



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

**MINUTES
BOARD OF EDUCATION
FINANCE AND FACILITIES COMMITTEE MEETING**

**JUNE 23, 2014
6:00 p.m.
CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, IL 60137**

The meeting was called to order at 6:03 p.m.

Present: Committee members Drew Ellis and Patrick Escalante, Superintendent Dr. Paul Gordon, Assistant Superintendent Bob Ciserella, Board Members Erica Nelson and Cathryn Wilkinson, Director of Communications Julie Worthen, Director of Technology Mike Wood, Ron Richardson of FGM Architects and Recording Secretary Carolyn Gust.

Review and approval of minutes from the June 9, 2014, meeting: The minutes were reviewed and approved and will be posted to the district website.

FGM Architects Interior Classroom Presentation

Mr. Ron Richardson presented the updated renderings and schedules for the new classrooms construction project. Franklin and Lincoln construction phases are underway and moving along smoothly. Some features of the new rooms are writable walls, mobile cabinets, carpeting in front of the white boards.

Site construction at Churchill and Forest Glen is underway. The construction bid documents are complete and the district is moving into the bidding phase of the project. Demolition of the northwest portable units at Churchill will take place next summer. The portables at Forest Glen have been relocated. The proposed temporary site access from Bloomingdale Road to Churchill is now waiting on the Army Corps of Engineers' final determination with regard to the wetlands.

The projects are approximately three days behind because of the weather, with Churchill being the most behind because of difficulty accessing the site because of the wetlands.

Internet Content Filter Refresh

The district's current content filter blocks web sites based on categorization of content, this approach alone struggles to keep up with the constant and dynamic changes that occur hourly on the web. The administration researched solutions that, in addition to blocking by category, also leverage algorithms against web pages as they are accessed to assess the page's content and context. The administration researched many products and contacted five vendors to provide demonstrations of their products. The administration has determined that Smoothwall best meets the needs of the district. Smoothwall will provide the district with a money back guarantee through December 31, 2014, as well as an opt-out option with a pro-rated refund annually beginning in June 2015.

Smoothwall provides an automated, daily reporting feature that logs internet traffic by individual. The report will be emailed to the Technology Department as well as all building principals with the principals' reports specific to their schools. Reports the Technology Department receives will show district-wide access to the internet. Daily reports of attempted access to blocked or inappropriate web sites will also be sent to the Technology Department and building principals. These reports will show activity by user, sites accessed or attempted to access, duration of time spent on the site and content viewed while on the site. The administration will use these reports in the beginning as an evaluation tool to help determine if the system is performing effectively. Once we are confident that the system is working properly, the administration will evaluate reporting frequency and adjust it accordingly.

Smoothwall is widely used in over 65 countries and has been in business since 2001. The cost for the system is \$33,000 and will be paid out of budgeted funds from the 2014/2015 budget.

This information will be presented to the Board of Education later this evening for discussion and action.

Emergency Expenditure of Funds for Abraham Lincoln HVAC Chiller Replacement

On the last day of school the backup unit supporting the Lincoln chiller failed and the school is currently without air conditioning. The administration will not solicit bids but rather competitive pricing from several vendors. District engineers, AMSCO, have proposed a two-step process: order the equipment, and installation of the equipment prior to the start of school. AMSCO is currently preparing documents that will be used to solicit pricing from multiple manufacturers for the chilling equipment itself.

Estimated cost of the 40-ton chilling unit is \$42,000, which includes the cost of the unit, installation and crane rental for the installation. This amount will be included in the tentative 2014-15 budget. As there is no board meeting scheduled in July, the administration is seeking board approval to spend no more than \$50,000 to replace the chiller unit. Dr. Gordon and Mr. Ciserella will keep the board advised throughout the pricing process. In the event costs exceed the \$50,000 threshold, the administration will bring the subject back to the board for further discussion and approval.

This information will be presented to the Board of Education at the meeting later this evening for discussion and action.

Other

Mr. Ellis requested that an Action Items section be added to the Finance Committee Agenda preceding the Other section. Included on the spreadsheet should be: site and equipment maintenance schedule; updated construction schedule; and the percentage of state and federal funding for the food service program.

Dr. Gordon reported that a construction update/progress section has been created on the district website in response to Mr. Escalante's request. Mr. Escalante suggested that a link to this section be included in Ms. Worthen's e-mail blasts.

Dr. Gordon provided background on the assistant principal repurposing to clarify where the funds came from to pay for the new positions. The move was cost-neutral with one Central Services administrative position being reassigned and one position being paid for by a reallocation of funds from the Human Resources department budget for the 2012/13 year. The reallocated HR funds were budgeted for any personnel costs in the event of an increase in enrollment. In 2013/14, one Central Services administrative position was again reassigned and one position was paid for by reallocating funds which were used for two teacher specialists, each for one year, at Forest Glen and Ben Franklin schools.

Adjourn: The meeting adjourned at 6:57 p.m.

Respectfully Submitted,

Carolyn Gust
Recording Secretary