



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

**MINUTES (AMENDED)**

**GLEN ELLYN SCHOOL DISTRICT 41  
BOARD OF EDUCATION REGULAR MEETING  
MAY 11, 2015**

**CENTRAL SERVICES OFFICES  
793 N MAIN ST, GLEN ELLYN**

**Call to Order**

The May 11, 2015 Board of Education Meeting was called to order at 7:30 p.m.

**Pledge of Allegiance**

Vice President Drew Ellis led in the recital of the Pledge of Allegiance.

**Roll Call**

Upon the roll being called, the following members answering present: Drew Ellis, Joe Bochenski, Dean Elger, Stephanie Clark, Kurt Buchholz, Patrick Escalante, and Erica Nelson

**Public Participation**

President Nelson reminded speakers to identify themselves, complete a public participation form, limit comments to three minutes or less, and asked that any comments substantially reflected in others be held in the interest of time. She further noted that personal complaints and criticism about staff members, students or other members of the District 41 community should be initiated privately with the appropriate district representative and that profanity, interruption and/or other interference with the orderly conduct of the meeting are not permitted. All questions raised will be forwarded to the appropriate D41 staff representative for a response, if a response is warranted.

Resident Jeff Cooper noted his concern with the Unicom ARC presentation scheduled for this evening. He requested that the Board consider any past association with Unicom and that the Board and administration attempt to find a community member to facilitate any upcoming community engagement sessions.

Parent Dan Wagner shared background on the Destination Imagination team "Animal Cookies" comprised of students from Benjamin Franklin and renewed his request for financial support of the team as they prepare to attend the Global Finals next week. He also requested that the district develop policy to help support futures teams.

In response to recent comments of a board member, PBL coach Christina Kellam spoke on the positive results of PBL and the collaborative work this year. She shared examples of positive feedback she has received from students, parents and panelists. Mrs. Clark clarified her quote of "gloom and doom" in a newspaper stating that it referred to the Board's approval of the superintendent's compensation recent discussions of funding losses and not to specifically Problem Based Learning.

Resident Randolph Sailer commented about his experience as a library trustee related to the rights of closed session audio access by new board members. He encouraged the board to consider the repercussions of prohibiting access.

Parent Bruce Currie echoed the comments of Mr. Sailer and noted that current Board policy on the annual review of closed session audio and minutes do allow for new board member access to the closed session recordings.

Parent Jennifer Rath asked the board to consider a follow up survey to the 21<sup>st</sup> Century Initiative survey administered last spring, her concern with the communication about looping next year and note that all PBL experiences are not positive.

Parent Kevin Rath thanked the Board for the audio stream trial. He also noted the lack of policy related to the review of closed session audio and expressed his support of Mr. Buchholz and Mrs. Clark's request to review these tapes.

Parent Lisa Paradis commented on her concern of the continued change in educational structures and feels they have not produced positive results. She is concerned about the recent communication on looping for next year and asked for an update on MAP testing from this year. Ms. Paradis also voiced her support of new board members having the opportunity to listen to previous closed session audio.

Parent Kristin Massey spoke on the ACES Hopscotch event held at Lincoln last year and is excited about the upcoming community engagement task force.

Parent Sarah Mical echoed Mr. Sailer's earlier comments on the review of closed session audio review and noted her support and the benefits of looping. She would encourage parents to take the time to learn more about looping and feels they would see the advantages.

### **Welcome Comments**

President Nelson welcomed both new and returning Board members and provided an overview of the Board Orientation meeting held earlier in the meeting.

### **Presentations, Reports and Initiatives**

- A. PTA Executive Council Report was tabled until the next meeting.
  - B. Abraham Lincoln LMC Renovation Construction Update - Jack Hayes of FQC provided the Board with an update on the construction costs associated with the Abraham Lincoln LMC renovations. Board members asked for clarification on the timing of approving the project and the progress of the furniture order planned for the project.
  - C. Community Engagement Presentation-Rod Wright from Unicom Arc provided the board with a short presentation on the services they can provide to assist with the planned community engagement process.
- (Attachment)

Following the presentation Board discussion included the district's previous engagement with Unicom ARC, the timeline necessary to complete the process and the costs associated with the project.

Mr. Elger and Mr. Buchholz expressed an interest in looking for a local community member to serve as the facilitator and encouraged the administration to look locally for an individual who could serve in that capacity.

Mr. Buchholz, Mrs. Clark and Mrs. Nelson all commented on their experience in attending an engagement session in Wheaton District 200 where Unicom ARC served as the facilitator and were all equally impressed with the process during the session they attended.

The administration will bring this topic back to the Board for further discussion and possible recommendation before the end of June.

### **Discussion Items**

#### **A. Self-Contained Special Education Program at Benjamin Franklin**

During the course of the school year the CASE directors have been discussing plans to support the return of students who are currently in self-contained programs outside of their home district. A decision was made by this group to bring these students back to their home districts whenever possible beginning with the 2015-2016 school year. This will mean that six D41 students will return to District 41 and attend the self-contained program at Ben Franklin in the fall. Some of the students have more bathroom and mobility needs. Therefore, current classroom bathrooms will need to be modified to meet ADA specifications. The District and Ben Franklin staff will host a transition meeting/school visit for the incoming parents and students at the end of May.

The benefits associated with this change include:

- Students will attend school in their home district in a strong program designed by District 41 staff.
- All students in a self-contained program will be assigned a homeroom/general education classroom at their grade level and will participate with this class in Literacy and/or STEAM as appropriate per their IEP, specials, field trips, and celebrations.
- Cost savings in transportation and tuition expenses.
- No FTE increase from 2014-2015 to 2015-2016.

The administration will bring a recommendation of any classroom and bathroom modifications necessary to support this change to the Board at the May 26, 2015 meeting.

#### **B. Discussion of Request for Access to Closed Session Audio**

Mrs. Nelson thanked community member for their feedback on the request for access to closed session audio. She noted that she and Mrs. Clark met last week to discuss the request. Mrs. Nelson noted this type of request is not typical and new to the administration and veteran Board members. Upon the advice of district legal counsel, the request was placed on the agenda for full board discussion and direction.

Mrs. Clark and Mr. Buchholz noted that they disagree with the opinion of Mr. Faulkner and through their own legal advice believe they have both the right and responsibility to review the audio tapes and they do not believe there is policy or law that prohibits their access. Additionally Mr. Buchholz asked for clarification on who directed Dr. Gordon to contact Mr. Faulkner for direction. Mrs. Nelson noted that Dr. Gordon acted on the consensus of the Board, which he collected on an individual basis, as he was not familiar with the state statute or legal responsibility of granting such a request. Mr. Escalante noted that the opinion from the District's attorney was not an attempt to suppress

information but in his opinion, ensure the board's fiduciary responsibility to the process of executive session. Mr. Escalante stated that this decision is a Board decision and not a superintendent decision.

Mr. Bochenski asked for clarity on the request and stated that while one policy notes the review of closed session audio, the new board member orientation policy contradicts that statement. He would like to see the policies reviewed to address these contradictions.

Mr. Elger referred to his open meetings act training and believes this request of access to this information is not in line with the intent of executive session. Mr. Elger encouraged the Board to proceed cautiously and if access is allowed that the board is in compliance with the intent of the law.

Mrs. Nelson noted her interpretation of the policies, laws and practice. She suggested the policy committee review current policies relate to this request to clarify the language.

Mrs. Clark stated that while she does not believe that she and Mr. Buchholz do not need Board permission to review the audio minutes, she will agree to provide a list of the meetings they wish to review and agree to wait until after their Open Meetings Act training has been completed. Further, Mr. Buchholz stated that they were not interested in having the policy committee meet to review the current policies related to this request in order to obtain access and needing Board approval.

The Board concurred that the request of Mrs. Clark and Mr. Buchholz, to review audio minutes, is acceptable as outlined above.

Mrs. Nelson asked Mr. Elger and Mrs. Clark to make the policy related to review of closed session audio access a priority at the next policy meeting.

### **Action Items**

- A. *Consent Agenda: Board member Elger moved and Ellis seconded to approve the reports and actions contained in the consent agenda which included:*
  - 1. *Human Resources*
    - a) *Personnel Report*
      - 1) *Employment recommendations*
      - 2) *Resignation*
  - 2. *Finance, Facilities & Operations*
    - a) *School District Payment Order (April 22, 2015 – May 6, 2015)*
  - 3. *Other Matters*
    - a) *Approval of Board Meeting Minutes*
      - 1) *May 4, 2015 Special Reorganization meeting*

*On a roll call vote answering "Aye": Escalante, Buchholz, Ellis, Elger Bochenski, Clark, and Nelson answering "Nay": None. Motion carried.*

### **Superintendent's Report**

In the interest of time, Dr. Gordon opted to forgo his report.

### **Board Reports**



Mrs. Nelson reported on her attendance at the LEND meeting held last week with guest speaker Governor Rauner.

### **Upcoming Meetings**

May 26, 2015 Finance Committee of the Whole, 6:00 pm, Central Services Office

May 26, 2015 Regular Board Meeting, 7:30 p.m., Central Services Office

June 8, 2015 Regular Board Meeting, 7:30 p.m., Central Services Office

### **Other Matters**

Mrs. Nelson shared the Board Committee Liaison assignments for the 2015-2016 school year. Board members were asked to review their calendars and to contact Mrs. Mogk if they need to make a request to switch an assignment due to scheduling conflicts.

Mrs. Clark presented the Board with a report on conducting an online survey of teachers (grades 2-5), parents (grades 2-5) and students (grades 4-5) on the 21st Century Initiatives to evaluate teacher specialization and multiage as a follow up to the spring 2014 survey. She and Mr. Buchholz believe this information is needed now and believe the survey can be administered for minimal cost if the questions and vendor from February 2014 are used. They would recommend only slight alteration to the questions to change the focus to questions on specialization and to provide identification of the specific level a teacher is assigned to (Level 2 or Level 3) for increased clarity. Mrs. Clark stated that they believe it is important to evaluate the changes recently made for fidelity, satisfaction and impact.

Dr. Gordon noted previous discussions on a follow up survey from School Perceptions and it was his recommendation to wait until the 2015-2016 school year, as it was the recommendation last year to conduct the survey every 18 months. He further noted that the District recognized that with requirement of ISBE's 5Essentials survey it might be difficult to obtain a positive response rate for both.

Board members agreed that a follow up survey is important and necessary, however several members were concerned about the tight timeline to mobilize and accomplish this task before students and staff leave for the summer.

Following their discussion the Board concurred that they would like Dr. Gordon to contact School Perceptions to obtain their opinion on conducting a condensed version of the original survey at this time of year, the cost associated with doing so and the timeline needed to complete the task by June 5, 2015.

(Attachment)

### **Adjourn to Closed Session**

*At 11:15 pm Board members Ellis moved and Elger seconded to adjourn to closed session to discuss:*

- *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.*

*On a roll call vote answering "Aye": Elger, Ellis, Clark, Buchholz, Escalante, Bochenski, and Nelson answering "Nay": None. Motion carried.*

**Return to open session**

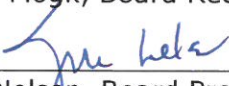
The Board returned to open session at 11:58 p.m.

**Adjournment**

*Board member Bochenski moved and Ellis seconded to adjourn the May 11, 2015 meeting at 11:59 p.m. Motion carried on a unanimous voice vote.*

Respectfully submitted,

Nancy Mogk, Board Recording Secretary

  
\_\_\_\_\_  
Erica Nelson, Board President

Minutes approved: May 26, 2015

  
\_\_\_\_\_  
Dean Elger, Board Secretary

**Engagement: Obtaining Community Permission  
and Support for District Initiatives  
Glen Ellyn School District 41**

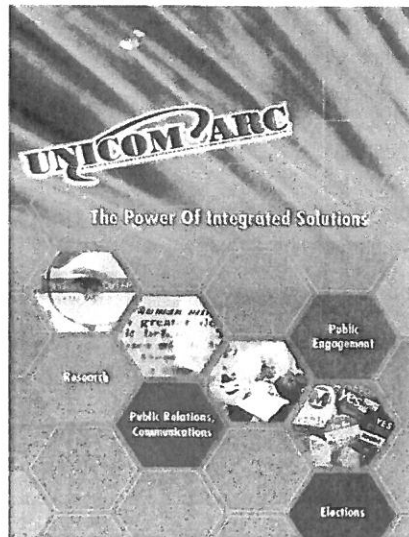
Public Relations,  
Communications

Elections

Dr. Rod Wright  
UNICOM•ARC  
May 11, 2015

## UNICOM•ARC

Firm History + Qualifications



- 40+ years experience
- Over \$4 Billion of Successful Bond Programs
- 80%+ in school district elections
- Integrated approach: research, communications and engagement
- Experience with hundreds of school districts and community colleges throughout the country
- Team of professionals "connecting the dots"
- Pioneer in the development of community engagement programs for school districts
- Led by veteran school communicators
- Award winning communication

## UNICOM•ARC

National Awards



- NSPRA Golden Achievement Award  
Lincolnshire-Prairie View School  
District 103
- NSPRA Gold Medallion Award  
Parkway School District
- ASBJ Magna Award  
Woodstock Community Unit School  
District 200
- INSPRA Golden Achievement Award  
Woodstock Community Unit School  
District 200
- ASBJ Magna Award  
Ritenour School District

## *Who Do We Trust/Edelman Annual Survey* **THE NEW REALITY**

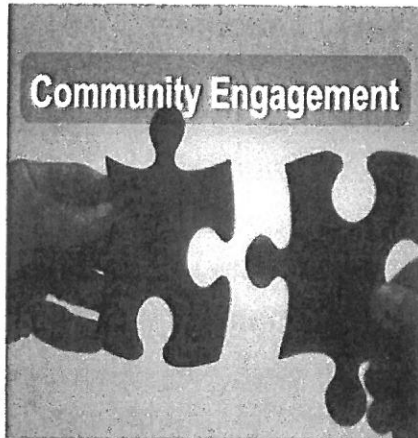


- 1 in 5 think leaders will tell the truth
- Leaders must change approach to be more inclusive and seek more input
- Influence moving away from leaders to peers
- "A person like yourself" is twice as trusted as a CEO or government official

UNICOM•ARC



## Community Engagement



### Why?

- Public permission is needed for meaningful change
- Public won't support what it doesn't understand
- Public is resistant to top-down approaches
- Discovery is more powerful than persuasion
- It is a powerful communications tool
- Builds an army for implementation

UNICOM 2ARC

## COMMUNITY ENGAGEMENT WORKS

Discovery is more powerful than persuasion



HEART CONNECTION

UNICOM 2ARC

## Community Engagement



UNICOM ARC

### Key Outcomes

- Internal/External unity (Board/Staff/Parents/Community)
- Bulletproof plan (what and how)
- Committed volunteers
- Public permission for meaningful change

## Community Engagement

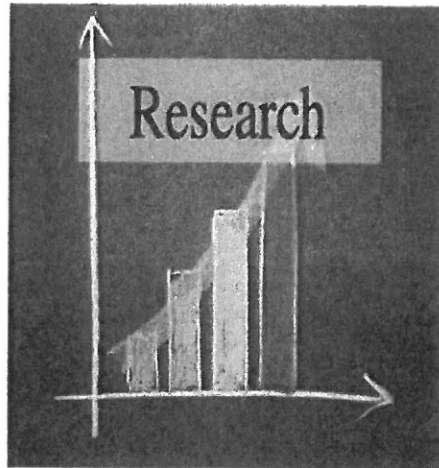


UNICOM ARC

### Types of Input

- Public Opinion Research
- Active Involvement of Stakeholders

## Community Engagement



UNCOM-ARC

### Why Research?

- Intuition is often wrong
- Sources of information
- Community preferences and support levels/compare to engagement input
- Language matters
- Theme and message
- Fighting chance
- A plan for where we are/how do we get to where we want to go

## Rain forest or jungle?



## Public Opinion Research

### Language matters!

- We have gone five years since the District had a tax increase. Unless this proposal passes, we will **sacrifice** all the recent progress that has been made in our schools.  
**(45.0% agree)**
- In April 2000, we were told that the tax increase would last five years and that funds would be used to improve our schools. Both things have happened. We need to **continue** improving our schools and our community by supporting these proposals.  
**(67.8% agree)**



## Community Engagement



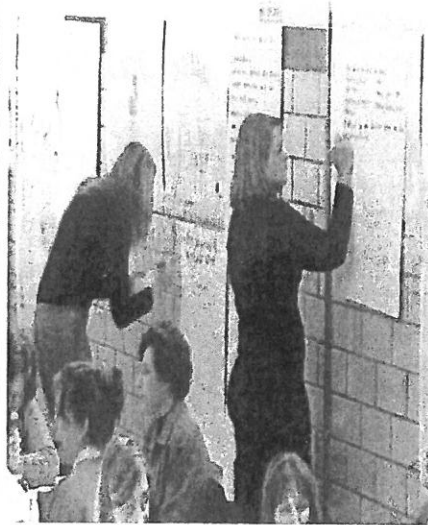
### Best Practices

- Involves a large number of people
- Meaningful dialogue resulting in consensus
- Ongoing two-way communication





## Community Engagement



UNICOM 2000

### Best Practices

- Internal acceptance and support
- Clear charge
- Coordination by Facilitating Team
- Citizen leadership
- More than the “usual suspects”
- An open process
- Comprehensive timeline/planning syllabus
- Data/Information driven

## Community Engagement

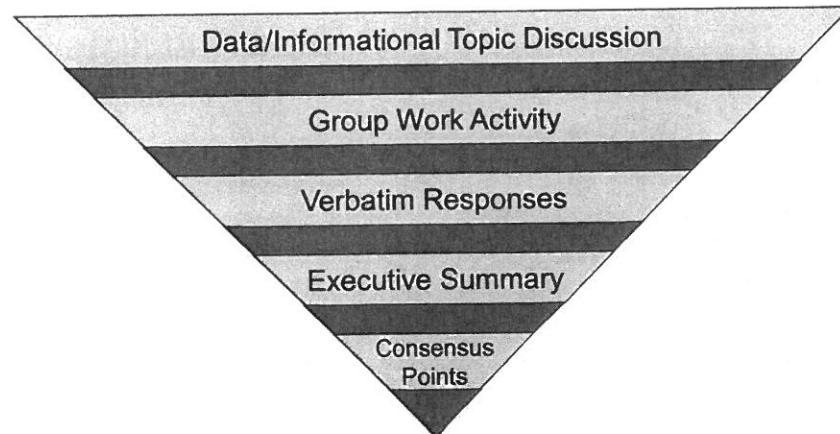


UNICOM 2000

### Best Practices

- Well planned/organized sessions/events
  - workshops
  - open houses
- Small group work sessions and one-on-one activities
- Documentation (information and consensus points)

## Session Documentation



Consensus Points Used in  
Formation of Recommendations

UNICOM 2ARC

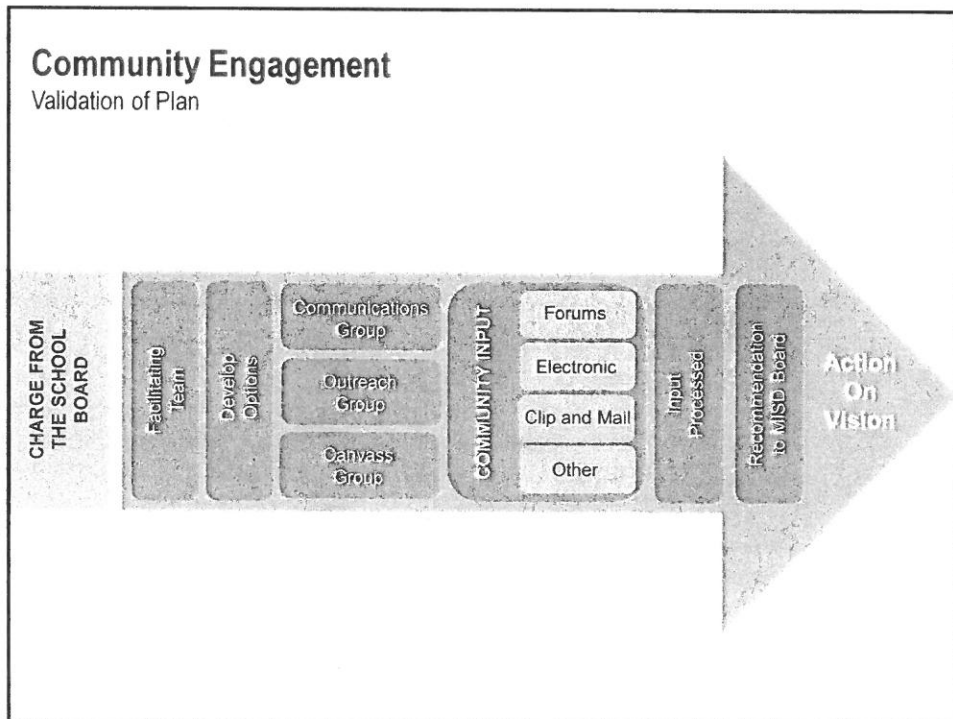
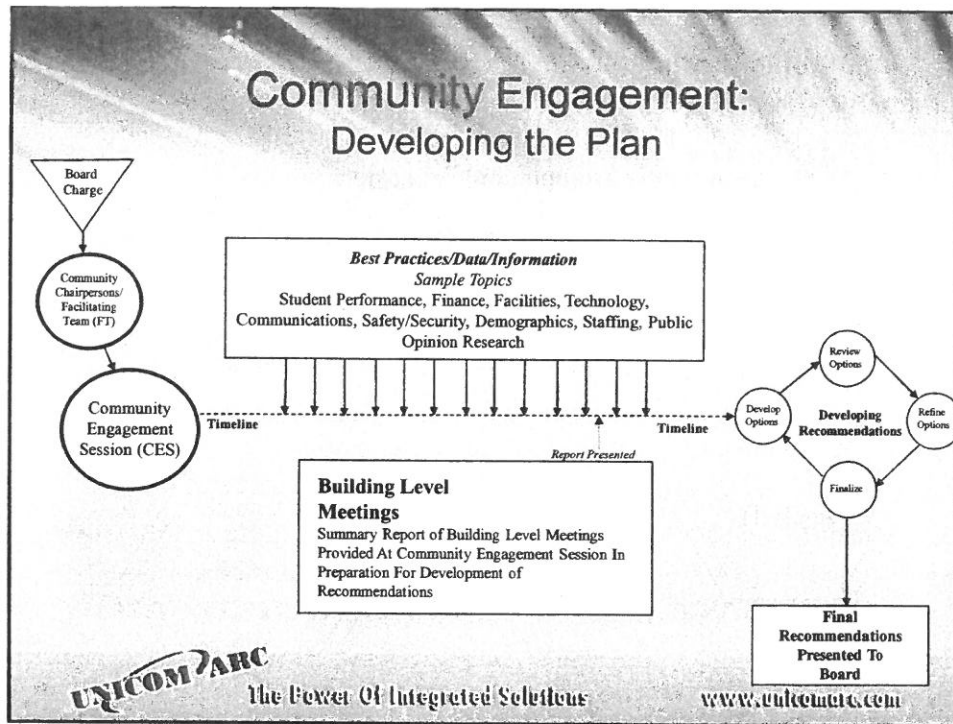
## Community Engagement



### Engagement Models

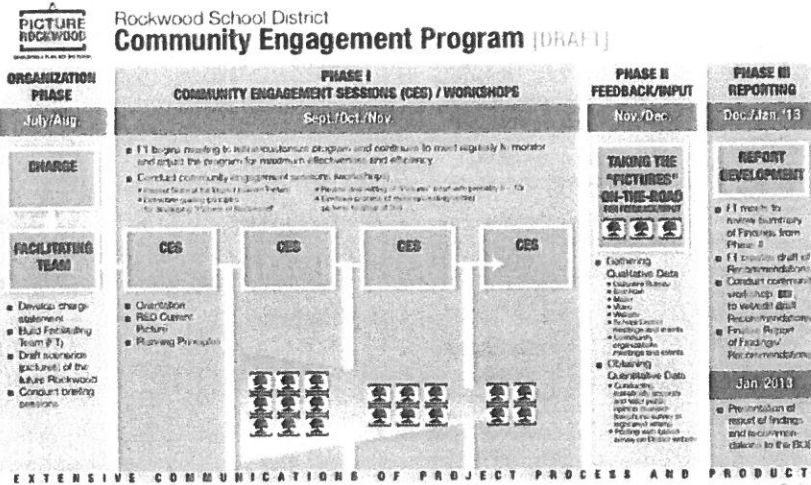
- Developing the plan
- Validating the plan

UNICOM 2ARC



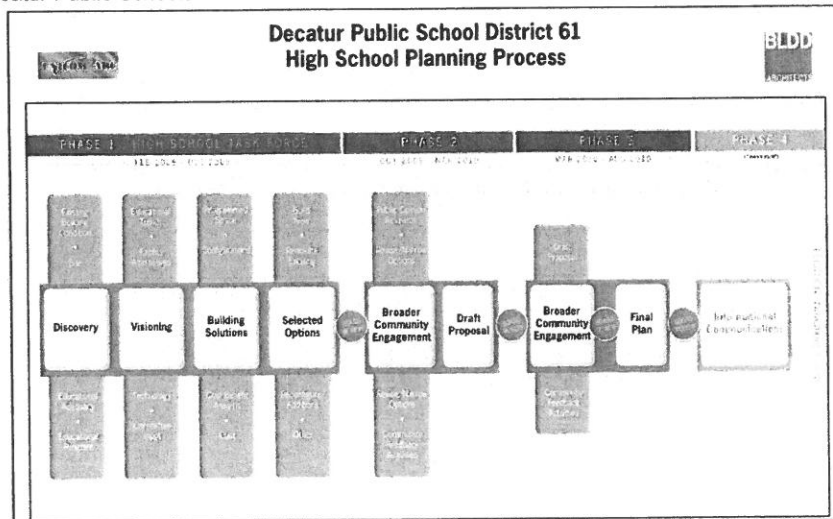
## Community Engagement

Rockwood School District



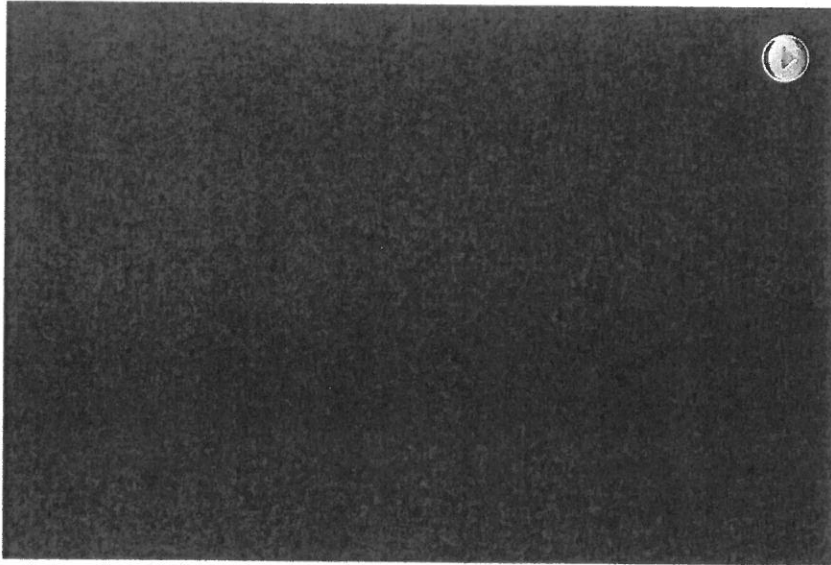
## Community Engagement

Decatur Public Schools

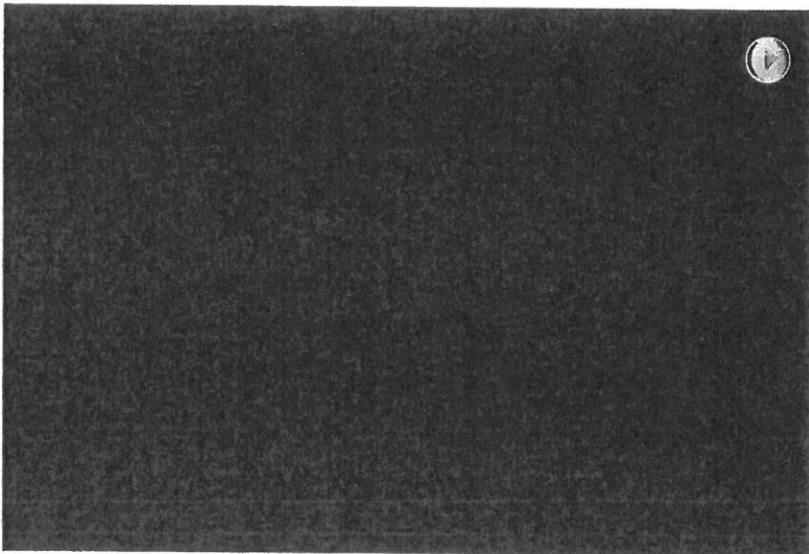




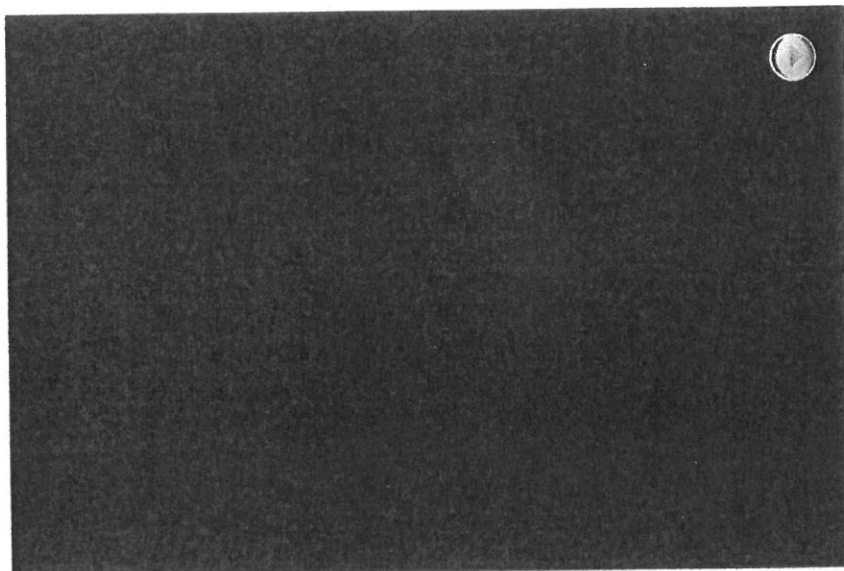
## Engagement Meeting: Introduction



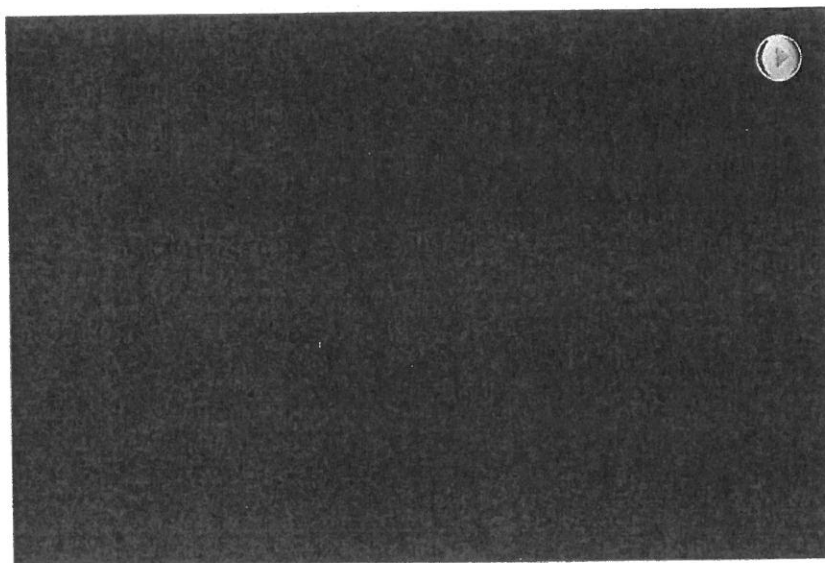
## Engagement Meeting: Providing Information



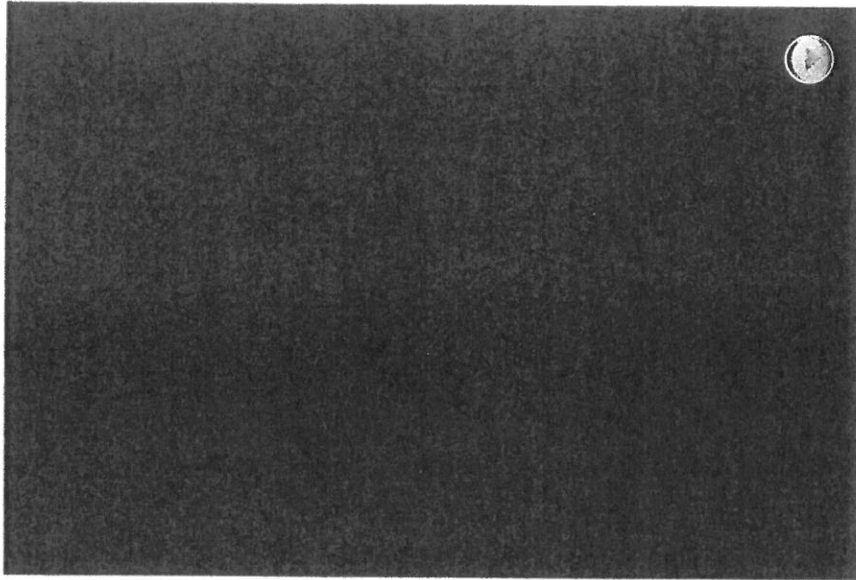
### Engagement Meeting: Providing Information



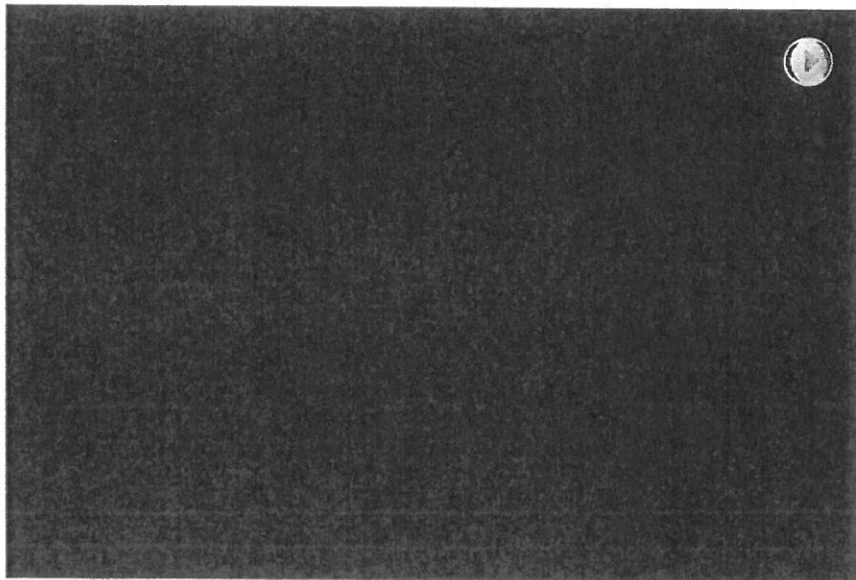
### Engagement Meeting: Listening



### Engagement Meeting: Testimonials



### Engagement Meeting: Closing



## Community Engagement

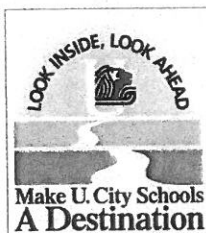
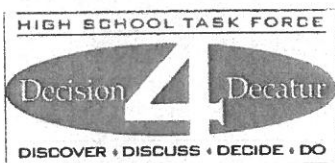


UNICOM ARC

### Communications

- Letter of Invitation
- Community Outreach/Listeners' Bureau
- Brochure
- Press Releases
- Mailings
- Media (Print/Electronic/Social)
- Internet/E-Mail
- Video

## COMMUNITY ENGAGEMENT COMMUNICATIONS: SAMPLE LOGOS



UNICOM ARC



## Community Engagement

Communications: Brochures

**Can We Talk?**  
Woodstock Community Unit School District 260

**You're invited...**  
...Elgin Community College  
wants to hear your voice!  
**ENCORE**  
Planning For The Next 60 Years

**Legacy**  
PATTONVILLE PUBLIC SCHOOLS  
Planning for Facility Needs at Our Schools

**DISCOVER**  
4  
Decatur Public Schools

**UNCOM**

## Community Engagement

Communications: Decatur Public Schools

**FEEDBACK-INPUT FORM**  
Decatur Public Schools  
High School Youth Forum - Decision 4 Decatur

**WE NEED YOUR FEEDBACK**  
Phase 2 of the Decatur Public Schools High Initiative is underway. This broader community program informs and educates parents about the facility plan.  
The Decision 4 Decatur process explores for improving District facilities and provides for community members to offer opinion and input regarding the plan.

**RENOVATE - NEW CONSTRUCTION**  
It is time to make some critical choices for Decatur Public Schools.  
It is time to make a Decision 4 Decatur.

**I HAVE A QUESTION!**  
I would like to be contacted by a Decision 4 Decatur representative who can respond to this question:

**Decision 4 Decatur**  
It's time to make some critical choices for Decatur Public Schools.  
It is time to make a Decision 4 Decatur.

Decatur Public Schools

## Community Engagement Communications: Website

### PACT for SJSD

Planning A Course Together for the 2012-2013 School Year



Home



PLANNING A COURSE TOGETHER

facebook

PACT For SJSD

## COMMUNICATIONS: WEBSITE



Welcome to the  
**IOWA CITY COMMUNITY SCHOOL DISTRICT**  
Child-Centered : Future-Focused

### Links

- Educational Adequacy Review
- Enrollment Projections and Student Potential Analysis Spring 2012

### Facilities Master Planning



This area of the website is intended to provide information related to the 2012-2013 Facilities Master Planning process.

The site includes the board book related to adopting the contract with BDO, the original proposal and answers to questions posed by the RFP review committee, and schedules. Schedules have undergone several revisions, as the most recent version is posted along with the previous versions.

Information related to the Facilities Master Planning Steering Committee is also posted on this site.

#### YOUR FEEDBACK IS IMPORTANT!

Please share your feedback by attending community meetings, completing surveys, or email your thoughts and ideas to the Steering Committee. Send your email to: [OneVision@iowacityschools.org](mailto:OneVision@iowacityschools.org). Schools only and your feedback will be shared with the Steering Committee.

### Calendar

- 04-30-12 Tue **MOVED TO 05/13!** Facilities Master Planning Business Committee Meeting Starts at 8:00am
- 05-11-12 Sat Facilities Master Planning Workshop 9:00am - 12:00pm
- 05-13-12 Mon Facilities Master Planning Workshop 9:00am - 12:00pm
- 05-14-12 Tue Facilities Master Planning Workshop 8:00am - 5:00pm

More Events...

### Contents

- Steering Committee
- 2012-11-20 Board Book
- Facilities Master Planning Flyer
- Original RFP Proposal
- First Release 2012-09-20
- Revised Release 2012-09-20
- Responses to Questions from RFP Review Committee
- Revised Schedule version 1.2
- Revised Schedule version 2
- RFP Information
- Visiting Workshops

## Community Engagement Communications: Website



### Community Engagement Developing a Plan for the Future



[Home](#) | [Following Team](#) | [Phase 1 Workshop](#) | [Phase 2 Feedback](#) | [Phase 3 Reporting](#)

[CALENDAR](#) | [CONTACT US](#) | [ROCKWOOD WEBSITE](#)

#### Picture Rockwood

Last July, the Rockwood School District launched Picture Rockwood, a community engagement process focused on developing a plan for the future of our schools. [Watch this video to learn more.](#)



#### Review the Pictures

Since September, more than 400 Rockwood community members have attended workshops to study the challenges facing the district and provide input on solutions. As a result of this input, two pictures, or scenarios that represent the potential future of Rockwood schools, have been developed. [Review the pictures.](#)

#### Share Your Feedback

We want to hear from you! After reviewing the pictures, you're invited to share your feedback. [Find out how to provide your input.](#)

#### Mark Your Calendar

During the next few weeks, the Picture Rockwood co-chairs will present the pictures selected by community engagement workshop participants. You're invited to join them at the final community workshop on Jan. 7 to share your feedback. [Get details.](#)

#### Upcoming Events

9/11/2012 7:00 PM	Workshop Session Series 1
9/19/2012 9:30 AM	Workshop Session Series 1
10/9/2012 7:00 PM	Workshop Session Series 2
10/11/2012 9:30 AM	Workshop Session Series 2
10/30/2012 7:00 PM	Workshop Session Series 3
11/1/2012 9:30 AM	Workshop Session Series 3
11/13/2012 7:00 PM	Workshop Session Series 4
11/15/2012 9:30 AM	Workshop Session Series 4
1/7/2013 9:30 AM	Workshop Session Series 5
1/7/2013 7:00 PM	Workshop Session Series 5

#### Frequently Asked Questions

- Q: What is Picture Rockwood? [View Answer](#)  
 Q: Why is Rockwood conducting this community engagement process? [View Answer](#)  
 Q: How are the workshops structured? [View Answer](#)

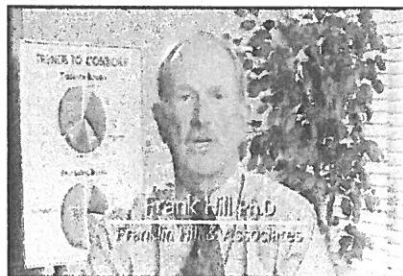
## Community Engagement Communications: Video Promotion/Social Media



PACT For SJSD PACT meetings resume on September 21 with an informative session on facilities. Dr. Franklin Hill, an internationally recognized leader in educational change and building design, is the guest presenter.

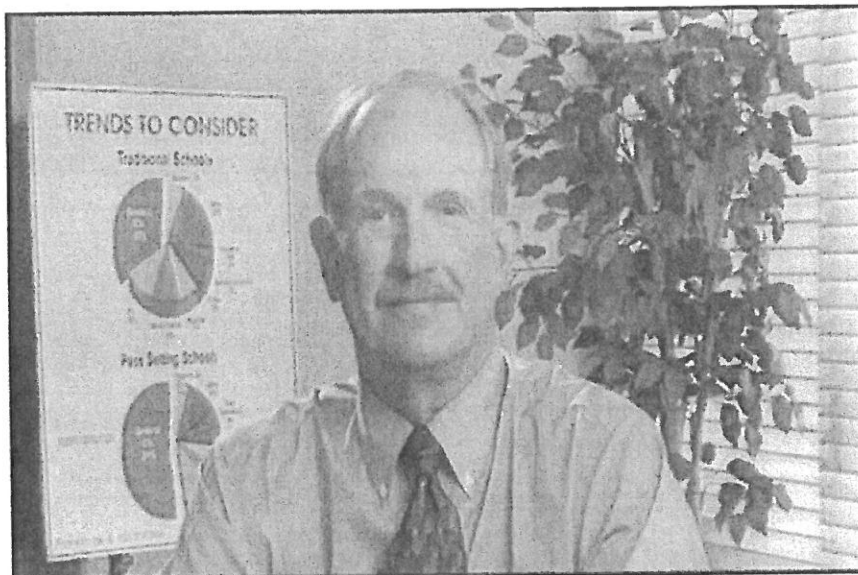
**NEXT MEETING**  
 Tuesday, Sept 21, 6:00 PM  
 Central High School nec.

[See More](#)



Meet PACT Presenter, Dr. Frank Hill (9/21, 6 PM @ Central HS JHQ)  
 1/27

## Community Engagement Video Promotion



## Community Engagement Media Coverage

### District seeks master plan

By Alonzo Weston

Wednesday, September 23, 2016 at 12:04 a.m.



Share

Comment

Print Friendly



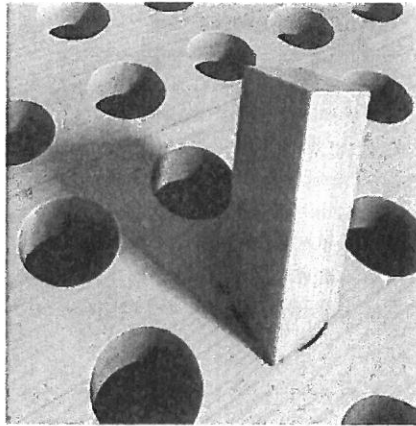
Video by News Press of NOW

#### Public Involvement

The AACE planning is "Course Together" for the St. Joseph School District. The district is looking for a master plan for the future of the district.

The plan now is to have a master plan. That's the message Franklin Hill gave to the Central High School gymnasium crowd during Tuesday night's Planning A Course Together meeting for the St. Joseph School District.

## Community Engagement

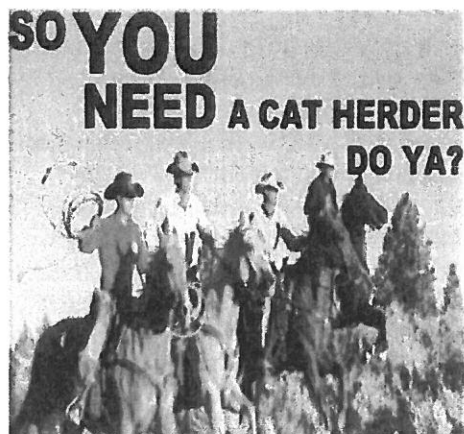


UNICOM•ARC

### UNICOM•ARC Services

- Assist in developing charge statement
- Assist in identifying/enlisting community leadership
- Facilitate work of program chairs/community leadership
- Provide guidance to customize a program to achieve District goals
- Develop branding and communication vehicles for program

## Community Engagement



UNICOM•ARC

### UNICOM•ARC Services

- Attend/Coordinate Facilitating Team Meetings (FTM) and Community Engagement Sessions (CES)
- Provide guidance in development of information presentations for CES
- Summarize and document program proceedings/community feedback
- Develop report of final recommendations
- Assist District in communicating final recommendations to the community

### **Iowa City Community School District Letter**

**One of the most heart-warming meetings I' ve witnessed in years took place here last week. . . . If you weren' t among those 400-plus people there, you should have been because it was impressive. At our table, I sat between the mother of an elementary school student and a member of the district' s Facilities Master Planning Steering Committee. Across from me was a West High teacher, and next to her was a local political type. There were three or four others I didn' t know. At our table and throughout the room you could see the intense, productive discussions going on. I believe I could sense the overriding interest in arriving at a thoughtful consensus from among four facilities scenarios provided by the steering committee.**



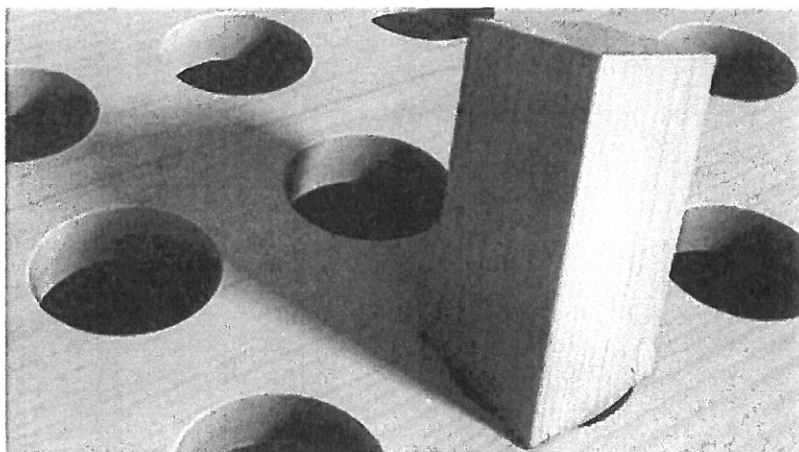
### **Iowa City Community School District Letter**

**I am writing to commend the Iowa City Community School Board and its steering committee for organizing a productive exercise in citizen participation. . . . The adults at the table where I sat engaged each other in a structured, meaningful and, yes, often openly partisan, debate over the four scenarios for addressing the need to plan for the future growth of the district student body. The evening was designed to build consensus, and it did. Instead of leaving feeling bruised by the general antipathy that had dominated earlier town hall-style meetings with their emphases on often emotional speeches from the mic, I left the hall that evening with a deeper and better understanding of people from across town. I felt like we were all actually working with each other and that I could respect their values in a new and simpler light.**





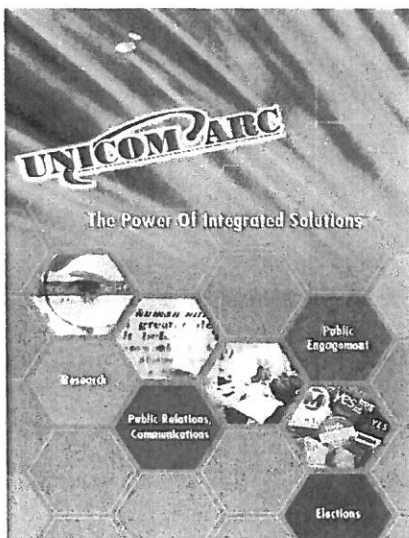
## CUSTOMIZED FOR YOUR DISTRICT



UNICOM•ARC

41

## UNICOM•ARC: Questions



### Presenters

• Rod Wright (President,  
UNICOM•ARC

[rwright@unicomarc.com](mailto:rwright@unicomarc.com), 314-535-4900)



Lincoln Elementary School  
LMC Renovations  
Summer 2015  
May 6, 2015

## SUMMARY OF COSTS

### Construction Trades:

Miscellaneous Requirements (Allowances)	\$18,100.00
Demolition - Robinette	\$12,000.00
Carpentry & Drywall – RB Construction	\$17,500.00
Casework (Install costs) – Cornerstone	\$12,460.00
Doors, Frames & Hardware - LaForce	\$4,700.00
Glazing - CAD Contract Glazing	\$1,120.00
Acoustical – Just Rite	\$3,000.00
Flooring (Carpeting) - Vortex	\$19,995.00
Painting - May	\$4,775.00
Fire Protection - Nelson	\$2,110.00
HVAC – Jensen's	\$7,250.00
Electrical - Associated	\$18,500.00
Low Voltage - Correct	\$6,625.00

Sub-Total \$128,135.00

Contingency \$10,000.00

CM Fees \$8,500.00

**TOTAL \$146,635.00**

### Casework Items (Material Only – Installation in Above):

Cubbies (A & B series) - Lowery McDonnell \$19,340.00

Casework (Circulation Desk & Arc Tables)  
Cornerstone Carpentry \$5,092.00

**Casework TOTAL \$24,432.00**



## Glen Ellyn School District #41 Board Report

**Date:** May 11, 2015

**Title:** Personnel Report – Final

**Contact:** Laurie Campbell, Assistant Superintendent for Human Resources

**Long-Range Plan Focus:** The recommendations contained in this Personnel Report support Goal #2, Development of Human Capital, of the Superintendent's Long-Range Plan.

**Employment Recommendation:**

Name	School	Position	Placement/Salary	Effective Date
Brand, Allison	Hadley	Emotional Support Special Ed Teacher	MA / \$54,362.00	2015-2016 School Year

**Resignation:**

Name	School	Position	Effective Date
Belpedio, Maggie	Forest Glen	Early Childhood Special Ed Teacher	End of the 2014-2015 School Term
DeFrang, Brienne	Franklin	Music Teacher	End of the 2014-2015 School Term
Joseph, Caroline	Hadley	6 <sup>th</sup> Grade Science Teacher	End of the 2014-2015 School Term

**Recommendation:** It is recommended that the Board accept the actions included in this Personnel Report as presented.





Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine

### School District Payment Order

The Treasurer, Robert J. Ciserella, of Glen Ellyn School District 41 in DuPage County, shall pay to the order of the attached list of vendors the sum of \$466,191.49 for April accounts payable and payroll liability checks and the sum of \$1,119,726.41 for May interim accounts payable and payroll liability checks.

This order authorizes the Treasurer to pay board-approved bills before the meeting minutes are officially approved.

By order of the School Board of Glen Ellyn District 41.

Order Date: May 11, 2015

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

*We make a difference. We embrace change together. We are a true team of professionals. We build the future.*

---

Superintendent Dr. Paul Gordon  
Glen Ellyn School District 41  
793 N. Main St., Glen Ellyn, IL 60137  
Phone 630.790.6400 Fax 630.790.1867 [www.d41.org](http://www.d41.org)

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	AMOUNT	DESCRIPTION	
04/27/2015	20300	GRAPHICS PLUS INC	-1,605.61	Multiple Invoices	
04/29/2015	20360	AT&T	43.44	630- Z99-0236 4/16-5/15	
04/29/2015	20361	AT&T	2,293.20	831-000-3789-083 3/25-4/24	
04/29/2015	20362	COM ED	11,831.21	Churchill site improvements as per contract dated 4/22/15	
04/29/2015	20363	CONSTELLATION ENERGY	7.37	ELECTRIC UTILITY CHARGE ADJUSTMENT	
04/29/2015	20364	GRAPHICS PLUS INC	1,595.60	Multiple Invoices	
04/29/2015	20365	GREAT LAKES CLAY	10.01	CLAY LIFT SET	
04/30/2015	20366	AFLAC	49.46	Multiple Invoices	
04/30/2015	20367	AFSCME	2,339.99	Multiple Invoices	
04/30/2015	20368	EDGERTON & EDGERTON	121.50	Payroll accrual	
04/30/2015	20369	TOM VAUGHN, CHAPTER	282.50	Payroll accrual	
04/27/2015	201400462	RELIANCE STANDARD LI	340.96	LTD - 5/1/15 through 5/31/15	
04/30/2015	201400463	GLEN ELLYN EDUCATION	56.92	Payroll accrual	
04/30/2015	201400464	ILL MUNICIPAL RETIRE	62,588.85	Multiple Invoices	
04/30/2015	201400465	ILLINOIS DEPT OF REV	36,305.56	Multiple Invoices	
04/30/2015	201400466	INTERNAL REV SERVICE	183,109.08	Multiple Invoices	
04/30/2015	201400467	T H I S	17,743.10	Multiple Invoices	
04/30/2015	201400468	TEACHERS RETIREMENT	102,471.90	Multiple Invoices	
04/30/2015	201400469	WAGeworks	5,726.67	Multiple Invoices	
04/30/2015	201400470	THE OMNI GROUP	39,265.86	Multiple Invoices	
04/30/2015	201400471	EXPERT PAY	1,613.92	Payroll accrual	
Totals for checks			466,191.49		



## FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	379,009.15	0.00	2,090.06	381,099.21
20	Operations & Maintenance Fund	0.00	0.00	2,344.01	2,344.01
50	Social Security/Medicare Fund	27,735.33	0.00	0.00	27,735.33
51	Ill Municipal Retirement Fund	43,181.73	0.00	0.00	43,181.73
60	Capital Projects Fund	0.00	0.00	11,831.21	11,831.21
***	Fund Summary Totals ***	449,926.21	0.00	16,265.28	466,191.49

\*\*\*\*\* End of report \*\*\*\*\*

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	AMOUNT	DESCRIPTION	
05/05/2015	20370	ABSOLUTE FIRE PROTEC	10,053.00	FG FIRE PROTECTION	
05/05/2015	20371	ACUTE CARE EDUCATION	31.00	Heartsaver CPR/AED Cards to 6 participants of March 27th class Please send check to Nancy Connelly - District 41 Nurse at Forest Glen	
05/05/2015	20372	AMERICAN READING COM	5,000.00	2015/2016 School Pace/eIRLA (1-10 schools) Software Subscriptions	
05/05/2015	20373	ANDERSON, SARAH	300.00	Accompanist for 3/24 rehearsal and concert	
05/05/2015	20374	AT&T	2,037.77	ACCESS 4/22-5/21	
05/05/2015	20375	AT&T	2,293.20	831-0003789-083 4/15-5/24	
05/05/2015	20376	B & F TECHNICAL CODE	586.67	New construction required inspections Churchill School	
05/05/2015	20377	BOOKSTORE LTD, THE	517.57	book order	
05/05/2015	20378	BOUND TO STAY BOUND	269.76	Spanish biligual books for our LMC.	
05/05/2015	20379	BRAINSACES INC	2,490.00	Space utilization survey	
05/05/2015	20380	BRIDGES FOR LANGUAGE	104.95	Translating for HR	
05/05/2015	20381	BROOKES PUBLISHING	372.84	Materials for TPBA/12 Training June 22 & June 23 at Forest Glen School Special Education Teachers	
05/05/2015	20382	BUSINESS SOLVER	80.25	April Service Fees Invoice #0026738	
05/05/2015	20383	CANNONBALL MECHANICA	45,270.00	Multiple Invoices	
05/05/2015	20384	CARLEX INC	55.35	Spanish and French End of the Year Awards	
05/05/2015	20385	COMMERCIAL MECHANICA	30,492.00	Multiple Invoices	
05/05/2015	20386	CONNECTIONS DAY SCHO	4,138.60	April Tuition for D41 Student Invoice #20347	
05/05/2015	20387	COOP ASSN FOR SPEC E	86,609.07	Direct Services Second Prebill FY 2015	
05/05/2015	20388	CORRECT ELECTRIC	38,478.00	Multiple Invoices	
05/05/2015	20389	CUMBERLAND THERAPY S	2,379.81	Invoice #M0003594	
05/05/2015	20390	DAVIS, INGRID	17.00	Refund of a credit balance	
05/05/2015	20391	DEGRAF CONCRETE CONS	18,900.00	FG BLDG/ SITE CONCRETE	
05/05/2015	20392	DEMCO	250.18	Multiple Invoices	
05/05/2015	20393	DREISILKER ELECTRIC	1,080.36	Multiple Invoices	
05/05/2015	20394	DUPAGE SECURITY SOLU	219.00	HD SERV CALL	
05/05/2015	20395	ELENS & MAICHIN ROOF	77,382.00	Multiple Invoices	
05/05/2015	20396	FEDERAL EXPRESS	50.21	POSTAGE	
05/05/2015	20397	FGM ARCHITECTS-ENGIN	132,952.50	Multiple Invoices	
05/05/2015	20398	FITNESS FINDERS	95.95	4/22/2015 school supplies lunch running club	
05/05/2015	20399	FOLLETT LIBRARY RESO	1,911.27	Multiple Invoices	
05/05/2015	20400	FOLLETT SCHOOL SOLUT	2,301.28	Multiple Invoices	
05/05/2015	20401	FQC	73,346.00	Multiple Invoices	
05/05/2015	20402	FRANCZEK RADELET & R	568.52	GLENBARD PTAB COOP MARCH 2015	
05/05/2015	20403	G.M. SUPPLIES LTD	292.99	Supplies for Duplicator	
05/05/2015	20404	GIANT STEPS	6,221.80	May Tuition for D41 Student Invoice #041-0515E	
05/05/2015	20405	GLENOAKS THERAPEUTIC	356.44	Additional Billing for	

CHECK DATE	CHECK NUMBER	VENDOR	AMOUNT	INVOICE DESCRIPTION
				2014-2015 Rate Adjustment ISBE rate is now \$155.83 Difference between billed and actual for time period of 8/25/14 - 3/31/15 Invoice #TDS-N6904
05/05/2015	20406	GRIEGER, KAREN	190.42	Reimburse K. Grieger (Hadley Staff) for supplies purchased for Safe Spot Club.
05/05/2015	20407	HARNACK, MANDY BAJEK	475.00	Orchestra Accompanist 5 hours of rehearsal ( 2hrs on 4/6, 2hrs on 4/13, 1hr on 4/17) 1 concert (4/20)
05/05/2015	20408	ICE MOUNTAIN SPRING	660.78	Multiple Invoices
05/05/2015	20409	ILLINOIS ASSN OF SCH	720.00	Mandatory Board Training & Basics of Governance training; K. Buchholz & S. Clark
05/05/2015	20410	ILLINOIS CENTRAL SCH	1,133.48	AUG & SEPT FUEL SURCHARGE
05/05/2015	20411	INNOVATIVE MODULAR S	75,663.50	Multiple Invoices
05/05/2015	20412	IWANSKI MASONRY INC	168,300.00	Multiple Invoices
05/05/2015	20413	JC HARRIS & SONS INC	28,215.00	Multiple Invoices
05/05/2015	20414	JOYLABZ LLC	309.65	MaKey Makey Arduino Kits
05/05/2015	20415	K & K IRON WORKS LLC	69,178.00	Multiple Invoices
05/05/2015	20416	KAGAN & GAINES INC	539.97	Multiple Invoices
05/05/2015	20417	LIBRARY SKILLS INC	139.75	Graphic Signs
05/05/2015	20418	LINCOLNSHIRE PRINTIN	96.79	Scantrons for Unit Tests
05/05/2015	20419	LITTLE FRIENDS INC	3,528.80	May Tuition for D41 Student Invoice #138916
05/05/2015	20420	MACGILL & CO, WM V	676.71	Multiple Invoices
05/05/2015	20421	MARENEM INC	2,970.00	Secret Stories Classroom Teacher Kits
05/05/2015	20422	MCHENRY GLASS & MIRR	8,848.00	FG ALUM/GLASS/GLAZING
05/05/2015	20423	MENARDS	29.96	Multiple Invoices
05/05/2015	20424	METRO PROFESSIONAL P	3,508.21	Multiple Invoices
05/05/2015	20425	MIDAMERICAN ENERGY	40,255.95	Multiple Invoices
05/05/2015	20426	NASCO	109.13	PE Supplies
05/05/2015	20427	NORTHERN ILLINOIS GA	305.66	Multiple Invoices
05/05/2015	20430	OFFICE DEPOT	3,167.60	Multiple Invoices
05/05/2015	20431	ORIENTAL TRADING CO	145.13	Multiple Invoices
05/05/2015	20432	ORKIN LLC	1,583.00	Multiple Invoices
05/05/2015	20433	PADDOCK ENTERPRISES,	2,632.00	AL EMERGENCY STAGE REPAIR
05/05/2015	20434	PALOS SPORTS INC	234.56	Multiple Invoices
05/05/2015	20435	PARKLAND PREPARATORY	7,294.86	April Tuition for D41 Student Invoice #1103
05/05/2015	20436	PIONEER VALLEY BOOKS	3,318.00	4/13/2015 bookroom supplies
05/05/2015	20437	POLAR ELECTRO	1,244.73	Multiple Invoices
05/05/2015	20438	QUINLAN & FABISH MUS	856.50	Multiple Invoices
05/05/2015	20439	REALLY GOOD STUFF IN	308.78	4/14/2015 summer send off supplies
05/05/2015	20440	ROSCOE CO	211.08	Multiple Invoices
05/05/2015	20441	ROSEN PUBLISHING CO	402.60	4/13/2015 book room supplies
05/05/2015	20442	S&S WORLDWIDE	1,352.27	P.E. equipment
05/05/2015	20443	SBARRA, DINA	116.72	Hadley Consumables Flowers (Tulips) Reimbursement to

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	AMOUNT	DESCRIPTION	
				Dina Sbarra	
05/05/2015	20444	SCHOLASTIC INC	1,373.44	Multiple Invoices	
05/05/2015	20446	SCHOOL SPECIALTY	6,752.22	Multiple Invoices	
05/05/2015	20447	SCHOOLWIRES INC	5,760.00	Invoice #12839 Website development	
05/05/2015	20448	SCHROEDER ASPHALT SE	2,764.00	CH ASPHALT PAVING	
05/05/2015	20449	SEPTRAN INC	53,102.40	Multiple Invoices	
05/05/2015	20450	SKYWARD INC	40,343.81	Multiple Invoices	
05/05/2015	20451	SOCCER INNOVATIONS	88.20	1/4 corner flages	
05/05/2015	20452	SOUKUP'S HARDWARE &	200.00	12" LADDER	
05/05/2015	20454	STAPLES ADVANTAGE	2,482.79	Multiple Invoices	
05/05/2015	20455	SUNDANCE PUBLISHING	1,108.80	4/13/2015 book room supplies	
05/05/2015	20456	TEACHERS DISCOVERY	356.06	Incentives / End of the Year Awards, Spanish/French Teaching Materials	
05/05/2015	20457	TERRACON	7,158.00	Multiple Invoices	
05/05/2015	20458	TIGERDIRECT.COM	492.04	Replacement Keyboards for HP 6470b Laptops	
05/05/2015	20459	TOLEDO PHYSICAL EDUC	313.43	PE Supplies	
05/05/2015	20460	TROPHIES BY GEORGE	262.70	23 4x6 plaques for wrestling awards at the banquet on 4/29/15	
05/05/2015	20461	UNCONVENTIONAL TEACH	158.00	Professional Development - Pindar and Everett	
05/05/2015	20462	UNITED RADIO COMMUNI	6,640.00	Multiple Invoices	
05/05/2015	20463	VILLAGE OF GLEN ELLY	4,390.79	Multiple Invoices	
05/05/2015	20464	WAGEWORKS	335.94	Invoice# 20150088226	
05/05/2015	20465	WASTE MANAGEMENT WES	3,180.76	Multiple Invoices	
05/05/2015	20466	WHEELER, KAYLA	135.00	PBL Presenter Fee	
05/05/2015	20467	WRS GROUP LTD	535.10	These items are to enhance the PBL we will be starting in 7th grade health.	
05/04/2015	201400473	T H I S	5,565.00	5/1/15 to 5/31/15 period	

Totals for checks 1,119,726.41

## FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	335.94	17.00	212,472.40	212,825.34
20	Operations & Maintenance Fund	0.00	0.00	198,031.02	198,031.02
40	Transportation Fund	0.00	0.00	54,235.88	54,235.88
60	Capital Projects Fund	0.00	0.00	654,634.17	654,634.17
***	Fund Summary Totals ***	335.94	17.00	1,119,373.47	1,119,726.41

\*\*\*\*\* End of report \*\*\*\*\*

**Date:** May 11, 2015

**Title:** 21st Century Initiatives Survey

**Submitted by:** Stephanie Clark and Kurt Buchholz

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**Long-Range Plan focus:** Goal 5 - Communication - acquiring and sharing information. Maintain and continuously improve a strong, two-way communications infrastructure to solicit input.

**Discussion:** Conduct an online survey of teacher (grades 2-5), parents (grades 2-5) and students (grades 4-5) of the 21st Century Initiatives to evaluate teacher specialization and multiage. Certified staff that interact with students grades 2-5 could also be surveyed. The survey can be done for minimal cost if we use the same survey conducted by School Perceptions in February 2014.

It would only be necessary to administer the 21st Century Initiative portion of the survey with the modification of asking all of the specialization questions by level.

*For example the question:*

- What advice would parents give the district in terms of continuing to implement teacher/content specialization?

*Would be changed to two questions:*

- Would advice would parents give the district in terms of continuing to implement teacher/content specialization for Level 2?
- Would advice would parents give the district in terms of continuing to implement teacher/content specialization for Level 3?

The survey could be conducted online just as the original survey, allowing only one access code per respondent.

**Timing:** Needs to be done immediately before the 2014-2015 school year ends.

**Additional Cost and Information:**

The cost to administer the original survey as reported in the report from School Perceptions on 1/13/14 was:

- \$3400 - Strategic Development/Survey Design (not necessary this time)
- \$2700 - Survey Administration
- \$2800 - Online Results Access/Written Report/Plan of Action

We cannot be certain, but we would imagine the costs would be smaller, as we do not need a presentation from School Perceptions since we are familiar with the survey. Also, there would be no need to pay \$3400 for survey development. And the group of respondents is smaller than last time.

The last time a survey was conducted in February in 2014, the cost was well below \$10,000 so it did not require board action for Dr. Gordon to move forward (1/22/2014 BOE meeting minutes).

**Recommendation:**

The 21<sup>st</sup> Century Initiatives are supposed to be evaluated for fidelity, satisfaction and impact. An annual survey is key to the evaluation of this pilot. Since this a new initiative and it takes 3 years to get good data we should be conducting surveys every year for these first few years. We have already delayed multiage for grades 2/3 literacy a second time. There were many negative comments on the last survey. What has changed? Have we addressed these comments from staff and parents? This survey is key to gathering data in regards to social/emotional impact, as test scores cannot measure this variable.



# Board of Education Meeting

**May 11, 2015**

Please sign in so that we may have record of your attendance. Thank you

[illegible]