



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

**MINUTES  
BOARD OF EDUCATION  
FINANCE AND FACILITIES COMMITTEE MEETING**

**FEBRUARY 10, 2014  
6:30 p.m.  
CENTRAL SERVICES OFFICE  
793 NORTH MAIN STREET  
GLEN ELLYN, IL 60137**

The meeting was called to order at 6:30 p.m.

**Present:** Committee members Joe Bochenski, Patrick Escalante arrived at 6:33, Drew Ellis; Superintendent Dr. Paul Gordon, Assistant Superintendent Bob Ciserella, Board member Dean Elger, Director of Technology, Mike Wood, Director of Human Resources Laura Campbell, Director of Communications Julie Worthen, Jack Hayes of FQC, and Recording Secretary Carolyn Gust.

**Review and approval of minutes from the January 27 rescheduled to January 29, 2014, meeting:** The minutes were reviewed and approved and will be posted to the district website.

**Amendment 29 to the Owner Architect Agreement with FGM Architects:** The administration presented Amendment 29 of the Professional Services Agreement with FGM Architects which includes fees for the 2014-2016 additions and remodeling work at multiple district sites.

Mr. Bochenski requested that the language in the contract referencing one site visit per week removed or left open-ended. Mr. Ciserella will speak with the architects to implement this request.

**2014-2015 Student Fees:** The committee discussed the administration's recommendation for no increase in student basic and activity fees for the 2014-2015 school year. The district budget includes approximately \$235,000 in student basic and activity fees.

This item will be brought to the Board of Education for discussion and approval at the February 24, 2014, and March 10, 2014, meetings respectively.

**Class Size Targets:** Ms. Campbell presented the administration's recommendation for a change to 2<sup>nd</sup> and 3<sup>rd</sup> grade class size targets to better align with the current structure of Level I, Level II and Level III. This will slightly impact class sizes of 2<sup>nd</sup> grade and will shift it closer to the third grade target. There is no recommendation for changes to grades 6 – 8 class sizes.

This item will be presented to the Board of Education for discussion and approval at the February 24, 2014, and March 10, 2014, meetings respectively.

**2014 Classroom Furniture Bid:** As part of the district's age and obsolescence plan, the administration plans to continue the fourth year of implementation of the 21<sup>st</sup> century model classroom concept during the summer of 2014 with the purchase of a total of 24 classrooms, six each at the elementary schools along with associated flooring incorporated into the 21<sup>st</sup> century classroom concept.

This information will be presented to the Board of Education for discussion at the February 10, 2014, meeting and approval to solicit bids at the February 24, 2014, meetings respectively.

**Other:** Jack Hayes from FQC presented preliminary information regarding the classroom construction bid results for building and site work at Franklin and Lincoln. The district received twenty-two (22) bid packages. The tentative low bid before the confirmation process was approximately \$4.65 million. The confirmation process will involve meeting with the low bidders, review of the scope of work and confirm that each bidder included the entire scope of work in their bid. The scope review process will conclude with a formal recommendation to the Finance Committee and full Board of Education at the February 24, 2014, meetings.

In addition to the building and site work at Franklin and Lincoln, FQC is working with FGM Architects regarding the mobile relocation either permanently at Lincoln or temporarily at Forest Glen. There will be a separate bid package created for this project by the architects.

Mr. Ellis requested that the Intergovernmental Agreements with the Glen Ellyn Park District and Glenbard District 87 be included on the next Finance Committee agenda.

**Adjourn:** The meeting was adjourned at 7:26 p.m.

Respectfully Submitted,

Carolyn Gust  
Recording Secretary