane) (step) (lane) (step)

I understand that this form, accompanied by official transcript(s) indicating completion of these hours, must be received by the Director's Office on or before *February 15* or *September 15*, in order to qualify for horizontal advancement.

Allison Schacherer
 Signature of Employee

1-4-11
 Date

Jim T. Nelson
 Executive Director

1-24-11
 Date

March 1, 2011
 Effective Date of Change



RECEIVED

NOV 23 2010

LANE CHANGE REQUEST

I, Barbara L. Hollowed, hereby certify that I qualify for horizontal
(Please print name)
 advancement on the current salary schedule from

MA30 24 to MA45 24
(lane) (step) (lane) (step)

I understand that this form, accompanied by official transcript(s) indicating completion of these hours, must be received by the Director's Office on or before *February 15* or *September 15*, in order to qualify for horizontal advancement.

Barbara L. Hollowed

Signature of Employee

11/23/2010

Date

J. T. Nelson

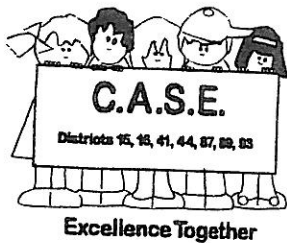
Executive Director

11-24-10

Date

Feb 15, 2011

Effective Date of Change



LANE CHANGE REQUEST

I, Hope Hillock, hereby certify that I qualify for horizontal advancement on the current salary schedule from

BA (lane) 10 (step) to BA+9 (lane) 10 (step)

I understand that this form, accompanied by official transcript(s) indicating completion of these hours, must be received by the Director's Office on or before February 15 or September 15, in order to qualify for horizontal advancement.

Hope Hillock

Signature of Employee

4/19/11
Date

Jim Nelson

Executive Director

2-7-11
Date

March 1, 2011

Effective Date of Change

PAYROLL SUMMARY

MARCH 1, 2011	511,115.40
MARCH 15, 2011	516,855.40

PROJECTED

MARCH 25, 2011	550,000.00
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TOTAL	1,577,970.80
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A/P Check Register

Printed: 3/2/2011 9:45 AM
CASE

Attachment 3

Vendor #	Vendor Name	Batch #	Check Date	Check #	Tota
13370	Illinois Municipal Retirement Fund	100	02/28/2011	211	
651601	Carr, Tom	96	02/18/2011	119912	37,051.85
12671	District #89	96	02/18/2011	119913	4,500.00
13338	Easter Seals Dupage and Fox Valley Region	96	02/18/2011	119914	618.70 400.00
651603	Fernald, Joleen	96	02/18/2011	119915	
50744	NICOR	96	02/18/2011	119916	750.00
651604	PTR Inc	96	02/18/2011	119917	320.90
651602	Raines, Jim	96	02/18/2011	119918	1,400.00
650614	UCP Infinitec	96	02/18/2011	119919	1,000.00
50181	United Parcel Service	96	02/18/2011	119920	1,800.00
651293	Illinois State University	95	02/24/2011	119921	107.19
651577	DE LAGE LANDEN	94	02/24/2011	119922	129.00
650247	Educational Benefit Cooperative	106	02/28/2011	119923	751.00
Report Total					<u>17,711.97</u>
					<u><u>\$66,540.61</u></u>

A/P Check Register

Printed: 3/16/2011 8:45 AM
CASE

Attachment 3

Vendor #	Vendor Name	Batch #	Check Date	Check #	Tota
3334	Il Dept Revenue	101	03/01/2011	100	21,109.57
	*** Voided Check(s) ***		03/01/2011	102	0.00
50205	Internal Revenue Service	101	03/01/2011	101	84,136.45
12037	Teachers Health Insurance Security	102	03/01/2011	103	5,900.00
08060	Teachers Retirement System	102	03/01/2011	104	38,687.51
651590	Comprehensive Neurocognitive Assessments	9069	01/28/2011	119666	(2,275.00)
50801	McReynolds, Jill	9069	02/18/2011	119860	(340.40)
14027	AT & T	98	03/01/2011	119924	735.32
12739	Bureau of Education & Research	98	03/01/2011	119925	215.00
50004	CASE Education Association Dues	98	03/01/2011	119926	4,312.40
651369	CPI Qualified Plan Consultants, Inc.	98	03/01/2011	119927	12.00
09278	DuPage Credit Union	98	03/01/2011	119928	3,575.00
650247	Educational Benefit Cooperative	98	03/01/2011	119929	145,085.46
50496	Illinois NCPERS	98	03/01/2011	119930	56.00
650867	Illinois Student Assistance Commission	98	03/01/2011	119931	349.16
16245	Jenner, Connie	98	03/01/2011	119932	195.00
651289	Marilyn O. Marshall	98	03/01/2011	119933	262.50
651300	MG Trust Co. LLC	98	03/01/2011	119934	13,666.96
651325	Oakton Community College	98	03/01/2011	119935	175.00
50534	PESI LLC	98	03/01/2011	119936	199.99
651072	Prentiss, Tammy	98	03/01/2011	119937	74.57
650484	Purchase Advantage Card	98	03/01/2011	119938	108.12
16461	Purchase Power	98	03/01/2011	119939	700.00
650598	Reliance Standard	98	03/01/2011	119940	1,975.30
70086	State Disbursement Unit	98	03/01/2011	119941	1,107.24
751197	Total Broker Benefits	98	03/01/2011	119942	1,999.93
16075	Verizon Wireless	98	03/01/2011	119943	341.98
50718	Waste Management	98	03/01/2011	119944	78.07
651612	Carrillo, David	103	03/03/2011	119945	165.00
650451	Glenwood Activity Account	103	03/03/2011	119946	1,000.00
651325	Oakton Community College	103	03/03/2011	119947	330.00
651511	The Apple Store	104	03/04/2011	119948	1,735.90
00222	American Express	104	03/04/2011	119949	183.46
14803	Arnold, Penelope	104	03/04/2011	119950	385.00
651586	Arrowhead Golf Club	104	03/04/2011	119951	1,240.50
50375	Pyramid Educational Consultants, Inc.	104	03/04/2011	119952	395.00
50432	Sodexo, Inc. & Affiliates	104	03/04/2011	119953	2,850.00
651616	Johnson, N. Scott	105	03/10/2011	119954	2,275.00
50801	McReynolds, Jill	105	03/10/2011	119955	317.63
651595	5-Minute Kids	31811	03/18/2011	119956	129.00
650494	Aavex Technology Corporation	31811	03/18/2011	119957	12,711.83
651361	Adventist GlenOaks TDS	31811	03/18/2011	119958	1,719.00
50010	AGS Publishing	31811	03/18/2011	119959	707.39
651589	Amazon	31811	03/18/2011	119960	1,559.76
13218	Amendt, Margaret	31811	03/18/2011	119961	95.37
50213	Arch, Kaellyn	31811	03/18/2011	119962	150.00
651564	Austin, Kay	31811	03/18/2011	119963	44.00
15477	Autism Resource Network Inc	31811	03/18/2011	119964	141.13
651013	Avila, Etta	31811	03/18/2011	119965	168.87
650354	Barrett, Joyce	31811	03/18/2011	119966	303.51
651530	Battaglia, Cody	31811	03/18/2011	119967	134.16
70055	Bauer, Laura	31811	03/18/2011	119968	222.02
650187	Bennett, Lesa	31811	03/18/2011	119969	58.20
15038	Bertels, Elizabeth	31811	03/18/2011	119970	73.79

A/P Check Register

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CASE

Attachment 3

Vendor #	Vendor Name	Batch #	Check Date	Check #	Tota
J122	Bilinguists Kelley B.Laesch	31811	03/18/2011	119971	400.00
	M.A.CCC-SLP/L				
15587	Borri, Kimberly	31811	03/18/2011	119972	165.61
12357	Brinker, Mary K	31811	03/18/2011	119973	750.00
650474	Briscoe, Eric	31811	03/18/2011	119974	374.79
12739	Bureau of Education & Research	31811	03/18/2011	119975	860.00
650647	Burns, Michelle	31811	03/18/2011	119976	22.96
650836	Cannon-Janettas, Karen	31811	03/18/2011	119977	300.00
651014	CareerStaff Unlimited	31811	03/18/2011	119978	8,136.00
651601	Carr, Tom	31811	03/18/2011	119979	812.20
50705	Cassidy, Cynthia	31811	03/18/2011	119980	150.00
12226	CDW Government, Inc.	31811	03/18/2011	119981	309.82
13076	Colley, Diane	31811	03/18/2011	119982	82.77
650995	Common Goal Systems, Inc.	31811	03/18/2011	119983	2,039.20
650830	Communication Clubhouse, Inc.	31811	03/18/2011	119984	6,693.00
650457	Conley, Rachel	31811	03/18/2011	119985	300.00
651468	Constructive Play Things	31811	03/18/2011	119986	388.99
00054	Constructive Playthings/Us Toys Co	31811	03/18/2011	119987	91.98
12348	Costello, Paula	31811	03/18/2011	119988	350.00
50390	Cotter, Linda	31811	03/18/2011	119989	227.66
650944	CPI	31811	03/18/2011	119990	1,283.04
651600	Creative Therapy Store	31811	03/18/2011	119991	39.95
651567	Crowe, Claudia	31811	03/18/2011	119992	148.27
650973	Crowne Plaza Glen Ellyn-Lombard	31811	03/18/2011	119993	378.72
651304	Danmar Products	31811	03/18/2011	119994	120.31
650475	Deaf Communication by Innovation LLC	31811	03/18/2011	119995	1,192.50
J263	Dilegge, Roxanne	31811	03/18/2011	119996	148.42
50253	Discount School Supply	31811	03/18/2011	119997	127.88
13466	District #15	31811	03/18/2011	119998	16,241.45
12266	District #16	31811	03/18/2011	119999	53,783.51
13077	District #41	31811	03/18/2011	120000	3,976.46
12480	District #44	31811	03/18/2011	120001	1,372.64
12452	District #87-Glenbard High Schools	31811	03/18/2011	120002	6,888.29
12671	District #89	31811	03/18/2011	120003	1,989.40
651331	Donohue, Binita	31811	03/18/2011	120004	146.53
651295	Dynamic Measurement Group	31811	03/18/2011	120005	138.75
651291	Easter Seals DuPage and the Fox Valley Region	31811	03/18/2011	120006	1,617.00
650630	Eide, Kristen	31811	03/18/2011	120007	79.38
650870	Fair, Deborah	31811	03/18/2011	120008	4,475.00
651603	Fernald, Joleen	31811	03/18/2011	120009	562.10
651618	Gambrel, Michele	31811	03/18/2011	120010	143.29
50558	Gifford, Linda	31811	03/18/2011	120011	227.63
50059	Goetz, Lisa	31811	03/18/2011	120012	150.00
651408	Gonzalez, Mary	31811	03/18/2011	120013	62.50
651021	Good, Jill	31811	03/18/2011	120014	141.98
50346	Gordon, Steve	31811	03/18/2011	120015	150.00
15618	Graham, Kara	31811	03/18/2011	120016	229.82
50540	Grenman, Wendy	31811	03/18/2011	120017	148.26
651024	Hanson, Rebecca	31811	03/18/2011	120018	420.30
651624	Harrison and Company	31811	03/18/2011	120019	804.88
650672	HAVE Dreams	31811	03/18/2011	120020	550.00
12840	Hawthorne Ed Ser Inc	31811	03/18/2011	120021	312.40
12787	Henricksen	31811	03/18/2011	120022	205.00
50706	Herman, Erin H	31811	03/18/2011	120023	150.00
50707	Hillock, Hope	31811	03/18/2011	120024	397.86

A/P Check Register

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Vendor #	Vendor Name	Batch #	Check Date	Check #	Tota
50881	Hirsch, Melissa	31811	03/18/2011	120025	150.00
12361	Hollowed, Barbara	31811	03/18/2011	120026	300.00
14258	Hubbell, Linnea	31811	03/18/2011	120027	49.67
13235	Huitt, Lorene	31811	03/18/2011	120028	38.44
13775	IAASE	31811	03/18/2011	120029	175.00
651606	Imaginazium	31811	03/18/2011	120030	150.60
651619	Innes, Kirsten	31811	03/18/2011	120031	450.00
50270	Jedrzejek, Linda	31811	03/18/2011	120032	2,048.00
651620	Jeffrey, Ben	31811	03/18/2011	120033	93.56
13285	Kafkes, Anastasia	31811	03/18/2011	120034	150.00
12433	Kaplan Companies	31811	03/18/2011	120035	168.93
650284	Kelly, Leslie	31811	03/18/2011	120036	312.71
50453	Knowles-Porn, Terra	31811	03/18/2011	120037	117.33
50065	Laesch, Kelley	31811	03/18/2011	120038	766.00
16459	Lakeshore Learning	31811	03/18/2011	120039	163.34
650446	Lauer, Jill	31811	03/18/2011	120040	262.93
12182	Layer, Barbara A	31811	03/18/2011	120041	169.63
650709	Liebenow, Cathy	31811	03/18/2011	120042	420.00
	*** Voided Check(s) ***		03/18/2011	120044	0.00
651350	LinguSystems Inc.	31811	03/18/2011	120043	761.70
650285	Loconte, Deanie	31811	03/18/2011	120045	110.87
651105	Lohman, Brian	31811	03/18/2011	120046	116.92
13617	LRP Publications	31811	03/18/2011	120047	40.45
15714	Luedtke, Rebecca	31811	03/18/2011	120048	160.99
650286	Maupin, Sherri	31811	03/18/2011	120049	96.34
12184	May, Mary F	31811	03/18/2011	120050	260.51
50872	Mayer-Johnson	31811	03/18/2011	120051	303.95
50066	McCoy, Denise	31811	03/18/2011	120052	146.32
650577	McGraw-Hill Companies	31811	03/18/2011	120053	935.04
650698	McInerney, Judy	31811	03/18/2011	120054	150.00
651356	Mensch, Robert	31811	03/18/2011	120055	146.88
651380	MHS	31811	03/18/2011	120056	529.20
651240	Mina, Robin	31811	03/18/2011	120057	144.64
50785	Modzelewski, Beth	31811	03/18/2011	120058	150.00
14234	Mohrhusen, Marjorie	31811	03/18/2011	120059	110.75
651357	Molitor, Elizabeth	31811	03/18/2011	120060	149.33
650219	Munshi, Nanda	31811	03/18/2011	120061	1,000.00
50394	NASCO	31811	03/18/2011	120062	414.59
651599	National Seating & Mobility Inc.	31811	03/18/2011	120063	1,110.60
	*** Voided Check(s) ***		03/18/2011	120065	0.00
50045	NCS Pearson Inc.	31811	03/18/2011	120064	3,912.90
651548	Neustadt, Colleen	31811	03/18/2011	120066	44.98
12188	Oates, Deborah	31811	03/18/2011	120067	73.70
13830	Obremski, Beth	31811	03/18/2011	120068	150.00
651346	Pacific Norwest Publishing	31811	03/18/2011	120069	117.17
50552	Phonak, LLC	31811	03/18/2011	120070	1,238.05
50870	Play With A Purpose	31811	03/18/2011	120071	115.82
650721	Prentke Romich Company	31811	03/18/2011	120072	8,435.00
16495	Provancal, Laurie	31811	03/18/2011	120073	311.09
651073	Pugsley, Eileen	31811	03/18/2011	120074	300.00
50375	Pyramid Educational Consultants, Inc.	31811	03/18/2011	120075	790.00
06857	Quill Corp	31811	03/18/2011	120076	1,843.40
14573	R & G Consultants	31811	03/18/2011	120077	1,208.43
6172	Rapp, Amy	31811	03/18/2011	120078	88.99
651592	Reilly PhD, Renee M.	31811	03/18/2011	120079	400.00
50115	Research Press	31811	03/18/2011	120080	74.69
50150	Resilliez, Carol	31811	03/18/2011	120081	150.00

A/P Check Register

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Attachment 3

Vendor #	Vendor Name	Batch #	Check Date	Check #	Tota
50289	ROE Professional Services	31811	03/18/2011	120082	250.00
651084	Rossini, Maribeth	31811	03/18/2011	120083	189.00
50764	Ruge, Jane	31811	03/18/2011	120084	184.18
651622	Rzemieniecki, Chris	31811	03/18/2011	120085	208.18
50580	Scholastic Inc.	31811	03/18/2011	120086	489.34
15451	School Specialty Inc.	31811	03/18/2011	120087	382.76
650776	Segatti, Julie	31811	03/18/2011	120088	257.68
15502	Sego, Arita	31811	03/18/2011	120089	150.00
651588	Senase, Judith	31811	03/18/2011	120090	400.00
650196	Sertoma Speech & Hearing Center	31811	03/18/2011	120091	6,695.00
651023	Sharkey, Tricia	31811	03/18/2011	120092	91.74
50866	Sledz, Kathy	31811	03/18/2011	120093	148.90
14815	Smith, Melinda	31811	03/18/2011	120094	121.69
650518	SOS Technologies	31811	03/18/2011	120095	150.00
16203	Sraga Hauser LLC	31811	03/18/2011	120096	175.50
651260	Sticken, Eric	31811	03/18/2011	120097	145.69
651334	Struebing, Stacy	31811	03/18/2011	120098	137.21
650937	Suburban Life Publications	31811	03/18/2011	120099	62.72
	*** Voided Check(s) ***		03/18/2011	120101	0.00
651276	Super Duper Publications	31811	03/18/2011	120100	2,488.37
651623	Syregelas, Kimberley	31811	03/18/2011	120102	114.86
12474	Szatalowicz, Karen	31811	03/18/2011	120103	145.86
651009	Tenacious Cleaning Service, Inc.	31811	03/18/2011	120104	7,360.00
50802	The Comprehensive Group	31811	03/18/2011	120105	8,014.50
650961	Tomasello, Cynthia	31811	03/18/2011	120106	150.00
650614	UCP Infinitec	31811	03/18/2011	120107	171.66
0456	Von de Bur, Maureen	31811	03/18/2011	120108	270.25
2353	Wallenberg, Debra K	31811	03/18/2011	120109	137.34
13751	Westone	31811	03/18/2011	120110	158.10
50297	Westra, Kerri	31811	03/18/2011	120111	35.45
650400	Williams, Kathryn	31811	03/18/2011	120112	58.98
651126	Yeager, Abigail	31811	03/18/2011	120113	97.33
Report Total					\$534,318.88

Cooperative Association for Special Education

Treasurer's Report for the month of February 2011

Cash, Investment and Book Balances

Book Balance:

General Fund Balance - SDS	\$	2,555,994.28
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ISDLAF Liquid Accounts	\$	1,099,153.91
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Investment Balance:

ISDLAF Max Account	\$	1,456,490.37
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Petty Cash	\$	350.00
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Total Funds	\$	2,555,994.28
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Signature of Treasurer

Jim Nelson

From: Dan Lambert
ent: Monday, February 28, 2011 8:42 AM
fo: Jim Nelson
Subject: Resignation

RECEIVED

FEB 28 2011

C.A.S.E Board,

Thank you for the opportunity to serve as the Assistant Principal at Glenwood this school year. However, I am writing to inform you of my intention to resign from this position when the contract expires.

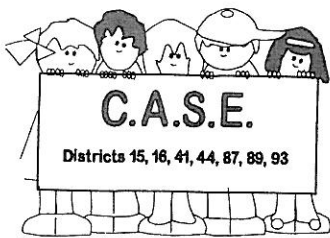
Sincerely,

Dan D. Lambert

Assistant Principal
Glenwood School
1525 Bloomingdale Road
Glendale Heights, Illinois 60139

P: (630) 871-2305

F: (630) 871-2306



Excellence Together

COOPERATIVE ASSOCIATION for SPECIAL EDUCATION

Attachment 3

22W600 Butterfield Road
Glen Ellyn IL 60137-6957

Voice or TTY (630) 942-5600
FAX (630) 942-5601

Jim T. Nelson
Executive Director

RECEIVED

MAR 15 2011

Jim, please let this letter serve as my resignation, as of June 30, 2011. I have greatly enjoyed my short stint as your part-time Business Manager. You are making the right decision by making the position full-time. I will do my best to help train Mr. Brendel. Jerry will do a great job for you. Please let me know how I can help you, in any way, as CASE makes this transition.

Rick Finck

Transportation Bid Recap March 1, 2011

Exhibit A One Year Contract

		Occurrences	First Student		Septran		RichLee Vans	Illinois Central
Base Rate (176 & 20)	A	147,136	\$25.58	\$3,763,736.88	\$18.61	\$2,443,928.96	NO BID	NO BID
Per Bus Per Day	B	2,288	\$259.40	\$593,507.20	\$216.17	\$494,596.96		
Additional Mileage		1,936	\$1.58	\$3,058.88	\$1.54	\$2,981.44		
Special Movement	C	2,345	\$41.65	\$97,689.25	\$40.63	\$95,277.35		
Field Trip per hour	D	408	\$44.64	\$18,213.12	\$43.56	\$17,772.48		
Field Trip per mile		2,688	\$1.65	\$4,402.20	\$1.61	\$4,295.48		
Suburbans-other	E	info only	\$25.58		\$16.61			
Glenwood Suburbans	F	135	\$1,409.18	\$190,239.30	\$1,409.18	\$190,239.30		
Special Assistance	G	7,040	\$78.02	\$549,260.80	\$67.53	\$475,411.20		
Community Trip per hour	H	810	\$44.64	\$36,158.40	\$43.56	\$35,283.60		
Community Trip per mile		1,920	\$1.65	\$3,168.00	\$1.61	\$3,091.20		
Lift Bus (14)	I	2,464	\$78.02	\$192,241.28	\$67.53	\$166,393.92		
Aides	J	1,144	\$21.32	\$24,390.08	\$21.32	\$24,390.08		
		Total		\$5,476,047		\$3,963,662		

Transportation Bid Recap March 1, 2011

Exhibit B Three Year Contract

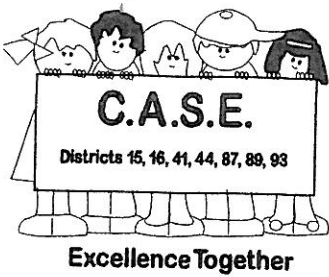
"DRAFT UNTIL APPROVED"

			Occurrences	First Student		Septran		RichLee Van's	Illinois Central	2010/11 Rate
Base Rate (176 & 20)	A	2011-12	147,136	\$25.58	\$3,763,738.88					
	A	2012-13	147,136	\$26.22	\$3,857,905.92	\$16.19	\$2,382,131.84	NO BID	NO BID	\$ 16.61
	A	2013-14	147,136	\$26.87	\$3,953,544.32	\$16.51	\$2,429,215.36			
Per Bus Per Day						\$16.84	\$2,477,770.24			
	B	2011-12	2,288	\$259.40	\$593,507.20					
	B	2012-13	2,288	\$265.89	\$608,356.32	\$210.55	\$481,738.40			\$ 216.17
	B	2013-14	2,288	\$272.54	\$623,571.52	\$214.76	\$491,370.88			
Additional Mileage	B	2011-12	1,936	\$1.58	\$3,058.88	\$219.06	\$501,209.28			
	B	2012-13	1,936	\$1.62	\$3,136.32	\$1.50	\$2,904.00			\$ 1.54
	B	2013-14	1,936	\$1.66	\$3,213.76	\$1.53	\$2,962.08			
Special Movement						\$1.56	\$3,020.16			
	C	2011-12	2,345	\$41.65	\$97,669.25					
	C	2012-13	2,345	\$42.69	\$100,108.05	\$39.58	\$92,815.10			\$ 40.63
	C	2013-14	2,345	\$43.75	\$102,593.75	\$40.38	\$94,691.10			
Field Trip per hour						\$41.18	\$96,567.10			
	D	2011-12	408	\$44.64	\$18,213.12					
	D	2012-13	408	\$45.76	\$18,670.08	\$42.43	\$17,311.44			\$ 43.56
	D	2013-14	408	\$46.90	\$19,135.20	\$43.28	\$17,658.24			
Field Trip per mile	D	2011-12	2,668	\$1.65	\$4,402.20	\$44.14	\$18,009.12			
	D	2012-13	2,668	\$1.69	\$4,508.92	\$1.57	\$4,188.76			\$ 1.61
	D	2013-14	2,668	\$1.73	\$4,615.64	\$1.60	\$4,268.80			
						\$1.63	\$4,348.84			

"DRAFT UNTIL APPROVED"

Suburbans-other	E	2011-12	info only		\$23.42			\$16.19			
	E	2012-13	info only		\$24.01			\$16.51			
	E	2013-14	info only		\$24.61			\$16.84			
Glenwood Suburbans	F	2011-12		135	\$1,409.18	\$190,239.30		\$1,372.55	\$185,294.25		\$ 1,409.18
	F	2012-13		135	\$1,444.41	\$194,995.35		\$1,400.00	\$189,000.00		
	F	2013-14		135	\$1,480.52	\$199,870.20		\$1,428.00	\$192,780.00		
Special Assistance	G	2011-12		7,040	\$78.02	\$549,260.80		\$65.77	\$463,020.80		\$ 87.53
	G	2012-13		7,040	\$79.97	\$562,988.80		\$67.09	\$472,313.60		
	G	2013-14		7,040	\$81.97	\$577,068.80		\$68.43	\$481,747.20		
Community Trip per hour	H	2011-12		810	\$44.64	\$36,158.40		\$42.43	\$34,368.30		\$ 43.56
	H	2012-13		810	\$45.76	\$37,065.60		\$43.28	\$35,056.80		
	H	2013-14		810	\$46.90	\$37,989.00		\$44.14	\$35,753.40		
Community Trip per mile	H	2011-12		1,920	\$1.65	\$3,168.00		\$1.57	\$3,014.40		\$ 1.61
	H	2012-13		1,920	\$1.69	\$3,244.80		\$1.60	\$3,072.00		
	H	2013-14		1,920	\$1.73	\$3,321.60		\$1.63	\$3,129.60		
Aides	I	2011-12		1,144	\$21.32	\$24,390.08		\$20.77	\$23,760.88		\$ 21.32
	I	2012-13		1,144	\$21.85	\$24,996.40		\$21.18	\$24,229.92		
	I	2013-14		1,144	\$22.40	\$25,625.60		\$21.60	\$24,710.40		
Video Camera	J			-	included		1000/unit				
Total for Year		2011-12				\$5,283,806.11			\$3,690,548.17		
Total for Year		2012-13				\$5,415,976.56		2.5%	\$3,763,838.78	2.0%	
Total for Year		2013-14				\$5,550,549.39		2.5%	\$3,839,045.34	2.0%	
Total for 3-Year						\$16,250,332.06			\$11,293,432.29		

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COOPERATIVE ASSOCIATION for SPECIAL EDUCATION Attachment 3

22W600 Butterfield Road
Glen Ellyn IL 60137-6957

Voice or TTY (630) 942-5600
FAX (630) 942-5601

Jim Nelson
Executive Director

2011-2012 GIP AND STRUCTURED PROGRAMS PROPOSAL

Process:

Current K-8 Guided and structured teachers reviewed the needs of their current students. Additionally, directors reviewed the staff recommendations, ECSE exiting placement needs, out of district placements, and current inclusion students to inform this proposal.

Current 2010-11 sites of GIP and Structured** Programs:

	D15	D16	D41	D44	D89	D93
K-2	None	Glen Hill (2)		Manor Hill (1)	Briar Glen (1)	Elsie Johnson (1)
3-5	None		Forest Glen (1)		Briar Glen (1)	Elsie Johnson (1)
4-5	None	America (1)				**Elsie Johnson K-4 (1)
5-8	None					**Stratford Middle (1)
6-8	None	Glenside (2)	Hadley (1)			Stratford Middle (1)

Proposed 2011-12 sites of GIP and Structured** Programs:

	D15	D16	D41	D44	D89	D93
K-2	None	Glen Hill (1) **Glen Hill (1) repurpose one of GIP sections includes grade 3		**Manor Hill (1) repurpose existing GIP to structured	Briar Glen (1) **Briar Glen(1) NEW Structured plus existing GIP	Elsie Johnson (1)
3-5	None				Briar Glen (1)	Elsie Johnson (1)
4-5	None	Americana (1)				**Elsie Johnson K-4 (1)
5-8	None					**Stratford Middle (1)
6-8	None	Glenside (2)	Hadley (2) Need 2 nd GIP class			Stratford Middle (1)

- Consider need for Structured programs to expand in 2012-13 as students age up; D16 Americana and Glenside preferred site to keep transitions for families at a minimum if space allows

C.A.S.E. JOB DESCRIPTION

TITLE: **Special Education Teacher**

REPORTS TO: Principal, Executive Director of Special Education

QUALIFICATIONS: LBS1

ESSENTIAL FUNCTIONS: To lead students toward the fulfillment of their potential for intellectual, emotional, and psychological growth and maturation.

PERFORMANCE RESPONSIBILITIES:

1. Understands and adapts general principals of learning and demonstrates a thorough knowledge of the subject matter in planning an instructional program that meets the needs of each student and their unique educational needs as described in the student's IEP (Individualized Education Plan).
2. Selects and uses effective teaching techniques and materials to implement established curriculum goals and objectives.
3. Develops and maintains a positive classroom environment conducive to effective learning within the limits of the resources provided by the district.
4. Develops and maintains a written schedule that allots appropriate amounts of time to all applicable areas of the curriculum.
5. Monitors and assesses student progress on IEP goals and informs appropriate building staff and the student's parents.
6. Develops and monitors an Individualized Education Plan for each special education student assigned.
7. Attends and prepares for building level teams, multidisciplinary conferences and annual reviews as scheduled by district/building administration.
8. Successfully incorporates student interests and contributions into instructional plans, providing opportunities to participate in group and individual activities.
9. Assists the administration in implementing all policies and rules governing the development of proper student conduct and any alternative behavior plans as identified in the student's IEP.
10. Creates educational experiences that provide each student the opportunity to develop his/her potential in the areas of personal-social adjustment, decision making, positive self-image, career education and life skills.
11. Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulation.
12. Assists in upholding and enforcing school rules, administrative regulations, and Board policy.

13. Available to students and parents for education-related purposes outside the instructional day when required or requested to do so under reasonable terms.
14. Attends and participates in faculty meetings, meetings of the special education staff and C.A.S.E. meetings.
15. Cooperates with other members of the staff in planning instructional goals, objectives, and methods.
16. Assists in the selection of books, equipment, and other instructional materials.
17. Is responsible for co-curricular activities as assigned.
18. Attends all staffings for assigned and referred students.
19. Supervises and coordinates instructional assistants when appropriate.
20. Maintains confidentiality of information regarding assigned students and conforms to prescribed rules and regulations regarding student records.
21. Provides for his/her own professional growth through an ongoing program of reading, workshops, seminars, conferences, and/or advanced coursework at institutions of higher learning.
22. Adheres to a professional code of ethics.
23. Maintains appropriate relations and recognizes roles of school psychologist, tutors, social workers, Director of Special Education, and other specialists.
24. Acquaints himself/herself with available district and community resources.

TERMS OF EMPLOYMENT: Salary and work year according to the current schedule.

EVALUATION: Performance of this job will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

AUDIT PROPOSALS--MARCH 1, 2011				
COMPANY	2010-11	2011-12	2012-13	TOTAL
BAKER TILLY VIRCHOW KRAUSE, LLP 1301 W. 22ND STREET, SUITE 400 OAK BROOK, IL 60523	\$ 23,800	\$ 24,200	\$ 24,600	\$ 72,600
MATHIESON, MOYSKI, CELER & CO. LLP 211 SOUTH WHEATON AVE., SUITE 300 WHEATON, IL 60187	\$ 12,500	\$ 12,875	\$ 13,275	\$ 38,650
MILLER COOPER & CO., LTD 1751 LAKE COOK RD, SUITE 400 DEERFIELD, IL 60015	\$ 22,000	\$ 22,700	\$ 23,400	\$ 68,100

MATHIESON
MOYSKI·CELER
& Co., LLP

123
Attachment 3

(630) 653-1616

Fax (630) 653-1735

Certified Public Accountants
211 South Wheaton Avenue, Suite 300
Wheaton, IL 60187

February 23, 2011

Mr. Rick Finck, Business Manager
Cooperative Association for Special Education
22W600 Butterfield Road
Glen Ellyn, IL 60137

Dear Mr. Finck:

We are pleased to confirm our understanding of the services we are to provide Cooperative Association for Special Education for the years ended June 30, 2011, 2012 and 2013. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, which collectively comprise the Cooperative's basic financial statements, as of and for the years ended June 30, 2011, 2012 and 2013. The following supplementary information accompanying the basic financial statements is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary Comparative Schedules for the General Fund.
3. IMRF Schedule of Funding Progress.

Also, the following additional information accompanying the basic financial statements will be subjected to the auditing procedures applied in our audit of the financial statements upon which we will provide an opinion in relation to the basic financial statements:

1. Combining and Individual Fund Financial Statements and Schedules.

The following additional information accompanying the basic financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will disclaim an opinion.

1. Other schedules as may be requested by the Cooperative.

We understand this proposed engagement will also require us to prepare the Annual School District Financial Report (Form ISBE 50-60), which includes supplementary information and compliance and internal control reports on the financial statements.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of any additional information referred to in the first paragraph when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on—

- Internal control related to the financial statements and compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

The reports on internal control and compliance will each include a statement that the report is intended for the information and use of the audit committee, management, specific legislative or regulatory bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Our audit will be conducted in accordance with U.S. generally accepted auditing standards; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of OMB Circular A-133; the Illinois State Board of Education Audit Guide; and the Illinois Program Accounting Manual, and will include tests of accounting records, a determination of major program(s) in accordance with Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinions on the financial statements or the Single Audit compliance opinions are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal control and for compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of the controls. The objectives of internal control are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorizations and recorded properly to permit the preparation of

financial statements in accordance with generally accepted accounting principles, and that federal award programs are managed in compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making all financial records and related information available to us, including any significant vendor relationships in which the vendor has the responsibility for program compliance. We understand that you will provide us with such information required for our audit and that you are responsible for the accuracy and completeness of that information. Management's responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Cooperative and the respective changes in financial position and, where applicable, cash flows in conformity with U.S. generally accepted accounting principles.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud, or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud or illegal acts affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Cooperative complies with applicable laws and regulations and for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan.

As part of the audit, we will prepare a draft of your financial statements, schedule of expenditures of federal awards, and related notes. In accordance with *Government Auditing Standards*, you will be required to review and approve those financial statements prior to their issuance and have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements. Further, you are required to designate a qualified management-level individual to be responsible and accountable for overseeing our services. We will also prepare the general ledger trial balance for use during the audit. Our preparation of the trial balance will be limited to formatting information in the Cooperative's general ledger into a working trial balance.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Cooperative or to acts by management or employees acting on behalf of the Cooperative. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse. As required by the Single Audit Act Amendments of 1996 and OMB Circular A-133, our audit will include tests of transactions related to major federal award programs for compliance with applicable laws and regulations and the provisions of contracts and agreements.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Controls

In planning and performing our audit, we will consider the internal control sufficient to plan the audit in order to determine the nature, timing, and extent of our auditing procedures for the purpose of expressing our opinions on the Cooperative's financial statements and on its compliance with requirements applicable to major programs.

We will obtain an understanding of the design of the relevant controls and whether they have been placed in operation, and we will assess control risk. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting

misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Tests of controls relative to the financial statements are required only if control risk is assessed below the maximum level. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on the effectiveness of the Cooperative's internal control. However, we will communicate to you in writing any control deficiencies identified during the audit that upon evaluation are considered significant deficiencies or material weaknesses under standards established by the American Institute of Certified Public Accountants. A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Cooperative's financial statements that is more than inconsequential will not be prevented or detected by the Cooperative's internal control. A material weakness is a significant deficiency or combination of significant deficiencies that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Cooperative's internal control. We will also inform you of any matters involving internal control, if any, as required by Government Auditing Standards and OMB Circular A-133.

Audit Procedures—Compliance

Our audit will be conducted in accordance with the standards referred to in the section titled Audit Objectives. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Cooperative's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the Cooperative has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of the applicable procedures described in the OMB Circular A-133 Compliance

Supplement for the types of compliance requirements that could have a direct and material effect on each of the Cooperative's major programs. The purpose of those procedures will be to express an opinion on the Cooperative's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.

Audit Administration, Fees, and Other

We understand that your employees will prepare all confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of and sign the Data Collection Form that summarizes our audit findings. We will provide an agreed upon number of copies of our reports to Cooperative; however, it is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and a corrective action plan) along with the Data Collection Form to the designated federal clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits. At the conclusion of the engagement, we will provide information to management as to where the reporting packages should be submitted and the number to submit.

The audit documentation for this engagement is the property of Mathieson, Moyski, Celer & Co., LLP and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to a Cognizant or Oversight Agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Mathieson, Moyski, Celer & Co., LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the Cognizant Agency, Oversight Agency for Audit, or Pass-through Entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Regarding our estimate of fees for these services, we submit the following:

Fiscal Year Ending June 30, 2011	<u>\$12,500.00</u>
Fiscal Year Ending June 30, 2012	<u>\$12,875.00</u>
Fiscal Year Ending June 30, 2013	<u>\$13,275.00</u>

The above fee will be billed as follows:

- 1/3 upon completion of preliminary audit fieldwork
- 1/3 upon completion of regular audit fieldwork
- 1/3 upon issuance of reports

Payment of the fee is expected upon receipt of our invoice.

These fees are based upon anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. In addition, the fees are predicated upon the assumption that the trial balance in each fund is in balance and that all bank accounts are reconciled to the general ledger. If the books and records are not in balance and significant additional time is necessary to assist in locating any balancing differences, we will need to increase our fee accordingly. We will discuss these issues with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report. Our 2009 peer review report accompanies this letter.

We appreciate the opportunity to be of service to the Cooperative and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Mathieson, Moyski, Celer & Co., LLP

RESPONSE:

This letter correctly sets forth the understanding of the Cooperative, and the aforementioned terms and conditions are acceptable.

Signature & Title

Date

Return to: Mathieson, Moyski, Celer & Co., LLP
211 South Wheaton Avenue, Suite 300
Wheaton, Illinois 60187



May, Cocagne & King, P.C.

Certified Public Accountants and Consultants

1353 E. MOUND ROAD, SUITE 300 DECATUR, ILLINOIS 62526-9344 217/875-2655 FAX 217/875-1660

Attachment 3
ALAN B. KING
PHILIP R. BAUER
ANDREW D. THOMAS
HELGA J. TOWLER
WILLIAM R. MOSS
CATHERINE J. MANSUR
STEVEN R. GROHNE
MARK S. WOOD

SYSTEM REVIEW REPORT

To the Partners of
Mathieson, Moyski, Celer & Co., LLP
and the Peer Review Committee of the
Illinois CPA Society

We have reviewed the system of quality control for the accounting and auditing practice of Mathieson, Moyski, Celer & Co., LLP (the firm) in effect for the year ended August 31, 2009. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards*; and, audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Mathieson, Moyski, Celer & Co., LLP in effect for the year ended August 31, 2009, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Mathieson, Moyski, Celer & Co., LLP has received a peer review rating of *pass*.

May, Cocagne & King, P.C.

December 16, 2009

Budget Draft 2

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Direct Service 100

Account Number	Description	Current Budget	Next Year Budget
100	Salaries	245,000.00	255,000.00
200	Employee Benefits	141,720.00	143,920.00
300	Purchased Services	10,600.00	10,000.00
400	Supplies And Materials	0.00	0.00
1201	Program Asst/Health Aide	397,320.00	408,920.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	2,400.00
300	Purchased Services	0.00	0.00
400	Supplies And Materials	0.00	0.00
500	Capital Outlay	0.00	0.00
1202	Transition Specialist	0.00	2,400.00
200	Employee Benefits	0.00	0.00
1207	Hearing Itinerant	0.00	0.00
200	Employee Benefits	0.00	0.00
300	Purchased Services	17,320.00	23,570.00
400	Supplies And Materials	265,213.00	267,220.00
500	Capital Outlay	74,271.00	56,530.00
700	Paid To Districts	0.00	0.00
1210	Assistive Technology	356,804.00	347,320.00
100	Salaries	360,000.00	427,000.00
200	Employee Benefits	57,280.00	71,660.00
300	Purchased Services	1,600.00	2,300.00
400	Supplies And Materials	10,000.00	12,000.00
1212	BD Teacher	428,880.00	512,960.00
100	Salaries	595,000.00	575,000.00
200	Employee Benefits	80,570.00	81,930.00
300	Purchased Services	8,500.00	9,000.00
400	Supplies And Materials	3,000.00	5,000.00
500	Capital Outlay	2,000.00	2,000.00
1216	Adaptive PE	689,070.00	672,930.00
100	Salaries	124,000.00	150,000.00
200	Employee Benefits	58,350.00	72,470.00
300	Purchased Services	3,200.00	3,500.00
1400	Job Coach	185,550.00	225,970.00
100	Salaries	183,500.00	199,000.00
200	Employee Benefits	13,000.00	13,000.00
300	Purchased Services	36,600.00	32,600.00
400	Supplies And Materials	5,500.00	6,000.00
1600	Extended School Year	238,600.00	250,600.00
100	Salaries	15,000.00	15,000.00
200	Employee Benefits	3,100.00	3,100.00
300	Purchased Services	3,000.00	3,000.00
1900	After School Program	21,100.00	21,100.00
1000	Instruction	\$2,317,324.00	2,442,200.00
100	Salaries	1,451,000.00	1,515,000.00
200	Employee Benefits	189,500.00	189,800.00
300	Purchased Services	15,210.00	15,210.00
400	Supplies And Materials	26,700.00	26,740.00

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Budget Draft 2

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Direct Service 100

Account Number	Description	Current Budget	Next Year Budget
2113	Social Work Services	1,682,410.00	1,746,750.00
100	Salaries	57,000.00	33,000.00
200	Employee Benefits	9,330.00	8,310.00
300	Purchased Services	500.00	500.00
2119	Directions Program D87	66,830.00	41,810.00
100	Salaries	1,554,300.00	1,581,000.00
200	Employee Benefits	481,680.00	484,600.00
300	Purchased Services	225,200.00	225,200.00
400	Supplies And Materials	33,000.00	25,000.00
500	Capital Outlay	15,000.00	15,000.00
700	Paid To Districts	0.00	0.00
2131	OT/PT Services	2,309,180.00	2,330,800.00
100	Salaries	1,450,000.00	1,447,000.00
200	Employee Benefits	208,650.00	218,350.00
300	Purchased Services	45,910.00	65,310.00
400	Supplies And Materials	44,100.00	44,120.00
500	Capital Outlay	0.00	0.00
2140	Psychological Services	1,748,660.00	1,774,780.00
100	Salaries	1,574,600.00	1,578,000.00
200	Employee Benefits	202,440.00	199,410.00
300	Purchased Services	117,400.00	119,810.00
400	Supplies And Materials	30,320.00	30,320.00
500	Capital Outlay	30,000.00	30,000.00
700	Paid To Districts	0.00	0.00
2152	Speech Pathology Service	1,954,760.00	1,957,540.00
100	Salaries	314,000.00	286,000.00
200	Employee Benefits	52,140.00	53,820.00
300	Purchased Services	433,746.00	440,330.00
400	Supplies And Materials	65,400.00	66,350.00
500	Capital Outlay	0.00	0.00
600	Other Objects	7,700.00	7,700.00
2210	Improvement Of Instruction	872,986.00	854,200.00
100	Salaries	252,885.00	297,650.00
200	Employee Benefits	78,940.00	80,090.00
300	Purchased Services	5,990.00	7,990.00
400	Supplies And Materials	0.00	0.00
2322	Office Of Coordinator	337,815.00	385,730.00
300	Purchased Services	58,600.00	58,600.00
400	Supplies And Materials	20,000.00	5,000.00
2610	Central & Computer Serv	78,600.00	63,600.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	0.00
2900	Other Support Services	0.00	0.00
2000	Support Services	\$9,051,241.00	9,155,210.00
300	Purchased Services	0.00	0.00
2900	Other Support Services	0.00	0.00
200	Employee Benefits	0.00	0.00

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Budget Draft 2

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Direct Service 100			
Account Number	Description	Current Budget	Next Year Budget
300	Purchased Services	500.00	2,000.00
400	Supplies And Materials	4,200.00	4,310.00
3100	Community Services	4,700.00	6,310.00
3000	Community Services	\$4,700.00	6,310.00
300	Purchased Services	0.00	0.00
4100	Pymnt Othr Gov Unit-In St	0.00	0.00
300	Purchased Services	19,000.00	0.00
700	Paid To Districts	0.00	0.00
4120	Payments Sp Ed Programs	19,000.00	0.00
200	Employee Benefits	1,600,000.00	2,300,000.00
4180	On Behalf Payment	1,600,000.00	2,300,000.00
400	Supplies And Materials	1,821,850.00	0.00
600	Other Objects	165,000.00	165,000.00
700	Paid To Districts	0.00	300,000.00
4320	Payments Sp Ed Transfers	1,986,850.00	465,000.00
4000	Paid To Other Districts	\$3,605,850.00	2,765,000.00
100	Direct Service	14,979,115.00	14,368,720.00

Budget Draft 2

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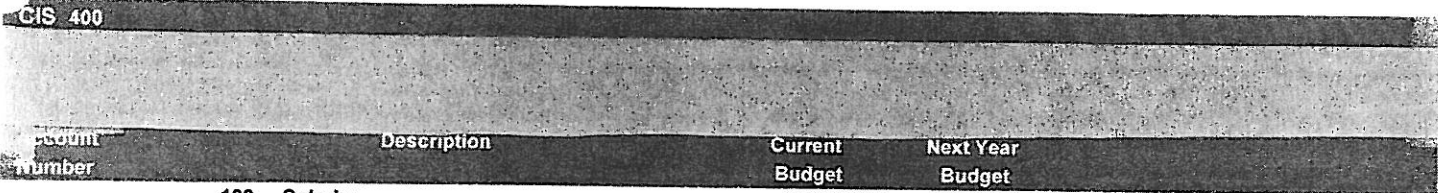
Adm Serv 200

Account Number	Description	Current Budget	Next Year Budget
200	Employee Benefits	0.00	0.00
1199	Insurance Disbursement	0.00	0.00
1000	Instruction	\$0.00	0.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	0.00
300	Purchased Services	300.00	0.00
2210	Improvement Of Instruction	300.00	0.00
100	Salaries	138,000.00	140,760.00
200	Employee Benefits	77,190.00	59,910.00
300	Purchased Services	32,800.00	32,800.00
400	Supplies And Materials	0.00	0.00
500	Capital Outlay	0.00	0.00
2321	Office Of Director	247,990.00	233,470.00
100	Salaries	206,640.00	173,910.00
200	Employee Benefits	48,360.00	37,050.00
300	Purchased Services	4,000.00	4,340.00
400	Supplies And Materials	4,530.00	4,530.00
500	Capital Outlay	2,000.00	2,000.00
600	Other Objects	2,600.00	2,600.00
2322	Office Of Coordinator	268,130.00	224,430.00
100	Salaries	146,000.00	181,500.00
200	Employee Benefits	53,340.00	73,160.00
300	Purchased Services	207,900.00	158,630.00
400	Supplies And Materials	25,000.00	25,000.00
500	Capital Outlay	50,000.00	54,000.00
700	Paid To Districts	0.00	0.00
2510	Business Office	482,240.00	492,290.00
300	Purchased Services	0.00	0.00
500	Capital Outlay	0.00	0.00
2530	Facilities Acquisition	0.00	0.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	0.00
300	Purchased Services	78,300.00	58,500.00
400	Supplies And Materials	10,000.00	5,000.00
500	Capital Outlay	0.00	0.00
2542	Building Oper & Maint	88,300.00	63,500.00
2000	Support Services	\$1,086,960.00	1,013,690.00
200	Adm Serv	1,086,960.00	1,013,690.00

Budget Draft 2

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Account number	Description	Current Budget	Next Year Budget
100	Salaries	195,000.00	172,900.00
200	Employee Benefits	33,030.00	34,180.00
300	Purchased Services	6,760.00	7,900.00
400	Supplies And Materials	2,100.00	2,000.00
500	Capital Outlay	0.00	0.00
1204	PH Itinerant	236,890.00	216,980.00
100	Salaries	663,020.00	707,500.00
200	Employee Benefits	103,210.00	117,600.00
300	Purchased Services	29,500.00	29,500.00
400	Supplies And Materials	10,000.00	10,000.00
500	Capital Outlay	1,000.00	1,000.00
1206	Vision Itinerant	806,730.00	865,600.00
100	Salaries	920,000.00	955,000.00
200	Employee Benefits	147,920.00	151,620.00
300	Purchased Services	49,000.00	49,200.00
400	Supplies And Materials	70,000.00	50,000.00
500	Capital Outlay	70,000.00	70,000.00
700	Paid To Districts	0.00	0.00
1207	Hearing Itinerant	1,256,920.00	1,275,820.00
100	Salaries	167,000.00	103,000.00
200	Employee Benefits	50,620.00	30,100.00
300	Purchased Services	31,800.00	26,800.00
400	Supplies And Materials	0.00	0.00
500	Capital Outlay	0.00	0.00
1208	Interpreter/Signer	249,420.00	159,900.00
100	Salaries	183,000.00	157,000.00
200	Employee Benefits	51,060.00	38,770.00
300	Purchased Services	5,000.00	5,000.00
400	Supplies And Materials	2,000.00	2,000.00
500	Capital Outlay	0.00	0.00
1218	O & M Itinerant	241,060.00	202,770.00
1000	Instruction	\$2,791,020.00	2,721,070.00
300	Purchased Services	100,000.00	100,000.00
400	Supplies And Materials	1,000.00	1,000.00
500	Capital Outlay	0.00	0.00
2152	Speech Pathology Service	101,000.00	101,000.00
100	Salaries	0.00	0.00
200	Employee Benefits	6,000.00	6,000.00
300	Purchased Services	13,000.00	13,000.00
400	Supplies And Materials	1,000.00	1,000.00
500	Capital Outlay	10,000.00	10,000.00
2210	Improvement Of Instruction	30,000.00	30,000.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	0.00
300	Purchased Services	0.00	0.00
2321	Office Of Director	0.00	0.00
100	Salaries	159,000.00	159,540.00
200	Employee Benefits	36,030.00	38,290.00

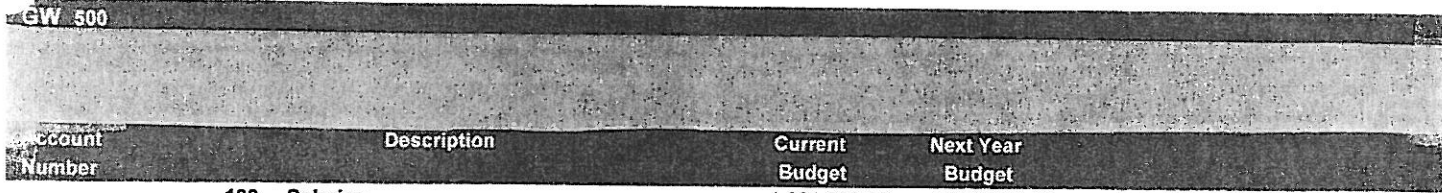
Budget Draft 2

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Account Number	Description	Current Budget	Next Year Budget
300	Purchased Services	600.00	2,640.00
2322	Office Of Coordinator	195,630.00	200,470.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	0.00
300	Purchased Services	71,000.00	63,000.00
400	Supplies And Materials	6,000.00	6,000.00
500	Capital Outlay	10,000.00	10,000.00
2510	Business Office	87,000.00	79,000.00
300	Purchased Services	93,000.00	92,800.00
2542	Building Oper & Maint	93,000.00	92,800.00
2000	Support Services	\$506,630.00	503,270.00
400	CIS	3,297,650.00	3,224,340.00

Budget Draft 2

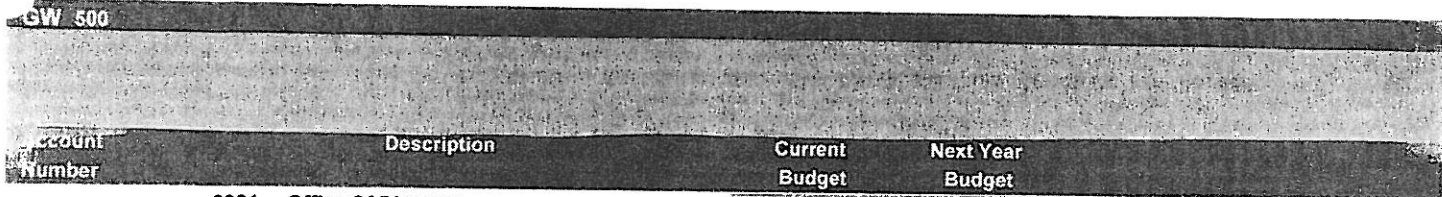
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Account Number	Description	Current Budget	Next Year Budget
100	Salaries	1,081,360.00	1,018,000.00
200	Employee Benefits	296,800.00	291,100.00
300	Purchased Services	18,000.00	55,700.00
400	Supplies And Materials	46,500.00	46,500.00
500	Capital Outlay	10,000.00	10,000.00
600	Other Objects	0.00	0.00
700	Paid To Districts	0.00	0.00
1212	BD Teacher	1,452,660.00	1,421,300.00
100	Salaries	56,500.00	47,000.00
200	Employee Benefits	8,280.00	9,685.00
300	Purchased Services	350.00	350.00
400	Supplies And Materials	5,300.00	5,300.00
500	Capital Outlay	0.00	0.00
1219	Physical Education BD	70,430.00	62,335.00
1000	Instruction	\$1,523,090.00	1,483,635.00
100	Salaries	168,500.00	196,500.00
200	Employee Benefits	28,200.00	35,540.00
300	Purchased Services	800.00	800.00
400	Supplies And Materials	3,000.00	3,000.00
500	Capital Outlay	0.00	0.00
2113	Social Work Services	200,500.00	235,840.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	0.00
2131	OT/PT Services	0.00	0.00
100	Salaries	25,000.00	17,500.00
200	Employee Benefits	14,620.00	15,440.00
300	Purchased Services	9,500.00	32,480.00
400	Supplies And Materials	1,050.00	1,000.00
500	Capital Outlay	0.00	0.00
2134	Nurse Services	50,170.00	66,420.00
100	Salaries	60,500.00	40,500.00
200	Employee Benefits	8,180.00	1,940.00
300	Purchased Services	800.00	500.00
400	Supplies And Materials	1,600.00	1,600.00
2140	Psychological Services	71,080.00	44,540.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	0.00
400	Supplies And Materials	0.00	0.00
2152	Speech Pathology Service	0.00	0.00
100	Salaries	14,000.00	16,000.00
200	Employee Benefits	3,460.00	3,510.00
300	Purchased Services	7,500.00	7,500.00
400	Supplies And Materials	2,000.00	2,000.00
600	Other Objects	2,000.00	2,000.00
2210	Improvement Of Instruction	28,960.00	31,010.00
100	Salaries	0.00	0.00
200	Employee Benefits	0.00	0.00
300	Purchased Services	0.00	0.00

Budget Draft 2

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Account Number	Description	Current Budget	Next Year Budget
2321	Office Of Director	0.00	0.00
100	Salaries	58,000.00	58,000.00
200	Employee Benefits	27,896.00	24,610.00
300	Purchased Services	600.00	640.00
2322	Office Of Coordinator	86,496.00	83,250.00
100	Salaries	187,000.00	182,000.00
200	Employee Benefits	20,650.00	36,320.00
300	Purchased Services	3,300.00	3,350.00
600	Other Objects	0.00	0.00
2410	Office Of Principal Serv	210,950.00	221,670.00
300	Purchased Services	13,300.00	13,300.00
400	Supplies And Materials	6,000.00	6,000.00
500	Capital Outlay	46,000.00	20,000.00
2510	Business Office	65,300.00	39,300.00
300	Purchased Services	50,000.00	0.00
2530	Facilities Acquisition	50,000.00	0.00
300	Purchased Services	315,990.00	329,000.00
400	Supplies And Materials	10,000.00	5,000.00
500	Capital Outlay	0.00	0.00
700	Paid To Districts	0.00	0.00
2542	Building Oper & Maint	325,990.00	334,000.00
400	Supplies And Materials	0.00	0.00
2559	Other Pupil Transp Serv	0.00	0.00
2000	Support Services	\$1,089,446.00	1,056,030.00
300	Purchased Services	30,000.00	30,000.00
4100	Pymnt Othr Gov Unit-In St	30,000.00	30,000.00
300	Purchased Services	0.00	10,000.00
4120	Payments Sp Ed Programs	0.00	10,000.00
4000	Paid To Other Districts	\$30,000.00	40,000.00
500	GW	2,642,536.00	2,579,665.00
Report Total:		\$22,006,261.00	\$21,186,415.00

**Cooperative Association for Special Education
2011-2012
Expenditure Distribution by Services**

	FY 11 Budget	Draft 2 FY 12 Tentative Budget
Direct Services	11,396,271	11,603,720
On Behalf Payment	1,600,000	2,300,000
Medicaid	165,000	165,000
ARRA IDEA Flow Thru	1,587,890	300,000
ARRA Preschool Flow Thru	233,960	0
Administrative Services	1,086,960	1,013,690
Low Incidence	3,297,650	3,224,340
Glenwood	2,638,536	2,579,665
 Total Expenditures	 22,006,267	 21,186,415

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**Cooperative Association for Special Education
FY2012 Budget Draft 2
Revenue Recap**

Revenue Source	FY 11 Current Budget	FY 12 Tentative Budget
Local		
Direct Services	6,350,895	6,207,340
Tuition	4,014,290	3,928,978
Extended School Year	238,600	250,600
Earnings on Investments	10,000	10,000
Rental-Modular Classroom	0	0
Textbooks	5,000	5,000
Pupil Athletic Activities	500	500
Services Provided other Districts		
CASE-Administration	128,000	128,000
Diagnostic Services	60,000	60,000
Private Source	2,100	2,100
Miscellaneous	1,500	1,500
State		
Personnel Reimbursement	1,546,796	1,502,928
On Behalf Payment	1,600,000	2,300,000
Federal		
ARRA IDEA Flow Thru	1,587,890	300,000
ARRA Preschool Flow Thru	233,960	0
IDEA	5,886,641	6,148,190
Preschool	172,095	176,280
Medicaid	168,000	165,000
Interest/Medicaid Fund Balance (for Glenwood Renovation)	500,000	n/a
Total Revenue	\$22,506,267	\$21,186,415

Date: March 21, 2011
Title: Benjamin Franklin Lead Abatement Project
Contact: Bob Ciserella – Assistant Superintendent Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides alignment with Goal #2, Targets #1 and #2 of the Superintendent’s Long-Range Plan:

Target #1 - Five-year financial plan will demonstrate resource stability, long-range planning and fiscal responsibility, and address physical space needs.

Target #2 - The long-range capital development plan will provide a systematic roadmap to ensure that the facility infrastructure meets educational needs.

Discussion:

District administration created a capital projects timeline identifying potential capital projects through the year 2020. The list was compiled through the collaboration of building administrators and their custodial services, buildings and grounds personnel, Site Committee recommendations of the Master Facility Review Team, FGM Architects and other district personnel. The capital projects timeline incorporates the needs of each building including, but not limited to, roofing and parking lot assessments, painting and age and obsolescence schedules, heating, air conditioning and vehicle replacement. As the District begins planning for next fiscal year, all outstanding projects, including those recommended in the Site Committee reports, are reviewed and prioritized and may or may not be recommended for completion. In the event a particular project is not recommended for completion, it is then moved back to the master timeline for review in future years.

On March 7, 2011, the District 41 Board of Education approved the administrative recommendation for 2011 summer capital projects. As part of this recommendation, the administration provided an estimate of \$20,000 for the lead abatement project associated with the replacement of the historical entranceway to Benjamin Franklin School. Bids were solicited and on February 15, 2011, thirteen contractors submitted bids for this work. Bidding contractors and pricing are as follows:

Contractor	Bid Amount
Valor Technologies	\$10,945
Bay Remediation	\$11,500
Peak Services	\$12,618
Angel Abatement Corp.	\$13,800
Associated Environmental	\$14,900
Midway Contracting Group	\$16,875
The Luse Companies	\$19,650
DEM Services, Inc.	\$23,400
Universal Asbestos Removal	\$29,000
AMW Environmental	\$33,900
Colfax Corporation	\$45,000

Recommendation:

The administration recommends that the Board of Education approves the bid from Valor Technologies, Inc. in the amount of \$10,945 for lead abatement on the Benjamin Franklin historical entranceway. This work will be included as part of 2011 Summer Capital Projects and the 2011/12 fiscal year budget.

Date: March 21, 2011

Title: Abraham Lincoln Stage Replacement

Contact: Bob Ciserella – Assistant Superintendent Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides alignment with Goal #2, Targets #1 and #2 of the Superintendent's Long-Range Plan:

Target #1 - Five-year financial plan will demonstrate resource stability, long-range planning and fiscal responsibility, and address physical space needs.

Target #2 - The long-range capital development plan will provide a systematic roadmap to ensure that the facility infrastructure meets educational needs.

Discussion:

District administration created a capital projects timeline identifying potential capital projects through the year 2020. The list was compiled through the collaboration of building administrators and their custodial services, buildings and grounds personnel, Site Committee recommendations of the Master Facility Review Team, FGM Architects and other district personnel. The capital projects timeline incorporates the needs of each building including, but not limited to, roofing and parking lot assessments, painting and age and obsolescence schedules, heating, air conditioning and vehicle replacement. As the District begins planning for next fiscal year, all outstanding projects, including those recommended in the Site Committee reports, are reviewed and prioritized and may or may not be recommended for completion. In the event a particular project is not recommended for completion, it is then moved back to the master timeline for review in future years.

Over the past two years, the administration has received numerous calls of concern from Lincoln staff and parent groups regarding excessive noise levels and the condition of the stage in the multipurpose room (MPR). This past fall, sound reduction devices were installed on the walls of the MPR to reduce noise levels.

The other area of concern, the small performance stage, continues to be an issue. The stage itself appears to have been designed and custom built for this particular area. The administration conducted extensive research attempting to find a suitable stage replacement and has found one local firm with the technical expertise and manufacturing capabilities to solve this issue. E.T. Paddock Enterprises, Inc. of Lockport, Illinois, specializes in this type of stage construction. E.T. Paddock has submitted a price of \$20,950 which includes:

- Installation of new power operated stage that meets existing size restrictions
- Wood stage surface
- Safe-stop mechanism to assure safety
- Delivery and installation

Recommendation:

The administration recommends that the Board of Education approves the proposal from E.T. Paddock Enterprises, Inc. in the amount of \$20,950 for construction of a new stage in the multipurpose room at Abraham Lincoln School. This work will be completed during the spring of 2011 and has been included in the 2010/11 fiscal year budget.

E.T. PADDOCK ENTERPRISES, INC.

1475 Canal Street
P.O. Box 175
Lockport, Illinois 60441
Ph: 815/838-130
FAX 815/838-1376

January 11, 2011

To: Ed Maylath
Glen Ellyn School District 41
739 North Main Street
Glen Ellyn, IL 60137
Ph.630/790-6400 Fax.630/790-1867

Re: **New Power Operated Retractable Stage**

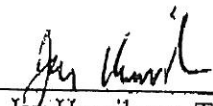
Our proposal includes the following.

New Retractable Stage:

- Install new Sheridan stage 10' high and 24' long.
- Power Operated with key switch.
- Stage surface comes in wood or carpet.
- Safe-Stop mechanism assures safety.

Total cost delivered and installed: **\$20,950.00**

Please call our office if you have any questions, need additional information or want to place an order.

Signed 
Jay Henrikson, Technical Sales