



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

**MINUTES  
BOARD OF EDUCATION  
FINANCE AND FACILITIES COMMITTEE MEETING**

**FEBRUARY 24, 2014  
6:30 p.m.  
CENTRAL SERVICES OFFICE  
793 NORTH MAIN STREET  
GLEN ELLYN, IL 60137**

The meeting was called to order at 6:32 p.m.

**Present:** Committee members Joe Bochenski, Patrick Escalante, Drew Ellis; Superintendent Dr. Paul Gordon, Assistant Superintendent Bob Ciserella, Director of Technology, Mike Wood, Director of Communications Julie Worthen, Jack Hayes of Frederick Quinn Corporation, and Recording Secretary Carolyn Gust. Erica Nelson arrived at 7:20. Sam Black arrived at 7:21.

**Review and approval of minutes from the February 10, 2014, meeting:** The minutes were reviewed and approved and will be posted to the district website.

**Bid Results for the Elementary School Addition Projects:** Jack Hayes of Frederick Quinn Corporation (FQC) presented the bid results for the elementary school addition projects. Overall, bids came in near the estimated budget. After review of the bid submittals and meeting with the contractors to review the details of the scope of work and schedule, FQC composed a letter of recommendation for presentation to the Board of Education.

The summary document included with the recommendation illustrates where bids are in relation to the project budget. The overall bids reflect savings of approximately \$218,000. This savings is the result of lower bids for the site work at Franklin, Lincoln and Forest Glen. The projected site work budget was based on the engineer's estimate. The engineers made certain assumptions regarding the scope of work which in turn increased their estimated budget. The scope of work inclusive of all four buildings brings costs down. Bidders bid by building but the award of bid is based on an overall cost for all four buildings.

Scheduling has been an issue with a number of the bidding subcontractors and an addendum was released modifying the original schedule to accommodate these issues. At this time, the tentative project start date is June 12 and in some cases June 16 because teachers will still be in the buildings until the 16<sup>th</sup> as a result of the snow days experienced this winter. Some of the site work will begin in May and will consist primarily of moving the portables at Lincoln and Forest Glen as soon as school is out for the summer. Utility work will begin in mid-May and will be kept isolated from the students and staff.

There were two contractors who bid for the millwork, so FQC did not make a recommendation on this aspect of the project. Mr. Hayes will meet with district administration to discuss this part of the project before making a recommendation on this bid.

Mr. Hayes explained that FQC and district administration advertised the project bid in a paper of general circulation as required by law. In addition, FQC also sent the project bid notification to all bid database clearinghouses, i.e. Bid Tool, and sent out an electronic bid invitation to approximately 600 trades, with a follow up call to confirm which companies were interested in the project and which companies may bid the project.

The Village of Glen Ellyn Architectural Review Committee meeting went well. Dave Scarmardo, Director of Buildings and Grounds, attended the Village of Glen Ellyn board meeting representing the district in the event a board member posed questions regarding the project before the Village Board recommended final project approval. All permits are in the final process of either being submitted or awaiting final approval. District administration does not foresee any difficulty in obtaining final project permits.

**Frederick Quinn Corporation Contract Agreement:** Mr. Ciserella presented the FQC contract at approximately \$1,285,000. The administration, in conjunction with several board members, interviewed five construction management companies selected from 13 actual submittals and decided upon Frederick Quinn Corporation as the construction management team for the elementary school construction project. The proposed contract has been reviewed and approved by district attorneys.

This information will be presented to the Board of Education for discussion on March 10, 2014, and approval on March 24, 2014.

**Intergovernmental Agreements with Glen Ellyn Park District and Glenbard District 87:** The committee members thanked Mr. Ciserella for sharing the intergovernmental agreements for their review and use in answering any public member's questions. With regard to the Glenbard District 87 IGA, Mr. Bochenski would like the IGA to include a non-renewal clause rather than a termination clause.

This item was included on the agenda as more of an informational and background piece for the committee.

**Other:** None

**Adjourn:** The meeting was adjourned at 7:26 p.m.

Respectfully Submitted,

Carolyn Gust  
Recording Secretary