



**BOARD OF EDUCATION
REGULAR BOARD MEETING**

**MARCH 21, 2016
7:00 PM**

Call to Order

The March 21, 2016 Regular meeting was called to order at 7:00 p.m.

Pledge of Allegiance

Mr. Ellis led in the pledge of allegiance?

Roll Call

The following members were in attendance: Kurt Buchholz, Stephanie Clark, Dean Elger, Drew Ellis, Patrick Escalante, and Erica Nelson

Superintendent Report

- A. Abraham Lincoln Spellalooza Team:** Dr. Gordon introduced Abraham Lincoln Principal Linda Schwiekhofer who introduced members of the Abe's Word Buster Spellalooza team, Katherine Krynen, Mihir Sharma, Kavya Suravajhela, and Anastasia Andrianopoulos. These students were recognized for their 2nd place success and challenged Board members to a spell off.
- B. GE Chamber of Commerce D41 Educator of the Year- Wayne Wittenberg:** Dr. Gordon introduced Benjamin Franklin Assistant Principal Jeff Burke who recognized Mr. Wittenberg who was named the GE Chamber of Commerce Educator of the Year. Mr. Wittenberg made a brief statement of appreciation.
- C. Overview of Selection or Evaluation of School District Attorney:** At the Board's request Dr. Gordon provided information to the Board on the process for reviewing selection or evaluation of the school District Attorney. Board members shared their perspective and whether or not to conduct a review or full Request For Qualification (RFQ) process. Following their discussion Dr. Gordon stated he will work at the start of the summer with incoming Assistant Superintendent Cheryl Witham on the formal process. Mr. Ellis asked for the Finance Committee to review the rubric evaluation tool previously used. He would like the committee to develop a plan for regular review of all services (legal, architect and auditors).

Board Reports

- Mrs. Nelson reported on her attendance at the Mrs. CIT and LEND meeting (Attachment) and her attendance at an ROE institute day session.
- Mrs. Clark reported on her attendance at the Churchill PTA meeting, the Hadley musical and the Symphonic Band and Orchestra competition.

Public Participation

- Resident Jeff Cooper commented on the survey presentation from the last meeting and stated that he felt that most of the staff does not live in the district and he believes these comments were made by D41 administrators who were upset by two Board members who tried to make them pay for their own TRS benefits. He noted that he feels these results and comments are tainted and requested that Dr. Gordon take the staff comments down from the website.
- President Nelson read an email at the request of parent Ninnette Karg about the safety of school buses without seatbelts. (Attached).

Discussion Items

- A. Educational Benefits Cooperative Health Insurance Renewal:** Glen Ellyn School District 41 joined the Educational Benefits Cooperative (EBC) effective July 1, 2010. The EBC is an entity created under Illinois state law, which allows school districts to join together for the purpose of purchasing insurance. On March 16, 2016, the EBC held its annual renewal meeting, and member districts were provided with renewal rates for the plan year

beginning July 1, 2016. Each type of plan (PPO, HMO, and dental) undergoes a separate analysis. As a result of this analysis, an average increase is developed for the PPO, HMO and dental plans in the Cooperative. This average increase becomes the center point for the banding of increases or decreases for each member district. The use of the banding formula allows districts with favorable claims data to receive lower renewal rates, while those with unfavorable claims data receive higher renewal rates.

For the 2016-2017 renewal, District 41's PPO loss ratio for the renewal was 96.5% resulting in application of the EBC renewal average rate increase of 5.5%. District 41's average HMO loss ratio for the renewal calculations was 94.2% resulting in a 0.7% increase. District 41's loss ratio for dental was 83.3% resulting in application of the EBC average rate increase of 1.1% for the renewal.

In the past the EBC Board has used working cash to reduce increases for the upcoming year. The EBC Board did authorize the use of 1.5% of working cash to reduce the PPO renewal.

The Board discussed the various details of the reports and asked for clarification on the March 2015 MOU with GEEA related to premium increases. The Board also asked for clarification on how the rationale behind the cooperative's reserves and member equity.

This report is informational and does not require action by the Board of Education.

- B. Board Policy Revision - Section VII First Reading:** The Board of Education Policy Committee examines the policy manual on a regular basis for policy and/or procedures revisions and updates that are necessary based on changes in Illinois or Federal law, or to reflect the District's current practices. Below are the recommendations of the committee of policies, administrative procedures or exhibits of Section VII-Students that have not been reviewed or updated in the last five years.

| Policy # | Title | Comments |
|-----------------|---|---|
| 7:15 | Student and Family Privacy Right | Reviewed and updated per PRESS recommendation |
| 7:15 E | Parent of Family Privacy Right | Rewritten per PRESS recommendation |
| 7:20 AP | AP-Harassment Student's Prohibited | Reviewed and updated per PRESS recommendation |
| 7:80 | Release Time for Religious Instruction/Observation | Reviewed and updated per PRESS recommendation |
| 7:90 | Release During School Hours | Reviewed and updated per PRESS recommendation |
| 7:160 | Student Appearance | Reviewed and updated per PRESS recommendation |
| 7:170 | Vandalism | Reviewed and updated per committee recommendation |
| 7:275 | Order to Forgo Life-Sustaining Treatment | Reviewed and updated per PRESS recommendation |
| 7:290 | Adolescent Suicide Awareness and Prevention Programs | Rewritten per PRESS recommendation to comply with new legislation (Ann Marie's Law) |
| 7:290 AP | AP- Adolescent Suicide Awareness and Prevention Programs | Rewritten per PRESS recommendation to comply with new legislation (Ann Marie's Law) |
| 7:301 | Conduct Code for Participants in Extracurricular Activities | Delete – duplicate of policy 7:240, Conduct Code for Participants in Extracurricular Activities |
| 7:302 | Student Government | Delete per PRESS recommendation |
| 7:302 AP | AP-Student Government | Delete per PRESS recommendation |
| 7:303 | Student Social Events | Delete per PRESS recommendation |
| 7:303 AP | AP-Student Social Events | Delete per PRESS recommendation |
| 7:304 | School-Sponsored Activities | Delete –duplicate of information in policy 8:20, Community Use of School Facilities |
| 7:304 AP | AP- School-Sponsored Activities | Delete –duplicate of information in policy 8:20 AP, Community Use of School Facilities |
| 7:330 | Student us of Buildings-Equal Access | Delete per PRESS recommendation; language aligns to high school setting |
| 7:330 AP | AP-Student us of Buildings-Equal Access | Delete per PRESS recommendation; language |

| | | |
|---------|--|---|
| | | aligns to high school setting |
| 7:330 E | Exhibit-Student us of Buildings-Equal Access | Delete per PRESS recommendation; language aligns to high school setting |

The recommendation is for discussion only and will be presented for Board action at the April 11, 2016 meeting.

- C. Hardware Device Refresh:** The District has 430 Chromebooks at Hadley Jr. High acquired with leases that will expire the summer of 2016. As part of the District's 1:1 initiative at grades 6th through 8th the administration recommends purchasing 400 of the Dell Chromebook 11 for Hadley's incoming 6th grade students.

Additionally 60 desktops will also be coming off lease this summer; these desktops have been primarily used by our classroom teachers. Teachers require a more mobile and flexible technology to meet today's needs. The administration recommends replacements for the existing desktops and selected the HP 450 G3 laptop with port replicator. The District piloted similar laptops with our teachers at Hadley and Benjamin Franklin this school year with positive results. The Administration recommends the purchase of 350 of the HP 450 G3 laptops with port replicators to be used by teaching and administrative staff.

The desktop computers used by our building office and support staff as well as the Applied Technology Lab at Hadley have been identified for replacement. Most of those units are six to seven years old and approaching the end of their useful life. Staff researched and tested several replacement options and selected the HP 800 G2 desktop computer. Administration recommends the purchase of 120 of the HP 00 G2 desktops to be used for the Applied Technology program as well as identified support staff.

The three year cycle for student devices at the elementary schools is coming to an end the summer of 2016. The District will return 1800 of the HP Laptops and 270 of the iPads to the leasing company this summer. Continuing our transition to the Google platform, staff researched available and suitable Chromebooks to replace these devices for student use and will recommended the Dell Chromebook 11.

Several options were presented to the Finance Committee as possible models to refresh the elementary devices for students K-5.

Teachers: The Administration recommends the purchase of 350 HP 400 G3 laptops, unit cost \$716.00 and total cost of \$250,600 with 330 port replicators, unit cost \$107.00, total cost \$35,310 to be purchase with a 3 year fair market value lease through American Capital Leasing. The annual lease cost for the HP laptops will be \$32,068.86 and the annual cost for the port replicators will be \$11,495.96. The Administration recommends purchasing the laptops and port replicators from PCM Technology.

Hadley Lab: Administration recommends the purchase of 120 HP 800 G2 desktop computers with a unit cost of \$652.00 and total cost of \$78,240 to be purchased through a 5 year fair market value lease through American Capital Leasing with an annual lease cost of \$16,997. The Administration recommends purchasing the desktop computers from PCM Technology.

Student devices: Staff provided the Board with two options to consider. Option 1 (Chromebooks): Purchase of 1830 Dell Chromebook 11's for the elementary schools and 400 Dell Chromebook 11's for the incoming 6th grade students at Hadley Jr. High for a total of 2230 Dell Chromebook 11's. This equipment will be purchased through a 3 year fair market value lease with American Capital Leasing with an annual cost of \$197,660.55. The estimated total annual lease cost for all equipment, laptops, port replicators, desktops and Google licenses will be \$307,741.89.

Option 2 (Chromebooks): The purchase of 2230 Dell Chromebook 11's for the elementary schools and 400 Dell Chromebook 11's for the incoming 6th grade students at Hadley Jr. High for a total of 2630 Dell Chromebook 11". This equipment will be purchased through a 3 year fair market value lease with American Capital Leasing with an annual cost of \$233,096.99. The estimated total annual lease cost for all equipment, laptops, port replicators, desktops and Google licenses will be \$343,171.01.

The Board discussed the information presented and asked questions related to financial perspective of the recommendation, the data obtained from staff, the variables of the Chromebook vs the iPad, and App accessibility. Director of Technology Mike Wood provided information on how they plan to address class needs at the various grade levels. Board members also discussed how other districts use technology and plans on how technology will be used with future curriculum, should there be further piloting options before investing in a large scale program. Mrs. Carlson shared information about curriculum that is currently accessed and some of the

future plans. She also noted the district would not suggest or recommend students be in front of a computer display all day. Technology is a tool to support learning.

The recommendation is for discussion only and will be presented for Board action at the April 11, 2016 meeting.

D. Class Size Targets for 2016-2017-Revised: At the March 7th Board Meeting, it was requested that the administration resubmit the Class Size Targets Recommendation. The targets below show grade level instead of level assignment. The targets have not changed from the original recommendation presented and approved in January of 2016.

The proposed class size targets are as follows.

- 20-22 students per class in grades K-1
- 22-25 students per class in Grades 2-3
- 25-27 students per class in grades 4-5
- 26-28 students per class in grades 6-8

The administration will review the targets and consideration is given to, without guarantee of, adding staff in the following situations:

- The academic performance of a grade level at a particular school is significantly below the norm for the district. Grade level MAP Testing results starting at first grade, ISEL results for Kindergarten, and PARCC results will be used as the comparative measure.
- Class sizes across grade levels one through eight rises to at least an average of two students above the grade level target.
- Class sizes for all AM sections or PM sections of Kindergarten rise to at least an average of two students above the grade level target.

Illinois State Board of Education establishes legal class size limits for self-contained special education classrooms (ILCS 226.730) and for bilingual/dual language classes (ILCS 228.30). Because these limits are established in law targets for both self-contained and bilingual/dual language classes are not included. If necessary, recommendation for additional staff would be completed by the Administrative Team and brought to the Board for approval.

If class sizes exceed the targets and the administrative team determines additional staffing is needed, a recommendation for the cost of adding staff would be presented to the Board for consideration. In addition to cost, space is also considered when making decisions about adding sections at a particular grade level and/or school.

The purpose behind this request was to specifically address grade 2 since the District is no longer moving forward with multiage. This target was increased three years ago to align with the multiage of grades 2/3. The Board also discussed targets set and asked Assistant Superintendent of Human Resources Laurie Campbell to provide comparative data from benchmark districts for grade K, 1, and 2.

Action Items

A. Consent Agenda: *Board members Ellis moved and Elger seconded to approve the consent agenda- On a roll call answering "Aye": Clark, Elger, Ellis, Escalante, Buchholz, and Nelson; answer "Nay": None. Motion carried.* which includes:

1. Finance, Facilities & Operations
 - a) Treasurer's Report
 - b) Investment Schedule
 - c) Monthly Revenue/Expenditure Summary Report
 - d) Summary of Bills and Payroll
 - e) Vandalism Report
 - f) Disposal of Surplus Property
 - g) 2015-2016 FOIA Report
 - h) School District Payment Order March 3, 2016 – March 16, 2016)
2. Other Matters
 - a) Approval of Board Meeting Minutes
 - (1) Mach 7 2016 - Regular Meeting Minutes
 - (2) March 7, 2016 - Closed Session Minutes

B. Superintendent Recommendations

1. **Personnel Report:** Board members Ellis moved and Elger seconded to approve administrative recommendation for the personnel report as presented. Mr. Buchholz commented on the background information on the assistant principal, noting that it should be important in the future to have elementary experience for evaluation purposes. Mrs. Clark noted that she would like to see more internal candidates and perhaps the District should consider a mentor or development program to increase that pool. *On a roll call answering: Clark, Elger, Ellis, Escalante, Buchholz and Nelson; answer "Nay": None. Motion carried.*

2. **Appoint School District Treasurer:** Section 8-1 of the Illinois School Code requires that the Board of Education appoint a school district treasurer. Section 8-2 requires that the school treasurer be properly bonded with a bond penalty of 25% of all bonds, mortgages, moneys and effects of which the treasurer has custody at any one time during the school year. The treasurer must be appointed each year and file a bond with the Regional Office of Education in order to receive state funds and the proceeds of the tax levy. Incoming Assistant Superintendent Cheryl Witham is being appointed the school district treasurer replacing the district's interim treasurer, Superintendent Paul Gordon.

Board members Elger moved and Ellis seconded to approve the appointment of the School District Treasurer as presented On a roll call answering Yea: Ellis, Escalante, Buchholz, Clark, Elger, and Nelson; answer "Nay": None. Motion carried.

3. **2016-2017 Student Fees.** Annually, the administration reviews student fees for the coming school year. During the discussion phase the Board has expressed an interest in changing the structure of both the basic and activity fees. Administration has presented a recommendation which includes basic and activity fees with the understanding amendments are forthcoming.

Board members Ellis moved and Buchholz seconded to approve administration recommendation for the 2016-2017 Student Fees as presented. Dr. Gordon stated there was interest in amending the recommendation and reviewed the three options previously discussed by the Board for consideration.

At this point Mr. Ellis made a motion to table the item until the April 11, 2016 to allow for Mr. Bochenski to be present and to allow for the administration to gather additional information on the upcoming regular transportation contract recommendation. Mr. Elger seconded the motion.

Board members discussed their perspectives on delaying the vote and the upcoming transportation recommendation.

On a roll call answering "Aye": Buchholz, Clark, Elger, and Ellis; answer "Nay": Escalante and Nelson. Motion carried.

Items for Consideration for Future Agenda

- Mr. Escalante asked for clarification on the date for the Community Facilities Task Force report.

Other

- PTA Council provided a written report to the Board this month. This report will be posted with the minutes. (Attached)
- Mrs. Nelson stated that she and Mrs. Clark had several conversations via email about adding a discussion topic on teacher specialization and how the administration will address odd number sections next year. Mrs. Nelson noted some of Dr. Gordon's previous comments through his communications to the Board and recognized Mrs. Clark desire to add this item to an agenda; however, she did not feel it was an item to immediately be placed on an agenda. Dr. Gordon noted he will provide the Board with an update at the next meeting on April 11.
- Mr. Buchholz commented on board members having the right to add agenda items for discussion.
- Mrs. Clark commented on the request for additional survey reports and stated that she does not feel that the District should be charged to have reports that were provided last time. In addition Mrs. Clark stated that she does not want to lose sight of all of the comments made with the survey, not just those directed at the Board. Mrs. Clark requested to see a plan created to address all of the comments.
- The next Coffee & Conversation with the Board is scheduled for Saturday, April 9 at Glen Oak. Board members should let Erika Krehbiel know if they would like to attend.

- Mrs. Nelson noted the Board has an upcoming special workshop planned for May 4, 2016 to address board governance.

Upcoming Meetings

- A. Monday, April 11, 2016- Regular Board Meeting; 7:00 pm - Central Services Office
- B. Monday, April 25, 2016- Regular Board Meeting; 7:00 pm - Central Services Office

Adjourn to Closed Session

Board members Elger moved and Ellis seconded to adjourn to closed session to discuss The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity, collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and the placement of individual students in special education programs and other matters relating to individual students. On a roll call answering "Aye": Buchholz, Clark, Elger, Escalante, Ellis, and Nelson; answer "Nay": None. Motion carried.

Return to Open Session

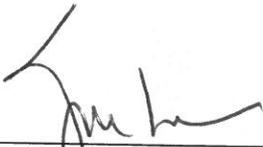
The Board returned to open session at 11:03 p.m.

Adjournment

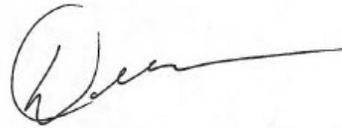
Board members Escalante moved and Ellis seconded to adjourn the meeting at 11:03:42 p.m. Motion carried on a unanimous voice vote.

Respectfully submitted,

Nancy Mogk, Board Recording Secretary



Erica Nelson, Board President



Dean Elger, Board Secretary

Minutes approved: April 11, 2016

GE District 41 Board of Education
Board Report

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| PTA or Committee: LEND Member meeting |
| Board Member submitting report: Erica Nelson |
| Date of meeting: March 18, 2016 |

I) Summary of key issues: (Attach agenda if applicable)

FY 17 Budget

Dr. Michael Connelly Sup. Keeneyville

Ms. Vicky Talbert – Sup. Queen Bee Skyped into the LEND meeting from downstate on Friday meeting with state legislators and attending hearings. No movement on state budget/K-12 budget still in discussion.

There is significant concern with the lack of K-12 budget. Local DuPage District’s will meet with Monday 3/21 – today to discuss the impact in DuPage County. Queen Bee and Indian Prairie 203 will both experience budget deficit/be in the red beginning in April. Queen Bee is a fellow feeder district to Glenbard West/D87.

II) Actions to be taken/Resolved items from previous meeting:

Update on KIDS Assessment: Kindergarten assessment.

DuPage Sup. via LEND met with legislators to reinforce that DuPage District’s already have Kindergarten assessment and data in place and the KIDS Assessment replicates this.

ISBE and Sup. Dr. Tony Smith supports the DuPage Districts. Agreement to focus the measurement of KIDS to only 14 required areas recognizing that these measures are already in place in the local assessment. Educational issue: The KIDS Assessment is a time/personnel intensive assessment and much of the data is currently collected.

III) Questions/Areas of interest for the BOE/Follow-up as requested:

Will be receiving summary of the next steps for DuPage school district communication.

GE District 41 Board of Education
Board Report

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| PTA or Committee: CIT – Continuous Improvement Team |
| Board Member submitting report: Erica Nelson |
| Date of meeting: March 17, 2016 |

I) Summary of key issues: (Attach agenda if applicable)

1. Continued summary review of book study: Leaders of Learning: How District, School and Classroom Leaders Improve Student Achievement
Chapters 5 & 6
-PLC discussions that focus on objectives, curriculum, and articulating levels of knowledge, design and scoring local assessments, common assessments reconsidered
2. LRP Update – Draft of BOE Strategic Priorities provided. Individual activity and large group discussion on the profile of a District 41 student moving onto high school. Lays the groundwork for CIT member discussion of the Long Range Plan and BOE priorities.

II) Actions to be taken/Resolved items from previous meeting:

Professional Development Team follow-up on the March teacher/staff PD. Follow-up on improving completing exit feedback. Google Educator certification will be offered to any teacher who is interested.

III) Questions/Areas of interest for the BOE/Follow-up as requested:

Future CIT meeting on PARCC, TFE Updates for end of the year report.



Nancy Mogk <nmogk@d41.org>

Comments to BOE from D41 website - school bus safety concerns

1 message

Ninnette Karg [REDACTED]

Mon, Mar 21, 2016 at 6:24 PM

To: pgordon@d41.org, kbuchholz@d41.org, sclark@d41.org, delger@d41.org, jbochenski@d41.org, dellis@d41.org, pescalante@d41.org, enelson@d41.org, nmogk@d41.org, webmaster@d41.org, boardfwd@d41.org

Dear Board President Erica Nelson,

I am unable to attend the Board Meeting tonight. I kindly ask if you would read this (below) on my behalf during public presentation.

Sorry for the late notice!

Sincerely,
Ninnette Karg

Dear Superintendent Gordon and Board Members,

You may be aware of a recent news report of a school bus accident involving a school bus not equipped with seat belts. Sadly this story is not a new one. Please view:

<http://abcnews.go.com/US/student-recalls-indiana-school-bus-crash-bodies-ricocheting/story?id=37789964>

As a D41 parent, I'm expected to put my children in school buses without seat belts or have my children miss out on field trips with their classmates and find alternative transportation to and from junior high school. Why? In any other vehicle (except a school bus), it's illegal for any driver or passenger to not wear a seat belt.

In this day and age, it's inexcusable to allow children on school buses without safety restraints. It's a travesty that only 6 states in America currently require safety restraints on school buses, and Illinois is not one of them. How many Illinois children need to be injured or killed in a school bus accident before we demand these changes? We should not wait for our Illinois lawmakers to protect our children.

My specific question for the Board— has the Board considered this specific bus safety concern, and if so, what if anything is being done to contract with school buses equipped with seat belts in our district?

Respectfully,

Ninnette Karg
D41 parent

**Glen Ellyn School District #41
Board Report**

Date: March 21, 2016
Title: Personnel Report – Final
Contact: Laurie Campbell, Assistant Superintendent for Human Resources

Long-Range Plan Focus: The recommendations contained in this Personnel Report support Goal #2, Development of Human Capital, of the Superintendent's Long-Range Plan.

Employment Recommendations:

| Name | School | Position | Placement/Salary | Effective Date |
|-----------------------|---------------|---|---|------------------------------|
| Barker, Brent | Churchill | Winter Walking Club | Group V, Step II / \$600.00 | 2015-2016 School Year |
| Carey, Joyce | Lincoln | Long Term Substitute Level II STEAM Teacher | Substitute Pay Rate | Approx. May 07-June 03, 2016 |
| Groot, Melissa | Churchill | Assistant Principal | \$84,000.00 plus 9.40% TRS & 1.07% THIS | July 01, 2016 |
| Katarzynski, Mary Lou | Churchill | Winter Walking Club | Group V, Step II / \$600.00 | 2015-2016 School Year |
| Marchetti, Stephanie | Forest Glen | Special Education Aide 0.50 FTE | \$12.98 per hour / \$2,287.70 | March 22, 2016 |

Internal Transfer:

| Name | From Position/School | To Position/School | Effective Date |
|------------------|--|------------------------------------|-----------------------|
| Wettour, Deborah | Food Server 3 hrs per day/ Forest Glen | Food Server 5 hrs per day / Hadley | March 22, 2016 |

Resignations:

| Name | School | Position | Effective Date |
|----------------|--------------------|---------------------------------|-----------------------|
| Andres, Alissa | Hadley | Special Education Aide 0.50 FTE | March 24, 2016 |
| Cohla, Adam | Franklin / Lincoln | Technology Support | April 01, 2016 |

Recommendation: It is recommended that the Board accept the actions included in this Personnel Report as presented.

**GLEN ELLYN SCHOOL DISTRICT NO. 41
ASSISTANT PRINCIPAL**

THIS AGREEMENT is made by and between the BOARD OF EDUCATION, GLEN ELLYN SCHOOL DISTRICT NO. 41, DUPAGE COUNTY, ILLINOIS (hereinafter the "BOARD"), and **MELISSA GROOT** (hereinafter "ASSISTANT PRINCIPAL").

IT IS AGREED:

1. EMPLOYMENT. **MELISSA GROOT** is hereby hired and retained from July 1, 2016, through and including June 30, 2017, as ASSISTANT PRINCIPAL.

2. DUTIES. The duties and responsibilities of the ASSISTANT PRINCIPAL shall be those incidental to the office of the ASSISTANT PRINCIPAL, those set forth in the job description, those duties contained in Board Policy, those obligations imposed by the laws of the State of Illinois upon the ASSISTANT PRINCIPAL, other professional duties customarily performed by an ASSISTANT PRINCIPAL and additional duties as from time to time may be assigned to the ASSISTANT PRINCIPAL by the BOARD or the Superintendent. All of the foregoing may be modified from time to time by the BOARD or by law. The BOARD reserves the right to reassign the ASSISTANT PRINCIPAL to different duties from time to time during the term of this Agreement, without a loss of pay.

3. EVALUATION. At least annually, but not later than the end of the school term, the PRINCIPAL shall review the ASSISTANT PRINCIPAL'S performance. The evaluation shall include, but not be limited to criteria set forth in applicable Board of Education policies and procedures, rapport with the PRINCIPAL, SUPERINTENDENT, BOARD, administrators, teachers, staff and the community, and such other factors of appraisal that may be established by the PRINCIPAL. The PRINCIPAL shall provide the appraisal of the ASSISTANT PRINCIPAL'S performance in writing. Failure by the PRINCIPAL to complete the evaluation does not preclude dismissal or non-renewal of the ASSISTANT PRINCIPAL.

4. COMPENSATION. In consideration of the annual base salary of **EIGHTY-FOUR THOUSAND DOLLARS (\$84,000.00)**, the ASSISTANT PRINCIPAL agrees to devote such time, skill, labor and attention to his employment, in order to faithfully and effectively perform the duties of ASSISTANT PRINCIPAL. Compensation shall be paid in equal installments in accordance with the BOARD policy governing payment of salary to other certificated members of the administrative staff, less such amounts as provided for in this Agreement, and other amounts required by law. The BOARD retains the right to adjust the annual compensation, salary, and/or fringe benefits of the ASSISTANT PRINCIPAL during the term of this Agreement, provided that any compensation, salary, and/or fringe benefit adjustment(s) shall not be lower than the annual compensation, salary, and fringe benefits paid by the BOARD as stated in this Agreement. Any adjustment in salary and fringe benefits made during the life of this Agreement shall be in the form of an amendment and shall become a part of this Agreement; provided, however, that it shall not be considered that the BOARD has entered into a new agreement with the ASSISTANT PRINCIPAL nor that the termination date of this Agreement has been in any way extended. The BOARD and the ASSISTANT PRINCIPAL,

however, may enter into subsequent agreements or extensions of this Agreement for additional periods of time, if all parties agree and the agreement is reduced to writing.

5. DEFERRED COMPENSATION. From the annual base salary stated in Section 4 above, the ASSISTANT PRINCIPAL may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible deferred compensation plan as described in Section 457(b) of the Internal Revenue Code as adopted by the BOARD, and/or (2) annually authorize salary reduction contributions pursuant to and in accordance with the terms of a plan as described in Section 403(b) of the Internal Revenue Code as adopted by the BOARD.

6. TEACHERS' RETIREMENT SYSTEM AND THIS CONTRIBUTIONS. In addition to the salary provided for in this contract, the Board shall pick up and pay, on behalf of the ASSISTANT PRINCIPAL, all retirement contributions to the Illinois Teachers' Retirement System (TRS) as required by Section 16-152.1 of the Illinois Pension Code and the Teachers' Health Insurance (THIS) Fund contributions paid to TRS as required by 5 ILCS 375/6.6, as of the effective date of this contract. The maximum contribution to TRS by the Board shall be capped at the current TRS rate of 9.4% which, with the application of the additional factor required by TRS, results in a maximum contribution to TRS in the amount of 10.3753% of the ASSISTANT PRINCIPAL's creditable earnings. The maximum contribution by the Board to THIS shall be capped at the current rate of 1.07% of the ASSISTANT PRINCIPAL's creditable earnings. If either or both of the foregoing contributions are increased by law or by TRS during the term of this contract, the Board shall confer with the ASSISTANT PRINCIPAL and make a determination, in its sole discretion, whether to pick up and pay all or some portion of the increase or otherwise adjust the compensation of the ASSISTANT PRINCIPAL. If a decision is not made to do so, the additional contributions shall be deducted from the ASSISTANT PRINCIPAL's base annual salary.

It is the intention of the parties to qualify all such payments picked up and paid by the BOARD on the ASSISTANT PRINCIPAL's behalf as employer payments pursuant to Section 414(h) of the Internal Revenue Code of 1986, as amended and other applicable law. The ASSISTANT PRINCIPAL shall have no right or claim to the funds so remitted except as they may subsequently become available upon retirement or resignation from the Illinois Teachers' Retirement System. The ASSISTANT PRINCIPAL does not have the option of choosing to receive the contributed amounts directly instead of having those contributions paid by the BOARD to the Illinois Teachers' Retirement System. These contributions are made as a condition of the ASSISTANT PRINCIPAL's employment for her service, knowledge and experience.

7. WORK YEAR. The ASSISTANT PRINCIPAL shall work the school term as set forth in annual work calendar for teachers, plus 10 days to be assigned by the PRINCIPAL in consultation with the ASSISTANT PRINCIPAL.

8. LICENSURE. The ASSISTANT PRINCIPAL shall maintain during the term of this Agreement, a valid, appropriate, and properly registered LICENSE to act as ASSISTANT PRINCIPAL, in accordance with the laws of the State of Illinois and as directed by the BOARD.

9. OTHER WORK. The ASSISTANT PRINCIPAL shall confine his professional and employment activities to the business of the School District except to the extent approved in advance by the Superintendent.

10. PROFESSIONAL ACTIVITIES. The ASSISTANT PRINCIPAL shall be encouraged to attend appropriate professional meetings and continuing education at the local, state and national levels, as approved by the Principal. Within budget constraints, as approved by the BOARD, the costs of attendance shall be paid by the BOARD.

11. PERSONAL, BEREAVEMENT, AND SICK LEAVE DAYS. The ASSISTANT PRINCIPAL shall receive the same annual number of sick and bereavement leave days as are granted to the teachers by the collective bargaining agreement between the BOARD and the Glen Ellyn Education Association. The ASSISTANT PRINCIPAL shall receive two personal days per year. Personal leave days may accumulate up to a total of four days. Upon retirement, the ASSISTANT PRINCIPAL may use any accumulated sick leave days for those purposes as may be permitted by law.

12. VACATION DAYS. The ASSISTANT PRINCIPAL shall receive no vacation days.

13. INSURANCE. The BOARD shall provide health and dental insurance benefits for the ASSISTANT PRINCIPAL during the term of this Agreement on the same cost and benefit basis as provided for teachers unless otherwise approved by the Board.

The BOARD shall provide long-term disability coverage in accordance with its policy which is presently or may later be applicable to its other administrators.

Provided the ASSISTANT PRINCIPAL meets the ordinary requirements of the insurer, the BOARD shall also provide and pay the premiums for a term life insurance policy for the ASSISTANT PRINCIPAL during the term of this Agreement in the face amount of three times (3X) the ASSISTANT PRINCIPAL'S base salary as expressed in Section 4 to the policy limit of \$450,000. If permitted by the insurer, the BOARD shall assign the ownership of the term life insurance policy to a person or trust designated by the ASSISTANT PRINCIPAL, and upon termination of this Agreement shall allow that owner to continue the life insurance policy at its (or his) own expense.

14. HEALTH EXAMINATIONS. On a biennial basis, the ASSISTANT PRINCIPAL shall submit to the Superintendent a report from a physician approved by the superintendent certifying the ASSISTANT PRINCIPAL'S fitness to perform fully under this Agreement, with reasonable accommodation to the extent required by law.

15. MEMBERSHIP DUES. The ASSISTANT PRINCIPAL, upon proper substantiation, shall be reimbursed for all dues and membership fees for those appropriate professional organizations to which he belongs with prior Superintendent approval to a maximum of FIVE HUNDRED DOLLARS (\$500.00) per year.

16. TRANSPORTATION REQUIREMENT. The ASSISTANT PRINCIPAL shall be required, as a condition of employment, to provide, maintain, insure and pay all expenses associated with a vehicle for business purposes. It is contemplated that the ASSISTANT PRINCIPAL shall be required to use the vehicle for meetings with School District constituents, Board members, civic and professional organizations, surrounding associated school districts and personnel, and to visit the various sites of schools in the School District. The ASSISTANT PRINCIPAL shall be reimbursed at the IRS approved mileage rate for any additional travel required by employment duties. The ASSISTANT PRINCIPAL shall insure the vehicles used in such business purposes with an insurer and in amounts and coverages reasonably satisfactory to the Board.

17. CRIMINAL BACKGROUND INVESTIGATION. This contract is contingent on completion from time to time of the background investigation required of all public school employees by Section 10-21.9 of the School Code of Illinois and by any other applicable law, including DCFS, or equivalent, pending investigation or indicated finding check. If the investigation discloses information which would prohibit employment or call into question the ASSISTANT PRINCIPAL's fitness to serve the School District as the role model required by Section 27-12 of the School Code, the Board may, in its sole discretion, terminate this contract on 10 days' written notice to the ASSISTANT PRINCIPAL.

18. TERMINATION AND NON-RENEWAL OF AGREEMENT. This Agreement may be terminated or non-renewed by:

A. Mutual agreement of the parties.

B. Disability of the ASSISTANT PRINCIPAL. Should the ASSISTANT PRINCIPAL become physically or mentally disabled from performing any substantial duty permanently or for a period of ninety (90) calendar days in any 180 calendar-day period, the BOARD may, at its option, terminate the ASSISTANT PRINCIPAL'S employment upon thirty (30) days written notice to the ASSISTANT PRINCIPAL and the opportunity for a hearing before the BOARD on the issues of disability and performance. Upon termination for this reason, the BOARD shall pay the ASSISTANT PRINCIPAL for any accumulated but unused sick leave and, if permitted by the District's health and life insurance program, continue such insurance at its expense for the remainder of the school year. This continuation period shall be included in the calculation of the time period available for continuation coverage (commonly referred to as COBRA coverage) under the Internal Revenue Code of 1986 as amended.

C. Discharge for Cause. Discharge for cause shall constitute conduct that is detrimental to the best interests of the School District. The ASSISTANT PRINCIPAL shall have notice of the charges and shall be entitled to appear before the BOARD to discuss such causes. If the ASSISTANT PRINCIPAL chooses to be accompanied by legal counsel at such meeting, he shall bear any costs involved. Such meeting shall be conducted in closed session. Failure to comply with the terms and conditions of this Agreement shall constitute cause for discharge.

Nothing shall prohibit the BOARD from suspending the ASSISTANT PRINCIPAL with or without pay pending completion of the requirements of this section. After the effective date of dismissal, the ASSISTANT PRINCIPAL shall not be entitled to further payments of compensation of any kind under this Agreement, except that the ASSISTANT PRINCIPAL shall be entitled to any vested benefits payable under the terms and provisions of the Illinois Teachers' Retirement System.

D. Non-Renewal of the Agreement. The BOARD may non-renew the Agreement by providing written notice to the ASSISTANT PRINCIPAL by no later than 45 days before the end of the school term. The ASSISTANT PRINCIPAL may non-renew this Agreement by providing written notice to the BOARD no later than 45 days before the end of the school term.

19. **NOTICE.** Any notice or communication permitted or required under this Agreement shall be in writing and shall become effective on the day of mailing thereof by first class mail, registered, or certified mail, postage prepaid, addressed:

If to the BOARD, to:

BOARD OF EDUCATION
GLEN ELLYN SCHOOL DISTRICT 41
793 North Main Street
Glen Ellyn, Illinois 60137

With a copy to:

SUPERINTENDENT
GLEN ELLYN SCHOOL DISTRICT 41
793 North Main Street
Glen Ellyn, Illinois 60137

*If to the ASSISTANT
PRINCIPAL, to:*

MELISSA GROOT


(or at the last address of the ASSISTANT PRINCIPAL contained in official Business Office records of the BOARD).

20. MISCELLANEOUS

A. This Agreement has been executed in Illinois, and shall be governed in accordance with the laws of the State of Illinois in every respect.

B. Section headings and numbers have been inserted for convenience of reference only, and if there shall be any conflict between such headings or numbers and the text of this Agreement, the text shall control.

C. This Agreement may be executed in one or more counterparts, each of which shall be considered an original, and all of which taken together shall be considered one and the same instrument.

D. This Agreement contains all the terms agreed upon by the parties with respect to the subject matter of this Agreement and supersedes all prior agreements, arrangements, and communications between the parties concerning such subject matter, whether oral or written.

E. This Agreement shall be binding upon and inure to the benefit of the ASSISTANT PRINCIPAL, his successors, assigns, heirs, executors, and personal representatives, and shall be binding upon, and inure to the benefit of the BOARD, its successors and assigns.

F. Both parties have had the opportunity to seek the advice of counsel.

G. Except as may otherwise be provided, no subsequent alteration, amendment, change, or addition to this Agreement shall be binding upon the parties unless reduced to writing and duly authorized and signed by each of them.

H. The BOARD retains the right to repeal, change or modify any policies or regulations which it has adopted or may hereafter adopt, subject however, to restrictions contained in the *Illinois School Code* and other applicable law.

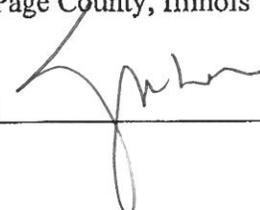
I. If any section, provision, paragraph, phrase, clause or word contained herein is held to be void, invalid or contrary to law by a court of competent jurisdiction, it shall be deemed removed herefrom, and the remainder of this Agreement shall continue to have its intended full force and effect.

J. This Agreement shall become effective and be deemed dated on the date the last of the parties signs as set forth below.

BOARD OF EDUCATION
GLEN ELLYN SCHOOL
DISTRICT NO. 41,
DuPage County, Illinois

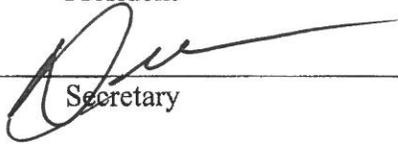
ASSISTANT PRINCIPAL
MELISSA GROOT

By: _____



President

Attest:


Secretary

Dated: _____

Dated: 3/17/14



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

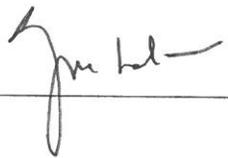
School District Payment Order

The Treasurer, Paul Gordon, of Glen Ellyn School District 41 in DuPage County, shall pay to the order of the attached list of vendors the sum of \$1,480,719.12 for March accounts payable and payroll checks.

This order authorizes the Treasurer to pay board-approved bills before the meeting minutes are officially approved.

By order of the School Board of Glen Ellyn District 41.

Order Date: March 21, 2016

President 

Secretary 

We make a difference. We embrace change together. We are a true team of professionals. We build the future.

Superintendent Dr. Paul Gordon

Glen Ellyn School District 41

793 N. Main St., Glen Ellyn, IL 60137

Phone 630.790.6400 Fax 630.790.1867 www.d41.org

| CHECK DATE | CHECK NUMBER | VENDOR | AMOUNT | INVOICE DESCRIPTION |
|---------------|-----------------|----------------------|------------|--|
| 03/15/2016 | 22740 | AFSCME | 2,237.85 | Multiple Invoices |
| 03/15/2016 | 22741 | TOM VAUGHN, CHAPTER | 282.50 | Payroll accrual |
| 03/15/2016 | 22742 | ACT ON BULLYING | 500.00 | Invoice #1603 Parent Presentations, April 7, 2016 |
| 03/15/2016 | 22743 | ADVENTIST GLENOAKS T | 310.00 | Social Work Consultation - Hadley Middle School Invoice #LC1110 |
| 03/15/2016 | 22744 | AGPARTS WORLDWIDE | 105.00 | Replacement Motherboard for Acer C720 Chromebook |
| 03/15/2016 | 22745 | AIR-RITE HEATING & C | 228.00 | CSO SERV CALL |
| 03/15/2016 | 22746 | AMERICAN TAXI DISPAT | 6,209.25 | TRANSPORTATION 2/1/16- 2/26/16 |
| 03/15/2016 | 22747 | AT&T | 2,935.78 | 831-0003789-083 |
| 03/15/2016 | 22748 | B & H PHOT VIDEO PRO | 236.00 | Microphones for iPads |
| 03/15/2016 | 22749 | BALLARD & TIGHE PUBL | 492.80 | Testing Materials |
| 03/15/2016 | 22750 | BELGRADE BEHAVIOR CO | 480.00 | Consulting Fees for School Visit - GE District 41 Student |
| 03/15/2016 | 22754 | BMO MASTERCARD | 17,042.31 | Multiple Invoices |
| 03/15/2016 | 22755 | BOOKSOURCE | 53.16 | Multiple Invoices |
| 03/15/2016 | 22756 | BOUND TO STAY BOUND | 307.60 | Multiple Invoices |
| 03/15/2016 | 22757 | BRIDGES FOR LANGUAGE | 223.74 | Multiple Invoices |
| 03/15/2016 | 22758 | CALL ONE | 4,086.08 | PHONE SERVICE 3/15-4/14 |
| 03/15/2016 | 22759 | CANIGLIA, TORRY | 120.00 | wrestling ref 2/17 |
| 03/15/2016 | 22760 | CASE LOTS | 243.40 | SANITARY RECEPTACLE |
| 03/15/2016 | 22761 | COMMERCIAL MECHANICA | 27,575.00 | CH-III HVAC/PLUMBING |
| 03/15/2016 | 22762 | CONSORTIUM FOR EDUCT | 1,835.00 | Presentation: For All Children, Issues of Race, Culture, Poverty and Learning Invoice#9279 |
| 03/15/2016 | 22763 | COOPER, BRETT | 35.00 | Reimburse Brett Cooper (Hadley Staff) for 3/4/16 seminar registration fee |
| 03/15/2016 | 22764 | COPAS, BOB | 65.00 | B-ball ref 3/3 |
| 03/15/2016 | 22765 | CORRECT ELECTRIC | 8,700.85 | Time and materials for work at Churchill and Abe Lincoln Schools; added new aphone security camera to telemation area, installed emergency announcement speaker on stage at CH, labor, 2 video door stations for aphone security system, repaired door hold opens, and work on GFI for drinking fountian |
| 03/15/2016 | 22766 | CRUM, KAREN | 95.76 | Multiple Invoices |
| 03/15/2016 | 22767 | CULLIGAN WATER CONDI | 110.00 | CONSOLE RENTAL FEB |
| 03/15/2016 | 22768 | DEMCO | 240.38 | LMC supplies |
| 03/15/2016 | 22769 | DIVERSIFIED OFFICE C | 675.00 | Substitute custodial services for 5 days at Hadley and Forest Glen Schools in February |
| 03/15/2016 | 22770 | DUPAGE SECURITY SOLU | 187.00 | MISC MATLS |
| 03/15/2016 | 22771 | EDUCATIONAL BENEFIT | 438,086.88 | AD&D, DENTAL, LIFE, MEDICAL |
| 03/15/2016 | 22772 | FLAGHOUSE INC | 375.35 | Jerseys, Playground balls, 2 Spikeball sets, Basketball |

| CHECK DATE | CHECK NUMBER | VENDOR | AMOUNT | INVOICE DESCRIPTION |
|---------------|-----------------|----------------------|-----------|--|
| | | | | Nets |
| 03/15/2016 | 22774 | FOLLETT SCHOOL SOLUT | 5,974.93 | Multiple Invoices |
| 03/15/2016 | 22775 | FQC | 32,241.00 | CH-III CONSTRUCTION MANAGEMENT |
| 03/15/2016 | 22776 | FRANCZEK RADELET | 11,154.00 | Multiple Invoices |
| 03/15/2016 | 22777 | GIANT STEPS | 11,186.28 | March Tuition for two District 41 Students Invoice #041-0316E |
| 03/15/2016 | 22778 | HEALTH MANAGEMENT SY | 55.44 | Employee Assistance Program/Invoice #20610316 |
| 03/15/2016 | 22779 | HONEYCUT, BILL | 120.00 | Wrestling ref 2/17 |
| 03/15/2016 | 22780 | HOUSE OF GRAPHICS | 589.44 | Invoice# 1602013 Registration Postcard s |
| 03/15/2016 | 22781 | HUFOR INC DBA HUFOR | 21,650.00 | CH-III OPERABLE PARTITIONS |
| 03/15/2016 | 22782 | HURT, MARCIA | 65.00 | V-ball ref 3/1 |
| 03/15/2016 | 22783 | ILLINOIS CENTRAL SCH | 81,198.04 | FEBRUARY TRANSPORTATION |
| 03/15/2016 | 22784 | INNOVENTION SYSTEM L | 306.25 | Translating |
| 03/15/2016 | 22785 | J HAMILTON ELECTRIC | 12,359.00 | CH-III ELECTRICAL/LOW VOLTAGE |
| 03/15/2016 | 22786 | JENSKY, ARLYNE | 139.00 | Reimbursement to Arlyne Jensky for funds payed in advance to attend the Illinois State Kindergarten Conference on March 4, 2016. |
| 03/15/2016 | 22787 | JUST RITE ACOUSTICS | 45,751.00 | CH-III ACOUSTICAL CEILING |
| 03/15/2016 | 22788 | KAGAN & GAINES INC | 1,680.21 | Multiple Invoices |
| 03/15/2016 | 22789 | KINDERLAB ROBOTICS I | 861.30 | 2/8/2016 LMC materials PTA Donation |
| 03/15/2016 | 22790 | KRUSE, MARIA | 8.25 | Reimbursement for previously lost library material. |
| 03/15/2016 | 22791 | LA FORCE | 28,239.00 | CH-III H MTGL/WD DOORS/F. HARDWARE |
| 03/15/2016 | 22792 | LAZZARA, DEBORAH | 90.00 | 2/29/2016 Lazzara Level 2 scicene classroom supplies reimbursement |
| 03/15/2016 | 22793 | LEARNING FORWARD | 13,300.00 | Pathway to Achievement with Cheryl Krehbiel-2nd of 5 payments Invoice#93473 Paid with Title I money, |
| 03/15/2016 | 22794 | LEGO EDUCATION | 31.69 | Supplies for Lego |
| 03/15/2016 | 22795 | LEWIS, KELLY | 271.81 | Supplies and books for classroom |
| 03/15/2016 | 22796 | LOWERY MCDONNELL | 891.00 | Multiple Invoices |
| 03/15/2016 | 22797 | MACGILL & CO, WM V | 184.68 | Nurses Office Supplies |
| 03/15/2016 | 22798 | MAXIM HEALTHCARE SER | 3,432.00 | Multiple Invoices |
| 03/15/2016 | 22799 | MAY DECORATING II I | 4,500.00 | CH-III PAINTING |
| 03/15/2016 | 22800 | MCHENRY GLASS & MIRR | 8,892.00 | CH-III ALUM/GLASS/GLAZING |
| 03/15/2016 | 22801 | METRO PROFESSIONAL P | 5,871.58 | Multiple Invoices |
| 03/15/2016 | 22802 | MF ATHLETICS EVERYTH | 114.88 | Training hurdles for pe class |
| 03/15/2016 | 22803 | MILLER, TOM | 65.00 | B-ball ref 3/3 |
| 03/15/2016 | 22804 | MINDWARE | 146.84 | LMC Project PTA reimbursement |
| 03/15/2016 | 22805 | NELSON, ANA | 139.00 | Reimbursement to Ana Nelson. Attended the Illinois State Kindergarten Conference on March 4, 2016. |
| 03/15/2016 | 22806 | NELSON FIRE PROTECTI | 1,749.00 | CH-III FIRE PROTECTION |

| CHECK DATE | CHECK NUMBER | VENDOR | AMOUNT | INVOICE DESCRIPTION |
|---------------|-----------------|----------------------|-----------|---|
| 03/15/2016 | 22807 | NORTHERN ILLINOIS GA | 3,744.13 | Multiple Invoices |
| 03/15/2016 | 22809 | OFFICE DEPOT | 1,617.26 | Multiple Invoices |
| 03/15/2016 | 22810 | ORKIN LLC | 1,945.50 | Multiple Invoices |
| 03/15/2016 | 22811 | PARKLAND PREPARATORY | 15,794.40 | February Tuition for four D41 Students Invoice #1388 |
| 03/15/2016 | 22812 | PCM | 12,799.53 | Multiple Invoices |
| 03/15/2016 | 22813 | PUBLIC STORAGE | 2,475.00 | Multiple Invoices |
| 03/15/2016 | 22814 | PYRAMID EDUCATIONAL | 415.28 | Materials/Supplies for EC Program A Orechkin/A McNamara/ T Frey |
| 03/15/2016 | 22815 | QUINCY COMPRESSOR | 204.44 | FLOAT DRAIN |
| 03/15/2016 | 22817 | QUINLAN & FABISH MUS | 1,733.97 | Multiple Invoices |
| 03/15/2016 | 22818 | R B CONSTRUCTION | 17,100.00 | CH-III CARPENTRY/DRYWALL |
| 03/15/2016 | 22819 | RAMCORP INC | 7,435.00 | CH-III MASONRY |
| 03/15/2016 | 22820 | ROSCOE CO | 212.21 | Multiple Invoices |
| 03/15/2016 | 22821 | SALINAS, GREG | 80.25 | Refund for prorated fees |
| 03/15/2016 | 22822 | SCHOLASTIC INC | 344.44 | 2/10/2016 Title 1 Book Buddies |
| 03/15/2016 | 22823 | SCHOLASTIC LIBRARY P | 7,261.00 | Multiple Invoices |
| 03/15/2016 | 22824 | SCHOLASTIC INC. | 3.27 | 2/10/2016 Title 1 Book Buddies |
| 03/15/2016 | 22825 | SCHOOL SPECIALTY | 5,162.95 | Multiple Invoices |
| 03/15/2016 | 22826 | SEAL OF ILLINOIS | 4,091.40 | February Tuition for D41 Student Invoice #5775 |
| 03/15/2016 | 22827 | SEPTRAN INC | 35,829.75 | DEC SP ED TRANS |
| 03/15/2016 | 22828 | SHAW MEDIA | 130.32 | Legal notice - Locker bids, public hearing Invoice #0216100703602/2016 |
| 03/15/2016 | 22829 | SHRED-IT | 57.51 | SHREDDING SERVICD 3/2 |
| 03/15/2016 | 22830 | SKYWARD INC | 1,690.00 | SKYWARD Additional Training Proposal - Attached Proposal IEP TRAINING FOR SPECIAL ED STAFF On-Site Training - CORE SUITE - Student Management on Feb. 18, 2016 Project Management Sandy Kickert - Contact at SKYWARD |
| 03/15/2016 | 22831 | STEEL MANAGEMENT | 2,542.00 | CH-III STRUCTURAL/MISC STEEL |
| 03/15/2016 | 22832 | STEVENS INDUSTRIES | 31,026.00 | CH-III CASEWORK/MILLWORK |
| 03/15/2016 | 22833 | SUPER DUPER SCHOOL C | 445.00 | Materials/Supplies for Resource at Forest Glen |
| 03/15/2016 | 22834 | THE OMNI GROUP | 70.50 | 403B OVERSIGHT |
| 03/15/2016 | 22835 | TSI COMMERCIAL FLOOR | 40,448.00 | CH-III RESILIENT FLOORING |
| 03/15/2016 | 22836 | TYCO INTEGRATED SECU | 255.00 | CSO SECURITY 4/1/16- 6/30/16 |
| 03/15/2016 | 22837 | US BANK | 225.00 | SERIES 2004 GEN OBLIG BOND |
| 03/15/2016 | 22838 | VANGUARD ENERGY SERV | 13,356.44 | GAS 2/1-29 |
| 03/15/2016 | 22839 | VERITIV OPERATING CO | 4,272.00 | Multiple Invoices |
| 03/15/2016 | 22840 | VERIZON WIRELESS | 594.65 | CELL PHONES 1/27-2/26 |
| 03/15/2016 | 22841 | VILLAGE OF GLEN ELLY | 4,708.43 | Multiple Invoices |
| 03/15/2016 | 22842 | WAGWORKS | 310.49 | FSA FEB |
| 03/15/2016 | 22843 | WDSRA | 219.00 | Disability Awareness Assembly @ Lincoln School on 2/19/16 Invoice #161752 |
| 03/15/2016 | 22844 | WEST MUSIC CO | 584.50 | Multiple Invoices |
| 03/15/2016 | 22845 | WITTNER, CHERYL | 65.00 | V-ball ref 2/25 |
| 03/15/2016 | 201500413 | GLEN ELLYN EDUCATION | 11,718.44 | Multiple Invoices |

| CHECK | | | INVOICE | |
|-------------------|---------------------|----------------------|---------------|--------------------|
| <u>DATE</u> | <u>CHECK NUMBER</u> | <u>VENDOR</u> | <u>AMOUNT</u> | <u>DESCRIPTION</u> |
| 03/15/2016 | 201500415 | ILLINOIS DEPT OF REV | 39,711.52 | Multiple Invoices |
| 03/15/2016 | 201500416 | INTERNAL REV SERVICE | 202,837.20 | Multiple Invoices |
| 03/15/2016 | 201500417 | T H I S | 20,200.31 | Multiple Invoices |
| 03/15/2016 | 201500418 | TEACHERS RETIREMENT | 112,516.68 | Multiple Invoices |
| 03/15/2016 | 201500419 | WAGeworks | 5,443.44 | Multiple Invoices |
| 03/15/2016 | 201500420 | THE OMNI GROUP | 39,330.18 | Multiple Invoices |
| 03/15/2016 | 201500421 | EXPERT PAY | 1,613.92 | Payroll accrual |
| 03/14/2016 | 201500422 | REV TRAK | 1,365.50 | REV TRAK |
| 03/14/2016 | 201500423 | TASC | 19,400.00 | HRA ADM FEE MARCH |
| Totals for checks | | | 1,480,719.12 | |

FUND SUMMARY

| <u>FUND</u> | <u>DESCRIPTION</u> | <u>BALANCE SHEET</u> | <u>REVENUE</u> | <u>EXPENSE</u> | <u>TOTAL</u> |
|-------------|-------------------------------|----------------------|----------------|----------------|--------------|
| 10 | Education Fund | 843,758.74 | 80.25 | 142,874.81 | 986,713.80 |
| 20 | Operations & Maintenance Fund | 0.00 | 0.00 | 58,505.61 | 58,505.61 |
| 30 | Debt Service Fund | 0.00 | 0.00 | 225.00 | 225.00 |
| 40 | Transportation Fund | 0.00 | 0.00 | 123,237.04 | 123,237.04 |
| 50 | Social Security/Medicare Fund | 30,530.67 | 0.00 | 0.00 | 30,530.67 |
| 60 | Capital Projects Fund | 0.00 | 0.00 | 281,507.00 | 281,507.00 |
| *** | Fund Summary Totals *** | 874,289.41 | 80.25 | 606,349.46 | 1,480,719.12 |

***** End of report *****

RESOLUTION

WHEREAS, the School Code of Illinois requires a Class I county school unit to appoint a Treasurer to serve at the pleasure of the Board as the lawful custodian of all school funds, and

WHEREAS, the School Code of Illinois requires the Board to fix the compensation for such services provided, and

WHEREAS, the School Code of Illinois requires the Board to fix the amount of the bond for the Treasurer equal to the current total of bonds, notes, moneys, and effects, and

WHEREAS, Section 8 of the School Code of Illinois requires the Board to designate a depository situated in the State of Illinois, in which school funds and moneys in the custody of the Treasurer shall be kept;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education of School District No. 41 of DuPage County has this day, in compliance with the provisions of the School Code of Illinois, appointed Cheryl Witham, whose mailing address is 793 N. Main Street, Glen Ellyn, Illinois 60137, as our School Treasurer for a term of 14 months beginning May 1, 2016, through June 30, 2017.
2. The depository for the school funds for said school district shall continue to be MB Financial Bank, 6111 North River Road, Rosemont, Illinois, 60018, and any other depositories as approved by the Board of Education at its regular business meeting during the term of office.
3. The Treasurer's bond shall be executed with a surety company authorized to do business in the State of Illinois for a fixed amount of \$4,500,000.
4. The Notice of Appointment of the School Treasurer and the Bond of the Treasurer shall be filed with the Regional Office of Education, DuPage County.

Dated: March 21, 2016


Secretary of the Board of Education
Glen Ellyn School District 41

NOTICE OF SCHOOL TREASURER AND TREASURER'S BOND(S)

Date: March 21, 2016

School district name and number and address:

Glen Ellyn School District 41

793 N. Main Street

Glen Ellyn, IL 60137

Treasurer's name and phone:

Cheryl Witham (630)534-7220

Treasurer's date of election or appointment:

May 1, 2016

Treasurer's date of expiration of office (if applicable):

June 30, 2017

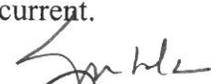
The maximum amount of bonds, notes, mortgages, moneys and effects of which the treasurer shall have custody at any one time during this school year is anticipated to be:

\$ 18,000,000

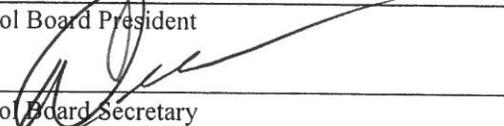
The amount of the bond(s) for said treasurer has been fixed at \$ 4,500,000 which is at least 25% of the above amount and which said bond(s) being a surety bond(s) we have purchased and submit for approval as follows: **(An original of the Bond must be on file in the Regional Superintendent's Office, as well as an original Rider when applicable.)**

| <u>Surety Company</u> | <u>Amount of Bond</u> | <u>Issuance Date</u> | <u>Expiration Date</u> |
|---------------------------------|-----------------------|----------------------|------------------------|
| <u>Liberty Mutual Insurance</u> | <u>\$ 4,500,000</u> | <u>May 1, 2016</u> | <u>Continuing</u> |

We affirm that the above information is accurate and current.



School Board President



School Board Secretary

Return completed form by June 16 to:

Darlene J. Ruscitti, Ed.D., Regional Superintendent
DuPage County Regional Office of Education
421 N. County Farm Road
Wheaton, IL 60187

March PTA Council Minutes

Teams of Excellence: Brian Bonkowski and Dr. Gordon, co-chairs of CIT. Brian is also co-president of the Teacher's Association. Teams for Excellence has been working for 12 years in D41. CIT is highest level of the teams, the umbrella that oversees the district. This year, focus has been on solidifying the communication feedback loop from CIT to the other 7 teams. Principals have been added to the CIT, and join in monthly meetings. PLC's have been a major focus of the past year and a half. Reading Leaders of Learning as a group. The information from the book has been essential in driving conversations. Next up is long range plan. Board is handing over their initial steps/proposed outcomes to CIT. CIT will plan for the achievement of desired outcomes. Veronique added that the process is highly introspective and dynamic, and requires important and hard conversations about accountability. Overarching goal is improving instructional processes and looking at what the research and literature say about best instructional strategies. Conversations also surround what isn't working. Impacts instructional practices on a daily basis. Goals is to expand pockets of excellence across D41. Old practice of a principal monitoring and assessing individual teachers on a strictly individual basis is outdated and not considered best practice. Focus is around team communication and transparency/accountability. The conversation also takes place around the 5-6 and 8-9th grade transitions.

A question arose as to how curricular decisions are made. Superintendent works with all school based teams to determine best practices, brings recommendations to the board, the board reviews the information and disseminates the information to the public. Superintendent ultimately makes curricular structure decisions, but info. flows back and forth between the school admin. and the board via the Superintendent. Facilities, financing, and contract compliance would be issues for the board to consider. Board can also suggest that conversations be had around desired items, forming a cooperative effort based upon overarching educational goals.

Nominating Committee: All positions are slated with the exception of president. 30 day timeframe for announcing the slate is approaching. Feelers are out for the position, and committee is waiting on responses.

Bylaws committee: Minor changes to bylaws include the removal of "D36" as a designation, principals are no longer voting members, and the correction of the Council name to reflect charter designation. A vote on proposed changes will take place in April.

School of Information: Weds., May 11, 9:15-noon at Brookdale Retirement in Glen Ellyn. Transition meeting and training sessions. Agenda forthcoming.

Hadley: Beauty and The Beast is coming up on Friday, March 11-Sunday, March 13. Let's Dance going strong. POW, (Powerful Outstanding Women) was held February 20 at Hadley. Feedback was positive, but a question was posed as to how to positively promote the event to increase participation. Held every other year on a Saturday AM. BAM, Becoming Amazing Men, is male counterpart. Destination Imagination Challenge was held at Hadley, and the Hadley team came in first place.

Forest Glen: Clubs are ongoing. Brick sales have been reopened. BINGO night coming up on Friday. BMX assembly coming up on March 18. Highlighted a potential new program, "I Support Community" which meets 1x/month after school, non profit, service based; brought to the attention of PTA by a FG parent. Valentines parties had fewer issues with regard to food safety, but students still brought candy to lunch. Phishing emails are coming in and attempts are being made to change passwords and hack into financial accounts which are STRIPE/Square Space.

Ben Franklin: 4th grade poetry, Hobby Night, mosaic tile fundraiser, slate is a work in progress.

Abe Lincoln: Lincoln's Spellapalooza team took second place overall and first place the junior division. Upcoming: Hobby Night, L3 Art Institute field trip, PTA Auction on 3/19 @ Reserve 22. Next year's slate is a work in progress.

Churchill: Speakers to present at next PTA meeting: Joyce Hothan of GECRC on progress for new center, Teresa Shea of D41 regarding upcoming Parent Camp, Bill Enright re: current legislative issues. International Night on Friday 4/15. New addition will be open for teachers and students on Friday, 3/11 and Monday, 3/14. Liz Ripkin will provide a safety discussion. Fifth Grade Mixer, Friday, May 6.

Community Outreach: Family Tree Resale solvency still tenuous. Winter outerwear stock held up well because of milder winter temperatures. Computer donations (Windows V8 at a minimum) are still welcome.

Secretary: No report

Treasurer: All dues are paid at this point. Jodi Herbold raised a question of how D41 might store and repurpose costuming from plays at each of the schools. Storage remains a major consideration at all schools. Also promoted a 5k Run/Walk on Saturday, 4/30, sponsored by Du Page Human Race in Downer's Grove.

President: Annual report information should be compiled by the April meeting. A decision was made to have the secretary use reports and minutes to create the report. Veronique offered the assistance of a Council representative for any local units wishing to ceremoniously install their incoming slate for next school year.

Superintendent: The Glen Ellyn Chamber announced that Wayne Wittenberg of Ben Franklin was awarded educator of the year. BOE meeting tonight at 7pm. Bill Foster from Perceptions will present on the survey results.

Cultural Arts/STEAM: No report

Legislation: Votervoice.com can be used as a scorecard for legislators and their records on voting for or against educational initiatives.

Parent Ed: Weds., 3/16 "Don't Try Harder, Try Different" @ Bloomingdale CCSD93, 12:00-2:30pm. Focus on stress management and finding balance for students. Saturday, 3/19, at Glenbard West from 11:30am-1:30pm, Secrets to High School Victory; former Chicago Bear and Glenbard East parent.

Reflections: Reception was well attended with approximately 150 attendees. 6 students from D41 went on to state.

Safety: Officer Bean from Downer's Grove will present on internet safety and sexting on 4/7 at 7pm and 8pm at Hadley.

Adjourned: 11:53AM

**Glen Ellyn District 41
Board of Education**

Request to Address the Board

Welcome to the Board of Education. The board seeks and welcomes public input as it conducts the business of District 41.

Meetings of the Board of Education are public meetings in that they are held in public and open to the public. In order to assure that the board conducts its business without interruption, there are times set aside on the agenda for public participation and comment. Any portion of open meeting may be recorded. *Please note:* District 41 participates in live audio streaming during regular board meetings.

If you would like to address the board, please fill out this form and give it to the Board Recording Secretary prior to the beginning of the meeting. Names will be included in the minutes, which are considered public information and are posted on www.d41.org once approved by the Board.

The board will be happy to hear your comments during the designated time(s) on the agenda.

When your name is called, please step to the podium to use the microphone.

Please limit all comments to three minutes.

Date 3/21/16

Name Jeff Cooper

Address (Optional) _____

Phone (Optional) _____

Group represented (leave blank if you are speaking on behalf of yourself)

Subject of comments Survey

At each public meeting of the school board, employees and members of the public must be afforded time, subject to reasonable constraints, to comment or ask questions of the board. 105 ILCS 5/10-6 (Illinois School Code)

Board of Education Meeting

Regular Meeting March 21, 2016

Please sign in so that we may have record of your attendance. Thank you

| Name (Please print) | Email Address and School Area |
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