



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

MINUTES

GLEN ELLYN SCHOOL DISTRICT 41 BOARD OF EDUCATION REGULAR MEETING

MAY 27, 2014 - 7:30 PM

**CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET, GLEN ELLYN**

Call to Order

Board President Sam Black called the May 27, 2014 Board of Education regular meeting to order at 7:30 p.m.

Pledge of Allegiance

Board member Drew Ellis led in the recital of the Pledge of Allegiance.

Roll Call

Upon the roll being called, the following members answered present: Patrick Escalante, Dean Elger, Joe Bochenski, Erica Nelson, Drew Ellis and Sam Black. Mr. Kenwood joined the meeting later.

Public Participation

Mr. Black reminded members of the audience that speakers should identify themselves, complete a public participation form and limit their comments to not more than three minutes. Personal complaints and criticism about staff members, students or other members of the District 41 community should be initiated privately with the appropriate district representative. Also, profanity, interruption and/or other interference with the orderly conduct of the meeting are not permitted. All questions raised will be forwarded to the appropriate D41 staff representative for a response, if a response is warranted.

- Parent, Vanessa Lucas said her son was able to access inappropriate pornographic material while at Forest Glen School and questioned the District's technology oversight and supervision. Mrs. Lucas asked that only approved sites are accessible to the students and noted that protecting the children should be a priority.
- Resident Jeff Cooper inquired about the method used by the District to pay for the assistant principal positions next year.
- Parent Sophy Dempsy expressed her concern about the pornographic incident at Forest Glen and asked what measures the District has put in place to avoid this from happening in the future. She would like to feel comfort and security for children.
- Parent Angel Oakley expressed her concern about the type of pornographic materials that her child was able to access while on school property and noted that it has been an incredibly painful experience for her family. Mrs. Oakley expressed her concern that the District has not addressed the issue of technology access and that the issue has been marginalized and has not been communicated to the parents.

- IT security specialist Shane Hubbard said that it sounds like the District is not using the proper tools and noted that white listing is more effective for security. Mr. Hubbard asked if the district had a security policy and said that he would be happy to help the District in its endeavor to improve internet security.
- Parent Teresa Milich echoed others' comments and said that this should not be treated as an isolated incident. She believes there have been multiple breaches and 10 weeks later doesn't feel that adequate measures have been taken. Mrs. Milich added that the District needs to change its level of control so that this type of incident can be avoided in the future. She said that it is the responsibility of the District to have a plan in place before the students go back to school in the fall.

Mr. Black acknowledged the seriousness of the issue and noted that measures have been established.

Presentations, Reports and Initiatives

- A. Problem-Based Learning (PBL): Assistant Superintendent Karen Carlson and a number of teachers gave a PowerPoint presentation (attached) on the PBL work that has occurred at each of the schools. Mrs. Carlson noted that with PBL, focus is on solving authentic problems, not the project and is grounded in the learning standards. Mrs. Carlson further noted that the 4 C's (critical thinking, communication, collaboration and creativity) are important components of the PBL process and are connected to 21st century learner characteristics. Teachers spoke to engagement and authenticity of PBL and noted that students are able to take control of their own learning environment; they are able to become part of the solution and connect with the community. Teachers also feel the support from PBL coaches will be an important component to the process and feel that staff will embrace the change. Principals voiced their support as well and are looking forward to having the coaches in place.

Board members asked clarifying questions about the PBL process, specifically around staff training and change management.

- B. PTA Executive Council: Kristen Massey reported on PTA officer installations; school year-end activities and celebrations; Churchill's summer learning slide activity; PTA's School of Information; Salad supper and \$2600 scholarship winner. Ms. Massey thanked retiring Communications Director Julie Worthen for her support of PTA over the years.

Action Items

Consent Agenda: Board members Ellis moved and Nelson seconded to approve the reports and actions contained in the consent agenda which included:

1. *Human Resources*
 - a. *Personnel Report*
 1. *Employment Recommendations*
 2. *Internal Transfers*
 3. *Union-Exempt Compensation*
2. *Finance, Facilities & Operations*
 - a. *Treasurer's Report*
 - b. *Investment Schedule*
 - c. *Monthly Revenue/Expenditure Summary Report*
 - d. *Summary of Bills & Payroll*
 - e. *School District Payment Order*
 - f. *Vandalism/Damage Report*
 - g. *Disposal of Surplus Property*
 - h. *2013-2014 FOIA Report*
 - i. *Appointment of School District Treasurer*
3. *Other Matters*
 - a. *Approval of Board Meeting Minutes*
 1. *May 12, 2014 Board of Education Regular Meeting*
 2. *May 12, 2014 Board of Education Regular Meeting-Closed Session*

On a roll call vote answering "Aye": Elger, Bochenski, Ellis, Nelson, Kenwood, Escalante and Black; answering "Nay": None. Motion carried.

Superintendent's Recommendations

At its May 12, 2014 meeting the Board discussed the following recommendations for Board approval:

- A. Hadley Math Adoption: The adoption of Larson Big Ideas an online textbook for grades 6 through 8 at a cost of 67,693.13.

The Board thanked Karen Carlson and the Math Department for their May 12 presentation and noted that it is important for the Board and public to hear how much thought and collaboration went into this recommendation.

Board members Bochenski moved and Elger seconded to approve the administration's recommendation as presented. On a roll call vote answering "Aye": Bochenski, Ellis, Nelson, Kenwood, Escalante Elger and Black; answering "Nay": None. Motion carried.

(Attachment)

- B. 2014-2015 School Board Calendar depicting the regularly scheduled meetings on the second and fourth Monday of each month, except on October 13, 2014 (Columbus Day holiday) and May 25, 2015 (Memorial Day holiday); the meetings will be held on the Tuesday following each of these holidays.

The Board offered having the meetings at schools when principals feel it is appropriate.

Board members Elger moved and Escalante seconded to approve the 2014-2015 School Board Calendar as presented. On a roll call vote answering "Aye": Nelson, Escalante, Bochenski, Kenwood, Ellis, Elger and Black; answering "Nay": None. Motion carried.

(Attachment)

- C. Churchill Site Work: Bid packets related to the Churchill site work:

- Bid Packet #1-31 – Earthwork/Site Utilities work to be completed by is S & K Excavating & Trucking, Inc. with a low bid of \$994,900.
- Bid Packet #1-32a – Paving work to be completed by Schroeder Asphalt Services, Inc. with a low bid of \$43,440.
- Bid Packet #1-32b – Landscaping work to be completed by Beary Landscaping with a low bid of \$49,600.

Mr. Kenwood asked for tracking and/or a report to show that we are on budget. Dr. Gordon said moving forward, the information will be included as a standing item monthly at Board meetings.

Board members Ellis moved and Bochenski seconded to accept the bid packets for the Churchill site work as presented. On a roll call vote answering "Aye": Ellis, Kenwood, Bochenski, Escalante, Elger, Nelson and Black; answering "Nay": None. Motion carried.

(Attachment)

Superintendent's Report

Superintendent Dr. Paul Gordon thanked the presenters on the PBL presentation and reported on the following matters:

- Resignation of the Director of Student Services Jennifer Law who took a job and Indian Prairie District 204. Dr. Gordon thanked Ms. Law for her past five years of service and noted the position has been posted and interviews are scheduled to begin next week.

- **Internet Safety:** Dr. Gordon thanked parents for their comments and noted that technology is only one aspect of internet safety; staff, parents and students need to work together. Dr. Gordon reported that he will convene a group of educators to discuss policy around bringing devices from home. He would also like to convene a group of parents to have the same conversation this summer. Technology Director Mike Wood talked about the District's efforts on internet safety and noted that he has visited buildings to meet with staff and some students to talk about safety and strategies and local resources that we provide that are safe, vetted resources to build awareness and capacity. Mr. Wood noted that he will bring in an outside consultant and conduct a full security audit and hopes to have a fleshed out recommendation for the Board this fall.

Some board members expressed concern and an interest in having a recommendation by the start of school. The Board asked for deliverables which would include a scope and sequence document for short and long term recommendations, benchmarking other districts, an audit and timeline for implementation.

- **School Board Vacancy:** The District has received applications from 15 people. Next steps: Interviews will be held on Saturday, May 31, 8 am and Wednesday, June 4, 6 p.m. and Thursday, June 5, 7:30 p.m. (if needed) at special board meetings during closed session.
- **Board Policy 2:110:** Dr. Gordon reported an interest among board members to revise Policy 2:110 which speaks to the election and filling a vacancy of board officers. The discussion is scheduled to take place at the June 9 Board meeting. Mr. Kenwood asked for clarification on the rationale for re-examining the policy. He believes that the current policy aligns with school code and the interest is based on legal counsel's recommendation. Dr. Gordon will ask the district's legal counsel to attend the June 9 meeting to provide the rationale and further clarification.

Board Reports

- Mrs. Nelson reported on the recent staff recognition event, recognizing staff or their longevity and retirees and gave kudos to the Human Resources Department for an amazing job. Mrs. Nelson also reported on her attendance to Churchill PTA meeting and the end of year Salad Supper. Mrs. Nelson gave kudos to Churchill for achieving 100% registration first; noted the PARCC testing on May 28 and recognized the newly installed officers.

Discussion Items

There were no discussion items scheduled.

Upcoming Meetings

- A. May 31, 2014 Board of Education Special Meeting
- B. June 9, 2014 Board of Education Regular Meeting, 7:30 p.m., Central Services
- C. June 23, 2014 Public Hearing and Regular Meeting, 7:15 p.m., Central Services

Other

Mr. Kenwood expressed concern about the new schedule at Hadley, specifically related to the proposed changes to Band/Orchestra and the reduction of math minutes. Mr. Kenwood asked for some rationale for the changes and clarification about the benefits and why the changes are being made.

Public Participation

There was no public participation at this time.

Adjourn to Closed Session

At 9:48 p.m. Board members Nelson moved and Ellis seconded to adjourn to closed session to discuss:

- *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.*
- *The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance.*

On a roll call vote answering "Aye": Elger, Bochenski, Kenwood, Escalante, Ellis, Nelson and Black; answering "Nay": None. Motion carried.

President Black noted that the Board would be taking action on an employment matter when it returned to open session.

Return to Open Session

The Board returned to open session at 10:47 p.m.

Action Items

A. Board members Kenwood moved and Bochenski seconded to approve the Board's resignation agreement with Jennifer Law that was discussed by the Board in the closed session held earlier. On a roll call vote answering "Aye": Nelson, Bochenski, Kenwood, Escalante, Elger, Ellis and Black

Adjournment


There being no further business, Board members Bochenski moved and Escalante seconded to adjourn the regular meeting at 10:49 p.m. Motion carried on a unanimous voice vote.

Respectfully submitted,

Maureen Stecker, Board Recording Secretary



Sam Black, Board President



Dean Elger, Board Secretary

Minutes approved: May 12, 2014

Problem-Based Learning

District 41

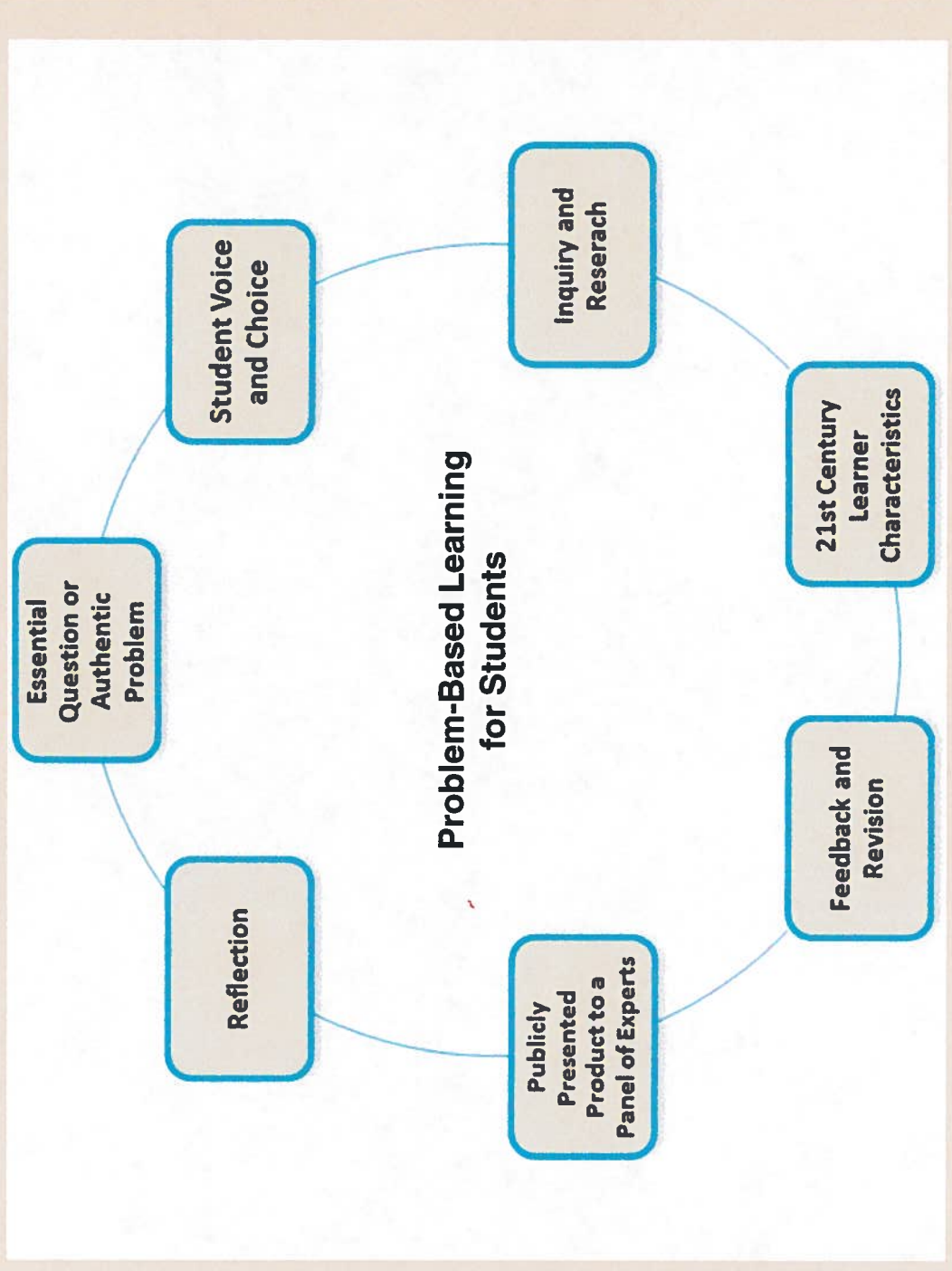


PBL stands for “Problem-based Learning.” PBLs are not stand-alone projects or units. PBLs are *how we teach* our standards and *how students learn* the standards. Students are engaged in developing and presenting a solution for an authentic, real-world problem that ties to content standards. Teachers are facilitators in the process.



Embedded in each part of the process:

- Critical Thinking
- Communication
- Collaboration
- Creativity



Slide 3

- 1 research misspelled
Heidi Hann,

Problem-Based Learning

Building Upon our Previous Work

- Grounded in the learning standards
- Deeper learning
- Solving an authentic problem
- Field experiences
- Panels - increased community outreach and community involvement
- Multiple PBLs throughout the year

The Road to Full Implementation

- 21st Century Teaching and Learning Document
- PBL Coach's Role - key to success
- Networking with community, educational, business, and association leaders
- Planning days with teachers, administration and PBL Coaches/Standards

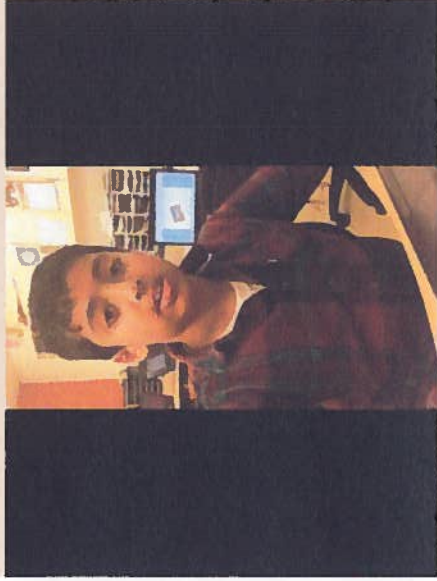
Why Problem-Based Learning?

Benefits to Students

- Deeper learning, shared learning
- Student motivation and engagement
- Tap into sense of wonder
- Benefits all students
- Opportunity for greater differentiation
- Students can gravitate towards their strengths
- 21st Century Skills are used throughout
- Learning to work on problems with different lenses
- How students exemplify our D41 Learner Characteristics

Lincoln

- How can Lincoln students stay healthier and miss less school?
- How can Lincoln students make the Earth healthier through recycling?



Churchill

How can we prevent the summer slide?



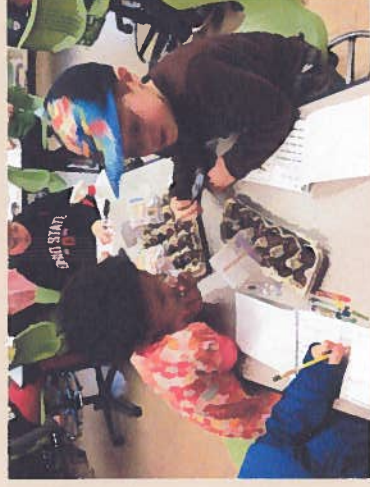
Forest Glen

How can we safely and effectively use technology in the classroom?



Franklin

- Can we sustain a vegetable garden at Franklin?
- How can we prevent the bullying cycle at Franklin?
- How can we help the Glen Ellyn Library attract more tweens?



Hadley

How can we alleviate the anxieties of the incoming 6th graders?



Next Steps

- PBL Coaches Training (June 23 & June 24)
- 3 Options for PBL Training for all certified staff and administrators
 - June 25 - June 27
 - August 6 - August 8
 - August 18/19 + 1 day in September
- Training for Support Staff at all schools
- PBL planning and ongoing support with Coaches
- 2 PBL's per teacher in 2014/2015



Students and PBL

Through working in a Problem-Based Learning experience, students take control of their own learning and environment.

Glen Ellyn School District #41 Board Report

Date: May 27, 2014

Title: Personnel Report – Final

Contact: Laurie Campbell, Director of Human Resources

Long-Range Plan Focus: The recommendations contained in this Personnel Report support Goal #2, Development of Human Capital, of the Superintendent's Long-Range Plan.

Employment Recommendation:

Name	School	Position	Placement/Salary	Effective Date
Dana Augustine	Franklin	Speech Language Pathologist	MA/\$52,933.00	2014-2015 school year
Nathan Hokenson	All Schools	Summer Technology Aide	\$9.50 per hour	June 16, 2013
Sarah Mayer	All Schools	Summer Technology Aide	\$14.38 per hour	June 16, 2013
Deb McGavock	All Schools	Summer Technology Aide	\$14.45 per hour	June 16, 2013
Camille Ponce	Churchill	Bilingual Speech Language Pathologist	MA/\$52,933.00	2014-2015 school year

Internal Transfer:

Name	School/Position to	Position	Effective Date
Sarah Rodriguez	Franklin/AEC Teacher	Problem-Based Learning Coach	2014-2015 school year
Hillary Shumate	Hadley/Literacy Teacher	Problem-Based Learning Coach	2014-2015 school year
Kayla Wheeler	Hadley/Literacy Specialist	Problem-Based Learning Coach	2014-2015 school year

Union-Exempt Compensation:

Discussion: The District 41 annually establishes salaries for union-exempt employees. Our parent coordinators and parent educators support the work of the Pre-K At-Risk Program and are not part of either AFSCME or GEEA. The recommended increase for exempt staff and parent coordinators/educators is 2.8 %. All increases will take effect July 1, 2014, and are for the 2015 fiscal year.

Name	Position	Salary/Hourly Rate
George Cacini	Senior Network Specialist	\$103,510.85
Luis Medrano	Technology Support	\$42,764.80
Adam Cohla	Technology Support	\$41,120.00
Marilyn Parrish	Technology Support	\$42,764.80
Ken Harbauer	Webmaster	\$74,970.92
Midge Brotnow	Administrative Assistant	\$27.86 per hour
Marylou Gehringer	Administrative Assistant	\$27.86 per hour
Carolyn Gust	Administrative Assistant	\$26.54 per hour

Denise Mackowiak	Administrative Assistant	\$25.94 per hour
Nancy Mogk	Administrative Assistant	\$27.86 per hour
Ken Kotovsky	Building Manager	\$35.40 per hour
Maureen Stecker	Executive Assistant	\$39.14 per hour
Jennifer Prosser	Human Resources Specialist	\$29.93 per hour
Cynthia Englehart	Fiscal Service Coordinator	\$27.40 per hour
Carol Montgomery-Fate	Parent Educator (0.9 FTE)	\$48.68 per hour
Jeanine Woltman	Parent Educator (0.4 FTE)	\$39.09 per hour
Mary Streckert	Parent Educator/Coordinator (0.5 FTE)	\$62.66 per hour

**Finance, Facilities
and Operations
Financial
Attachments**

**Board Meeting
May 27, 2014**

Glen Ellyn School District 41

**Period Ending:
April 30, 2014**

Draft Until Approved

**Finance, Facilities, and Operations
Consent Agenda Items**

May 27, 2014

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Glen Ellyn School District 41
Treasurer's Report
April 2014

FUND	FUND BALANCE 3/31/2014	CASH BAL. 3/31/2014	REVENUE	EXPENDITURES	INVESTMENTS (Increase) Decrease	LIABILITIES (Increase) Decrease	CASH BAL. 4/30/2014	INVESTMENTS AT COST	CASH + INVESTMENTS	LIABILITIES - RECEIVABLE (YTD)	FUND BALANCE 4/30/2014
Education	\$ 22,914,691.37	\$ 1,434,151.89	\$ 911,345.38	\$ 3,061,243.94	\$ 3,303,353.19	\$ 64,508.89	2,852,115.41	\$ 17,640,085.94	20,292,201.35	\$ (472,591.46)	20,764,792.81
Self-Insurance Dental	211,671.01	211,671.01	-	-	-	-	211,671.01	-	211,671.01	-	211,671.01
Operations and Maintenance	1,459,930.92	19,755.88	231.94	193,501.22	199,768.06	-	26,254.66	1,244,587.01	1,270,841.87	4,180.03	1,266,661.64
Debt Service	630,378.42	160,384.28	-	-	-	-	160,384.28	469,994.14	630,378.42	-	630,378.42
Transportation	546,344.06	14,605.68	8,610.21	99,978.01	100,000.00	-	23,237.88	431,738.38	454,976.26	-	454,976.26
Social Security	515,295.06	1,892.81	71.00	55,300.30	99,929.00	94.78	46,687.29	414,425.72	461,113.01	1,047.25	460,065.76
IMRF	420,203.42	310.33	56.80	46,136.76	49,943.20	2,979.08	7,152.65	368,575.08	375,727.73	1,604.27	374,123.46
Capital Projects	7,087,333.00	7,037,230.70	-	31,344.11	-	-	7,005,886.59	50,102.30	7,055,988.89	-	7,055,988.89
Working Cash	3,302,442.70	52.14	-	-	-	-	52.14	3,302,390.57	3,302,442.71	-	3,302,442.71
Tort	6,121.37	73.49	-	-	-	-	73.48	6,047.89	6,121.37	-	6,121.37
Totals	\$ 37,094,411.33	\$ 8,880,128.21	\$ 920,315.33	\$ 3,487,504.34	\$ 3,752,993.45	\$ 67,582.75	\$ 10,133,515.39	\$ 23,927,947.03	\$ 34,061,462.42	\$ (465,759.91)	\$ 34,527,222.33

Glen Ellyn School District 41
Investment Schedule
April 2014

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
Education Fund - 10								
PMA	1693620	06/14/13	05/22/14	342	1,240,000.00	0.160%	1,484.42	CD
PMA	1689746	06/06/13	06/12/14	371	2,190,000.00	0.180%	3,572.19	CD
PMA	29631/29628	06/12/13	06/12/14	365	498,347.97	0.180%	1,245.00	CD
PMA	29752	06/19/13	06/25/14	371	248,367.22	0.401%	604.76	CD
PMA	187085	06/27/13	06/26/14	364	1,240,000.00	0.210%	1,794.97	CD
PMA	1688854	06/04/13	06/27/14	388	1,246,000.00	0.240%	3,827.67	CD
PMA	186828-186830	06/19/13	06/27/14	373	747,500.00	0.180%	1,381.63	CD
PMA	29751	06/19/13	07/28/14	404	100,000.00	0.200%	270.41	CD
PMA	186818-186826	06/19/13	07/30/14	406	612,000.00	0.210%	1,370.44	CD
IPTIP	10.A.904.1810				1,714,993.07			
ISDLAF	10.A.902.1810				7,802,877.68			
Total Education Fund:					17,640,085.94	0.218%	15,551.49	
Operations and Maintenance Fund - 20								
PMA	1693620	06/14/13	05/22/14	342	200,000.00	0.160%	299.76	CD
PMA	1689746	06/06/13	06/12/14	371	200,000.00	0.180%	359.01	CD
IPTIP	20.A.904.1810				87,805.67			
ISDLAF	20.A.902.1810				756,781.34			
					1,244,587.01	0.170%	658.77	
Debt Service Fund - 30								
PMA	29751	06/19/13	07/28/14	404	149,134.52	0.200%	403.25	CD
IPTIP	30.A.904.1810				164,670.98			
ISDLAF	30.A.902.1810				156,188.64			
Total Debt Service Fund:					469,994.14	0.200%	403.25	
Transportation Fund - 40								
PMA	187085	06/27/13	06/26/14	364	110,000.00	0.210%	628.37	CD
PMA	186827	06/19/13	07/14/14	390	249,000.00	0.190%	523.45	CD
IPTIP	40.A.904.1810				-			
ISDLAF	40.A.902.1810				72,738.38			
Total Transportation Fund:					431,738.38	0.200%	1,151.82	
Social Security Fund - 50								
PMA	1693620	06/14/13	05/22/14	342	60,000.00	0.160%	89.95	CD
PMA	1689746	06/06/13	06/12/14	371	60,000.00	0.180%	107.70	CD
PMA	186818 - 186826	06/19/13	07/30/14	406	50,000.00	0.210%	122.07	CD
IPTIP	50.A.904.1810				161,105.98			
ISDLAF	50.A.902.1810				83,319.74			
Total Social Security Fund:					414,425.72	0.183%	319.72	

April 2014

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
Municipal Retirement Fund - 51								
PMA	1689746	06/06/13	06/12/14	371	50,000.00	0.180%	89.75	CD
IPTIP	51.A.904.1810				275,060.00			
ISDLAF	51.A.902.1810				43,515.08			
Total Municipal Retirement Fund					368,575.08	0.180%	89.75	
Capital Improvements Fund - 60								
IPTIP	60.A.904.1810				-			
ISDLAF	60.A.902.1810				50,102.30	0.200%		
Total Capital Improvements Fund:					50,102.30	0.200%	6.03	
Working Cash - 70								
WBT	898010433	09/21/13	09/21/14	365	1,004,000.00	0.250%	2,500.00	MM
WBT	5010023212	01/29/13	01/29/14	365	1,204,206.97	0.350%	4,214.72	CD
PMA	186818 - 186826	06/19/13	07/30/14	406	1,082,000.00	0.210%	2,638.79	CD
IPTIP	70.A.904.1810				4,742.30			
ISDLAF	70.A.902.1810				7,441.30			
Total Working Cash fund:					3,302,390.57	0.270%	9,353.51	
TORT Fund - 80								
IPTIP	80.A.904.1810				-			
ISDLAF	80.A.902.1810				6,047.89			
Total Tort Fund:					6,047.89			
Total Current Operating Funds Investments					23,927,947.03			
Total Investment Interest Due							26,292.77	

Average Portfolio Yield			0.181%
(US BANK) (PMA)	Account Balances		
	IPTIP Monthly Average Rate		2,408,378.00
	ISDLAF Monthly Average Rates:		
	Liquid Class		7,583,734.51
	Max Class		1,395,277.84
			0.010%
			0.040%

Note: CB in the "Identifier" column denotes Community Bank
 GEBT in the "Identifier" column denotes Glen Ellyn Bank & Trust
 MB in the "Identifier" column denotes MB Financial Bank
 PMA in the "Identifier" column denotes PMA/ISDLAF
 WBT in the "Identifier" column denotes Wheaton Bank & Trust

Note: CD in the "Type" column denotes Certificate of Deposit
 CP in the "Type" column denotes Commercial Paper
 TN in the "Type" column denotes Treasury Notes
 TS in the "Type" column denotes Term Series
 FHLB in the "Type" column denotes Federal Home Loan Bank Note
 FNMA in the "Type" column denotes Federal Natl Mortgage Assn Note
 FHLMC in the "Type" column denotes Federal Home Loan Mortgage Corporation Note
 MM in the "Type" column denotes Money Market Account



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine

Monthly Revenue/Expenditure Summary Report Overview April 2014

Revenues:

With interfund transfers removed from the percent calculation, overall district revenues are approximately the same as last fiscal period from a year ago. To date, revenues are greater in the areas of property taxes and personal property taxes, state and federal aid. The district has received less in tuition, student fees, interest and food service revenue.

Expenditures:

Excluding interfund transfers from the percent calculation, overall expenditures are slightly greater than a year ago. Expenditures are greater primarily in the areas of salaries, benefits, purchased services, capital outlay and tuition.

We make a difference. We embrace change together. We are a true team of professionals. We build the future.

Superintendent Dr. Paul Gordon
Glen Ellyn School District 41
793 N. Main St., Glen Ellyn, IL 60137
Phone 630.790.6400 Fax 630.790.1867 www.d41.org

Glen Elllyn School District 41
Monthly Revenue/Expenditure Summary Report

April 2014

Revenues

Function	Category	MTD Received	YTD Received	Revenue Budget	To Be Received	YTD % Received	Prior Year % Rec'd
1100	Property Taxes	-	22,206,099.62	43,189,574.00	20,983,474.38	51.42%	51.01%
1200	Personal Property Taxes	237,200.72	885,791.50	927,530.00	41,738.50	95.50%	87.26%
1300	Tuition	3,500.00	73,624.99	289,535.00	215,910.01	25.43%	81.64%
1400	Field Trip/Bus Fees	8,610.21	32,311.02	30,500.00	(1,811.02)	105.94%	44.93%
1500	Interest Earnings	10,552.49	33,358.44	111,500.00	78,141.56	29.92%	21.87%
1600	Food Services	19,707.02	276,432.76	715,150.00	438,717.24	38.65%	171.65%
1700	Student Fees	1,385.00	330,283.69	402,200.00	71,916.31	82.12%	69.54%
1900	Donations/Misc Revenue	6,500.00	93,738.44	111,500.00	17,761.56	84.07%	95.65%
3000	Unrestricted State Funds	120,762.30	1,086,873.46	1,200,800.00	113,926.54	90.51%	78.23%
3100	Restricted State Funds	472,965.95	1,949,470.56	1,993,275.00	43,804.44	97.80%	81.15%
4000	Federal Funds	39,131.64	601,692.36	754,291.00	152,598.64	79.77%	132.14%
	Capital Loan Proceeds	-	7,000,000.00	-	-		
7000	Fund Transfers	-	318,000.00	318,000.00	-	100.00%	229.99%
Grand Total All Funds		920,315.33	34,887,676.84	50,043,855.00	22,156,178.16	69.71%	56.67%

Expenditures

Object	MTD Expended	YTD Expended	YTD Encumbrances	Expenditure Budget	Budget Available	YTD % Expended	Prior Year % Exp'd
100	Salaries	2,395,341.02	20,075,715.73	28,964,996.00	8,889,280.27	69.31%	70.60%
200	Benefits	492,384.21	4,122,320.94	5,468,917.00	1,346,596.06	75.38%	72.59%
300	Purchased Services	302,008.47	5,434,029.81	5,861,409.97	400,149.78	92.71%	83.09%
400	Supplies/Materials	171,455.86	1,962,699.54	2,734,437.03	689,871.57	71.78%	76.01%
500	Capital Outlay	51,895.27	1,685,645.95	1,818,568.00	102,548.03	92.69%	82.58%
600	Dues & Fees	2,935.17	71,505.34	86,720.00	15,214.66	82.46%	82.09%
600	Principal/Interest Payments	-	2,840,000.00	2,840,000.00	-	100.00%	100.00%
600	Tuition	71,484.34	1,959,875.63	1,800,000.00	(159,875.63)	108.88%	98.39%
	Fund Transfers	-	318,000.00	318,000.00	-	100.00%	229.99%
Grand Total All Funds	3,487,504.34	38,469,792.94	139,470.32	49,893,048.00	11,283,784.74	77.10%	76.46%

Glen Ellyn School District 41
Summary of Bills and Payroll
April, 2014

<u>FUND</u>	<u>OTHER EXPENDITURES</u>	<u>GROSS PAYROLL</u>	<u>TOTAL EXPENDITURES</u>
Education	\$ 673,484.07	\$ 2,387,759.87	\$ 3,061,243.94
Self-Insurance Dental	\$ -	\$ -	\$ -
Operations & Maintenance	\$ 193,501.22	\$ -	\$ 193,501.22
Debt Service	\$ -	\$ -	\$ -
Transportation	\$ 99,978.01	\$ -	\$ 99,978.01
Social Security	\$ 55,300.30	\$ -	\$ 55,300.30
IMRF	\$ 46,136.76	\$ -	\$ 46,136.76
Capital Projects	\$ 31,344.11	\$ -	\$ 31,344.11
Working Cash	\$ -	\$ -	
Tort	\$ -	\$ -	\$ -
TOTAL	<u>\$ 1,099,744.47</u>	<u>\$ 2,387,759.87</u>	<u>\$ 3,487,504.34</u>



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

School District Payment Order

The Treasurer, Robert J. Ciserella, of Glen Ellyn School District 41 in DuPage County, shall pay to the order of the attached list of vendors the sum of \$512,337.68 for April accounts payable and payroll liability checks and the sum of \$1,388,401.57 for May interim accounts payable and payroll liability checks.

This order authorizes the Treasurer to pay Board-approved bills before the meeting minutes are officially approved.

By order of the School Board of Glen Ellyn District 41.

Order Date: May 27, 2014

President

Secretary

We make a difference. We embrace change together. We are a true team of professionals. We build the future.

Superintendent Dr. Paul Gordon
Glen Ellyn School District 41
793 N. Main St., Glen Ellyn, IL 60137
Phone 630.790.6400 Fax 630.790.1867 www.d41.org

CHECK	CHECK	INVOICE
DATE	NUMBER VENDOR	DESCRIPTION
04/23/2014	17636 ARMBRUST PLUMBING IN	-779.94 Multiple Invoices
04/29/2014	17747 A RELIABLE PRINTING	286.00 Band Spring Program Printing
04/29/2014	17748 ARMBRUST PLUMBING IN	700.02 Multiple Invoices
04/29/2014	17749 BUSINESS SOLVER	84.00 April Service Fees 112 Ancillary Plan Services PEPM - non EBC sponsored lines of coverage
04/29/2014	17750 C ACITELLI HEATING &	2,548.80 Repair for boiler piping leaks in the hallway at Churchill
04/29/2014	17751 CACINI, GEORGE	30.61 Small Switch for Web Traffic Monitoring The is a reimbursement for George Cacini, he is the new vendor
04/29/2014	17752 CALLOWAY HOUSE INC	87.94 Reading Book Sorters
04/29/2014	17753 CAPSTONE PRESS	1,100.55 Library Books for 2014 including some interactive books
04/29/2014	17754 CENTER FOR APPLIED L	11,160.00 Center for Applied Linguistics Invoice#011942 SIOP 2nd installment
04/29/2014	17755 CHICAGO TRIBUNE	79.92 SUBSCRIPTION 4/09-6/03
04/29/2014	17756 CITADEL INFORMATION	382.80 Records Destruction
04/29/2014	17757 COMMONWEALTH EDISON	99.77 CH ELECT 3/14-4/14
04/29/2014	17758 CORRECT ELECTRIC	862.50 Demolition of all electrical, fire alarm wiring along with low voltage systems leading to portable 1 & 2 at Lincoln
04/29/2014	17759 CULLIGAN WATER CONDI	110.00 CONSOLE RENTAL MARCH
04/29/2014	17760 FOLLETT SCHOOL SOLUT	1,234.79 Multiple Invoices
04/29/2014	17761 GLEN ELLYN CHAMBER C	275.00 Invoice #11413 Community Breakfast Awards Table Teacher of the Year - Dina Sbarra
04/29/2014	17762 GLENOAKS THERAPEUTIC	6,585.00 Multiple Invoices
04/29/2014	17763 GRAYBAR ELECTRIC CO	120.24 GE LAMPS
04/29/2014	17764 HEINEMANN	3,356.58 Multiple Invoices
04/29/2014	17765 ICE MOUNTAIN SPRING	475.01 Multiple Invoices
04/29/2014	17766 ID WHOLESALER	36.08 100 Clear Vinyl Proximity Badge Holders - Code #1840-5000
04/29/2014	17768 KAGAN & GAINES INC	9,955.91 Multiple Invoices
04/29/2014	17769 KELLY SERVICES	1,113.00 PAY ANALYST WEEK 4/13
04/29/2014	17770 KING, KELLY	81.00 4/17/2014 reimbursement KKing classrooms upplies
04/29/2014	17771 KLUGE, LISA	73.61 4/24/2014 reimbursement registration incentives
04/29/2014	17772 LEGO EDUCATION	459.73 Replace broken Lego Parts
04/29/2014	17773 LINCOLNSHIRE PRINTIN	51.29 Scantron sheets for Hadley
04/29/2014	17774 LITTLE FRIENDS INC	4,731.48 April Tuition for student
04/29/2014	17775 MACGILL & CO, WM V	473.00 Recovery Couch [REDACTED] 79100 Royal Blue
04/29/2014	17776 METRO PROFESSIONAL P	805.03 Multiple Invoices
04/29/2014	17777 MIDWEST PRINCIPALS'	400.00 Organizational Partnership Renewal Fee Invoice # 4362
04/29/2014	17778 MUSIC IS ELEMENTARY	2,005.93 Music Is Elementary

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	AMOUNT	DESCRIPTION	
				Instrument Order	
04/29/2014	17779	NARDELLA, MICHELE	101.56	Reimbursement for Classroom Incentives MIP at Ben Franklin M Nardella	
04/29/2014	17780	NEWMARK LEARNING	571.71	Common Core Mathematics Teacher Resource Materials	
04/29/2014	17781	OFFICE DEPOT	409.23	Multiple Invoices	
04/29/2014	17782	PADDOCK PUBLICATIONS	40.25	4/01 NOTICE OF PUBLIC MEETING	
04/29/2014	17783	PROFESSIONAL PAVING	375.00	FG LOT MARKING	
04/29/2014	17784	REALLY GOOD STUFF IN	146.69	Supplies for SE Resource Teachers Hadley - BF	
04/29/2014	17785	RENTAL MAX LLC	363.49	CH RENTAL TABLES AND CHAIRS - HIGH INTEREST DAY	
04/29/2014	17786	SCHOOL SPECIALTY	569.26	Multiple Invoices	
04/29/2014	17787	SOSNOWSKI LANGUAGE R	321.48	Books for Foreign Language	
04/29/2014	17789	STAPLES ADVANTAGE	1,564.33	Multiple Invoices	
04/29/2014	17790	SWEETWATER	449.96	Replacement amplifier, gig bag, and small items for general music	
04/29/2014	17791	TEACHERS DISCOVERY	30.88	Spanish Awards	
04/29/2014	17792	TROPHIES BY GEORGE	304.64	Hadley Banquet- Plaques for awards	
04/29/2014	17793	ULINE	1,897.87	Metal shelving units for the Human Resource storage area	
04/29/2014	17794	UNITED STATES TREASU	2,048.70	Invoice from IRS for 4th quarter 2013 taxes	
04/29/2014	17795	US GAMES INC	988.12	Multiple Invoices	
04/29/2014	17796	VILLAGE OF GLEN ELLY	300.00	ESCROW-PLANNING AND ENGINEERING	
04/30/2014	17797	AFLAC	49.46	Multiple Invoices	
04/30/2014	17798	AFSCME	2,291.24	Multiple Invoices	
04/30/2014	17799	GC SERVICES, L.P.	255.25	Payroll accrual	
04/30/2014	17800	SDU	1,092.09	Payroll accrual	
04/30/2014	17801	TOM VAUGHN, CHAPTER	282.50	Payroll accrual	
04/30/2014	201300594	GLEN ELLYN EDUCATION	1,075.48	Payroll accrual	
04/30/2014	201300595	ILL MUNICIPAL RETIRE	62,993.63	Multiple Invoices	
04/30/2014	201300596	ILLINOIS DEPT OF REV	48,364.46	Multiple Invoices	
04/30/2014	201300597	INTERNAL REV SERVICE	186,356.16	Multiple Invoices	
04/30/2014	201300598	T H I S	16,951.33	Multiple Invoices	
04/30/2014	201300599	TEACHERS RETIREMENT	92,907.86	Multiple Invoices	
04/30/2014	201300600	CPI QUALIFIED PLAN C	36,134.20	Multiple Invoices	
04/30/2014	201300601	WAGWORKS	5,065.82	Multiple Invoices	
04/30/2014	201300905	ILL MUNICIPAL RETIRE	-950.62	Payroll Adjustments	
Totals for checks			512,337.68		

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	383,671.09	0.00	49,079.61	432,750.70
20	Operations & Maintenance Fund	0.00	0.00	8,340.51	8,340.51
50	Social Security/Medicare Fund	27,196.42	0.00	0.00	27,196.42
51	Ill Municipal Retirement Fund	44,050.05	0.00	0.00	44,050.05
***	Fund Summary Totals ***	454,917.56	0.00	57,420.12	512,337.68

***** End of report *****

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	AMOUNT	DESCRIPTION	
05/02/2014	17802	AT&T	43.40	630- Z99-0236	4/16-5/15
05/02/2014	17803	INTEGRYS ENERGY SERV	29,644.24	Multiple Invoices	
05/02/2014	17804	KENNEY, WENDY	536.43	Reimbursement for IMRF Health Insurance	
05/02/2014	17805	PUBLIC STORAGE	495.00	Multiple Invoices	
05/02/2014	17806	VANGUARD ENERGY SERV	21,599.46	GAS 3/1-31	
05/07/2014	17829	AT&T	2,024.51	ACCESS 4/22-5/21	
05/07/2014	17830	AT&T	4,398.80	831-0003789-083 3/25-4/24	
05/07/2014	17831	BUHR, BILL	360.00	Piano Accompanist for Choir Concert and Rehearsals	
05/07/2014	17832	CULLIGAN WATER CONDI	110.00	CONSOLE RENTAL APRIL	
05/07/2014	17833	DANNO, ROSIE	173.15	Lunch account refund	
05/07/2014	17834	DU VAIR, DEBORAH	500.00	Deborah DuVair Reimbursement for student participation in Destination Imagination	
05/07/2014	17835	HARNACK, MANDY BAJEK	475.00	Payment to Accompanist for Orchestra Concert	
05/07/2014	17836	IASBO	585.00	Fiscal Services Coordinator IASBO membership-ENGLEHART	
05/07/2014	17837	KELLY SERVICES	1,795.64	Multiple Invoices	
05/07/2014	17838	MB FINANCIAL BANK	816.00	Purchase of 8 Master Card gift cards for the 2013-2014 retirees	
05/13/2014	17838	MB FINANCIAL BANK	-816.00	Purchase of 8 Master Card gift cards for the 2013-2014 retirees	
05/07/2014	17839	MEER, NANCY	250.00	Reimbursement to Nancy Meer for cost of Workshop/Conference May 7th & 8th "Illinois Includes" workshop in Rosemont	
05/07/2014	17840	MONAHAN, CHRISTINE	12.99	Gift for Dr Kelly - for retirement Presented at TMC meeting on May 1st in Board Room	
05/07/2014	17841	MYSTIC BLUE CRUISES	14,692.50	Hadley Junior High 8th grade cruise-BALANCE DUE	
05/07/2014	17842	ORKIN LLC	592.00	Multiple Invoices	
05/07/2014	17843	PYONE, CHO	1,168.75	Multiple Invoices	
05/07/2014	17844	SAM'S CLUB	1,121.05	Multiple Invoices	
05/07/2014	17845	SCHOMER, JANYS	56.25	Fee refund	
05/07/2014	17846	TYCO INTEGRATED SECU	3,720.18	Installation of additional security camers for Hadley's basement area.	
05/07/2014	17847	US BANCORP EQUIPMENT	5,138.46	COPIER LEASE	
05/07/2014	17848	VERIZON WIRELESS	484.87	CELL PHONES 3/27-4/26	
05/07/2014	17849	VILLAGE OF GLEN ELLY	4,253.06	Multiple Invoices	
05/07/2014	17850	WASTE MANAGEMENT WES	3,334.76	Multiple Invoices	
05/13/2014	17851	HEARTLAND BUSINESS S	360.71	Repair for Damaged Netbook at Hadley	
05/13/2014	17852	MB FINANCIAL BANK	820.00	PURCHSE 8 MASTER CARD GIFT CARDS FOR 2013-2014 RETIREES	
05/15/2014	17853	AFLAC	49.46	Multiple Invoices	
05/15/2014	17854	AFSCME	2,311.53	Multiple Invoices	
05/15/2014	17855	GC SERVICES, L.P.	255.25	Payroll accrual	
05/15/2014	17856	SDU	1,092.09	Payroll accrual	

CHECK	CHECK	INVOICE
DATE	NUMBER VENDOR	DESCRIPTION
05/15/2014	17857 TOM VAUGHN, CHAPTER	282.50 Payroll accrual
05/19/2014	17858 MB FINANCIAL BANK	102.50 Purchase of 1 Master Card (gift card) for the 2013-2014 retirees.
05/19/2014	17859 COSLEY ZOO	370.00 Multiple Invoices
05/20/2014	17860 24 HOURS TUTORING LL	5,496.62 April 2014 billing SES Services Invoice# GESD 41-Apr-9520
05/20/2014	17861 A RELIABLE PRINTING	382.00 Multiple Invoices
05/20/2014	17862 ADVENTIST GLENOAKS T	310.00 Consultation for [REDACTED] Date of Service 3/28/14 April Billing
05/20/2014	17863 ALARCON, LILI	25.00 Translating
05/20/2014	17864 ALEXIAN BROS BEHAVIO	1,632.00 Multiple Invoices
05/20/2014	17865 American Reading Com	6,310.00 Books for Bilingual Program
05/20/2014	17866 AQUASCAPE	430.00 Annual spring clean up and start up of Hadley's pond. Pumps and liner were checked for leaks, ponds were cleaned.
05/20/2014	17867 BAKER TILLY VIRCHOW	1,200.00 PROF AUDIT SERV
05/20/2014	17868 BENJAMIN FRANKLIN SC	271.09 Prairie Garden Project Du Page Top Soil Reimbursement to BF
05/20/2014	17869 BERES, ANGELA	93.70 Lunch account refund
05/20/2014	17875 BMO MASTERCARD	13,115.97 Multiple Invoices
05/20/2014	17876 BOLLINGER ENVIRONMEN	2,080.00 PROF SERV FOR CH FIELD WORK
05/20/2014	17877 BOOKSOURCE	360.12 Multiple Invoices
05/20/2014	17878 BOOKSTORE LTD, THE	615.12 110 And Then There Were None Books
05/20/2014	17879 BOUND TO STAY BOUND	233.50 102 library bound books Bound to Stay Bound
05/20/2014	17880 BRAIN POP LLC	2,319.97 Annual Subscription for Brain Pop
05/20/2014	17881 BRIDGES FOR LANGUAGE	220.93 Multiple Invoices
05/20/2014	17882 BRITTON, HEATHER	397.50 Heather Britton Homeless Liaison (April 29 - May 6)
05/20/2014	17883 COLLEGE NANNIES & TU	166.38 Invoice #4034 - March 2014 Tutoring
05/20/2014	17884 CONNECTIONS DAY SCHO	4,530.96 April tuition for D41 student
05/20/2014	17885 CORRECT ELECTRIC	258.75 AL SERV CALL
05/20/2014	17886 COTG	794.00 Color Qube - monthly supplies & maintenance 5/4/14 to 6/4/14 Invoice #311859
05/20/2014	17887 CPI QUALIFIED PLAN C	95.00 Monthly per participant fee Invoice #CRS1056800000-243GK
05/20/2014	17888 CROWN CENTER, ROBERT	200.00 Suburban Outreach Parent Overview
05/20/2014	17889 CROWTHER ROOF& SHEET	2,130.00 Roofing repairs at Hadley, Lincoln, Churchill roofing panel replacement 1-17 through 4-15-2014
05/20/2014	17890 DAILY HERALD	34.00 SUBSCRIPTION 5/17-6/13
05/20/2014	17891 DEMCO	472.28 Multiple Invoices
05/20/2014	17892 DICK BLICK	137.16 art supplies
05/20/2014	17893 DIDAX CORP	810.00 Didax: Common Core Math

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	AMOUNT	DESCRIPTION	
				Materials	
05/20/2014	17894	DIVERSIFIED OFFICE C	254.00	APRIL CUSTODIAL SERV	
05/20/2014	17895	DUPAGE ROE	1,945.00	Multiple Invoices	
05/20/2014	17896	FITNESS FINDERS	114.27	Tokens for fitness mileage	
05/20/2014	17897	FOLLETT LIBRARY RESO	384.87	Multiple Invoices	
05/20/2014	17898	FOLLETT SCHOOL SOLUT	1,677.92	Multiple Invoices	
05/20/2014	17899	FQC	55,000.00	CONSTRUCT SERV MGMT	
05/20/2014	17900	FRANCZEK RADELET & R	13,803.42	Multiple Invoices	
05/20/2014	17901	GLENOAKS THERAPEUTIC	5,597.25	Multiple Invoices	
05/20/2014	17902	GRAPHICS PLUS INC	1,559.36	Invoice #31567 Registration Postcard printing Postage 1st class presort	
05/20/2014	17903	HAZELGROVE, WILLIAM	1,000.00	William Hazelgrove (Author) Visit, Book Talk & Writer's Workshop	
05/20/2014	17904	HEALTH MANAGEMENT SY	55.44	Employee Assistance Program/Adjust to reflect Employee Count	
05/20/2014	17905	HEINEMANN	1,069.20	FOUNTAS	
05/20/2014	17906	ID WHOLESALER	390.00	100 Indala FlexISO Cards - Programmed - needed for prox cards Format #40134 Site/Facility Code: XXXXXXXXXX Number Range: XXXXXXXXXX	
05/20/2014	17907	ILLINOIS CENTRAL SCH	78,054.38	APRIL TRANSPORTATION	
05/20/2014	17908	INSECT LORE	103.38	Supplies for ECSE - Caterpillars	
05/20/2014	17909	IVERSON PUBLISHING	793.10	Rev Up Science Cards Talk About Science in My World & Talk About Things Around Me Funded by PEP Grant (BF) Invoice#00000064	
05/20/2014	17910	KAGAN & GAINES INC	1,000.00	Purchase of Violin	
05/20/2014	17911	KELLY SERVICES	1,105.58	PAY ANALYST WEEK 5/04	
05/20/2014	17912	LAW, JENNIFER	184.19	MILEAGE REIMBURSEMENT	
05/20/2014	17913	LITTLE FRIENDS INC	5,520.06	May Tuition for student Invoice #133109	
05/20/2014	17914	MACGILL & CO, WM V	134.28	Health office supplies/ Hadley Quote# QT00316242	
05/20/2014	17915	MACNEAL SCHOOL	1,743.86	April tuition for D41 student	
05/20/2014	17916	MAIL N STUFF	11.94	POSTAGE	
05/20/2014	17917	MAXIMUS INC	1,365.00	Annual Maintenance Renewal for Facts Plus Asset Tracking Software	
05/20/2014	17918	METRO PROFESSIONAL P	2,566.99	Multiple Invoices	
05/20/2014	17919	MINDWARE	566.58	Multiple Invoices	
05/20/2014	17920	MURPHY, FRANCES	140.00	Registration to attend workshop "Illinois Includes" May 7, 2014. Reimbursement for fees paid by staff member: Frances Murphy	
05/20/2014	17921	MUSICIANS FRIEND	4,888.00	Guitars & Guitar Gig Bags for elementary	
05/20/2014	17922	MYSTIC BLUE CRUISES	20.00	POSTAGE TO SEND TICKETS FOR Hadley Junior High 8th grade cruise-	

CHECK	CHECK		INVOICE
DATE	NUMBER	VENDOR	DESCRIPTION
05/20/2014	17923	NASCO	666.96 4/17/2014 school supplies
05/20/2014	17924	NEWBRIDGE EDUCATL PU	2,484.32 Sundance (Destination Unknown) and New Bridge (Literacy in the Content Areas) Hadley
05/20/2014	17925	NORTHERN ILLINOIS GA	1,665.23 Multiple Invoices
05/20/2014	17926	OFFICE DEPOT	651.43 Multiple Invoices
05/20/2014	17927	PACIFIC LEARNING	388.30 CSI Chapters Complete Add ON Package (Hadley)
05/20/2014	17928	PEARSON/PSYCH CORP	109.00 Testing Protocols for Social Workers Julie Kennelly @ Lincoln
05/20/2014	17929	PFISTER, JANIS	50.26 5/16/2014 reimbursement Pfister student literacy breakfast
05/20/2014	17930	PYONE, CHO	781.25 Translating
05/20/2014	17931	REALLY GOOD STUFF IN	306.07 4/24/2014 summer send off
05/20/2014	17932	ROSCOE CO	526.53 Multiple Invoices
05/20/2014	17933	SAN DIEGO CNTY SUPT	495.00 Summer Math Conference for Jeanne Chmelik
05/20/2014	17935	SCHOOL SPECIALTY	4,929.92 Multiple Invoices
05/20/2014	17936	SEAL OF ILLINOIS	9,641.64 April Tuition for Three District 41 Students Invoice #4653
05/20/2014	17937	SEPTRAN INC	53,513.42 Multiple Invoices
05/20/2014	17938	SHAW MEDIA	1,083.64 Legal notices Invoice #0414100703604/2014
05/20/2014	17939	SIECK, KYLE	49.97 8th Boys B-ball pizza party
05/20/2014	17940	SKYWARD INC	32,201.06 Multiple Invoices
05/20/2014	17941	SKYWARD USER GROUP,	300.00 Skyward Steering Committee Membership
05/20/2014	17942	SOARING EAGLE ACADEM	31,315.20 Multiple Invoices
05/20/2014	17943	STAPLES	173.76 Folders for 1st Grade 14/15
05/20/2014	17944	T H I S	6,777.22 THIS Fund Invoice #181172
05/20/2014	17945	TEACHER CREATED MATE	658.90 4/27/2014 Kdg orientation materials
05/20/2014	17946	TIGERDIRECT.COM	4,934.29 Multiple Invoices
05/20/2014	17947	TUMBLEWEED PRESS INC	1,596.00 Annual Renewal for Tumblebooks Subscription
05/20/2014	17948	UNISOURCE GREAT LAKE	4,296.80 Multiple Invoices
05/20/2014	17949	UNITED ANALYTICAL SE	3,225.00 Asbestos abatement at Lincoln school
05/20/2014	17950	UNITED STATES POSTAL	10,000.00 Postage refill for the postage machine
05/20/2014	17951	US GAMES INC	863.43 Nutrition Unit
05/20/2014	17952	VILLA PARK OFFICE EQ	3,325.00 Multiple Invoices
05/20/2014	17953	WAGeworks	300.31 HC & DC FSA Invoice #20140076509
05/20/2014	17954	WEBSTER MCGRATH & AH	5,225.00 Multiple Invoices
05/20/2014	17955	WELCH PACKAGING INC	4,756.00 Packing boxes for all facilities
05/20/2014	17956	WEST MUSIC CO	323.98 Multiple Invoices
05/20/2014	17957	XEROX CORP	2,425.92 Multiple Invoices
05/15/2014	201300622	INTERNAL REV SERVICE	221,283.34 Multiple Invoices
05/07/2014	201300625	EDUCATIONAL BENEFIT	417,187.13 May 2014 - AD&D, DEntal, Life, and Medical insurances

CHECK		CHECK	INVOICE	
DATE	NUMBER	VENDOR	AMOUNT	DESCRIPTION
05/15/2014	201300629	GLEN ELLYN EDUCATION	590.20	Multiple Invoices
05/15/2014	201300631	ILLINOIS DEPT OF REV	56,498.09	Multiple Invoices
05/15/2014	201300633	T H I S	18,005.28	Multiple Invoices
05/15/2014	201300634	TEACHERS RETIREMENT	107,561.64	Multiple Invoices
05/15/2014	201300635	CPI QUALIFIED PLAN C	36,696.62	Multiple Invoices
05/15/2014	201300636	WAGeworks	5,399.16	Multiple Invoices
05/15/2014	201300653	EFLEX GROUP	451.26	HRA monthly administration Invoice #192188
05/16/2014	201300654	RELIANCE STANDARD LI	332.10	LTD insurance 5/1/14 to 5/31/14
05/16/2014	201300655	REV TRAK	1,009.30	RevTrak - April 2014
05/19/2014	201300657	ILLINOIS DEPT OF REV	215.16	Payroll accrual
05/19/2014	201300658	INTERNAL REV SERVICE	255.38	Multiple Invoices
05/19/2014	201300659	T H I S	99.78	Multiple Invoices
05/15/2014	201300660	TEACHERS RETIREMENT	598.00	Multiple Invoices
05/20/2014	201300661	RELIANCE STANDARD LI	332.10	LTD 6/1/2014 to 6/30/2014
05/20/2014	201300662	UNUM LIFE INSURANCE	2,466.56	LTD 6/1/2014 to 6/30/2014
Totals for checks			1,388,401.57	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	833,834.84	323.10	230,213.51	1,064,371.45
20	Operations & Maintenance Fund	0.00	0.00	154,096.77	154,096.77
40	Transportation Fund	0.00	0.00	131,937.80	131,937.80
50	Social Security/Medicare Fund	37,995.55	0.00	0.00	37,995.55
***	Fund Summary Totals ***	871,830.39	323.10	516,248.08	1,388,401.57

***** End of report *****

**April 2014
Vandalism Report**

Date of Occurrence	Facility	Nature of Vandalism	Initial response	Action Taken to Repair/Replace
Nothing to report				



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine

Board Report

Date: May 27, 2014

Title: Disposal of Surplus Property

Submitted by: Bob Ciserella – Assistant Superintendent – Finance, Facilities & Operations

Long-Range Plan Focus: This recommendation is not applicable to the Superintendent's Five-Year Plan. However, the Assistant Superintendent for FFO is responsible for reporting the disposition of surplus property.

Discussion:

No assets for disposal this period.

Recommendation:

No assets for disposal this period.

Glen Ellyn District 41

FOIA Request 2013-2014

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
July	7/8/13	7/10/13	<p>Mr. Jeff Cooper requested:</p> <p>"...receipts from the Mastercard for the following Central Services people for the following months -- months will have the starting date- Ann Riebock 11-21-12, 12-21-12, 1-21-13, 2-21-13, 3-21-13, 4-21-13; David Scarmardo 1-21-13, 2-21-13, 3-21-13, 4-21-13; Katherine McClusky 11-21-12, 1-21-13, 2-21-13, 3-21-13, 4-21-13; Denise Mackowiak 1-21-13, 2-21-13, 3-21-13, 4-21-13; Jennifer Law 11-21-12, 12-21-12, 1-21-13, 2-21-13; Laurie Campbell 12-21-12, 1-21-13, 2-21-13, 3-21-13, 4-21-13; Julia Worthen 12-21-12, 4-21-13; Phyllis Hanna 11-21-12, 2-21-13, 3-21-13; Erica Nelson 1-21-13; Stacy Onak 11-21-12, 4-21-13"</p>	5.25 hrs
	7/18/2013	7/22/2013	<p>Mr. Jeff Cooper requested:</p> <p>"...P card receipts for the following people and for the month starting with each date list- Scott Klespitz 1-21, 2-21, 3-21, 4-21 Brenda Klemm 3-21, 4-21 Linda Anderson 11-20, 12-21, 1-21, 2-21, 3-21, 4-21 Jill Amrhein 11-21, 1-21, 3-21, 4-21 Christopher Dransoff 11-20, 12-21, 1-21, 2-21, 3-21, 4-21 Jeanne Nehls 11-20, 12-21, 3-21, 4-21 Carol Montgomery Fate 11-21, 1-21, 3-21, 4-21 Kirk Samples 11-20, 12-21, 1-21, 2-21, 3-21, 4-21 Dina Sbarra 11-20, 1-21, 2-21, 3-21, 4-21 Cheryl Fitch 12-21, 1-21, 2-21, 3-21, 4-21 George Cacini 4-21 Kosta Qirko 3-21 Arlyne Campbell 1-21 Shannon Cross from 8-21 thru 12-20 Jeffery Burke 1-21 Ilija Mackovic 12-21 Jim Vidella 4-21 Kenneth Koptovsky 12-21 Mike Wood 11-20 Scott Wiemeler 1-21, 2-21 Christopher Abbot 12-20, 1-21, 2-21, 3-21 Matthew Adelman 11-20, 1-21, 2-21, 3-21 Ed Klingberg 1-21, 3-21 Marie Delahanty 3-21 Deborah Lazzara 11-20, 2-21, 3-21 Barb Oczkowicz 12-21, 2-21, 3-21 Mary Hornacek 11-20, 12-21, 1-21, 2-21, 3-21, 4-21 Linda Schweikhofer 11-20, 1-21, 2-21, 3-21, 4-21 Christina Kellem 11-20 Karen Crum 11-20, 12-21, 1-21, 2-21, 3-21, 4-21 Jennifer Law 2-20, 4-21 Erica Nelson 1-21 Stacy Onak 11-21, 4-21 David Scarmardo 4-21 Denise Mackowiak 4-21 Julia Worthen 4-21 Laurie Campbell 4-21 Katie McClusky 11-21, 4-21 Bob Ciserella 11-21, 12-21, 1-21, 3-21, 4-21"</p>	7.25 hrs

Glen Ellyn District 41

FOIA Request 2012-2014

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
July continued	7/21/2013	7/26/2013 Denied request unduly burdensome	<p>Mr. Jeff Cooper requested:</p> <p>"I am requesting to see receipts on the following check numbers-they are in numerical order- 13661, 13664, 13665, 13666, 13668, 13670, 13671, 13674, 13675, 13690, 13708, 13710, 13711, 13714, 13715, 13718, 13719, 13723, 13724, 13725, 13729, 13730, 13736, 13737, 13740, 13741, 13742, 13743, 13746, 13750, 13753, 13754, 13755, 13757, 13761, 13762, 13765, 13767, 13768, 13769, 13771, 13772, 13778, 13779, 13781, 13783, 13795, 13797, 13801, 13802, 13806, 13808, 13812, 13813, 13820, 13833, 13837, 13838, 13839, 13840, 13842, 13843, 13844, 13845, 13848, 13849, 13851, 13854, 13857, 13866, 13875, 13882, 13885, 13890, 13892, 13911, 13921, 13925, 13926, 13932, 13937, 13953, 13955, 13987, 13999, 14000, 14014, 14016, 14017, 14018, 14019, 14027, 14028, 14036, 14037, 14038, 14040, 14045, 14046, 14049, 14050, 14058, 14071, 14078, 14079, 14082, 14083, 14084, 14085, 14090, 14092, 14097, 14101, 14107, 14113, 14126, 14134, 14135, 14136, 14138, 14139, 14140, 14146, 14147, 14148, 14156, 14158, 14160, 14161, 14162, 14163, 14164, 14171, 14173, 14175, 14180, 14188, 14190, 14196, 14199, 14205, 14221, 14222, 14243, 14244, 14247, 14248, 14252, 14255, 14258, 14280, 14281, 14282, 14298, 14312, 14318, 14320, 14321, 14327, 14328, 14332, 14338, 14340, 14345, 14347, 14348, 14350, 14357, 14358, 14365, 14370, 14371, 14373, 14374, 14376, 14382, 14387, 14389, 14405, 14408, 14408, 14411, 14414, 14415, 14421, 14423, 14424, 14427, 14430, 14434, 14439, 14440, 14441, 14442, 14444, 14449, 14457, 14461, 14465, 14466, 14467, 14470, 14471, 14472, 14473, 14474, 14475, 14476, 14477, 14478, 14479, 14484, 14488, 14490, 14494, 14496, 14499, 14509, 14516, 14518, 14523, 14529, 14530, 14533, 14535, 14537, 14538, 14541, 14545, 14547, 14550, 14554, 14555, 14556, 14562, 14580, 14584, 14585, 14592, 14598, 14602, 14614, 14622, 14626, 14635, 14639, 14640,</p> <p>14641, 14646, 14649, 14652, 14653, 14656, 14658, 14659, 14670, 14671, 14679, 14681, 14682, 14684, 14695, 14697, 14700, 14701, 14702, 14705, 14706, 14707, 14715, 14719, 14720, 14729, 14731, 14733, 14735, 14741, 14749, 14751, 14767, 14769, 14772, 14785, 14786, 14795, 14798, 14801, 14808, 14809, 14812, 14813, 14820, 14821, 14825, 14828, 14829, 14830, 14837, 14839, 14843, 14844, 14850, 14851, 14866, 14867, 14871, 14873, 14874, 14881, 14883, 14887, 14888, 14889, 14894, 14899, 14900, 14908, 14909, 14913, 14914, 14917, 14930, 14953, 14960, 14971, 14973, 14986, 14990, 14993, 14998, 14999, 15000, 15007, 15013, 15014, 15016, 15020, 15025, 15028, 15032, 15042, 15047, 15050, 15055, 15058, 15062, 15068, 15142, 15145, 15154, 15160, 15169, 15176, 15180, 15188, 15085, 15088, 15089, 15090, 15091, 15092, 15099, 15100, 15101, 15103, 15109, 15112, 15114, 15118, 15119, 15125, 15197, 15198, 15201, 15212, 15218, 15226, 15231, 15234, 15244, 15252, 15256, 15260, 15270, 15271, 15276, 15280, 15296, 15297, 15299, 15303, 15305, 15310, 15312, 15313, 15316, 15318, 15319, 15323, 15325, 15332, 15340, 15343, 15344, 15345, 15347, 15348, 15350, 15355, 15361, 15365, 15370, 15373, 15374, 15375, 15386, 15388, 15389, 15390, 15393, 15396, 15397, 15407, 15408, 15409, 15421, 15422, 15431, 15435, 15437, 15439, 15441, 15442, 15443, 15444, 15446, 15453, 15455, 15456, 15457, 15458, 15459, 15461, 15463, 15464, 15465, 15466, 15467, 15468, 15469, 15470, 15475, 15476, 15479, 15480, 15482, 15484, 15486, 15488, 15489, 15497, 15499, 15506, 15509, 15512, 15514"</p>	1.5 hrs
	7/26/2013	8/5/2013	<p>Mr. Jeff Cooper modified his 7/21/13 FOIA request as follows:</p> <p>"As per our conversation of 7-26-13, I have cut my list to 112 checks-in order 13661, 13664, 13671, 13711, 13714, 13715, 13718, 13729, 13737, 13742, 13753, 13754, 13755, 13757, 13778, 13779, 13783, 13801, 13806, 13808, 13833, 13857, 13875, 13885, 13892, 13911, 13937, 13953, 13987, 13999, 14040, 14045, 14058, 14078, 14084, 14085, 14113, 14148, 14158, 14164, 14199, 14312, 14328, 14332, 14365, 14373, 14374, 14387, 14389, 14408, 14421, 14424, 14434, 14471, 14488, 14499, 14509, 14518, 14537, 14562, 14584, 14592, 14626, 14659, 14681, 14695, 14697, 14699, 14700, 14702, 14706, 14719, 14720, 14735, 14749, 14751, 14767, 14798, 14809, 14812, 14813, 14820, 14821, 14825, 14828, 14839, 14851, 14866, 14874, 14881, 14883, 14887, 14908, 14909, 14960, 14998, 15000, 15013, 15016, 15025, 15042, 15062, 15088, 15100, 15109, 15119, 15125, 15142, 15145, 15212, 15218, 15231"</p>	4.5 hrs

Glen Ellyn District 41

FOIA Request 2013-0014

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
August	8/12/2013	8/16/2013	Mr. Jeff Cooper requested: "I would like to see the Mastercard bills for the period of May 21 - June 20. Also check #'s 15516, 31, 32, 34, 40, 41, 42, 43, 44, 46, 47, 48, 50, 51, 52, 53, 55, 64, 69, 70, 71, 72, 73, 74, 75, 76, 79."	7.25 hrs
	8/20/2013	8/26/2013	Mr. Jeff Cooper requested: "Current employment contracts for Bob Ciserella and Karen Carlson."	.5 hrs
	8/28/2013	9/5/2013	Mr. Jeff Cooper requested: "I would like to see the following checks: 7-1-2013 #15602 AFSCME; 7-16-2013 #15606 American Capital Fin. Services; 7-16-2013 #15612 Heather Beman; 7-16-2013 #15615 Chicago Education Project; 7-16-2013 #15617 Frank Cooney Co., Inc.; 7-16-2013 #15621 D & H Distributing; 7-16-2013 #15631 Giant Steps; 7-16-2013 #15645 LEND; 7-16-2013 #15647 Little Friends, Inc.; 7-16-2013 #15655 Office Depot; 7-16-2013 #15661 School Specialty; 7-16-2013 #15672 Verizon Wireless; 7-31-2013 #15682 Laurie Berenschot; 7-31-2013 #15687 Jeanne Chmelik; 7-31-2013; #15691 Lucille Dallman; 7-31-2013 #15700 GALE; 7-31-2013 #15717 Office Depot; 7-31-2013 #15719 Sam's Club; 8-6-2013 #15730 Amling's; 8-6-2013 #15731 Amy Irvin; 8-6-2013 #15748 Patricia Gill; 8-6-2013 #15749 Glen Ellyn Travel Service; 8-6-2013 #15756 Math Solutions; 8-6-2013 #15760 Office Depot; 8-6-2013 #15767 Translation Smart; 8-15-2013 #15784 Wheaton Park District; 8-20-2013 #15813 GIMMEES; 8-20-2013 #15825 Jennifer McKeever; 8-20-2013 #15828 Office Depot; 8-20-2013 #15839 Maureen Stecker; Also the 2012-2013 contract for Bob Ciserella"	6.25 hrs
September	9/6/2013	9/10/2013	Mr. Jake Griffin of the Daily Herald requested: "Copies of any and all prepaid conference registration invoices and/or receipts for the annual Illinois Association of School Boards Joint Conference in 2013. Copies of any and all prepaid hotel registration invoices and/or receipts for the annual IASB Joint Conference in 2013. List of names and titles of district employees scheduled to attend IASB Joint Conference in 2013 whose conference and/or hotel registration costs have been prepaid."	.5 hrs
	9/10/2013	9/18/2013	Mr. Lionel Espinoza of the Painters District Council 30 requested: "any and all records pertaining to summer Painting Project at Hadley Jr. High school. Certified payroll, E-mails to and from Bills Painting. Start and end date of project."	6.25 hrs
	9/13/2013	9/20/2013	Mr. Kevin Rath requested: "I would like to see a copy of the 2013-2014 master schedule for all four elementary schools."	.5 hrs
	9/13/2013	9/24/2013	Mr. Kevin Rath requested: "All bills and correspondence within the district and with pest control companies surrounding the infestation and redmediation within the Lincoln portables beginning in August 2013."	2.0 hrs

Glen Ellyn District 41

FOIA Request 2013-2014

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
September Continued	9/13/2013	9/20/2013	Mr. Jeff Cooper requested: "To see any documented policies regarding the public participation segment of the District 41 School Board Meetings."	.5 hrs
	9/18/2013	9/25/2013	Ms. Amy Watroba requested: "2013-2014 school year grid schedules (showing teachers' daily schedules Monday - Friday) for all elementary AEC and/or "gifted" teachers at the four D41 elementary schools, including but not limited to: Tami Allen (Churchill), Laura Lee (Forest Glen), Dawn Farral (Lincoln), and Sarah Rodriguez (Ben Franklin)..."	1.0 hrs
	9/20/2013	9/27/2013	Mr. Kurt Buchholz requested: "please forward any and all correspondence d41 has had with the organization EdLeader 21 including any payments to EdLeader 21."	1.5 hrs
	9/21/2013	9/27/2013	Mr. Jeff Cooper requested: "BMO Mastercard statements for months ending June 20, July 20, August 20 Check # 8-30 #15880 Stephen Diveley 100.00 8-30 #15899 Lowery McDonnell 116,026.96 8-30 #15906 Olive Grove Landscape 16830.00 8-30 #15911 Sam's Club 500.22 9-3 #15926 Kimberly Barrett 125.00 9-3 #15933 Penelope Sandoz 250.00 9-3 #15934 Stacey Stout 125.00 9-11 #15955 Perception Solutions 375.00 9-11 #15958 Sharing a Vision 880.00 9-11 #15959 University of Oregon 1500.00 9-11 #15965 Wheaton Park District 1720.00 9-17 #15979 Kathleen Brennan 250.00 9-17 #16024 Jennifer Law 316.29 9-17 #16035 Kathy Maxon 500.00 9-17 #16036 Olive Grove Landscape 21,658.48 9-17 #16044 Oriental Trading 206.99 9-17 #16049 Piecyk-Buchanon 402.50 9-17 #16055 Rock-Tenn Merch 1262.93 9-17 #16058 Dina Sbarra 500.00 9-17 #16072 Emily Thielen 402.50"	5.25 hrs

Glen Ellyn District 41

FOIA Report 2013-2014

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
October	10/3/2013	10/10/2013	Mr. Kurt Buchholz requested: "Item 1: Daily sign-in log for the STEAM lab from the first day of the 2013 school year to current day. No names are needed, just times used. Item 2: Purchases made to equip the STEAM lab for the 2013 school year. These items may have been purchased during 2012 school year."	1.0 hrs
	10/17/2013	10/25/2013	Mr. Kevin Rath requested: "...a copy of the most recent certificate of occupancy for a temporary facility issued by the regional superintendent for all district facilities."	.75 hrs
	10/28/2013	11/4/2013	Mr. Kevin Rath requested: "...all bills and correspondence within the district and with pest control companies surrounding the infestation and remediation within the Lincoln portables beginning in August 2013. ...from the date of the last request to the present...any phone records or voicemails left regarding this subject from the date of the initial incident to the present."	1.5 hrs
	10/29/2013	11/6/2013	Mr. Jeff Cooper requested: "All records and receipts for the BMO Mastercard bills for the periods ending Aug. 20 and Sept. 20, 2013. Receipts for the following checks #16089 AEP Connections 380.00 #16090 Call One 5687.77 #16095 Glen Ellyn Travel 326.80 #16103 Kathleen Luehrs 781.53 #16107 The Center 300.00 #16124 BMO Mastercard 16,121.91 #16151 Office Depot 6002.09 #16158 Really Good Stuff 2455.30 #16166 School Specialty 6882.17 #16171 Staples Advantage 1494.13 #16175 The Upside Down 3,000.00 #16199 WSMSAL(sic) 600.00 #16217 Fitness Finders 445.65 #16242 NIMCO 193.00 #16244 Office Depot 1313.64 #16247 Really Good Stuff 721.36 #16250 School Specialty 2669.58 #16264 Illinois Science Tea 640.00 #16276 Skyward User Group 250.00 #16286 Sam's Club 833.93"	5.0 hrs
November	11/5/2013	11/13/2013	Ms. Maria Fitzpatrick of National Bureau of Economic Research, Inc. requested: "...negotiated agreements (contracts) between your school district board and teacher organization covering the 2000-2001 school year through the 2013-2014 school year."	1.0 hrs
December	12/6/2013	12/18/2013	Mr. Jeff Cooper requested: "Names of all D41 employees and board members that attended the IASB Conference in Chicago Nov.22-24. All costs for this conference incurred by D41, broken down by the following categories[sic] - fees and other actual conference costs total and by person, any hotel costs total and by person-the actual hotel bills, any meal costs by event with the actual meal receipts, any and all travel costs total and by person. Also, any other costs not mentioned."	1.0 hrs

Glen Ellyn District 41

FOIA Request 2013-0014

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
January	1/15/2014	1/23/2014	Mr. Kurt Buchholtz requested: Daily sign in log for the Ben Franklin steam labs from October 7, 2013, to current day.	.75 hrs
	1/17/2014	1/24/2014	Mr. Dan Smith requested: Copies of check numbers 15402 and 15403 along with all backup documentation for the checks.	.75 hrs
	1/17/2014	1/27/2014	Mr. Jeff Cooper requested: All invoices, bills, receipts pertaining to the trip that Dr. Gordon took to Colorado with the 3 school principals and an administration staff member. Include all names of those that traveled, airline ticket bills, hotel bills, rental car receipts, all food receipts and any other misc. receipts.	1.75 hrs
	1/21/2014	1/29/2014	Mr. Jeff Cooper requested: BMO Mastercard receipts for the 11-20 statement for the following people - Laurie Campbell, Karen Carlson, Bob Ciserella, Stephen Diveley, Paul Gordon, Scott Klespitz, Jennifer Law, Katherine McClusky, Kirk Samples, Linda Schweikhofer, Mike Wood. Copies of written approvals from Dr. Gordon to Karen Carlson for the BMO statements of 10-20 and 11-20, allowing her to go over the limits set by policy Receipts for the following: 10-22 #16304 Center for Applied 5362.00 10-22 #16306 Consortium for Ed. 935.00 10-22 #16314 Demco 68.27 10-22 #16315 Discount Office 126.63 10-22 #16321 Fitness Finders 153.08 10-22 #16329 ISLMA 145.00 10-22 #16333 Lupe Lloyd & Assoc 2500.00 10-22 #16335 Anita Martin 200.00	5.5 hrs
February	2/12/2014	2/19/2014	Mr. Kurt Buchholz requested: ...total amount paid to Advantage Analytics for the 2013 study of District 41	1.0 hrs
	2/21/14 & 2/25/14	2/26/2014	Mr. Kurt Buchholz requested: 1. Details on bid package #1-07a-1 Roofing and Sheet Metal for the removal and replacement of western portion of existing roof at Lincoln Elementary. I would like to see all bids obtained for this job. The only bid mentioned in the recommendation from FQC is from Elens & Maichin roofing. 2. I would also like the company names and bids for the roof addition projects under 1-07a as outlined in the Feb 22 2014 board packet. 3. In addition to the FOIA requests that I submitted on 2/21/2014, I would like the specifications given the roofers as well as the detailed bids from each of the companies on the type of roof they were going to install (materials, etc...) for the Lincoln removal and replacement project #1-07-01.	1.0 hrs
March	3/6/2014	3/12/2014	Mr. Jeff Cooper requested: Copies, actual copies that I can pick up, of current contracts for the following employees- Bob Ciserella, Karen Carlson, Laurie Campbell, Julia Worthen, Katherine McClusky, David Scarmardo, Stephen Diveley, Jill Amrhein A complete breakdown of all costs incurred on the 2nd Colorado trip taken to the superintendent's old district	1.0 hrs

Glen Ellyn District 41

FOIA Request 2012-2014

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
March Continued	3/10/2014	3/17/2014	Education Matters requested: • Electronic copy of all emails (including attachments) sent/received SINCE February 13, 2014 via school district email services with the following keyword: [Please redact personal information as required by FOIA laws. Reminder, this does not include district personnel names and email addresses.] o DILLARD	1.0 hrs
	3/13/2014	3/20/2014	Carpenters' Union requested: A copy of the building permit application for any work being done in the district. A list of all contractors for any work performed in the district. A time, place and date for any bid openings or bid awards.	1.25 hrs
	3/17/2014	3/24/2014	BetterGov.org requested: 1) Any and all current collective bargaining agreements, including but not limited to union contracts with teachers. 2) Any and all employment/personnel agreements and contracts with current administrators, including but not limited to superintendents. 3) The most recent approved operating and capital budgets. 4) Any and all confidentiality agreements adopted, approved or signed in calendar years 2011, 2012 and 2013. (These agreements would involve any agreements governed by a confidentiality or non-disclosure clause -- and often involve personnel matters, real estate transactions and the like.) 5) Documents sufficient to show the names and corresponding job titles and salaries of any and all employees and board members as of today. (In other words, the current payroll records that include names, positions and pay. Please provide in Excel or similar format.) To be clear, we are NOT looking for a list of the highest-paid people, or just teachers and administrators. We are looking for a comprehensive list of all employees.	3.0 hrs
April	4/2/2014	4/8/2014	Mr. Kevin Rath requested: Any and all documentation related to the removal of the north portable at Lincoln and asbestos removal in the building itself that occurred during spring break.	1.5 hrs
	4/9/2014	4/9/2014	Mr. Bob Baier requested: ...a list of scheduled summer school work for 2014 and names and contact information of contractors and/or sub contractors that have been awarded and/or assigned work to be performed at any location owned, rented or leased by your taxing body, which include the following scope. HVAC (heating, air conditioning, ventilation), exhaust systems. HVAC maintenance work and/or maintenance agreements. Architectural metals or roofing, used for weatherproofing and/or ornamental purposes. Gutters and/or downspouts New installation and/or replacement of lockers. New installation and/or replacement of toilet partitions. Kitchen renovations."	.5 hrs
	4/10/2014	4/15/2014	Mr. Kevin Rath requested: ...the asbestos management plan for each school.	1.5 hrs
	4/16/2014	4/16/2014	Mr. Kevin Rath amended his April 15, 2014, request to include: ...asbestos management plan for only Lincoln School	1.0 hrs
	4/13/2014	4/24/2014	Mr. Jeff Cooper requested: Receipts for the BMO Mastercard bill for 2-20-14 for the following people-Campbell, Schweikhofer, Samples, Mackowiak, McCluskey, Carlson, Hornacek, Gordon, Diveley, Devine, Klespitz. For Qirko-only the 7-11 bill for \$15.68, for Mackovic-only the 7-11 bill for \$16.80 Receipts for all the following check numbers - 16726, 16729, 16771, 16776,16779, 16797, 16810, 16829, 16832, 16852, 16854, 16858, 16896, 16933, 16938, 16964, 16981, 16998, 17044, 17079, 17092, 17250, 17254, 17257, 17260, 17261, 17263	3.25 hrs

Glen Ellyn District 41

FOIA Request 2014-2014

Reporting Period	Date Received	Date of Response	Request Summary	Staff Time to Fulfill Request
April Continued	4/21/2014	4/29/2014	<p>Mr. Jeff Cooper requested:</p> <p>Receipts from the BMO Mastercard bill of Jan. 20 for the following people - Qirko-only the Jan. 9th bill, Campbell, Schweikhofer, Ciserella, Samples, Law, Mackowiak, McCluskey, Carlson, Hornacek, Scarmardo, Diveley, Devine</p> <p>Copies of the written authorizations allowing the following people to go over the regular monthly dollar limit - Sarollo, Ciserella, Diveley</p> <p>Receipts for the following check numbers #17370, 17374, 17378, 17381, 17385, 17386, 17387, 17398, 17400, 17404, 17412, 17417, 17421, 17423, 17433, 17437, 17442, 17444, 17445, 17452, 17453, 17454, 17460, 17466, 17473, 17475, 17477, 17481, 17489, 17490, 17492, 17495</p>	3.75 hrs
	4/25/2014	5/2/2014	<p>Ms. Carey ***** (name redacted) requested:</p> <p>...the number of days a sub has been in my daughter's classroom this school year. She is in Mrs. Barrett's 2nd grade literacy class at Lincoln Elementary</p>	.75 hrs
	4/28/2014	5/2/2014	<p>Mr. Kurt Buchholz requested:</p> <p>Four items. Item 1: I am asking that the School Perceptions 2014 District 41 parent/teacher survey comments be released to the public. With names redacted.</p> <p>Item 2: I am requesting copies of any attorney invoices regarding any review or counsel by any attorneys hired by the district regarding the School Perceptions 2014 Dist 41 satisfaction survey.</p> <p>Item 3: I am requesting all emails district 41 has had between the district's attorney or any attorney regarding or related to the School Perceptions 2014 satisfaction survey and or comments</p> <p>Item 4: I am requesting all emails between district 41 and School Perceptions.</p> <p>District 41 officials requested an extension of time to May 12, 2014, as per the FOIA.</p>	2.0 hrs

NOTICE OF SCHOOL TREASURER AND TREASURER'S BOND(S)

Date: May 27, 2014

School district name and number and address:

Glen Ellyn School District 41

793 N. Main Street

Glen Ellyn, IL 60137

Treasurer's name and phone:

Robert J. Ciserella (630) 534-7220

Treasurer's date of election or appointment:

July 1, 2014

Treasurer's date of expiration of office (if applicable):

June 30, 2015

The maximum amount of bonds, notes, mortgages, moneys and effects of which the treasurer shall have custody at any one time during this school year is anticipated to be:

\$ 18,000,000

The amount of the bond(s) for said treasurer has been fixed at \$ 4,500,000 which is at least 25% of the above amount and which said bond(s) being a surety bond(s) we have purchased and submit for approval as follows: **(An original of the Bond must be on file in the Regional Superintendent's Office, as well as an original Rider when applicable.)**

<u>Surety Company</u>	<u>Amount of Bond</u>	<u>Issuance Date</u>	<u>Expiration Date</u>
<u>Liberty Mutual Insurance</u>	<u>\$ 4,500,000</u>	<u>July 1, 2014</u>	<u>Continuing</u>

We affirm that the above information is accurate and current.



School Board President



School Board Secretary

Return completed form by June 16 to:

Darlene J. Ruscitti, Ed.D., Regional Superintendent
DuPage County Regional Office of Education
421 N. County Farm Road
Wheaton, IL 60187

RESOLUTION

WHEREAS, the School Code of Illinois requires a Class I county school unit to appoint a Treasurer to serve at the pleasure of the Board as the lawful custodian of all school funds, and

WHEREAS, the School Code of Illinois requires the Board to fix the compensation for such services provided, and

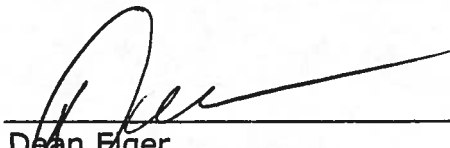
WHEREAS, the School Code of Illinois requires the Board to fix the amount of the bond for the Treasurer equal to the current total of bonds, notes, moneys, and effects, and

WHEREAS, Section 8 of the School Code of Illinois requires the Board to designate a depository situated in the State of Illinois, in which school funds and moneys in the custody of the Treasurer shall be kept;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education of School District No. 41 of DuPage County has this day, in compliance with the provisions of the School Code of Illinois, appointed Robert J. Ciserella, whose mailing address is 793 N. Main Street, Glen Ellyn, Illinois 60137, as our School Treasurer for a term of One (1) year beginning July 1, 2014, through June 30, 2015.
2. The depository for the school funds for said school district shall continue to be MB Financial Bank, 6111 North River Road, Rosemont, Illinois, 60018, and any other depositories as approved by the Board of Education at its regular business meeting during the term of office.
3. The Treasurer's bond shall be executed with a surety company authorized to do business in the State of Illinois for a fixed amount of \$4,500,000.
4. The Notice of Appointment of the School Treasurer and the Bond of the Treasurer shall be filed with the Regional Office of Education, DuPage County.

Dated: May 27, 2014



Dean Eiger
Secretary to the Board of Education
Glen Ellyn School District 41



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Board Report

Date: May 27, 2014

Title: Hadley Math Adoption – Larson Big Ideas

Submitted by: Karen Carlson/Assistant Superintendent for Teaching, Learning, & Accountability

Long-Range Plan Focus: Goal #1: Student Learning and Achievement in the 21st Century

Students will exhibit the knowledge and expertise necessary for 21st century learners which include critical thinking, problem-solving, communication and collaboration skills. They demonstrate the attributes of learners who are self-directed and able to thrive in today's global society.

Discussion: Hadley Math Committee began working with the New Illinois Mathematics Standards Incorporating the Common Core in 2011/2012 school year. The committee began with the mathematical practices and the development of Great Tasks. The committee also began deconstructing the standards and identifying the learning steps as part of the curriculum development process. Hadley began using the new common core standards in the 2012/2013 school year as well as exploring common core aligned resources. Hadley had anticipated a new textbook/resource in the 2009/2010 school year; however given the work of GCC and then the release of the common core we delayed it. After researching various resources Hadley identified the following two curriculum resources to pilot: Connected Mathematics Project 3 (CMP 3) and Larson Big Ideas.

CMP 3 was piloted at grade 6 and materials reviewed at grades 7 & 8. Larson Big Ideas was piloted at grades 7 & 8 and reviewed at grades 6 and High School Algebra. Initial and follow up training was provided by both companies. Hadley math teachers completed an Assessment Evaluation Tool for CCSS Alignment in Mathematics from achievethecore.org/materialsevaluationtoolkit. Larson Big Ideas was unanimously selected by the math department for meeting the criteria set forth in the evaluation tool and for the following reasons.

- The structure of the materials lends itself to serve as a primary resource, but allows for other supporting materials to be used
- Lends itself to use as part of a menu
- Supports small group instruction
- Provides for hands on opportunities - moves from concrete to abstract
- Evidence of the mathematical practices (embedded in lessons)
- Provides good back ground when introducing new concepts

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Superintendent Dr. Paul Gordon

Glen Ellyn School District 41

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- Video tutorials to enhance understanding of concepts
- 6 year online subscription to allow for all updates

Additional Costs and Information:

Teachers will receive an additional 3 hours of Professional Development in the use of the materials. Workbooks will be ordered for on-grade level classes for the 2014/2015 school year. There is the potential for the workbooks to be a recurring cost; however the continued need will be evaluated in the spring of 2015. The potential recurring cost will be about \$6000.00.

Summary of Costs:

Grade 6	\$10,850.00
Grade 7	\$16,200.00
Grade 8	\$20,150.00
Algebra 1	\$14,580.00
Subtotal	\$61,780.00
Workbooks	\$5913.13
Grade 6 - \$1821.75	
Grade 7 - \$1968.00	
Grade 8 - \$1561.50	
Total	\$67,693.13

Recommendation: The administration is recommending the Board approve the Hadley Math Adoption of Larson Big Ideas in the amount of \$67,693.13.

GLEN ELLYN SCHOOL DISTRICT 41**2014-2015****SCHOOL BOARD CALENDAR****REGULAR MEETINGS**

NOTICE IS HEREBY GIVEN that the Board of Education, Glen Ellyn School District 41, DuPage County, Illinois has established the following dates and times for their regular meetings for the 2014-2015 school year. All meetings will be held at the District 41 Central Services Office, in the Board Room, 793 N. Main Street, Glen Ellyn Illinois unless otherwise noted.

NO JULY MEETING			
Monday, August 11, 2014	7:15 PM	Public Hearing: 2014-2015 Budget Regular Meeting	Central Services Office
Monday, August 25, 2014	7:30 PM	Regular Meeting	Central Services Office
Monday, September 08, 2014	7:30 PM	Regular Meeting	Central Services Office
Monday, September 22, 2014	7:30 PM	Regular Meeting	Central Services Office
Tuesday, October 14, 2014	7:30 PM	Regular Meeting	Central Services Office
Monday, October 27, 2014	7:30 PM	Regular Meeting	Central Services Office
Monday, November 10, 2014	7:30 PM	Regular Meeting	Central Services Office
Monday, November 24, 2014	7:30 PM	Regular Meeting	Central Services Office
Monday, December 08, 2014	7:15 PM	Public Hearing: 2014-2015 Levy Regular Meeting	Central Services Office
Monday, January 12, 2015	7:30 PM	Regular Meeting	Central Services Office
Monday, January 26, 2015	7:30 PM	Regular Meeting	Central Services Office
Monday, February 09, 2015	7:30 PM	Regular Meeting	Central Services Office
Monday, February 23, 2015	7:30 PM	Regular Meeting	Central Services Office
Monday, March 09, 2015	7:30 PM	Regular Meeting	Central Services Office
Monday, March 23, 2015	7:30 PM	Regular Meeting	Central Services Office
Monday, April 13, 2015	7:30 PM	Regular Meeting	Central Services Office
Monday, April 27, 2015	7:30 PM	Regular Meeting	Central Services Office
Monday, May 11, 2015	7:30 PM	Regular Meeting	Central Services Office
Tuesday, May 26, 2015	7:30 PM	Regular Meeting	Central Services Office
Monday, June 08, 2015	7:30 PM	Regular Meeting	Central Services Office
Monday, June 22, 2015	7:30 PM	Regular Meeting	Central Services Office



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Board Report

Date: May 27, 2014

Title: Churchill Elementary School Site Development Recommendation

Submitted by: Bob Ciserella – Assistant Superintendent – Finance, Facilities & Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #6 of the Superintendent's Long-Range Plan:

The District will utilize its resources responsibly and provide facilities that align with a 21st century organization.

Discussion:

On May 7, 2014, bid packages were returned to the district and FQC for the Churchill Elementary School site development work. The bid package includes work associated with the first phase of the building addition that will be out for bid later on the year. The work is anticipated to be completed through the fall in preparation of the building addition work that will begin early next spring. The bid packages and contractor recommendations are as follows:

- Bid Packet #1-31 – Earthwork/Site Utilities – Eight (8) bid packages were returned to the district for consideration. The apparent low bidder was rejected as their scope of work bid was not complete. The recommended bidder is S & K Excavating & Trucking, Inc. with a low bid of \$994,900. This work is for the associated site and storm water work. Additionally, the district did solicit pricing for an alternate which was for substitution of plastic piping versus concrete vaults. This pricing actually increased the cost of the project by \$12,120.
- Bid Packet #1-32a – Paving - Five (5) bids were received by the district. Again, the apparent low bidder included an alternate which indicated an additional cost associated with the work. This additional cost was to be included within the overall scope of the project as bid. The recommended low bidder is Schroeder Asphalt Services, Inc. with a low bid of \$43,440.
- Bid Packet #1-32b – Landscaping – Three (3) bids were received by the district for landscaping work associated with the site development work. Again, the apparent low bidder is being rejected for not submitting a bid that was within the scope of

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work as bid. The recommended low bid was submitted by Beary Landscaping with a low bid of \$49,600.

The attached bid summary and recommendation provided by FQC, district construction manager, is provided.

Below is the calendar of events for discussion and action by the Board of Education for Churchill site development project:

- May 12, 2014 – Finance Committee supports the recommendation to accept the bid results for the Churchill site development project (completed)
- May 12, 2014 – Board discussion on the recommendation to accept the bid results for the Churchill site development project (completed)
- May 27, 2014 – Board of Education takes action to approve the Churchill site development project.

Additional Costs and Information:

None at this time.

Recommendation:

The administration recommends that the Board of Education approves the recommendation to accept the following with regard to Churchill site work:

- Bid Packet #1-31 – Earthwork/Site Utilities work to be completed by S & K Excavating & Trucking, Inc. with a low bid of \$994,900.
- Bid Packet #1-32a – Paving work to be completed by Schroeder Asphalt Services, Inc. with a low bid of \$43,440.
- Bid Packet #1-32b – Landscaping work to be completed by Beary Landscaping with a low bid of \$49,600.